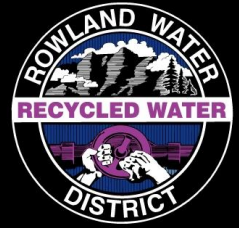
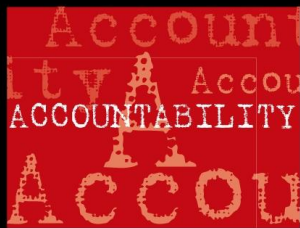
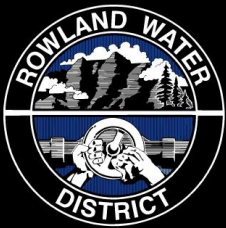


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

Board of Directors Regular Meeting
December 14, 2021
5:00 p.m.



AGENDA

Regular Meeting of the Board of Directors
December 14, 2021 -- 5:00 PM

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361, and in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Rowland Water District will hold its Board meeting via teleconference. The public's physical attendance at the District is not allowed. Any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://us02web.zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment(s). Materials related to items on this Agenda are available for public review at www.rowlandwater.com/agendas-minutes/.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Anthony J. Lima, President

Szu Pei Lu-Yang, Vice President

Robert W. Lewis

John Bellah

Vanessa Hsu

ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

TAB 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

1.1 Reconsider COVID-19 Emergency and Reaffirm Findings in Resolution No. 10-2021 to Continue Virtual Board and Committee Meetings Pursuant to AB 361 for an Additional 30 Days

Recommendation: The Board of Directors authorize virtual meetings pursuant to AB 361 for an additional 30 days and find that (1) it has reconsidered the circumstances of the state of emergency for COVID-19 and (2) reaffirm the findings in Resolution No. 10-2021

1.2 Approval of the Minutes of Regular Board Meeting held on November 9, 2021

Recommendation: The Board of Directors approve the Minutes as presented.

1.3 Approval of the Minutes of Special Board Meeting held on November 16, 2021

Recommendation: The Board of Directors approve the Minutes as presented.

1.4 Demands on General Fund Account for October 2021

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.5 Investment Report for October 2021

Recommendation: The Board of Directors approve the Investment Report as presented.

1.6 Water Purchases for October 2021

For information purposes only.

**Next Special Board Meeting:
Next Regular Board Meeting:**

**December 15, 2021, 5:00 p.m.
January 11, 2022, 5:00 p.m.**

TAB 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

2.1 Review and Approve Directors' Meeting Reimbursements for November 2021

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 Presentation by Todd Leishman, Best Best & Krieger, on Redistricting Process

Recommendation: The Board of Directors receive the report on the redistricting process and open a public hearing to receive comments regarding Agency Division Election District Boundaries

2.3 Public Hearing Regarding Redistricting of Agency Division Boundaries as Required by Election Code Section 22000 et. Seq.

- 2.4 Approve Executive Officer Positions of the Board of Directors for 2022**
Intentionally left blank. No recommendation provided.
- 2.5 Review and Approve Board of Directors Committee Assignments for 2022**
No recommendation provided.
- 2.6 Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency**
Intentionally left blank.
Recommendation: The Board of Directors approve/confirm the appointments.
- 2.7 Review and Approve Resolution 12-2021 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency**
Recommendation: The Board of Directors approve Resolution 12-2021 as presented.
- 2.8 Approve/Confirm Appointment of Director to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission**
Intentionally Left Blank. *Recommendation: The Board of Directors approve/confirm the appointment.*
- 2.9 Review and Approve Resolution 12.1-2021 Establishing the Rowland Water District Investment Policy**
Recommendation: The Board of Directors approve Resolution No. 12.1-2021 as presented.
- 2.10 Review and Approve Resolution No. 12.2-2021 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer**
Recommendation: The Board of Directors approve Resolution No. 12.2-2021 as presented.
- 2.11 Review and Approve Resolution No. 12.3-2021 Adopting Rules and Regulations for Potable and Recycled Water Service**
Recommendation: The Board of Directors adopt Resolution 12.3-2021 as presented.
- 2.12 Review and Approve Resolution No. 12.4-2021 Adopting a Policy Establishing a Low-Income Assistance Fund Policy**
Recommendation: The Board of Directors adopt Resolution 12.4-2021 as presented.
- 2.13 Review and Approve 5.4% Cost of Living Increase for all Employees Based on Merit**
Recommendation: The Board of Directors approve the 5.4% Cost of Living Increase as presented.
- 2.14 Receive and File PWR Joint Water Line Commission Audited Report for Fiscal Year 2020-2021 Prepared by Fedak & Brown LLP**
Recommendation: The Board of Directors receive and file the PWR Audit Report for FY 2020-2021

TAB 3 PUBLIC RELATIONS (Rose Perea)

- 3.1 Communications Outreach (CV Strategies)**
- 3.2 Education Update (Brittnie Van De Car)**

TAB 4 DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (Including Items that May Have Arisen after the Posting of the Agenda)

- Three Valleys Municipal Water District 2022 Leadership Breakfast

TAB 5 LEGISLATIVE INFORMATION

- 5.1 Updates on Legislative Issues**
 - State Agencies Recommend Indoor Residential Water Use Standard to Legislature

TAB 6 REVIEW OF CORRESPONDENCE

- 6.1 Notification letter from La Habra Heights County Water District**
For information purposes only.
- 6.2 SDLF Transparency Certificate of Excellence Award**
For information purposes only.

There are no tabs for the remainder of the meeting.

TAB 7 COMMITTEE REPORTS

- 7.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 7.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 7.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 7.4 Puente Basin Water Agency (Directors Lima/Lewis)**
- 7.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 7.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 7.7 PWR Joint Water Line Commission (Directors Lima/Rios)**
- 7.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**
- 7.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)**

TAB 8 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 8.1 Finance Report (Mrs. Malner)**
- 8.2 Operations Report (Mr. Moio)**
- 8.3 Personnel Report (Mr. Coleman)**

TAB 9 ATTORNEY’S REPORT (Mr. Joseph Byrne)

TAB 10 CLOSED SESSION

- a. Conference with Labor Negotiators**
Agency Designated Representative: General Counsel
Unrepresented Employee: General Manager

- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

TAB 11 RECONVENE IN OPEN SESSION

11.1 Consider Amendment to General Manager Employment Agreement

General Manager’s and Directors’ Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ANTHONY J. LIMA, Presiding

Tab

1



**RESOLUTION NO. 10-2021
ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS
AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS
PURSUANT TO AB 361**

WHEREAS, the Rowland Water District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the Agency's meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor's executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor's executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state and local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees.

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD OCTOBER 12, 2021, by the following roll call vote:

AYES:	Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
NOES:	None
ABSTAIN:	None
ABSENT:	None



ANTHONY J. LIMA, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on October 12, 2021.



TOM COLEMAN
General Manager/Board Secretary



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
November 9, 2021 – 5:00 p.m.
Meeting Conducted Via Zoom at: <https://us02web.zoom.us/j/8759899861>

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best Best & Krieger
Lufti Kharuf, Legal Counsel, Best Best & Krieger
Joanna Gin, Legal Counsel, Best Best & Krieger
Erin Kaiman, CV Strategies
Tara Bravo, CV Strategies
Jordan Taylor, NBS Government Finance Group
Allan Highstreet, NBS Government Finance Group
Krik Howie, Chief Administrative Officer, TVMWD
Mike Ti, Director, TVMWD
Jody Roberto, Director, TVMWD
Eva Thomas
Earle Johnson
Sonia Barksdale
Michael Chiang
Arturo Aldana
Jane
Ms. W

Additional Zoom Participants Identified as:

Samsung Tab
626....545
626....461
626....135
949....834

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager

Dusty Moisio, Director of Operations

Rose Perea, Director of Administrative Services

Myra Malner, Director of Finance

John Poehler, Project Manager

Gabby Sanchez, Executive Assistant

Elisabeth Mendez, Compliance and Safety Coordinator

Brittnie Van De Car, Education and Community Outreach Coordinator

Dave Warren, Assistant General Manager (Meeting Host)

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEM

Mr. Earle Johnson, member of the public, spoke on a non-agendized matter pertaining to District property adjacent to the Vantage Point community. Upon receiving Mr. Johnson's comments, General Manager Tom Coleman requested that his contact information be provided to Mr. Johnson's respective Homeowner's Association representative(s) for further dialogue on this matter.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Hsu, the Consent Calendar was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu

Noes: None

Abstain: None

Absent: None

The approval of the Consent Calendar included:

1.1

Reaffirm Resolution No. 10-2021 Authorizing Virtual Board and Committee Meetings Pursuant to AB 361

1.2

Approval of the Minutes of Regular Board Meeting Held on October 12, 2021

1.3

Approval of the Minutes of Special Board Meeting Held on October 26, 2021

1.4

Demands on General Fund Account for September 2021

1.5

Investment Report for September 2021

1.6

Water Purchases for September 2021

Next Special Board Meeting

November 16, 2021, 5:00 p.m.

December 15, 2021, 5:00 p.m.

Next Regular Board Meeting

December 14, 2021, 5:00 p.m.

TAB 2 – ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for October 2021

Upon motion by Director Lu Yang, seconded by Director Lewis, the Directors unanimously approved the Directors' Meeting Reimbursement Report as presented, as follows:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

2.2

Water Rate Study Presentation by Jordan Taylor, NBS Government Finance Group

Ms. Jordan Talyor of NBS Government Finance Group conducted a presentation on the District's Potable and Recycled Water Rate study final report. The PowerPoint presentation covered topics related to the methodology of the rate study which took into account financial planning/revenue requirements, cost-of-service analysis, and lastly the rate design. Following the presentation, Ms. Talyor and Mr. Coleman answered questions received from members of the public pertaining to the presentation.

2.3

Public Hearing to Review Proposed Adjustments in Water Rates and Service Charges

Board Vice President Lu-Yang opened a public hearing at 5:48 p.m. to review the proposed adjustments in water rates and service charges. Mr. Coleman then advised meeting participants of the rules and procedures of a public hearing.

Following review of the rules and procedures of a public hearing, Vice President Lu-Yang invited members of the public to provide verbal and/or written comments associated to increase in water rates. However, none were received.

Without further objections, Vice President Lu-Yang closed the public hearing at 5:50 p.m.. Mr. Coleman tabulated protests and advised the Board that three (3) valid written protests were submitted prior to the closing of the public hearing.

2.4

Review and Approve Resolution No. 11-2021 Adopting Rates and Service Charges for Potable and Recycled Water

After Discussion a motion was made by Director Lewis, seconded by Director Bellah, and unanimously carried to approve Resolution No. 11-2021, Adopting Rates and Service Charges for Potable and Recycled Water. The motion was approved as follows:

Ayes:	Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes:	None
Absent:	None
Abstain:	None

2.5

Public Hearing to Review Increase to Miscellaneous Rates, Fees, and Penalties

Board Vice President Lu-Yang opened a public hearing at 6:00 p.m. to review the increase to miscellaneous rates, fees, and penalties. General Manager Tom Coleman further advised meeting attendees of the rules and procedures of a public hearing.

Following review of the rules and procedures of a public hearing, Vice President Lu-Yang invited members of the public to provide verbal and/or written comments associated to the proposed increase to miscellaneous rates, fees and penalties. However, no comments were received.

Without further objections, Vice President Lu-Yang closed the public hearing at 6:01 p.m.

2.6

Review and Approve Resolution No. 11.1-2021 Adopting Miscellaneous Rates, Fees, and Penalties

Public comment opened at 6:02 p.m. to allow a member of the public to speak on agenda subject matter 2.6. Public comment period closed at 6:06 p.m.

After discussion, a motion was made by Director Lu-Yang, seconded by Director Hsu, and unanimously carried to approve Resolution No. 11.1-2021, Adopting Miscellaneous Rates, Fees, and Penalties. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes: None
Absent: None
Abstain: None

2.7

Review and Approve Resolution Ordinance No. 0-11-2021 Adopting Rates and Service Charges for Potable and Recycled Water and Miscellaneous Rates, Fees and Penalties

After discussion, a motion was made by Director Hsu, seconded by Director Bellah, and unanimously carried to approve Ordinance No. 0-11-2021, Adopting Rates and Service Charges for Potable and Recycled Water and Miscellaneous Rates, Fees, and Penalties. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes: None
Absent: None
Abstain: None

2.8

Review and Approve Resolution No. 11.2-2021 Authorizing Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES 130)

After discussion, a motion was made by Director Hsu, seconded by Director Lu-Yang, and unanimously carried to approve Resolution No. 11.2-2021, Authorizing Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES 130). The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes: None
Absent: None
Abstain: None

2.9

Consider Approval of Valve Replacement on Saleroso Drive, Rowland Heights, CA Due to Los Angeles County Street Re-Paving Program

After discussion, a motion was made by Director Lu-Yang, seconded by Director Hsu, and unanimously carried to authorize additional funds of \$126,500 from District Reserves for the installation of nine (9) new isolation and hydrant valves on Saleroso Drive, amount which is inclusive of an additional ten percent (10%) contingency of \$11,500.00 for possible change orders. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes: None
Absent: None
Abstain: None

2.10

Review and Approve “Wireless Communications Facility Site Lease Agreement” Between Rowland Water District and Los Angeles SMSA Limited Partnership, dba Verizon Wireless

After discussion, a motion was made by Director Hsu, second by Director Lu-Yang, and unanimously carried to authorize the General Manager to enter into a Wireless Communications Facility Site Lease Agreement with Los Angeles SMSA Limited Partnership, dba Verizon Wireless, to utilize a portion of RWD property located at Blanford Drive, Rowland Heights, CA 91748 (APN) 8269-094-900 for telecommunication purposes. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
Noes: None
Absent: None
Abstain: None

TAB 3 – PUBLIC RELATIONS (Rose Perea)

Nothing to report.

3.1

Communications Outreach (CV Strategies)

Erin Kaiman reported on strategic messaging proposed for Rowland Water District in response to Metropolitan Water District’s call for drought awareness. She then highlighted communications and outreach activities included in the outreach report presented in the Board packet.

3.2

Education Update

Brittnie Van De Car, Education and Community Outreach Coordinator, provided the following report to the Board:

- The Mini Science Challenge is underway with sixteen classrooms (approximately 529 students) participating.
- Buckboard Days scavenger hunt was held on October 16. RWD was the final stop on the scavenger hunt, where approximately 190 passbooks were turned into volunteers.
- The District had a successful turnout of participants at the two (2) Pumpkin Carving Contest events held October 27 and 28, 2021.

- District staff attended a Water Wise Pro Expo on November 3rd.
- The District was represented by two (2) RWD staff members at the Santiago Canyon College ‘Public Works and Public Administration Fair’ on November 5th.
- Lastly, Ms. Van De Car advised that the District’s K-3rd graders activity book, created in conjunction with CV Strategies, has been completed and is out for print.

TAB 4 – DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

- None.

TAB 5 – LEGISLATIVE INFORMATION

5.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised that an application was submitted to the State Water Resources Control Board (SWRCB) for disbursement of funds under the Water and Wastewater Arrearages Payment Program. The Board will continue being apprised of communications received from the SWRCB in relation to the District’s application.

TAB 6 - REVIEW OF CORRESPONDENCE

Provided for informational purposes only was a MWD news release dated October 19, 2021, issuing a response to Governor Newsom’s Expanded Statewide Drought Declaration.

TAB 7 - COMMITTEE REPORTS

(6:53 p.m. Director John Bellah excused himself from the meeting at this point.)

7.1

Joint Powers Insurance Authority

Mr. Lewis noted that the ACWA/JPIA Fall conference will be held November 29, 2021.

7.2

Three Valleys Municipal Water District

Director Lima reported on his virtual attendance at the October 20 and November 3, 2021 Board meeting.

7.3

Association of California Water Agencies

Mr. Lewis informed the Board of ACWA’s virtual Fall conference scheduled for November 30-December 2, 2021.

7.4

Puente Basin Water Agency

The next Agency meeting will be held on December 2, 2021.

7.5

Project Ad-Hoc Committee

Nothing to report.

7.6

Regional Chamber of Commerce

Nothing to report.

7.7

PWR Joint Waterline Commission

Director Lima spoke on business matters from the October 14, 2021 P-W-R Joint Water Line Commission.

7.8

Sheriff's Community Advisory Council

Nothing to report.

7.9

Rowland Heights Community Coordinating Council (RHCCC)

Nothing to report.

TAB 8 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1

Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through October 31, 2021. General Manager, Tom Coleman, and Ms. Malner answered questions posed by members of the Board.

8.2

Operations Report

Director of Operations, provided the Board with the following updates:

- AMI update: 13,714 meters have been converted to AMI, with a reception accuracy of 99.4%. The District is now 99.2% AMI meters.
- Field Operations Completed Tasks- Provided the Board with the following tasks completed for the month of October:
 - Water Samples – 142
 - Site Inspections - 72
 - Service Orders Completed - 298
 - Meters Replaced - 96
 - Modules Replaced - 153
 - Dig Alerts – 335
 - Service Lines Repaired- 10
 - System Valves Replaced- 12
 - Air Releases Inspections - 29
 - Recycled Water Inspections - 9

8.3

Personnel Report

General Manager, Tom Coleman, advised that a new intern joined the District on November 1, 2021.

TAB 9 - ATTORNEY'S REPORT

Legal counsel, Ryan Guiboa, had nothing to report.

TAB 10 CLOSED SESSION

A Closed Session was not held in connection with the item listed below.

**a. Conference with Real Property Negotiator Pursuant to
Government Code Section 54956.8**

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

General Manager's and Directors' Comments

General Manager, Tom Coleman, took a moment to recognize RWD staff members and the Board of Directors for their collaboration associated with the District's rate setting process under Proposition 218.

Vice President Lu-Yang spoke on her participation in the Buckboard Days Scavenger Hunt.

Director Hsu added to Mr. Coleman's comment regarding staff's collaboration with the rate setting process, and additionally recognized him for his exemplary leadership in guiding staff and the Board of Directors throughout the development of the water rate study.

Future Agenda Item(s)

- None.

Late Business

None.

A motion was made by Director Hsu, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:25 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

November 16, 2021 – 5:00 p.m.

Meeting Conducted Via Zoom at: <https://us02web.zoom.us/j/8759899861>

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director Robert W. Lewis
Director John Bellah
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin Kaiman, CV Strategies

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Dusty Moisio, Director of Operations
Rose Perea, Director of Administrative Services
Gabby Sanchez, Executive Assistant
Myra Malner, Director of Finance

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

TAB 1 – CONSENT CALENDAR

The Board authorize virtual meetings pursuant to AB 361 for an additional 30 days and find that (1) it has reconsidered the circumstances of the state of emergency for COVID-19 and (2) reaffirms the findings in Resolution No. 10-2021. Upon motion by Director Lewis, seconded by Director Bellah, the Consent Calendar was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Reconsider COVID-19 Emergency and Reaffirm Findings in Resolution No. 10-2021 to Continue Virtual Board and Committee Meetings Pursuant to AB 361 for an Additional 30 days

Next Regular Board Meeting
Next Special Board Meeting

December 14, 2021, 5:00 p.m.
December 15, 2021, 5:00 p.m.

TAB 2 – ACTION ITEMS

2.1

Project Update Workshop through November 2021

The Board received a ‘State of the District’ PowerPoint presentation, conducted by General Manager Tom Coleman and District staff on the status of District projects. The presentation highlighted accomplishments relevant to personnel, finance, capital improvement projects, administrative, regulatory, and community relations activities, and concluded with a synopsis of strategic plan achievements. As this was an informational item only, no Board action was taken.

CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:31 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda. It was further noted that a Closed Session would be held in connection with the Closed Session agenda items (a) and (b) listed below.

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Performance Review of General Manager. This matter may be discussed in open session.

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session 8:08 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

General Manager's and Directors' Comments

None.

Future Agenda Items

General Manager, Tom Coleman, advised that there will be a closed session item on the agenda at the next Board meeting for labor negotiations regarding unrepresented employee, General Manager, and an open session item to consider any amendments to the General Manager's employment agreement.

Late Business

None.

Next Regular Board Meeting

December 14, 2021, 5:00 p.m.

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:16 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
29611						
10/21	10/25/2021	29611	252	PENSOFT SOLUTIONS	2022 PENSOFT PAYROLL RENEWAL	549.00-
Total 29611:						549.00-
29679						
10/21	10/05/2021	29679	62810	BREAKING THE CHAIN CONSULTING	MANAGEMENT AND STAFF COACHING	6,000.00
10/21	10/05/2021	29679	62810	BREAKING THE CHAIN CONSULTING	ORAL BOARD FOR CSC	3,000.00
10/21	10/05/2021	29679	62810	BREAKING THE CHAIN CONSULTING	STRENGTH FINDER ASSESSMENT (1)	49.99
Total 29679:						9,049.99
29680						
10/21	10/05/2021	29680	62705	COMP	QUICK TEST	43.00
10/21	10/05/2021	29680	62705	COMP	BAT TEST	38.00
10/21	10/05/2021	29680	62705	COMP	PHYSICAL EXAM	70.00
10/21	10/05/2021	29680	62705	COMP	LIFT TEST	49.00
10/21	10/05/2021	29680	62705	COMP	PHYSICAL EXAM-DOT	92.00
Total 29680:						292.00
29681						
10/21	10/05/2021	29681	62645	CORE & MAIN LP	Various sized Octave meters (see attached)	18,519.99
10/21	10/05/2021	29681	62645	CORE & MAIN LP	TAX	1,759.40
Total 29681:						20,279.39
29682						
10/21	10/05/2021	29682	2075	CROCKER SIGNS & PRINTING	ROWLAND WATER DISTRICT RW SIGNS	2,925.00
10/21	10/05/2021	29682	2075	CROCKER SIGNS & PRINTING	TAX	299.81
Total 29682:						3,224.81
29683						
10/21	10/05/2021	29683	62351	ELITE EQUIPMENT INC.	REPAIR MULTQUIP PUMP	298.34
10/21	10/05/2021	29683	62351	ELITE EQUIPMENT INC.	REPAIR WACKER PUMP	321.43
10/21	10/05/2021	29683	62351	ELITE EQUIPMENT INC.	REPAIR ORDER-HUSQVARNA SAW	133.60
Total 29683:						753.37
29684						
10/21	10/05/2021	29684	5600	G M SAGER CONSTRUCTION	ASPHALT	16,367.60
10/21	10/05/2021	29684	5600	G M SAGER CONSTRUCTION	ASPHALT	1,393.95
Total 29684:						17,761.55
29685						
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	393.49
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	226.05
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	108.84
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	242.79
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	284.65
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	190.89
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	185.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	217.68
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	259.54
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	251.17
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	217.68
10/21	10/05/2021	29685	62624	HASA INC	CHEMICALS FOR RCS	401.87
Total 29685:						2,980.51
29686						
10/21	10/05/2021	29686	379	HIGHROAD INFORMATION TECHNOL	COI SCADA	980.00
10/21	10/05/2021	29686	379	HIGHROAD INFORMATION TECHNOL	ANNUAL DOMAIN RENEWAL FOR ROWLANDWATE	290.00
10/21	10/05/2021	29686	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL ANNUAL RENEWAL	290.00
10/21	10/05/2021	29686	379	HIGHROAD INFORMATION TECHNOL	27 INCH DELL MONITORS WITH BUILT IN CAMERA	3,011.50
Total 29686:						4,571.50
29687						
10/21	10/05/2021	29687	62777	J DE SIGIO CONSTRUCTION INC	1" LONG SIDE SERVICE	7,800.00
Total 29687:						7,800.00
29688						
10/21	10/05/2021	29688	3300	LAGERLOF LLP	MAIN BASIN ANALYSIS	35.00
Total 29688:						35.00
29689						
10/21	10/05/2021	29689	62128	LEWIS ENGRAVING INC	METAL DESK HOLDERS	88.41
10/21	10/05/2021	29689	62128	LEWIS ENGRAVING INC	NAME PLATE	35.13
Total 29689:						123.54
29690						
10/21	10/05/2021	29690	62664	M & J TREE SERVICE	CLEAR WEEDS AROUND PROPERTY FENCE & FIN	1,200.00
Total 29690:						1,200.00
29691						
10/21	10/05/2021	29691	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	216.45
10/21	10/05/2021	29691	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	112.71
Total 29691:						329.16
29692						
10/21	10/05/2021	29692	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT AT GRANBY	595.88
Total 29692:						595.88
29693						
10/21	10/05/2021	29693	62789	MY YUMMY TACOS	STAFF LUNCHEON-CS APPRECIATION WEEK	672.30
Total 29693:						672.30
29694						
10/21	10/05/2021	29694	189	NOBEL SYSTEMS	DATA CONVERSION FOR PBWA ASBUILTS	2,400.00
10/21	10/05/2021	29694	189	NOBEL SYSTEMS	FIELD NOTES UPDATES TO GIS	2,200.00
10/21	10/05/2021	29694	189	NOBEL SYSTEMS	METER PROJECT	3,480.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29694:						8,080.00
29695						
10/21	10/05/2021	29695	62649	OPARC	PAINTING FIRE HYDRANTS	2,671.96
Total 29695:						2,671.96
29696						
10/21	10/05/2021	29696	62448	PARS	GASBY 45 MANAGEMENT FEE	1,567.88
Total 29696:						1,567.88
29697						
10/21	10/05/2021	29697	62728	PAX WATER TECHNOLOGIES INC	SERVICE KIT VFD 37 Hz, AC DRIVE	300.00
10/21	10/05/2021	29697	62728	PAX WATER TECHNOLOGIES INC	TAX FOR INVOICE 7386	26.60
Total 29697:						326.60
29698						
10/21	10/05/2021	29698	62771	PUBLIC WATER AGENCIES GROUP	PWAG ASSESSMENT	1,541.92
Total 29698:						1,541.92
29699						
10/21	10/05/2021	29699	5000	PUENTE BASIN WATER AGENCY	CAL DOMESTIC MAINTENANCE RESERVES FY 20/	2,762.23
10/21	10/05/2021	29699	5000	PUENTE BASIN WATER AGENCY	DOTY LABOR-AUGUST 2021	1,294.00
10/21	10/05/2021	29699	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-1905 FAIRPLEX	25.50
10/21	10/05/2021	29699	5000	PUENTE BASIN WATER AGENCY	LEGAL-APR 2021	373.75
Total 29699:						4,455.48
29700						
10/21	10/05/2021	29700	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	898.04
Total 29700:						898.04
29701						
10/21	10/05/2021	29701	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR RES	614.25
10/21	10/05/2021	29701	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR MAINS	1,950.65
10/21	10/05/2021	29701	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICE	1,219.11
10/21	10/05/2021	29701	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	700.25
Total 29701:						4,484.26
29702						
10/21	10/05/2021	29702	3550	SOUTHERN COUNTIES FUELS	REG UL CARB ETHANOL	2,539.58
Total 29702:						2,539.58
29703						
10/21	10/05/2021	29703	62353	VERIZON	CONFERENCE CALLS	2.57
Total 29703:						2.57
29704						
10/21	10/05/2021	29704	382	W A RASIC CONSTRUCTION CO INC	JOB 21TX24-PHASE 4 VALVE REPLACEMENTS	33,152.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29704:						33,152.39
29705						
10/21	10/05/2021	29705	7950	WESTERN WATER WORKS SUPPLY	CLA-VAL REPAIR KITS	5,863.80
10/21	10/05/2021	29705	7950	WESTERN WATER WORKS SUPPLY	TAX	557.07
Total 29705:						6,420.87
29706						
10/21	10/06/2021	29706	62812	GROWING ROOTS LLC	INTERIOR OFFICE PLANTS	3,499.00
10/21	10/06/2021	29706	62812	GROWING ROOTS LLC	TAX	213.66
Total 29706:						3,712.66
29707						
10/21	10/13/2021	29707	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	383.60
10/21	10/13/2021	29707	3360	ROBERT LEWIS	TOTAL EXPENSES-CSDA CONFERENCE	55.15
Total 29707:						438.75
29708						
10/21	10/15/2021	29708	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	44,949.28
10/21	10/15/2021	29708	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	617.55
10/21	10/15/2021	29708	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	54.74
10/21	10/15/2021	29708	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,835.91
10/21	10/15/2021	29708	1000	ACWA JPIA	RETIREES HEALTH BENEFITS	17,067.74
10/21	10/15/2021	29708	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	9,441.36
Total 29708:						74,966.58
29709						
10/21	10/15/2021	29709	3850	ATHENS SERVICES (MODERN SVC)	R/O DEMURRAGE	566.16
10/21	10/15/2021	29709	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	401.28
Total 29709:						967.44
29710						
10/21	10/15/2021	29710	62440	BNY MELLON NA	MANAGEMENT FEES	1,250.00
Total 29710:						1,250.00
29711						
10/21	10/15/2021	29711	6966	CINTAS	UNIFORM RENTAL	4,491.19
Total 29711:						4,491.19
29712						
10/21	10/15/2021	29712	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,784.13
Total 29712:						1,784.13
29713						
10/21	10/15/2021	29713	62439	CVSTRATEGIES	COMMUNICATION SERVICES	24,631.25
Total 29713:						24,631.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
29714						
10/21	10/15/2021	29714	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	387.41
Total 29714:						387.41
29715						
10/21	10/15/2021	29715	2300	FEDERAL EXPRESS	POSTAGE	36.34
Total 29715:						36.34
29716						
10/21	10/15/2021	29716	2550	FRONTIER	INTERNET ACCESS	799.00
Total 29716:						799.00
29717						
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	ASPHALT	8,337.15
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	CONCRETE	901.25
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	ASPHALT	6,488.15
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	CONCRETE	1,716.00
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	ASPHALT	10,183.00
10/21	10/15/2021	29717	5600	G M SAGER CONSTRUCTION	ASPHALT	2,669.20
Total 29717:						30,294.75
29718						
10/21	10/15/2021	29718	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,526.61
Total 29718:						1,526.61
29719						
10/21	10/15/2021	29719	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	188.48
Total 29719:						188.48
29720						
10/21	10/15/2021	29720	379	HIGHROAD INFORMATION TECHNOL	27 INCH DELL MONITORS (3)	886.11
10/21	10/15/2021	29720	379	HIGHROAD INFORMATION TECHNOL	ANNUAL RENEWAL FOR VMWARE SOFTWARE ON	2,200.00
10/21	10/15/2021	29720	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT DOCKING STATION FOR SURFACE P	1,219.50
10/21	10/15/2021	29720	379	HIGHROAD INFORMATION TECHNOL	FURNITURE INSTALLATION PROJECT	3,500.00
Total 29720:						7,805.61
29721						
10/21	10/15/2021	29721	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	560.66
10/21	10/15/2021	29721	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	467.56
Total 29721:						1,028.22
29722						
10/21	10/15/2021	29722	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	962.85
Total 29722:						962.85
29723						
10/21	10/15/2021	29723	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29723:						660.00
29724						
10/21	10/15/2021	29724	62713	JCL TRAFFIC SERVICES	SAFETY SIGNS	58.67
Total 29724:						58.67
29725						
10/21	10/15/2021	29725	62233	JOHN BELLAH	TOTAL EXPENSES-CSDA CONFERENCE	289.44
Total 29725:						289.44
29726						
10/21	10/15/2021	29726	62078	MCKINNEY CONSTRUCTION CO INC	ROWLAND TOWN CENTER & HOTELS	29,678.54
Total 29726:						29,678.54
29727						
10/21	10/15/2021	29727	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	31.79
Total 29727:						31.79
29728						
10/21	10/15/2021	29728	5000	PUENTE BASIN WATER AGENCY	REEB OCTOBER 2021	1,666.67
10/21	10/15/2021	29728	5000	PUENTE BASIN WATER AGENCY	SERVICE & REG FEE-2525C	25.50
10/21	10/15/2021	29728	5000	PUENTE BASIN WATER AGENCY	AGENCY DUES 2022	1,662.50
10/21	10/15/2021	29728	5000	PUENTE BASIN WATER AGENCY	LEGAL-AUG 2021	178.75
Total 29728:						3,533.42
29729						
10/21	10/15/2021	29729	62240	REVEL ENVIRONMENTAL MFG	TOOLS & SUPPLIES	657.00
Total 29729:						657.00
29730						
10/21	10/15/2021	29730	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	240.00
10/21	10/15/2021	29730	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	1,640.34
Total 29730:						1,880.34
29731						
10/21	10/15/2021	29731	5692	SECURITY FIRE PROTECTION	MAINT-FIRE EXTINGUISHERS	929.55
Total 29731:						929.55
29732						
10/21	10/15/2021	29732	62691	SJ LYONS CONSTRUCTION INC	RES 8 RCS AND ELECTRICAL	59,650.50
10/21	10/15/2021	29732	62691	SJ LYONS CONSTRUCTION INC	INSTALL CONDUIT AND POWER TO RES 6 FOR SU	3,650.00
Total 29732:						63,300.50
29733						
10/21	10/15/2021	29733	5900	SOCALGAS	GAS UTILITY BILL	62.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29733:						62.79
29734						
10/21	10/15/2021	29734	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	271.72
Total 29734:						271.72
29735						
10/21	10/15/2021	29735	62626	TRI COUNTY PUMP COMPANY	PULL & INSPECT PUMP 2 AT COI NOGALES LIFT ST	4,400.00
10/21	10/15/2021	29735	62626	TRI COUNTY PUMP COMPANY	PULL & INSPECT PUMP 2 AT FULLERTON BOOSTER	3,520.00
10/21	10/15/2021	29735	62626	TRI COUNTY PUMP COMPANY	PULL & INSPECT PUMP1 AT HARBOR BOOSTER ST	3,520.00
Total 29735:						11,440.00
29736						
10/21	10/15/2021	29736	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 29736:						21.39
29737						
10/21	10/15/2021	29737	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	1,019.51
Total 29737:						1,019.51
29738						
10/21	10/15/2021	29738	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	491,012.18
10/21	10/15/2021	29738	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	174,775.70
10/21	10/15/2021	29738	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	6,084.83
10/21	10/15/2021	29738	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,230.05
10/21	10/15/2021	29738	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,646.26
Total 29738:						674,749.02
29748						
10/21	10/26/2021	29748	117	ACE PELIZON PLUMBING INC	WATER LINE IN WAREHOUSE	7,284.50
Total 29748:						7,284.50
29749						
10/21	10/26/2021	29749	62024	ACTION TROPHY	ENGRAVE BOWLING PLATE	7.50
Total 29749:						7.50
29750						
10/21	10/26/2021	29750	910	ACWA	2022 AGENCY DUES	20,230.00
Total 29750:						20,230.00
29751						
10/21	10/26/2021	29751	1050	ACWA JOINT POWERS INSURANCE A	LIABILITY INSURANCE TO 10-01-22	68,242.00
10/21	10/26/2021	29751	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	15,428.60
Total 29751:						83,670.60
29752						
10/21	10/26/2021	29752	4600	AIRGAS USA LLC	TANK RENTAL	112.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29752:						112.26
29753						
10/21	10/26/2021	29753	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,193.02
Total 29753:						1,193.02
29754						
10/21	10/26/2021	29754	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	5,636.47
Total 29754:						5,636.47
29755						
10/21	10/26/2021	29755	1400	BADGER METER INC	SERVICE AGREEMENT FOR OCT-DEC 2021-READC	390.00
Total 29755:						390.00
29756						
10/21	10/26/2021	29756	1476	BUSINESS CARD (VISA)	MISC EXPENSES	844.55
10/21	10/26/2021	29756	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	964.73
10/21	10/26/2021	29756	1476	BUSINESS CARD (VISA)	SEMINAR AND TRAINING EXPENSE	758.60
10/21	10/26/2021	29756	1476	BUSINESS CARD (VISA)	MEMBERSHIP EXPENSE	170.00
Total 29756:						2,737.88
29757						
10/21	10/26/2021	29757	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 29757:						1,884.00
29758						
10/21	10/26/2021	29758	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	17,315.10
Total 29758:						17,315.10
29759						
10/21	10/26/2021	29759	62764	CLARIS STRATEGY INC	PROFESSIONAL SERVICES	4,200.00
Total 29759:						4,200.00
29760						
10/21	10/26/2021	29760	62645	CORE & MAIN LP	STANDARD REPEATER	1,911.76
10/21	10/26/2021	29760	62645	CORE & MAIN LP	EXTERNAL ANTENNA	558.82
10/21	10/26/2021	29760	62645	CORE & MAIN LP	CABLE ASSEMBLY	58.82
10/21	10/26/2021	29760	62645	CORE & MAIN LP	TAX	240.29
Total 29760:						2,769.69
29761						
10/21	10/26/2021	29761	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 29761:						100.00
29762						
10/21	10/26/2021	29762	62594	COSTCO MEMBERSHIP	ANNUAL MEMBERSHIP	120.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29762:						120.00
29763						
10/21	10/26/2021	29763	62439	CVSTRATEGIES	PRINTING AND MAILING FOR 218 NOTICE	24,420.12
10/21	10/26/2021	29763	62439	CVSTRATEGIES	POSTAGE FOR 218 NOTICE	5,837.72
10/21	10/26/2021	29763	62439	CVSTRATEGIES	COMMUNICATION SERVICES	13,346.25
10/21	10/26/2021	29763	62439	CVSTRATEGIES	COMMUNICATION SERVICES-VIDEOS	23,837.50
10/21	10/26/2021	29763	62439	CVSTRATEGIES	COMMUNICATION SERVICES-218 NOTICE	7,483.75
Total 29763:						74,925.34
29764						
10/21	10/26/2021	29764	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	288.46
Total 29764:						288.46
29765						
10/21	10/26/2021	29765	62445	EXCEL DOOR & GATE COMPANY	REPAIRS ON OFFICE FIRE DOOR	600.00
Total 29765:						600.00
29766						
10/21	10/26/2021	29766	62788	FASTENAL COMPANY	TOOLS & SUPPLIES	262.58
Total 29766:						262.58
29767						
10/21	10/26/2021	29767	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	4,670.85
Total 29767:						4,670.85
29768						
10/21	10/26/2021	29768	244	INFOSEND INC	BILLING SERVICE	76.09
10/21	10/26/2021	29768	244	INFOSEND INC	INSERTS-SUMMER NEWSLETTER	256.10
10/21	10/26/2021	29768	244	INFOSEND INC	BILLING SERVICE	2,214.27
10/21	10/26/2021	29768	244	INFOSEND INC	BILLING SERVICE	88.21
Total 29768:						2,634.67
29769						
10/21	10/26/2021	29769	3105	JACK'S LOCK & KEY	REKEY PUSH BAR-RES 8	115.00
Total 29769:						115.00
29770						
10/21	10/26/2021	29770	2052	LOS ANGELES COUNTY CLERK	RECORDING OF QUITCLAIM EASEMENT-L STREET	47.00
Total 29770:						47.00
29771						
10/21	10/26/2021	29771	62664	M & J TREE SERVICE	BENDER BOARD CONCRETE INSTALLED	2,400.00
10/21	10/26/2021	29771	62664	M & J TREE SERVICE	MAINTENANCE FOR SEPT-WBS	600.00
10/21	10/26/2021	29771	62664	M & J TREE SERVICE	SMALL SLOPE AND BUSHES, ROAD, ICE PLANTS C	1,100.00
10/21	10/26/2021	29771	62664	M & J TREE SERVICE	REMOVED PALM	1,200.00
10/21	10/26/2021	29771	62664	M & J TREE SERVICE	MONTHLY MAINTENANCE (6) SITES	5,400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29771:						10,700.00
29772						
10/21	10/26/2021	29772	62078	MCKINNEY CONSTRUCTION CO INC	FURNISHED AND INSTALLED 1-1.5" SHORT SIDE W	7,423.00
Total 29772:						7,423.00
29773						
10/21	10/26/2021	29773	62735	MUTUAL OF OMAHA	LIFE INSURANCE	536.75
10/21	10/26/2021	29773	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,317.04
10/21	10/26/2021	29773	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Total 29773:						1,925.99
29774						
10/21	10/26/2021	29774	189	NOBEL SYSTEMS	UPDATES TO GIS SYSTEM FOR ROWLAND ST	1,785.00
Total 29774:						1,785.00
29775						
10/21	10/26/2021	29775	62649	OPARC	PAINTING FIRE HYDRANTS	2,854.00
Total 29775:						2,854.00
29776						
10/21	10/26/2021	29776	5000	PUENTE BASIN WATER AGENCY	1104.8 AF-CDWC	110,488.00
10/21	10/26/2021	29776	5000	PUENTE BASIN WATER AGENCY	LEGAL-JULY 2021	130.00
Total 29776:						110,618.00
29777						
10/21	10/26/2021	29777	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,779.29
Total 29777:						1,779.29
29778						
10/21	10/26/2021	29778	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR RES	1,462.92
10/21	10/26/2021	29778	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	2,251.21
10/21	10/26/2021	29778	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	667.96
Total 29778:						4,382.09
29779						
10/21	10/26/2021	29779	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-OCT-DEC 2	2,007.00
Total 29779:						2,007.00
29780						
10/21	10/26/2021	29780	62691	SJ LYONS CONSTRUCTION INC	RES 8 RCS AND ELECTRICAL	58,757.50
10/21	10/26/2021	29780	62691	SJ LYONS CONSTRUCTION INC	PAINT ITEMS AT TOMICH STATION	1,760.00
Total 29780:						60,517.50
29781						
10/21	10/26/2021	29781	62707	SOUTH COAST BOBCAT LLC	PERFORMED SERVICE	1,039.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29781:						1,039.56
29782						
10/21	10/26/2021	29782	3550	SOUTHERN COUNTIES FUELS	REG UL CARB ETHANOL	2,560.20
Total 29782:						2,560.20
29783						
10/21	10/26/2021	29783	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	74.18
Total 29783:						74.18
29784						
10/21	10/26/2021	29784	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT	840.00
Total 29784:						840.00
29785						
10/21	10/26/2021	29785	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE	43.27
Total 29785:						43.27
29786						
10/21	10/26/2021	29786	62521	TRIEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 29786:						375.00
29787						
10/21	10/26/2021	29787	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	396.10
Total 29787:						396.10
29788						
10/21	10/26/2021	29788	62795	VEGA AMERICAS INC	VEGABAR 38 7 M12 CONNECTION CABLE	544.22
Total 29788:						544.22
29789						
10/21	10/26/2021	29789	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	420.94
Total 29789:						420.94
29790						
10/21	10/26/2021	29790	382	W A RASIC CONSTRUCTION CO INC	JOB 21VX05-2" SERVICE LEAK	9,774.73
Total 29790:						9,774.73
29791						
10/21	10/26/2021	29791	205	WARREN GRAPHICS	LABELS	226.96
10/21	10/26/2021	29791	205	WARREN GRAPHICS	BUSINESS CARDS	107.31
Total 29791:						334.27
29792						
10/21	10/26/2021	29792	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	278.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 29792:						278.10
29793						
10/21	10/26/2021	29793	62562	WOODARD & CURRAN	AS NEEDED POTABLE WATER SUPPORT SERVICE	1,855.75
Total 29793:						1,855.75
101521						
10/21	10/15/2021	101521	62493	CADWAY INC (CAL DOMESTIC WATER	RTC CDWC	675.43
Total 101521:						675.43
10042021						
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	SPECTRUM	799.00
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	DIRECTV	88.99
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,738.92
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	CENTRAL COMMUNICATIONS	437.12
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,059.47
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE	9,131.67
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	MISC EXPENSES	4,817.19
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	MAINTENANCE AND OPERATION	95.13
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	830.55
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	POSTAGE	15.97
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	SERVICE CUTS	574.00
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	SERVICE CUTS	4,018.00
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	SERVICE CUTS	3,858.00
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	SERVICE CUTS	1,148.00
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	TELEMETRY EXPENSE	45.06
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	235.94
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	IT LICENSING	486.40
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	214.60
10/21	10/04/2021	100420	1070	AMERICAN EXPRESS	OFFICE STORAGE BUILDING	1,182.60
Total 10042021:						30,776.61
10142021						
10/21	10/14/2021	101420	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	27,354.78
10/21	10/14/2021	101420	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,039.42
Total 10142021:						30,394.20
10152021						
10/21	10/15/2021	101520	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	379,908.00
10/21	10/15/2021	101520	62558	PUENTE BASIN WATER AGENCY	TVMWWD CONNCTION CAPACITY	1,524.86
10/21	10/15/2021	101520	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,957.31
10/21	10/15/2021	101520	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,954.15
10/21	10/15/2021	101520	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	10,412.19
Total 10152021:						395,756.51
Grand Totals:						1,990,442.36

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	282,772.67	.00	282,772.67
11507-0	1,294.00	.00	1,294.00
222100	549.00	1,990,991.36-	1,990,442.36-
51310-0	1,045,695.88	.00	1,045,695.88
51410-1	3,600.41	.00	3,600.41
51410-2	2,754.91	.00	2,754.91
51410-3	1,957.31	.00	1,957.31
51410-5	16,497.02	.00	16,497.02
51510-0	18,334.61	.00	18,334.61
51610-0	675.43	.00	675.43
51910-0	116,630.40	.00	116,630.40
52310-0	32,025.63	.00	32,025.63
54209-0	980.00	.00	980.00
54210-0	2,524.65	.00	2,524.65
54211-0	29,055.08	.00	29,055.08
54212-0	2,308.30	.00	2,308.30
54213-0	17,583.79	.00	17,583.79
54215-0	9,777.16	.00	9,777.16
54216-0	640.94	.00	640.94
54217-0	4,008.73	.00	4,008.73
54218-0	4,400.00	.00	4,400.00
54219-0	600.00	.00	600.00
56210-0	7,412.44	.00	7,412.44
56211-0	4,602.01	.00	4,602.01
56214-0	1,264.86	549.00-	715.86
56215-0	20,520.00	.00	20,520.00
56216-0	6,259.43	.00	6,259.43
56217-0	383.60	.00	383.60
56218-0	35.00	.00	35.00
56218-1	682.50	.00	682.50
56218-2	1,541.92	.00	1,541.92
56219-0	12,794.11	.00	12,794.11
56220-0	9,331.11	.00	9,331.11
56221-0	93,974.97	.00	93,974.97
56223-0	9,476.26	.00	9,476.26
56226-0	9,146.40	.00	9,146.40
56310-0	68,242.00	.00	68,242.00
56311-0	15,428.60	.00	15,428.60
56312-0	21,840.46	.00	21,840.46
56320-0	9,808.59	.00	9,808.59
56411-0	44,949.28	.00	44,949.28
56413-0	2,835.91	.00	2,835.91
56415-0	617.55	.00	617.55
56416-0	536.75	.00	536.75
56417-0	18,260.76	.00	18,260.76
56418-0	1,317.04	.00	1,317.04
56419-0	54.74	.00	54.74
56421-0	9,513.56	.00	9,513.56
56510-0	47.00	.00	47.00
56710-0	2,141.13	.00	2,141.13
56812-0	6,728.95	.00	6,728.95
57310-0	7,840.75	.00	7,840.75
57312-0	2,241.53	.00	2,241.53
57314-0	5,226.62	.00	5,226.62
57321-0	1,818.61	.00	1,818.61
Grand Totals:	1,991,540.36	1,991,540.36-	.00

