



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
March 12, 2024 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Vanessa Hsu
Director Robert W. Lewis
Director Anthony J. Lima

ABSENT:

None

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger
Jody Roberto, TVMWD
Mike Ti, TVMWD
Matt Litchfield, TVMWD
Erin LaCombe, CV Strategies
Tara Bravo-Mullaly, CV Strategies

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Allen Davidson, Director of Operations
Myra Malner, Director of Finance
Gabby Palomares, Executive Services Manager
Elisabeth Mendez, Compliance & Safety Manager
Brittnie Gildea, Education & Community Outreach Coordinator

ADDITION(S) TO THE AGENDA – None.

PUBLIC COMMENT ON NON-AGENDA ITEMS - None.

1. CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Hsu, the Consent Calendar was unanimously

approved as follows:

- 1.1 Approval of Minutes of Regular Board Meeting Held on February 13, 2024
- 1.2 Approval of Minutes of Special Board Meeting held on February 27, 2024
- 1.3 Demands on General Fund Account for January 2024
- 1.4 Investment Report for January 2024
- 1.5 Water Purchases for January 2024
- 1.6 California Reservoir Conditions
(Motion pass 5-0)

Next Special Board Meeting: March 26, 2024, 6:00 p.m.

Next Regular Board Meeting: April 9, 2024, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for February 2024

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Consider Adoption of Resolution No. 3-2024, Amending the Rules and Regulations for Potable and Recycle Water Service Related to Property Owner Responsibilities

Upon motion by Director Hsu, seconded by Director Lima, the Board unanimously adopted RWD Resolution No. 3-2024, a resolution amending the Rules and Regulations for Potable and Recycled Water Service relating to property owner responsibilities by the following roll call vote:

Ayes: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang

Noes: None

Absent: None

Abstain: None

(Motion pass 5-0)

2.3 California Special District Association – Board Elections Timeline

Board members were apprised of the established CSDA 2024 Board election timeline for the Board of Directors Seat A election. As this was an informational item only, no Board action was taken.

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Erin LaCombe of CV Strategies showcased a video featuring the San Gabriel Valley legislative tour held on February 23, 2024. Following Ms. LaCombe's report, Mrs. Tara Mullay-Bravo spoke on elements of the Colorado River public outreach campaign, the consumer confidence report, and other outreach matters developed by CV Strategies on behalf of the District.

3.2 Education Update

Education & Community Outreach Coordinator Brittne Gildea provided an update on the following education programs and community events:

- Water Bottle Filling Station Program – District staff will meet with the Rowland Unified School District Family Resource Center (FRC) staff to discuss the potential installation of a water bottle filling station. The FRC has been selected as the next recipient of a water bottle filling station because it is located on the campus Northam Elementary School, which is situated within a disadvantage community (DAC). The FRC provides educational opportunities and help for children in homes, transient, and substandard living environments, donates uniforms and school supplies to children in need, provides medical services on-site to school-aged children, and many more services. A water bottle filling station would be well received by the community members visiting FRC’s campus.
- Water Awareness Poster Contest - Student artwork is due to the District by March 21, 2024.
- Mini Solar Challenge - The Mini Solar Challenge for schools within RWD’s service area has been set for March 21, 2024.
- Rowland Heights Library Partnership – District staff recently had a meeting with representatives of Rowland Heights Library to discuss a potential partnership. This partnership would entail placing district-branded books with a focus on water conservation in the library's non-fiction section. Additionally, the staff would explore opportunities to hold classes related to water-related activities.
- Girl Scout Patch Program – A Girl Scout troop from Washington has successfully completed the requirements for earning a water conservation patch. Participants will receive their RWD watch patch within a couple weeks.
- Kiwanis Literacy Fair – Mrs. Gildea showcased pictures of staff and participants in attendance at the March 2, 2024, Literacy Fair event.
- Lastly, Mrs. Gildea reported on upcoming community outreach events.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.

- 5. LEGISLATIVE INFORMATION –** General Manager Coleman spoke on a following legislative matters of interest to the District:
- **SB 1330 (Archuleta)**, amending sections of the water code to provide flexibility for water suppliers to comply with water conservation mandates. General Manager Coleman reported that representatives of RWD, Walnut Valley Water District, and Bellflower Somerset Mutual Water Company are actively promoting SB 1330 by meeting with local and regional legislators and stakeholders. Their aim is to increase their knowledge and understanding of the bill and gain their favorable support.

6. REVIEW OF CORRESPONDENCE

6.1 General Manager Tom Coleman reported on a correspondence received from La Habra Heights County Water District (dated February 15, 2024) regarding notification levels of PFOA and PFOS.

7. COMMITTEE REPORTS

7.1 Joint Powers Insurance Authority - None.

7.2 Three Valleys Municipal Water District – Board members Bellah and Lima reported on TVMWD business meeting matters discussed during the March 6, 2024, TVMWD Board meeting.

7.3 Association of California Water Agencies – None.

7.4 Puente Basin Water Agency (PBWA) – None.

7.5 Project Ad-Hoc Committee – None.

7.6 Regional Chamber of Commerce – None.

7.7 P-W-R Joint Waterline Commission – None.

7.8 Sheriff’s Community Advisory Council – None.

7.9 Rowland Heights Community Coordinating Council (RHCCC) – Director Bellah spoke on business matters from the March 11, 2024, RHCCC meeting.

7.10 Local Agency Formation Commission – None.

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through January 2024. Following her report, she answered questions posed by Board members.

8.2 Operations Report

The Board was provided with the field operations tasks completed during February 2024 (as listed below):

- Water Samples - 210
- Site Inspections - 64
- Service Orders Completed - 253
- Meters Replaced - 27
- Modules Replaced - 5
- Dig Alerts - 273
- Service Lines Replaced - 3
- System Valves Replaced - 4
- Air Releases Inspections - 11
- Recycled Water Inspections – 9

Director of Operations, Allen Davidson, briefed Board members on the process of bacteriological water sampling. The sampling process involves collecting water samples from specific locations, which are then sent to a state-certified laboratory for analysis. The samples are tested for Coliform bacteria, E. Coli, and Platelet Count. Additionally, reservoirs and connections in the district are also sampled for testing purposes.

8.3 Projects Update – Assistant General Manager Dusty Moisiso provided an update on the Reservoir 8 recoating project. The project involves the replacement of the center vent and flanges, recoating the interior and exterior walls of the reservoir, improving safety measures, replacing the cathodic system, and also replacing the interior and exterior ladders.

8.4 Personnel Report – General Manager Tom Coleman announced that the District recently hired Ms. Irma Lopez as Customer Service Representative. Following Mr. Coleman’s report,

Mrs. Elisabeth Mendez, Compliance and Safety Manager, updated the Board regarding the recruitment status of the upcoming group of interns.

9. ATTORNEY’S REPORT – None.

10. CLOSED SESSION

A Closed Session was not held in connection with the item listed below:

a. Conference with Real Property Negotiator - [§54956.8]

Property: Portion of Property Located at
Anaheim & Puente Road
City of Industry

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

Closed Session Announcements: It was reported that no reportable action was taken as closed session was not held.

General Manager’s and Directors’ Comments – General Manger Tom Coleman discussed Three Valleys Municipal Water District’s preliminary budget projections and addressed potential impacts on the District.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu to adjourn the meeting. The meeting was adjourned at 8:18 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary