



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 13, 2022 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger (joined via teleconference)
Erin Kaiman, CV Strategies
Jody Roberto, Director, TVMWD
Sylvie Lee, TVMWD

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Gabby Sanchez, Executive Assistant
Elisabeth Mendez, Compliance and Safety Coordinator
Allen Davidson, Field Operations Supervisor

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

The Board was advised that correspondence received from La Habra Heights County Water District will be added for discussion under agenda Item 6: Review of Correspondence.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on August 9, 2022
- 1.2 Demands on General Fund Account for July 2022
- 1.3 Investment Report for July 2022
- 1.4 Water Purchases for July 2022
- 1.5 California Reservoir Conditions

(Motion pass 5-0)

Next Special Board Meeting: September 27, 2022, 6:00 p.m.
Next Regular Board Meeting: October 11, 2022, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for August 2022

Upon motion by Director Lu-Yang, seconded by Director Bellah, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Approval of Resolution No. 9-2022, Accepting a Grant of Pipeline and Water Infrastructure Easement From Olson Urban III – La Puente 1, LLC

Upon motion by Director Lu Yang, seconded by Director Lewis, the Board unanimously adopted Resolution No. 9-2022, Accepting a Grant of Pipeline and Water Infrastructure Easement for Olson Urban III – La Puente 1, LLC, and further authorized the General Manager to execute the Grant of Easement by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

(Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Kaiman provided an update on CV Strategies' communications outreach activities performed on behalf of the District during the month of August 2022.

3.2 Education Update

Ms. Sanchez provided the Board with an update on community outreach and water education activities as listed in the Education Outreach Report included in the Board packet.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- 4.1 Board members advised Ms. Sanchez of their interest in attending Three Valleys Leadership Breakfast scheduled for October 13, 2022.

5. LEGISLATIVE INFORMATION – none.

- 6. REVIEW OF CORRESPONDENCE** – General Manager Tom Coleman discussed the Notification of Dioxane correspondence received from La Habra Heights County Water District.
- 7. COMMITTEE REPORTS**
- 7.1 Joint Powers Insurance Authority** – Nothing to report.
- 7.2 Three Valleys Municipal Water District** – Board President Lima reported on TVMWD Board meeting business matters.
- 7.3 Association of California Water Agencies** – Director Lewis informed the Board of the upcoming September 19, 2022, ACWA Region 8 meeting.
- 7.4 Puente Basin Water Agency (PBWA)** – The next PBWA meeting is scheduled for Thursday, October 6, 2022, 7:00 a.m., at Rowland Water District.
- 7.5 Project Ad-Hoc Committee** – Director Lu-Yang advised that the Committee met and items discussed at such meeting will be agendaized for future Board consideration.
- 7.6 Regional Chamber of Commerce** – Director Bellah reported on activities from the September 12, 2022, Government Affairs Committee Meeting.
- 7.7 P-W-R Joint Waterline Commission** – The next P-W-R Joint Waterline Commission meeting is scheduled for Thursday, October 13, 2022, 4:00 p.m., remotely via WebEx.
- 7.8 Sheriff’s Community Advisory Council** - Nothing to report.
- 7.9 Rowland Heights Community Coordinating Council (RHCCC)** – Directors Bellah and Lu Yang spoke on matters discussed during the September 12, 2022, RHCCC meeting.
- 8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**
- 8.1 Finance Report**
Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through July 31, 2022.
- 8.2 Operations Report**
Field Operations Supervisor, Allen Davidson, provided the Board with field operations tasks completed during the month of August (as listed below). Assistant General Manager, Dusty Moisio, then followed up with a presentation on the status of the City of Industry Colima Widening Project and Rormier Track developer project.
- Water Samples – 152
 - Site Inspections - 85
 - Service Orders Completed - 382
 - Meters Replaced - 69
 - Modules Replaced - 3
 - Dig Alerts – 382
 - Service Lines Replaced- 10

- System Valves Replaced- 2
- Air Releases Inspections - 37
- Recycled Water Inspections – 9

8.3 Personnel Report

General Manager Tom Coleman informed the Board of active recruitments for the positions of Project Manager, Maintenance I, interns for internship program, and Director of Operations.

9. ATTORNEY’S REPORT

Legal Counsel, Joseph Byrne, had nothing to report.

10. CLOSED SESSION

A closed session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

General Manager’s and Directors’ Comments – General Manager Tom Coleman advised that consideration of rescheduling the October 11, 2022, Regular Board meeting will be agendaized on the September 27, 2022, workshop agenda.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:26 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary