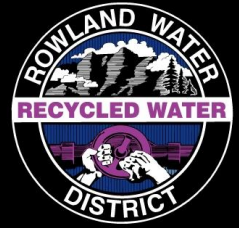
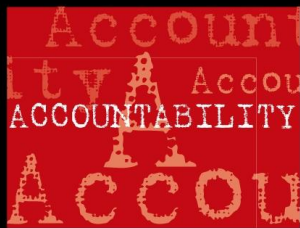
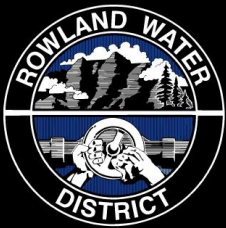


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --  
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

**Board of Directors Regular Meeting**  
**March 8, 2022**  
**5:00 p.m.**



**AGENDA**  
Regular Meeting of the Board of Directors  
March 8, 2022 -- 5:00 PM

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**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

Pursuant to the provisions of Assembly Bill 361, and in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Rowland Water District will hold its Board meeting virtually. The public's physical attendance at the District is not allowed. Any Director and member of the public who desires to participate in the open session items of this meeting may do so remotely without otherwise complying with the Brown Act's teleconference requirements by accessing the following options: **Zoom:** <https://us02web.zoom.us/j/8759899861> -- Meeting ID: 875 989 9861; **Dial-In:** (669) 900-6833 -- Passcode: 8759899861#

Materials related to items on this Agenda are available for public review at <https://www.rowlandwater.com/agendas-minutes/>.

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL OF DIRECTORS**

Anthony J. Lima, President  
Szu Pei Lu-Yang, Vice President  
Robert W. Lewis  
John Bellah  
Vanessa Hsu

**ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Gabriela Sanchez, Executive Assistant at (562) 562-383-2323, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*



## 1. CONSENT CALENDAR

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion unless separate discussion is requested.*

**1.1 [Reconsider COVID-19 Emergency and Reaffirm Findings in Resolution No. 10-2021 to Continue Virtual Board and Committee Meetings Pursuant to AB 361 for an Additional 30 Days](#)**

*Recommendation: The Board of Directors authorize virtual meetings pursuant to AB 361 for an additional 30 days and find that (1) it has reconsidered the circumstances of the state of emergency for COVID-19 and (2) reaffirms the findings in Resolution No. 10-2021*

**1.2 [Approval of the Minutes of Regular Board Meeting held on February 8, 2022](#)**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.3 [Approval of the Minutes of Special Board Meeting held on February 22, 2022](#)**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.4 [Demands on General Fund Account for January 2022](#)**

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

**1.5 [Investment Report for January 2022](#)**

*Recommendation: The Board of Directors approve the Investment Report as presented.*

**1.6 [Water Purchases for January 2022](#) - For information only.**

**Next Special Board Meeting:** March 22, 2022, 5:00 p.m.

**Next Regular Board Meeting:** April 12, 2022, 5:00 p.m.

## 2. ACTION ITEMS

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action*

**2.1 [Review and Approve Directors' Meeting Reimbursement for February 2022](#)**

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

**2.2 [Consider Adoption of Rowland Water District Strategic Plan – Effective Action for Sustainable Progress Fourth Edition](#)**

*Recommendation: The Board of Directors receive a presentation conducted by CV Strategies and consider adoption of the Fourth Edition of the RWD's Strategic Plan – Effective Action for Sustainable Progress.*

**2.3 [Consider Adoption of RWD Resolution No. 3-2022, Adopting the Cal/OSHA Inspection Policy](#)**

*Recommendation: That the Board of Directors adopt RWD Resolution No. 3-2022, formalizing the Cal/OSHA Inspection Policy.*

**2.4 [Consider Approval of Funds for Fullerton Grade Separation Project](#)**

*Recommendation: The Board of Directors discuss and consider approval of funds for the FY 2021-22 Fullerton Grade Separation Project at a cost of \$729,000.*

- 2.5 Consider Approval of Additional Funds for Generator Connection Upgrades**  
*Recommendation: The Board of Directors discuss and approve the allocation of \$70,000 for the upgrade of generator connections at various District facilities.*

- 2.6 LAFCO Special District Representative Ballot – Voting Member and Alternate Member**  
*Recommendation: The Board of Directors review LAFCO's ballot memorandum and provide direction on casting the District's vote for candidates to fill LAFCO Voting Member and Alternate Member positions.*

**3. PUBLIC RELATIONS**

- 3.1 Communications Outreach**

CV Strategies

- 3.2 Education Update**

Brittnie Van De Car

**4. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS**

- 4.1 CSDA Special District Leadership Academy**

- 4.2 ACWA/JPIA Spring Conference**

**5. LEGISLATIVE INFORMATION**

- 5.1** Updates on Legislative Issues - *For information only.*

**6. REVIEW OF CORRESPONDENCE**

**7. COMMITTEE & ORGANIZATION REPORTS (verbal reports)**

- |  |                          |
|--|--------------------------|
| <b>7.1</b> Joint Powers Insurance Authority                          | Directors Hsu/Lewis      |
| <b>7.2</b> Three Valleys Municipal Water District                    | Directors Lu-Yang/Lima   |
| <b>7.3</b> Association of California Water Agencies                  | Directors Lewis/Bellah   |
| <b>7.4</b> Puente Basin Water Agency                                 | Directors Lima/Lewis     |
| <b>7.5</b> Project Ad-Hoc Committee                                  | Directors Lima/Lu-Yang   |
| <b>7.6</b> Regional Chamber of Commerce-Government Affairs Committee | Directors Lewis/Bellah   |
| <b>7.7</b> P-W-R Joint Water Line Commission                         | Directors Lima/Bellah    |
| <b>7.8</b> Sheriff's Community Advisory Council                      | Directors Lu-Yang        |
| <b>7.9</b> Rowland Heights Community Coordinating Council            | Directors Lu-Yang/Bellah |

**8. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- |                                     |             |
|-------------------------------------|-------------|
| <b>8.1 <u>Finance Report</u></b>    | Mrs. Malner |
| <b>8.2 <u>Operations Report</u></b> | Mr. Poehler |
| <b>8.3</b> Personnel Report         | Mr. Coleman |

**9. ATTORNEY'S REPORT**

Mr. Byrne

## **10. CLOSED SESSION**

### **a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – [§54956.8]**

Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms

## **11. RECONVENE/REPORT ON CLOSED SESSION**

### **General Manager's and Directors' Comments**

### **Future Agenda Items**

### **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

### **ADJOURNMENT**

President ANTHONY J. LIMA, Presiding



**RESOLUTION NO. 10-2021  
ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS  
PURSUANT TO AB 361**

WHEREAS, the Rowland Water District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Agency's meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor's executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor's executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state and local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees.

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD OCTOBER 12, 2021, by the following roll call vote:**

<b>AYES:</b>	<b>Directors Lima, Lu-Yang, Lewis, Bellah and Hsu</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

  
\_\_\_\_\_  
**ANTHONY J. LIMA, President**

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on October 12, 2021.

  
\_\_\_\_\_  
**TOM COLEMAN**  
General Manager/Board Secretary





Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
February 8, 2022 – 5:00 p.m.  
Meeting Conducted Via Zoom at: <https://us02web.zoom.us/j/8759899861>

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director John Bellah  
Director Robert W. Lewis  
Director Vanessa Hsu (arrived at 5:05 p.m.)

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best & Krieger  
Todd Leishman, Legal Counsel, Best & Krieger  
Erin Kaiman, CV Strategies  
Tara Bravo, CV Strategies  
Mike Ti, Director, TVMWD  
Mikayla Coleman, Bellflower Somerset Mutual Water Company  
Jody Roberto, Director, TVMWD  
Sylvie Lee, TVMWD

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dusty Moisio, Assistant General Manager  
Myra Malner, Director of Finance  
John Poehler, Project Manager  
Gabby Sanchez, Executive Assistant  
Elisabeth Mendez, Compliance and Safety Coordinator  
Brittnie Van De Car, Education and Community Outreach Coordinator (Meeting Host)

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.



**1. PUBLIC HEARING: ADJUSTING BOUNDARIES OF DIRECTORS ELECTORAL DIVISIONS**

- A. Board President Lima opened the public hearing at 5:04 p.m. to receive public comment regarding the Rowland Water District's Redistricting of Agency Division Boundaries as required by Election Code §2200 et. seq.
- B. Mr. Todd Leishman, representative of BB&K, provided an overview of Rowland Water District's (RWD) redistricting process. He presented for Board consideration three (3) division boundary map options, advising that Map No. 3 reflected input gathered from the January 18, 2022, public hearing. Upon discussion, the Board unanimously moved in favor of Map Option No. 3.
- C. Board President Lima opened public comment period at 5:04 p.m., however no public comments were received.
- D. Board President Lima closed the Public Hearing at 5:16 p.m.
- E. Upon motion by Director Lewis, seconded by Director Lu Yang, the Board unanimously adopted RWD Resolution No. 2-2022, Adjusting Boundaries of Director Electoral Divisions, by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

**2. CONSENT CALENDAR**

Upon motion by Director Lu-Yang, seconded by Director Hsu, the Consent Calendar was unanimously approved (5-0) by the following roll call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu  
Noes: None  
Abstain: None  
Absent: None

Motion pass (5-0)

**The approval of the Consent Calendar included:**

- 2.1** Reaffirm Resolution No. 10-2021 Authorizing Virtual Board and Committee Meetings Pursuant to AB 361
- 2.2** Approval of the Minutes of Regular Board Meeting Held on January 18, 2022
- 2.3** Approval of the Minutes of Special Board Meeting Held on January 25, 2022
- 2.4** Demands on General Fund Account for December 2021
- 2.5** Investment Report for December 2021
- 2.6** Water Purchases for December 2021

Next Special Board Meeting: February 22, 2022, 5:00 p.m.  
Next Regular Board Meeting: March 8, 2022, 5:00 p.m.

### 3. ACTION ITEMS

#### 3.1 Review and Approve Directors' Meeting Reimbursements for January 2022

Upon motion by Director Lewis, seconded by Director Bellah, the Directors unanimously approved (5-0) the Directors' Meeting Reimbursement Report as presented, by the following roll call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion pass (5-0)

#### 3.2 Consider Adoption of Rowland Water District Ordinance No. 0-2-2022, Establishing Water Conservation and Water Supply Shortage Restrictions (Supersedes Ordinance No. 0-7-2018)

After discussion by the Board, a motion was made by Director Hsu, seconded by Director Lewis, to adopt RWD Ordinance No. 0-2-2022, Establishing Water Conservation and Water Supply Shortage Restrictions. The motion was approved by the following roll call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion pass (5-0)

#### 3.3 Receive and File "Final RWD Financial Audit Report for Fiscal Year 2020-2021 Prepared by Nigro & Nigro, PC, Professional Accountancy Corporation"

Upon motion by Director Lu Yang, second by Director Bellah, the Board received and filed the RWD Financial Audit Report for Fiscal Year 2020-2021. The motion was approved by the following roll call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion pass (5-0)

### 4. PUBLIC RELATIONS

#### 4.1 Communications Outreach (CV Strategies)

Erin Kaiman reported on communication and outreach activities performed by CV Strategies on behalf of the District. Her report included an update on strategic planning workshops held with the Board members and District staff, upcoming recycled water presentations, press releases, the District's updated history video.

## **4.2 Education Update**

Brittnie Van De Car, Education and Community Outreach Coordinator, took a moment to highlight water education and conservation related activities. The Board was informed of the implementation of a new project involving the installation of approximately 116 toilet sensors at an apartment complex located within MWD's disadvantaged communities (DACs) service area. Additionally, Ms. Van De Car entertained discussion regarding:

- Status update of the installation of water bottle filling stations at various elementary schools and the delivery of TK-3 grade activity books.
- Distribution of over 600 sheets of paper to classroom participants of the 'Water is Life' Poster Contest. Teachers were also encouraged to participate in RWD's raffle of art supplies.

## **5. DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)**

None.

## **6. LEGISLATIVE INFORMATION**

**6.1** Updates on Legislative Issues - None.

## **7. REVIEW OF CORRESPONDENCE**

**7.1** The Board received an ACWA/JPIA informative regarding the California Water Insurance Fund Board election and nomination procedures. As this was an informational item only, Board action was not taken.

**7.2** The Board received a CSDA informative regarding the Board of Directors election and nominations procedures. As this was an informational item only, Board action was not taken.

## **8. COMMITTEE REPORTS**

**8.1 Joint Powers Insurance Authority** - No update was provided.

**8.2 Three Valleys Municipal Water District** - Directors Lima and Lu Yang spoke on business matters from the January 19<sup>th</sup> and February 2<sup>nd</sup> TVMWD Regular and Special Board meetings.

**8.3 Association of California Water Agencies** - Mr. Lewis noted that an ACWA Region 8 meeting has been scheduled for February 10, 2022.

**8.4 Puente Basin Water Agency** - Mr. Lewis spoke on business matters discussed during the February 3, 2022, PBWA meeting.

**8.5 Project Ad-Hoc Committee** - Nothing to report.

**8.6 Regional Chamber of Commerce** - Nothing to report.

**8.7 PWR Joint Waterline Commission** - The next PWR Joint Water Line Commission meeting is scheduled for February 10, 2022, at 4:00 p.m.

**8.8 Sheriff's Community Advisory Council** - Nothing to report.

**8.9 Rowland Heights Community Coordinating Council (RHCCC) - Nothing to report.**

## **9. OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **9.1 Finance Report**

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through December 31, 2021.

### **9.2 Operations Report**

Assistant General Manager, Dusty Moisio, provided the Board with the following updates:

- AMI update: 13,807 meters have been converted to AMI, with a reception accuracy of 99.5%. The District is now 99.9% AMI meters.
- Field Operations Completed Tasks- Provided the Board with the following tasks completed for the month of January:
  - Water Samples – 164
  - Site Inspections - 85
  - Service Orders Completed - 220
  - Meters Replaced - 226
  - Modules Replaced - 4
  - Dig Alerts – 373
  - Service Lines Repaired- 13
  - System Valves Replaced- 0
  - Air Releases Inspections - 0
  - Recycled Water Inspections - 5
- Messrs. Moisio and Poehler also spoke on the status of the District’s retaining wall project and the Fullerton Grade Separation project.

### **9.3 Personnel Report**

Mr. Coleman advised that Ms. Gabriella Landeros joined the District on Monday, February 6, 2022, as a part-time Customer Service Representative. No further personnel matters were reported.

## **10. ATTORNEY’S REPORT**

Legal counsel, Joseph Byrne, had nothing to report.

## **11. CLOSED SESSION**

A closed session was not held in connection with the item listed below:

### **a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property:	Portion of Property Located at 804 S. Azusa Ave., City of Industry, CA
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	City of Industry
Under Negotiation:	Price and Terms

**General Manager's and Directors' Comments**

Mr. Coleman recognized District staff and Legal Counsel for their work involved in drafting the water conservation ordinance and for coordinating the redistricting of electoral boundaries.

**Future Agenda Item(s)**

- None.

**Late Business**

None.

A motion was made by Director Hsu, seconded by Director Lu Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:36 p.m.

\_\_\_\_\_  
ANTHONY J. LIMA  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary



Minutes of the Special Meeting  
of the Board of Directors of the Rowland Water District  
February 22, 2022 – 5:02 p.m.  
Meeting Conducted Via Zoom at: <https://us02web.zoom.us/j/8759899861>

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Anthony J. Lima  
Vice President Szu Pei Lu-Yang  
Director John Bellah  
Director Robert W. Lewis  
Director Vanessa Hsu

**ABSENT:**

None.

**OTHERS PRESENT:**

Tara Bravo, CV Strategies

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Myra Malner, Director of Finance  
Gabby Sanchez, Executive Assistant  
Brittnie Van De Car, Education and Community Outreach Coordinator  
Dusty Moisio, Assistant General Manager (Meeting Host)

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.

**1. CONSENT CALENDAR**

Upon motion by Director Lewis, seconded by Director Bellah, the Consent Calendar was unanimously approved (5-0) by the following roll call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion pass (5-0)



Next Regular Board Meeting: March 8, 2022, 5:00 p.m.  
Next Special Board Meeting: March 22, 2022, 5:00 p.m.

## **2. ACTION ITEMS**

### **2.1 Personnel Rules and Regulations Update – Presentation by District Staff**

The Board received a presentation by Ms. Sanchez on proposed amendments to the District's Personnel Rules and Regulations, internal policies and procedures. Staff then entertained questions posed by the Board. It was the consensus of the Board to present the final draft of the Personnel Rules and Regulations, resolutions and policies for their consideration at the April 12, 2022, Regular Board meeting.

## **3. ATTORNEY'S REPORT**

Nothing to report.

## **4. CLOSED SESSION**

A closed session was not held in connection with the item listed below:

### **a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

## **General Manager's and Directors' Comments**

None.

## **Future Agenda Item(s)**

None.

## **Late Business**

None.

A motion was made by Director Hsu, seconded by Director Lu Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 5:37 p.m.

