



# Board of Directors *Regular Meeting*



**C**OMMUNICATION  
Sharing our value with  
the community

**E**NGAGEMENT  
Building awareness and participation  
within our organization, our community  
and our industry

**T**EAMWORK  
Connecting with each other to  
advance the organization

**R**ESILIENCE  
Adapting well in the face  
of adversity

**A**CCOUNTABILITY  
Acting responsibly and with our  
customers in mind

**E**XCELLENCE  
Providing the very best for  
our customers

**August 8, 2023, at 6:00 p.m.**

3021 Fullerton Road, Rowland Heights, CA 91748  
(562) 697-1726 | [RWD.org](http://RWD.org)



## **AGENDA**

Regular Meeting of the Board of Directors  
3021 Fullerton Road  
Rowland Heights, CA 91748  
August 8, 2023 -- 6:00 PM

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*Agenda materials are available for public review at <https://www.rwd.org/agendas-minutes/>. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Szu Pei Lu-Yang, President  
John Bellah, Vice President  
Vanessa Hsu  
Robert W. Lewis  
Anthony J. Lima

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Sanchez, Executive Assistant, at (562) 383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

## 1. CONSENT CALENDAR

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.*

### 1.1 [Approval of the Minutes of Regular Board Meeting held on July 11, 2023](#)

*Recommendation: The Board of Directors approve the Minutes as presented.*

### 1.2 [Demands on General Fund Account for June 2023](#)

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

### 1.3 [Investment Report for June 2023](#)

*Recommendation: The Board of Directors approve the Investment Report as presented.*

### 1.4 [Water Purchases for June 2023](#) - For information only.

### 1.5 [California Reservoir Conditions](#) – For information only.

**Next Regular Board Meeting:** September 5, 2023

**Next Special Board Meeting:** September 26, 2023

## 2. ACTION ITEMS

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

### 2.1 [Review and Approve Directors' Meeting Reimbursement July 2023](#)

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

### 2.2 [Consider Approval of Professional Services Agreement \(PSA\) with Highroad Information Technology, LLC](#)

*Recommendation: The Board of Directors review and approve the Information Technology PSA with Highroad Information Technology, LLC.*

### 2.3 [ACWA Region 8 Election](#)

*Recommendation: The Board of Directors provide direction on casting the District's vote in the ACWA Region 8 Election.*

## 3. PUBLIC RELATIONS

### 3.1 [Communications Outreach](#)

CV Strategies

### 3.2 [Education Update](#)

Gabriela Sanchez

## 4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS

*(Including items that may have arisen after posting of the agenda)*

### 4.1 [Three Valleys Municipal Water District Miragrand Well Open House – August 16, 2023](#)

## 5. LEGISLATIVE INFORMATION

## 6. REVIEW OF CORRESPONDENCE

## **7. COMMITTEE & ORGANIZATION REPORTS** *(verbal reports)*

- |      |   |                          |
|------|---|--------------------------|
| 7.1  | Joint Powers Insurance Authority                          | Directors Lu-Yang/Hsu    |
| 7.2  | Three Valleys Municipal Water District                    | Directors Lima/Bellah    |
| 7.3  | Association of California Water Agencies                  | Directors Lewis/Bellah   |
| 7.4  | Puente Basin Water Agency                                 | Directors Lima/Lewis     |
| 7.5  | Project Ad-Hoc Committee                                  | Directors Lima/Lu-Yang   |
| 7.6  | Regional Chamber of Commerce-Government Affairs Committee | Directors Lewis/Bellah   |
| 7.7  | P-W-R Joint Water Line Commission                         | Directors Lima/Bellah    |
| 7.8  | Sheriff's Community Advisory Council                      | Director Lu-Yang         |
| 7.9  | Rowland Heights Community Coordinating Council            | Directors Lu-Yang/Bellah |
| 7.10 | Local Agency Formation Commission                         | Director Lewis           |

## **8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- |     |                                |              |
|-----|--------------------------------|--------------|
| 8.1 | <a href="#">Finance Report</a> | Mrs. Malner  |
| 8.2 | Operations Report              | Mr. Davidson |
| 8.3 | Project Updates                | Mr. Moisio   |
| 8.4 | Personnel Report               | Mr. Coleman  |

## **9. ATTORNEY'S REPORT**

Mr. Byrne

## **10. CLOSED SESSION**

### **a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]**

Property:	Portion of Property Located at 839 S. Azusa Avenue City of Industry, CA
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	City of Industry
Under Negotiation:	Price and Terms

### **b. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]**

Property:	Assessor Parcel Numbers 8266-002-900, 8266-002-901 and 8269-003-903
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	Puente Hills Habitat Authority
Under Negotiation:	Price and Terms of Payment

## **11. RECONVENE/REPORT ON CLOSED SESSION**



## **General Manager's and Directors' Comments**

### **Future Agenda Items**

#### **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

### **ADJOURNMENT**

President Szu Pei Lu-Yang, Presiding



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
July 11, 2023 – 6:00 p.m.  
3021 Fullerton Road  
Rowland Heights, CA 91748

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Szu Pei Lu-Yang  
Vice President John Bellah  
Director Vanessa Hsu  
Director Robert W. Lewis  
Director Anthony J. Lima

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best, Best & Krieger  
Tara Bravo Mulally, CV Strategies  
Jody Roberto, TVMWD  
Mike Ti, TVMWD  
Bob Reeb, Reeb Government Relations, LLC  
Marisa Galvez, Summer Intern, Best, Best & Krieger  
Sam Johnson, Summer Intern, Best, Best & Krieger  
Cara Williams, Summer Intern, Best, Best & Krieger

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisio, Assistant General Manager  
Myra Malner, Director of Finance  
Elisabeth Mendez, Compliance & Safety Manager  
Gabby Sanchez, Executive Assistant  
Brittnie Gildea, Education and Outreach Coordinator

**ADDITION(S) TO THE AGENDA – None.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Marisa Galvez, Sam Johnson, and Cara Williams, participants of Best, Best & Krieger's summer internship program, took a moment to introduce themselves to the Board of Directors. General

Manager Tom Coleman gave them a warm welcome and general overview of the District and some general water issues.

## **1. CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Hsu, the Consent Calendar and the September Board meeting date change (Item 1.7) were unanimously approved as follows:

- 1.1** Approval of Minutes of Regular Board Meeting Held on June 13, 2023
- 1.2** Approval of Minutes of Special Board Meeting Held on June 27, 2023
- 1.3** Demands on General Fund Account for May 2023
- 1.4** Investment Report for May 2023
- 1.5** Water Purchases for May 2023
- 1.6** California Reservoir Conditions
- 1.7** Reschedule the September 12, 2023, Board meeting to September 5, 2023  
(Motion pass 5-0)

Next Regular Board Meeting: August 8, 2023, 6:00 p.m.

## **2. ACTION ITEMS**

### **2.1 Review and Approve Directors' Meeting Reimbursements for June 2023**

Upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

## **3. PUBLIC RELATIONS**

### **3.1 Communications Outreach (CV Strategies)**

Mrs. Tara Bravo Mullaly reported on communications outreach activities performed by CV Strategies on behalf of the District during the month of June 2023, including earned media recognition and the completion of the Water Quality Report.

### **3.2 Education Update**

Education and Outreach Coordinator Brittne Gildea noted that the District continues participating in the Los Angeles County's Concerts in the Park events at Carolyn Rosas Park. She also reported on the preparatory details for the Buckboard Days parade.

## **4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA) – None.**

## **5. LEGISLATIVE INFORMATION**

- 5.1** Mr. Bob Reeb, Reeb Government Relations, LLC, joined the meeting via Zoom, and reported on legislative matters pertaining to California water rights, usage, and storage.

## **6. REVIEW OF CORRESPONDENCE**

- 6.1** General Manager Tom Coleman advised of the correspondence received from La Habra Heights County Water District (dated June 19, 2023) regarding the detection of PFOA in their water system above the public health-based response level.

## **7. COMMITTEE REPORTS**

**7.1 Joint Powers Insurance Authority** – General Manager Tom Coleman reported on business matters discussed during the June 20, 2023, JPIA Property Committee meeting. President Lu-Yang followed with a report on JPIA Employee Benefits Program Committee meeting matters.

**7.2 Three Valleys Municipal Water District** – Director Lima and General Manager Tom Coleman reported on business matters from the June 21, 2023, TVMWD Board meeting.

**7.3 Association of California Water Agencies** – None.

**7.4 Puente Basin Water Agency (PBWA)** – Director Lima reported on business matters from the June 15, 2023, Agency meeting.

**7.5 Project Ad-Hoc Committee** – None.

**7.6 Regional Chamber of Commerce** – Director Bellah reported on the June 12, 2023, Government Affairs Committee meeting.

**7.7 P-W-R Joint Waterline Commission** – None.

**7.8 Sheriff's Community Advisory Council** – None.

**7.9 Rowland Heights Community Coordinating Council (RHCCC)** – None.

**7.10 Local Agency Formation Commission** – Director Lewis advised that he will participate in the July 12, 2023, LAFCO meeting.

## **8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **8.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through May 2023.

### **8.2 Operations Report**

The Board was provided with the field operations tasks completed during the month of June 2023 (as listed below):

- Water Samples – 195
- Site Inspections - 87
- Service Orders Completed - 399
- Meters Replaced - 3
- Modules Replaced - 12
- Dig Alerts – 476
- Service Lines Replaced- 3
- System Valves Replaced- 0
- Air Releases Inspections - 80
- Recycled Water Inspections – 20

### **8.3 Projects Update**

Assistant General Manager Dusty Moisio reported on the Cuatro Booster Station Project and details pertaining to the projects' scope of work.



**8.4 Personnel Report** – General Manager Tom Coleman advised that the District recently hired a Maintenance I staff member, Ryan Bernal, an Education and Outreach Intern, Lizabeth Munoz, and spoke in regard to the open recruitment for Maintenance and Operations Internships.

**9. ATTORNEY’S REPORT** – none.

**10. ADJOURN TO CLOSED SESSION**

A Closed Session was not held in connection with the items listed below:

**a. Conference with Real Property Negotiator – [§54956.8]**

Property: Portion of Property Located at  
839 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**b. Conference with Real Property Negotiator – [§54956.8]**

Property: Assessor Parcel Numbers 8266-002-900, 8266-002-901 and  
8269-003-903  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Puente Hills Habitat Authority  
Under Negotiation: Price and Terms of Payment

**Closed Session Announcements** – It was reported that no reportable action taken as closed session was not held.

**General Manager’s and Directors’ Comments** – Mr. Coleman responded to a Board member’s inquiry regarding the District’s responsive measures to California Air Resources Board’s (CARB) regulation to reduce emission of diesel particulate matter, oxides of nitrogen and other criteria pollutants from in-use heavy duty diesel-fueled vehicles.

**Future Agenda Item(s)** – None.

**Late Business** – None.

Board President Lu-Yang adjourned the meeting at 8:13 p.m. in memory of a friend of the District, Mrs. Velene Lima, who recently passed away. Mr. Coleman then expressed his condolences to the Lima family on behalf of the District.

\_\_\_\_\_  
SZU PEI LU-YANG  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32045</b>						
06/23	06/05/2023	32045	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-GENERAL COUNSEL	3,356.94
06/23	06/05/2023	32045	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-LABOR AND EMPLOYMENT	632.40
06/23	06/05/2023	32045	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-CELL LEASES AND RELATED ISSUES	507.40
Total 32045:						4,496.74
<b>32046</b>						
06/23	06/05/2023	32046	62723	CAVANAUGH & ASSOCIATES, P.A.	2021-2022 AWWA WATER AUDIT LEVEL 1 VALIDATI	2,500.00
Total 32046:						2,500.00
<b>32047</b>						
06/23	06/05/2023	32047	62439	CVSTRATEGIES	COMMUNICATION SERVICES-GENERAL	730.00
06/23	06/05/2023	32047	62439	CVSTRATEGIES	COMMUNICATION SERVICES-WQR	498.75
06/23	06/05/2023	32047	62439	CVSTRATEGIES	COMMUNICATION SERVICES-LOBBY ARTWORK	4,595.00
06/23	06/05/2023	32047	62439	CVSTRATEGIES	COMMUNICATION SERVICES-BUCKBOARD DAYS	1,033.75
06/23	06/05/2023	32047	62439	CVSTRATEGIES	COMMUNICATION SERVICES-BOARD SUPPORT	983.75
Total 32047:						7,841.25
<b>32048</b>						
06/23	06/05/2023	32048	62731	EHS INTERNATIONAL INC	CONFINED SPACE ENTRY/RESCUE REFRESHER	2,475.00
Total 32048:						2,475.00
<b>32049</b>						
06/23	06/05/2023	32049	62792	ESMERALDA MALNER	MILEAGE REIMBURSEMENT	257.42
Total 32049:						257.42
<b>32050</b>						
06/23	06/05/2023	32050	2550	FRONTIER	PHONE SERVICE	358.80
Total 32050:						358.80
<b>32051</b>						
06/23	06/05/2023	32051	5600	G M SAGER CONSTRUCTION	ASPHALT	1,575.40
06/23	06/05/2023	32051	5600	G M SAGER CONSTRUCTION	ASPHALT	16,072.00
Total 32051:						17,647.40
<b>32052</b>						
06/23	06/05/2023	32052	24701	GRAINGER	SUPPLIES FOR RES	48.16
Total 32052:						48.16
<b>32053</b>						
06/23	06/05/2023	32053	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	81.86
06/23	06/05/2023	32053	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	334.66
Total 32053:						416.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32054</b>						
06/23	06/05/2023	32054	62624	HASA INC	CHEMICALS FOR RCS	388.65
06/23	06/05/2023	32054	62624	HASA INC	CHEMICALS FOR RCS	430.29
06/23	06/05/2023	32054	62624	HASA INC	CHEMICALS FOR RCS	277.61
Total 32054:						1,096.55
<b>32055</b>						
06/23	06/05/2023	32055	62849	HAYES AUTOMATION INC.	WATER QUALITY TESTING SUPPLIES	2,154.96
Total 32055:						2,154.96
<b>32056</b>						
06/23	06/05/2023	32056	379	HIGHROAD INFORMATION TECHNOL	TECHNICAL MAINTENANCE & SUPPORT	600.00
06/23	06/05/2023	32056	379	HIGHROAD INFORMATION TECHNOL	VIRTUAL PC IN DATA CENTER & PHYSICAL PC IN O	700.00
06/23	06/05/2023	32056	379	HIGHROAD INFORMATION TECHNOL	HIT CLOUD	519.00
Total 32056:						1,819.00
<b>32057</b>						
06/23	06/05/2023	32057	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR WBS	1,423.49
Total 32057:						1,423.49
<b>32058</b>						
06/23	06/05/2023	32058	62834	HPS WEST, INC.	STANDARD REPEATER	4,387.50
06/23	06/05/2023	32058	62834	HPS WEST, INC.	EXTERNAL ANTENNA (OMNI 450-470 MHZ 5DBI)	1,508.88
06/23	06/05/2023	32058	62834	HPS WEST, INC.	TAX	560.16
Total 32058:						6,456.54
<b>32059</b>						
06/23	06/05/2023	32059	62811	IMS REFRIGERATION INC.	SERVICE-ICE MACHINE	279.90
Total 32059:						279.90
<b>32060</b>						
06/23	06/05/2023	32060	244	INFOSEND INC	BILLING SERVICE	3,396.08
Total 32060:						3,396.08
<b>32061</b>						
06/23	06/05/2023	32061	62664	M & J TREE SERVICE	MAINTENANCE SERVICE 6 SITES	6,600.00
Total 32061:						6,600.00
<b>32062</b>						
06/23	06/05/2023	32062	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	222.34
Total 32062:						222.34
<b>32063</b>						
06/23	06/05/2023	32063	62649	OPARC	PAINTING FIRE HYDRANTS	3,194.62
Total 32063:						3,194.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32064</b>						
06/23	06/05/2023	32064	62448	PARS	GASBY 45 MANAGEMENT FEE	1,411.03
Total 32064:						1,411.03
<b>32065</b>						
06/23	06/05/2023	32065	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-1905 FAIRPLEX	25.50
06/23	06/05/2023	32065	5000	PUENTE BASIN WATER AGENCY	SOCAL SCADA-DURWARD WELL	1,855.00
06/23	06/05/2023	32065	5000	PUENTE BASIN WATER AGENCY	REEB-JUNE 2023	1,750.00
06/23	06/05/2023	32065	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-2525 C	25.50
06/23	06/05/2023	32065	5000	PUENTE BASIN WATER AGENCY	SCE 19846U COLIMA RD	8.94
Total 32065:						3,664.94
<b>32066</b>						
06/23	06/05/2023	32066	62806	QUEZADA PRO LANDSCAPE INC	LANDSCAPE MAKEOVER PROGRAM	11,119.00
06/23	06/05/2023	32066	62806	QUEZADA PRO LANDSCAPE INC	LANDSCAPE MAKEOVER PROGRAM	13,227.00
Total 32066:						24,346.00
<b>32067</b>						
06/23	06/05/2023	32067	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR VALVES	858.48
Total 32067:						858.48
<b>32068</b>						
06/23	06/05/2023	32068	62691	SJ LYONS CONSTRUCTION INC	SARNAFIL ROOF FOR OFFICE	44,341.25
Total 32068:						44,341.25
<b>32069</b>						
06/23	06/05/2023	32069	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	41,166.43
06/23	06/05/2023	32069	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	4,574.04
Total 32069:						45,740.47
<b>32070</b>						
06/23	06/05/2023	32070	3550	SOUTHERN COUNTIES FUELS	UNLEADED FUEL	4,487.06
Total 32070:						4,487.06
<b>32071</b>						
06/23	06/05/2023	32071	2180	SWRCB-DWOCF	D2 RENEWAL-ESMERALDA MALNER	60.00
Total 32071:						60.00
<b>32072</b>						
06/23	06/05/2023	32072	62695	TRAVIS NOELTE	TOTAL EXPENSES-DISTRIBUTION SYSTEMS CLAS	349.99
Total 32072:						349.99
<b>32073</b>						
06/23	06/05/2023	32073	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 32073:						375.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32074</b>						
06/23	06/05/2023	32074	62537	URBAN FUTURES INC	CONTINUING DISCLOSURE AND COMPLIANCE SE	1,750.00
Total 32074:						1,750.00
<b>32075</b>						
06/23	06/05/2023	32075	321	WIENHOFF DRUG TESTING INC	RANDOM DRUG TESTING	85.00
Total 32075:						85.00
<b>32100</b>						
06/23	06/13/2023	32100	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	52,085.65
06/23	06/13/2023	32100	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	698.10
06/23	06/13/2023	32100	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	64.48
06/23	06/13/2023	32100	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	3,774.48
06/23	06/13/2023	32100	1000	ACWA JPIA	RETIREES HEALTH BENEFITS	12,867.69
06/23	06/13/2023	32100	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,011.59
Total 32100:						78,501.99
<b>32101</b>						
06/23	06/13/2023	32101	4600	AIRGAS USA LLC	SER CHG PARTS REPAIR	145.25
Total 32101:						145.25
<b>32102</b>						
06/23	06/13/2023	32102	62622	AKM CONSULTING ENGINEERS	ON-CALL SERVICE	4,952.00
Total 32102:						4,952.00
<b>32103</b>						
06/23	06/13/2023	32103	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	31.18
Total 32103:						31.18
<b>32104</b>						
06/23	06/13/2023	32104	62810	BREAKING THE CHAIN CONSULTING	HALF DAY COACHING & CONSULTING	1,500.00
06/23	06/13/2023	32104	62810	BREAKING THE CHAIN CONSULTING	STRENGTHS FINDER ASSESSMENT (4)	239.96
06/23	06/13/2023	32104	62810	BREAKING THE CHAIN CONSULTING	HALF DAY COACHING & CONSULTING	1,500.00
06/23	06/13/2023	32104	62810	BREAKING THE CHAIN CONSULTING	2 DAYS OF COACHING & CONSULTING	6,000.00
Total 32104:						9,239.96
<b>32105</b>						
06/23	06/13/2023	32105	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,979.00
Total 32105:						1,979.00
<b>32106</b>						
06/23	06/13/2023	32106	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,682.49
Total 32106:						1,682.49
<b>32107</b>						
06/23	06/13/2023	32107	62445	EXCEL DOOR & GATE COMPANY	PERFORM SERVICE AND REPAIRS ON FRONT DO	572.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 32107:						572.90
<b>32108</b>						
06/23	06/13/2023	32108	2300	FEDERAL EXPRESS	POSTAGE	46.12
Total 32108:						46.12
<b>32109</b>						
06/23	06/13/2023	32109	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 32109:						170.00
<b>32110</b>						
06/23	06/13/2023	32110	5600	G M SAGER CONSTRUCTION	ASPHALT	10,154.32
06/23	06/13/2023	32110	5600	G M SAGER CONSTRUCTION	ASPHALT	1,100.00
06/23	06/13/2023	32110	5600	G M SAGER CONSTRUCTION	ASPHALT	13,280.69
Total 32110:						24,535.01
<b>32111</b>						
06/23	06/13/2023	32111	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	80.25
Total 32111:						80.25
<b>32112</b>						
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	582.97
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	416.41
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	458.05
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	388.65
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	458.05
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	277.61
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	277.61
06/23	06/13/2023	32112	62624	HASA INC	CHEMICALS FOR RCS	352.56
Total 32112:						3,211.91
<b>32113</b>						
06/23	06/13/2023	32113	62863	HIGH-TECH SYSTEMS	SECURITY FOR FULLERTON BOOSTER STATION	12,498.54
Total 32113:						12,498.54
<b>32114</b>						
06/23	06/13/2023	32114	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	731.00
06/23	06/13/2023	32114	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,405.00
Total 32114:						2,136.00
<b>32115</b>						
06/23	06/13/2023	32115	244	INFOSEND INC	BILLING SERVICE	3,312.26
06/23	06/13/2023	32115	244	INFOSEND INC	BILLING SERVICE	23.46
Total 32115:						3,335.72
<b>32116</b>						
06/23	06/13/2023	32116	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 32116:						660.00
<b>32117</b>						
06/23	06/13/2023	32117	62233	JOHN BELLAH	MILEAGE REIMBURSEMENT	62.36
06/23	06/13/2023	32117	62233	JOHN BELLAH	TOTAL EXPENSES-ACWA CONFERENCE	443.00
Total 32117:						505.36
<b>32118</b>						
06/23	06/13/2023	32118	3299	LA HABRA FENCE COMPANY INC	INSTALL NEW POST FOR CAMERA MOUNTS	1,923.00
Total 32118:						1,923.00
<b>32119</b>						
06/23	06/13/2023	32119	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES 11	56.41
06/23	06/13/2023	32119	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	66.04
Total 32119:						122.45
<b>32120</b>						
06/23	06/13/2023	32120	62858	NORTHSTAR CHEMICAL	CHEMICALS-WBS	2,390.90
Total 32120:						2,390.90
<b>32121</b>						
06/23	06/13/2023	32121	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT-ACWA CONFERENCE	450.64
06/23	06/13/2023	32121	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA CONFERENCE	15.98
Total 32121:						466.62
<b>32122</b>						
06/23	06/13/2023	32122	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	683.28
06/23	06/13/2023	32122	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	1,547.23
Total 32122:						2,230.51
<b>32123</b>						
06/23	06/13/2023	32123	62691	SJ LYONS CONSTRUCTION INC	POWER SUPPLY FOR PERIMETER CAMERAS	3,850.00
Total 32123:						3,850.00
<b>32124</b>						
06/23	06/13/2023	32124	5900	SOCALGAS	GAS UTILITY BILL	127.36
Total 32124:						127.36
<b>32125</b>						
06/23	06/13/2023	32125	62831	VANESSA HSU	TOTAL EXPENSES-ACWA CONFERENCE	59.60
Total 32125:						59.60
<b>32126</b>						
06/23	06/13/2023	32126	382	W A RASIC CONSTRUCTION CO INC	4" LEAK INVESTIGATION-NOGALES DEWATERING	447.76
Total 32126:						447.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32127</b>						
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	260,176.80
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,783.14
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	2,283.83
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,451.16
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	5,470.07
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION-	95,631.90
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT-MAR 2023	760.00-
06/23	06/13/2023	32127	62558	PUENTE BASIN WATER AGENCY	CYCLIC STORAGE 1/2 600 AF	257,100.00
Total 32127:						623,136.90
<b>32128</b>						
06/23	06/13/2023	32128	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	93,750.83
06/23	06/13/2023	32128	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	243,153.36
06/23	06/13/2023	32128	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	6,660.00
06/23	06/13/2023	32128	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,438.40
06/23	06/13/2023	32128	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,977.36
Total 32128:						346,979.95
<b>32129</b>						
06/23	06/23/2023	32129	62547	AED PROFESSIONALS	AED PROGRAM MAINTENANCE (2)	958.00
Total 32129:						958.00
<b>32130</b>						
06/23	06/23/2023	32130	4600	AIRGAS USA LLC	PROPANE REFILL	63.69
06/23	06/23/2023	32130	4600	AIRGAS USA LLC	TANK RENTAL	121.58
Total 32130:						185.27
<b>32131</b>						
06/23	06/23/2023	32131	62622	AKM CONSULTING ENGINEERS	CUATRO BOOSTER STATION DESIGN	628.00
06/23	06/23/2023	32131	62622	AKM CONSULTING ENGINEERS	RES 12 RCS BUILDING	4,617.00
06/23	06/23/2023	32131	62622	AKM CONSULTING ENGINEERS	ARENTH MAIN LINE RELOCATION	3,035.00
Total 32131:						8,280.00
<b>32132</b>						
06/23	06/23/2023	32132	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	3,162.99
Total 32132:						3,162.99
<b>32133</b>						
06/23	06/23/2023	32133	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-GENERAL COUNSEL	8,301.44
06/23	06/23/2023	32133	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-ENVIRONMENTAL LAW	148.80
06/23	06/23/2023	32133	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-LABOR AND EMPLOYMENT	7,693.60
06/23	06/23/2023	32133	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-CELL LEASES AND RELATED ISSUES	595.20
Total 32133:						16,739.04
<b>32134</b>						
06/23	06/23/2023	32134	62524	BRITTNIE GILDEA	MILEAGE REIMBURSEMENT	60.85
Total 32134:						60.85



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32135</b>						
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	MISC EXPENSES	5,050.29
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	3,165.51
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	CONSERVATION EXPENSE	13.53
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	370.70
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	TOOLS & SUPPLIES	228.18
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	MAINTENANCE & OPERATION	135.78
06/23	06/23/2023	32135	1476	BUSINESS CARD (VISA)	EQUIPMENT EXPENSE	42.86
Total 32135:						9,006.85
<b>32136</b>						
06/23	06/23/2023	32136	6966	CINTAS	UNIFORM RENTAL	6,933.43
Total 32136:						6,933.43
<b>32137</b>						
06/23	06/23/2023	32137	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,370.00
06/23	06/23/2023	32137	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,970.00
06/23	06/23/2023	32137	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,740.00
06/23	06/23/2023	32137	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,476.00
06/23	06/23/2023	32137	1900	CLINICAL LAB OF S B	WATER SAMPLES	50.00
Total 32137:						9,606.00
<b>32138</b>						
06/23	06/23/2023	32138	62705	COMP	QUICK TEST	52.00
06/23	06/23/2023	32138	62705	COMP	LIFT TEST	59.00
06/23	06/23/2023	32138	62705	COMP	PHYSICAL EXAM	84.00
06/23	06/23/2023	32138	62705	COMP	BAT TEST	46.00
Total 32138:						241.00
<b>32139</b>						
06/23	06/23/2023	32139	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	212.75
Total 32139:						212.75
<b>32140</b>						
06/23	06/23/2023	32140	62439	CVSTRATEGIES	COMMUNICATION SERVICES	1,727.50
Total 32140:						1,727.50
<b>32141</b>						
06/23	06/23/2023	32141	62505	D & H WATER SYSTEMS	VENTURI SAMPLE RECOVERY SYSTEM	1,288.00
Total 32141:						1,288.00
<b>32142</b>						
06/23	06/23/2023	32142	22541	DOTY BROS CONSTRUCTION CO	JOB 1308-23184-17855 ROWLAND	6,173.05
Total 32142:						6,173.05
<b>32143</b>						
06/23	06/23/2023	32143	2550	FRONTIER	INTERNET ACCESS	890.00
06/23	06/23/2023	32143	2550	FRONTIER	PHONE SERVICE	358.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 32143:						1,248.77
<b>32144</b>						
06/23	06/23/2023	32144	62812	GROWING ROOTS LLC	MONTHLY PLANT CARE	335.00
Total 32144:						335.00
<b>32145</b>						
06/23	06/23/2023	32145	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	108.81
Total 32145:						108.81
<b>32146</b>						
06/23	06/23/2023	32146	379	HIGHROAD INFORMATION TECHNOL	MANAGED IT SERVICES	6,930.00
06/23	06/23/2023	32146	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,550.00
06/23	06/23/2023	32146	379	HIGHROAD INFORMATION TECHNOL	MAINTENANCE, SUPPORT AND SOFTWARE RENE	18,232.00
Total 32146:						27,712.00
<b>32147</b>						
06/23	06/23/2023	32147	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	1,138.24
06/23	06/23/2023	32147	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR AMI CONVERSIONS	136.48
Total 32147:						1,274.72
<b>32148</b>						
06/23	06/23/2023	32148	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	56.77
Total 32148:						56.77
<b>32149</b>						
06/23	06/23/2023	32149	244	INFOSEND INC	BILLING SERVICE	2,268.54
06/23	06/23/2023	32149	244	INFOSEND INC	BILLING SERVICE	87.21
Total 32149:						2,355.75
<b>32150</b>						
06/23	06/23/2023	32150	62777	J DE SIGIO CONSTRUCTION INC	PROJECT ON AZUSA AVE	251,425.10
Total 32150:						251,425.10
<b>32151</b>						
06/23	06/23/2023	32151	62066	JANITORIAL SYSTEMS	WINDOW CLEANING	450.00
Total 32151:						450.00
<b>32152</b>						
06/23	06/23/2023	32152	3299	LA HABRA FENCE COMPANY INC	EMERGENCY REPAIR OF PERIMETER FENCE	768.00
Total 32152:						768.00
<b>32153</b>						
06/23	06/23/2023	32153	62835	LOWE'S	TOOLS & SUPPLIES	324.83
Total 32153:						324.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32154</b>						
06/23	06/23/2023	32154	62664	M & J TREE SERVICE	MAINTENANCE SERVICE MAY 2023-WBS	600.00
Total 32154:						600.00
<b>32155</b>						
06/23	06/23/2023	32155	62573	MANAGED MOBILE INC	MAINTENANCE ON FREIGHLINER	947.77
Total 32155:						947.77
<b>32156</b>						
06/23	06/23/2023	32156	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT-BAD PRESSURE SWITCH	304.70
Total 32156:						304.70
<b>32157</b>						
06/23	06/23/2023	32157	62735	MUTUAL OF OMAHA	LIFE INSURANCE	579.50
06/23	06/23/2023	32157	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,509.24
06/23	06/23/2023	32157	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	66.50
Total 32157:						2,155.24
<b>32158</b>						
06/23	06/23/2023	32158	189	NOBEL SYSTEMS	GEOVIEWER ANNUAL SUBSCRIPTION JULY 2023-J	23,000.00
06/23	06/23/2023	32158	189	NOBEL SYSTEMS	IOT INTEGRATION WITH SCADA	1,000.00
06/23	06/23/2023	32158	189	NOBEL SYSTEMS	GEOVIEWER RES INSPECTION MODULE	1,500.00
Total 32158:						25,500.00
<b>32159</b>						
06/23	06/23/2023	32159	62649	OPARC	PAINTING FIRE HYDRANTS	2,829.17
Total 32159:						2,829.17
<b>32160</b>						
06/23	06/23/2023	32160	46201	PITNEY BOWES BANK INC PURCHAS	POSTAGE METER-LEASING CHARGE	244.84
Total 32160:						244.84
<b>32161</b>						
06/23	06/23/2023	32161	62771	PUBLIC WATER AGENCIES GROUP	ASSESSMENT FOR EMERGENCY PREPAREDNESS	1,541.92
Total 32161:						1,541.92
<b>32162</b>						
06/23	06/23/2023	32162	5000	PUENTE BASIN WATER AGENCY	SCE FEE-MAY 2023	2.30
06/23	06/23/2023	32162	5000	PUENTE BASIN WATER AGENCY	LEGAL MAY 2023	87.50
06/23	06/23/2023	32162	5000	PUENTE BASIN WATER AGENCY	CA WATER FOR ALL LEGISLATIVE PR SUPPORT	5,000.00
Total 32162:						5,089.80
<b>32163</b>						
06/23	06/23/2023	32163	62660	PUENTE HILLS FORD	MAINTENANCE TRUCKS #32, 35, 40, 41	1,890.30
Total 32163:						1,890.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>32164</b>						
06/23	06/23/2023	32164	62640	ROWLAND UNIFED SCHOOL DISTRIC	MINI SOLAR CHALLENGE-BUS TRANSPORTATION	285.00
Total 32164:						285.00
<b>32165</b>						
06/23	06/23/2023	32165	62534	SHRED IT C/O STERICYCLE INC	SHREDDING SERVICE	138.50
Total 32165:						138.50
<b>32166</b>						
06/23	06/23/2023	32166	62836	STETSON ENGINEERS INC.	PREPARATION/SUBMITTAL OF 2023 ANNUAL ASSE	2,508.50
Total 32166:						2,508.50
<b>32167</b>						
06/23	06/23/2023	32167	62626	TRI COUNTY PUMP COMPANY	HARBOR BOOSTER STATION PUMP #2	40,223.95
Total 32167:						40,223.95
<b>32168</b>						
06/23	06/23/2023	32168	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 32168:						375.00
<b>32169</b>						
06/23	06/23/2023	32169	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	431.75
Total 32169:						431.75
<b>32170</b>						
06/23	06/23/2023	32170	7075	URBAN WATER INSTITUTE INC	MEMBERSHIP DUES	750.00
Total 32170:						750.00
<b>32171</b>						
06/23	06/23/2023	32171	62850	VALLEY VISTA SERVICES INC	TRASH SERVICE	247.61
Total 32171:						247.61
<b>32172</b>						
06/23	06/23/2023	32172	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	794.30
Total 32172:						794.30
<b>32173</b>						
06/23	06/23/2023	32173	205	WARREN GRAPHICS	YARD SIGNS	224.48
Total 32173:						224.48
<b>32174</b>						
06/23	06/23/2023	32174	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	269.55
Total 32174:						269.55
<b>32175</b>						
06/23	06/23/2023	32175	62763	WESTERLY METER SERVICE CO LLC	5/8"-1" METER TESTING	1,507.25



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
06/23	06/23/2023	32175	62763	WESTERLY METER SERVICE CO LLC	1.5"-2" METER TESTING	840.00
06/23	06/23/2023	32175	62763	WESTERLY METER SERVICE CO LLC	LARGE METER FIELD TEST	2,075.00
06/23	06/23/2023	32175	62763	WESTERLY METER SERVICE CO LLC	LARGE METER FIELD TEST	863.00
Total 32175:						5,285.25
<b>6152023</b>						
06/23	06/15/2023	615202	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	79,805.37
Total 6152023:						79,805.37
Grand Totals:						1,839,250.20

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11200-0	257,100.00	.00	257,100.00
11505-0	350,919.73	.00	350,919.73
11506-0	18,271.54	.00	18,271.54
11507-0	1,855.00	.00	1,855.00
222100	760.00	1,840,010.20-	1,839,250.20-
51110-0	79,805.37	.00	79,805.37
51310-0	692,712.89	760.00-	691,952.89
51410-1	3,428.52	.00	3,428.52
51410-2	3,221.54	.00	3,221.54
51410-3	2,283.83	.00	2,283.83
51410-5	12,130.07	.00	12,130.07
51510-0	794.30	.00	794.30
51910-0	6,899.74	.00	6,899.74
52310-0	41,223.20	.00	41,223.20
54209-0	304.70	.00	304.70
54211-0	45,949.61	.00	45,949.61
54212-0	6,832.48	.00	6,832.48
54213-0	2,230.12	.00	2,230.12
54214-0	3,533.88	.00	3,533.88
54215-0	6,707.07	.00	6,707.07
54217-0	6,444.46	.00	6,444.46
54218-0	497.76	.00	497.76
54219-0	4,414.39	.00	4,414.39
56210-0	7,695.83	.00	7,695.83
56211-0	3,093.52	.00	3,093.52
56215-0	750.00	.00	750.00
56216-0	270.60	.00	270.60
56217-0	862.45	.00	862.45
56218-0	21,235.78	.00	21,235.78
56218-2	1,541.92	.00	1,541.92
56219-0	8,829.57	.00	8,829.57
56220-0	12,939.00	.00	12,939.00
56221-0	9,568.75	.00	9,568.75
56223-0	3,684.09	.00	3,684.09
56226-0	43,732.00	.00	43,732.00
56312-0	28,822.82	.00	28,822.82
56320-0	12,064.95	.00	12,064.95
56411-0	52,085.65	.00	52,085.65

GL Account	Debit	Credit	Proof
56413-0	3,774.48	.00	3,774.48
56415-0	698.10	.00	698.10
56416-0	579.50	.00	579.50
56417-0	12,867.69	.00	12,867.69
56418-0	1,509.24	.00	1,509.24
56419-0	64.48	.00	64.48
56421-0	9,078.09	.00	9,078.09
56710-0	1,331.38	.00	1,331.38
56812-0	5,050.29	.00	5,050.29
57310-0	7,460.50	.00	7,460.50
57312-0	1,691.25	.00	1,691.25
57314-0	1,756.58	.00	1,756.58
57315-0	9,556.00	.00	9,556.00
57319-0	24,644.53	.00	24,644.53
57320-0	60.00	.00	60.00
57321-0	5,150.96	.00	5,150.96
Grand Totals:	<u>1,840,770.20</u>	<u>1,840,770.20-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:  
Detail Report

Check Number	Check Issue Date	Payee				
32076	06/05/2023	ROWLAND TOWN CENTER LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		PROJECT REFUND	24110-0	143,702.77	143,702.77	
32077	06/05/2023	ROWLAND HEIGHTS DEVELOPMENT LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		PROJECT REFUND	24110-0	138,578.22	138,578.22	
32078	06/05/2023	CSI ELECTRICAL CONTRACTORS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		FIRE FLOW TEST REFUND	42318-0	325.00	325.00	
32079	06/05/2023	VINCENT CHAU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	405717-51	CREDIT REFUND	15210-0	90.31	90.31	
32080	06/05/2023	LIGHTSPEED INVESTMENTS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	644261-01	CREDIT REFUND	15210-0	106.98	106.98	
32081	06/05/2023	VXW INVESTMENT LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	365046-35	CREDIT REFUND	15210-0	280.90	280.90	
32082	06/05/2023	KITUNG LEUNG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	181084-39	DEPOSIT REFUND	22810-0	86.31	86.31	
32082	06/13/2023	KITUNG LEUNG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	181084-39	Void - DEPOSIT REFUND	22810-0	86.31-	86.31-	

Check Number	Check Issue Date	Payee				
32083	06/05/2023	JAMES CHOU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	268795-65	DEPOSIT REFUND	22810-0	100.02	100.02	
32084	06/05/2023	COMPLETE RE SERVICES INC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	745592-48	DEPOSIT REFUND	22810-0	290.06	290.06	
32085	06/13/2023	JOSE ANGEL SUAREZ				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	86248-72	DEPOSIT REFUND-2510 TORO DR	22810-0	72.70	72.70	
32086	06/13/2023	XUE MEI ZHOU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	163467-40	DEPOSIT REFUND-3007 NORSEWOOD	22810-0	135.77	135.77	
32087	06/13/2023	DANNY SOUSA GOMES				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	189719-51	DEPOSIT REFUND-18104 RIO SECO	22810-0	119.51	119.51	
32088	06/13/2023	GEORGE HANSEN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	369139-71	DEPOSIT REFUND-18208 MADONA	22810-0	135.58	135.58	
32089	06/13/2023	RITA CHANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	446684-21	DEPOSIT REFUND-1840 CAMBERLEY	22810-0	151.01	151.01	
32090	06/13/2023	HENG ZHAO				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	831633-46	DEPOSIT REFUND-18495 FIDALGO	22810-0	150.77	150.77	
32091	06/13/2023	KAIN CHANG TAN				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	934980-16	DEPOSIT REFUND-1540 GREENPORT C	22810-0	31.52	31.52

32092 06/13/2023 CONSTRUCT &amp; MAIN CORP

Sequence	Source	Description	GL Account	Amount	Check Amount
1	9600169-01	DEPOSIT REFUND-17427 COLIMA	22810-0	3,013.37	3,013.37

32093 06/13/2023 SHASHA SU

Sequence	Source	Description	GL Account	Amount	Check Amount
1	156177-39	DEPOSIT REFUND-1943 CLEAR RIVER	22810-0	22.65	
2	156177-39	CREDIT REFUND	15210-0	124.53	147.18

32093 06/13/2023 SHASHA SU

Sequence	Source	Description	GL Account	Amount	Check Amount
1	156177-39	Void - DEPOSIT REFUND-1943 CLEAR RIVER	22810-0	22.65-	
2	156177-39	Void - CREDIT REFUND	15210-0	124.53-	147.18-

32094 06/13/2023 PAUL YANG

Sequence	Source	Description	GL Account	Amount	Check Amount
1	695349-56	CREDIT REFUND-17835 CRIMSON CREST	15210-0	93.17	93.17

32095 06/13/2023 SAMUEL ERNEST WALKER

Sequence	Source	Description	GL Account	Amount	Check Amount
1	207269-31	CREDIT REFUND-18665 BELLORITA	15210-0	101.04	101.04

32096 06/13/2023 NGUYEN TON

Sequence	Source	Description	GL Account	Amount	Check Amount
1	515132-73	CREDIT REFUND-18437 SANTAR	15210-0	47.55	47.55

32097 06/13/2023 ANNELIESE KIRIANOFF

Sequence	Source	Description	GL Account	Amount	Check Amount
1	721587-19	CREDIT REFUND-1512 BATSON	15210-0	48.48	48.48

32098 06/13/2023 JOY SUR

Sequence	Source	Description	GL Account	Amount	Check Amount
1	473459-44	CREDIT REFUND-1904 TAMBOR CT	15210-0	65.63	65.63
32099	06/13/2023	DIANA WONG			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	540804-94	CREDIT REFUND-2448 TORTOSA	15210-0	81.92	81.92
Grand Totals:					287,722.28

Report Criteria:  
Detail Report





# ROWLAND WATER DISTRICT

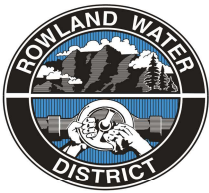
## CASH INVESTMENTS

As of June 30, 2023

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 3,684,106	
<b>Total Cash</b>							<b>\$ 3,684,106</b>	
<b>Local Agency Investment Fund (LAIF)</b>	N/A					3.17%	\$ 7,160,990	37.74%
<b>Citizens Trust Investments (US Bank Custodian)</b>								
Fed'l Home Loan Mtg. Corp. - WTK6	4 Year	500,000	96.8350	98.2250	11/3/2023	0.30%	\$ 491,125	2.59%
Fed'l Home Loan Mtg. Corp. - WVJ2	4 Year	300,000	100.0000	93.9020	9/30/2024	0.43%	\$ 281,706	1.48%
Fed'l National Mtg. Assn. - XP73	3 Year	300,000	100.0000	97.6800	5/28/2025	4.09%	\$ 293,040	1.54%
Fed'l National Mtg. Assn. - YLS9	4 Year	400,000	100.0000	99.1680	3/15/2027	5.42%	\$ 396,672	2.09%
Fed'l National Mtg. Assn. - 06M0	4 Year	200,000	100.0000	93.1860	12/16/2024	0.54%	\$ 186,372	0.98%
Fed'l Home Loan Mtg. Corp. - 4C27	5 Year	350,000	100.0000	91.6490	7/29/2025	0.76%	\$ 320,772	1.69%
Fed'l National Mtg. Assn. - 4XZ1	5 Year	200,000	100.0000	91.9260	6/30/2025	0.80%	\$ 183,852	0.97%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	99.6518	99.4870	9/12/2023	2.89%	\$ 248,718	1.31%
Fed'l Farm Cr Bks - MLT7	3 Year	200,000	99.9040	97.4110	12/28/2023	0.22%	\$ 194,822	1.03%
Fed'l Farm Cr Bks - MLT7	3 Year	25,000	99.7000	97.4110	12/28/2023	0.22%	\$ 24,353	0.13%
Fed'l Farm Cr Bks - MLV2	3 Year	150,000	99.6670	96.0460	4/5/2024	0.28%	\$ 144,069	0.76%
Fed'l Farm Cr Bks - MFP2	4 Year	500,000	99.9490	93.5520	11/4/2024	0.47%	\$ 467,760	2.47%
Fed'l Farm Cr Bks - L5S9	3 Year	350,000	99.9200	94.3000	9/3/2024	0.51%	\$ 330,050	1.74%
Fed'l Farm Cr Bks - PEY7	3 Year	300,000	100.0000	98.3580	4/10/2026	4.89%	\$ 295,074	1.56%
Fed'l Home Loan Banks - KMF0	4 Year	200,000	99.9540	93.4440	10/28/2024	0.32%	\$ 186,888	0.98%
Fed'l Home Loan Banks - JP45	3 Year	200,000	100.0000	96.5290	3/11/2024	0.52%	\$ 193,058	1.02%
Fed'l Home Loan Banks - L7D0	5 Year	200,000	99.7900	90.5440	8/26/2025	0.55%	\$ 181,088	0.95%
Fed'l Home Loan Banks - N6N5	4 Year	200,000	100.0000	92.3370	4/29/2025	0.76%	\$ 184,674	0.97%
Fed'l Home Loan Banks - LGR9	5 Year	500,000	100.0000	89.5780	2/26/2026	0.95%	\$ 447,890	2.36%
Fed'l Home Loan Banks - LLD4	5 Year	250,000	99.9250	90.0050	3/17/2026	0.97%	\$ 225,013	1.19%
Fed'l Home Loan Banks - MUX8	5 Year	200,000	99.9300	90.0630	3/30/2026	0.97%	\$ 180,126	0.95%
Fed'l Home Loan Banks - PUY9	4 Year	200,000	100.0000	93.2570	2/28/2025	1.07%	\$ 186,514	0.98%
Fed'l Home Loan Banks - P6M2	5 Year	200,000	100.0000	89.2680	9/30/2026	1.14%	\$ 178,536	0.94%
Fed'l Home Loan Banks - PS48	3 Year	165,000	98.8630	94.2030	11/18/2024	1.11%	\$ 155,435	0.82%
Fed'l Home Loan Banks - QP56	3 Year	350,000	100.0000	95.8850	6/21/2024	1.25%	\$ 335,598	1.77%
Fed'l Home Loan Bank - Q7E7	5 Year	200,000	99.9050	91.0450	6/30/2026	1.65%	\$ 182,090	0.96%
Fed'l Home Loan Bank - QJD6	4 Year	200,000	99.7190	90.6900	10/27/2026	1.65%	\$ 181,380	0.96%
Fed'l Home Loan Bank - S3H0	2 Year	300,000	100.0000	97.9650	2/26/2024	2.68%	\$ 293,895	1.55%
Fed'l Home Loan Bank - 0F70	2 Year	125,000	104.3708	99.1740	12/8/2023	3.40%	\$ 123,968	0.65%
Fed'l Home Loan Bank - UND2	2 Year	600,000	100.0000	99.0330	8/1/2025	5.20%	\$ 594,198	3.13%
Air Prods & Chems Inc. - 8BB1	5 Year	255,000	104.1940	92.2680	10/15/2025	1.63%	\$ 235,283	1.24%
Apple Inc. - 3DT4	5 Year	200,000	102.4560	93.1690	5/11/2025	1.21%	\$ 186,338	0.98%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	97.8440	5/11/2024	2.91%	\$ 146,766	0.77%
Apple Inc. - 3CG3	5 Year	400,000	104.3970	98.6010	2/9/2024	3.04%	\$ 394,404	2.08%
Blackrock Inc - XAL5	1 Year	200,000	98.4250	98.4860	3/18/2024	3.55%	\$ 196,972	1.04%
Caterpillar Finl Service - Q3B3	2 Year	200,000	96.7600	95.8240	11/8/2024	2.24%	\$ 191,648	1.01%
Florida Pwr & Lt Co - 1FZ5	5 Year	800,000	108.9188	96.0530	4/1/2025	2.97%	\$ 768,424	4.05%
Paccar Financial Corp. - RQ66	5 Year	500,000	104.7908	94.3350	2/6/2025	1.91%	\$ 471,675	2.49%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	99.7680	8/9/2023	3.41%	\$ 169,606	0.89%
Schwab Charles Corp - 3BN4	2 Year	200,000	95.7870	96.4750	3/18/2024	0.78%	\$ 192,950	1.02%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	98.5490	2/5/2024	3.42%	\$ 197,098	1.04%
Inter American Development Bank - OCC0	3 Year	200,000	104.5920	99.3990	10/24/2023	3.02%	\$ 198,798	1.05%
Intl Bank for Recon & Dev - 8JB0	5 Year	400,000	98.7800	92.4320	4/22/2025	0.68%	\$ 369,728	1.95%
Cash Reserve Account						4.97%	\$ 405,948	2.14%
<b>Total Citizens Trust Investments</b>							<b>\$ 11,814,371</b>	<b>62.26%</b>
<b>Total Investments</b>							<b>\$ 18,975,361</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 22,659,467</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.



# ROWLAND WATER DISTRICT

## PROFIT & LOSS (Unaudited)

### June 2023

	Jun-23	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD (Audited)
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 1,284,662	\$ 15,281,493	\$ 16,136,500	\$ 855,007	95%	\$ 15,678,464
3 Meter Charges	1,005,453	11,831,429	12,189,600	358,171	97%	11,622,138
4 Customer Fees	32,740	635,154	214,700	(420,454)	296%	396,870
5 Contract Income	3,894	195,831	218,400	22,569	90%	158,568
6 RWD Labor Sales/Reimbursements	16,231	262,112	120,000	(142,112)	218%	223,393
7 Capacity Fees	539	42,843	50,000	7,157	86%	304,488
8 Flow Tests	975	24,050	17,500	(6,550)	137%	16,050
9 Return Check Fees	630	9,780	4,500	(5,280)	217%	5,973
10 Uncollectable	-	-	(56,600)	(56,600)	0%	67,516
<b>11 TOTAL OPERATING REVENUE</b>	<b>2,345,123</b>	<b>28,282,693</b>	<b>28,894,600</b>	<b>611,907</b>	<b>98%</b>	<b>28,473,461</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	124,029	575,508	393,800	(181,708)	146%	475,851
14 Shared Services	-	19,065	24,000	4,935	79%	43,908
15 Interest Income	24,108	242,131	245,000	2,869	99%	208,425
16 Miscellaneous Income	3,087	78,785	25,000	(53,785)	315%	97,248
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>151,224</b>	<b>915,489</b>	<b>687,800</b>	<b>(227,689)</b>	<b>133%</b>	<b>825,432</b>
<b>18 TOTAL REVENUES</b>	<b>2,496,347</b>	<b>29,198,181</b>	<b>29,582,400</b>	<b>384,219</b>	<b>99%</b>	<b>29,298,893</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	790,482	9,714,211	11,591,300	1,877,089	84%	10,528,499
22 Pumping Power	36,640	386,717	336,600	(50,117)	115%	358,470
23 Fixed Charges	21,064	298,912	300,700	1,788	99%	328,015
24 Chemicals	7,202	96,632	65,000	(31,632)	149%	59,498
25 Total Source of Supply	855,389	10,496,472	12,293,600	1,797,128	85%	11,274,481
26 Maintenance of Water System	46,443	982,143	762,500	(219,643)	129%	994,912
27 Service Contracts	25,447	376,317	381,200	4,883	99%	410,111
28 Assessments	15,806	196,971	280,000	83,029	70%	243,242
29 Vehicle Expense	13,249	135,932	123,500	(12,432)	110%	120,658
30 Tools & Supplies	1,720	44,406	40,800	(3,606)	109%	45,252
31 Equipment Expense	664	40,394	35,300	(5,094)	114%	35,130
32 Maintenance & Operations	3,819	66,579	71,900	5,321	93%	64,807
33 Engineering	14,590	156,016	200,000	43,984	78%	271,696
34 Water Tests	-	27,577	24,000	(3,577)	115%	27,210
35 Conservation	14	101,615	125,000	23,385	81%	37,865
36 Community Outreach	10,308	125,054	223,600	98,546	56%	255,445
<b>37 TOTAL OPERATING EXPENSES</b>	<b>987,448</b>	<b>12,749,476</b>	<b>14,561,400</b>	<b>1,811,924</b>	<b>88%</b>	<b>13,780,807</b>
<b>38 ADMINISTRATIVE EXPENSES</b>						
39 Liability Insurance	-	157,127	137,100	(20,027)	115%	127,317
40 IT Support Services	11,664	151,225	158,200	6,975	96%	146,387
41 IT Licensing	18,232	324,967	325,600	633	100%	240,698
42 Director Expense	15,553	154,352	181,100	26,748	85%	156,700
43 Bank / Management Fees	16,090	196,494	178,200	(18,294)	110%	174,141



# ROWLAND WATER DISTRICT

## PROFIT & LOSS (Unaudited)

### June 2023

	Jun-23	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD (Audited)
44 Legal Fees	37,214	163,219	116,500	(46,719)	140%	99,757
45 Compliance	6,194	165,202	156,100	(9,102)	106%	117,204
46 Auditing & Accounting	-	26,950	35,000	8,050	77%	24,857
47 Utility Services	11,303	127,364	125,100	(2,264)	102%	115,444
48 Dues & Memberships	-	53,162	49,200	(3,962)	108%	47,346
49 Conference & Meetings	14,587	50,857	45,000	(5,857)	113%	40,807
50 Office Expenses	699	28,053	37,700	9,647	74%	41,467
51 Seminars/Training	1,625	112,558	115,500	2,942	97%	100,645
52 Miscellaneous Expense	22,225	138,480	156,000	17,520	89%	128,402
<b>53 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>155,385</b>	<b>1,850,007</b>	<b>1,816,300</b>	<b>(33,707)</b>	<b>102%</b>	<b>1,561,170</b>
<b>54 PERSONNEL EXPENSES</b>						
55 Wages						
56 Operations	85,996	917,065	1,167,500	250,435	79%	808,237
57 Distribution	85,817	957,105	1,203,400	246,295	80%	1,074,174
58 Administration	127,403	1,510,902	1,545,500	34,598	98%	1,438,795
59 Total Wages	299,216	3,385,072	3,916,400	531,328	86%	3,321,207
60 Payroll Taxes	22,817	237,782	273,300	35,518	87%	227,177
61 Workers Compensation	19,395	72,447	81,400	8,953	89%	60,212
62 Unemployment	588	5,251	900	(4,351)	583%	5,647
63 CalPERS	41,149	833,236	1,039,400	206,164	80%	1,682,298
64 OPEB Contributions	-	-	-	-	0%	-
65 EE & Retiree Health Insurance	71,244	858,774	1,059,500	200,726	81%	827,053
<b>66 TOTAL PERSONNEL EXPENSES</b>	<b>454,409</b>	<b>5,392,561</b>	<b>6,370,900</b>	<b>978,339</b>	<b>85%</b>	<b>6,123,593</b>
<b>67 TOTAL EXPENSES</b>	<b>1,597,243</b>	<b>19,992,045</b>	<b>22,748,600</b>	<b>2,756,555</b>	<b>88%</b>	<b>21,465,571</b>
<b>68 NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>899,105</b>	<b>9,206,136</b>	<b>6,833,800</b>	<b>(2,372,336)</b>	<b>135%</b>	<b>7,833,322</b>
69 Less: Total Debt Service	(1,782)	(736,961)	(716,200)	(20,761)	103%	(670,522)
70 Less: CalPERS (Bond Debt Savings)	-	(1,437,935)	(1,750,900)	312,965	82%	(1,607,504)
71 Less: Capital Expenses (Current Year)	(48,689)	(2,234,119)	(3,837,900)	1,603,781	58%	(2,516,548)
<b>72 CASH INCREASE / (DECREASE)</b>	<b>\$ 848,634</b>	<b>\$ 4,797,121</b>	<b>\$ 528,800</b>	<b>\$ 4,268,321</b>		<b>\$ 3,038,748</b>

*\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



## Rowland Water District

### Profit & Loss Analysis and Variance Report

June 2023

**1. OPERATING REVENUE**

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is at 95%.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 97%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. YTD is high at 296% as RWD started service disconnections due to nonpayment last April 2022.
5. Contract Income – contains revenues from cell tower lease contracts. YTD is currently low at 90% due to the loss of one cell tower lease contract.
6. RWD Labor Sales/Reimbursements – water sold on construction invoices, City of Industry labor sales and Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is high at 218% due to RWD labor sales/reimbursements for new service connections.
7. Capacity Fees – fees imposed on any property or person requesting a new, additional or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently at 86%.
8. Flow Tests – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 137%.
9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently high at 217%.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at the year-end audited financial statements.

**11. TOTAL OPERATING REVENUE**

**12. NON-OPERATING REVENUE**



## Rowland Water District

### Profit & Loss Analysis and Variance Report

June 2023

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is high at 146% due to redevelopment property tax.
14. Shared Services – RWD is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of RWD). YTD is low at 79% as the RWD stopped providing Executive Director services.
15. Interest Income – includes interest and dividends received on District investments. YTD is at 99%.
16. Miscellaneous Income – includes income from various sources such as recycling and refunds. YTD is high at 315% due to lease of Puente Basin water rights.
17. **TOTAL NON-OPERATING REVENUE**
18. **TOTAL REVENUES**
19. **OPERATING EXPENSES**
20. **SOURCE OF SUPPLY**
21. Water Purchases – Includes variable costs of potable water from Three Valleys Municipal Water District (TVMWD) and California Domestic Water Company (CalDomestic), and recycled water purchases from City of Industry and Walnut Valley Water District (WVWD). YTD is low at 84% due to decrease in water purchases as a result of conservation.
22. Pumping Power – the cost of electricity used for pumping water. YTD is high at 115% due to increase in Southern California Edison rates.
23. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 99%.
24. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 149% due to increase in rates.
25. **TOTAL SOURCE OF SUPPLY**
26. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is high at 129% due to unforeseen pipeline leaks in the system.
27. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, security system monitoring and maintenance, Caselle maintenance and support, Harmony renewal and other services. YTD is at 99%.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

June 2023

28. Assessments – operating costs billed to RWD for their share of the PWR JWLC, which is billed quarterly, and the Puente Basin Water Agency (PBWA), which is billed monthly. YTD can trend over/under budget due to the timing of billing. YTD is currently low at 70% due to unpredictable timing of assessments.
29. Vehicle Expense – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD can trend over/under budget due to the timing of truck maintenance and fuel purchases. YTD is currently at 110%.
30. Tools & Supplies – small tools and supplies used in the field. YTD can trend over/under budget due to the timing of tools and supplies. YTD is at 109%.
31. Equipment Expense – various costs incurred related to District equipment. YTD can trend over/under budget due to the timing of equipment expenses. YTD is at 114%.
32. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is currently at 93%.
33. Engineering – general engineering costs related to District operations. YTD is currently at 78%.
34. Water Tests – laboratory testing and sampling of District water. YTD is at 115%.
35. Conservation – water conservation programs and efforts. YTD currently is low at 81% due to timing of conservation expenses.
36. Community Outreach – costs related to public relations and community outreach. YTD is low at 56% due to timing of community outreach expenses.
37. **TOTAL OPERATING EXPENSES**
38. **ADMINISTRATIVE EXPENSES**
39. Liability Insurance – coverage through ACWA JPIA for the District insurance package. YTD is high at 115% due to 20% increase in ACWA JPIA rates.
40. IT Support Services – information technology support services. YTD is at 96%.
41. IT Licensing – includes costs for various software licenses. YTD is at 100%.
42. Director Expense – costs for director compensation and benefits. YTD is at 85% of budget.
43. Bank/Management Fees – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is currently at 110%.





## Rowland Water District

### Profit & Loss Analysis and Variance Report

June 2023

44. Legal Fees – legal costs related to RWD, PBWA and Public Water Agencies Group (PWAG). YTD is high at 140% due to increase in legal consultations on cell tower leases, easements and Habitat Authority land swap.
45. Compliance – includes costs for State Water Resources Control Board (SWRCB) compliance, LA County property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is high at 106% due to increase in SWRCB permit fees.
46. Auditing & Accounting – includes consulting services for complex accounting matters and annual audit assurance services related to District financial reporting. YTD is at 77%.
47. Utility Services – costs related to office electricity, office phones, gas and district cell phones. YTD is at 102%.
48. Dues & Memberships – costs for district memberships, dues and subscriptions to various agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association and American Water Works Association. YTD is high at 108% due to increase in cost of district memberships.
49. Conference & Meetings – conference attendance and meeting expenses. YTD is at 113%.
50. Office Expenses – costs for office supplies, postage, printing and stationery. YTD is at 74% due to timing of these expenses.
51. Seminars/Training – employee seminars and training. YTD is at 97%.
52. Miscellaneous Expense – includes costs for travel, books & subscriptions, and miscellaneous general expenses. YTD is low at 89% due to the timing of these expenses.
53. **TOTAL ADMINISTRATIVE EXPENSES**
54. **PERSONNEL EXPENSES**
55. **WAGES**
56. Operations – wages expense (regular, standby, OT) attributable to Operations. YTD is low at 79% as the Director of Operations position was vacant from July through September 2022.
57. Distribution – wages expense (regular, standby, OT) attributable to Distribution. YTD is low at 80% due to certain positions that were vacant during the year.
58. Administration – wages expense (regular) attributable to Administration. YTD is at 98%.
59. **TOTAL WAGES**
60. Payroll Taxes – employer payroll taxes paid by the District. YTD is trending at 87%.



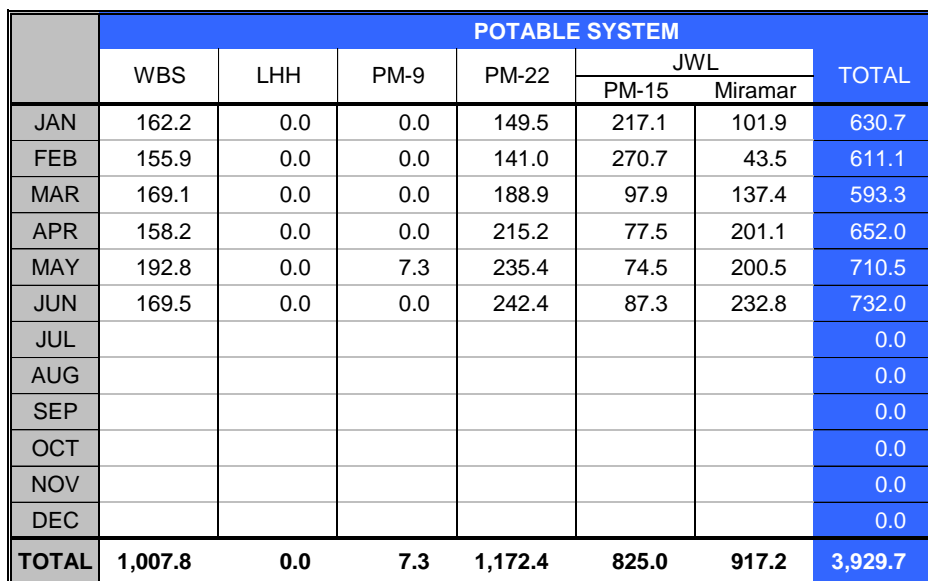
## Rowland Water District

### Profit & Loss Analysis and Variance Report

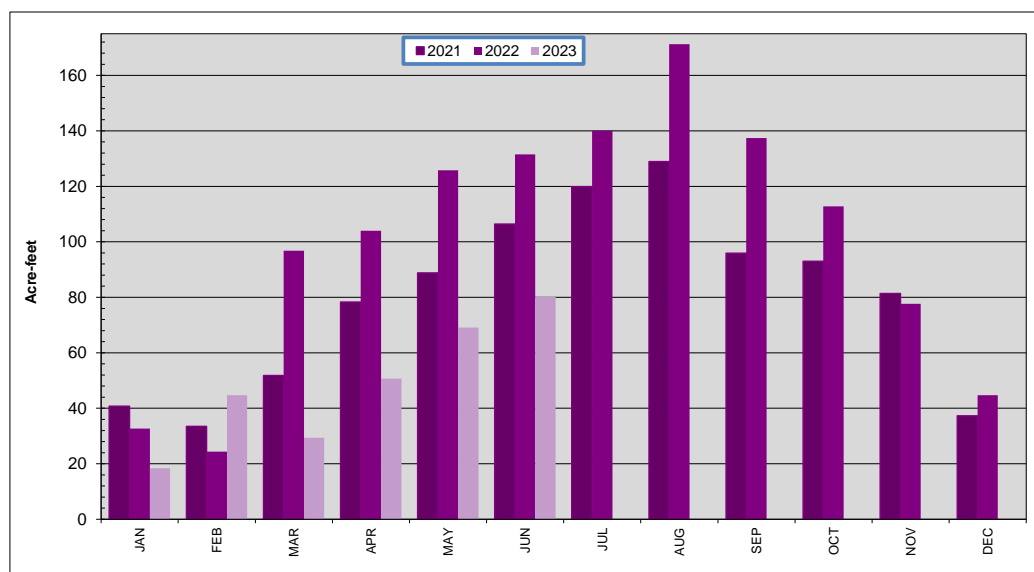
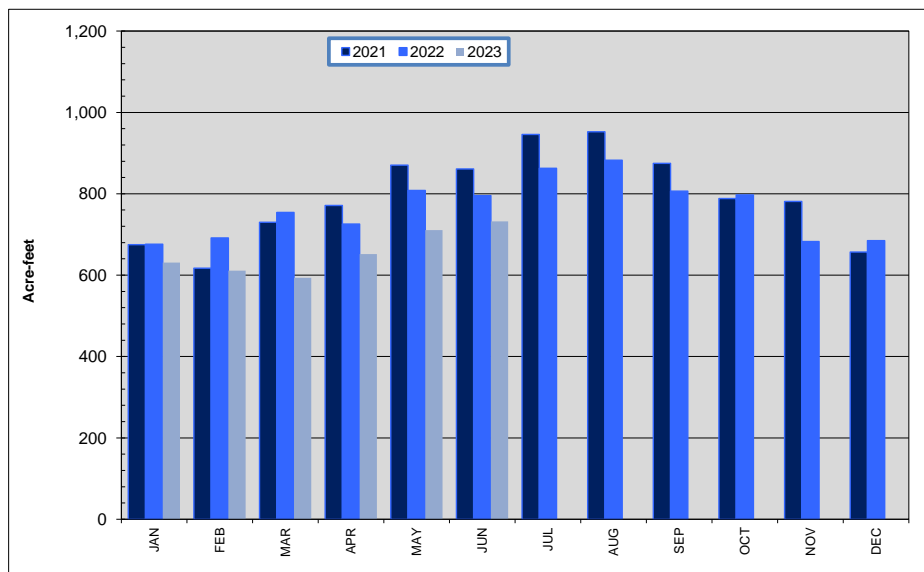
June 2023

61. Workers Compensation – the District is billed quarterly for workers compensation insurance which can occasionally cause this line item to trend over/under expected budget. YTD is at 89%.
62. Unemployment – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over/under expected budget. YTD is at 583%.
63. CalPERS – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made monthly and an annual payment is made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is low at 80% due to certain Operations and Distribution positions that were vacant during the year.
64. OPEB Contributions – includes retirement costs for other post-employment benefits that provides medical, dental and vision coverage. There will be no OPEB contributions for the current fiscal year as the Public Agency Retirement Services (PARS) trust is fully funded.
65. EE & Retiree Health Insurance – includes the cost of health, dental, vision, life, and disability insurance for current employees as well as health insurance for retired employees. YTD is at 81%.
66. **TOTAL PERSONNEL EXPENSES**
67. **TOTAL EXPENSES**
68. **NET INCOME / (LOSS) BEFORE DEBT SERVICE & CAPITAL EXPENSES** – Financially, the District has performed as expected through June 2023.
69. Less: Total Debt Service – includes interest and principal payments on outstanding District debt as well as related administrative expenses. Interest payments on outstanding debt are made twice per year (December/June). YTD is at 103%.
70. Less: CalPERS (Bond Debt Savings) – includes bond debt refunding savings for paying down the CalPERS unfunded accrued liability. Payments are made in December and June. YTD is at 82%.
71. Less: Capital Expenses (Current-Year) – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 58%.
72. **CASH INCREASE / (DECREASE)**



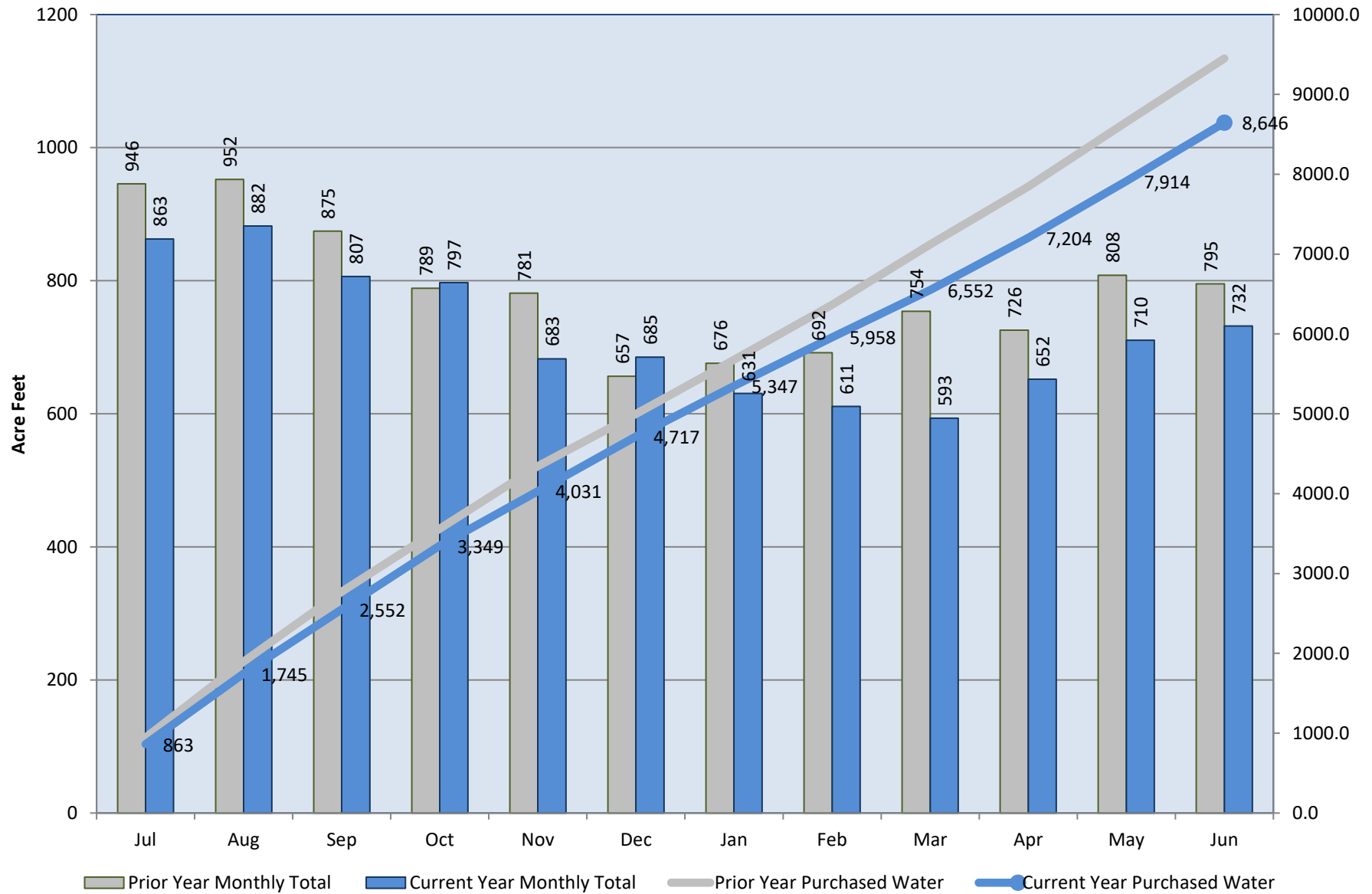


RECYCLED SYSTEM							
Well 1	Wet Well	WVWD	Industry	Potable Make-up	Nogales Dewatering	Fullerton Dewatering	TOTAL
1.1	2.0	0.0	0.0	0.0	15.3	0.0	18.4
8.5	13.1	1.0	9.2	0.0	12.9	0.0	44.7
8.5	0.4	0.0	2.8	0.0	17.7	0.0	29.4
16.9	15.9	1.0	0.9	0.0	16.0	0.0	50.7
27.1	22.2	1.0	3.5	0.0	15.3	0.0	69.1
21.2	40.0	2.0	3.3	0.0	13.7	0.0	80.2
							0.0
							0.0
							0.0
							0.0
							0.0
							0.0
83.3	93.6	5.0	19.7	0.0	90.9	0.0	292.5



# Potable Water Purchases For FY 2022-2023

(Acre-feet)



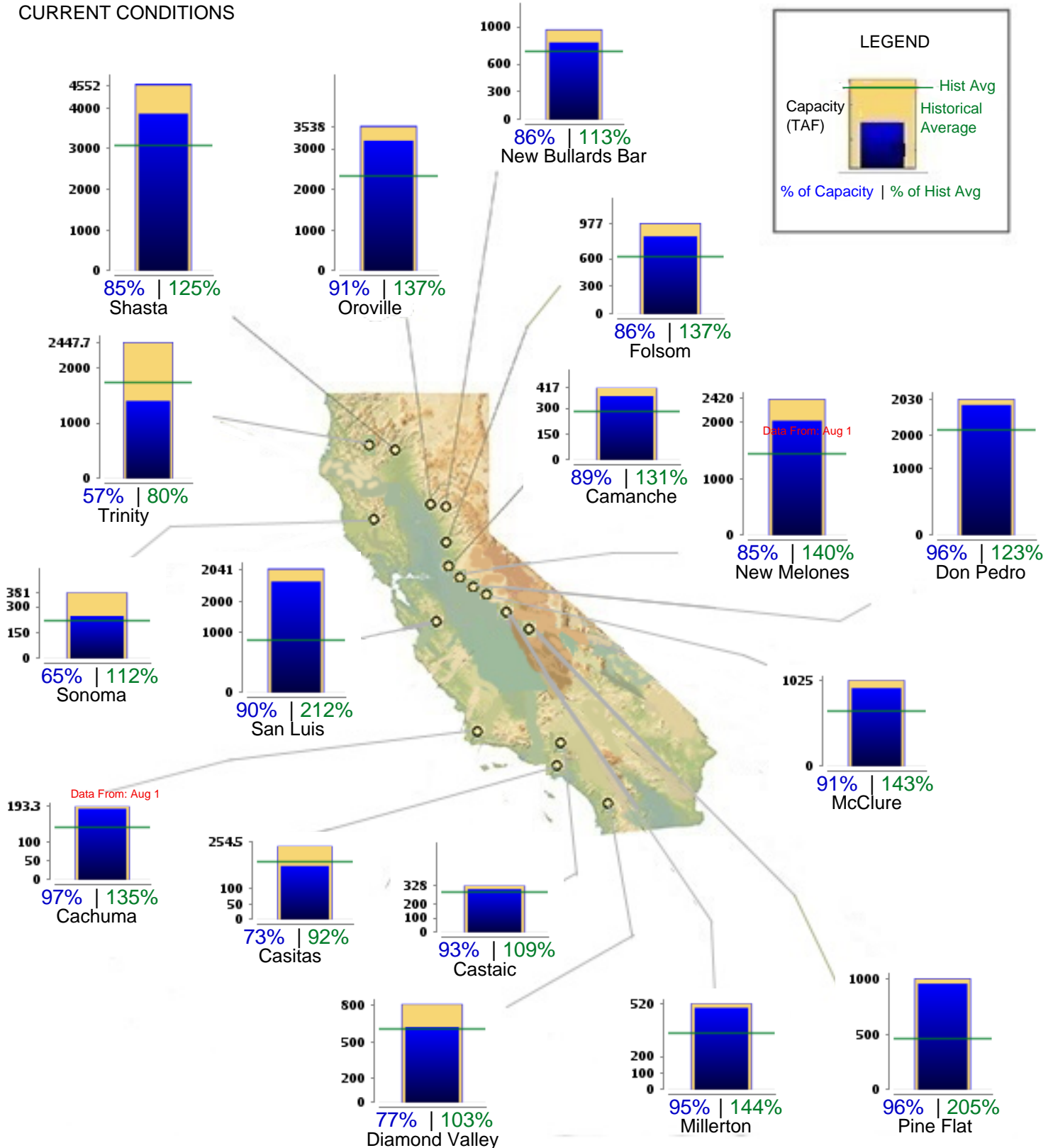


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - August 2, 2023

### CURRENT CONDITIONS





## July 2023-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
<b>Anthony J. Lima</b>					
	7/11/2023	RWD Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$230.00</b>		
<b>John Bellah</b>					
	7/10/2023	GAC	\$230.00		
	7/10/2023	RHCCC		X	
	7/11/2023	RWD Board Meeting	\$230.00		
	7/13/2023	ACWA Region 8 Program & Tour	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$690.00</b>		
<b>Robert W. Lewis</b>					
	7/11/2023	RWD Board Meeting	\$230.00		
	7/12/2023	LAFCO		X	
	7/13/2023	ACWA Region 8 Program & Tour	\$230.00		Mileage
	7/19/2023	ACWA Candidate Forum	\$230.00		
	7/24/2023	ACE Fairway Ribbon Cutting Ceremony		X	
	7/25/2023	CALAFCO Southern Region Meeting		X	
		<b>TOTAL PAYMENT</b>	<b>\$690.00</b>		
<b>Szu Pei Lu-Yang</b>					
	7/11/2023	RWD Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$230.00</b>		
<b>Vanessa Hsu</b>					
	7/11/2023	RWD Board Meeting	\$230.00		
		<b>TOTAL PAYMENT</b>	<b>\$230.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

## INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AGREEMENT

This INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into as of July 1, 2023 (the “Effective Date”), for reference purposes only, by and between the Rowland Water District, a California county water district (hereinafter referred to as the “District”), and Highroad Information Technology, LLC, a California limited liability company (hereinafter referred to as “Provider”).

### RECITALS

- A. District desires to procure professional services to manage its information technology requirements, including hardware and software maintenance, the provision of cloud services, and such other consulting services as may be needed from time to time (the “IT Solution”).
- B. Provider currently provides information technology services to District and has submitted a proposal for the IT Solution dated June 24, 2022 (“Proposal”), a copy of which is attached hereto as Exhibit “A” and has been selected to provide the IT Solution on the basis of the services and capabilities of the IT Solution and the representations and commitments of Provider contained in the Proposal.
- C. The parties desire by this Agreement to establish the terms for District to retain Provider to provide the IT Solution.

### AGREEMENT

#### NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- 1. IT Solution. The IT Solution is comprised of the following services:
  - (a) Managed IT Services. Provider shall provide turn-key services for the daily operation of District’s information technology hardware (“Managed IT Services”). Managed IT Services shall include the following tasks:
    - (i) Provider shall maintain District’s existing information technology hardware (as described in Section 2.1 of the Proposal) and software (as described on Schedule B of the Proposal) in good working condition during the term of this Agreement. Such maintenance will include preventative cleaning and maintenance of hardware and the application of periodic updates to District software. Provider personnel will perform the Managed IT Services through a combination of having Provider personnel on site at District facilities and remote access to District systems. All labor costs for the Managed IT Services, including labor for normal repair and maintenance of hardware (excluding replacement parts) are included in the Managed IT Services;
    - (ii) Provider will manage the renewal of software licenses, SaaS fees, and other hardware and software support and maintenance fees subject which are set forth on the Third Party Fee Schedule (as defined below). District acknowledges that the ability of the Provider to perform the Managed IT Services is dependent on the timely payment of all third party vendors on the Third Party Fee Schedule;

- (iii) Provider will operate and maintain software for the protection of the District's systems from unauthorized access and the introduction of malicious software and shall timely install all updates to such software. Such software will include applications to identify and block phishing attacks and other malicious emails, provide proper authentication of District users and for real time monitoring of unusual or unauthorized activity on District's systems. To the extent that such applications are not already licensed by District, Provider will make a recommendation within thirty (30) days of the execution of this Agreement to procure and implement such tools in accordance with best practices for public agencies operating critical infrastructure. Provider will not be responsible for any security breach that is the result of District's failure to procure recommended security applications or from failure of the District or any District employee to take recommended actions to implement security protection.
  - (iv) Provider shall further provide training of District personnel and timely user support to District staff to resolve problems with the proper functioning of District's existing hardware and software infrastructure in accordance with the requirements of Exhibit B;
  - (v) Provider will manage the backup of all District software and data in accordance with a backup and business restoration policy to be developed in coordination with District to maximize the resiliency of District's systems and allow for the prompt restoration of District operations following a force majeure event or malicious attack on District systems; and
  - (v) Provider will assist District management with the tasks set forth in Section 2.2 of the Proposal, including an annual information technology assessment and assistance with the preparation of the information technology portion of the District's annual budget.
- (b) Hosting/Database Services. Provider will provide data center hosting for District applications and data or through Azure cloud services (collectively, "HIT Azure Services") in accordance with the network performance and service level requirements set forth in Section 7 of this Agreement. HIT Azure Services include twelve (12) terabytes of storage. Provider will notify District if its usage is within ten percent of the storage limit to allow District to either delete data or increase its data storage availability. An increase in availability will be subject to an increased fee for HIT Azure Services based on Provider's then current fee schedule. All data centers used to host the HIT Azure Services will be located in the United States of America.
- (c) [intentionally omitted]
- (d) Changes in Scope; Time and Materials. Services that are not included in the Managed IT Services or the HIT Azure Services will be subject to payment on a time and materials basis as described in the Proposal, including those services described in Section 3.2 of the Proposal. All additional services requested by District that are not within the scope of the Managed IT Services or the HIT Azure Services will be subject to agreement on a change in scope, including such additional terms and conditions, fees and charges as agreed by the District and Provider.
2. Term. The term of this Agreement will commence on the Effective Date and will continue for a period of two (2) years. The fees set forth in Section 3 will remain in effect during the initial term.

The Agreement may thereafter be renewed for additional one (1) year terms with the mutual written agreement of District and Provider and an updated fee schedule.

3. Service Fees; Costs; Payment Terms.

- (a) District shall pay a fixed monthly fee for the Managed IT Services and the HIT Azure Services in accordance with the schedule of fees set forth in Section 6.1 and 6.2 of the Proposal ("Fee Schedule"). An addition or deletion of existing hardware maintained pursuant to the Managed IT Services may result in an adjustment to the fixed monthly fee for the Managed IT Services, provided, however, that no adjustment will be made for hardware that is being replaced. Services that are not included within the fixed fees described herein will be invoiced by Provider on a monthly basis with sufficient detail to identify the nature and cost of such services. Except as necessary to respond to an emergency as set forth in Section 3.3.2 and 3.3.3 of the Proposal, Provider will obtain advance approval of all fees that are not included within the fixed monthly fees.
- (b) District shall be responsible for the timely payment of the software license renewal and software and hardware support and maintenance fees payable to third party vendors and software providers as set forth on Schedule B of the Proposal ("Third Party Fee Schedule"). Provider will administer payment of items on the Third Party Fee Schedule by invoicing District on a monthly basis in advance of the date upon which such vendor payments must be made. Subject to prompt payment of the invoice by District, Provider will promptly remit all such fees to the appropriate vendor.
- (c) Invoices for the fees described in Section 3(a) will be paid within thirty (30) days of the invoice date. If payments are subject to completion of a milestone by Provider or acceptance of work product or services by District, then the District, in its sole discretion, will determine whether the appropriate milestone or other acceptance criteria has been satisfied in accordance with the scope of work for such deliverables.
- (d) Provider acknowledges that it has relied on its expertise in providing the IT Solution to set the fixed for Managed IT Services and that such fee is inclusive of all costs, expenses and profit of Provider for the services described therein. In no event will Provider be entitled to additional compensation or reimbursement of expenses in connection with the Managed IT Services unless expressly provided in a change in the scope of work that has been approved by District.

4. Changes in Scope. If changes in the IT Solution are requested by Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the District by Provider with a statement of the estimated changes in scope of work, any change in the fees payable by District and if applicable, a performance schedule and milestones for completion of a special project. An amendment to this Agreement shall be prepared by the District and executed by both parties before any change becomes binding upon District. Provider acknowledges that any material amendment to this Agreement, particularly with respect to the Fee Schedule, may be subject to approval by the District governing board. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

5. Maintenance of Records. Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Provider and made available at all reasonable times during the term of the Agreement upon at least seventy-two (72) hours' written notice and for three (3) years from the date of final payment under the Agreement for inspection by the District.

6. Ownership of Data and Intellectual Property.

- (a) District shall be the owner of all data that is used, stored or processed by Provider in connection with the IT Solution (“District Data”) and Provider will not disclose, share, sell or otherwise make any use of such data except in the performance of its obligations under this Agreement. For the avoidance of doubt, District Data includes all data created or in any way originating with the District, or is collected by Provider on behalf of the District, and all data that is the output of computer processing of or other electronic manipulation of any data that was created by or in any way originated with the District as part of the IT Solution, or is collected by the Provider on behalf of the District in connection with the IT Solution, whether such data or output is stored on the District’s hardware, Provider’s hardware or exists in any system owned, maintained or otherwise controlled by the District or by Provider. Provider will deliver to District a full copy of all District Data that is stored by Provider in backup media or file or within the HIT Azure Services within five (5) days of District’s request, including within ninety (90) days following the termination of this Agreement, at no cost to District. Furthermore, at the request of District, Provider shall further destroy all copies of the District Data that are in Provider’s possession.
- (b) The storage and handling of District Data by Provider is as a service provider on behalf of District and it is not intended that the performance of the obligations of Provider pursuant to this Agreement will be subject to the California Consumer Privacy Act as currently in effect. Provider will cooperate with District to ensure that the storage and handling of District Data remains in compliance with any privacy requirements that are applicable to the District.
- (c) Provider shall remain the owner of any trade secrets and know how that is associated with any applications used by Provider to provide the IT Solution and the performance of any services pursuant to this Agreement.

7. Data Security.

- (a) For purposes of this Section 7, the following definitions apply:
  - (i) “Data Breach” means the unauthorized access by a non-authorized person that results in the use, disclosure or theft of District Data.
  - (ii) “District Identified Contact” means the person or persons designated in writing by the District to receive Security Incident or Data Breach notification.
  - (iii) “Security Incident” means the potentially unauthorized access by non-authorized persons to District Data that Provider believes could reasonably result in the use, disclosure or theft of District Data within the possession or control of Provider. A Security Incident may or may not turn into a Data Breach.
- (b) All District Data shall be transmitted and stored in accordance with the security policies and procedures of District and the security protocols that are maintained by Provider for the protection of data within the HIT or Azure Cloud, a copy of which has been provided to District for review and approval (“Security Policy”). The Security Policy sets forth the minimum level of encryption, intrusion detection and data protection that is provided for the IT Solution. District acknowledges that security measures are constantly evolving in response to threats and that Provider may change the Security Policy from time to time, provided, however, that Provider will not make any material change to the Security Policy during the term of this Agreement that would provide less rigorous protection.



Notwithstanding any term of the Security Policy, all District Data will be encrypted while in transit and while at rest or in storage on Provider's servers. All connections between District and Provider where Provider employees or contractors have access to the District's network or District Data while providing Services will be secured using a virtual private network or similar protocol. Neither Provider, nor its employees or contractors will knowingly introduce any malware into the District systems or the HIT or Azure Cloud environment which hosts District Data and will use commercially reasonable efforts to avoid any such introduction. District Data that is stored by Provider will only be stored on servers which are located in the United States of America. Provider shall permit its personnel and contractors to access District Data remotely only as required to provide the Services or to provide technical support.

- (c) Provider shall inform the District of any Security Incident or Data Breach in accordance with the following protocols:
  - (i) Provider shall report a Security Incident to the appropriate District Identified Contact promptly upon discovery thereof.
  - (ii) If Provider has actual knowledge of a confirmed Data Breach that affects the security of any District Data, Provider shall (1) promptly notify the appropriate District Identified Contact within 24 hours of confirmation of the Data Breach or sooner, unless shorter time is required by applicable law, and (2) take commercially reasonable measures to address the Data Breach in a timely manner and prevent further access.
  - (iii) Provider shall (1) cooperate with the District as reasonably requested by the District to investigate and resolve the Data Breach, (2) promptly implement necessary remedial measures, if necessary, and (3) document responsive actions taken related to the Data Breach, including any post-incident review of events and actions taken to make changes in business practices in providing the Services, if necessary.
  - (iv) Unless otherwise stipulated, if a Data Breach is a direct result of Provider's breach of its contractual obligation to secure District Data in accordance with this Agreement and the Security Policy or otherwise prevent its release, Provider shall bear the costs associated with (1) the investigation and resolution of the Data Breach; (2) notifications to individuals, regulators or others required by state law; and (3) a credit monitoring service required by state (or federal) law; and (4) complete all corrective actions necessary to secure District Data from further unauthorized access.

8. Service Level Requirements for Cloud Services.

Provider will provide network access between the HIT or Azure Cloud servers allowing the District to reliably access the District Data and applications hosted on the HIT or Azure Cloud servers. Uptime goal will be 99.90% each month during District business hours of operation. Provider will exercise reasonable efforts to achieve the performance levels set forth above. The District has direct agreements with Internet Service Providers (ISP) that control their internet service and the Provider has no control over the ISP's network nor services. In the event that average performance during a calendar month falls below the foregoing target during that calendar month, and it is determined that the Provider's Hardware or Network was the cause then Provider shall credit District ten percent (10%) of the fixed fee for HIT Azure Services for each one tenth of one percent (0.1%) that uptime is below the target; provided such credit will not exceed fifty percent (50%) of the monthly

fee. Provider will notify the District of any failure to meet the service levels described herein and automatically apply any credit to the bill.

9. Delays in Performance.

- (a) Neither the District nor Provider shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to: abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.
- (b) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance under this Agreement. It is not intended by the parties that any such delay shall extend for a period in excess of sixty (60) days.

10. Compliance with Law.

- (a) In carrying out its obligations under this Agreement, Provider shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements and requirements for verification of employees' legal right to work in the United States.
- (b) If required, Provider shall assist the District, as requested, in obtaining and maintaining all permits required of Provider by federal, state and local regulatory agencies.

11. Warranty

- (a) Provider warrants that all services provided under this Agreement will be performed in a skilled and professional manner in accordance with the requirements of this Agreement. Provider shall further provide a sufficient number of properly trained and competent staff to carry out the Services consistent with the best practices in the information technology industry and the support response requirements set forth in Exhibit B. All services will be subject to acceptance by District and any services that are reasonably deemed defective by District will be re-performed by Provider at its sole cost and expense.
- (b) Provider warrants that the HIT Cloud environment does not contain any malware and that no employee or contractor of Provider will knowingly introduce malware into District's system or network during the performance of this Agreement and Provider will use commercially reasonable efforts to avoid any such introduction. In the event of any breach of this warranty, Provider will use best efforts to (i) restore District's data and applications for use in live production within the HIT Cloud environment within twelve (12) hours of the incident; or (ii) with respect to District systems, will take immediate action to isolate and remove the malware and restore District's systems at Provider's expense.

12. Acceptance Testing. All deliverables that are provided in connection with the services shall be subject to acceptance testing by District to verify, to its reasonable satisfaction, that the services, and any deliverables, were properly delivered in accordance with the terms of this Agreement or any agreed upon scope of work. If District determines that any deliverable does not conform with the foregoing requirements, District shall promptly deliver to Provider a notice of non-conformity, and Provider shall work diligently to correct all nonconformities free of charge to District. Each

correction of a non-conformity shall be subject to additional acceptance testing by District. Notwithstanding the acceptance of any deliverable by District, such deliverable shall remain subject to the warranty obligations of Provider for the term of this Agreement. For the avoidance of doubt, any installation and configuration of hardware and software by Provider, or the repair of existing hardware, will be considered a deliverable.

13. Assignment and Subcontractors. Provider shall not subcontract, assign or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason at the sole discretion of the District. Nothing contained herein shall prevent Provider from employing independent contractors, as well as employees, to provide Services as Provider may deem appropriate, provided, however, that Provider shall remain fully responsible for such independent contractors.
14. Independent Contractor. Provider is retained as an independent contractor and is not an employee of the District. No employee or agent of Provider shall become an employee of the District. The work to be performed shall be in accordance with the work described in this Contract Documents, subject to such directions and amendments from the District as herein provided.
15. Integration. This Agreement represent the entire understanding of the District and Provider as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.
16. No Suspension of Use. Unless District is in breach of its obligations under this Agreement and has failed to cure such breach within the applicable cure period, in no event will Provider suspend the Managed IT Services or the HIT Azure Services unless such suspension is necessary to protect the integrity and security of Provider's network, in which case Provider will give District prompt notice of cause of such suspension and the anticipated duration thereof.
17. Infringement Indemnity. If it is claimed that any work furnished by Provider infringes any intellectual property right or is otherwise unlawful, Provider agrees to defend or settle any such claim or suit at Provider's expense and to indemnify and hold the District harmless from any losses, damages or harm, including attorney's fees and legal expenses, incurred as a result of such claim. Without the District's prior written approval, Provider shall not accept any liability on the District's behalf for the infringement, nor shall Provider reach a settlement that from the District perspective impairs the value or usefulness of the work that is the subject of the infringement claim. Provider will also pay all damages and costs that by final judgment, settlement or other resolution are assessed against the District due to such alleged or proven infringement and reimburse the District for any direct damages suffered by the District as a result of the infringement claim, including but not limited to attorney's fees. Should Provider find, or be found, to have infringed on any intellectual property rights, Provider will procure; (i) a right for the District to continue using the applicable deliverable, (ii) a solution to mitigate the infringement, or (iii) a deliverable to replace the infringing product that provides the functionality and complies with the specifications contained in this Agreement. The District shall not incur any additional costs related to the aforementioned remedies. In no event will Provider be responsible for any claim of infringement with respect to any hardware or software purchased by District from a third party.

18. Termination

- (a) Termination for Default. Subject to the right to cure contained in Section 18(b), either the District or Provider may terminate this Agreement in whole or in part, at any time if that party determines the other party is in material default of its obligations under this Agreement. Termination for default is effective on the date specified in the terminating party's written notice of default. If the Provider is the allegedly defaulting party, and Provider fails to cure a default, then in addition to any other remedies provided by law or this Agreement, Provider shall compensate the District's actual costs to obtain substitute performance. If the District is the allegedly defaulting party, and the District fails to cure a default, then the Provider may recover all damages permitted under applicable law. A termination for default shall be deemed a termination for convenience if the termination for default is later found to be without justification.
- (b) Cure. Provider shall have a period of ten (10) days following a written notice of default to either cure such default or if such default cannot be cured within such period, to provide evidence satisfactory to District, in its sole discretion, that Provider is taking action to cure such default.
- (c) Termination for Convenience. This Contract may be terminated by the District or the Provider, in whole or in part, upon ninety (90) days written notice to the other party. The termination for convenience is effective on the date specified in the written termination notice. Termination for convenience may entitle Provider to payment for reasonable costs allocable to this Agreement for work or costs incurred by Provider up to the date of termination.

19. Indemnification. To the fullest extent permitted by law, Provider shall defend, indemnify and hold the District, its Board, members of the Board, employees, and authorized volunteers free and harmless from any and all third party claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Provider, its officials, officers, employees, subcontractors or agents in connection with the performance of Provider's services hereunder, the IT Solution or this Agreement, except to the extent any such claim, demand, cause of action, cost, expense, liability, loss, damage or injury results from the District's negligent or intentional acts or omissions. In addition, Provider shall defend, with counsel of District's choosing and, at Provider's own cost, expense and risk, any and all third party claims, suits, actions or other proceedings of every kind covered by this section that may be brought or instituted against District or its Board, members of the Board, employees, and authorized volunteers. Provider shall pay and satisfy any judgment, award or decree that may be rendered against District or its Board, members of the Board, employees, and authorized volunteers as part of any such claim, suit, action or other proceeding. Provider shall also reimburse District for the cost of any settlement paid by District or its Board, members of the Board, employees, or authorized volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for District's attorney's fees and costs, including expert witness fees. Provider shall reimburse District and its Board, members of the Board, employees, and/or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

20. Insurance; Limitation on Liability; Exceptions.

- (a) Provider will comply with the "Insurance Requirements" of District which are attached hereto as Exhibit "C" and included as a part of this Agreement.

- (b) Neither District, nor Provider, shall be liable to the other for any indirect or consequential damages, including lost profits, as a result of any breach of this Agreement.
  - (c) Notwithstanding the foregoing, no limitation on liability contained in this Agreement shall apply to any third party claim for personal injury or wrongful death arising from the negligent acts or willful misconduct of either party, its agents or assigns. Furthermore, no limitation on liability applicable to Provider shall apply to any third party claim that a deliverable infringes upon the intellectual property rights of another party.
21. Laws, Venue, and Attorneys' Fees. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, including arbitration pursuant to Section 25, the action shall be brought in a state or federal court situated in the County of Orange, State of California.
22. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered in person, sent via commercial overnight delivery or sent via email, provided that email notice will not be effective until actively confirmed (no automated receipts) by return email from the receiving party, addressed to each party at the address set forth in Section 1 of the Proposal. Notice will be effective upon receipt. Each party will notify the other immediately of any change in its notice information.
23. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.
24. Counterparts. This Agreement and any exhibits, amendments or renewals hereto may be executed in a number of counterparts, and each counterpart signature, when taken with the other counterpart signatures, is treated as if executed upon one original of this Agreement or any amendment or renewal. A signature by any party to this Agreement provided by facsimile or electronic mail is binding upon that party as if it were the original.
25. Arbitration. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in the County of Orange, California, pursuant to the rules of Judicial Arbitration and Mediation Services ("JAMS"), as amended or as augmented in this Agreement (the "Rules"). Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorney's fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award. All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within thirty (30) days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify JAMS and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind. The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute. The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 1282.6. The deposition notice shall conform to Code of Civil Procedure section 1283. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure. Notwithstanding the election by

the parties to arbitrate their disputes, nothing contained herein shall prevent a party from filing an action in a court of competent jurisdiction to seek any form of equitable remedy or relief.

26. Discrimination and Harassment Prohibited. Provider will comply with all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.
27. Conflict of Interest. If disclosure under the Political Reform Act and District's Conflict of Interest Code is required of Provider or any Provider personnel, Provider and/or affected Provider personnel will complete and file with the District Clerk the schedules specified by District and contained in the Statement of Economic Interests Form 700. Provider, for Provider and on behalf of Provider personnel, warrants that they have no interest, present or contemplated, in the projects affected by this Agreement. Provider further warrants that neither Provider nor any Provider personnel have any ancillary real property, business interests, or income that will be affected by this Agreement or, alternatively, that Provider will file an affidavit with District disclosing this interest.

*[signature page follows]*

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

**District**

Rowland Water District,  
a California county water district

By: \_\_\_\_\_  
Name: Tom Coleman  
Title: General Manager

**Approved as to form:**

\_\_\_\_\_  
Best Best & Krieger LLP

**PROVIDER**

Highroad Information Technology, LLC  
a California limited liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**  
**PROPOSAL/SCOPE OF WORK**

**See Attached**



# HIGHROAD IT

## Statement of Work

Customer Name: Rowland Water District  
SOW Name: RWD Managed IT Services FY23-24  
SOW Number: RWD23-0701A



## 1. INTRODUCTION

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This Statement of Work (SOW) is made on July 1, 2023 between Rowland Water District (RWD) and Highroad Information Technology (HIT) and shall be subject to the terms and conditions laid out in the following agreement. The parties cause this document to be executed by their duly authorized representatives on the dates specified below.

**1.1. SOW Name : RWD Managed IT Services FY23-24**

**1.2. SOW Number : RWD23-0701A**

**1.3. SOW Type : Fixed Rate**

**1.4. SOW Value : \$ 320,244**

**1.5. Rowland Water District SOW Owner**

Name : Tom Coleman  
Address : 3021 Fullerton Rd, Rowland Heights, CA 91748  
Telephone : (562) 697-1726  
Email : TColeman@rwd.org

**1.6. Highroad Information Technology (HIT) SOW Owner**

Name : Mike Parra  
Address : 4060 Campus Drive, Suite 150, Newport Beach, CA 92660  
Telephone : (949) 885-9891  
Email : MParra@highroadit.com

**1.7. Timelines for Performance of Services**

Start Date : July 1, 2023  
End Date : June 30, 2024

**1.8. SOW Description**

Service Type : Information Technology Services  
Description : Highroad IT will provide Rowland Water District with Managed IT Services.

Services to include:

- Computer Infrastructure Support
- Licenses, Subscriptions and Support Renewals
- Network Management

*HIT Managed Services Maintenance Plans do not include Project work such as additions, upgrades, installations, development, relocations and programming. Monthly rates are subject to change as new products and/or services are added or removed.*

## 2. SCOPE OF WORK

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### 2.1. Technical Infrastructure Maintenance and User Support

The Technical Infrastructure Maintenance and User Support outlined in this SOW is based on RWD's current IT Infrastructure as outlined by the following device counts:

Device Type	Count
Physical Servers	4
Virtual Servers	20
Networking Equipment	28
Workstations	29
Printers	16

#### 2.1.1. Maintenance and management

##### 2.1.1.1. Hardware

##### 2.1.1.2. Software

#### 2.1.2. Backup management (2 years/12 months/14 days)

##### 2.1.2.1. Daily incremental backup with live monitoring and success verification

##### 2.1.2.2. Weekly full backups with live monitoring and success verification

##### 2.1.2.3. Monthly full backups with live monitoring, success verification, and restoration testing with virus scanning (file level)

##### 2.1.2.4. Semi-annual restoration testing with virus scanning (full)

##### 2.1.2.5. Annual restoration testing with Virus Scanning (full)

#### 2.1.3. Phishing Simulation

##### 2.1.3.1. Employee cybersecurity training

##### 2.1.3.2. Monthly phishing tests

### 2.2. IT Business Management

#### 2.2.1. Management Meetings

#### 2.2.2. IT Budget

#### 2.2.3. Asset management including inventory and replacement plans

### 2.3. Cloud Services

#### 2.3.1. Irvine Data Center

#### 2.3.2. Azure Cloud

### 3. ASSUMPTIONS

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#### 3.1. Changes to Scope

- 3.1.1. Any change to the products or services outlined in this SOW will be considered a change to scope and will require submission and approval of a Change Request as advised in section 5.2.
- 3.1.2. Any hardware added/removed that impacts the total hardware count listed in section 2.1 will result in a change to the current monthly cost for Managed Services listed in section 6.1.
- 3.1.3. Any software licenses added/removed will result in a change to the Maintenance, Support and Software Renewal costs listed in section 6.3. Billing frequency (annual, monthly) will determine how changes occur during the FY23-24 (single instance or ongoing monthly).

#### 3.2. Professional Service Fees

Separate from the Technical Infrastructure Maintenance and User Support coverage listed in section 2.1 of this SOW, RWD will be charged professional services for the following project types:

- 3.2.1. Hardware procurement and implementation, including additions and replacements.
- 3.2.2. Software procurement and implementation, excluding additional licenses to existing software.
- 3.2.3. Hardware upgrades and enhancements to the existing infrastructure.
- 3.2.4. Configuration, installation or setup of any product not purchased through HIT—this includes software and hardware products purchased by RWD directly or by another vendor.

#### 3.3. Approval Process

- 3.3.1. Non-urgent services or projects identified after execution of this SOW will require signed approval prior to the project kick-off.
- 3.3.2. Emergency services or projects, where time will not accommodate the formal approval process, can be approved via verbal or other written consent, and will be followed with request of formal signed approval at a later date.
- 3.3.3. For emergency services or projects, where formal or informal approval cannot be obtained, Highroad IT will use best judgement to stabilize and mitigate further issues to RWD's network. At completion of emergency work, Highroad IT will send written recap to the main stakeholders. Recap will be followed with request for formal signed approval.

#### 3.4. Delays and Impairments

- 3.4.1. HIT shall notify RWD of any delays or impairments to performance caused by RWD (or any third party acting on RWD's behalf). HIT will not be responsible for such delays or

impairments and will be entitled to additional time for performance and/or to charge additional amounts in respect of incremental effort or expense incurred.

- 3.4.2. HIT will promptly notify RWD to request resolution of any delays or issues with third party deliverables (not retained by HIT).

### **3.5. Access and Scheduling**

- 3.5.1. HIT will identify and work with RWD to ensure sufficient access to RWD network, equipment, data and physical resources.
- 3.5.2. HIT will work with RWD to optimize remote access to RWD network and make it available to meet the desired productivity during off-hours as needed.

### **3.6. Implementation and Performance**

- 3.6.1. HIT maintains primary responsibility for the management, workflow and timely completion of the deliverables stated in this SOW with appropriate oversight by RWD.
- 3.6.2. HIT may leverage freelancers/independent contractors to augment the team as necessary to provide services to complete execution of activities detailed in this SOW

## **4. BUSINESS CONTINUITY**

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HIT has implemented measures which enable employees to work remotely from any location. As such, these measures accommodate situations by which an employee would be prevented from working at the HIT main office or at the Rowland Water District site, allowing for continued productivity.

## **5. GOVERNANCE**

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### **5.1. Communication Plan**

In addition to Management Meetings between HIT and RWD, general communication can be conducted via HIT Portal and email, with phone calls and meetings scheduled as required.

### **5.2. SOW Change Management**

HIT SOW Manager or RWD can initiate a Change Request at any point during the delivery of the SOW, should the information change with respect to scope beyond that which is planned in the SOW.

The objective of the process is to analyze the impact of change and prepare a tracking document (Schedule A) that includes the following documentation:

- SOW name
- Change Request number
- Requestor
- Date raised

- Change type (Scope change, dependency, delay)
- Brief change description
- Priority (high / medium / low)
- Detailed description of the change
- Impact of the change to costs and/or timeline
- Approval

HIT and RWD shall mutually agree upon any appropriate change in fees and timeline. HIT will proceed with the SOW according to the new budget, or deliverable expectation outlined.

HIT will not begin working on any change in scope prior to receiving signed Change Request, unless one of the following are true:

- RWD SOW owner, or designated representative, has given verbal or written authorization, and have agreed to sign the formal Change Request at a later time.
- The change requires Emergency Services as listed in sections 3.3.2 and 3.3.3.

### 5.3. Escalation Plan

If an issue arises during this engagement, RWD will advise HIT of such issue in writing. Upon receipt of such written notice, the representatives listed below will use commercially reasonable efforts to resolve the issue. The representatives specified first below shall attempt to resolve such issue. If such issue is not resolved by the representative in the specified time period, the issue shall be escalated to the second reporting level. If such issue is not resolved by the second reporting level within the specified time period specified, the issue shall be escalated to the final reporting level.

Age (in days)	Highroad Information Technology	Contact
Promptly	HIT Support Desk	HIT Portal support@highroadit.com (949) 885-9891
>=2 days	Sr. Systems Administrator	Michael Holtorf mholtorf@highroadit.com
>=5 days	Business Operations Manager	Jessica Howarth jhowarth@highroadit.com

## 6. FINANCIALS

### 6.1. Managed IT Services

The table below reflects the payment schedule for the following Managed IT Services fees operating in Fixed Price mode:

- Technical Infrastructure Maintenance and User Support (\$ 5,705/month)
- HIT Backup Management (\$ 1,125/month)
- Phishing Attack Simulation (\$ 160/month)

Computer Infrastructure Support Invoice Schedule		\$ Amount
1	Managed IT Services – Jul 1, 2023	\$ 6,990
2	Managed IT Services – Aug 1, 2023	\$ 6,990
3	Managed IT Services – Sep 1, 2023	\$ 6,990
4	Managed IT Services – Oct 1, 2023	\$ 6,990
5	Managed IT Services – Nov 1, 2023	\$ 6,990
6	Managed IT Services – Dec 1, 2023	\$ 6,990
7	Managed IT Services – Jan 1, 2024	\$ 6,990
8	Managed IT Services – Feb 1, 2024	\$ 6,990
9	Managed IT Services – Mar 1, 2024	\$ 6,990
10	Managed IT Services – Apr 1, 2024	\$ 6,990
11	Managed IT Services – May 1, 2024	\$ 6,990
12	Managed IT Services – Jun 1, 2024	\$ 6,990
<b>Total Computer Infrastructure Support Fees</b>		<b>\$ 83,880</b>

## 6.2. Cloud Services

The following table reflects the payment schedule for Cloud service fees operating in Fixed Price mode:

- Irvine Data Center (\$ 2,550/month)
- Azure Cloud Management and Maintenance (\$ 452/month)

HIT Cloud Invoice Schedule		\$ Amount
1	Cloud Management – Jul 1, 2023	\$ 3,002
2	Cloud Management – Aug 1, 2023	\$ 3,002
3	Cloud Management – Sep 1, 2023	\$ 3,002
4	Cloud Management – Oct 1, 2023	\$ 3,002
5	Cloud Management – Nov 1, 2023	\$ 3,002
6	Cloud Management – Dec 1, 2023	\$ 3,002
7	Cloud Management – Jan 1, 2024	\$ 3,002
8	Cloud Management – Feb 1, 2024	\$ 3,002
9	Cloud Management – Mar 1, 2024	\$ 3,002
10	Cloud Management – Apr 1, 2024	\$ 3,002
11	Cloud Management – May 1, 2024	\$ 3,002
12	Cloud Management – Jun 1, 2024	\$ 3,002
<b>Total HIT Cloud Fees</b>		<b>\$ 36,024</b>



### 6.3. Renewals – Maintenance, Support, and Software

The following table reflects the payment schedule for all known maintenance, support and software renewals based on due date (by month).

Maintenance, Support and Software Renewals Invoice Schedule		\$ Amount
1	Maintenance, Support and Software Renewals – Jul 1, 2023	\$ 30,559
2	Maintenance, Support and Software Renewals – Aug 1, 2023	\$ 15,770
3	Maintenance, Support and Software Renewals – Sep 1, 2023	\$ 17,981
4	Maintenance, Support and Software Renewals – Oct 1, 2023	\$ 14,806
5	Maintenance, Support and Software Renewals – Nov 1, 2023	\$ 12,603
6	Maintenance, Support and Software Renewals – Dec 1, 2023	\$ 12,603
7	Maintenance, Support and Software Renewals – Jan 1, 2024	\$ 17,081
8	Maintenance, Support and Software Renewals – Feb 1, 2024	\$ 16,872
9	Maintenance, Support and Software Renewals – Mar 1, 2024	\$ 12,673
10	Maintenance, Support and Software Renewals – Apr 1, 2024	\$ 12,672
11	Maintenance, Support and Software Renewals – May 1, 2024	\$ 14,500
12	Maintenance, Support and Software Renewals – Jun 1, 2024	\$ 20,351
<b>Total Maintenance, Support and Software Renewal Fees</b>		<b>\$ 197,421</b>

*Detail of charges included can be found in Schedule B.*

## 7. INVOICING INSTRUCTION

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Invoicing/Billing details:

Customer : Rowland Water District  
Attention : Dusty Moisio (CC Tom Coleman)  
Address : 3021 Fullerton Rd, Rowland Heights, CA 91748  
Telephone : (562) 697-1726  
Email(s) : DMoisio@rwd.com

## 8. EXECUTION

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The parties cause this Statement of Work to be executed by their duly authorized representatives on the dates specified below.

**Rowland Water District**

**Highroad Information Technology**

\_\_\_\_\_  
Tom Coleman / General Manager

\_\_\_\_\_  
Michael G. Parra / CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## SCHEDULE A

## Change Request (CR)

Highroad IT and Rowland Water District hereby agree that, as of the last date signed by the parties below, this Change Request Form will amend and be fully incorporated to, and made part of, the Statement of Work (SOW) identified below.

<b>SOW Name</b>		<b>CR Number</b>	
<b>Requested By</b>		<b>Initiate Date</b>	
<b>Change Type</b>		<b>Expiration Date</b>	
<b>Description</b>			
<b>Justification</b>			

Impact							
Description	Qty	Unit Price	Total	Type	Taxable	Notes	
<b>Priority:</b> High / Medium / Low							
<b>Estimated Effort</b> (Hours)		<b>Impact on Cost</b>		<b>Impact on Schedule</b>		<b>Impact on Quality</b>	

*All applicable taxes, shipping and handling will be applied at the time of invoice.*

Except as changed herein, all terms and conditions of the SOW remain in full force and effect. Rowland Water District, as evidenced by the signature below by its authorized representative, acknowledges that it has read and agrees to this Change Request Form in its entirety.

<b>Approval Signature</b>	
<b>Printed Name</b>	
<b>Title</b>	
<b>Approved Date</b>	

## **SCHEDULE B**

## RWD – Renewal Detail FY23-24 (RWD23-0701A)

The following table reflects the payment schedule for hardware maintenance, support and software renewals based on due date (by month).

Maintenance, Support and Software Renewals Invoice Schedule		\$ Amount
1	<b>Maintenance, Support and Software Renewals – Jul 1, 2023</b> <ul style="list-style-type: none"> <li>ESET Antivirus for Servers (\$ 174/month)</li> <li>ESET Antivirus for Workstations (\$ 90/month)</li> <li>Azure Backup (\$ 800/month)</li> <li>Azure Defender (\$ 1,750/month)</li> <li>Azure DNS (\$ 75/month)</li> <li>Azure Express Route (\$ 1,000/month)</li> <li>Azure Firewall (\$1,300/month)</li> <li>Azure Managed Disk (\$1,200/month)</li> <li>Azure Monitor (\$ 800/month)</li> <li>Azure Network Adapter (\$ 200/month)</li> <li>Azure Site Recovery (\$ 375/month)</li> <li>Azure Storage (\$ 750/month)</li> <li>Azure Traffic Manager (\$ 74/month)</li> <li>Azure Virtual Machines (\$ 1,350/month)</li> <li>File Sync (\$ 155/month)</li> <li>Public IP (\$ 75/month)</li> <li>Recovery Services Vault (\$ 75/month)</li> <li>Exchange Online Plan 2 (\$ 24/month)</li> <li>MS 365 E5 (\$ 1,881/month)</li> <li>Office 365 E3 (\$ 92/month)</li> <li>Veeam Server Backup – Business (\$ 200/month)</li> <li>Veeam Workstation Backup – Business (\$ 10/month)</li> <li>Veeam Email Backup – Business (\$ 92/month)</li> <li>Veeam Server Backup – SCADA (\$50/month)</li> <li>Veeam Workstation Backup – SCADA (\$10/month)</li> <li>Adobe Creative Cloud (\$ 1,275/year)</li> <li>Bluebeam Revu eXtreme Maintenance (\$ 5,319/year)</li> <li>Windows Server 2016 Standard (\$ 2,360/year)</li> <li>Windows Server 2019 Standard (\$ 2,916/year)</li> <li>Windows Server 2022 Standard (\$ 590/year)</li> <li>SQL Server 2016 Standard (\$ 46/year)</li> <li>Windows Remote Desktop (\$ 3,960/year)</li> <li>SocketLabs SMTP Email Relay (\$ 480/year)</li> </ul>	\$ 29,549
2	<b>Maintenance, Support and Software Renewals – Aug 1, 2023</b> <ul style="list-style-type: none"> <li>ESET Antivirus for Servers (\$ 174/month)</li> <li>ESET Antivirus for Workstations (\$ 90/month)</li> <li>Azure Backup (\$ 800/month)</li> <li>Azure Defender (\$ 1,750/month)</li> <li>Azure DNS (\$ 75/month)</li> <li>Azure Express Route (\$ 1,000/month)</li> <li>Azure Firewall (\$1,300/month)</li> <li>Azure Managed Disk (\$1,200/month)</li> <li>Azure Monitor (\$ 800/month)</li> <li>Azure Network Adapter (\$ 200/month)</li> <li>Azure Site Recovery (\$ 375/month)</li> </ul>	\$ 15,770

	<ul style="list-style-type: none"> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy .COM Domain w/Privacy – RowlandWater.com (\$ 55/year)</li> <li>• Vsphere 6 Essentials Plus Pro Support – Local Host (\$ 3,112/year)</li> </ul>	
3	<b>Maintenance, Support and Software Renewals – Sep 1, 2023</b> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy Secure Socket Layer – CIP.RowlandWater.com / GIS2017.RowlandWater.com (\$ 376/year)</li> <li>• Vsphere 6 Essentials Plus Pro Support – SCADA Host (\$ 3,112/year)</li> <li>• Sonicwall TZ470 EPSS – Security Camera 1 of 5 (\$ 1,182/year)</li> <li>• Sonicwall TZ470 NSMA – Security Cameras 1 of 5 (\$ 708/year)</li> </ul>	\$ 17,981
4	<b>Maintenance, Support and Software Renewals – Oct 1, 2023</b> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> </ul>	\$ 14,806

	<ul style="list-style-type: none"> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• Sonicwall TZ500 AGSS – PCI Compliant Network Primary &amp; HA (\$ 1,483/year)</li> <li>• Sonicwall TZ500 NSMA – PCI Compliant Network Primary &amp; HA (\$ 720/year)</li> </ul>	
5	<p>Maintenance, Support and Software Renewals – Nov 1, 2023</p> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 75/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> </ul>	\$ 12,603
6	<p>Maintenance, Support and Software Renewals – Dec 1, 2023</p> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> </ul>	\$ 12,603



	<ul style="list-style-type: none"> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> </ul>	
7	<p>Maintenance, Support and Software Renewals – Jan 1, 2023</p> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy .ORG Domain w/Privacy – RWD.org (\$ 70/year)</li> <li>• Vsphere 8 Enterprise Plus License –Data Center (3,306/year)</li> <li>• Vsphere 8 Enterprise Plus Pro Support – Data Center (1,102/year)</li> </ul>	\$ 17,081
8	<p>Maintenance, Support and Software Renewals – Feb 1, 2023</p> <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> </ul>	\$ 16,872

	<ul style="list-style-type: none"> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• Sonicwall NSA2700 EPSS – Main Office Primary &amp; HA (\$ 3,092/year)</li> <li>• Sonicwall NSA2700 NSMA – Main Office Primary &amp; HA (\$ 1,177/year)</li> </ul>	
9	Maintenance, Support and Software Renewals – Mar 1, 2023 <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy .ORG Domain w/Privacy – RowlandWater.org (\$ 70/year)</li> </ul>	\$ 12,673
10	Maintenance, Support and Software Renewals – Apr 1, 2023 <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> </ul>	\$ 12,672

	<ul style="list-style-type: none"> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy .NET Domain w/Privacy – RowlandWater.net (\$ 69/year)</li> </ul>	
11	Maintenance, Support and Software Renewals – May 1, 2023 <ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• Wifi Router Maintenance (\$ 1,897/year)</li> </ul>	\$ 14,500
12	Maintenance, Support and Software Renewals – Jun 1, 2023	\$ 20,351

	<ul style="list-style-type: none"> <li>• ESET Antivirus for Servers (\$ 174/month)</li> <li>• ESET Antivirus for Workstations (\$ 90/month)</li> <li>• Azure Backup (\$ 800/month)</li> <li>• Azure Defender (\$ 1,750/month)</li> <li>• Azure DNS (\$ 75/month)</li> <li>• Azure Express Route (\$ 1,000/month)</li> <li>• Azure Firewall (\$1,300/month)</li> <li>• Azure Managed Disk (\$1,200/month)</li> <li>• Azure Monitor (\$ 800/month)</li> <li>• Azure Network Adapter (\$ 200/month)</li> <li>• Azure Site Recovery (\$ 375/month)</li> <li>• Azure Storage (\$ 750/month)</li> <li>• Azure Traffic Manager (\$ 74/month)</li> <li>• Azure Virtual Machines (\$ 1,350/month)</li> <li>• File Sync (\$ 155/month)</li> <li>• Public IP (\$ 75/month)</li> <li>• Recovery Services Vault (\$ 75/month)</li> <li>• Exchange Online Plan 2 (\$ 24/month)</li> <li>• MS 365 E5 (\$ 1,881/month)</li> <li>• Office 365 E3 (\$ 92/month)</li> <li>• Veeam Server Backup – Business (\$ 200/month)</li> <li>• Veeam Workstation Backup – Business (\$ 10/month)</li> <li>• Veeam Email Backup – Business (\$ 92/month)</li> <li>• Veeam Server Backup – SCADA (\$50/month)</li> <li>• Veeam Workstation Backup – SCADA (\$10/month)</li> <li>• GoDaddy Secure Socket Layer (SSL) – Secure.RowlandWater.com (\$ 188/year)</li> <li>• Sonicwall TZ470 EPSS – Security Cameras (\$ 4,728/year)</li> <li>• Sonicwall TZ470 NSMA – Security Cameras (\$ 2,832/year)</li> </ul>	
<b>Total Maintenance, Support and Software Renewal Fees</b>		<b>\$ 197,421</b>

## EXHIBIT B

### TRAINING AND SUPPORT ADDENDUM

1. Support Response Times. Provider support staff will be available for user support as follows:

- a. Non-Critical Issues

Provider will respond to hardware and software issues that do not result in a significant disruption of District operations (such as a hardware or software problem that impacts a single user) within two (2) hours of a support request during the District's regular administrative business hours.

