



Board of Directors *Regular Meeting*



COLLABORATION
Working together towards a common purpose

ENGAGEMENT
Building awareness and participation within our organization, our community and our industry

TEAMWORK
Connecting with each other to advance the organization

RESILIENCE
Adapting well in the face of adversity

ACCOUNTABILITY
Acting responsibly and with our customers in mind

EXCELLENCE
Providing the very best for our customers

October 18, 2022, at 6:00 p.m.

3021 Fullerton Road, Rowland Heights, CA 91748
(562) 697-1726 | RWD.org



AGENDA

Regular Meeting of the Board of Directors
3021 Fullerton Road
Rowland Heights, CA 91748
October 18, 2022 -- 6:00 PM

Agenda materials are available for public review at <https://www.rowlandwater.com/agendas-minutes/>. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office located at 3021 Fullerton Road, Rowland Heights, CA 91748.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Anthony J. Lima, President
Szu Pei Lu-Yang, Vice President
Robert W. Lewis
Vanessa Hsu
John Bellah

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Sanchez, Executive Assistant, at (562) 383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

1. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.

1.1 [Approval of the Minutes of Regular Board Meeting held on September 13, 2022](#)

Recommendation: The Board of Directors approve the Minutes as presented.

1.2 [Approval of the Minutes of Special Board Meeting held on September 27, 2022](#)

Recommendation: The Board of Directors approve the Minutes as presented.

1.3 [Demands on General Fund Account for August 2022](#)

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.4 [Investment Report for August 2022](#)

Recommendation: The Board of Directors approve the Investment Report as presented.

1.5 [Water Purchases for August 2022](#) - For information only.

1.6 [California Reservoir Conditions](#) – For information only.

Next Regular Board Meeting: November 8, 2022, 6:00 p.m.

2. ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action

2.1 [Review and Approve Directors' Meeting Reimbursement September 2022](#)

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 [Consider Amendment to Rowland Water District Administrative Leave Policy](#)

Recommendation: The Board of Directors adopt the amendments to the Administrative Leave Policy as presented.

2.3 [LAFCO Special District Voting Member](#)

Recommendation: The Board of Directors review LAFCO's ballot memorandum and provide direction on casting the District's vote for a candidate for the position of Special District Voting Member.

2.4 [Association of California Water Agencies – Proposed Amended and Restated Bylaws](#)

Recommendation: The Board provide guidance to the District's ACWA Voting Delegate on casting the District's vote on the proposed ACWA amended and restated bylaws.

3. PUBLIC RELATIONS

3.1 [Communications Outreach](#)

CV Strategies

3.2 [Education Update](#)

Brittnie Gildea

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS

(Including items that may have arisen after posting of the agenda)

5. LEGISLATIVE INFORMATION

6. REVIEW OF CORRESPONDENCE

6.1 [Los Angeles County Registrar-Recorder/County Clerk Notification - Appointment in Lieu of Election for Offices of Director Divisions 1, 4 and 5](#)

6.2 [Rowland Unified School District - Family Resource Center Letter of Appreciation](#)

7. COMMITTEE & ORGANIZATION REPORTS *(verbal reports)*

7.1 Joint Powers Insurance Authority Directors Hsu/Lewis
▪ [ACWA/JPIA Workers' Compensation, Liability, and Property Assessment](#)

7.2 Three Valleys Municipal Water District Directors Lu-Yang/Lima

7.3 Association of California Water Agencies Directors Lewis/Bellah

7.4 Puente Basin Water Agency Directors Lima/Lewis

7.5 Project Ad-Hoc Committee Directors Lima/Lu-Yang

7.6 Regional Chamber of Commerce-Government Affairs Committee Directors Lewis/Bellah

7.7 P-W-R Joint Water Line Commission Directors Lima/Bellah

7.8 Sheriff's Community Advisory Council Directors Lu-Yang

7.9 Rowland Heights Community Coordinating Council Directors Lu-Yang/Bellah

8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1 [Finance Report](#) Mrs. Malner

8.2 Operations Report Mr. Moisio/Mr. Davidson

8.3 Personnel Report Mr. Coleman

9. ATTORNEY'S REPORT

Mr. Byrne

10. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]

Property: Portion of Property Located at 839 S. Azusa Avenue
City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

b. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

11. RECONVENE/REPORT ON CLOSED SESSION

General Manager's and Directors' Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ANTHONY J. LIMA, Presiding



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 13, 2022 – 6:00 p.m.
3021 Fullerton Road
Rowland Heights, CA 91748

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best, Best & Krieger (joined via teleconference)
Erin Kaiman, CV Strategies
Jody Roberto, Director, TVMWD
Sylvie Lee, TVMWD

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Gabby Sanchez, Executive Assistant
Elisabeth Mendez, Compliance and Safety Coordinator
Allen Davidson, Field Operations Supervisor

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

The Board was advised that correspondence received from La Habra Heights County Water District will be added for discussion under agenda Item 6: Review of Correspondence.

1. CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Consent Calendar was unanimously approved as follows:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on August 9, 2022
- 1.2 Demands on General Fund Account for July 2022
- 1.3 Investment Report for July 2022
- 1.4 Water Purchases for July 2022
- 1.5 California Reservoir Conditions

(Motion pass 5-0)

Next Special Board Meeting: September 27, 2022, 6:00 p.m.
Next Regular Board Meeting: October 11, 2022, 6:00 p.m.

2. ACTION ITEMS

2.1 Review and Approve Directors' Meeting Reimbursements for August 2022

Upon motion by Director Lu-Yang, seconded by Director Bellah, the Board unanimously approved the Directors' Meeting Reimbursement Report as presented. (Motion pass 5-0)

2.2 Approval of Resolution No. 9-2022, Accepting a Grant of Pipeline and Water Infrastructure Easement From Olson Urban III – La Puente 1, LLC

Upon motion by Director Lu Yang, seconded by Director Lewis, the Board unanimously adopted Resolution No. 9-2022, Accepting a Grant of Pipeline and Water Infrastructure Easement for Olson Urban III – La Puente 1, LLC, and further authorized the General Manager to execute the Grant of Easement by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

(Motion pass 5-0)

3. PUBLIC RELATIONS

3.1 Communications Outreach (CV Strategies)

Ms. Kaiman provided an update on CV Strategies' communications outreach activities performed on behalf of the District during the month of August 2022.

3.2 Education Update

Ms. Sanchez provided the Board with an update on community outreach and water education activities as listed in the Education Outreach Report included in the Board packet.

4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- 4.1 Board members advised Ms. Sanchez of their interest in attending Three Valleys Leadership Breakfast scheduled for October 13, 2022.

5. LEGISLATIVE INFORMATION – none.

- 6. REVIEW OF CORRESPONDENCE** – General Manger Tom Coleman discussed the Notification of Dioxane correspondence received from La Habra Heights County Water District.
- 7. COMMITTEE REPORTS**
- 7.1 Joint Powers Insurance Authority** – Nothing to report.
- 7.2 Three Valleys Municipal Water District** – Board President Lima reported on TVMWD Board meeting business matters.
- 7.3 Association of California Water Agencies** – Director Lewis informed the Board of the upcoming September 19, 2022, ACWA Region 8 meeting.
- 7.4 Puente Basin Water Agency (PBWA)** – The next PBWA meeting is scheduled for Thursday, October 6, 2022, 7:00 a.m., at Rowland Water District.
- 7.5 Project Ad-Hoc Committee** – Director Lu-Yang advised that the Committee met and items discussed at such meeting will be agendized for future Board consideration.
- 7.6 Regional Chamber of Commerce** – Director Bellah reported on activities from the September 12, 2022, Government Affairs Committee Meeting.
- 7.7 P-W-R Joint Waterline Commission** – The next P-W-R Joint Waterline Commission meeting is scheduled for Thursday, October 13, 2022, 4:00 p.m., remotely via WebEx.
- 7.8 Sheriff’s Community Advisory Council** - Nothing to report.
- 7.9 Rowland Heights Community Coordinating Council (RHCCC)** – Directors Bellah and Lu Yang spoke on matters discussed during the September 12, 2022, RHCCC meeting.
- 8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**
- 8.1 Finance Report**
Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through July 31, 2022.
- 8.2 Operations Report**
Field Operations Supervisor, Allen Davidson, provided the Board with field operations tasks completed during the month of August (as listed below). Assistant General Manager, Dusty Moisio, then followed up with a presentation on the status of the City of Industry Colima Widening Project and Rormier Track developer project.
- Water Samples – 152
 - Site Inspections - 85
 - Service Orders Completed - 382
 - Meters Replaced - 69
 - Modules Replaced - 3
 - Dig Alerts – 382
 - Service Lines Replaced- 10

- System Valves Replaced- 2
- Air Releases Inspections - 37
- Recycled Water Inspections – 9

8.3 Personnel Report

General Manager Tom Coleman informed the Board of active recruitments for the positions of Project Manager, Maintenance I, interns for internship program, and Director of Operations.

9. ATTORNEY’S REPORT

Legal Counsel, Joseph Byrne, had nothing to report.

10. CLOSED SESSION

A closed session was not held in connection with the items listed below:

a. Conference with Real Property Negotiator – [§54956.8]

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

General Manager’s and Directors’ Comments – General Manager Tom Coleman advised that consideration of rescheduling the October 11, 2022, Regular Board meeting will be agendized on the September 27, 2022, workshop agenda.

Future Agenda Item(s) – None.

Late Business – None.

A motion was made by Director Hsu, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:26 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary

**CERTIFIED COPY OF RESOLUTION OF THE
BOARD OF DIRECTORS OF
THE ROWLAND WATER DISTRICT**

The Board of Directors met in regular session in the Board Room of the Rowland Water District on September 13, 2022, at 6:00 p.m., with the following members being present and participating, to wit:

Present: Directors John Bellah, Vanessa Hsu, Anthony J. Lima, Robert Lewis, Szu Pei Lu-Yang

Absent: None

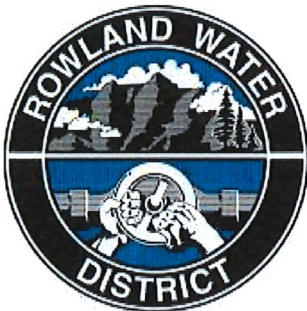
Board President Lima declared that a quorum was present and called the meeting to order.

CERTIFICATE

I hereby certify that the attached copy of Resolution No. 9.-2022 is a true and correct copy of the resolution duly adopted by the Board of Directors of the Rowland Water District on the Board meeting date stated therein, at which meeting a quorum of Board of Directors was present, that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.

This resolution is effective: September 13, 2022

The official resolution is on file in the resolution book of the Rowland Water District.



A blue ink signature of the Executive Assistant, written over a horizontal line.

Executive Assistant

Date: September 14, 2022



RESOLUTION NO. 9-2022

ROWLAND WATER DISTRICT RESOLUTION ACCEPTING A GRANT OF PIPELINE AND WATER INFRASTRUCTURE EASEMENT FROM OLSON URBAN III – LA PUENTE 1, LLC

WHEREAS, the Rowland Water District has been presented with a grant of permanent easement from Olson Urban III – La Puente 1, LLC for certain property described in the legal description in Exhibit A to this Resolution for a pipeline and related infrastructure and for ingress and egress in connection with such activity; and

WHEREAS, in November of 2020 the Los Angeles County Department of Regional Planning adopted a Mitigated Negative Declaration and approved the Rorimer & La Seda Residential Project.

NOW, THEREFORE, be it resolved by the Board of Directors that, pursuant to the Rorimer & La Seda Residential Project Mitigated Negative Declaration, the Rowland Water District hereby approves and adopts this Resolution authorizing the Rowland Water District to accept the grant of pipeline and water infrastructure easement attached as Exhibit A to this Resolution, which includes a specific legal description of the easement.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors held September 13, 2022, by the following roll call vote:

AYES: Directors Bellah, Hsu, Lewis, Lima, Lu-Yang
NOES: None
ABSENT: None
ABSTAIN: None

/s/Anthony J. Lima
ANTHONY J. LIMA
President

ATTEST:

/s/Tom Coleman
TOM COLEMAN
General Manager

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on September 13, 2022.

/s/Tom Coleman
TOM COLEMAN
General Manager/Board Secretary



Minutes of the Special Meeting
of the Board of Directors of the Rowland Water District
September 27, 2022 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT: None.

OTHERS PRESENT:

Tara Bravo, CV Strategies
Jim Uhl, Breaking the Chain Consulting

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dusty Moisio, Assistant General Manager
Myra Malner, Director of Finance
Gabby Sanchez, Executive Assistant

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

1. ACTION ITEMS

1.1 Reschedule the October 11, 2022, Regular Board Meeting

Upon motion by Director Hsu, seconded by Director Lu-Yang, the Board unanimously approved the reschedule of October's Regular Board meeting from October 11, 2022, to October 18, 2022.

(Motion pass 5-0)

1.2 Board Development Workshop Facilitated By Jim Uhl, Breaking the Chain Consulting

Mr. Jim Uhl of Breaking the Chain Consulting facilitated dialogue amongst Board members regarding strengths-based assessments, leadership development, and organizational health. As this was an informational item only, no Board action was taken.

2. CLOSED SESSION

A closed session was not held in connection with the item listed below:

a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

b. Conference with Real Property Negotiator – [§54956.8]

Property: Assessor Parcel Numbers 8266-002-901 and 8269-003-903
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Puente Hills Habitat Authority
Under Negotiation: Price and Terms of Payment

General Manager's and Directors' Comments – None.

Future Agenda Item(s)

General Manager Tom Coleman reported that staff is in the process reviewing subscription options for FirstNet cellular and data plans for all District employees and board members. FirstNet is a cellular and data network that was paid for and owned by the federal government for first responders. The federal government contracted with AT&T to build this platform and maintain it going forward. As this matter is being reviewed internally, development of subscription plans may be presented at a future Board meeting for consideration.

Additionally, Mr. Coleman noted that in light of matters discussed during September's Project Committee meeting, employee relations items pertaining to amendments to the District's administrative leave policy and approved paid holidays for RWD employees will be agenized for Board consideration as well.

Late Business

Next Regular Board Meeting: October 18, 2022, 6:00 p.m.

A motion was made by Director Hsu, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:50 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30827						
08/22	08/19/2022	30827	62837	SEAM GROUP LLC	ARC FLASH RISK ASSESSMENT PROPOSAL	12,538.00-
08/22	08/19/2022	30827	62837	SEAM GROUP LLC	1 DAY LIVE WEBINAR: ELECTRICAL SAFETY TRAIN	3,895.00-
Total 30827:						16,433.00-
30874						
08/22	08/01/2022	30874	1050	ACWA JOINT POWERS INSURANCE A	ESSENTIALS FOR THE WATER INDUSTRY PROGR	1,695.00
Total 30874:						1,695.00
30875						
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SPECTRUM	799.00
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SPECTRUM	799.00-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,568.86
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,568.86-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	DIRECTV	93.99
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	DIRECTV	93.99-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATION	560.85
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATION	560.85-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	2,506.59
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	2,506.59-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,638.14
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,638.14-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MISC EXPENSES	1,337.37
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MISC EXPENSES	1,337.37-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SERVICE CUTS	1,197.00
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SERVICE CUTS	1,197.00-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	275.00
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	275.00-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SUPPLIES FOR RES	139.68
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SUPPLIES FOR RES	139.68-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION	1,475.29
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION	1,475.29-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	10,274.03
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	10,274.03-
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	1,749.00
08/22	08/01/2022	30875	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	1,749.00-
Total 30875:						.00
30876						
08/22	08/01/2022	30876	1900	CLINICAL LAB OF S B	WATER SAMPLES	3,800.00
Total 30876:						3,800.00
30877						
08/22	08/01/2022	30877	62445	EXCEL DOOR & GATE COMPANY	PERFORM SERVICE AND REPAIRS ON 2 GATES	722.90
Total 30877:						722.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30878						
08/22	08/01/2022	30878	5600	G M SAGER CONSTRUCTION	ASPHALT	1,907.20
08/22	08/01/2022	30878	5600	G M SAGER CONSTRUCTION	ASPHALT	4,170.10
08/22	08/01/2022	30878	5600	G M SAGER CONSTRUCTION	ASPHALT	2,204.23
08/22	08/01/2022	30878	5600	G M SAGER CONSTRUCTION	ASPHALT	19,504.89
Total 30878:						27,786.42
30879						
08/22	08/01/2022	30879	62624	HASA INC	CHEMICALS FOR RCS	395.56
08/22	08/01/2022	30879	62624	HASA INC	CHEMICALS FOR RCS	279.22
08/22	08/01/2022	30879	62624	HASA INC	CHEMICALS FOR RCS	395.56
08/22	08/01/2022	30879	62624	HASA INC	CHEMICALS FOR RCS	372.29
08/22	08/01/2022	30879	62624	HASA INC	CHEMICALS FOR RCS	325.76
Total 30879:						1,768.39
30880						
08/22	08/01/2022	30880	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	380.05
08/22	08/01/2022	30880	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	193.85
08/22	08/01/2022	30880	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	57.43
08/22	08/01/2022	30880	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	65.40
Total 30880:						696.73
30881						
08/22	08/01/2022	30881	62786	NIGRO & NIGRO PC	INTERIM AUDIT WORK 2022	11,000.00
Total 30881:						11,000.00
30882						
08/22	08/01/2022	30882	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC6004EX	1,422.36
Total 30882:						1,422.36
30883						
08/22	08/01/2022	30883	62448	PARS	GASBY 45 MANAGEMENT FEE	1,428.89
Total 30883:						1,428.89
30884						
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	SCE FEE-JAN 2022	14.89
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	LASER-JUNE 2022	2,700.00
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	FEDAK & BROWN AUDIT FYE 6/30/22	1,028.00
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	LEGAL-JUN 2022	647.50
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS APR-JUNE 2022	1,388.39
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	SCE 1905 FAIRPLEX DR & 19846 COLIMA APR-JUN	33.78
08/22	08/01/2022	30884	5000	PUENTE BASIN WATER AGENCY	BANK OF AMERICA APR-JUNE 2022	914.87
Total 30884:						6,727.43
30885						
08/22	08/01/2022	30885	62829	RED WING BUSINESS ADVANTAGE A	BOOT ALLOWANCE	252.12
Total 30885:						252.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30886						
08/22	08/01/2022	30886	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	394.20
Total 30886:						394.20
30887						
08/22	08/01/2022	30887	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	27,496.78
08/22	08/01/2022	30887	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,055.20
08/22	08/01/2022	30887	5800	SO CALIFORNIA EDISON	LATE CHARGE	159.64
Total 30887:						30,711.62
30888						
08/22	08/01/2022	30888	62836	STETSON ENGINEERS INC.		580.50
08/22	08/01/2022	30888	62836	STETSON ENGINEERS INC.	PREPARATION/SUBMITTAL OF WRITTEN REPORT	4,000.00
Total 30888:						4,580.50
30889						
08/22	08/01/2022	30889	62353	VERIZON	CONFERENCE CALLS	17.46
Total 30889:						17.46
30890						
08/22	08/01/2022	30890	382	W A RASIC CONSTRUCTION CO INC	JOB 22SX11-FULLERTON RD GRADE SEP	1,537.70
Total 30890:						1,537.70
30907						
08/22	08/08/2022	30907	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	46,066.88
08/22	08/08/2022	30907	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	590.70
08/22	08/08/2022	30907	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	52.36
08/22	08/08/2022	30907	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	3,143.50
08/22	08/08/2022	30907	1000	ACWA JPIA	RETIREE'S HEALTH BENEFITS	17,516.10
08/22	08/08/2022	30907	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,319.21
Total 30907:						76,688.75
30908						
08/22	08/08/2022	30908	4600	AIRGAS USA LLC	PROPANE	76.42
Total 30908:						76.42
30909						
08/22	08/08/2022	30909	62840	AM-TEC TOTAL SECURITY INC	SECURITY IMPROVEMENT PROJECT	2,558.73
Total 30909:						2,558.73
30910						
08/22	08/08/2022	30910	62554	APPLIED TECHNOLOGY GROUP	AMI CONVERSIONS-MASTER METER SYSTEM SU	6,683.57
Total 30910:						6,683.57
30911						
08/22	08/08/2022	30911	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	448.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 30911:						448.36
30912						
08/22	08/08/2022	30912	62505	D & H WATER SYSTEMS	SUPPLIES FOR RES	1,955.88
Total 30912:						1,955.88
30913						
08/22	08/08/2022	30913	62747	EAGLE AERIAL SOLUTIONS	WATERVIEW ANNUAL SUBSCRIPTION	10,263.00
Total 30913:						10,263.00
30914						
08/22	08/08/2022	30914	62822	GABRIELA SANCHEZ	MILEAGE REIMBURSEMENT	19.19
Total 30914:						19.19
30915						
08/22	08/08/2022	30915	62624	HASA INC	CHEMICALS FOR RCS	355.19
08/22	08/08/2022	30915	62624	HASA INC	CHEMICALS FOR RCS	341.52
08/22	08/08/2022	30915	62624	HASA INC	CHEMICALS FOR RCS	170.76
Total 30915:						867.47
30916						
08/22	08/08/2022	30916	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	865.00
Total 30916:						865.00
30917						
08/22	08/08/2022	30917	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	852.65
08/22	08/08/2022	30917	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION	98.58
Total 30917:						951.23
30918						
08/22	08/08/2022	30918	62664	M & J TREE SERVICE	REMOVAL OF PALMS	1,900.00
Total 30918:						1,900.00
30919						
08/22	08/08/2022	30919	62750	PUENTE HOUSE FOUNDATION	SPONSORSHIP-RUN 4 RECOVERY	500.00
Total 30919:						500.00
30920						
08/22	08/08/2022	30920	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	15.63
Total 30920:						15.63
30921						
08/22	08/08/2022	30921	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR COLIMA WIDENING	20,467.85
Total 30921:						20,467.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30922						
08/22	08/08/2022	30922	62743	SOCAL SCADA SOLUTIONS LLC	SCADA INTEGRATION	13,590.00
Total 30922:						13,590.00
30923						
08/22	08/08/2022	30923	5900	SOCALGAS	GAS UTILITY BILL	24.53
Total 30923:						24.53
30924						
08/22	08/08/2022	30924	62813	SOUTHLAND CIVIL ENGINEERING & S	PROPERTY LINE SURVEY AIRGAS BOOSTER STAT	1,039.02
Total 30924:						1,039.02
30925						
08/22	08/08/2022	30925	2180	SWRCB-DWOC	T2 RENEWAL-DAVID TAPIA	60.00
Total 30925:						60.00
30926						
08/22	08/08/2022	30926	62665	VERIZON	SCADA ALARM MODEM	26.61
Total 30926:						26.61
30927						
08/22	08/08/2022	30927	7950	WESTERN WATER WORKS SUPPLY	SUPPLIES FOR METERS	877.76
Total 30927:						877.76
30928						
08/22	08/08/2022	30928	62843	ZEROREZ SOCAL	PREMIUM CARPET PROTECTOR	100.00
08/22	08/08/2022	30928	62843	ZEROREZ SOCAL	COMMERICAL CARPET-BOARDROOM	299.00
Total 30928:						399.00
30929						
08/22	08/15/2022	30929	1050	ACWA JOINT POWERS INSURANCE A	CYBER LIABILITY PROGRAM	4,546.45
Total 30929:						4,546.45
30930						
08/22	08/15/2022	30930	62810	BREAKING THE CHAIN CONSULTING	MANAGEMENT AND STAFF COACHING	3,000.00
08/22	08/15/2022	30930	62810	BREAKING THE CHAIN CONSULTING	STRENGTH FINDER ASSESSMENT	49.99
Total 30930:						3,049.99
30931						
08/22	08/15/2022	30931	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSMENT	116.56
Total 30931:						116.56
30932						
08/22	08/15/2022	30932	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,979.00
Total 30932:						1,979.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30933						
08/22	08/15/2022	30933	6966	CINTAS	UNIFORM RENTAL	4,543.02
Total 30933:						4,543.02
30934						
08/22	08/15/2022	30934	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,670.29
Total 30934:						1,670.29
30935						
08/22	08/15/2022	30935	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM-RECONCILIATION FO	14,843.51
Total 30935:						14,843.51
30936						
08/22	08/15/2022	30936	62705	COMP	BAT TEST	46.00
08/22	08/15/2022	30936	62705	COMP	QUICK TEST	52.00
08/22	08/15/2022	30936	62705	COMP	BAT TEST	46.00
08/22	08/15/2022	30936	62705	COMP	PHYSICAL EXAM	84.00
08/22	08/15/2022	30936	62705	COMP	LIFT TEST	59.00
08/22	08/15/2022	30936	62705	COMP	QUICK TEST	52.00
Total 30936:						339.00
30937						
08/22	08/15/2022	30937	62505	D & H WATER SYSTEMS	WBS CHEMICAL PUMPS	1,955.88
Total 30937:						1,955.88
30938						
08/22	08/15/2022	30938	62351	ELITE EQUIPMENT INC.	DIAPHRAGM PUMP	2,432.88
08/22	08/15/2022	30938	62351	ELITE EQUIPMENT INC.	SHOVELS	276.30
08/22	08/15/2022	30938	62351	ELITE EQUIPMENT INC.	TAX	203.15
Total 30938:						2,912.33
30939						
08/22	08/15/2022	30939	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	78.22
Total 30939:						78.22
30940						
08/22	08/15/2022	30940	2550	FRONTIER	INTERNET ACCESS	799.00
Total 30940:						799.00
30941						
08/22	08/15/2022	30941	62826	G & A NELOS CONSTRUCTION INC	1816 JELICK AVE	8,350.00
Total 30941:						8,350.00
30942						
08/22	08/15/2022	30942	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	567.51
Total 30942:						567.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30943						
08/22	08/15/2022	30943	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	1,367.03
Total 30943:						1,367.03
30944						
08/22	08/15/2022	30944	62624	HASA INC	CHEMICALS FOR RCS	302.49
08/22	08/15/2022	30944	62624	HASA INC	CHEMICALS FOR RCS	372.29
08/22	08/15/2022	30944	62624	HASA INC	CHEMICALS FOR RCS	465.37
08/22	08/15/2022	30944	62624	HASA INC	CHEMICALS FOR RCS	349.02
08/22	08/15/2022	30944	62624	HASA INC	CHEMICALS FOR RCS	349.02
Total 30944:						1,838.19
30945						
08/22	08/15/2022	30945	62112	HERCULES INDUSTRIES INC.	MATERIAL FOR RES	2,320.55
Total 30945:						2,320.55
30946						
08/22	08/15/2022	30946	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	467.56
Total 30946:						467.56
30947						
08/22	08/15/2022	30947	244	INFOSEND INC	BILLING SERVICE	3,164.11
Total 30947:						3,164.11
30948						
08/22	08/15/2022	30948	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
Total 30948:						660.00
30949						
08/22	08/15/2022	30949	62128	LEWIS ENGRAVING INC	NAME PLATE	20.74
Total 30949:						20.74
30950						
08/22	08/15/2022	30950	62664	M & J TREE SERVICE	MAINTENANCE FOR APRIL-WBS	600.00
Total 30950:						600.00
30951						
08/22	08/15/2022	30951	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC6004EX	1,017.58
08/22	08/15/2022	30951	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT RICO/MPC6003	1,017.58
Total 30951:						2,035.16
30952						
08/22	08/15/2022	30952	62839	PrintMyStuff.com	YARD SIGNS	81.76
Total 30952:						81.76
30953						
08/22	08/15/2022	30953	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	874.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 30953:						874.50
30954						
08/22	08/15/2022	30954	1165	TERMINIX PROCESSING CENTER	PEST CONTROL-747 ANAHEIM PUENTE	127.00
08/22	08/15/2022	30954	1165	TERMINIX PROCESSING CENTER	PEST CONTROL-2633 SALEROSO	70.00
Total 30954:						197.00
30955						
08/22	08/15/2022	30955	62819	US BANK	BANK FEES	1,451.00
Total 30955:						1,451.00
30956						
08/22	08/15/2022	30956	62353	VERIZON	CONFERENCE CALLS	18.44
Total 30956:						18.44
30957						
08/22	08/15/2022	30957	62762	VSS COMPRESSOR SERVICE	MAINTENANCE-COMPRESSOR	426.36
08/22	08/15/2022	30957	62762	VSS COMPRESSOR SERVICE	WBS COMPRESSOR	381.42
Total 30957:						807.78
30958						
08/22	08/15/2022	30958	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	617.55
Total 30958:						617.55
30959						
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	628,862.63
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	7,453.38
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,351.57
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,871.84
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	PWR Depreciation Charge	1,389.00
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	PWR Replacement Charge	1,910.00
08/22	08/16/2022	30959	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT	8,316.67
Total 30959:						651,155.09
30960						
08/22	08/23/2022	30960	4600	AIRGAS USA LLC	TANK RENTAL	121.58
Total 30960:						121.58
30961						
08/22	08/23/2022	30961	62622	AKM CONSULTING ENGINEERS	POTABLE WATER AND RECYCLED WATER HYDRA	8,901.00
Total 30961:						8,901.00
30962						
08/22	08/23/2022	30962	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,277.72
Total 30962:						1,277.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30963						
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT S-CA #C1210507 BASE	30.00
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT TALK GRP #C1210507	10.00
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT S-CA #C2311353	30.00
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT TALK GRP #C2311353	10.00
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT S-CA #C2311307	30.00
08/22	08/23/2022	30963	62554	APPLIED TECHNOLOGY GROUP	KNT TALK GRP #C2311307	10.00
Total 30963:						120.00
30964						
08/22	08/23/2022	30964	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,447.52
Total 30964:						1,447.52
30965						
08/22	08/23/2022	30965	62845	BELLFLOWER SOMERSET MUTUAL W	PROFESSIONAL SERVICES-JOHN POEHLER	6,630.75
Total 30965:						6,630.75
30966						
08/22	08/23/2022	30966	62729	CA UNDERGROUND FACILITIES SAFE	CA STATE FEE 7/22-6/23	1,539.20
Total 30966:						1,539.20
30967						
08/22	08/23/2022	30967	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM-CIP	10,045.00
08/22	08/23/2022	30967	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	32,390.00
Total 30967:						42,435.00
30968						
08/22	08/23/2022	30968	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	148.75
Total 30968:						148.75
30969						
08/22	08/23/2022	30969	62505	D & H WATER SYSTEMS	PUMPS & PARTS REPAIR	1,328.57
Total 30969:						1,328.57
30970						
08/22	08/23/2022	30970	5600	G M SAGER CONSTRUCTION	LIBRARY AND WALKWAY PAVERS	16,500.00
Total 30970:						16,500.00
30971						
08/22	08/23/2022	30971	62812	GROWING ROOTS LLC	MONTHLY PLANT CARE	320.00
Total 30971:						320.00
30972						
08/22	08/23/2022	30972	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	200.06
Total 30972:						200.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
30973						
08/22	08/23/2022	30973	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	190.05
08/22	08/23/2022	30973	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	2,178.83
Total 30973:						2,368.88
30974						
08/22	08/23/2022	30974	62624	HASA INC	CHEMICALS FOR RCS	500.27
08/22	08/23/2022	30974	62624	HASA INC	CHEMICALS FOR RCS	604.98
08/22	08/23/2022	30974	62624	HASA INC	CHEMICALS FOR RCS	535.17
08/22	08/23/2022	30974	62624	HASA INC	CHEMICALS FOR RCS	244.32
08/22	08/23/2022	30974	62624	HASA INC	CHEMICALS FOR RCS	279.22
Total 30974:						2,163.96
30975						
08/22	08/23/2022	30975	379	HIGHROAD INFORMATION TECHNOL	MANAGED IT SERVICES	6,930.00
08/22	08/23/2022	30975	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,550.00
08/22	08/23/2022	30975	379	HIGHROAD INFORMATION TECHNOL	AGREEMENT RWD-RENEWALS	18,509.00
Total 30975:						27,989.00
30976						
08/22	08/23/2022	30976	62834	HPS WEST, INC.	MATERIAL FOR OLSON URBAN HOUSING	19,198.86
Total 30976:						19,198.86
30977						
08/22	08/23/2022	30977	2975	INDUSTRY LIFT INC	MAINTANENCE ON FORKLIFT	973.35
Total 30977:						973.35
30978						
08/22	08/23/2022	30978	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	5,073.24
Total 30978:						5,073.24
30979						
08/22	08/23/2022	30979	62703	iWATER INC.	VALVE SERVICE	18,126.00
Total 30979:						18,126.00
30980						
08/22	08/23/2022	30980	6800	J G TUCKER & SONS	HARNES	771.86
08/22	08/23/2022	30980	6800	J G TUCKER & SONS	LANYARD 6 WEB PACK SHOCK ABSORBING DUAL	294.99
Total 30980:						1,066.85
30981						
08/22	08/23/2022	30981	2056	LOS ANGELES COUNTY	HAZARDOUS MATERIALS DISCLOSURE PROGRAM	840.00
08/22	08/23/2022	30981	2056	LOS ANGELES COUNTY	ABOVE GROUND PETROLEUM STORAGE TANK PR	1,001.00
08/22	08/23/2022	30981	2056	LOS ANGELES COUNTY	STATE SERVICE CHARGE OVERSIGHT	84.00
Total 30981:						1,925.00
30982						
08/22	08/23/2022	30982	62835	LOWE'S	TOOLS & SUPPLIES	139.17

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Total 30982:						139.17
30983						
08/22	08/23/2022	30983	62664	M & J TREE SERVICE	MAINTENANCE SERVICE 6 SITES	6,600.00
08/22	08/23/2022	30983	62664	M & J TREE SERVICE	MAINTENANCE FOR JULY-WBS	600.00
Total 30983:						7,200.00
30984						
08/22	08/23/2022	30984	257	MCMaster-CARR SUPPLY CO	EQUIPMENT EXPENSE	32.03
Total 30984:						32.03
30985						
08/22	08/23/2022	30985	62735	MUTUAL OF OMAHA	LIFE INSURANCE	503.50
08/22	08/23/2022	30985	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,299.52
08/22	08/23/2022	30985	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	69.35
Total 30985:						1,872.37
30986						
08/22	08/23/2022	30986	189	NOBEL SYSTEMS	METER EXCHANGE ANNUAL SUBSCRIPTION	4,400.00
08/22	08/23/2022	30986	189	NOBEL SYSTEMS	GIS DATA UPDATES FOR METERS FOR ROUTE UP	3,600.00
Total 30986:						8,000.00
30987						
08/22	08/23/2022	30987	62649	OPARC	PAINTING FIRE HYDRANTS	2,999.98
Total 30987:						2,999.98
30988						
08/22	08/23/2022	30988	62771	PUBLIC WATER AGENCIES GROUP	ASSESSMENT FOR EMERGENCY PREPARDNESS	1,541.92
Total 30988:						1,541.92
30989						
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-1905 FAIRPLEX	25.50
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	ACWA/JPIA LIABILITY INSURANCE	1,568.37
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	SCE 19846U COLIMA RD-6/15-714	17.88
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-2525 C	25.50
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	LEGAL-JULY 2022	192.50
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	LASER-JULY 2022	2,600.00
08/22	08/23/2022	30989	5000	PUENTE BASIN WATER AGENCY	SCE FEE-JUL 2022	17.40
Total 30989:						4,447.15
30990						
08/22	08/23/2022	30990	62660	PUENTE HILLS FORD	MAINTENANCE TRUCKS #37, 42 43	578.73
Total 30990:						578.73
30991						
08/22	08/23/2022	30991	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	951.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 30991:						951.23
30992						
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR COLIMA WIDENING	16,018.31
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	MUELLER EZ TAPPING MACHINE	2,931.00
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	TAX	278.45
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	569.97
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR COLIMA WIDENING	101.83
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	VALVES (VARIOUS SIZES)	17,939.00
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	TAX	1,704.21
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	2,340.28
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	307.69
08/22	08/23/2022	30992	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR COLIMA WIDENING	468.31
Total 30992:						42,659.05
30993						
08/22	08/23/2022	30993	62837	SEAM GROUP LLC	ARC FLASH RISK ASSESSMENT PROPOSAL	12,538.00
08/22	08/23/2022	30993	62837	SEAM GROUP LLC	1 DAY LIVE WEBINAR: ELECTRICAL SAFETY TRAIN	3,895.00
08/22	08/23/2022	30993	62837	SEAM GROUP LLC	ARC FLASH RISK ASSESSMENT PROPOSAL	2,578.00
Total 30993:						19,011.00
30994						
08/22	08/23/2022	30994	62813	SOUTHLAND CIVIL ENGINEERING & S	BOUNDARY SURVEY AT RWD OFFICE	1,100.00
08/22	08/23/2022	30994	62813	SOUTHLAND CIVIL ENGINEERING & S	ESTABLISH PROPERTY BOUNDARY FOR WEST AN	3,540.37
Total 30994:						4,640.37
30995						
08/22	08/23/2022	30995	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	523.19
Total 30995:						523.19
30996						
08/22	08/23/2022	30996	62784	SWIFTCOMPLY US OpCO INC	XC2 MAINTENANCE SERVICES RENEWAL FOR 8 M	706.50
08/22	08/23/2022	30996	62784	SWIFTCOMPLY US OpCO INC	XC2 SUPPORT SERVICES RENEWAL FOR 20 MON	3,106.50
Total 30996:						3,813.00
30997						
08/22	08/23/2022	30997	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE	475.00
08/22	08/23/2022	30997	6500	THERMALAIR INC	DEEP CLEAN MINI SPLIT FAN COILS	885.00
Total 30997:						1,360.00
30998						
08/22	08/23/2022	30998	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 30998:						375.00
30999						
08/22	08/23/2022	30999	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	262.00
Total 30999:						262.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
31000						
08/22	08/23/2022	31000	62406	UNITED RENTALS	TRUCK DUMP 10-14 YARD	6,371.13
Total 31000:						6,371.13
31001						
08/22	08/23/2022	31001	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	420.94
Total 31001:						420.94
31002						
08/22	08/23/2022	31002	62809	WALTERS WHOLESALE ELECTRIC CO	SUPPLIES FOR OFFICE BUILDING	1,145.30
Total 31002:						1,145.30
8012022						
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	SPECTRUM	799.00
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,568.86
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	DIRECTV	93.99
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATION	560.85
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	2,506.59
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,638.14
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	MISC EXPENSES	1,337.37
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	SERVICE CUTS	1,197.00
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	275.00
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	SUPPLIES FOR RES	139.68
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION	1,475.29
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	10,274.03
08/22	08/01/2022	801202	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	1,749.00
Total 8012022:						24,188.80
8032022						
08/22	08/03/2022	803202	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	779.51
08/22	08/03/2022	803202	1476	BUSINESS CARD (VISA)	MISC EXPENSES	1,024.64
Total 8032022:						1,804.15
8122022						
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	267,549.80
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,675.49
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	2,115.09
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,357.20
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	12,619.47
08/22	08/12/2022	812202	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT MAY 2022	2,050.00-
Total 8122022:						283,267.05
8302022						
08/22	08/30/2022	830202	366	CALPERS-FINANCIAL REPORTING/AC	FEES FOR GASB 68 REPORTS & SCHEDULES	700.00
Total 8302022:						700.00
Grand Totals:						1,509,972.79

GL Account	Debit	Credit	Proof
11505-0	96,781.13	574.00-	96,207.13
222100	42,671.80	1,552,644.59-	1,509,972.79-
51310-0	896,412.43	2,050.00-	894,362.43
51410-1	3,229.04	.00	3,229.04
51410-2	3,027.06	.00	3,027.06
51410-3	2,115.09	.00	2,115.09
51410-5	20,072.85	.00	20,072.85
51510-0	57,278.51	.00	57,278.51
51810-0	11,615.67	.00	11,615.67
51910-0	10,982.08	.00	10,982.08
52210-0	15,116.00	12,538.00-	2,578.00
52310-0	32,570.02	.00	32,570.02
54209-0	426.36	.00	426.36
54210-0	4,170.10	.00	4,170.10
54211-0	23,467.67	1,197.00-	22,270.67
54212-0	1,841.93	.00	1,841.93
54213-0	9,743.10	139.68-	9,603.42
54214-0	39,676.41	.00	39,676.41
54215-0	5,204.21	.00	5,204.21
54217-0	7,970.57	.00	7,970.57
54218-0	13,590.00	.00	13,590.00
54219-0	3,537.30	.00	3,537.30
56210-0	11,005.65	1,638.14-	9,367.51
56211-0	4,550.18	.00	4,550.18
56214-0	1,397.69	.00	1,397.69
56215-0	550.00	275.00-	275.00
56216-0	102.50	.00	102.50
56217-0	151.38	.00	151.38
56218-1	192.50	.00	192.50
56218-2	1,541.92	.00	1,541.92
56219-0	10,284.52	2,223.70-	8,060.82
56220-0	11,453.00	799.00-	10,654.00
56221-0	500.00	.00	500.00
56226-0	26,722.00	.00	26,722.00
56310-0	4,546.45	.00	4,546.45
56312-0	21,752.34	.00	21,752.34
56320-0	12,137.99	5,644.00-	6,493.99
56411-0	46,066.88	.00	46,066.88
56413-0	3,143.50	.00	3,143.50
56415-0	590.70	.00	590.70
56416-0	503.50	.00	503.50
56417-0	18,793.82	.00	18,793.82
56418-0	1,299.52	.00	1,299.52
56419-0	52.36	.00	52.36
56421-0	9,388.56	.00	9,388.56
56510-0	1,539.20	.00	1,539.20
56710-0	21,751.44	10,274.03-	11,477.41
56811-0	11,700.00	.00	11,700.00
56812-0	4,189.36	1,337.37-	2,851.99
57310-0	38,554.64	.00	38,554.64
57312-0	12,700.68	2,506.59-	10,194.09
57314-0	8,576.36	1,475.29-	7,101.07
57315-0	3,800.00	.00	3,800.00
57320-0	60.00	.00	60.00
57321-0	4,098.42	.00	4,098.42
57323-0	120.00	.00	120.00

GL Account	Debit	Credit	Proof
Grand Totals:	1,595,316.39	1,595,316.39-	.00

Report Criteria:

Report type: GL detail

Report Criteria:
Detail Report

Check Number	Check Issue Date	Payee				
30891	08/08/2022	MINGYOU DENG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		PROJECT REFUND-1816 JELICK	24110-0	995.25	995.25	
30892	08/08/2022	CADENCE SOUND INC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	128237-33	CREDIT REFUND	15210-0	422.58		
2	590853-33	CREDIT REFUND 15210	15210-0	80.24	502.82	
30893	08/08/2022	HECTOR CAVAZOS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	862851-26	CREDIT REFUND	15210-0	93.89	93.89	
30894	08/08/2022	GREGORY ANSHIH LIU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	333154-85	CREDIT REFUND	15210-0	96.22	96.22	
30895	08/08/2022	ZUENING LI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	103293-65	CREDIT REFUND	15210-0	74.96	74.96	
30896	08/08/2022	ROLAND GARCIA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	776636-30	CREDIT REFUND	15210-0	64.43	64.43	
30897	08/08/2022	CY FLOORING C/O IN HUH				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	503475-95	CREDIT REFUND	15210-0	174.62	174.62	
30898	08/08/2022	PAOTING HEILIAN				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	163711-77	CREDIT REFUND	15210-0	58.42	58.42

30899 08/08/2022 WANG YUANXIN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	616093-37	CREDIT REFUND	15210-0	309.40	309.40

30900 08/08/2022 ALEXANDER ANTONIO PINEDA

Sequence	Source	Description	GL Account	Amount	Check Amount
1	173990-31	CREDIT REFUND	15210-0	162.18	162.18

30901 08/08/2022 YING CHEN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	550357-95	CREDIT REFUND	15210-0	40.47	40.47

30902 08/08/2022 LIEN SU CHU LIN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	503295-96	CREDIT REFUND	15210-0	38.15	38.15

30903 08/08/2022 JING CHEN

Sequence	Source	Description	GL Account	Amount	Check Amount
1	398319-00	CREDIT REFUND	15210-0	176.86	176.86

30904 08/08/2022 MARY CABALLERO C/O JORGE CABALLERO

Sequence	Source	Description	GL Account	Amount	Check Amount
1	636417-10	CREDIT REFUND	15210-0	177.22	177.22

30905 08/08/2022 CHIH MING HUANG

Sequence	Source	Description	GL Account	Amount	Check Amount
1	813157-66	CREDIT REFUND	15210-0	62.01	62.01

30906 08/08/2022 BEACH GALE LLC C/O PUENTE HILLS HYUNDAI

Sequence	Source	Description	GL Account	Amount	Check Amount
1	912-03	CREDIT REFUND	15210-0	6,886.44	6,886.44

Check Number	Check Issue Date	Payee
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Grand Totals:

9,913.34Report Criteria:
Detail Report



ROWLAND WATER DISTRICT

CASH INVESTMENTS

As of August 31, 2022

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
Cash								
Citizens Business Bank							\$ 10,001,989	
Total Cash							\$ 10,001,989	
Local Agency Investment Fund (LAIF)	N/A					1.28%	\$ 2,128,126	15.41%
Citizens Trust Investments (US Bank Custodian)								
Fed'l Home Loan Mtg. Corp. - WTK6	4 Year	500,000	96.8350	95.9950	11/3/2023	0.31%	\$ 479,975	3.48%
Fed'l Home Loan Mtg. Corp. - WVJ2	4 Year	300,000	100.0000	93.3600	9/30/2024	0.43%	\$ 280,080	2.03%
Fed'l National Mtg. Assn. - XP73	3 Year	300,000	100.0000	99.8840	5/28/2025	4.00%	\$ 299,652	2.17%
Fed'l National Mtg. Assn. - 06M0	4 Year	200,000	100.0000	92.9540	12/16/2024	0.54%	\$ 185,908	1.35%
Fed'l Home Loan Mtg. Corp. - 4C27	5 Year	350,000	100.0000	91.6260	7/29/2025	0.76%	\$ 320,691	2.32%
Fed'l National Mtg. Assn. - 4XZ1	5 Year	200,000	100.0000	91.9670	6/30/2025	0.80%	\$ 183,934	1.33%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	99.6518	99.2630	9/12/2023	2.90%	\$ 248,158	1.80%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	99.6440	1/19/2023	2.38%	\$ 503,202	3.64%
Fed'l Home Loan Bank - MSE3	5 Year	500,000	99.9250	98.2980	3/1/2023	0.11%	\$ 491,490	3.56%
Fed'l Farm Cr Bks - MLT7	3 Year	200,000	99.9040	95.4060	12/28/2023	0.22%	\$ 190,812	1.38%
Fed'l Farm Cr Bks - MLT7	3 Year	25,000	99.7000	95.4060	12/28/2023	0.22%	\$ 23,852	0.17%
Fed'l Farm Cr Bks - MLV2	3 Year	150,000	99.6670	94.6290	4/5/2024	0.28%	\$ 141,944	1.03%
Fed'l Farm Cr Bks - MFP2	4 Year	500,000	99.9490	93.1790	11/4/2024	0.47%	\$ 465,895	3.37%
Fed'l Farm Cr Bks - L5S9	3 Year	350,000	99.9200	93.7890	9/3/2024	0.51%	\$ 328,262	2.38%
Fed'l Home Loan Banks - KMF0	4 Year	200,000	99.9540	92.8540	10/28/2024	0.32%	\$ 185,708	1.34%
Fed'l Home Loan Banks - JP45	3 Year	200,000	100.0000	95.1060	3/11/2024	0.53%	\$ 190,212	1.38%
Fed'l Home Loan Banks - L7D0	5 Year	200,000	99.7900	90.7160	8/26/2025	0.55%	\$ 181,432	1.31%
Fed'l Home Loan Banks - N6N5	4 Year	200,000	100.0000	92.2170	4/29/2025	0.76%	\$ 184,434	1.34%
Fed'l Home Loan Banks - LGR9	5 Year	500,000	100.0000	90.4880	2/26/2026	0.94%	\$ 452,440	3.28%
Fed'l Home Loan Banks - LLD4	5 Year	250,000	99.9250	90.4490	3/17/2026	0.97%	\$ 226,123	1.64%
Fed'l Home Loan Banks - MUX8	5 Year	200,000	99.9300	90.3710	3/30/2026	0.97%	\$ 180,742	1.31%
Fed'l Home Loan Banks - PUY9	4 Year	200,000	100.0000	93.3950	2/28/2025	1.07%	\$ 186,790	1.35%
Fed'l Home Loan Banks - P6M2	5 Year	200,000	100.0000	89.7660	9/30/2026	1.14%	\$ 179,532	1.30%
Fed'l Home Loan Banks - PS48	3 Year	165,000	98.8630	94.2360	11/18/2024	1.11%	\$ 155,489	1.13%
Fed'l Home Loan Banks - QP56	3 Year	350,000	100.0000	95.5080	6/21/2024	1.26%	\$ 334,278	2.42%
Fed'l Home Loan Bank - Q7E7	5 Year	200,000	99.9050	91.9130	6/30/2026	1.63%	\$ 183,826	1.33%
Fed'l Home Loan Bank - QJD6	4 Year	200,000	99.7190	91.3310	10/27/2026	1.64%	\$ 182,662	1.32%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	99.6970	12/9/2022	1.88%	\$ 124,621	0.90%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	99.9870	9/9/2022	2.00%	\$ 249,968	1.81%
Fed'l Home Loan Bank - S3H0	2 Year	300,000	100.0000	98.2120	2/26/2024	2.67%	\$ 294,636	2.13%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	99.6240	3/10/2023	2.76%	\$ 249,060	1.80%
Fed'l Home Loan Bank - 0F70	2 Year	125,000	104.3708	99.7310	12/8/2023	3.38%	\$ 124,664	0.90%
Air Prods & Chems Inc. - 8BB1	5 Year	255,000	104.1940	93.2110	10/15/2025	1.61%	\$ 237,688	1.72%
Apple Inc. - 3DT4	5 Year	200,000	102.4560	93.4440	5/11/2025	1.20%	\$ 186,888	1.35%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	98.7830	5/11/2024	2.88%	\$ 148,175	1.07%
Apple Inc. - 3CG3	5 Year	400,000	104.3970	99.1630	2/9/2024	3.02%	\$ 396,652	2.87%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	99.7010	1/29/2023	2.96%	\$ 249,253	1.80%
Floria Pwr & Lt Co - 1FZ5	5 Year	800,000	108.9188	97.8640	4/1/2025	2.91%	\$ 782,912	5.67%
Paccar Financial Corp. - RQ66	5 Year	500,000	104.7908	95.4130	2/6/2025	1.89%	\$ 477,065	3.45%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	99.7880	8/9/2023	3.41%	\$ 169,640	1.23%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	99.5130	2/5/2024	3.39%	\$ 199,026	1.44%
Inter American Development Bank - OCC0	3 Year	200,000	104.5920	99.5980	10/24/2023	3.01%	\$ 199,196	1.44%
Intl Bank for Recon & Dev - 8JB0	5 Year	400,000	98.7800	92.5980	4/22/2025	68.00%	\$ 370,392	2.68%
Cash Reserve Account						2.01%	\$ 255,252	1.85%
Total Citizens Trust Investments							\$ 11,682,607	84.59%
Total Investments							\$ 13,810,734	100.00%
Total Cash & Investments							\$ 23,812,722	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.



ROWLAND WATER DISTRICT

PROFIT & LOSS

August 2022

	Aug-22	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
1 OPERATING REVENUE						
2 Water Sales	\$ 1,579,272	\$ 3,033,511	\$ 16,094,500	\$ 13,060,989	19%	\$ 2,979,690
3 Meter Charges	967,228	1,933,959	12,189,600	10,255,641	16%	1,922,087
4 Customer Fees	38,764	78,729	256,700	177,971	31%	12,051
5 Contract Income	24,544	39,880	218,400	178,520	18%	25,152
6 RWD Labor Sales/Reimbursements	49,435	55,611	120,000	64,389	46%	8,889
7 Capacity Fees	29,478	30,385	50,000	19,615	61%	66,028
8 Flow Tests	2,600	2,925	17,500	14,575	17%	1,750
9 Return Check Fees	2,580	3,600	4,500	900	80%	750
10 Uncollectable	-	-	(56,600)	(56,600)	0%	-
11 TOTAL OPERATING REVENUE	2,693,901	5,178,599	28,894,600	23,716,001	18%	5,016,398
12 NON-OPERATING REVENUE						
13 Property Taxes	6,142	18,890	393,800	374,910	5%	-
14 Shared Services	1,629	9,650	24,000	14,350	40%	5,425
15 Interest Income	25,018	39,229	245,000	205,771	16%	42,967
16 Miscellaneous Income	-	532	25,000	24,468	2%	10,421
17 TOTAL NON-OPERATING REVENUE	32,789	68,301	687,800	619,499	10%	58,813
18 TOTAL REVENUES	2,726,690	5,246,901	29,582,400	24,335,499	18%	5,075,211
19 OPERATING EXPENSES						
20 Source of Supply						
21 Water Purchases	1,046,199	2,065,132	11,591,300	9,526,168	18%	2,130,610
22 Pumping Power	31,831	63,461	336,600	273,140	19%	65,427
23 Fixed Charges	28,755	57,509	300,700	243,191	19%	50,295
24 Chemicals	13,332	19,139	65,000	45,861	29%	13,986
25 Total Source of Supply	1,120,117	2,205,241	12,293,600	10,088,359	18%	2,260,317
26 Maintenance of Water System	104,779	183,356	762,500	579,144	24%	105,869
27 Service Contracts	23,028	45,391	381,200	335,809	12%	70,081
28 Assessments	28,264	101,847	280,000	178,153	36%	(75,818)
29 Vehicle Expense	21,524	31,467	123,500	92,033	25%	16,873
30 Tools & Supplies	4,644	11,490	40,800	29,310	28%	6,908
31 Equipment Expense	305	16,329	35,300	18,971	46%	2,138
32 Maintenance & Operations	3,670	9,150	71,900	62,750	13%	14,662
33 Engineering	26,102	71,340	200,000	128,660	36%	40,365
34 Water Tests	-	2,254	24,000	21,746	9%	4,238
35 Conservation	1,607	1,607	50,000	48,393	3%	776
36 Community Outreach	14,781	27,853	223,600	195,747	12%	7,744
37 TOTAL OPERATING EXPENSES	1,348,821	2,707,326	14,486,400	11,779,075	19%	2,454,151
38 ADMINISTRATIVE EXPENSES						
39 Liability Insurance	4,546	77,078	137,100	60,022	56%	56,361
40 IT Support Services	14,804	25,458	158,200	132,742	16%	18,537
41 IT Licensing	22,322	75,645	325,600	249,955	23%	42,965
42 Director Expense	10,684	22,662	181,100	158,438	13%	24,947



ROWLAND WATER DISTRICT

PROFIT & LOSS

August 2022

	Aug-22	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Bank / Management Fees	14,804	32,230	178,200	145,970	18%	25,989
44 Legal Fees	11,060	21,812	116,500	94,688	19%	13,185
45 Compliance	2,635	21,618	156,100	134,482	14%	20,431
46 Auditing & Accounting	700	11,700	35,000	23,300	33%	14,357
47 Utility Services	8,322	13,853	125,100	111,247	11%	11,331
48 Dues & Memberships	230	1,535	49,200	47,665	3%	1,080
49 Conference & Meetings	1,171	1,171	45,000	43,829	3%	5,797
50 Office Expenses	1,101	2,078	37,700	35,622	6%	4,243
51 Seminars/Training	14,567	21,061	115,500	94,439	18%	10,974
52 Miscellaneous Expense	3,449	6,375	156,000	149,625	4%	15,502
53 TOTAL ADMINISTRATIVE EXPENSES	110,396	334,276	1,816,300	1,482,024	18%	265,699
54 PERSONNEL EXPENSES						
55 Wages						
56 Operations	52,770	111,048	1,167,500	1,056,452	10%	134,831
57 Distribution	81,697	155,432	1,203,400	1,047,968	13%	171,896
58 Administration	118,620	236,940	1,545,500	1,308,560	15%	237,641
59 Total Wages	253,087	503,419	3,916,400	3,412,981	13%	544,368
60 Payroll Taxes	17,531	35,123	273,300	238,177	13%	36,188
61 Workers Compensation	-	-	81,400	81,400	0%	-
62 Unemployment	-	-	900	900	0%	-
63 CalPERS	36,675	413,173	1,039,400	626,227	40%	547,989
64 OPEB Contributions	-	-	-	-	0%	-
65 EE & Retiree Health Insurance	70,107	143,238	1,059,500	916,263	14%	130,027
66 TOTAL PERSONNEL EXPENSES	377,399	1,094,953	6,370,900	5,275,947	17%	1,258,573
67 TOTAL EXPENSES	1,836,617	4,136,555	22,673,600	18,537,045	18%	3,978,422
68 NET INCOME / (LOSS) - BEFORE DEBT SERVICE & CAPITAL EXPENDITURES	890,073	1,110,346	6,908,800	5,798,454	16%	1,096,789
69 Less: Total Debt Service	(1,704)	(3,479)	(716,200)	712,721	0%	(8,666)
70 Less: CalPERS (Bond Debt Savings)	-	-	(1,750,900)	1,750,900	0%	-
71 Less: Capital Expenses (Current Year)	-	-	(5,542,700)	5,542,700	0%	(48,539)
72 CASH INCREASE / (DECREASE)	\$ 888,368	\$ 1,106,867	\$ (1,101,000)	\$ 2,207,867		\$ 1,039,584

**No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



Rowland Water District

Profit & Loss Analysis and Variance Report

August 2022

1. OPERATING REVENUE

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is trending at 19%.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 16%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. YTD is at 31%.
5. Contract Income – contains revenues from tower lease contracts. YTD is currently at 18%.
6. RWD Labor Sales/Reimbursements – water sold on construction invoices, City of Industry labor sales and Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is at 46%.
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9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently high at 80%.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at year-end.

11. TOTAL OPERATING REVENUE

12. NON-OPERATING REVENUE

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is at 5% since the bulk of receipts happen between December and May each year and can cause YTD % to trend over/under expected budget %.



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August 2022

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23. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 19%.
24. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 29%.
25. **TOTAL SOURCE OF SUPPLY**
26. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 24%.
27. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, security system monitoring and maintenance, Caselle maintenance and support, Harmony renewal and other services. YTD is low at 12% due to timing of service contracts.
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32. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is currently at 13%.
33. Engineering – general engineering costs related to District operations. YTD is high at 36% due to the cost of updating the hydraulic model.
34. Water Tests – laboratory testing and sampling of District water. YTD is at 9%.
35. Conservation – water conservation programs and efforts. YTD is low at 3% due to timing of conservation expenses.
36. Community Outreach – costs related to public relations and community outreach. YTD is at 12%.
37. **TOTAL OPERATING EXPENSES**
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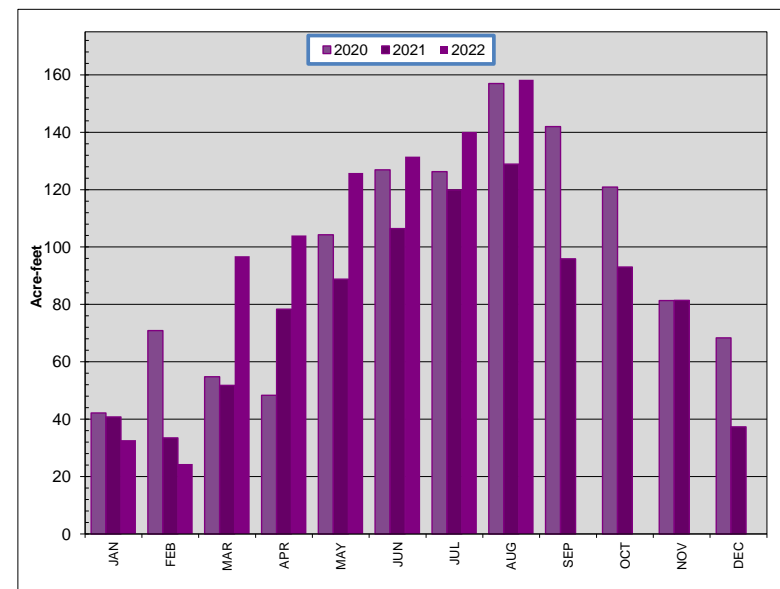
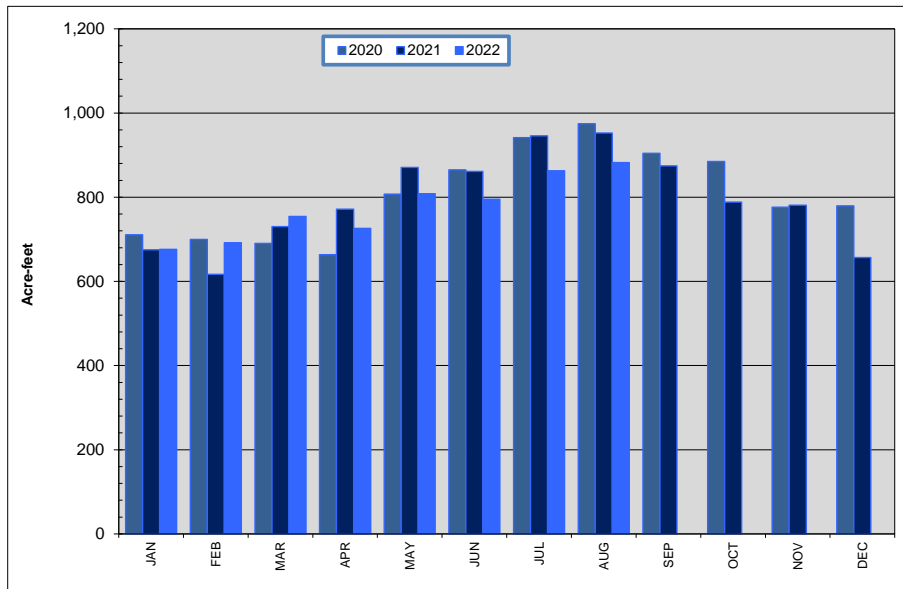


Water Purchases for CY 2022 (Acre-feet)



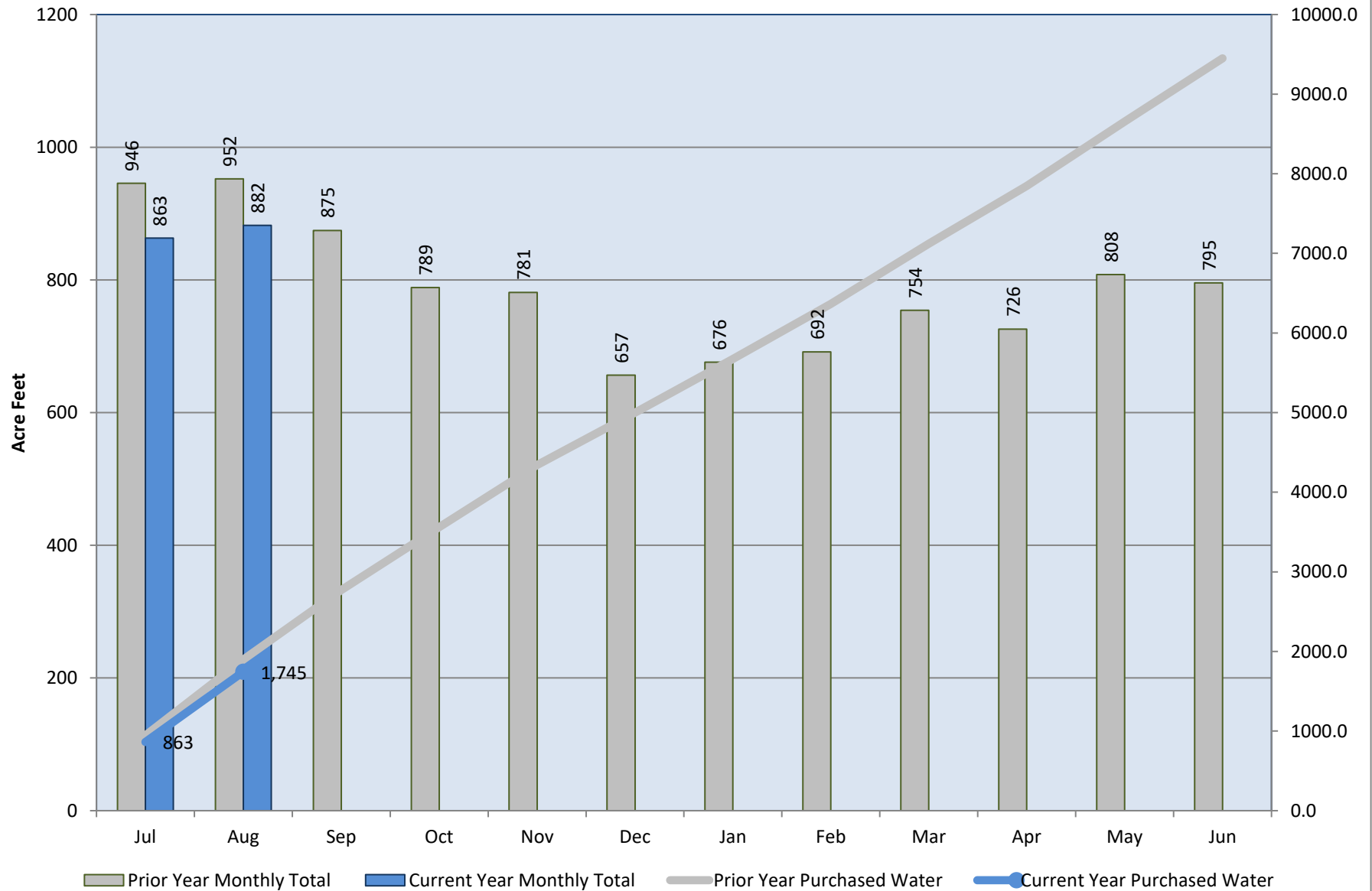
	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	173.8	0.0	0.0	228.3	133.5	140.3	675.9
FEB	56.8	0.0	0.0	222.6	391.9	20.4	691.7
MAR	0.0	0.0	0.0	236.0	347.6	170.5	754.1
APR	0.0	0.0	0.0	216.7	296.7	212.4	725.8
MAY	0.0	0.0	0.0	242.4	559.0	6.8	808.2
JUN	0.0	0.0	0.0	237.4	558.0	0.0	795.4
JUL	0.0	0.0	0.0	283.9	579.0	0.0	862.9
AUG	0.0	0.0	0.0	295.3	587.0	0.0	882.3
SEP							0.0
OCT							0.0
NOV							0.0
DEC							0.0
TOTAL	230.6	0.0	0.0	1,962.6	3,452.7	550.4	6,196.3

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
15.9	6.6	1.0	9.2	0.0	32.7
12.7	8.5	1.0	2.2	0.0	24.4
27.6	4.0	1.0	64.2	0.0	96.8
12.1	12.9	1.0	78.0	0.0	104.0
0.0	33.5	2.0	90.3	0.0	125.8
0.0	24.8	2.0	104.7	0.0	131.5
0.0	21.7	3.0	115.4	0.0	140.1
0.0	33.1	2.0	123.2	0.0	158.3
					0.0
					0.0
					0.0
					0.0
68.3	145.1	13.0	587.2	0.0	813.6



Potable Water Purchases For FY 2022-2023

(Acre-feet)



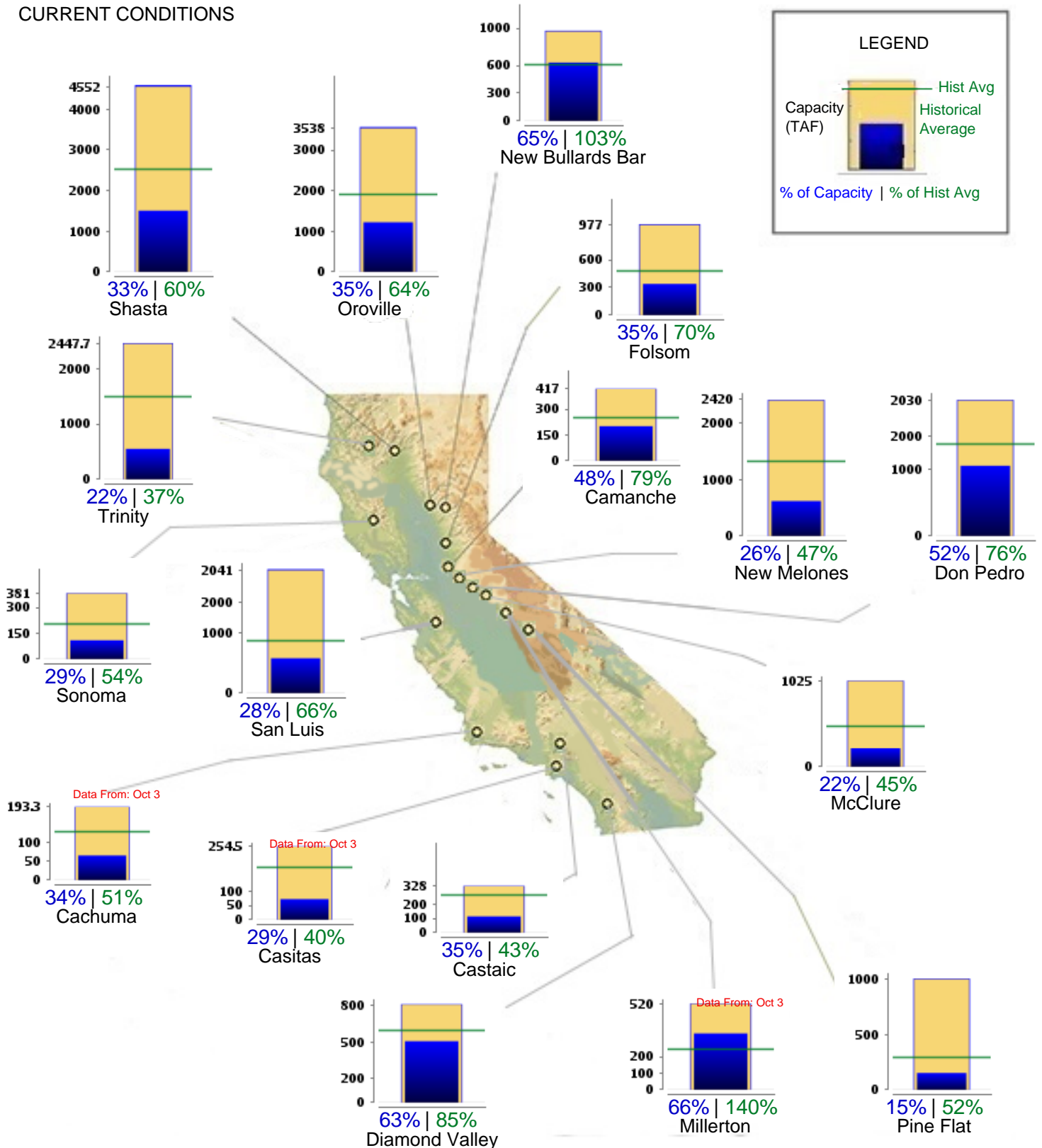


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - October 4, 2022

CURRENT CONDITIONS





September 2022-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
Anthony J. Lima					
	9/7/2022	TVMWD Board Meeting	\$185.00		Mileage
	9/8/2022	RWD Project Committee Meeting	\$185.00		
	9/10/2022	RWD Employee Appreciation Event		X	
	9/13/2022	RWD Board Meeting	\$185.00		
	9/21/2022	TVMWD Board Meeting	\$185.00		Mileage
	9/27/2022	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$925.00		
John Bellah					
	9/12/2022	GAC	\$185.00		
	9/12/2022	RHCCC		X	
	9/13/2022	RWD Board Meeting	\$185.00		
	9/27/2022	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$555.00		
Robert W. Lewis					
	9/12/2022	GAC		X	
	9/13/2022	RWD Board Meeting	\$185.00		
	9/19/2022	ACWA Region 8 Member Meeting	\$185.00		Mileage
	9/27/2022	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$555.00		
Szu Pei Lu-Yang					
	9/7/2022	TVMWD Board Meeting	\$185.00		
	9/8/2022	RWD Project Committee Meeting	\$185.00		
	9/12/2022	RHCCC	\$185.00		
	9/13/2022	RWD Board Meeting	\$185.00		
	9/21/2022	TVMWD Board Meeting	\$185.00		
	9/27/2022	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$1,110.00		
Vanessa Hsu					
	9/10/2022	API Elected Officials Summit	\$185.00		Mileage
	9/13/2022	RWD Board Meeting	\$185.00		
	9/27/2022	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$555.00		

APPROVED FOR PAYMENT:



 Dusty Moisio



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	ADMINISTRATIVE LEAVE	July 14, 2020 <u>October 18,</u> <u>2022</u>
		Page 1 of 1

PURPOSE:

To provide exempt employees (as designated by the District, Personnel Rules and Regulations) the ability to receive administrative time off without loss of compensation in lieu of overtime or any other compensation

POLICY:

Exempt employees shall receive the following annual administrative leave:

Executive Managers - ~~Fifty-Six (56)~~ Eighty (80) Hours

Assistant General Manager

~~Director of Administrative Services~~

Director of Finance

Director of Operations

Executive Assistant

Mid-Managers /Superintendent(s) - ~~Forty-Fifty-Six (4056)~~ Hours

Accounting/Customer Service/ Human Resources -Manager

~~Engineering and Compliance Manager~~

Compliance and Safety Coordinator

Project Manager

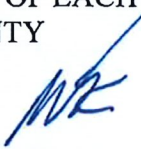
Administrative leave is granted each July 1st and hours will accrue only to a maximum that is equivalent of one year's administrative leave for his/her applicable category (i.e. ~~56-80~~ hours or ~~40~~56 hours). Any unused time as of June 30th of each year will be forfeited.

During employment, an exchange for the cash equivalent of any accrued administrative leave will not be allowed. Administrative time off will be treated the same as personal leave for scheduling and approval purposes.



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE 

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: September 26, 2022

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on September 21, 2022.

Please vote for ONE candidate for the position. The marked ballots should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district voting member to LAFCO.

Ballots must be returned by 5:00 p.m. on November 30, 2022.

WFK/dc
Enclosures

cc: Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO **VOTING MEMBER**

Please vote for no more than one candidate.

☐

STEVEN APPLETON

Occupation: Board of Trustee Member

Sponsor: Greater Los Angeles County Vector Control District

☐

ROBERT W. LEWIS

Occupation: Water District Director

Sponsor: Rowland Water District

☐

SHARON RAGHAVACHARY

Occupation: Water District Director

Sponsor: Crescenta Valley Water District

☐

YVETTE STEVENSON-RODRIGUEZ

Occupation: Board President

Sponsor: Orchard Dale Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Date: SEPTEMBER 21, 2022

Name of Candidate: STEVEN APPLETON

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate STEVEN APPLETON as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: JANUARY 6, 2025

Residence Address: 2825 BENEDICT STREET

LOS ANGELES, CA 90039

Telephone: 310-740-7294

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: Mary-Joy Coburn

Its: Mary-Joy Coburn, Communications Director / Board Liaison



Steve Appleton

I am running for the position of Special District Voting Member on LAFCO. If I am elected, you can trust that I will be an effective and engaged representative for Special Districts.

As the Trustee for the City of Los Angeles and former President of the Greater Los Angeles County Vector Control District, I have participated in annexation decisions that gave me a small window into one aspect of LAFCO's work.

Mosquitoes do not read "City Limit" signs. Spheres of influence for vector control are often better drawn by physical and social bounds versus municipal lines. When we have considered annexations, our board and staff took a scientific approach. Would extending our outreach, prevention and treatment area increase efficiency of regional control of mosquito-borne disease? To approve an annexation request we also considered if eliminating isolated pockets of vectors reduced our net cost per parcel or area. As the new environmental control of Sterile Insect Technique (SIT) emerges, our board and staff have created cooperative agreements with adjacent vector control districts to help fund initial development.

Such agreements may harken the new future of regional cooperation and technology sharing in an era where climate change is affecting all levels of government services. Water resources, fire suppression and park equity all require new thinking. In this context LAFCO's role may shift from facilitating "orderly growth" to the more nuanced idea of "sustainable growth." I am poised to be a student of the issues who listens to all sides of any issue and represents Special Districts in this process.

Resume:

- Public artist who has created award-winning civic art works for LA Metro, the Los Angeles Community Redevelopment Agency, City of Denver, City of Seattle, and internationally.
- Founder of *Water Institute of Science Policy (WISP)* in 2019 to focus academic and community discussion on sustainable urban park, habitat, and water issues. Affiliated with the Institute for Sustainability, California State University, Northridge.
- 2021-2022 organized five events that brought together academic researchers with local communities. Sponsors included: Cal State University Northridge, Berggruen Institute, California State University's 13th Annual Conference, "*Water Connects: Justice, Resilience, and Innovation.*"
- Founder of LA River Kayak Safari (LARKS) that has led more than 12,000 people on tours of a naturalized section of our urban waterway. Leading a native plant restoration project with indigenous collaborators. Technical stakeholder for recreational water testing of LA City Sanitation (LA San) and the "State of the Watershed" report of the "Council for Watershed Health."

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Rowland Water District

Date: September 6, 2022

Name of Candidate: Robert W. Lewis

Rowland Water District is pleased to nominate
Robert W. Lewis as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division IV

Agency: Rowland Water District

Type of Agency: Special District Water Agency

Term Expires: December 2, 2022

Residence Address: 2231 S. Fullerton Road Unit #8, Rowland Heights, CA 91748

Telephone: (626) 964-0875

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Rowland Water Agency

(Name of Agency)

By: Tom Coleman

Its: General Manager



LAFCO Candidate Statement: Robert W. Lewis

As the longest-serving board member at Rowland Water District, I understand the need for effective oversight and informed decision making to best serve the public. With this knowledge and my extensive experience in local government, I respectfully seek appointment as the special district representative to the Local Agency Formation Commission of Los Angeles County.

One of my first political positions was on the City of Fullerton's Redevelopment Commission. Since then, I have committed nearly 30 years to Rowland Water District and its customers. I endeavor to represent my community the way I would want to be represented. Beyond my board of directors experience I represent Rowland Water District on numerous other public agencies, including:



Association of California Water Agencies (ACWA) Region 8 Board Member; ACWA is a statewide industry group that monitors and influences legislation and policies affecting water supply



ACWA/Joint Powers Insurance Authority Alternate Voting Representative



Puente Basin Water Agency Board of Commissioners; this commission coordinates and secures supplemental funding for projects that improve regional water quality



California Municipal Utilities Association (CMUA); this association represents its members' interests on energy and water issues before the California Legislature, the Governor's Office, and regulatory bodies



San Gabriel Valley Regional Chamber of Commerce Government Affairs Committee Member



Several LAFCO Committees. Of importance, I was a member of the Special Districts Ad Hoc Committee in the 1990's which worked in establishing the LAFCO Special Districts seat.

During my Board tenure, I advocated for expanding the water supply by tapping into a local groundwater source to be used for irrigation and saving drinking water. This commitment has reduced Rowland's dependence on water that is imported hundreds of miles to our area.

Supply and reliability are pressing issues facing my District. Upon my re-election this fall, my goals at Rowland are to meet the challenge of a drier California future, expand water supply sources, and educate customers about the value of water and conservation to stretch water supplies. I work with my fellow board members, general manager and leadership team in a cohesive and effective manner, which I would like to do in a larger capacity with LAFCO.

I take pride in contributing to my community. My pledge to my constituents will always be that when money is planned for projects and programs at my agency, I want to know that it is justified, and then I support it.

I would be honored to be appointed to the open position to help guide decision-making for LAFCO for the County of Los Angeles.



NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: President James D. Bodnar and Member of the Board of Directors

Date: July 23, 2022

Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate

Sharon S. Raghavachary as a candidate for appointment as special district **voting**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a

member of the board of an independent special district appointed for a fixed term. For your consideration,

we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director of the Board of Directors of

Agency: Crescenta Valley Water District

Type of Agency: Water and Sewer District

Term Expires: December 2025

Residence Address: 2209 Maurice

La Crescenta, CA 91214

Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: Chairman of the Board of Directors

Sharon S. Raghavachary



Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary has been a member of the Crescenta Valley Water District Board of Directors since June of 2019 and served as President in 2021.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy, and a girl, who attend Clark Magnet High School and Crescenta Valley High School.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT VOTING MEMBER
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Orchard Dale Water District

Date: September 7, 2022

Name of Candidate: YVETTE STEVENSON-RODRIGUEZ

Orchard Dale Water District

is pleased to nominate

YVETTE STEVENSON-RODRIGUEZ as a candidate for appointment as special district voting member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: LAFCO SPECIAL DISTRICT Representative

Agency: Orchard Dale Water District

Type of Agency: Special District

Term Expires: 11 / 2024

Residence Address: 14036 Mystic St. Whittier,

CA 90604

Telephone: 562-447-6909 / 562-941-0114

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Orchard Dale Water District

By: 
Its: _____

Yvette Stevenson Rodriguez
LAFCO Candidate, 2022

ysr@odwd.org
(562)447-6909
Whittier, California

Director, President, Orchard Dale Water District
Member of the Board

Currently, I preside as President of the Board, with 15+ years as a Member of the Board with various achievements completed as follows:

- Achieved completion of two regional multi-million dollar water reliability projects on behalf of Orchard Dale Water District in collaboration with LA County and Water Replenishment District.
- Authored the first Investment policy for Orchard Dale Water District and developed additional policies such as the Safety Work Boots program for field staff and Education Enrichment program for all eligible employees.
- Assessed water resources, reviewed financials and constructed scenarios with executive staff to develop a water resource plan to mitigate interruptions of service due to infrastructure and prolong droughts.

Director, Development, Non Profit Education TCS Foundation

Directed and Managed a Non Profit Education Foundation established for K-12 grade students to provide both academic enrichment programs, a summer school program and an experiential learning grant program for classroom teachers.

- Developed and executed a successful citywide fundraising program, contributions raised from this campaign funded 200 experiential learning grants awarded to Teachers for classroom enrichment.
- Collaborated and assisted with developing Summer School Programs,

Education
University of Phoenix

Memberships
California Special Districts Association
Central Basin Municipal Water Association

Notables
Proud Mom of Bosco Brave student

Via U.S. Mail and Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Director
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 5, 2022
SUBJECT: Notice of General Session Membership Meeting — November 30, 2022

There will be a General Session Membership Meeting at the ACWA 2022 Fall Conference on **Wednesday, November 30, 2022, at 12:30 p.m.** The meeting will be held in the Crystal Ballroom, Renaissance Esmeralda Resort Hotel, Indian Wells. The purpose of the meeting is to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies as recommended by the Board of Directors at its meeting on September 23, 2022.

Proposed Amended and Restated Bylaws

As part of ongoing efforts to ensure ACWA's Bylaws are current and reflect consistency with other governance documents and daily operations and to implement changes related to the election of ACWA's Board Officers, the Board of Directors is recommending proposed Amended and Restated Bylaws for consideration by the membership.

Staff worked with Dale Stern, Downey Brand LLP, to prepare the proposed Amended and Restated Bylaws, which include the following changes:

- Amendments to clarify language and to reflect consistency with other governance documents and daily operations
- Amendments to implement changes to the Board Officers' election process as recommended by the Election Task Force
- Amendments to incorporate California Corporations Code provisions allowing meetings to be held by electronic communication
- Restructuring and reformatting to incorporate a new numbering system

Legal Affairs Committee (LAC) Chair, Jennifer Buckman, appointed LAC member, Doug Coty, to serve as the committee's representative to review the proposed Amended and Restated Bylaws and provide an analysis pursuant to ACWA Bylaws (Article 9, Section 8). The proposed Amended and Restated Bylaws reflect the LAC's recommended edits as adopted by the ACWA Board on September 23.

Redline and clean versions of the proposed Amended and Restated Bylaws are available on ACWA's website at the link listed below. The materials have also been emailed to member agency general managers and board presidents.

<https://www.acwa.com/2022-membership-meeting/>

Voting Process

Consistent with ACWA's Bylaws, Article 9, Section 5:

- Each member of the Association shall be entitled to one vote that shall be cast by its authorized representative.
- Voters must be present at the membership meeting to vote.

ACWA will be using a voting system called Live-Tally, which will allow voters to vote using a handheld keypad.

- Member agencies must indicate their voting representative and alternate on the attached Voter Designation & Information Form as well as provide all of the information identified on the form in order for ACWA to facilitate all aspects of the membership meeting and voting processes.

Deadline & Changes

The deadline for submitting the Voter Designation & Information Form is **Wednesday, November 23, 2022**. While this form identifies both a voting delegate and an alternate voting delegate for the ACWA member agency, if for any reason the member agency desires for the alternate voting delegate to vote at the membership meeting in place of its designated voting delegate, the member agency must notify ACWA in advance of its exchange of voting delegates by contacting the Senior Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-669-2425 **no later than 5:00 p.m. on Tuesday, November 29, 2022**.

ACWA General Session Desk

ACWA staff will be available at the **ACWA General Session Desk**, located in the Crystal Ballroom Foyer, Renaissance Esmeralda Resort Hotel, on **Wednesday, November 30**, between **9:00 a.m. and 11:45 a.m.** to answer questions about the membership meeting and voting process.

Voters need to check in at the ACWA General Session Desk on Wednesday, November 30, between 10:00 and 11:45 a.m. to pick up handheld keypads.

If you have any questions regarding the proposed Amended Bylaws and Restated or voting process, please contact Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

dgp

Attachments:

1. Voter Designation & Information Form
2. Proposed Amended and Restated Bylaws (redline version) – see website link above
3. Proposed Amended and Restated Bylaws (clean version) – see website link above

To: Donna Pangborn, Senior Clerk of the Board

Email: donnap@acwa.com

Fax: 916-669-2425

The person designated below will be attending the ACWA General Session Membership Meeting(s) on Wednesday, November 30, 2022 (and December 1, 2022 if necessary) as our voting delegate. Please designate an alternate voting delegate to facilitate any change to your voting representation at the meeting. To change your alternate, however, you must notify Donna Pangborn of the change no later than 5:00 p.m. on Tuesday, November 29, 2022.

Member Agency's Name

Agency's Phone No.

Print Member Agency's Authorized Signatory Name

Authorized Signatory Signature

Voting delegate must be present at the membership meeting to vote.

Voting Delegate's Name	Voting Delegate's Email	Voting Delegate's Phone No.
Alternate Voting Delegate's Name	Alternate Voting Delegate's Email	Alternate Voting Delegate's Phone No.
Voting Delegate's Affiliation (if different from assigning agency)*		Date

*If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above.



As recommended by the Board of Directors at its meeting on 9/23/2022.

AMENDED AND RESTATED BYLAWS of the Association of California Water Agencies

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(As amended and restated by the Members on November 29, 2017 , 2022)

ARTICLE 1 ~~Article 1~~ – General

Section 1.01. ¹Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association ~~is shall be~~ located ~~at 910 K Street, Suite 100, in~~ Sacramento, California; ~~provided, however, that the Board of Directors may change the location of the principal office by resolution and without amendment of these bylaws.~~

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

¹ Section numbers have been reformatted to incorporate a new numbering system throughout this document.

ARTICLE 2 ~~Article 2~~ – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in ~~subsection~~ Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3~~Article 3~~ - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association ~~at its fall conference~~ by written ballot in each odd-numbered year ~~before the Association's annual meeting, shall be announced at the Association's annual meeting,~~ shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Nominating Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4~~Article 4~~ – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors.

Except as provided in Article 4, Section 11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. ~~Meeting Requirements and Quorums.~~ Meetings by Electronic Communication. Any meeting, regular of the Board of Directors, region boards, or special, any committee may be held conducted, in person whole or in part, by telephone ~~conference, web video conference, or other,~~ electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or electronic transmission, any committee shall be deemed present in person at the meeting if the following apply:

- (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.
- (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

Section 4.07. Quorum. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters or enforcement of violations of the code of conduct.

Section 4.08. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the [standing committee](#) chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 4.10. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 4.11. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 4.12. Code of Conduct of Board Members.

- (a) **Code of Conduct: Purpose and Adoption.** The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the

Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

- (b) **Violations and Enforcement Process.** A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publically censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a copy of the complaint. A Director that takes any hostile or retaliatory action, directly or indirectly, against a complainant is subject to removal from the Board in conformance with the process identified above. Prior to scheduling a Board action on a complaint, the president shall consult with the Executive Committee and the chair of the Legal Affairs Committee. A Director accused of a violation of the code of conduct shall be provided at least 15 days' written notice of any meeting of the Board at which a determination of enforcement will be considered. A determination of enforcement may be made only at a regular meeting of the Board and shall be made in closed session. The determinations of the Board under this section shall not be admissible in any criminal or civil proceeding brought against the Director for conduct that violates any other law.

ARTICLE 5~~Article 5~~ – Regions

Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in

[Section 5.01](#)(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region ~~by September 30, or the preceding Friday if September 30 falls on a weekend, of~~ in each odd-numbered ~~years~~year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. ACWA staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the ACWA Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year. ~~The nominating committee shall announce its nominations for chair, vice chair, and region board members by August 1 of an election year. All regions must complete the election process by September 30 of the election year, or the preceding Friday if the September 30 falls on a weekend.~~

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, [as set forth in Section 4.06](#).

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6~~Article 6~~ – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review and approve the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.

- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7~~Article 7~~ – Standing Committees

Section 7.01. Qualification. In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other

representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. [Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06.](#) Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. [If the chair is absent, the vice chair shall fill the role of the chair during such absence.](#)

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound

public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 ~~Article 8~~ – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board meetings.

Section 8.02. ~~Nominating Election~~ Committee. There shall be ~~a Nominating an Election~~ Committee consisting of ~~five or more persons appointed by the president prior to the Association's fall conference~~ eleven representatives established by February 28 of ~~in~~ each odd-numbered year, whose

purpose shall be to ~~nominate~~present qualified individuals for the offices of president and vice president of the Association. The ~~Nominating~~Election Committee shall ~~publish its nominations for the offices of~~vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president ~~of the Association not less than 10 or more than 90 days before the membership meeting is held at fall conference. Additional nominations may be made by any member of the Association presenting an open ballot with all qualifying candidates to the members for candidates for the office of president a vote in the manner set forth in Section 9.10 and vice president. Additional nominations~~Section 9.11.

(a) Selection. The Election Committee shall be ~~made~~ selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from ~~the floor~~ their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the election of president and vice president at the membership meeting scheduled for said purposes cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9~~Article 9~~ – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences ~~at such times as may be determined by to provide a report to the Board of Directors to~~

~~conduct necessary business and to elect members on~~ the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president, ~~which occurs at~~ of the fall conference Association in each odd-numbered year, ~~and to transact such other proper business as may come before the meeting.~~

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. ~~Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:~~

- ~~(a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.~~
- ~~(b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.~~
- ~~(c) The Association verifies that each person participating remotely is an authorized representative of a voting member.~~

~~Section 9.03.~~ **Section 9.04. Notice Requirements for Membership Meetings.** Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. ~~The notice of any meeting at which Board officers are to be formally nominated and elected shall include the names of the recommended slate of candidates for the offices of president and vice president in addition to the election procedures.~~ The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if

notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

~~Section 9.04.~~**Section 9.05.** **Notice Requirements for Special Meetings.** The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

~~Section 9.05.~~**Section 9.06.** **Voting.** Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identify of that member's authorized representative for the purpose of casting ballots in any election of president and vice president. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

~~Section 9.06.~~**Section 9.07.** **Amendment of Bylaws.** These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

~~Section 9.07.~~**Section 9.08.** **Quorums.** The presence of the authorized representative of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president.

~~Section 9.08.~~**Section 9.09.** **Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 39.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 59.06 and 6 of this Article 9.07.

~~Section 9.09~~Section 9.10. **Nomination of President and Vice President.**

- (a) Qualification. At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) Nominating ~~Committee Process~~Resolutions. All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

~~Section 9.09 (a) Nominations from the Floor. Additional nominations may be made by any member of the Association for the office of president and vice president. Said nominations and seconds shall be made from the floor during the election of the offices of president and vice president at the membership meeting scheduled for said purposes (as provided for in the penultimate sentence of Article 8, Section 2). Such nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.~~

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

~~Section 9.10~~Section 9.14. **Additional Procedures for Election of ~~Officers~~President and Vice President.** The Board shall have the authority to develop additional procedures~~adopt policies~~ for elections

("Election Policy") of president and vice president [setting forth the details for the election of such positions](#) when not otherwise [contrary to or](#) covered by these bylaws.

ARTICLE 10~~Article 10~~ – Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11~~Article 11~~ – Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate

by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to public-mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these bylaws, the term "notice provided by electronic means" shall refer to notice given by fax or e-mail.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated _____, 2022



Rowland Water District – Board Report

October 18, 2022



Customer Communications

- Drought/Water Supply Restrictions Messaging
- Upper Feeder Completion – MWD/TVMWD joint messaging
- Buckboard Days
- Customer Service Week



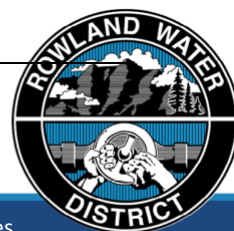
District Outreach

- Drought Series – Phase Two
 - Article #1 (infrastructure) complete; submitted across California (confirmed thru PWAG and Northern Cal districts including United Water Conservation District, Westlands Water District, San Luis Delta Mendota Water Authority and San Joaquin River Exchange Contractors Water Authority)
 - Article #2 (recycled water) under review
- Revised Board Member Profiles



Website Enhancements

- Updated videos and sliders





Press Releases/Earned Media

- Customer Service Week
- Water Professionals Week
- Buckboard Days



Industry Press & Relations

ACWA/CWEA/CASA Water Professionals Appreciation week Water Quality Video featuring Ryan White:

<https://vimeo.com/754901563>



ACWA/CWEA/CASA Water Professionals Appreciation week Finance Video featuring Myra Malner:

<https://vimeo.com/754889519>





Community Outreach Update | October 18, 2022 Board Meeting

SOCIAL MEDIA: #DiscoverRWD #RowlandConnections #RWDeducation #WaterFacts

The District regularly posts updates on District information, conservation, education, and water-related tips utilizing the national hashtag holiday calendar. These posts are shared on Twitter, Instagram, Facebook, LinkedIn, and YouTube when necessary. See below for our social media engagement.

Twitter (September 6, 2022-October 10, 2022)

Measurement	Total
Followers	731
Tweets	13
Tweet Impressions	1,131
Profile Visits	344
Mentions	6

Twitter Top Performing Post:



Rowland Water District @RowlandWater
★ Next up for our [#CAWaterWeek](#) Water Pros staff spotlight is our Customer Service Representative, Teresa Ryan.

"We have some truly great customers and its always great meeting them face-to-face. I have learned so much about..."

[#DiscoverRWD](#) [#WeAreCAWater](#)
[#EssentialWorkers](#)
pic.twitter.com/LGOUUnJXTI

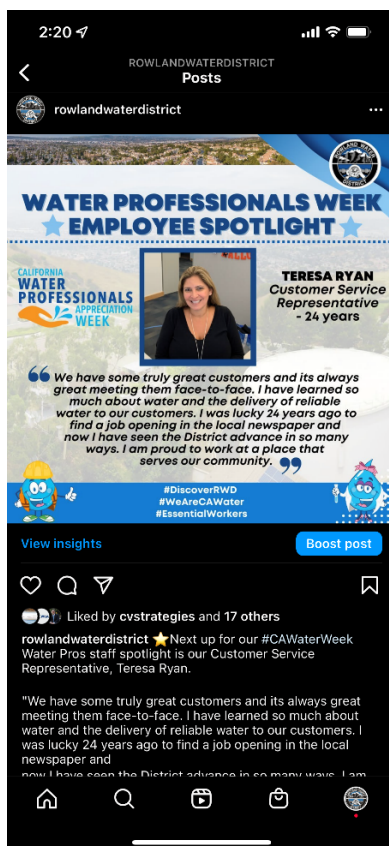
Impressions	104
Total engagements	7
Likes	6
Retweets	1



Instagram (September 6, 2022-October 10, 2022)

Measurement	Total
Total Posts	16
Total Followers	1,102
Post Engagement	160
Impressions (Total number of times post have been seen)	1,611
Profile Impressions	5,199

Instagram Top Performing Post:





WEBSITE (September 6, 2022-October 10, 2022)

Measurement	Total
Users	6,356
New Users	5,275
Returning Visitor	1,963
Pageviews	21,838

CONSTANT CONTACT-(electronic information sent to customer emails)

Total Active Contacts-11,475

September 22nd- Blood Drive: 53% open rate

EDUCATION OUTREACH:

- Rowland Water District launched the Front Yard Landscape Makeover Program August 23rd. To date, we have received 90 applications.
- Rowland Water District launched the CET Splash Cash Program (previously known as EduBucks), the 4th Grade Mini Science Challenge and the 5th-6th Grade Mini Solar Challenge and Mrs. Gildea will be giving teacher presentations this week to all interested teachers.
- Staff continues attending monthly Conservation and Education Team (CET) meetings.
- Staff continues attending Metropolitan Water District (MWD) education and Water Use Efficiency (WUE) meetings.



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

September 19, 2022

Tom Coleman, General Manager/Secretary
Rowland Water District
3021 Fullerton Road
Rowland Heights, California 91748

Dear General Manager/Secretary:

This is to inform you that for the election scheduled, to be held in your District on November 8, 2022, only two persons have been nominated for the two offices of Director, Divisions 4 and 5, full term ending December 4, 2026, and that only one person has been nominated for Division 1, unexpired term ending December 6, 2024.

Attached is a copy of the certificate pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the persons nominated to such office.

Please call Sonia Corona, Head of the Election Planning Section at (562) 462-2323 if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar- Recorder/County Clerk

SONIA CORONA, Head
Election Planning Section

Enclosure

J:2022ElectionFiles.SpecialDistCert.Nov.2022

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, do hereby certify that, at the close of nominations, only three persons were nominated for the three offices of Director in Divisions 1, 4 and 5 for the

ROWLAND WATER DISTRICT

for the unexpired term ending December 6, 2024, namely:

VANESSA HSU - DIVISION 1

for the full term ending December 4, 2026, namely:

ROBERT LEWIS - DIVISION 4

SZU PEI LU-YANG - DIVISION 5

Pursuant to Section 10515 of the Elections Code, there being only three candidates nominated for the three offices to be filled, and no petition having been filed, the election scheduled for the 8th day of November, 2022 shall not be held. The Board of Supervisors, therefore, shall at a regular or special meeting held prior to December 2, 2022 appoint to the office of Director, the persons nominated. Such persons shall take office and serve exactly as if elected at a general district election.

Dated this 19th day of September, 2022.



Dean C. Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles



September 1, 2022

Dear Rowland Water District,

The Family Resource Center-Rowland USD would like to express our deepest gratitude for your contribution to the Shoes That Fit collaboration in providing name brand shoes to our teens for our Fresh Start event. Your donation is very much appreciated. Your amazing contribution helped the Family Resource Center-Rowland USD in providing name brand shoes that our adolescents and teens could feel comfortable wearing without focusing on the financial and personal barriers they might be facing.

These shoes strengthen youth's self-esteem by allowing them to feel more confident about returning to school. Some parents shared that their kids were so happy to receive their new pair of Vans/Converse shoes that they could not wait to wear them on the first day of school. As I walked through the Nogales High school campus that first day of school, I had some students personally thank me for their back-to-school items they had received during the event. It was because of your generosity that they were able to return to school feeling more confident and ready to learn.

I want to personally thank those Rowland Water District employees that also came out that day during our Fresh Start event to help us pack, distribute, and load the shoes along with our back to school items into the families cars.

Thank you again for your support, contribution, participation in our annual Fresh Start event.

With Kind Regards,

Katherine Rodriguez
Community Liaison
The Family Resource Center-RowlandUSD



September 14, 2022

Mr. Tom Coleman, General Manager
Rowland Water District
3021 S. Fullerton Road
Rowland Heights, California 91748

Re: Workers' Compensation, Liability, and Property Risk Assessment

Dear Mr. Coleman:

I visited Rowland Water District on September 8, 2022. Please thank Dusty Moisio, Assistant General Manager, and Elisabeth Mendez, Compliance and Safety Coordinator, for their time during my visit. The purpose was to review and look for opportunities to reduce the potential for liability, property, and workers' compensation loss exposures.

Loss Review

The District's Experience Modification Rates (E-Mod) are currently 1.14 in the Workers' Compensation (WC) Program and 0.79 in the Liability Program.

Since 2017, RWD had five ergonomic (strains) claims. We discussed that a comprehensive accident investigation conducted after each incident, including near misses, can help greatly in the prevention of future injuries. It is great to hear that each incident is reviewed by the Safety Committee. Dusty also mentioned that RWD recently held training on how to properly complete the District's accident investigation form. This is very important to properly identify the root cause(s) and implement proper corrective actions. In addition to what RWD is already doing, the following [Safety Factsheets](#) can assist with training for ergonomic exposures and conducting accident investigations.

- [Ergonomics Overview](#)
- [Accident Investigations and Preventing Future Incidents](#)
- [Back Safety – Proper Lifting](#)

With vehicle claims being the top reported claim for both the Liability and Property Programs, we discussed that periodic Defensive Driving Training can help to increase awareness while employees are behind the wheel of a District vehicle. In addition to regular in-person Defensive Driving Training, the use of VectorSolutions or the JPIA's website's Safety Factsheets page can help to increase awareness while employees are driving. The following safety factsheet topics are resources the District can use during safety meetings:

Mr. Tom Coleman, General Manager
Rowland Water District
September 14, 2022
Page 2

- [Distracted Driving](#)
- [Driving – Backing Safety](#)

Property Program

As a reminder, any new property, assets, or other equipment must now be added within 90 days of acquisition to ensure proper coverage; the additional premium will be pro-rated. Existing assets exceeding \$100,000 may be submitted for mid-year coverage and a full year's premium will be invoiced. For detailed questions about coverage changes, please contact [Nidia Watkins](#) in Member Services at (916) 786-5742.

Program Contacts

For detailed information regarding Liability and Property claims, please contact [Jennifer Nogosek](#), JPIA Liability and Property Claims Manager. For detailed information regarding workers' compensation claims, please contact [Melody Tucker](#), JPIA Workers' Compensation Claims Manager.

Service Plan Update

Since the beginning of 2022, Elisabeth has done a great job in updating both the District's IIPP and hazard inspection process. In July, Elisabeth and I visited District sites and conducted hazard inspections using the updated process. In addition to updating these programs, Elisabeth was able to complete the Certified Occupational Safety Manager (COSS) course in March. Our final objective of the service plan is to conduct Confined Space Entry training for field personnel. We are on schedule to conduct this training on October 6, 2022.

Risk Control Grant Program and H.R. LaBounty Safety Award

We reviewed the JPIA's Risk Control Grant Program. It is designed to help members prevent or mitigate losses. JPIA members may be eligible for a grant award of up to \$10,000 to fund risk management and safety program projects. During our meeting and walkaround of the main office, Dusty and Elisabeth informed me that the District had an individual gain access to the top of the two reservoirs, located at the main office to jump across them. It was great to hear that RWD was able to work with authorities to find this person since the damage was made to the conduit on the side of the reservoirs. As the District looks to implement solutions to prevent unauthorized access to District sites, please consider applying for the Risk Control Grant. For additional information, please visit the [JPIA's Grant Program](#) page on our website.

The H.R. LaBounty Safety Award is designed to promote safe workplace behavior and operations practices while rewarding employees who participate in risk-reducing actions. Please visit the [H.R. LaBounty Safety Awards Program](#) page for more information.

Emergency Preparedness

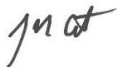
Finally, it was great to hear that the District is working with the Public Water Agencies Group (PWAG) to schedule tabletop training. Tabletop training provides an opportunity for all levels of the EOC to understand what their roles are and how they play a valuable role during an emergency. Having training with other agencies and municipalities provides all involved a glimpse into the roles each organization plays during an actual emergency. This coupled with SEMS/NIMS training, will keep RWD prepared for any event. As you continue to fine-tune the

Mr. Tom Coleman, General Manager
Rowland Water District
September 14, 2022
Page 3

District's emergency response plan, here are some helpful checklists that the EPA provides as best practices [EPA Emergency Incident Action Checklists for Water and Wastewater Utilities](#).

The JPIA appreciates Rowland Water District's participation in the pool and coverage programs. As always, if you or your team have any questions or need additional assistance, please contact me at (949) 433-0471 or jcota@acwaipia.com.

Sincerely,



Jesse Cota, CSP
Senior Risk Control Advisor

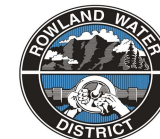
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c: Dusty Moisio, Assistant General Manager
 Elisabeth Mendez, Compliance and Safety Coordinator
 JPIA Member Services
 JPIA Risk Management Committee
 Vanessa Hsu, JPIA Board Member

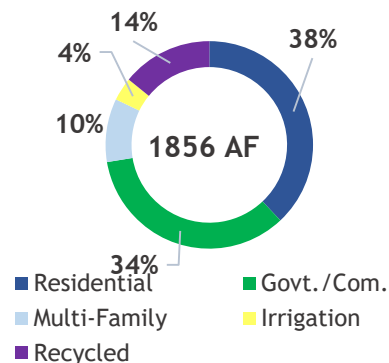


ROWLAND WATER DISTRICT FINANCIAL DASHBOARD

August 31, 2022



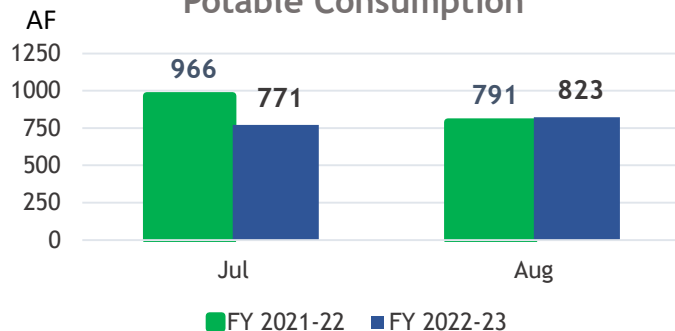
Consumption by Class 1



91% of Prior Year

17% of Budget 2

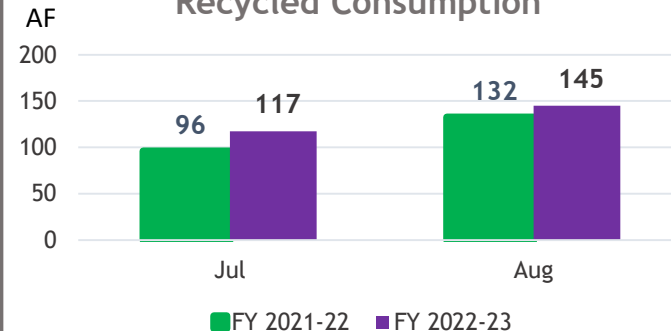
Potable Consumption



115% of Prior Year

25% of Budget 3

Recycled Consumption



YTD Revenue
Annual Budget

\$5,246,901
\$29,582,400

18% 4

YTD Expense
Annual Budget

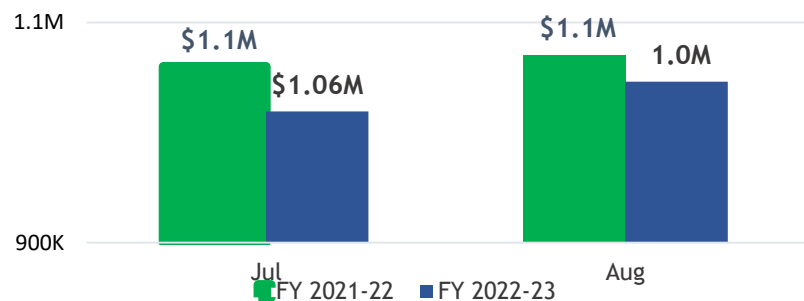
\$4,136,555
\$22,673,600

18% 5

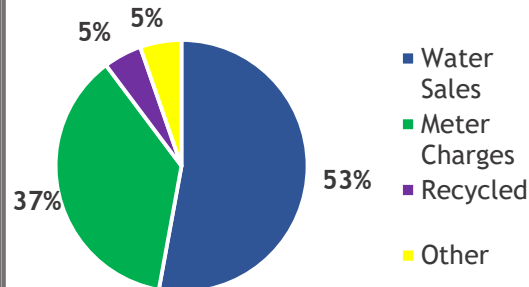
YTD Water Purchases
of \$2.1 M

50% of YTD Expense

Water Purchases 6



Revenues by Category 7



CIP Completion 8