\_\_\_\_\_  
ANTHONY J. LIMA  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>11422</b>						
01/22	01/14/2022	11422	62493	CADWAY INC (CAL DOMESTIC WATER	RTS	675.43
01/22	01/14/2022	11422	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	64,460.16
Total 11422:						65,135.59
<b>29947</b>						
01/22	01/27/2022	29947	321	WIENHOFF DRUG TESTING INC	ANNUAL CONSORTIUM MEMBERSHIP	320.00-
Total 29947:						320.00-
<b>30063</b>						
01/22	01/13/2022	30063	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	47,205.09
01/22	01/13/2022	30063	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	617.55
01/22	01/13/2022	30063	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	52.36
01/22	01/13/2022	30063	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,953.85
01/22	01/13/2022	30063	1000	ACWA JPIA	RETIRES HEALTH BENEFITS	17,924.86
01/22	01/13/2022	30063	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,319.21
Total 30063:						78,072.92
<b>30064</b>						
01/22	01/13/2022	30064	4600	AIRGAS USA LLC	TANK RENTAL	115.30
Total 30064:						115.30
<b>30065</b>						
01/22	01/13/2022	30065	62554	APPLIED TECHNOLOGY GROUP	KNT S-CA #C1210507	30.00
Total 30065:						30.00
<b>30066</b>						
01/22	01/13/2022	30066	62741	BEE REMOVERS	BEE REMOVAL	246.00
Total 30066:						246.00
<b>30067</b>						
01/22	01/13/2022	30067	62810	BREAKING THE CHAIN CONSULTING	MANAGEMENT, STAFF & BOARD COACHING	3,000.00
Total 30067:						3,000.00
<b>30068</b>						
01/22	01/13/2022	30068	62825	CERTAPRO PAINTERS OF YORBA LIN	COMMERCIAL PAINTING	1,900.00
Total 30068:						1,900.00
<b>30069</b>						
01/22	01/13/2022	30069	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,718.16
Total 30069:						1,718.16
<b>30070</b>						
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-WEBSITE SUPPORT	2,222.50
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-RATES	2,288.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-BOARD SUPPORT	1,741.25
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-DROUGHT	2,586.25
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-BRANDING	1,497.50
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-CSDA	1,291.25
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-FUTURE 3	1,502.50
01/22	01/13/2022	30070	62439	CVSTRATEGIES	COMMUNICATION SERVICES-MASCOTS	1,213.75
Total 30070:						14,343.75
<b>30071</b>						
01/22	01/13/2022	30071	62652	DAVID TAPIA	TOTAL EXPENSES-DOT PHYSICAL AND CLASS A P	176.00
01/22	01/13/2022	30071	62652	DAVID TAPIA	TOTAL EXPENSES-AMERICAN WATER COLLEGE C	649.98
Total 30071:						825.98
<b>30072</b>						
01/22	01/13/2022	30072	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	415.79
Total 30072:						415.79
<b>30073</b>						
01/22	01/13/2022	30073	62792	ESMERALDA MALNER	MILEAGE REIMBURSEMENT	77.28
Total 30073:						77.28
<b>30074</b>						
01/22	01/13/2022	30074	24701	GRAINGER	TOOLS & SUPPLIES	367.45
01/22	01/13/2022	30074	24701	GRAINGER	TOOLS & SUPPLIES	134.64
Total 30074:						502.09
<b>30075</b>						
01/22	01/13/2022	30075	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	102.70
01/22	01/13/2022	30075	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	47.75
01/22	01/13/2022	30075	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,961.58
Total 30075:						2,112.03
<b>30076</b>						
01/22	01/13/2022	30076	2630	HADDICK'S TOWING INC	BATTERY-TRUCK 39	120.00
01/22	01/13/2022	30076	2630	HADDICK'S TOWING INC	TOWING CHARGE TRUCK #28 & TRAILER	300.00
01/22	01/13/2022	30076	2630	HADDICK'S TOWING INC	FUEL PUMP TRUCK #28	337.50
Total 30076:						757.50
<b>30077</b>						
01/22	01/13/2022	30077	62624	HASA INC	CHEMICALS FOR RCS	292.41
01/22	01/13/2022	30077	62624	HASA INC	CHEMICALS FOR RCS	438.62
01/22	01/13/2022	30077	62624	HASA INC	CHEMICALS FOR RCS	237.59
Total 30077:						968.62
<b>30078</b>						
01/22	01/13/2022	30078	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	1,882.41
01/22	01/13/2022	30078	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR HYDRANTS	136.54

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Total 30078:						2,018.95
<b>30079</b>						
01/22	01/13/2022	30079	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	1,057.83
Total 30079:						1,057.83
<b>30080</b>						
01/22	01/13/2022	30080	244	INFOSEND INC	BILLING SERVICE	3,673.47
01/22	01/13/2022	30080	244	INFOSEND INC	BILLING SERVICE	1,390.16
01/22	01/13/2022	30080	244	INFOSEND INC	BILLING SERVICE	103.67
01/22	01/13/2022	30080	244	INFOSEND INC	BILLING SERVICE	2,377.65
01/22	01/13/2022	30080	244	INFOSEND INC	INSERTS-BILLING CHANGE NOTICE	777.15
Total 30080:						8,322.10
<b>30081</b>						
01/22	01/13/2022	30081	62748	JOEL DOUGLASS	TOTAL EXPENSES-BOOT ALLOWANCE	271.51
Total 30081:						271.51
<b>30082</b>						
01/22	01/13/2022	30082	62233	JOHN BELLAH	MILEAGE REIMBURSEMENT	67.42
01/22	01/13/2022	30082	62233	JOHN BELLAH	TOTAL EXPENSES-ACWA CONFERENCE	30.00
Total 30082:						97.42
<b>30083</b>						
01/22	01/13/2022	30083	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	738.37
Total 30083:						738.37
<b>30084</b>						
01/22	01/13/2022	30084	62815	MARIPOSA LANDSCAPES INC	PARALLAX FUTURE 3 SYSTEM	15,573.47
01/22	01/13/2022	30084	62815	MARIPOSA LANDSCAPES INC	PARALLAX FUTURE 3 SYSTEM	4,835.51
Total 30084:						20,408.98
<b>30085</b>						
01/22	01/13/2022	30085	233	MCCALL'S METER SALES & SVC	FIELD METER TEST-COI	470.00
01/22	01/13/2022	30085	233	MCCALL'S METER SALES & SVC	FIELD METER TEST-INDUSTRY HILLS	235.00
01/22	01/13/2022	30085	233	MCCALL'S METER SALES & SVC	FIELD METER TEST	470.00
Total 30085:						1,175.00
<b>30086</b>						
01/22	01/13/2022	30086	62078	MCKINNEY CONSTRUCTION CO INC	ROWLAND TOWN CENTER & HOTELS	199,613.11
01/22	01/13/2022	30086	62078	MCKINNEY CONSTRUCTION CO INC	SALEROSO VALVE REPLACEMENT	69,514.45
Total 30086:						269,127.56
<b>30087</b>						
01/22	01/13/2022	30087	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR PUMPS	39.73
01/22	01/13/2022	30087	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	17.99

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Total 30087:						57.72
<b>30088</b>						
01/22	01/13/2022	30088	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT PUMP 1-WBS	437.04
01/22	01/13/2022	30088	62525	MORROW-MEADOWS CORPORATION	CLEAN AND TORQUE MMC CENTER	1,100.00
Total 30088:						1,537.04
<b>30089</b>						
01/22	01/13/2022	30089	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-2525 C	25.50
01/22	01/13/2022	30089	5000	PUENTE BASIN WATER AGENCY	LASER-NOV 2021	1,800.00
01/22	01/13/2022	30089	5000	PUENTE BASIN WATER AGENCY	FEDAK & BROWN AUDIT FYE 6/30/21-NOV 2021	397.50
01/22	01/13/2022	30089	5000	PUENTE BASIN WATER AGENCY	LEGAL-NOV 2021	146.25
01/22	01/13/2022	30089	5000	PUENTE BASIN WATER AGENCY	REEB-JAN 2022	1,666.67
Total 30089:						4,035.92
<b>30090</b>						
01/22	01/13/2022	30090	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	67.42
01/22	01/13/2022	30090	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA CONFERENCE	30.00
Total 30090:						97.42
<b>30091</b>						
01/22	01/13/2022	30091	62460	RYAN WHITE	TOTAL EXPENSES-BOOT ALLOWANCE	213.50
Total 30091:						213.50
<b>30092</b>						
01/22	01/13/2022	30092	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	340.99
01/22	01/13/2022	30092	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,737.08
01/22	01/13/2022	30092	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	431.02
01/22	01/13/2022	30092	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	56.94
Total 30092:						2,566.03
<b>30093</b>						
01/22	01/13/2022	30093	339	S C W U A	2022 MEMBERSHIP RENEWAL (7)	280.00
01/22	01/13/2022	30093	339	S C W U A	2022 NEW MEMBERSHIPS (3)	120.00
Total 30093:						400.00
<b>30094</b>						
01/22	01/13/2022	30094	62249	SECURE SITE SOLUTIONS INC	SERVICE WINPAK DATABASE	760.00
01/22	01/13/2022	30094	62249	SECURE SITE SOLUTIONS INC	SERVICE TO REPLACE READERS AT YARD GATE	219.00
Total 30094:						979.00
<b>30095</b>						
01/22	01/13/2022	30095	5900	SOCALGAS	GAS UTILITY BILL	576.18
Total 30095:						576.18
<b>30096</b>						
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	UNLEADED GAS	4,634.44
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	FEDERAL LUST	1.31

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01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	FEDERAL OIL SPILL	2.53
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	CA STATE EXCISE TAX GAS	669.51
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	CA - LEAD POISONING PREV FEE	1.97
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	CA - AB 32 - GAS	9.13
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	FUEL SURCHARGE	9.92
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	REGULATORY COMPLIANCE	12.95
01/22	01/13/2022	30096	3550	SOUTHERN COUNTIES FUELS	TAX	242.82
Total 30096:						5,584.58
<b>30097</b>						
01/22	01/13/2022	30097	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	364.00
Total 30097:						364.00
<b>30098</b>						
01/22	01/13/2022	30098	2185	SWRCB ACCOUNTING OFFICE	WATER SYSTEM ANNUAL FEES	50,982.96
Total 30098:						50,982.96
<b>30099</b>						
01/22	01/13/2022	30099	1165	TERMINIX PROCESSING CENTER	PEST CONTROL-2633 SALEROSO	70.00
01/22	01/13/2022	30099	1165	TERMINIX PROCESSING CENTER	PEST CONTROL-747 ANAHEIM PUENTE	127.00
Total 30099:						197.00
<b>30100</b>						
01/22	01/13/2022	30100	62565	UNIVAR USA INC.	SUPPLIES FOR WBS	1,485.72
Total 30100:						1,485.72
<b>30101</b>						
01/22	01/13/2022	30101	62353	VERIZON	CONFERENCE CALLS	24.30
Total 30101:						24.30
<b>30102</b>						
01/22	01/13/2022	30102	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 30102:						21.39
<b>30103</b>						
01/22	01/13/2022	30103	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	368.62
Total 30103:						368.62
<b>30104</b>						
01/22	01/13/2022	30104	205	WARREN GRAPHICS	BUSINESS CARDS	107.31
01/22	01/13/2022	30104	205	WARREN GRAPHICS	ACTIVITY BOOKS	7,846.77
Total 30104:						7,954.08
<b>30105</b>						
01/22	01/13/2022	30105	7950	WESTERN WATER WORKS SUPPLY	12" CLA-VAL 131G-01BCPSYKCD0X-12	28,273.00
01/22	01/13/2022	30105	7950	WESTERN WATER WORKS SUPPLY	16" CLA-VAL 131G-01BCPSYKCD0X-16	49,306.00
01/22	01/13/2022	30105	7950	WESTERN WATER WORKS SUPPLY	TAX	7,370.01



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Total 30105:						84,949.01
<b>30106</b>						
01/22	01/13/2022	30106	62562	WOODARD & CURRAN	AS NEEDED POTABLE WATER SUPPORT SERVICE	1,757.25
Total 30106:						1,757.25
<b>30107</b>						
01/22	01/13/2022	30107	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	226,168.42
01/22	01/13/2022	30107	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	241,115.65
01/22	01/13/2022	30107	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	6,084.83
01/22	01/13/2022	30107	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,230.05
01/22	01/13/2022	30107	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,646.26
Total 30107:						476,245.21
<b>30108</b>						
01/22	01/19/2022	30108	117	ACE PELIZON PLUMBING INC	PLUMBING WORK-2024 TOMICH RD	330.00
Total 30108:						330.00
<b>30109</b>						
01/22	01/19/2022	30109	4600	AIRGAS USA LLC	PROPANE REFILL	165.81
Total 30109:						165.81
<b>30110</b>						
01/22	01/19/2022	30110	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,193.02
Total 30110:						1,193.02
<b>30111</b>						
01/22	01/19/2022	30111	62554	APPLIED TECHNOLOGY GROUP	KNT S-CA #C1210507	30.00
Total 30111:						30.00
<b>30112</b>						
01/22	01/19/2022	30112	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,540.93
Total 30112:						1,540.93
<b>30113</b>						
01/22	01/19/2022	30113	3850	ATHENS SERVICES (MODERN SVC)	3YD TRASH BIN-XTRA DUMP	62.88
01/22	01/19/2022	30113	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	458.23
Total 30113:						521.11
<b>30114</b>						
01/22	01/19/2022	30114	62729	CA UNDERGROUND FACILITIES SAFE	CA STATE FEE	110.53
Total 30114:						110.53
<b>30115</b>						
01/22	01/19/2022	30115	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00

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Total 30115:						1,884.00
<b>30116</b>						
01/22	01/19/2022	30116	6966	CINTAS	UNIFORM RENTAL	5,013.30
Total 30116:						5,013.30
<b>30117</b>						
01/22	01/19/2022	30117	62309	CITY OF INDUSTRY CITY HALL	WATER SUPPLY PRODUCTION-BREA CYN/57 FWY	384.30
Total 30117:						384.30
<b>30118</b>						
01/22	01/19/2022	30118	62705	COMP	OFFICE VISIT	213.00
01/22	01/19/2022	30118	62705	COMP	BAT TEST	46.00
01/22	01/19/2022	30118	62705	COMP	QUICK TEST	52.00
Total 30118:						311.00
<b>30119</b>						
01/22	01/19/2022	30119	62645	CORE & MAIN LP	1" POTABLE METERS W/ ALLEGRO	29,837.20
01/22	01/19/2022	30119	62645	CORE & MAIN LP	TAX	2,834.54
Total 30119:						32,671.74
<b>30120</b>						
01/22	01/19/2022	30120	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 30120:						100.00
<b>30121</b>						
01/22	01/19/2022	30121	22541	DOTY BROS CONSTRUCTION CO	JOB 1300-21052-BOOSTER STATION VALVE REPLA	36,394.50
Total 30121:						36,394.50
<b>30122</b>						
01/22	01/19/2022	30122	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	154.02
Total 30122:						154.02
<b>30123</b>						
01/22	01/19/2022	30123	62445	EXCEL DOOR & GATE COMPANY	PERFORM SERVICE AND REPAIR	495.00
Total 30123:						495.00
<b>30124</b>						
01/22	01/19/2022	30124	2550	FRONTIER	INTERNET ACCESS	799.00
Total 30124:						799.00
<b>30125</b>						
01/22	01/19/2022	30125	62812	GROWING ROOTS LLC	MONTHLY PLANT CARE	320.00
Total 30125:						320.00

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<b>30126</b>						
01/22	01/19/2022	30126	2600	HACH COMPANY	BASIC SUPPORT	2,147.38
Total 30126:						2,147.38
<b>30127</b>						
01/22	01/19/2022	30127	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	28.95
Total 30127:						28.95
<b>30128</b>						
01/22	01/19/2022	30128	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
01/22	01/19/2022	30128	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
01/22	01/19/2022	30128	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE 365	1,200.00
01/22	01/19/2022	30128	379	HIGHROAD INFORMATION TECHNOL	MONTHLY SUBSCRIPTION FEES-AZURE	9,980.00
Total 30128:						18,153.67
<b>30129</b>						
01/22	01/19/2022	30129	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	578.56
01/22	01/19/2022	30129	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR WBS	825.61
Total 30129:						1,404.17
<b>30130</b>						
01/22	01/19/2022	30130	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
01/22	01/19/2022	30130	62066	JANITORIAL SYSTEMS	JANITORIAL SERVICES-ON 12/27 & 12/30 NOT PRE	146.66
Total 30130:						806.66
<b>30131</b>						
01/22	01/19/2022	30131	3299	LA HABRA FENCE COMPANY INC	REPLACE TWO SECTIONS OF FENCE ON FULLER	2,946.00
Total 30131:						2,946.00
<b>30132</b>						
01/22	01/19/2022	30132	62664	M & J TREE SERVICE	MAINTENANCE SERVICE (6 SITES)	5,800.00
01/22	01/19/2022	30132	62664	M & J TREE SERVICE	MAINTENANCE FOR DECEMBER-WBS	600.00
Total 30132:						6,400.00
<b>30133</b>						
01/22	01/19/2022	30133	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	28.73
Total 30133:						28.73
<b>30134</b>						
01/22	01/19/2022	30134	62735	MUTUAL OF OMAHA	LIFE INSURANCE	551.00
01/22	01/19/2022	30134	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,340.10
01/22	01/19/2022	30134	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	69.35
Total 30134:						1,960.45
<b>30135</b>						
01/22	01/19/2022	30135	62660	PUENTE HILLS FORD	MAINTENANCE TRUCKS 7, 31, 33	2,429.58

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Total 30135:						2,429.58
<b>30136</b>						
01/22	01/19/2022	30136	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	897.34
Total 30136:						897.34
<b>30137</b>						
01/22	01/19/2022	30137	62502	S & J SUPPLY COMPANY, INC	TOOLS AND SUPPLIES	551.88
Total 30137:						551.88
<b>30138</b>						
01/22	01/19/2022	30138	62691	SJ LYONS CONSTRUCTION INC	EXTERIOR LIGHT REPLACEMENT-LHH BUILDING	1,780.00
Total 30138:						1,780.00
<b>30139</b>						
01/22	01/19/2022	30139	62595	SWRCB ACCOUNTING OFFICE	ANNUAL PERMIT FEE	3,146.00
Total 30139:						3,146.00
<b>30140</b>						
01/22	01/19/2022	30140	6500	THERMALAIR INC	REPLACE CIRCUIT BOARD, IGNITOR AND FLAME S	1,100.00
Total 30140:						1,100.00
<b>30141</b>						
01/22	01/19/2022	30141	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	277.30
Total 30141:						277.30
<b>30142</b>						
01/22	01/19/2022	30142	62773	V & V MANUFACTURING INC	RWD BADGES	572.20
Total 30142:						572.20
<b>30143</b>						
01/22	01/19/2022	30143	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	420.94
Total 30143:						420.94
<b>30146</b>						
01/22	01/25/2022	30146	62622	AKM CONSULTING ENGINEERS	TRACT 51153 POTABLE WATER SYSTEM	11,312.00
01/22	01/25/2022	30146	62622	AKM CONSULTING ENGINEERS	CUATRO BOOSTER STATION	1,491.00
01/22	01/25/2022	30146	62622	AKM CONSULTING ENGINEERS	WATER & RECYCLED WATER MODEL UPDATE	4,138.76
Total 30146:						16,941.76
<b>30147</b>						
01/22	01/25/2022	30147	62597	BEST BEST & KRIEGER LLP	LEGAL FEES-GENERAL COUNSEL	2,527.60
Total 30147:						2,527.60
<b>30148</b>						
01/22	01/25/2022	30148	62827	BIG SKY ELECTRIC INC	JL ELECTRICAL	37,145.00