- b. Critical Issues

Provider will respond to hardware and software issues that result in a significant disruption of District operations (such as servers being down or a system-wide outage) within an hour of a support request 24 hours a day, 365 days a year.

- c. Contact Information

Support requests will be made as follows:

Non-Critical Issues:      Email, Phone, HIT Portal

Critical Issues:              Email, Phone, HIT Portal

2. Support Services. Provider support staff will use good faith efforts to resolve all non-critical issues no later than the end of the next business day. With respect to critical issues, Provider support staff will work to restore proper functioning of hardware and software as soon as reasonably possible whether or not the issue occurs during normal business hours.

3. Scheduled Maintenance. Provider will perform scheduled maintenance on hardware and software outside of District's regular administrative business hours so as to minimize the disruption to District staff. Provider will schedule in advance with District any maintenance on hardware and software that will impact District's physical operations, it being understood that District is a public agency that provides drinking water within its service area and that any unscheduled disruption could potentially result in a threat to public health and safety.

4. Training Services. Provider will provide periodic training to District personnel in the following areas:

- a. Identification and prevention of phishing and other malicious email and software attacks (including periodic random testing of personnel);
  - b. New employee technical training on the proper use of existing District systems; and
  - c. How to report IT Issues to HighRoad IT.

## **EXHIBIT C**

### **INSURANCE REQUIREMENTS**

Provider, at its sole expense, will maintain the types of coverages and minimum limits indicated below, unless otherwise approved by District in writing. These minimum amounts of coverage will not constitute any limitations or cap on Provider's indemnification obligations under this Agreement.

- **Commercial General Liability Insurance.** Provider will maintain occurrence based coverage with limits not less than \$2,000,000 per occurrence and \$4,000,000 in the aggregate. If the submitted policies contain aggregate limits, such limits will apply separately to the Services, project, or location that is the subject of this Agreement or the aggregate will be twice the required per occurrence limit. The Commercial General Liability insurance policy will be endorsed to name the District, its officers, agents, employees and volunteers as additional insureds, and to state that the insurance will be primary and not contribute with any insurance or self-insurance maintained by the District.
- **Business Automobile Liability Insurance.** Provider will maintain coverage with limits not less than \$1,000,000 per each accident for hired and non-owned automobiles.
- **Workers' Compensation Insurance.** Provider will maintain coverage as required by the California Labor Code. The Workers' Compensation policy will contain an endorsement stating that the insurer waives any right to subrogation against the District, its officers, agents, employees and volunteers.
- **Employer's Liability Insurance.** Provider will maintain coverage with limits not less than \$1,000,000 per each accident for bodily injury or disease.
- **Professional Liability Insurance.** Provider will maintain coverage with limits not less than \$1,000,000 per occurrence. Professional Liability may be written as claims-made coverage.
- **Third party cyber liability insurance.** Provider will maintain cyber liability coverage with limits not less than \$1,000,000 written as claims-made coverage..

B. This insurance will be in force during the life of the Agreement and any extensions of it and will not be canceled without Provider providing thirty (30) days prior written notice to District sent pursuant to the Notice provisions of this Agreement.

C. Prior to District's execution of this Agreement, Provider will provide to District certificates of insurance and above-referenced endorsements sufficient to satisfaction of District's Risk Manager. In no event will Provider commence any work or provide any services under this Agreement until certificates of insurance and endorsements have been accepted by District's Risk Manager.

D. If Provider fails to comply with these insurance requirements, then District will have the option to declare Provider in breach, or may purchase replacement insurance or pay the premiums that are due on existing policies in order to maintain the required coverages. Provider is responsible for any payments made by District to obtain or maintain insurance and District may collect these

payments from Provider or deduct the amount paid from any sums due Provider under this Agreement.

# OFFICIAL REGION 8 Board Ballot

2024-2025 TERM



**Please return completed ballot  
by Sept. 15, 2023**

**E-mail:** [regionelections@acwa.com](mailto:regionelections@acwa.com)

**Mail:** ACWA  
980 9th Street, Suite 1000  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 8 Nominating Committee or vote for individual region board members. Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Submitted board candidate bios and headshots are available on [www.acwa.com/elections/2023-region-elections/](http://www.acwa.com/elections/2023-region-elections/).

## 1 Nominating Committee's Recommended Slate

- ☐ I concur with the Region 8 Nominating Committee's recommended slate below.

### CHAIR:

- **Anthony R. Fellow, Ph. D**, Vice President, Upper San Gabriel Valley Municipal Water District

### VICE CHAIR:

- **William Cooper**, Director, Santa Clarita Valley Water Agency

### BOARD MEMBERS:

- **Frank Colcord**, Director, Foothill Municipal Water District
- **Robert Lewis**, Board of Director, Rowland Water District
- **John T. Morris**, Member, Board of Directors, Metropolitan Water District of Southern California
- **Leonard E. Polan**, Director, Las Virgenes Municipal Water District
- **Scott Quady**, Board Member, Calleguas Municipal Water District

OR

## Individual Board Candidate Nominations

- ☐ I do not concur with the Region 8 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- ☐ **Anthony R. Fellow**, Ph. D, Vice President, Upper San Gabriel Valley Municipal Water District

### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- ☐ **William Cooper**, Director, Santa Clarita Valley Water Agency

### CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

**Frank Colcord**, Director, Foothill Municipal Water District

**William Cooper**, Director, Santa Clarita Valley Water Agency

**Robert Lewis**, Board of Director, Rowland Water District

**John T. Morris**, Member, Board of Directors, Metropolitan Water District of Southern California

**Leonard E. Polan**, Director, Las Virgenes Municipal Water District

**Scott Quady**, Board Member, Calleguas Municipal Water District

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE





# WHAT'S YOUR Water Footprint?

TAKING STEPS TO SAVE

## Rowland Water District – Board Report

August 8, 2023



### Customer Communications



- Governor Newsom/Water Restriction Messaging – Filming complete
- Buckboard Days Banners & Ad Finalized



### District Outreach

- Water Supply – OpEd #2  
(Review and discussion with Tom – potential launch during WaterReuse Conference in November)
- Finalized Podcast Talking Points



### Website/Graphics Enhancements

- Updated website/sliders, as requested
- Created internship social media frame





## Press Releases/Earned Media

**Water Quality:** Ensuring Exceptional Water Quality Remains Priority for Water Provider Nearly 1,200 Tests Conducted Annually



FIND US ON     

RWD.org

**Contact:**  
Tara Bravo  
510.300.5843

### For Immediate Release:

#### **Ensuring Exceptional Water Quality Remains Priority for Water Provider Nearly 1,000 Tests Conducted Annually**

**Rowland Heights, CA (July 12, 2023)** – Rowland Water District (RWD) delivers drinking water that meets or exceeds all state and federal standards, according to its 2022 Annual Water Quality Report. Customers can confidently enjoy safe, healthy drinking water from the District.

The Annual Water Quality Report details sample results from 2022, which monitor for contaminant levels and water safety. RWD runs nearly 1,200 tests for bacteria and other substances yearly, ensuring high-quality water in the homes and businesses of all District customers. Their detailed report provides context for each contaminant and how it may end up in drinking water at a safe level.

“The Annual Water Quality Report underscores RWD’s daily commitment to the health and safety of its close to 55,000 customers, and we take water sampling seriously to ensure we deliver a reliable water supply to the families in our District,” RWD Compliance and Safety Manager Elisabeth Mendez said.

The Annual Water Quality Report aims to provide excellent service and lasting supply to the families and businesses that depend on them. In addition to test results, RWD highlights water supply projects and programs in the report as part of their “Your Water Footprint” campaign. The report includes ways to improve water source reliability, community-enriching programs like the water bottle station initiative, and a focus on conservation.

View the District’s 2022 Annual Water Quality Report at [rwd.org/water-quality](http://rwd.org/water-quality).

###

#### **About Rowland Water District**

Rowland Water District was formed 70 years ago to provide water service to 200 ranchers and farmers in a rural, agricultural community. Over the years, the District has evolved to meet the changing needs of a dynamic and rapidly growing customer base. Rowland Water currently delivers 14 million gallons of safe drinking water to about 55,000 people every day. The District maintains 150 miles of potable water pipeline and 25 miles of recycled water pipeline to serve 13,500 customer connections across 17.2 square miles in south east Los Angeles County, including portions of Rowland Heights, Hacienda Heights, La Puente, and the cities of Industry and West Covina.

#### ***Board of Directors***

SZU PEI LU-YANG  
*President*

JOHN E. BELLAH  
*Vice President*

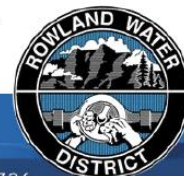
VANESSA HSU

ROBERT W. LEWIS

ANTHONY J. LIMA

***General Manager:*** TOM COLEMAN

***Legal Counsel:*** JOSEPH P. BYRNE





## **Community Outreach Update | August 8, 2023 Board Meeting**

**SOCIAL MEDIA:** #DiscoverRWD #RowlandConnections #RWDeducation #WaterFacts

The District regularly posts updates on District information, conservation, education, and water-related tips utilizing the national hashtag holiday calendar. These posts are shared on Twitter, Instagram, Facebook, LinkedIn, and YouTube when necessary. See below for our social media engagement.

### **Twitter:**

Measurement	Total
Followers	773
Tweets	10
Tweet Impressions	1,230
Post Impressions	771
Profile Visits	463
Mentions	11

### **Twitter Top Performing Post:**

	<b>Rowland Water District @RowlandWater</b>	Impressions	127
	Celebrate <b>#SmartIrrigationMonth</b> with us!	Total engagements	7
	Tip <b>2</b> : Take the guesswork out of irrigation by upgrading to a smart controller. Weather- and soil moisture-based controllers automatically adjust the watering schedule based on conditions at your home.	Likes	6
	<b>#DiscoverRWD #ConserveWater</b>	Retweets	1
	<a href="https://pic.twitter.com/BTBHWwGQbk">pic.twitter.com/BTBHWwGQbk</a>		

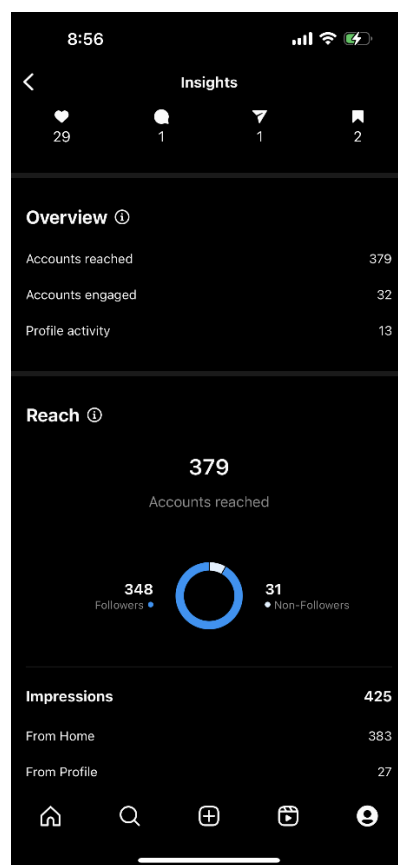




### Instagram:

Measurement	Total
Total Followers	1,212
Post Engagement	96
Post Impressions <i>(Total number of times post have been seen)</i>	2,256
Profile Impressions	3,084

### Instagram Top Performing Post/Reel:





### **Website (July 2023)**

Measurement	Total
Users	4,100
New Users	3,300
Returning Visitor	1,300
Pageviews	13,000

### **CONSTANT CONTACT- (electronic information sent to customer emails)**

***Total Active Contacts-12,268***

### **EDUCATION OUTREACH**

District staff is gearing up for the commencement of the 2023-2024 school year. Many of our water education programs will launch in partnership with PWAG's Conservation and Education Team's programs. Educators are encouraged to stay tuned for program rollout dates which will be advertised via websites: [rwd.org/education](http://rwd.org/education) and [pwagcet.org](http://pwagcet.org), and other social media means.

Programs scheduled for the 2023-2024 school year will include the Mini Solar Challenge for 5<sup>th</sup> & 6<sup>th</sup> grade, Splash Cash, Scholar Dollar and RWD's water bottle filling station installation, just to name a few.

This school year, Nogales and Santana High Schools will participate in the *What's In Your Bottle?* water bottle filling station program, with Nogales High School receiving two filling stations and Santana High School receiving one filling station. Following the completion of RUSD schools, we will reach out to Hacienda La Puente USD schools to begin their retrofits.

### **COMMUNITY EVENTS**

- Concerts in the Park – The District participated in all four (4) L.A. County Parks & Rec Concerts in the Park events held over a two-month span in June and July at Pathfinder and Carolyn Rosas Parks.
- National Night Out – A great time was had at the August 1, 2023, National Night Out at Carolyn Rosas Park. This event was well attended by the community and various organizations. District staff hosted a booth that kept busy with customers taking turns to spin the prize wheel.



*Picture Taken on July 13, 2023, during Concerts in the Park at Carolyn Rosas Park.*



*Picture taken on August 1, 2023, during National Night Out at Carolyn Rosas Park.*

### **Other Water Education/Outreach Activities**

- Staff continues attending monthly Conservation and Education Team (CET) meetings. Teachers are encouraged to visit: <https://pwagcet.org/> for resources on water-related lessons and grants.
- Staff continues attending Metropolitan Water District (MWD) Education and Water Use Efficiency (WUE) meetings.



*You are Invited*

MIRAGRAND WELL OPEN HOUSE

AUGUST 16, 2023 | 8:30 AM

675 E. Miramar Ave., Claremont, CA 91711

RSVP: [naguirre@tvmwd.com](mailto:naguirre@tvmwd.com)

Refreshments will be provided following the ribbon cutting ceremony





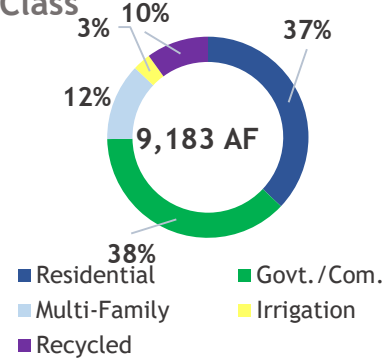


# ROWLAND WATER DISTRICT FINANCIAL DASHBOARD

## June 30, 2023



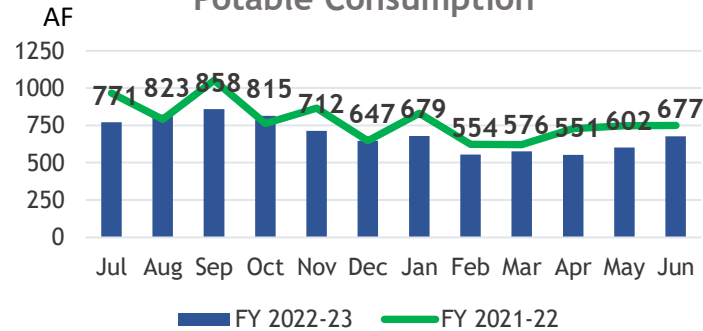
### Consumption by Class



88% of Prior Year

88% of Budget

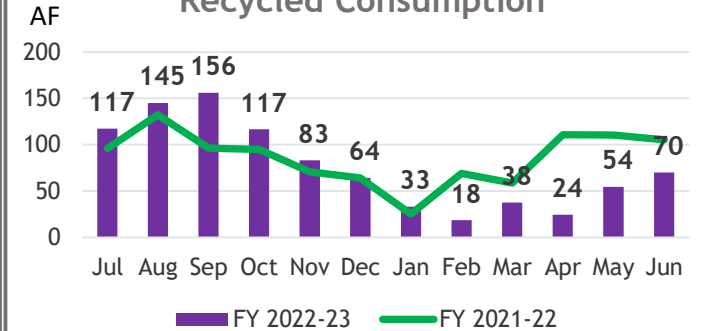
### Potable Consumption



89% of Prior Year

89% of Budget

### Recycled Consumption



YTD Revenue  
Annual Budget

\$29,198,181  
\$29,582,400

99%

4

YTD Expense  
Annual Budget

\$19,992,045  
\$22,748,600

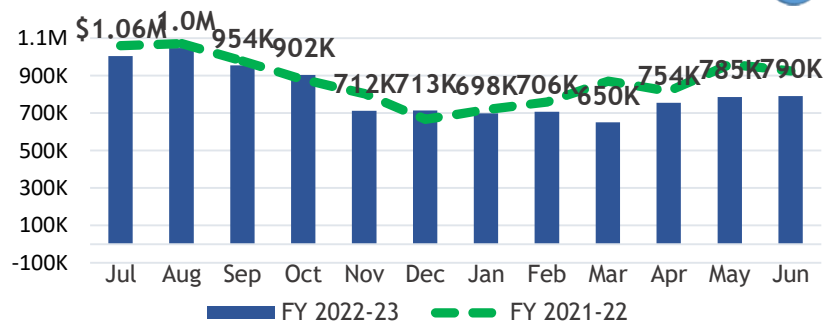
88%

5

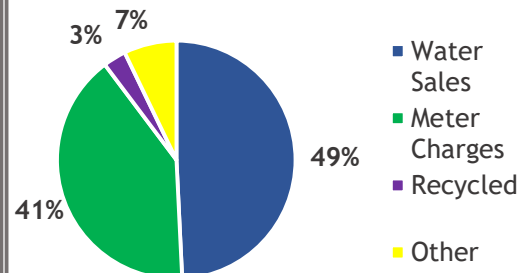
YTD Water Purchases  
of \$9.7 M

49% of YTD Expense

### Water Purchases



### Revenues by Category



### CIP Completion