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01/22	01/25/2022	30148	62827	BIG SKY ELECTRIC INC	JL ELECTRICAL	1,955.00
Total 30148:						39,100.00
<b>30149</b>						
01/22	01/25/2022	30149	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	389.34
01/22	01/25/2022	30149	1476	BUSINESS CARD (VISA)	MISC EXPENSES	1,617.48
01/22	01/25/2022	30149	1476	BUSINESS CARD (VISA)	SUPPLIES FOR HYDRANTS	493.56
Total 30149:						2,500.38
<b>30150</b>						
01/22	01/25/2022	30150	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	2,791.80
Total 30150:						2,791.80
<b>30151</b>						
01/22	01/25/2022	30151	62645	CORE & MAIN LP	1 1/2" POTABLE MASTER METERS W/ ALLEGRO A	7,080.24
01/22	01/25/2022	30151	62645	CORE & MAIN LP	TAX	672.62
01/22	01/25/2022	30151	62645	CORE & MAIN LP	1 1/2" POTABLE MASTER METERS W/ ALLEGRO	7,877.25
01/22	01/25/2022	30151	62645	CORE & MAIN LP	TAX	748.35
Total 30151:						16,378.46
<b>30152</b>						
01/22	01/25/2022	30152	2300	FEDERAL EXPRESS	POSTAGE	43.24
Total 30152:						43.24
<b>30153</b>						
01/22	01/25/2022	30153	62624	HASA INC	CHEMICALS FOR RCS	383.79
01/22	01/25/2022	30153	62624	HASA INC	CHEMICALS FOR RCS	328.97
01/22	01/25/2022	30153	62624	HASA INC	CHEMICALS FOR RCS	402.07
01/22	01/25/2022	30153	62624	HASA INC	CHEMICALS FOR RCS	146.21
Total 30153:						1,261.04
<b>30154</b>						
01/22	01/25/2022	30154	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	467.56
Total 30154:						467.56
<b>30155</b>						
01/22	01/25/2022	30155	244	INFOSEND INC	INSERTS-FALL NEWSLETTER	170.17
01/22	01/25/2022	30155	244	INFOSEND INC	BILLING SERVICE	180.79
Total 30155:						350.96
<b>30156</b>						
01/22	01/25/2022	30156	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC6004EX	1,213.00
Total 30156:						1,213.00
<b>30157</b>						
01/22	01/25/2022	30157	62771	PUBLIC WATER AGENCIES GROUP	EMERGENCY PREPARDNESS PROGRAM	1,541.92
01/22	01/25/2022	30157	62771	PUBLIC WATER AGENCIES GROUP	PWAG ASSESSMENT	875.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 30157:						2,416.92
<b>30158</b>						
01/22	01/25/2022	30158	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	1,346.63
01/22	01/25/2022	30158	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	1,146.47
Total 30158:						2,493.10
<b>30159</b>						
01/22	01/25/2022	30159	5625	SAN GABRIEL VALLEY WATER ASSN	2022 MEMBERSHIP DUES	100.00
Total 30159:						100.00
<b>30160</b>						
01/22	01/25/2022	30160	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-JAN-MARC	2,007.00
Total 30160:						2,007.00
<b>30161</b>						
01/22	01/25/2022	30161	62534	SHRED IT C/O STERICYCLE INC	SHREDDING SERVICE	60.49
01/22	01/25/2022	30161	62534	SHRED IT C/O STERICYCLE INC	SHREDDING SERVICE	544.41
Total 30161:						604.90
<b>30162</b>						
01/22	01/25/2022	30162	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT	260.00
Total 30162:						260.00
<b>30163</b>						
01/22	01/25/2022	30163	62626	TRI COUNTY PUMP COMPANY	NOGALES LIFT STATION PUMP 2 REHAB	23,104.53
Total 30163:						23,104.53
<b>30164</b>						
01/22	01/25/2022	30164	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 30164:						375.00
<b>30165</b>						
01/22	01/25/2022	30165	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	154.97
01/22	01/25/2022	30165	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	154.97
Total 30165:						309.94
<b>30166</b>						
01/22	01/25/2022	30166	62562	WOODARD & CURRAN	AS NEEDED POTABLE WATER SUPPORT SERVICE	2,019.25
Total 30166:						2,019.25
<b>30168</b>						
01/22	01/27/2022	30168	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	15,203.34
Total 30168:						15,203.34



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>1032022</b>						
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	2,036.27
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	286.67
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	MISC EXPENSES	3,907.51
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	444.51
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	POSTAGE	35.11
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	CONSERVATION EXPENSE	1,214.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	389.89
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION EXPENSE	1,655.17
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SEMINAR AND TRAINING EXPENSES	410.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SERVICE CUTS	2,296.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SERVICE CUTS	542.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	HYDRANT EXPENSE	850.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	COMPLIANCE EQUIPMENT	574.38
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	MEMBERSHIP DUES	225.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	DIRECTV	88.99
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,548.81
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	SPECTRUM	2,397.00
01/22	01/03/2022	103202	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATION	360.61
Total 1032022:						20,409.92
<b>1132022</b>						
01/22	01/13/2022	113202	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	39,351.51
01/22	01/13/2022	113202	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	4,372.39
Total 1132022:						43,723.90
<b>1262022</b>						
01/22	01/26/2022	126202	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	478.27
Total 1262022:						478.27
<b>11320222</b>						
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	189,514.80
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,524.86
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,957.31
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,954.15
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	10,412.19
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION-	100,483.47
01/22	01/13/2022	113202	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT-OCT & NOV 2021	4,180.00-
Total 11320222:						301,666.78
Grand Totals:						1,739,733.82

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	513,833.19	.00	513,833.19
222100	4,500.00	1,744,233.82-	1,739,733.82-
51110-0	64,460.16	.00	64,460.16

GL Account	Debit	Credit	Proof
51310-0	757,666.64	4,180.00-	753,486.64
51410-1	3,600.41	.00	3,600.41
51410-2	2,754.91	.00	2,754.91
51410-3	1,957.31	.00	1,957.31
51410-5	16,497.02	.00	16,497.02
51510-0	3,160.42	.00	3,160.42
51610-0	675.43	.00	675.43
51910-0	3,889.67	.00	3,889.67
52210-0	1,139.73	.00	1,139.73
52310-0	40,409.34	.00	40,409.34
54209-0	470.00	.00	470.00
54210-0	2,100.75	.00	2,100.75
54211-0	5,379.71	.00	5,379.71
54212-0	340.99	.00	340.99
54213-0	457.68	.00	457.68
54215-0	1,480.10	.00	1,480.10
54217-0	3,275.78	.00	3,275.78
54218-0	23,936.53	.00	23,936.53
54219-0	5,128.37	.00	5,128.37
56210-0	12,351.43	.00	12,351.43
56211-0	1,718.16	.00	1,718.16
56214-0	650.67	.00	650.67
56215-0	725.00	320.00-	405.00
56216-0	185.66	.00	185.66
56217-0	212.12	.00	212.12
56218-0	2,527.60	.00	2,527.60
56218-1	146.25	.00	146.25
56218-2	2,416.92	.00	2,416.92
56219-0	9,853.71	.00	9,853.71
56220-0	10,005.67	.00	10,005.67
56221-0	14,513.92	.00	14,513.92
56223-0	60.00	.00	60.00
56226-0	11,180.00	.00	11,180.00
56311-0	15,203.34	.00	15,203.34
56312-0	29,343.37	.00	29,343.37
56320-0	4,059.98	.00	4,059.98
56411-0	47,205.09	.00	47,205.09
56413-0	2,953.85	.00	2,953.85
56414-0	478.27	.00	478.27
56415-0	617.55	.00	617.55
56416-0	551.00	.00	551.00
56417-0	19,117.88	.00	19,117.88
56418-0	1,340.10	.00	1,340.10
56419-0	52.36	.00	52.36
56421-0	9,388.56	.00	9,388.56
56510-0	110.53	.00	110.53
56710-0	671.00	.00	671.00
56812-0	6,736.22	.00	6,736.22
57310-0	7,915.26	.00	7,915.26
57312-0	3,829.90	.00	3,829.90
57314-0	9,075.17	.00	9,075.17
57319-0	9,060.77	.00	9,060.77
57321-0	56,727.99	.00	56,727.99
57323-0	634.38	.00	634.38
Grand Totals:	1,748,733.82	1,748,733.82-	.00

Report Criteria:  
Report type: GL detail

Report Criteria:  
Detail Report

Check Number	Check Issue Date	Payee				
30034	01/04/2022	CATHY CASEMENT				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	951784-71	CREDIT REFUND	15210-0	21.74	21.74
30035	01/04/2022	BRIAN BOWCOCK				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		SCWUA WATER BUFFALO LUNCH	56812-0	60.00	60.00
30036	01/04/2022	WEN QUING CAO				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		PROJECT REFUND	24110-0	792.90	792.90
30037	01/04/2022	ACS HABITAT MANAGEMENT				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	9600131-01	DEPOSIT REFUND	22810-0	2,671.93	2,671.93
30038	01/04/2022	PAN CONSTRUCTION INC				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	1082-01	DEPOSIT REFUND	22810-0	920.33	920.33
30039	01/04/2022	YINKAI REN				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	11510-22	DEPOSIT REFUND	22810-0	516.94	516.94
30040	01/04/2022	GRICELDA HERNANDEZ				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1	239875-11	DEPOSIT REFUND	22810-0	180.28	180.28
30041	01/04/2022	ROWLAND UNIFIED SCHOOL DISTRICT				
	Sequence	Source	Description	GL Account	Amount	Check Amount
	1		DEPOSIT REFUND-CONSTRUCTION METER	22810-0	2,797.00	2,797.00

Check Number	Check Issue Date	Payee				
30042	01/04/2022	WESLEY STEWART				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	131114-90	CREDIT REFUND	15210-0	1,994.55	1,994.55	
30043	01/04/2022	DAESANG HOLDINGS CALIFORNIA LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	249275-22	CREDIT REFUND	15210-0	14.91		
2	454052-22	CREDIT REFUND	15210-0	5.68		
3	872382-22	CREDIT REFUND	15210-0	19.95	40.54	
30044	01/04/2022	A GEO DIACK INC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	633671-20	CREDIT REFUND	15210-0	146.64		
2	578780-90	CREDIT REFUND	15210-0	30.07	176.71	
30045	01/04/2022	FABIO LAMARCHE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	513420-79	CREDIT REFUND	15210-0	13.86	13.86	
30046	01/04/2022	ZHUHONG YE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	682828-04	CREDIT REFUND	15210-0	103.82	103.82	
30047	01/04/2022	SUH KYUNG KIM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	828812-00	CREDIT REFUND	15210-0	492.54	492.54	
30048	01/04/2022	MARTIN PEREZ HERNANDEZ				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	850884-60	CREDIT REFUND	15210-0	100.36	100.36	
30049	01/04/2022	NUBIA LOPEZ				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	742221-77	CREDIT REFUND	15210-0	130.21	130.21	

Check Number	Check Issue Date	Payee				
30050	01/04/2022	YUPO BOB HUNG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	988743-33	CREDIT REFUND	15210-0	150.14	150.14	
30051	01/04/2022	NAZZER LIM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	286083-42	CREDIT REFUND	15210-0	267.25	267.25	
30051	01/21/2022	NAZZER LIM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	286083-42	Void - CREDIT REFUND	15210-0	267.25-	267.25-	
30052	01/04/2022	ZHIYU ZHANG C/O FRANK SHU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	694087-36	CREDIT REFUND	15210-0	116.26	116.26	
30053	01/04/2022	XUEFEI SHI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	740858-35	CREDIT REFUND	15210-0	48.80	48.80	
30054	01/04/2022	STEVE CHISIN YEE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	87154-94	CREDIT REFUND	15210-0	201.30	201.30	
30055	01/04/2022	NEW SUN INVESTMENTS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	81719-64	CREDIT REFUND	15210-0	60.30	60.30	
30056	01/04/2022	LINGJING HUANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	789486-57	CREDIT REFUND	15210-0	448.64	448.64	
30057	01/04/2022	AMANDA LYNN ENSLOW				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	320609-73	CREDIT REFUND	15210-0	541.28	541.28

30058 01/04/2022 PAUL CHENG

Sequence	Source	Description	GL Account	Amount	Check Amount
1	216959-49	CREDIT REFUND	15210-0	119.04	119.04

30059 01/04/2022 NORSEWOOD LLC

Sequence	Source	Description	GL Account	Amount	Check Amount
1	464368-63	CREDIT REFUND	15210-0	50.17	50.17

30060 01/04/2022 PENG ZHU

Sequence	Source	Description	GL Account	Amount	Check Amount
1	294287-25	CREDIT REFUND	15210-0	248.20	248.20

30060 01/19/2022 PENG ZHU

Sequence	Source	Description	GL Account	Amount	Check Amount
1	294287-25	Void - CREDIT REFUND	15210-0	248.20-	248.20-

30061 01/04/2022 JEAN KITYUE LANG

Sequence	Source	Description	GL Account	Amount	Check Amount
1	921739-31	CREDIT REFUND	15210-0	49.03	49.03

30062 01/04/2022 MARLON ORTIZ CASTREJON

Sequence	Source	Description	GL Account	Amount	Check Amount
1	508727-36	CREDIT REFUND	15210-0	61.24	61.24

30144 01/20/2022 DAN DUAN

Sequence	Source	Description	GL Account	Amount	Check Amount
1		PROJECT REFUND	24110-0	1,725.25	1,725.25

30145 01/20/2022 NORTHAM ELEMENTARY

Sequence	Source	Description	GL Account	Amount	Check Amount
1		EduBucks Program-Virtual Field Trip	57319-0	300.00	300.00

Check Number	Check Issue Date	Payee			
30167	01/27/2022	JELICK ELEMENTARY SCHOOL			
Sequence	Source	Description	GL Account	Amount	Check Amount
1		2021-22 EduBucks Program	57319-0	1,200.00	1,200.00
Grand Totals:					16,085.16

Report Criteria:  
Detail Report





# ROWLAND WATER DISTRICT

## CASH INVESTMENTS

### As of January 31, 2022

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 7,056,026	
Comerica Bank MMIA							\$ 133,776	
<b>Total Cash</b>							<b>\$ 7,189,802</b>	
Comerica Securities CD Placement	Various					2.31%	\$ 235,346	1.63%
Local Agency Investment Fund (LAIF)	N/A					0.23%	\$ 2,122,477	14.72%
<b>Citizens Trust Investments (US Bank Custodian)</b>								
Fed'l Home Loan Mtg. Corp. - WVJ2	4 Year	300,000	100.0000	97.5430	9/30/2024	0.41%	\$ 292,629	2.03%
Fed'l National Mtg. Assn. - 06M0	4 Year	200,000	100.0000	97.8130	12/16/2024	0.51%	\$ 195,626	1.36%
Fed'l Home Loan Mtg. Corp. - 4C27	5 Year	350,000	100.0000	97.3020	7/29/2025	0.72%	\$ 340,557	2.36%
Fed'l National Mtg. Assn. - 4XZ1	5 Year	200,000	100.0000	97.4770	6/30/2025	0.76%	\$ 194,954	1.35%
Fed'l National Mtg. Assn. - 0T45	5 Year	625,000	101.2114	100.3050	4/5/2022	1.87%	\$ 626,906	4.35%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	105.7000	102.8510	9/12/2023	2.79%	\$ 257,128	1.78%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	101.4920	1/19/2023	2.34%	\$ 512,535	3.56%
Fed'l Home Loan Bank - MSE3	5 Year	500,000	99.9250	99.3120	3/1/2023	0.11%	\$ 496,560	3.44%
Fed'l Farm Cr Bks - MLT7	3 Year	200,000	99.9040	98.2530	12/28/2023	0.21%	\$ 196,506	1.36%
Fed'l Farm Cr Bks - MLT7	3 Year	25,000	99.7000	98.2530	12/28/2023	0.21%	\$ 24,563	0.17%
Fed'l Farm Cr Bks - MLV2	3 Year	150,000	99.6670	97.8450	4/5/2024	0.28%	\$ 146,768	1.02%
Fed'l Farm Cr Bks - MFP2	4 Year	500,000	99.9490	97.4250	11/4/2024	0.45%	\$ 487,125	3.38%
Fed'l Farm Cr Bks - L5S9	3 Year	350,000	99.9200	97.7570	9/3/2024	0.49%	\$ 342,150	2.37%
Fed'l Home Loan Banks - KMF0	4 Year	200,000	99.9540	97.1360	10/28/2024	0.31%	\$ 194,272	1.35%
Fed'l Home Loan Banks - JP45	3 Year	200,000	100.0000	98.1210	3/11/2024	0.51%	\$ 196,242	1.36%
Fed'l Home Loan Banks - L7D0	5 Year	200,000	99.7900	96.3940	8/26/2025	0.52%	\$ 192,788	1.34%
Fed'l Home Loan Banks - N6N5	4 Year	200,000	100.0000	97.3410	4/29/2025	0.72%	\$ 194,682	1.35%
Fed'l Home Loan Banks - LGR9	5 Year	500,000	100.0000	97.6280	2/26/2026	0.87%	\$ 488,140	3.39%
Fed'l Home Loan Banks - LLD4	5 Year	250,000	99.9250	97.6190	3/17/2026	0.90%	\$ 244,048	1.69%
Fed'l Home Loan Banks - MUX8	5 Year	200,000	99.9300	97.4810	3/30/2026	0.90%	\$ 194,962	1.35%
Fed'l Home Loan Banks - PUY9	4 Year	200,000	100.0000	98.8650	2/28/2025	1.01%	\$ 197,730	1.37%
Fed'l Home Loan Banks - P6M2	5 Year	200,000	100.0000	97.5960	9/30/2026	1.04%	\$ 195,192	1.35%
Fed'l Home Loan Banks - PS48	3 Year	165,000	98.8630	98.8730	11/18/2024	1.06%	\$ 163,140	1.13%
Fed'l Home Loan Banks - QP56	3 Year	350,000	100.0000	99.7650	6/21/2024	1.20%	\$ 349,178	2.42%
Fed'l Home Loan Bank - 7R49	5 Year	100,000	99.3337	100.2420	4/13/2022	1.48%	\$ 100,242	0.70%
Fed'l Home Loan Bank - Q7E7	5 Year	200,000	99.9050	99.5630	6/30/2026	1.51%	\$ 199,126	1.38%
Fed'l Home Loan Bank - QJD6	4 Year	200,000	99.7190	99.0950	10/27/2026	1.51%	\$ 198,190	1.37%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	100.9950	12/9/2022	1.86%	\$ 126,244	0.88%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	100.8930	9/9/2022	1.98%	\$ 252,233	1.75%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	100.2930	3/11/2022	2.49%	\$ 100,293	0.70%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	102.0820	3/10/2023	2.69%	\$ 255,205	1.77%
Fed'l Home Loan Bank - 0F70	2 Year	125,000	104.3708	104.0740	12/8/2023	3.24%	\$ 130,093	0.90%
US Treasury Note - 82P4	5 Year	250,000	100.3750	100.6880	7/31/2022	1.86%	\$ 251,720	1.75%
Air Prods & Chems Inc. - 8BB1	5 Year	255,000	104.1940	98.6450	10/15/2025	1.52%	\$ 251,545	1.75%
Apple Inc. - 3DT4	5 Year	200,000	102.4560	98.1110	5/11/2025	1.15%	\$ 196,222	1.36%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	102.7480	5/11/2024	2.77%	\$ 154,122	1.07%
Apple Inc. - 3CG3	5 Year	400,000	104.3970	102.9400	2/9/2024	2.91%	\$ 411,760	2.86%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	101.8560	1/29/2023	2.90%	\$ 254,640	1.77%
Floria Pwr & Lt Co - 1FZ5	5 Year	800,000	108.9188	102.7840	4/1/2025	2.77%	\$ 822,272	5.70%
Paccar Financial Corp. - RQ66	5 Year	500,000	104.7908	99.9940	2/6/2025	1.80%	\$ 499,970	3.47%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	102.9550	8/9/2023	3.30%	\$ 175,024	1.21%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	100.3980	5/16/2022	2.34%	\$ 100,398	0.70%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	103.5570	2/5/2024	3.26%	\$ 207,114	1.44%
Inter American Development Bank - OCC0	3 Year	200,000	104.5920	103.0150	10/24/2023	2.91%	\$ 206,030	1.43%
Intl Bank for Recon & Dev - 8JB0	5 Year	400,000	98.7800	97.2630	4/22/2025	0.64%	\$ 389,052	2.70%
Cash Reserve Account						0.02%	\$ 51,196	0.36%
<b>Total Citizens Trust Investments</b>							<b>\$ 12,057,068</b>	<b>83.64%</b>
<b>Total Investments</b>							<b>\$ 14,414,891</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 21,604,693</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.

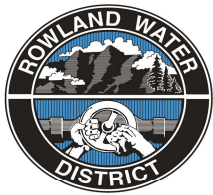


# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### January 2022

	Jan-22	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 1,295,829	\$ 9,799,581	\$ 15,537,800	\$ 5,738,219	63%	\$ 9,517,260
3 Meter Charges	1,228,137	6,996,739	11,643,400	4,646,661	60%	6,879,373
4 Customer Fees	59,538	141,213	253,500	112,287	56%	51,941
5 Contract Income	22,171	93,817	167,100	73,283	56%	85,422
6 RWD Labor Sales/Reimbursements	20,942	72,663	101,200	28,537	72%	127,809
7 Capacity Fees	792	90,049	175,000	84,951	51%	4,379
8 Flow Tests	1,375	11,175	20,000	8,825	56%	10,150
9 Return Check Fees	420	2,580	3,600	1,020	72%	2,220
10 Uncollectable	-	-	(68,000)	(68,000)	0%	-
<b>11 TOTAL OPERATING REVENUE</b>	<b>2,629,205</b>	<b>17,207,817</b>	<b>27,833,600</b>	<b>10,625,783</b>	<b>62%</b>	<b>16,678,554</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	55,326	200,856	387,600	186,744	52%	209,460
14 Shared Services	4,756	27,849	39,000	11,151	71%	16,821
15 Interest Income	17,901	116,891	247,200	130,309	47%	137,282
16 Miscellaneous Income	(107,085)	(235,561)	25,000	260,561	-942%	2,418
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>(29,102)</b>	<b>110,035</b>	<b>698,800</b>	<b>588,765</b>	<b>16%</b>	<b>365,981</b>
<b>18 TOTAL REVENUES</b>	<b>2,600,103</b>	<b>17,317,853</b>	<b>28,532,400</b>	<b>11,214,547</b>	<b>61%</b>	<b>17,044,535</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	718,282	6,176,958	11,136,700	4,959,742	55%	6,338,338
22 Pumping Power	27,596	219,939	334,300	114,361	66%	244,790
23 Fixed Charges	33,222	184,106	327,000	142,894	56%	155,664
24 Chemicals	3,248	35,760	100,000	64,240	36%	45,832
25 Total Source of Supply	782,348	6,616,763	11,898,000	5,281,237	56%	6,784,623
26 Maintenance of Water System	69,751	370,931	721,700	350,769	51%	408,409
27 Service Contracts	26,817	246,616	400,800	154,184	62%	174,316
28 Assessments	33,408	118,688	280,000	161,312	42%	210,180
29 Vehicle Expense	1,138	60,979	87,600	26,621	70%	50,102
30 Tools & Supplies	1,193	22,933	55,900	32,967	41%	31,972
31 Equipment Expense	7,022	24,292	34,700	10,408	70%	8,018
32 Maintenance & Operations	2,207	40,411	98,200	57,789	41%	56,655
33 Engineering	18,016	116,944	400,000	283,056	29%	176,143
34 Water Tests	1,758	14,702	24,000	9,298	61%	13,830
35 Conservation	9,145	22,627	50,000	27,373	45%	3,347
36 Community Outreach	14,401	191,685	235,400	43,715	81%	114,808
<b>37 TOTAL OPERATING EXPENSES</b>	<b>967,205</b>	<b>7,847,572</b>	<b>14,286,300</b>	<b>6,438,728</b>	<b>55%</b>	<b>8,032,403</b>
<b>38 ADMINISTRATIVE EXPENSES</b>						
39 Liability Insurance	-	124,603	134,500	9,897	93%	122,290
40 IT Support Services	8,148	76,313	135,300	58,987	56%	83,012
41 IT Licensing	61,535	165,921	235,400	69,479	70%	87,903
42 Director Expense	12,349	89,470	201,200	111,730	44%	90,978



# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### January 2022

	Jan-22	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Bank / Management Fees	14,921	96,021	161,800	65,779	59%	88,445
44 Legal Fees	7,835	63,099	116,700	53,601	54%	65,204
45 Compliance	7,394	97,939	114,000	16,061	86%	87,930
46 Auditing & Accounting	-	24,857	35,000	10,143	71%	38,604
47 Utility Services	9,015	70,336	123,100	52,764	57%	70,427
48 Dues & Memberships	825	38,831	41,600	2,769	93%	39,369
49 Conference & Meetings	580	15,550	35,000	19,450	44%	375
50 Office Expenses	1,813	19,490	34,100	14,610	57%	17,551
51 Seminars/Training	6,991	51,265	115,000	63,735	45%	10,952
52 Miscellaneous Expense	10,472	54,719	156,000	101,281	35%	220,167
<b>53 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>141,878</b>	<b>988,415</b>	<b>1,638,700</b>	<b>650,285</b>	<b>60%</b>	<b>1,023,208</b>
<b>54 PERSONNEL EXPENSES</b>						
55 Wages						
56 Operations	63,484	488,873	1,094,100	605,227	45%	462,159
57 Distribution	89,315	617,682	1,133,100	515,418	55%	573,034
58 Administration	111,947	911,718	1,587,400	675,682	57%	908,443
59 Total Wages	264,746	2,018,273	3,814,600	1,796,327	53%	1,943,636
60 Payroll Taxes	20,748	124,630	258,900	134,270	48%	124,586
61 Workers Compensation	-	30,632	90,300	59,668	34%	48,538
62 Unemployment	-	850	7,000	6,150	12%	1,464
63 CalPERS	73,129	2,530,552	3,338,700	808,148	76%	604,688
64 OPEB Contributions	-	-	-	-	0%	745,000
65 EE & Retiree Health Insurance	71,502	476,299	984,600	508,301	48%	450,432
<b>66 TOTAL PERSONNEL EXPENSES</b>	<b>430,126</b>	<b>5,181,237</b>	<b>8,494,100</b>	<b>3,312,863</b>	<b>61%</b>	<b>3,918,343</b>
<b>67 TOTAL EXPENSES</b>	<b>1,539,208</b>	<b>14,017,223</b>	<b>24,419,100</b>	<b>10,401,877</b>	<b>57%</b>	<b>12,973,954</b>
<b>68 NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>1,060,895</b>	<b>3,300,629</b>	<b>4,113,300</b>	<b>812,671</b>	<b>80%</b>	<b>4,070,581</b>
69 Less: Total Debt Service	(1,962)	(183,635)	(523,200)	(339,565)	35%	(721,864)
70 Less: Capital Expenses (Current Year)	(277,479)	(1,264,001)	(3,582,200)	(2,318,199)	35%	(31,174)
<b>71 CASH INCREASE / (DECREASE)</b>	<b>\$ 781,454</b>	<b>\$ 1,852,993</b>	<b>\$ 7,900</b>	<b>\$ (1,845,093)</b>		<b>\$ 3,317,543</b>

*\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



## Rowland Water District

### Profit & Loss Analysis and Variance Report

January 2022

**1. OPERATING REVENUE**

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is trending high at 63% due to customer demand during warm summer months.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 60%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. The District is currently not charging penalty fees due to COVID-19 circumstances. YTD is at 56%.
5. Contract Income – contains revenues from tower lease contracts. YTD is currently at 56%.
6. RWD Labor Sales/Reimbursements – water sold on construction invoices, City of Industry labor sales and Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is high at 72% due to timing of labor sales/reimbursements.
7. Capacity Fees – fees imposed on any property or person requesting a new, additional or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is at 51% due to timing of capacity fees.
8. Flow Tests – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 56%.
9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently at 72% due to timing of return check fees.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at year-end.

**11. TOTAL OPERATING REVENUE**

**12. NON-OPERATING REVENUE**



## Rowland Water District

### Profit & Loss Analysis and Variance Report

January 2022

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is at 52% since the bulk of receipts happen between December and May each year and can cause YTD % to trend over/under expected budget %.
14. Shared Services – RWD is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of RWD) and accounting and treasurer services to CalMutuals Joint Powers Risk and Insurance Management Authority (provided by the Director of Finance of RWD). YTD is at 71%.
15. Interest Income – includes interest and dividends received on District investments. YTD is at 47%.
16. Miscellaneous Income – includes income from various sources such as recycling, refunds and unrealized gains or losses on investments. YTD is at -942% due to unrealized losses on investments.
17. **TOTAL NON-OPERATING REVENUE**
18. **TOTAL REVENUES**
19. **OPERATING EXPENSES**
20. **SOURCE OF SUPPLY**
21. Water Purchases – Includes variable costs of potable water from Three Valleys Municipal Water District (TVMWD) and California Domestic Water Company (CalDomestic), and recycled water purchases from City of Industry and Walnut Valley Water District (WVWD). YTD is at 55%.
22. Pumping Power – the cost of electricity used for pumping water. YTD is trending high at 66% due to high electricity utilized during warm summer months.
23. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 56%.
24. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 36% since the budget includes the cost of chemical for Whittier Booster Station (WBS) to run four pumps. WBS is currently operating with one pump.
25. **TOTAL SOURCE OF SUPPLY**
26. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 51% due to the unpredictable nature of repairs and maintenance costs.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

January 2022

27. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, security system monitoring and maintenance, Caselle maintenance and support, Harmony renewal, water rate study and other services. YTD is high at 62% due to consulting fees for the water rate study and annual maintenance for the Allegro base station, repeaters and Harmony support.
28. Assessments – operating costs billed to RWD for their share of the PWR JWLC, which is billed quarterly, and the Puente Basin Water Agency (PBWA), which is billed monthly. YTD can trend over/under budget due to the timing of billing. YTD is currently at 42%.
29. Vehicle Expense – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD can trend over/under budget due to the timing of truck maintenance and fuel purchases. YTD is currently high at 70% due to the high cost of fuel purchases.
30. Tools & Supplies – small tools and supplies used in the field. YTD can trend over/under budget due to the timing of tools and supplies. YTD is at 41%.
31. Equipment Expense – various costs incurred related to District equipment. YTD can trend over/under budget due to the timing of tools and supplies. YTD is high at 70%.
32. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is currently low at 41%.
33. Engineering – general engineering costs related to District operations. YTD is currently low at 29% due to timing of engineering costs.
34. Water Tests – laboratory testing and sampling of District water. YTD is at 61%.
35. Conservation – water conservation programs and efforts. YTD is low at 45% due to the timing of conservation costs.
36. Community Outreach – costs related to public relations and community outreach. YTD is high at 81% due to public relations consulting fees paid for RWD video series and Prop 218.
37. **TOTAL OPERATING EXPENSES**
38. **ADMINISTRATIVE EXPENSES**
39. Liability Insurance – coverage through ACWA JPIA for the District insurance package. YTD is high at 93% due to timing of insurance bill and budgeting method used.
40. IT Support Services – information technology support services. YTD is at 56% due to timing of IT support services.





## Rowland Water District

### Profit & Loss Analysis and Variance Report

January 2022

41. IT Licensing – includes costs for various software licenses. YTD is high at 70% due to timing of IT licensing expenses.
42. Director Expense – costs for director compensation and benefits. YTD is at 44% of budget due to less meetings during the COVID-19 pandemic.
43. Bank/Management Fees – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is currently at 59%.
44. Legal Fees – legal costs related to RWD, PBWA and Public Water Agencies Group (PWAG). YTD is currently at 54%.
45. Compliance – includes costs for State Water Resources Control Board (SWRCB) compliance, LA County property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is high at 86% due to timing of SWRCB billing.
46. Auditing & Accounting – includes consulting services for complex accounting matters and annual audit assurance services related to District financial reporting. YTD is high at 71% due to the timing of audit billing.
47. Utility Services – costs related to office electricity, office phones, gas and district cell phones. YTD is at 57%.
48. Dues & Memberships – costs for district memberships, dues and subscriptions to various agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association and American Water Works Association. YTD is high at 93% due the timing of these billings.
49. Conference & Meetings – conference attendance and meeting expenses. YTD is at low at 44% of budget due to timing of conference and meeting costs for District personnel.
50. Office Expenses – costs for office supplies, postage, printing and stationery. YTD is at 57%.
51. Seminars/Training – employee seminars and training. YTD is low at 45% due to timing of seminars/training billing.
52. Miscellaneous Expense – includes costs for travel, books & subscriptions, and miscellaneous general expenses. YTD is at 35% due to the timing of these expenses.
53. **TOTAL ADMINISTRATIVE EXPENSES**
54. **PERSONNEL EXPENSES**
55. **WAGES**
56. Operations – wages expense (regular, standby, OT) attributable to Operations. YTD is at 45%.



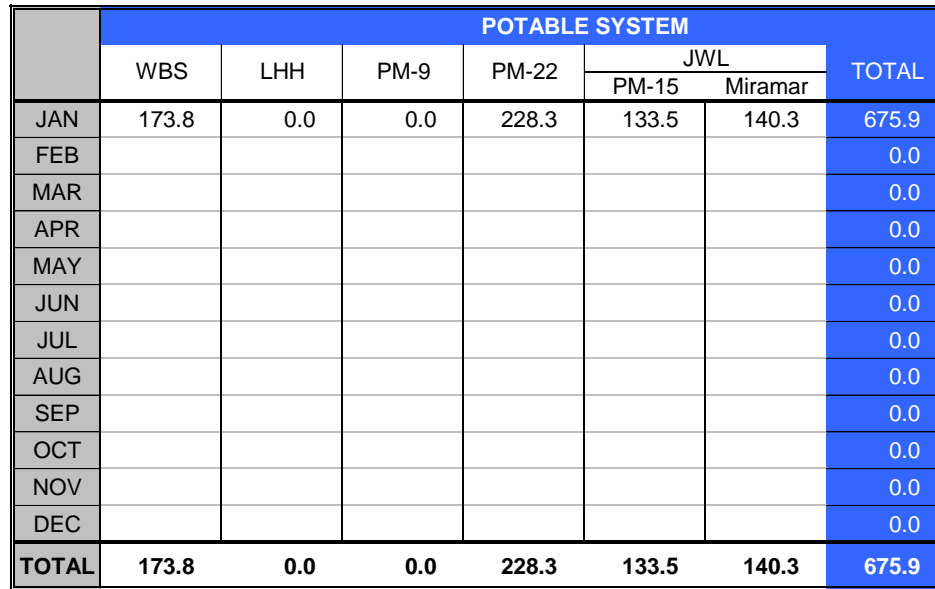
## Rowland Water District

### Profit & Loss Analysis and Variance Report

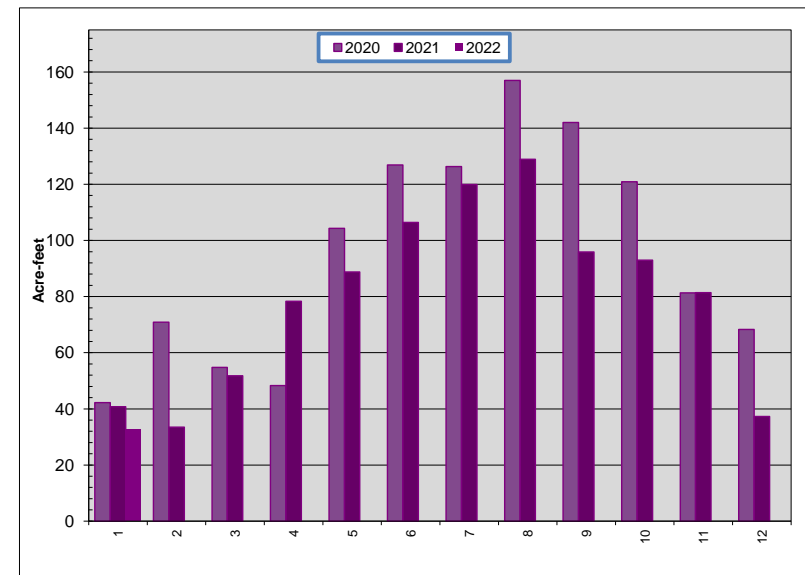
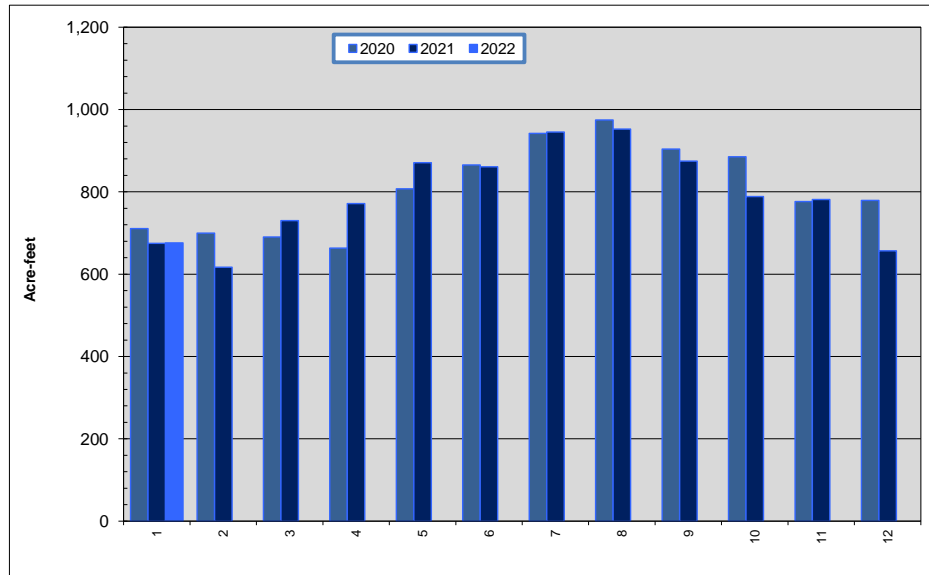
January 2022

- 57. Distribution – wages expense (regular, standby, OT) attributable to Distribution. YTD is at 55%.
- 58. Administration – wages expense (regular) attributable to Administration. YTD is at 57%.
- 59. **TOTAL WAGES**
- 60. Payroll Taxes – employer payroll taxes paid by the District. YTD is trending at 48%.
- 61. Workers Compensation – the District is billed quarterly for workers compensation insurance which can occasionally cause this line item to trend over/under expected budget. YTD is currently at 34% due to timing of workers compensation billing.
- 62. Unemployment – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over/under expected budget. YTD is currently low at 12% due to timing differences.
- 63. CalPERS – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made monthly and an annual payment is made at the beginning of each fiscal year for the plan's unfunded accrued liability. Bond refunding savings of \$1.942 M will be repurposed to pay down the unfunded accrued liability. YTD is high at 76% due to payment timing of the unfunded accrued liability scheduled for November 2021.
- 64. OPEB Contributions – includes retirement costs for other post-employment benefits that provides medical, dental and vision coverage. There will be no OPEB contributions for the current fiscal year as the Public Agency Retirement Services (PARS) trust is fully funded.
- 65. EE & Retiree Health Insurance – includes the cost of health, dental, vision, life, and disability insurance for current employees as well as health insurance for retired employees. YTD is at 48%.
- 66. **TOTAL PERSONNEL EXPENSES**
- 67. **TOTAL EXPENSES**
- 68. **NET INCOME / (LOSS) BEFORE DEBT SERVICE & CAPITAL EXPENSES** – Financially, the District has performed as expected through January 2022.
- 69. Less: Total Debt Service – includes interest payments on outstanding District debt as well as related administrative expenses. Interest payments on outstanding debt are made twice per year (December/June).
- 70. Less: Capital Expenses (Current-Year) – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 35%.
- 71. **CASH INCREASE / (DECREASE)**



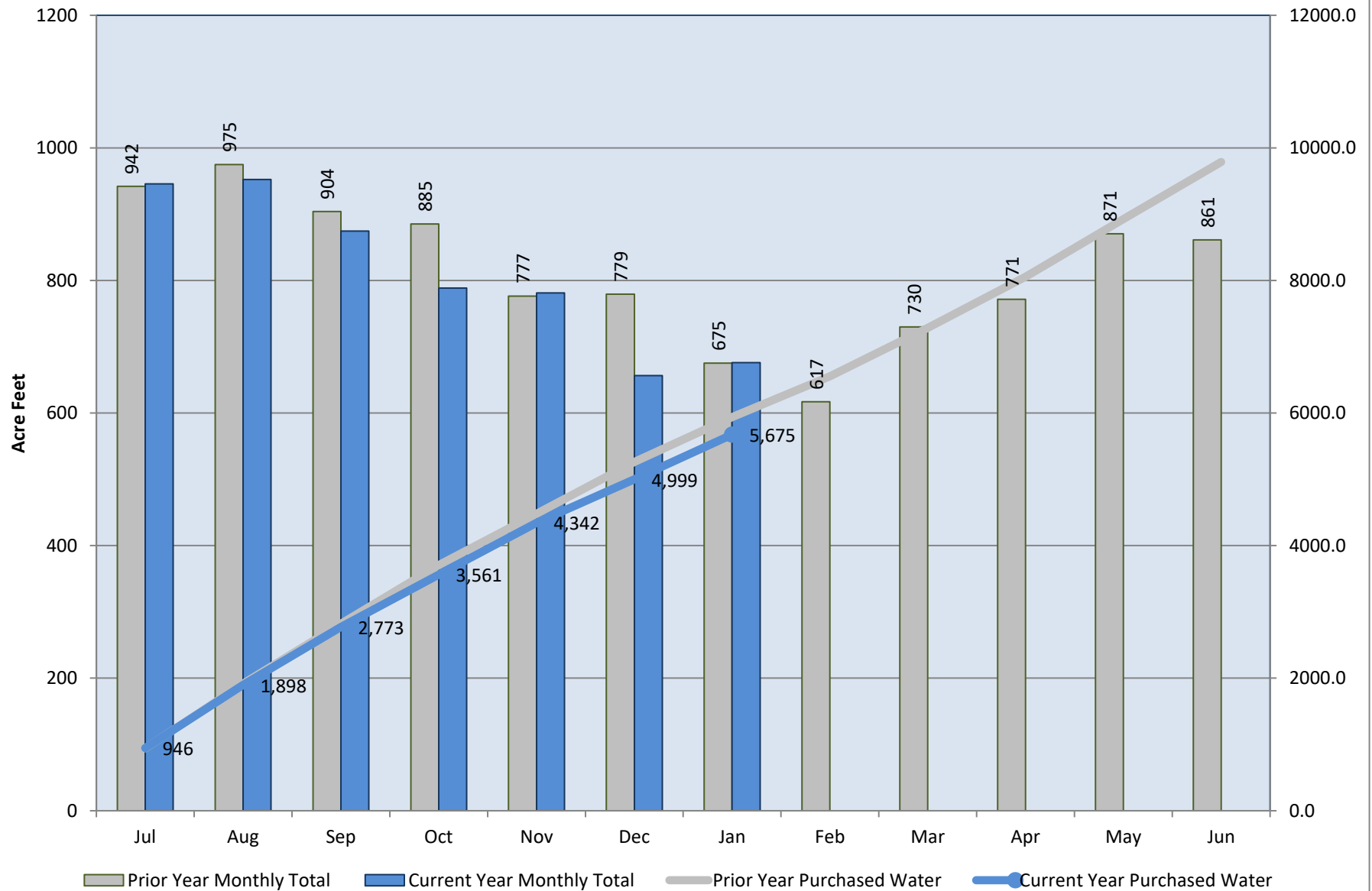


RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
15.9	6.6	1.0	9.2	0.0	32.7
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
15.9	6.6	1.0	9.2	0.0	32.7



# Potable Water Purchases For FY 2021-2022

(Acre-feet)





## February 2022-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
<b>Anthony J. Lima</b>					
	2/2/2022	Three Valleys Board Meeting	\$185.00		
	2/3/2022	PBWA Special Commission Meeting	\$185.00		
	2/8/2022	RWD Meeting on Redistricting	\$185.00		
	2/10/2022	P-W-R JWL Commission Meeting	\$185.00		
	2/16/2022	Three Valleys Board Meeting	\$185.00		Mileage
	2/22/2022	RWD Special Board Meeting	\$185.00		
	2/24/2022	TVMWD Leadership Breakfast	-----	X	Mileage
		<b>TOTAL PAYMENT</b>	<b>\$1,110.00</b>		
<b>John Bellah</b>					
	2/8/2022	RWD Board Meeting	\$185.00		
	2/10/2022	P-W-R JWL Commission Meeting	\$185.00		
	2/14/2022	GAC	\$185.00		
	2/22/2022	RWD Special Board Meeting	\$185.00		
	2/24/2022	TVMWD Leadership Breakfast	-----	X	Mileage
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
<b>Robert W. Lewis</b>					
	2/3/2022	PBWA Meeting	\$185.00		
	2/8/2022	RWD Board Meeting	\$185.00		
	2/10/2022	ACWA Region 8 Board Meeting	\$185.00		
	2/22/2022	RWD Special Board Meeting	\$185.00		
	2/24/2022	TVMWD Leadership Breakfast	-----	X	Mileage
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
<b>Szu Pei Lu-Yang</b>					
	2/2/2022	TVMWD Board Meeting	\$185.00		
	2/8/2022	RWD Board Meeting	\$185.00		
	2/14/2022	RHCCC	\$185.00		
	2/16/2022	TVMWD Board Meeting	\$185.00		
	2/22/2022	RWD Special Board Meeting	\$185.00		
	2/24/2022	TVMWD Leadership Breakfast	-----	X	Mileage
		<b>TOTAL PAYMENT</b>	<b>\$925.00</b>		
<b>Vanessa Hsu</b>					
	2/8/2022	RWD Board Meeting	\$185.00		
	2/22/2022	RWD Special Board Meeting	\$185.00		
	2/24/2022	TVMWD Leadership Breakfast	-----	X	Mileage
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

March 8, 2022



ITEM NO. 2.3

## **ROWLAND WATER DISTRICT**

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**PREPARED BY:** Elisabeth Mendez, Compliance and Safety Coordinator

**SUBJECT:** **Cal/OSHA Inspection Policy**

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### **PURPOSE:**

To request that the Board of Directors of Rowland Water District (the District) review and consider the approval of a California Occupational Safety and Health Administration (Cal/OSHA) Inspection Policy.

### **BACKGROUND:**

On November 18, 2021, the District obtained their annual risk assessment from the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA). During this assessment it was recommended by ACWA/JPIA that as a best practice the District develop and adopt a Cal/OSHA Inspection Policy. This policy sets forth the District's policies and procedures for employees obtaining requests from a Cal/OSHA representative to inspect the District's offices or job sites. Employees are expected to use good judgement and conduct themselves in a professional and courteous manner. The District intends to comply with the required safety regulations for the specific work being competed by its employees, and to permit inspections by Cal/OSHA's representatives.

**RECOMMENDATION:** District staff is recommending that the Board of Directors review and adopt Resolution No. 3-2022 adopting a Cal/OSHA Inspection Policy.

### **ATTACHMENT:**

Resolution No. 3-2022

Cal/OSHA Inspection Policy



**RESOLUTION NO. 3-2022  
ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
ADOPTING A POLICY ESTABLISHING CAL/OSHA INSPECTION POLICY**

**WHEREAS**, Rowland Water District (the District) is a member of the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA), and received recommendation from ACWA/JPIA that as a best practice the District develop and adopt a Cal/OSHA Inspection Policy; and

**WHEREAS**, this policy sets forth the District's policies and procedures for employees obtaining requests from a Cal/OSHA representative to inspect the District's offices or job sites; and

**WHEREAS**, the District intends to comply with the required safety regulations for the specific work being competed by its employees, and to permit inspections by Cal/OSHA's representatives; and

**WHEREAS**, the proposed Cal/OSHA Inspection Policy has been submitted to the Board of Directors of Rowland Water District for consideration and action;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors that the attached Cal/OSHA Inspection Policy is hereby approved and adopted by the Board of Directors.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD MARCH 8, 2022, by the following roll call vote:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**ANTHONY J. LIMA, President**

**ATTEST:**

\_\_\_\_\_  
**TOM COLEMAN**  
Board Secretary

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on March 8, 2022.

\_\_\_\_\_  
**TOM COLEMAN**  
General Manager/Board Secretary



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE <b>Cal/OSHA Inspection Policy</b>	EFFECTIVE DATE XX/XX/2022
		Page 1 of 6

### Purpose

It is the policy of Rowland Water District (the District) to permit inspections by representatives of the California Occupational Safety and Health Administration (Cal/OSHA). This policy applies to all employees.

It is the intention of the District to comply with the required safety regulations for the specific work being completed by its employees. In the event of a Cal/OSHA inspection, we intend to conduct ourselves in a professional, courteous manner.

The District's key personnel will escort inspectors. Non-employees may not "wander" within a worksite, facilities, warehouse, offices, etc. As the designated key person by the District - the Compliance & Safety Coordinator will escort and provide pertinent answers during a Cal/OSHA inspection. In the event that the designated key person is not available, senior management should be called to escort and answer questions during the inspection in a limited capacity.

### Procedures

The following procedures shall be reviewed in the event of a Cal/OSHA inspection.

1. The employee who checks-in the Cal/OSHA inspector will inform the inspector that the District has a Cal/OSHA Inspection Policy, and that the key person must be contacted to represent the District during Cal/OSHA Inspections. Ask the inspector if he/she can wait. Provide a safe sitting area or conference room. Be polite, but do not answer questions or provide any documents requested.
  - a) If a Cal/OSHA Inspector arrives at a work site located outside of the District's offices, stop the work immediately and notify the lead/supervisor in charge at the site. The lead/supervisor should then ask the inspector to provide identification and the reason for their visit. Inform the inspector that the District has a Cal/OSHA Inspection Policy, and that the key person must be contacted to represent the District during Cal/OSHA Inspections. Ask the inspector if he/she can wait. Be polite, but do not answer questions or provide any documents requested.
2. Contact the Key Person and escort the Cal/OSHA inspector to a conference room or other safe location.
3. At the Opening Conference of the inspection, the key person will review the credentials of the inspector and may contact the local district office to confirm identity of the inspector.



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE <b>Cal/OSHA Inspection Policy</b>	EFFECTIVE DATE XX/XX/2022
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4. Upon completion of the Opening Conference, the inspector may request permission to do the inspection. The District and key person may allow the inspection, with or without, a warrant. Consult senior management if there is a belief that a warrant should be requested.
5. Ensure that the inspector is made aware of, and wears, any PPE required prior to entering work/inspection area(s).
6. The key person will contact the necessary personnel to attend the inspection or to be on call during the inspection in case they are needed (i.e. Manager, Supervisor, Operator, Maintenance Worker, Competent Person, etc.)
7. If the inspection is specific (related to an area, complaint, or injury), guide the inspector to that area in a manner that limits his inspection of the overall facility (i.e. take him/her around the outside of the building and enter through a door nearest to the area of inspection). If it is a wall-to-wall inspection, this method cannot be used.
8. The key person will contact Managers to inform them of the inspection in process.
9. The key person shall accompany the inspector at all times during the inspection.
10. The key person and/or other personnel attending the inspection shall:
  - a) Be polite and courteous, and not argue with the inspector.
  - b) Not speculate, estimate, or guess when responding to an inspector. If you don't know, say "I don't know".
  - c) Tell the truth. Answer only with facts, do not volunteer information.
  - d) Never admit or concede the existence of an unsafe condition or practice.
  - e) Provide only the documentation requested by the inspector on a Cal/OSHA Document Request Form within the required timeframe (i.e. IIPP, training records, 300 Log, etc.). Avoid appearing cooperative by providing documents at the time of the inspection.
  - f) An inspector may request a copy of the District's Log and relevant reports or injuries and illnesses to review at a later date. The inspector will use the Cal/OSHA IAY Form (ATTACHMENT A) to request documentation from the employer, and a timeframe will be set to provide the documents.
11. The key Person shall be responsible for reviewing the Cal/OSHA IAY Form along with the internal modified version that identifies the staff responsible for maintaining each document. (ATTACHMENT B)
12. During the walk-around inspection, the inspector may take samples, pictures, measurements, etc. The key person shall take the same samples, pictures, measurements, etc. as the inspector does. For example, take pictures standing in the same spot with the



## POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE <b>Cal/OSHA Inspection Policy</b>	EFFECTIVE DATE XX/XX/2022
		Page 3 of 6

same magnification, take samples directly after inspector from the exact same location, make measurements at the same time at the exact start and end points.

13. The key person shall keep a record of the inspection, including employees the inspector spoke with, items of interest to the inspector: samples, pictures, measurements taken, other observations noted by the key person. ATTACHMENT C (*H:Compliance\CalOSHA\RWD\_CalOSHA Inspection Report.pdf*)
14. If the inspector requests to interview employees in private, this is allowed. If the employee requests the key person be present, the employee has waived their right to confidentiality. The inspector may still request privacy between himself and the employee. Note the waiver of confidentiality by the employee verbally and document in writing.
15. The Exit Conference ends the inspection. Escort the inspector back to check-in point or vehicle, retrieve any District PPE, and note time of leaving on District inspection report/record. Make sure inspector leaves the property.
16. A Closing Conference may be done at the end of the inspection or by phone at a later date. At the closing conference, the key person shall ask the inspector about potential citations and what safety orders were allegedly violated. Try to determine the potential classification of the citations (i.e. serious, repeat, willful, etc.) and expected abatement dates and requirements.
17. District will review the citation(s) on a case-by-case basis, and appeal if necessary.
18. Any citation received must be posted for three working days near the area of violation until abated. If the citation is appealed, the appeal docket must be posted until it is resolved.
19. After the Closing Conference, the key person will meet with senior management and review the Cal/OSHA Inspection Report, Cal/OSHA Document Request Form- IAY along with any other details of the inspector's interview.

### POLICY REVISION DATES

03/08/2022 (Resolution No. 3-2022)





# POLICY AND PROCEDURE

## ATTACHMENT A

APPROVED BY	POLICY TITLE <b>Cal/OSHA Inspection Policy</b>	EFFECTIVE DATE XX/XX/2022
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STATE OF CALIFORNIA

DEPARTMENT OF INDUSTRIAL RELATIONS

DIVISION OF OCCUPATIONAL SAFETY AND HEALTH



[www.dir.ca.gov/DOSH](http://www.dir.ca.gov/DOSH)

### DOCUMENT REQUEST

EMPLOYER: [REDACTED] DATE: [REDACTED] Postmark by: [REDACTED]  
 EMPLOYER CONTACT: [REDACTED] Cal/OSHA Inspector: [REDACTED]

As discussed during the inspection on [REDACTED], it has been determined that copies of the following documents are required for review. Please provide the Cal/OSHA inspector with the required copies by the "postmark" date noted above. If the copies are not provided by that date, it will be interpreted as an admission that the documents do not exist, and possible citations and monetary penalties could result.

Federal ER ID No. [REDACTED]	
<input type="checkbox"/> Licenses & Permits: <input type="checkbox"/> Business License <input type="checkbox"/> State ER Tax ID No. <input type="checkbox"/> CSLB <input type="checkbox"/> Garment Reg. <input type="checkbox"/> Farm Labor Contractor	Rec'd [REDACTED]
<input type="checkbox"/> Facility Layout (floor plan, evacuation routes, etc) [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> OSHA Log 300 (from [REDACTED] to [REDACTED]) 8 CCR 14301	Rec'd [REDACTED]
<input type="checkbox"/> OSHA 5020 (Employer's First Report of Injury) [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> DWC Form 1 (Worker's Compensation Claim) [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Worker's Compensation Insurance Carrier [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Injury and Illness Prevention Program (written safety program) 8 CCR 3203	Rec'd [REDACTED]
<input type="checkbox"/> Safety Inspection Records [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Employee Training Records [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Safety Committee Meeting Minutes [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Heat Illness Prevention Program 8 CCR 3395	Rec'd [REDACTED]
<input type="checkbox"/> First Aid Kit approval 8 CCR 3400	Rec'd [REDACTED]
<input type="checkbox"/> Emergency Action Plan 8 CCR 3220	Rec'd [REDACTED]
<input type="checkbox"/> Fire Prevention Plan 8 CCR 3221	Rec'd [REDACTED]
<input type="checkbox"/> Hazard Communication Program 8 CCR 5194	Rec'd [REDACTED]
<input type="checkbox"/> Material Safety Data Sheets, for [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Respiratory Protection Program 8 CCR 5144	Rec'd [REDACTED]
<input type="checkbox"/> Hearing Conservation Program (Noise) 8 CCR 5097	Rec'd [REDACTED]
<input type="checkbox"/> Exposure Control Plan / Bloodborne Pathogens 8 CCR 5193	Rec'd [REDACTED]
<input type="checkbox"/> Workplace Exposure Records/Monitoring Results [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Chemical Hygiene Plan 8 CCR 5191	Rec'd [REDACTED]
<input type="checkbox"/> Carcinogen Registration 8 CCR Article 110	Rec'd [REDACTED]
<input type="checkbox"/> Permits / Variances, for [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Maintenance Records of Equipment [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> Safety Instructions / Equipment Manuals [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> [REDACTED]	Rec'd [REDACTED]
<input type="checkbox"/> [REDACTED]	Rec'd [REDACTED]

If you require an extension of time in order to satisfy this request, please contact the Cal/OSHA inspector identified with your inspection at the phone numbers above **before** the deadline.

INSPECTION NO. [REDACTED] INSPECTOR ID. [REDACTED]

OPT RPT NO. [REDACTED]

Cal/OSHA 1AY(08/08)



# POLICY AND PROCEDURE

## ATTACHMENT B

APPROVED BY	POLICY TITLE <b>Cal/OSHA Inspection Policy</b>	EFFECTIVE DATE XX/XX/2022
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### OSHA DOCUMENT REQUEST FORM - IAY (MODIFIED FOR INTERNAL USE ONLY)

STATE OF CALIFORNIA

DEPARTMENT OF INDUSTRIAL RELATIONS

DIVISION OF OCCUPATIONAL SAFETY AND HEALTH

[www.dir.ca.gov/DOSH](http://www.dir.ca.gov/DOSH)



#### DOCUMENT REQUEST

EMPLOYER: \_\_\_\_\_ DATE: \_\_\_\_\_ Postmark by: \_\_\_\_\_

EMPLOYER CONTACT: \_\_\_\_\_ Cal/OSHA Inspector: \_\_\_\_\_

As discussed during the inspection on \_\_\_\_\_, it has been determined that copies of the following documents are required for review. Please provide the Cal/OSHA inspector with the required copies by the "postmark" date noted above. If the copies are not provided by that date, it will be interpreted as an admission that the documents do not exist, and possible citations and monetary penalties could result.

Federal ER ID No./

Licenses & Permits: ☐ Business License ☐ State ER Tax ID No. ☐ CSLB ☐ Garment Reg. ☐ Farm Labor Contractor

Facility Layout (floor plan, evacuation routes, etc) \_\_\_\_\_

OSHA Log 300 (from \_\_\_\_\_ to \_\_\_\_\_) 8 CCR 14301

OSHA 5020 (Employer's First Report of Injury) \_\_\_\_\_

DWC Form 1 (Worker's Compensation Claim) \_\_\_\_\_

Worker's Compensation Insurance Carrier \_\_\_\_\_

Injury and Illness Prevention Program (written safety program) 8 CCR 3203

Safety Inspection Records \_\_\_\_\_

Employee Training Records \_\_\_\_\_

Safety Committee Meeting Minutes \_\_\_\_\_

Heat Illness Prevention Program 8 CCR 3395

First Aid Kit approval 8 CCR 3400

Emergency Action Plan 8 CCR 3220

Fire Prevention Plan 8 CCR 3221

Hazard Communication Program 8 CCR 5194

Material Safety Data Sheets, for \_\_\_\_\_

Respiratory Protection Program 8 CCR 5144

Hearing Conservation Program (Noise) 8 CCR 5097

Exposure Control Plan / Bloodborne Pathogens 8 CCR 5193

Workplace Exposure Records/Monitoring Results \_\_\_\_\_

Chemical Hygiene Plan 8 CCR 5191

Carcinogen Registration 8 CCR Article 110

Permits / Variances, for \_\_\_\_\_

Maintenance Records of Equipment \_\_\_\_\_

Safety Instructions / Equipment Manuals \_\_\_\_\_

Assigned To:

Crystal	▼
Casey	▼
Elisabeth	▼
Elisabeth	▼
Crystal	▼
Crystal	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Casey/Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
Elisabeth	▼
N/A	▼
N/A	▼
Robert/Allen	▼
Robert/Allen	▼
Elisabeth	▼

If you require an extension of time in order to satisfy this request, please contact the Cal/OSHA inspector identified with your inspection at the phone numbers above **before** the deadline.

INSPECTION NO. \_\_\_\_\_ INSPECTOR ID. \_\_\_\_\_

OPT RPT NO. \_\_\_\_\_  
Cal/OSHA IAY(08/08)



## POLICY AND PROCEDURE

### ATTACHMENT C

APPROVED BY	POLICY TITLE Cal/OSHA Inspection Policy	EFFECTIVE DATE XX/XX/2022
		Page 6 of 6

#### ROWLAND WATER DISTRICT'S – CAL/OSHA INSPECTION REPORT



## CAL/OSHA INSPECTION REPORT

### PERSONNEL

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM  
Key Person: \_\_\_\_\_ Title: \_\_\_\_\_  
Inspector's Name: \_\_\_\_\_ Inspectors ID#: \_\_\_\_\_  
Jobsite Address/Physical Location: \_\_\_\_\_  
Additional District Personnel in Attendance: \_\_\_\_\_

### REASON FOR INSPECTION

General or Specific Inspection?: \_\_\_\_\_  
If specific, what is the alleged violation: \_\_\_\_\_

### INSPECTION

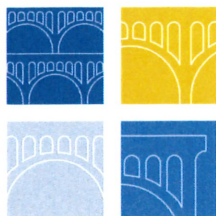
Area of Inspection: \_\_\_\_\_  
Samples & Measurements Taken: \_\_\_\_\_  
Photos Taken: \_\_\_\_\_  
District Personnel Talked To: \_\_\_\_\_

### INSPECTION

Area of Inspection: \_\_\_\_\_  
Samples & Measurements Taken: \_\_\_\_\_  
Photos Taken: \_\_\_\_\_  
District Personnel Talked To: \_\_\_\_\_

### INSPECTION

Area of Inspection: \_\_\_\_\_  
Samples & Measurements Taken: \_\_\_\_\_  
Photos Taken: \_\_\_\_\_  
District Personnel Talked To: \_\_\_\_\_



**MEMORANDUM**

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN  
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE : February 23, 2022

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** and for Special District LAFCO **ALTERNATE MEMBER** for the term expiring in May 2022. Nominations closed as of 5:00 p.m. on February 18, 2022.

Please vote for ONE candidate for **each** of the two positions. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.**  
**Lagerlof, LLP**  
**155 N. Lake Avenue, 11th Floor**  
**Pasadena, CA 91101.**

**No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.**

The candidates receiving the highest number of votes will be declared the special district **voting member** and **alternate member** to LAFCO.

**Ballots must be returned by 5:00 p.m. on April 22, 2022.**

WFK/bb  
Enclosures

cc: Paul Novak, w/enc.

# BALLOT

SPECIAL DISTRICT LAFCO **VOTING MEMBER**

**Please vote for no more than one candidate.**

☐

**STEVEN APPLETON**

Occupation: Board of Trustee Member  
Sponsor: Greater Los Angeles County Vector Control District

☐

**E. G. "JERRY" GLADBACH**

Occupation: Water District Director  
Sponsor: Santa Clarita Valley Water Agency

☐

**SHARON S. RAGHAVACHARY**

Occupation: Water District Director  
Sponsor: Crescenta Valley Water District



NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Date: FEBRUARY 18, 2022

Name of Candidate: STEVEN APPLETON

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate  
STEVEN APPLETON as a candidate for appointment as special district **voting**  
**member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or  
a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: JANUARY 6, 2025

Residence Address: 2825 BENEDICT STREET

LOS ANGELES, CA 90039

Telephone: 310-740-7294

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: Mary-Joy Coburn

Its: Mary-Joy Coburn, Communications Director / Board Liaison



Steven Appleton

*A citizen public servant with technical knowledge, interdisciplinary skill and a collaborative approach.*

Mr. Appleton is the past President of the Greater Los Angeles County Vector Control District (2020), where he continues to serve as Trustee for the City of Los Angeles. Appointed in 2011, he has encouraged collaboration among public agencies in the planning of parklands, such as by assuring a place at the table for vector control experts in the design of engineered wetlands. He is a Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly “State of the Watershed” report for the Los Angeles Region by the Council on Watershed Health.

Steve balances his role as a citizen public servant with his career in public art and education. He has taught at local institutions, including Otis College of Art and Design, USC, and California State University, Northridge. He recently founded the Water Institute of Science Policy that collaborates with California State University Northridge’s Institute for Sustainability at California and Center for the Geospatial Science and Technology (CGST) in the creation of community service and educational programming.

As a public artist, he has created permanent and temporary public artworks in Los Angeles, Seattle, Denver, Brazil, Denmark, and Finland. Americans for the Arts recognized his work “FaceTime” with a national award in 2007. Most recently, he collaborated with Artichoke Dance Company in a three-day series performances, sculptures and participatory workshops called “Future Currents,” sponsored by the Soraya Performing Arts Center. His public art projects have often included internship opportunities for local youth, such as his Metro Green Line project in Watts.

His seasonal business LA River Kayak Safari, has been the leading vendor of kayaking in the Los Angeles river since 2013, bringing more than 12,000 people on a unique tour of the naturalized section of the river in Elysian Valley. His group has broadened the audience for nature recreation by sponsoring more than 20% of its offerings for at-risk youth and underserved communities. As part of the yearly permitting for this business, Appleton is in dialog with US Army Corp of Engineers and regional Park Authorities.

Appleton received his Bachelor of Arts in Sculpture at the University of California, Santa Cruz and studied for his Master of Fine Arts at University of Southern California. He is a resident of the “Frogtown” district of Los Angeles, where he lives with his wife Agnieszka and son Janis.

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Santa Clarita Valley Water Agency Board of Directors

Date: February 1, 2022

Name of Candidate: E. G. "Jerry" Gladbach

Santa Clarita Valley Water Agency is pleased to nominate  
Jerry Gladbach as a candidate for appointment as special district **voting**

**member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 Director

Agency: Santa Clarita Valley Water Agency

Type of Agency: Special Act Water Agency

Term Expires: January 2023

Residence Address: 27491 Hillcrest Place, Valencia, CA 91354

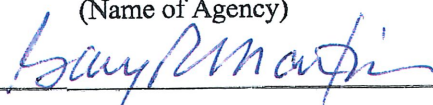
Telephone: (661) 297-2200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Santa Clarita Valley Water Agency

(Name of Agency)

By:



Its:

President



## **E.G. "Jerry" Gladbach**

27491 Hillcrest Place / Valencia, CA 91354  
Phone: (661) 297-2200 / Email: [ejglad@aol.com](mailto:ejglad@aol.com)



### **EXPERIENCE / COMMITMENT / DEDICATION**

*I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO.*

#### **LAFCO**

Chair	2006 – present
First Vice-Chair	2005 – 2006
Commissioner	2002 – present
Alternate Commissioner	2001 – 2002

#### **California Association of LAFCOs**

President	2011 – 2012
Vice President	2010 – 2011
Treasurer	2008 – 2010
Secretary	2006 – 2008
Chair, CALAFCO Conference Committee	2008
Member, Board of Directors	2005 – 2013

#### **Association of California Water Agencies (ACWA)**

President	2004 – 2005
Vice President	2002 – 2003
Region Chair	1998 – 2001
Board of Directors	1998 – present

#### **ACWA – Joint Powers Insurance Authority**

President	2010 – present
Executive Committee	2002 – 2003, 2006 – present
Board of Directors	2002 – present

#### **Santa Clarita Valley Water Agency/Castaic Lake Water Agency**

Board of Directors	1985 – present
President	1987 – 1990
Vice President	2021– present
Chair, Public Outreach and Legislative Committee	2021– present
Chair, Water Resources Committee	2003 – 2017
Chair, Finance, Administration, PR Committee	1991 – 2002

**CALAFCO's "Lifetime Achievement" Award 2021**

**CALAFCO's "Outstanding Commissioner" Award 2013**

**Water Education Foundation, Board of Directors 1987 – 2009**

**Member of the Special District Leadership Foundation Task Force that developed the Leadership Series of Classes 2002– 2004**

**Los Angeles Department of Water and Power**

*Leadership in Engineering, Management, Environmental Planning / retired after 35 years*

**Past Member, United States EPA's Groundwater Task Force**

**Provided technical assistance to U.S. Commission on Water Quality**

**Past Member, Advisory Committee, CalPoly State University,**

*Civil and Environmental Engineering*

**Professional Engineer, Registered in California**

**Fellow/Life Member, American Society of Civil Engineers**

**Master of Science Degree in Civil Engineering / Water Resources**

#### **PERSONAL**

*Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 50 years and have been devoted to community service for that entire period.*

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: President James D. Bodnar and Member of the Board of Directors

Date: January 25, 2022

Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate Sharon S. Raghavachary as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director of the Board of Directors of

Agency: Crescenta Valley Water District

Type of Agency: Water and Sewer District

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

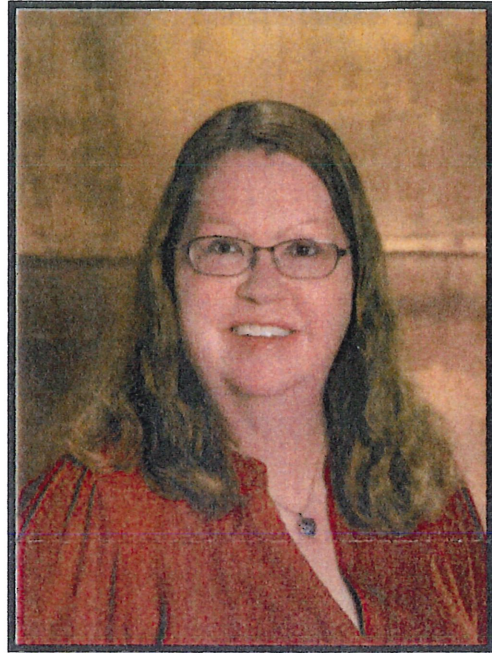
By: 

Its: Chairman of the Board of Directors



---

## Sharon S. Raghavachary



Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary has been a member of the Crescenta Valley Water District Board of Directors since June of 2019 and served as President in 2021.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She is currently serving her fourth year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy, and a girl, who attend Clark Magnet High School and Crescenta Valley High School.

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# BALLOT

SPECIAL DISTRICT LAFCO **ALTERNATE MEMBER**

**Please vote for no more than one candidate.**

☐

**MELVIN L. MATTHEWS**

Occupation: Water District Director  
Sponsor: Foothill Municipal Water District

☐

**BARU SANCHEZ**

Occupation: Board of Trustee Member  
Sponsor: Greater Los Angeles County Vector Control District

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Foothill Municipal Water District

Date: 1/27/2022

Name of Candidate: Melvin L. Matthews

Foothill Municipal Water District is pleased to nominate  
Melvin L. Matthews as a candidate for appointment as special district  
**alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected  
official or a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: FMWD Director, Division 2

Agency: Foothill Municipal Water District

Type of Agency: Special District

Term Expires: 12/6/22

Residence Address: 2121 Glen Springs Road Pasadena, CA 91107-1015

Telephone: Phone: 626-794-4167, Mobile: 626-622-9137

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Foothill Municipal Water District

(Name of Agency)

By:

Its:





**Melvin L. Matthews**  
2121 Glen Springs Road  
Pasadena, CA 91107-1015  
Phone: 626-794-4167  
Mobile: 626-622-9137  
E-mail: [melmatthews@outlook.com](mailto:melmatthews@outlook.com)

Mel is the general manager of the Kinneloa Irrigation District, a water company serving the Kinneloa Ranch area east of Altadena and portions of the City of Pasadena. He has served in this position for 18 years. Before becoming general manager, he was elected to the Board of Directors of the Kinneloa Irrigation District in 1997 and served as chairman of the board or treasurer for seven years.

Mel is also concurrently serving as a director and vice-president on the board of the Foothill Municipal Water District. FWMD is a member of the Metropolitan Water District of Southern California and provides supplemental imported water to eight local water agencies. He also serves on the finance committee which oversees the financial matters of the district including the preparation of the budget.

Mel is also the Special District Alternate Director on the Board of the Local Agency Formation Commission of Los Angeles County.

Previously, Mel was in the cable television business for 32 years as founder and president of KTS Corporation and later with Charter Communications serving as the director of government and community relations after selling his cable systems to Charter in 1993.

Mel is a graduate of the University of California at Berkeley with a BS in Chemical Engineering. He has also earned a MBA in Operations Management from the Anderson Graduate School of Business at UCLA. He was born in Pasadena and still lives there with his wife, Donna. They have six children and 12 grandchildren.

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Date: FEBRUARY 18, 2022

Name of Candidate: BARU SANCHEZ

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate  
BARU SANCHEZ as a candidate for appointment as special district  
**alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected  
official or a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: BOARD OF TRUSTEE, CUDAHY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: JANUARY 2, 2023

Residence Address: 4414 HARTLE AVENUE

CUDAHY, CA 90201

Telephone: 323-203-6306

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: Mary-Joy Coburn  
MARY-JOY COBURN

Its: COMMUNICATIONS DIRECTOR / BOARD LIAISON

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: [info@GLAmosquito.org](mailto:info@GLAmosquito.org) | Website: [www.GLAmosquito.org](http://www.GLAmosquito.org)

## **For your consideration for the LAFCO Alternate Seat: Trustee Baru Sanchez**



Mister Baru Sanchez is a Board of Trustee Member for the Greater Los Angeles County Vector Control District. He began his service in 2015 and has also previously served as the President of the Board from 2018 - 2019.

He is a former Council Member and Mayor for the City of Cudahy from 2013 - 2018.

Trustee Sanchez currently works for a top 20 CPA firm as the IT SOX Manager, and he has been a Certified Public Accountant (CPA) for almost 10 years.

Photo Credit: OC Register





February 23, 2022

Dear Colleague,

As appointments are underway for the Los Angeles Local Agency Formation Commission (LAFCO), it is my honor to request your vote for Jerry Gladbach as a special district voting member. Mr. Gladbach currently serves as Chair of the Los Angeles LAFCO, a position he has held since 2006. His service to LA-LAFCO dates back to 2001 when he was appointed as an alternate commissioner. He is the only current commissioner in the northern portion of L.A. County.

Mr. Gladbach has also served at the state level on the California Association of LAFCOs, including as president in 2011-2012. He was recognized with CALAFCO's Outstanding Commissioner Award in 2013 and Lifetime Achievement Award in 2021.

Outside of LAFCO, Mr. Gladbach's career of public service spans more than 50 years, and you can be sure he brings a commitment to public participation and transparency. Following a 35-year career with the L.A. Department of Water and Power, he was first elected in 1985 to the Board of Directors for the Santa Clarita Valley Water Agency (formerly Castaic Lake Water Agency). He currently serves as Vice President of the Board, as well as Chair of the Public Outreach and Legislative Committee.

Mr. Gladbach is also active on several other state and national organizations including a board member of the National Water Resources Association, and President of the Board of the Association of California Water Agencies – Joint Powers Insurance Authority.

These qualifications just scratch the surface of the depth and breadth of Mr. Gladbach's experience and commitment to public service and better governance. Please join me in voting for Jerry as an independent special district voting member of LA-LAFCO.

Sincerely,

Gary Martin  
SCV Water Board President

## **E.G. “Jerry” Gladbach**

27491 Hillcrest Place / Valencia, CA 91354  
Phone: (661) 297-2200 / Email: [ejglad@aol.com](mailto:ejglad@aol.com)



### **EXPERIENCE / COMMITMENT / DEDICATION**

*I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO.*

#### **LAFCO**

Chair	2006 – present
First Vice-Chair	2005 – 2006
Commissioner	2002 – present
Alternate Commissioner	2001 – 2002

#### **California Association of LAFCOs**

President	2011 – 2012
Vice President	2010 – 2011
Treasurer	2008 – 2010
Secretary	2006 – 2008
Chair, CALAFCO Conference Committee	2008
Member, Board of Directors	2005 – 2013

#### **Association of California Water Agencies (ACWA)**

President	2004 – 2005
Vice President	2002 – 2003
Region Chair	1998 – 2001
Board of Directors	1998 – present

#### **ACWA – Joint Powers Insurance Authority**

President	2010 – present
Executive Committee	2002 – 2003, 2006 – present
Board of Directors	2002 – present

#### **Santa Clarita Valley Water Agency/Castaic Lake Water Agency**

Board of Directors	1985 – present
President	1987 – 1990
Vice President	2021– present
Chair, Public Outreach and Legislative Committee	2021– present
Chair, Water Resources Committee	2003 – 2017
Chair, Finance, Administration, PR Committee	1991 – 2002

#### **CALAFCO's “Lifetime Achievement” Award 2021**

#### **CALAFCO's “Outstanding Commissioner” Award 2013**

#### **Water Education Foundation, Board of Directors 1987 – 2009**

#### **Member of the Special District Leadership Foundation Task Force that developed the Leadership Series of Classes 2002– 2004**

#### **Los Angeles Department of Water and Power**

*Leadership in Engineering, Management, Environmental Planning / retired after 35 years*

#### **Past Member, United States EPA's Groundwater Task Force**

#### **Provided technical assistance to U.S. Commission on Water Quality**

#### **Past Member, Advisory Committee, CalPoly State University,**

#### **Civil and Environmental Engineering**

#### **Professional Engineer, Registered in California**

#### **Fellow/Life Member, American Society of Civil Engineers**

#### **Master of Science Degree in Civil Engineering / Water Resources**

#### **PERSONAL**

*Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 50 years and have been devoted to community service for that entire period.*

## Rowland Water District – Board Report

March 8, 2022



### Customer Communications

- Consumer Confidence Report
- HOA Drought Outreach
- Understanding Your Bill – pocket guide
- Low Income Assistance outreach
- District Fact Sheet
- Conservation Messaging



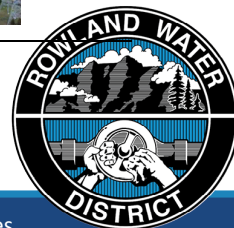
### District Outreach

- Strategic Planning; presentation of draft plan 3/8/22
- Recycled Water Presentations - Water Reuse 3/8/22
- HOA Outreach Presentation – Chino Basin WCD 3/17/22
- New Truck Wraps
- Little Library – Wendy and Wally/book theme
- AMI Outreach (prepare for completion)



### Website Enhancements

- Updated videos
- Updated sliders





## Press Releases/Earned Media

- Final Audit – 2/10
- Dusty Moisio – 3/1
- Redistricting – 3/3
- Strategic Plan (pending)
- CCR (pending)



## Industry Press



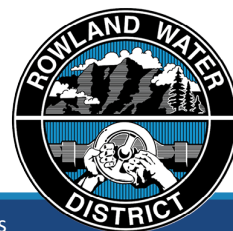
## Video Projects

- History Video Update – Finalized, published and distributed 3/1/22



## Covid-19 Support

- Safe tap water communications
- District contact information
- District schedule





# DWR Launches New Website to Improve Tracking of Local and Statewide Water Conditions Amid Extreme Dry Conditions

Published: Feb 18, 2022

**SACRAMENTO, Calif.** – The Department of Water Resources (DWR) has launched a new website, [California Water Watch](#), that helps Californians easily access information on current local and statewide water conditions - down to their own region and even neighborhood.


“The variability of California’s climate and current water conditions we are experiencing now make this data more important than ever. Climate whiplash is our new reality living in this State, and we are innovating and developing new tools like California Water Watch to provide water managers, researchers, and policymakers with the data necessary to make better informed decisions about our limited water supply,” said DWR Director Karla Nemeth.

The website brings together data from DWR and other sources to provide dynamic real-time information on precipitation, temperature, reservoirs, snowpack, groundwater, streamflow, soil moisture, and vegetation conditions. Users can enter an address to see local conditions, including daily precipitation and temperature statistics, for their area and links to water supplier information. The website also allows users to compare data on local conditions by year and by region.

The website was developed in response to Governor Newsom’s call for a California-centric version of the U.S. Drought Monitor website in his drought state of emergency proclamation. The website was also recommended in the California Natural Resources Agency’s report to the Legislature on lessons learned from the 2012-2016 drought.

California Water Watch also includes precipitation forecast maps and links to other forecasting products, all from one easy-to-use web page. Regular hydroclimate summaries developed by California State Climatologist Mike Anderson will also be posted to the California Water Watch website. These summaries will succinctly describe what current water conditions look like in California and their impacts on the current drought.

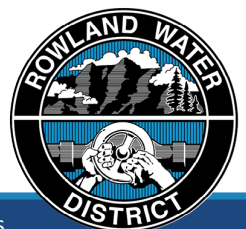




California Water Watch is just one of many tools being leveraged and developed by DWR to keep Californians informed about current conditions and to improve water supply forecasting. For more information or to access the California Water Watch website today, visit <https://cww.water.ca.gov>. For information about other DWR and State drought response efforts and funding programs, visit: [drought.ca.gov/](https://drought.ca.gov/).

Contact:

Akiela Moses, Information Officer, Public Affairs, Department of Water Resources  
916-820-7669 | [Akiela.Moses@water.ca.gov](mailto:Akiela.Moses@water.ca.gov)





## **Community Outreach Update | March 8, 2022 Board Meeting**

**SOCIAL MEDIA:** #DiscoverRWD #RowlandConnections #RWDeducation #WaterFacts

The District regularly posts updates on district information, conservation, education, and water-related tips utilizing the national hashtag holiday calendar. These posts are shared on Twitter, Instagram, Facebook, and YouTube when necessary. See below for our social media engagement.

### **Twitter (February 1, 2022-March 1, 2022)**

Measurement	Total
Followers	683
New Followers	5
Tweets	19
Tweet Impressions	2,165
Profile Visits	380
Mentions	7

### **Twitter Top Performing Post:**



**Rowland Water District** @RowlandWater  
Today we celebrate 🇺🇸  
**#NationalCaliforniaDay!**

🏡 Celebrate by enjoying the great **#outdoors**  
and explore one of our amazing State Parks!

Find one by you at <https://www.parks.ca.gov/>

Take a selfie of you enjoying all things  
California and share it in the comments below!  
[pic.twitter.com/WOfySLtVPd](https://pic.twitter.com/WOfySLtVPd)

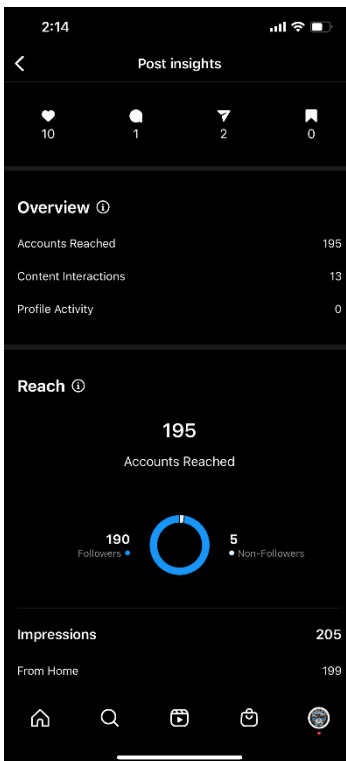
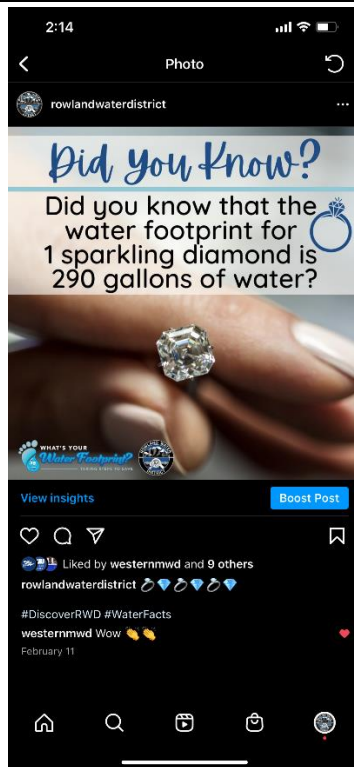
Impressions	185
Total engagements	4
Retweets	1
Likes	1
Detail expands	1
Profile clicks	1



### **Instagram (February 1, 2022-March 1, 2022)**

Measurement	Total
Total Posts	17
Total Followers	1,050
Post Engagement	126
Impressions (Total number of times post have been seen)	1,536
Profile Impressions	21,047

### **Instagram Top Performing Post:**







**WEBSITE (February 1, 2022-March 1, 2022)**

Measurement	Total
Users	3,949
New Users	2,998
Returning Visitor	1,462
Pageviews	13,546

**CONSTANT CONTACT-(electronic information sent to customer emails)**

**Total Active Contacts-11,050**

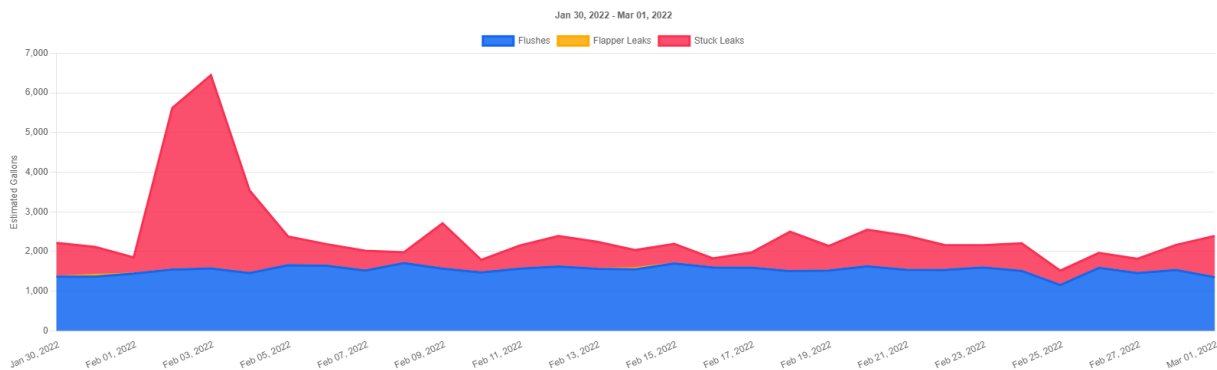
**EDUCATION OUTREACH:**

- The deadline to submit interest for a free classroom set of art supplies closed on February 18<sup>th</sup>. Based on a lottery system, of the 32 teachers that applied, ten classroom sets were distributed.
  - A total of 722 sheets of poster paper have been distributed to five different schools within RUSD.
- I have implemented a monthly employee newsletter highlighting any achievements and announcements that staff has earned.
- New tailgates wraps have been installed on District trucks.
- Provided Jellick Elementary School kindergarten teachers with classroom sets of water cycle bracelets.
- Planning for Fix-a-Leak Week for March 14-20. We will be providing customers with ways on how to check for leaks via RWD social media pages.
- Gabby Sanchez and I participated in the RUSD Principal for a Day event on March 1<sup>st</sup>.
- Mini Science Challenge- 529 students will be participating from 16 classrooms and 5 schools. The Filtration Challenge, at-home water audit and writing challenges have been completed by all classrooms and students are now working on the writing challenges.
- Attending bi-monthly PWAG-Conservation Education Team (CET) meetings.
- Attending the MWD education meetings.



## SENSOR INDUSTRIES-MOUNTAIN SHADOW APARTMENTS:

Mountain Shadows



### System Stats



88

Units



103

Sensors

### Work Order Stats



2.8 days

Average Open Period



3,505 gallons

Average Waste



25%

Resolved By Staff



100%

Stuck Leaks



0%

Flapper Leaks



0%

Moisture





# ACHIEVING DISTRICT GOALS... TOGETHER.



*Two Conference Location Options – First Time and Returning Attendee Tracks!*

*April 3 – 6, 2022 – San Diego OR September 18 – 21, 2022 – Napa*



**CSDA's 2022  
Special District  
Leadership Academy Conference**

*A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees*





# BOARD & STAFF LEARN TO WORK AS A TEAM.

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy during the course of two and a half days.

This conference content is based on CSDAs Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

Complete all Four Modules of the Special District Leadership Academy as Virtual Workshops



## MODULE 1

### Governance Foundations:

February 16 and 17, 2022  
9:00 a.m. – 12:00 p.m.  
each day

## MODULE 2

### Setting Direction / Community Outreach

March 9 and 10, 2022,  
9:00 a.m. – 12:00 p.m.  
each day

## MODULE 3

### Board's Role in Finance and Fiscal Accountability

April 18 and 19, 2022, 9:00 a.m. – 12:00 p.m. each day

## MODULE 4

### Board's Role in Human Resources

May 4 and 5, 2022, 9:00 a.m. – 12:00 p.m. each day



SDLF

SPECIAL DISTRICT  
LEADERSHIP FOUNDATION

RECOGNITION IN SPECIAL DISTRICT GOVERNANCE

BOARD MEMBERS AND TRUSTEES

# SHOW YOUR COMMITMENT AND DEDICATION TO SERVING YOUR COMMUNITY.

The **Recognition in Special District Governance** was designed to acknowledge special district Board Members and Trustees who have taken extra steps to become better educated in core areas of governance.

Complete the Special District Leadership Academy + 10 additional professional development hours and receive this recognition.

1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2909 • [www.sdlf.org](http://www.sdlf.org)





## Two Locations • Two Options

# WHY ATTEND CSDA'S SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE?

WHY  
ATTEND  
?

Local boards are the reason why local control is local. Special district boards are the voices of the community, and they are also a large reason why special districts exist.

The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table.

Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

Whether you're new to the board or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!

### Attendees will learn:

- Working as a team: The roles of the board and staff in your district.
- Attributes and characteristics of highly effective boards.
- How culture, norms, values, and operating styles influence the district.
- Specific jobs that the board must perform.
- How individual values, skills, and knowledge help to shape how effective boards operate.
- The importance of moving from "I" to "we" as the governance team.
- The board's role in setting direction for the district.
- The board's role in finance and fiscal accountability.
- And much more!



**April 3 – 6, 2022**  
**Embassy Suites San Diego**  
**Bay Downtown**  
 601 Pacific Highway  
 San Diego, CA 92101

### HOTEL ROOM RESERVATIONS

Room reservations are available at the CSDA rate of \$181 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is March 3, 2022; however, space is limited and may sell out before this date.



### EARLY BIRD DISCOUNT

The early bird discount for this location requires

registration on or before Thursday, March 3, 2022.

*Cancellations must be in writing and received by CSDA no later than March 3, 2022 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after March 3, 2022. Substitutions are acceptable and must be done in writing no later than March 25, 2022 at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.*



**September 18 – 21, 2022**  
**Embassy Suites Napa Valley**  
 1075 California Boulevard  
 Napa, CA 94559

### HOTEL ROOM RESERVATIONS

Room reservations are available at the rate of \$189 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is August 29, 2022; however, space is limited and may sell out before this date.



### EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, August 19, 2022.

*Cancellations must be in writing and received by CSDA no later than August 19, 2022 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after August 19, 2022. Substitutions are acceptable and must be done in writing no later than September 9, 2022 at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.*



### SDRMA Credit Incentive Points

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference. Incentive points reduce SDRMA members' annual contribution amount.





## 2022 Registration Form

Special District Leadership Academy Conference

(Use one form per registrant)



### Three Ways to Register

- **Register online** by visiting the SDLA Conference website at [sdlc.csla.net](http://sdlc.csla.net).
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

### Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cassandra Strawn at [membership@csla.net](mailto:membership@csla.net) or call toll-free at the number listed above.



Name/Title:		
<input type="checkbox"/> First-time Attendee <input type="checkbox"/> Returning Attendee		
District:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
<input type="checkbox"/> Member <input type="checkbox"/> Non-member	Email:	
Emergency Contact - Name & Phone:		
<b>WHICH CONFERENCE WILL YOU BE ATTENDING?</b>		
<input type="checkbox"/> APRIL 3 - 6, 2022 - SAN DIEGO EARLY BIRD DISCOUNT: MARCH 3, 2022	<input type="checkbox"/> SEPTEMBER 18-21, 2022 - NAPA EARLY BIRD DISCOUNT: AUGUST 19, 2022	
<input type="checkbox"/> CSDA Member \$600  <input type="checkbox"/> Non-member \$900	<input type="checkbox"/> CSDA Member \$600  <input type="checkbox"/> Non-member \$900	
<b>AFTER MARCH 11</b> <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	<b>AFTER AUGUST 27</b> <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	
<b>SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!</b>		
<b>ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT</b> <input type="checkbox"/> CSDA Member \$400 <input type="checkbox"/> Non-member \$600	<b>ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT</b> <input type="checkbox"/> CSDA Member \$475 <input type="checkbox"/> Non-member \$715	
<b>Payment</b>		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Acct. Name:		Acct. Number:
Expiration Date:	CVC:	Authorized Signature:
<b>Special needs</b>		
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:		

**Consent to Use Photographic Images:** Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

**Anti-Discrimination and Harassment Policy:** CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at [www.csla.net/about-csla/who-we-are](http://www.csla.net/about-csla/who-we-are).

# JPIA 2022 Spring Conference Schedule

## *Navigating the Future*

Sheraton Grand Hotel – Sacramento, CA

### Monday – May 2, 2022

8:30 a.m. – **California Water Insurance Fund (CWIF) Board Meeting**

10:00 a.m.

10:15 a.m. – **Executive Committee Meeting**

11:15 a.m.

11:30 a.m. – **Pre-Board Meeting Lunch – With Keynote Speaker**

1:00 p.m. *RSVP by **April 6, 2022**, required to attend this event.*

1:30 p.m. – **Board of Directors' Meeting**

4:00 p.m.

4:00 p.m. – **Town Hall Meeting**

5:00 p.m.

5:00 p.m. – **JPIA Reception**

6:00 p.m.

### Tuesday – May 3, 2022

8:15 a.m. – **Seminar I**

9:45 a.m.

10:00 a.m. – **Seminar II**

11:30 a.m.

1:00 p.m. – **Sexual Harassment Prevention for Board Members &**

3:00 p.m. **Managers (AB1825, 1661 & 2053)**

*Presenter: Robert Greenfield, JPIA General Counsel*

### Wednesday – May 4, 2022

8:30 a.m. – **Exhibit Booth**

6:00 p.m.

### Thursday – May 5, 2022

8:00 a.m. – **Exhibit Booth**

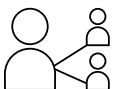
12:00 p.m.

## REGISTRATION, MEALS AND HOTEL PRICING SHEET



### REGISTER ONLINE

Register online by **April 22, 2022** at [www.acwa.com](http://www.acwa.com) to take advantage of the advance pricing.



### REGISTER ON SOMEONE'S BEHALF

Select from a list of people affiliated with your company in your account. If the registrant is not listed, you will need to create a Portal profile for the registrant before registering.

**GROUP SAVINGS!** Register 5 individuals from the same organization, receive a 6th registration free!\*

(\* Subject to terms and conditions. Contact Teresa Taylor at [TeresaT@acwa.com](mailto:TeresaT@acwa.com) for more information) before registering.

REGISTRATION OPTIONS <i>Advantage pricing applies to ACWA public agency members, associates &amp; affiliates. Standard pricing applies to non-members of ACWA.</i>	ADVANCE DEADLINE: 4/22/22		ONSITE	
	ADVANTAGE	STANDARD	ADVANTAGE	STANDARD
Full Conference Registration & Meals Package Includes access to all conference programs, meal functions, exhibit hall and access to On-Demand Conference Recordings after the live conference.	\$775	N/A	N/A	N/A
Full Conference Registration Only (meals sold separately) On-Demand Conference Recordings NOT included but may be purchased separately.	\$620	\$930	\$650	\$975
Tuesday Committee Meetings Only (complimentary - must register to attend)	\$0	\$0	\$0	\$0
One-Day Conference Registration (meals sold separately) <b>Wednesday, May 4:</b> Includes access to Welcome Reception in the Exhibit Hall on Tuesday night and access to the Exhibit Hall and all conference programs on Wednesday only <b>Thursday, May 5:</b> Includes access to the Exhibit Hall, all conference programs and the Closing Reception on Thursday only.	\$370	\$555	\$390	\$585
Guest Conference Registration (meals sold separately) Guest registration is not available to anyone with a professional reason to attend.	\$75	\$75	\$75	\$75
<b>VIRTUAL OPTION:</b> On-Demand Conference Recordings Only Includes on-demand access to all recorded sessions after the live conference.	\$220	\$330	\$220	\$330
MEAL FUNCTIONS	ADVANCE		ONSITE	
Wednesday Opening Breakfast - May 4	\$50		\$55	
Wednesday Networking Luncheon - May 4	\$50		\$55	
Thursday Continental Breakfast in Exhibit Hall - May 5	\$40		\$45	
Thursday Luncheon - May 5	\$55		\$60	

### HOTEL INFORMATION

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. **Conference special rate is available February 22 - April 11**, based on availability.

#### HOTEL & ROOM RATES

Hyatt Regency Sacramento, 1209 L St, Sacramento  
Single/Double \$219 per night\*

Sheraton Grand Sacramento, 1230 J St, Sacramento  
Single/Double \$217 per night\*

\* Subject to applicable state/local taxes & fees

#### HEALTH & SAFETY

Please review [ACWA's Health & Safety Information](#) and prepare the required Covid vaccination/negative test documentation and mask before arrival.

#### IMPORTANT DATES

**The conference hotel room block opens on February 22.**

**Deadline for group rate is April 11, 2022**

For those **registering for conference prior to February 22**, information on how to reserve your hotel room will be provided via e-mail on February 22.

For those registering for conference from **February 22 to April 11**, your **confirmation e-mail** will include the information on how to reserve your hotel room and an opportunity to receive a conference special hotel rate.



## PRELIMINARY AGENDA

### ACWA JPIA - MONDAY, MAY 2

**8:30 - 10:00 AM**

- ACWA JPIA Program Committee

**10:15 - 11:15 AM**

- ACWA JPIA Executive Committee

**1:30 - 4:00 PM**

- ACWA JPIA Board of Directors

**4:00 - 5:00 PM**

- ACWA JPIA Town Hall

**5:00 - 6:00 PM**

- ACWA JPIA Reception

### TUESDAY, MAY 3

**8:00 AM - 9:45 AM**

- Agriculture Committee

**8:00 AM - 6:00 PM**

- Registration

**8:30 AM - Noon**

- ACWA JPIA Seminars

**10:00 - 11:45 AM**

- Groundwater Committee
- Energy Committee

**11:00 AM - Noon**

- Outreach Task Force

**Noon - 2:00 PM**

- Committee Lunch Break

**1:00 - 2:45 PM**

- Legal Affairs Committee
- Local Government Committee
- Finance Committee
- Water Management Committee

**1:00 - 3:00 PM**

- ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

**3:00 - 4:45 PM**

- Communications Committee
- Federal Affairs Committee
- Membership Committee
- Water Quality Committee

**5:00 - 6:30 PM**

- Welcome Reception in the Exhibit Hall

### WEDNESDAY, MAY 4

**7:30 AM - 5 PM**

- Registration

**8:00 - 9:45 AM**

- Opening Breakfast  
(Ticket Required)

**8:30 AM - 6:00 PM**

- Connect in the Exhibit Hall

**10:00 - 11:00 AM**

- Attorneys Program
- Finance Program
- Region Forum
- Statewide Forum
- Water Industry Trends Program

**11:15 AM - 12:15 PM**

- Roundtable Talks

**12:30 PM - 1:30 PM**

- Networking Lunch in the Exhibit Hall (Ticket Required)

**1:45 - 2:45 PM**

- Attorney Program
- Communications Committee Program
- Finance Program
- Statewide Forum

**3:00 - 3:30 PM**

- Ice Cream Break in the Exhibit Hall

**3:30 - 4:45 PM**

- Regions 1-10 Membership Meetings

**5:00 - 6:00 PM**

- ACWA Reception in the Exhibit Hall

**6:00 - 7:00 PM**

- Women in Water Hosted Reception

### THURSDAY, MAY 5

**7:30 AM - 2:00 PM**

- Registration

**8:00 AM - 9:15 AM**

- Exhibitor Demonstrations
- Networking Continental Breakfast in the Exhibit Hall (Ticket Required)

**8:00 AM - Noon**

- Connect in the Exhibit Hall

**8:30 - 10:45 AM**

- Ethics Training (AB 1234) - Limited Seating

**9:30 - 11:00 AM**

- Attorneys Program
- **NEW!** Innovation Program
- Region Forum
- Statewide Forum
- Water Industry Trends Program

**11:15 - 11:45 AM**

- Prize Drawings in the Exhibit Hall

**Noon - 2:00 PM**

- General Session Luncheon (Ticket Required)

**2:15 - 3:15 PM**

- Attorneys Program
- Finance Program
- Town Hall
- Water Industry Trends Program

**3:30 - 4:30 PM**

- Energy Committee Program
- Federal Forum
- Region Forum
- Water Industry Trends Program

**4:45 PM**

- Closing Reception

*Last modified: February 16, 2022*

**Registration required to attend any part of ACWA's Spring Conference & Exhibition, including Tuesday May 3 Committee Meetings. See [www.acwa.com](http://www.acwa.com) for health & safety attendance requirements.**

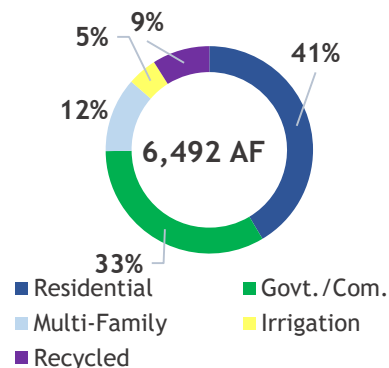


# ROWLAND WATER DISTRICT FINANCIAL DASHBOARD

## January 31, 2022



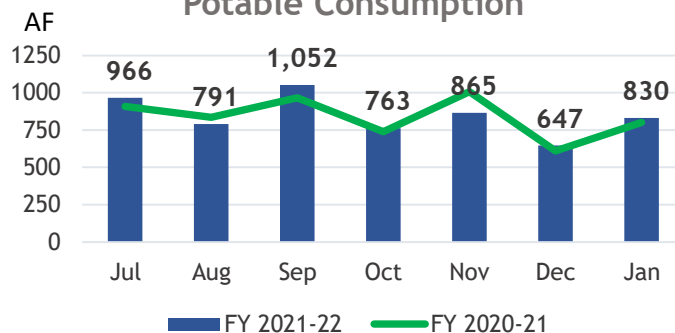
### Consumption by Class 1



101% of Prior Year

64% of Budget 2

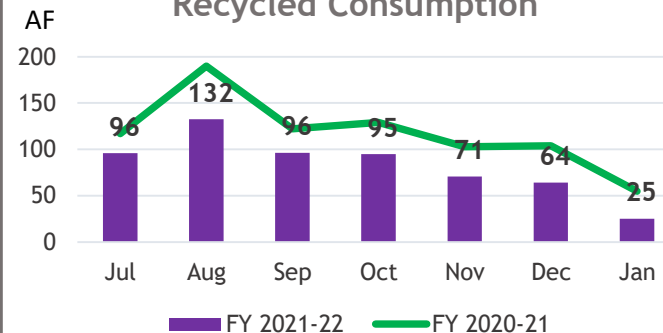
### Potable Consumption



71% of Prior Year

51% of Budget 3

### Recycled Consumption



YTD Revenue  
Annual Budget

\$17,317,853  
\$28,532,400

61% 4

YTD Expense  
Annual Budget

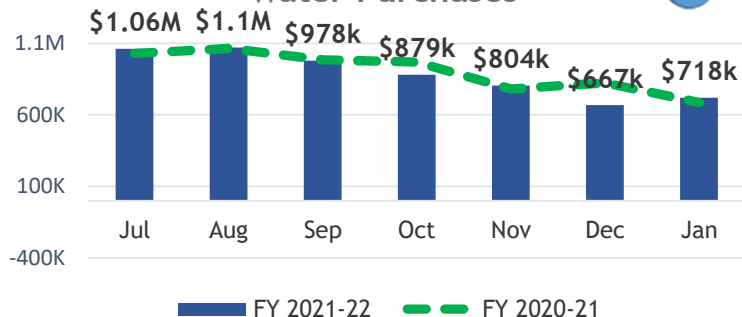
\$14,017,223  
\$24,419,100

57% 5

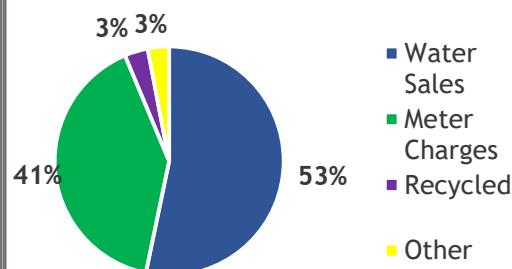
YTD Water Purchases  
of \$6.18 M

44% of YTD Expense

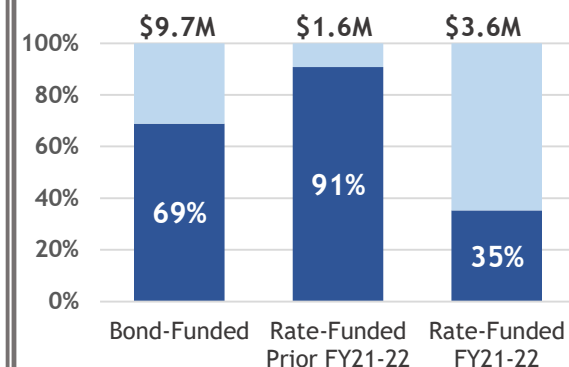
### Water Purchases 6



### Revenues by Category 7

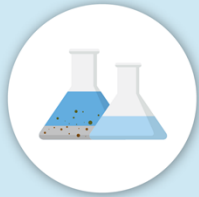


### CIP Completion 8



# FIELD OPERATIONS

COMPLETED TASKS FOR January 2022



**90**

WATER SAMPLES



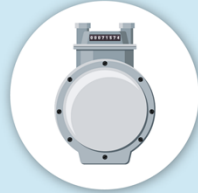
**46**

SITE INSPECTIONS



**186**

SERVICE ORDERS  
COMPLETED



**152**

METERS REPLACED



**1**

MODULES REPLACED



**390**

DIG ALERTS



**10**

SERVICE LINES  
REPLACED



**0**

SYSTEM VALVES  
REPLACED



**0**

AIR RELEASE  
INSPECTIONS



**9**

RECYCLED WATER  
INSPECTIONS



# AMI CONVERSION PROJECT



**13,810** [ **TOTAL METERS  
ON AMI**

**99.9%** [ **TOTAL %  
CONVERTED**

**99.4%** [ **ACCURACY  
(PERCENTAGE)**





# Joint Line Cla-Valve Replacement Project

- ✂ Removed and replaced 2 ageing pressure reducing Cla-Valves. 1- 16" and 1- 12" including all appurtenances.
- ✂ Removed and abandoned an old 24" Cla-valve and vault that was no longer required for the system to function properly.