Report Criteria:
Report type: GL detail

Report Criteria:
Detail Report

Check Number	Check Issue Date	Payee				
29739	10/26/2021	WALLACE DEVELOPMENT LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		PROJECT REFUND	24110-0	805.76	805.76	
29740	10/26/2021	AMY HUANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		PROJECT REFUND	24110-0	918.00	918.00	
29741	10/26/2021	JA COLIMA DESSERT				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	898089-22	CREDIT REFUND	15210-0	42.58	42.58	
29742	10/26/2021	KENWOOD INVESTMENT LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	105498-44	CREDIT REFUND	15210-0	53.06	53.06	
29743	10/26/2021	SHANSHAN LIU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	574036-73	CREDIT REFUND	15210-0	46.14	46.14	
29744	10/26/2021	THERESA ANN MCCORKHILL				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	842748-42	CREDIT REFUND	15210-0	135.81	135.81	
29745	10/26/2021	WENDY NIEH				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	554237-52	CREDIT REFUND	15210-0	36.70	36.70	
29747	10/26/2021	MANUEL A SIONGCO				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	20860-22	CREDIT REFUND	15210-0	214.75	214.75	

Check Number	Check Issue Date	Payee
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Grand Totals:	2,252.80
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Report Criteria:
Detail Report



ROWLAND WATER DISTRICT

CASH INVESTMENTS

As of October 31, 2021

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
Cash								
Citizens Business Bank							\$ 8,194,639	
Comerica Bank MMIA							\$ 8,919	
Total Cash							\$ 8,203,558	
Comerica Securities CD Placement	Various					2.11%	\$ 361,135	2.46%
Local Agency Investment Fund (LAIF)	N/A					0.21%	\$ 2,121,256	14.45%
Citizens Trust Investments (US Bank Custodian)								
Fed'l Home Loan Mtg. Corp. - WVJ2	4 Year	300,000	100.0000	99.2620	9/30/2024	0.40%	\$ 297,786	2.03%
Fed'l National Mtg. Assn. - 06M0	4 Year	200,000	100.0000	99.1890	12/16/2024	0.50%	\$ 198,378	1.35%
Fed'l Home Loan Mtg. Corp. - 4C27	5 Year	350,000	100.0000	99.0530	7/29/2025	0.71%	\$ 346,686	2.36%
Fed'l National Mtg. Assn. - 4XZ1	5 Year	200,000	100.0000	99.3560	6/30/2025	0.74%	\$ 198,712	1.35%
Fed'l National Mtg. Assn. - 0T45	5 Year	625,000	101.2114	100.7680	4/5/2022	1.86%	\$ 629,800	4.29%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	102.9350	100.3350	1/5/2022	1.99%	\$ 301,005	2.05%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	105.7000	104.3850	9/12/2023	2.75%	\$ 260,963	1.78%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	102.5800	1/19/2023	2.31%	\$ 518,029	3.53%
Fed'l Home Loan Bank - MSE3	5 Year	500,000	99.9250	99.8120	3/1/2023	0.11%	\$ 499,060	3.40%
Fed'l Farm Cr Bks - MLT7	3 Year	200,000	99.9040	99.2400	12/28/2023	0.21%	\$ 198,480	1.35%
Fed'l Farm Cr Bks - MLT7	3 Year	25,000	99.7000	99.2400	12/28/2023	0.21%	\$ 24,810	0.17%
Fed'l Farm Cr Bks - MLV2	3 Year	150,000	99.6670	99.4020	4/5/2024	0.27%	\$ 149,103	1.02%
Fed'l Farm Cr Bks - MFP2	4 Year	500,000	99.9490	99.2400	11/4/2024	0.44%	\$ 496,200	3.38%
Fed'l Farm Cr Bks - L5S9	3 Year	350,000	99.9200	99.6600	9/3/2024	0.48%	\$ 348,810	2.38%
Fed'l Home Loan Banks - KMF0	4 Year	200,000	99.9540	98.9550	10/28/2024	0.30%	\$ 197,910	1.35%
Fed'l Home Loan Banks - JP45	3 Year	200,000	100.0000	99.3120	3/11/2024	0.50%	\$ 198,624	1.35%
Fed'l Home Loan Banks - L7D0	5 Year	200,000	99.7900	98.5560	8/26/2025	0.51%	\$ 197,112	1.34%
Fed'l Home Loan Banks - N6N5	4 Year	200,000	100.0000	99.4110	4/29/2025	0.70%	\$ 198,822	1.35%
Fed'l Home Loan Banks - LGR9	5 Year	500,000	100.0000	99.0230	2/26/2026	0.86%	\$ 495,115	3.37%
Fed'l Home Loan Banks - LLD4	5 Year	250,000	99.9250	99.1980	3/17/20126	0.88%	\$ 247,995	1.69%
Fed'l Home Loan Banks - MUX8	5 Year	200,000	99.9300	99.0600	3/30/2026	0.88%	\$ 198,120	1.35%
Fed'l Home Loan Banks - P6M2	5 Year	200,000	100.0000	98.9130	9/30/2026	1.03%	\$ 197,826	1.35%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	99.3337	100.6170	4/13/2022	1.47%	\$ 201,234	1.37%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	100.1430	11/29/2021	1.87%	\$ 751,073	5.12%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	101.8090	12/9/2022	1.84%	\$ 127,261	0.87%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	101.6050	9/9/2022	1.97%	\$ 254,013	1.73%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	100.8650	3/11/2022	2.48%	\$ 100,865	0.69%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	103.3210	3/10/2023	2.66%	\$ 258,303	1.76%
US Treasury Note - 82P4	5 Year	250,000	100.3750	101.3200	7/31/2022	1.85%	\$ 253,300	1.73%
Air Prods & Chems Inc. - 8BB1	5 Year	255,000	104.1940	101.0720	10/15/2025	1.48%	\$ 257,734	1.76%
Apple Inc. - 3DT4	5 Year	200,000	102.4560	99.9570	5/11/2025	1.13%	\$ 199,914	1.36%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	104.7160	5/11/2024	2.72%	\$ 157,074	1.07%
Apple Inc. - 3CG3	5 Year	400,000	104.3970	104.6670	2/9/2024	2.87%	\$ 418,668	2.85%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	102.8470	1/29/2023	2.87%	\$ 257,118	1.75%
Floria Pwr & Lt Co - 1FZ5	5 Year	800,000	108.9188	105.2340	4/1/2025	2.71%	\$ 841,872	5.74%
Paccar Financial Corp. - RQ66	5 Year	500,000	104.7908	102.2940	2/6/2025	1.76%	\$ 511,470	3.48%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	104.9300	8/9/2023	3.24%	\$ 178,381	1.22%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	100.9410	5/16/2022	2.33%	\$ 100,941	0.69%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	105.5160	2/5/2024	3.20%	\$ 211,032	1.44%
Cash Reserve Account						0.02%	\$ 716,989	4.88%
Total Citizens Trust Investments							\$ 12,196,585	83.09%
Total Investments							\$ 14,678,976	100.00%
Total Cash & Investments							\$ 22,882,534	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.

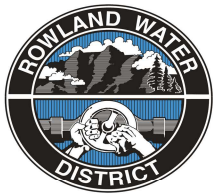


ROWLAND WATER DISTRICT

PROFIT & LOSS

October 2021

	Oct-21	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
1 OPERATING REVENUE						
2 Water Sales	\$ 1,289,762	\$ 6,027,410	\$ 15,537,800	\$ 9,510,390	39%	\$ 5,673,900
3 Meter Charges	813,609	3,844,382	11,643,400	7,799,018	33%	3,847,167
4 Customer Fees	35,684	61,431	253,500	192,069	24%	24,075
5 Contract Income	11,576	50,303	167,100	116,797	30%	52,335
6 RWD Labor Sales/Reimbursements	9,678	29,166	101,200	72,034	29%	75,396
7 Capacity Fees	22,577	88,605	175,000	86,395	51%	1,630
8 Flow Tests	1,400	6,300	20,000	13,700	32%	6,300
9 Return Check Fees	450	1,560	3,600	2,040	43%	1,200
10 Uncollectable	-	-	(68,000)	(68,000)	0%	-
11 TOTAL OPERATING REVENUE	2,184,736	10,109,158	27,833,600	17,724,442	36%	9,682,003
12 NON-OPERATING REVENUE						
13 Property Taxes	-	-	387,600	387,600	0%	7,799
14 Shared Services	6,501	15,939	39,000	23,061	41%	9,119
15 Interest Income	22,580	83,446	247,200	163,754	34%	81,241
16 Miscellaneous Income	(47,518)	(71,115)	25,000	96,115	-284%	26,137
17 TOTAL NON-OPERATING REVENUE	(18,438)	28,270	698,800	670,530	4%	124,296
18 TOTAL REVENUES	2,166,297	10,137,428	28,532,400	18,394,972	36%	9,806,299
19 OPERATING EXPENSES						
20 Source of Supply						
21 Water Purchases	878,857	3,987,897	11,136,700	7,148,803	36%	4,046,835
22 Pumping Power	32,097	131,476	334,300	202,824	39%	169,461
23 Fixed Charges	25,147	100,589	327,000	226,411	31%	87,030
24 Chemicals	5,886	24,544	100,000	75,456	25%	21,951
25 Total Source of Supply	941,988	4,244,506	11,898,000	7,653,494	36%	4,325,277
26 Maintenance of Water System	46,371	210,096	721,700	511,604	29%	234,806
27 Service Contracts	73,872	163,587	400,800	237,213	41%	88,595
28 Assessments	11,177	60,817	280,000	219,183	22%	155,847
29 Vehicle Expense	9,189	30,618	87,600	56,982	35%	29,325
30 Tools & Supplies	6,473	15,721	55,900	40,179	28%	21,185
31 Equipment Expense	11,240	15,519	34,700	19,181	45%	4,889
32 Maintenance & Operations	3,430	27,471	98,200	70,729	28%	28,749
33 Engineering	10,790	58,995	400,000	341,005	15%	99,755
34 Water Tests	-	6,861	24,000	17,139	29%	7,700
35 Conservation	-	776	50,000	49,224	2%	2,133
36 Community Outreach	38,546	143,765	235,400	91,635	61%	61,946
37 TOTAL OPERATING EXPENSES	1,153,075	4,978,732	14,286,300	9,307,568	35%	5,060,206
38 ADMINISTRATIVE EXPENSES						
39 Liability Insurance	68,242	124,603	134,500	9,897	93%	122,290
40 IT Support Services	13,630	48,212	135,300	87,088	36%	46,397
41 IT Licensing	10,035	72,026	235,400	163,374	31%	21,230
42 Director Expense	13,029	51,004	201,200	150,196	25%	50,438



ROWLAND WATER DISTRICT

PROFIT & LOSS

October 2021

	Oct-21	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Bank / Management Fees	15,681	55,722	161,800	106,078	34%	49,508
44 Legal Fees	3,513	32,619	116,700	84,081	28%	25,316
45 Compliance	4,805	29,986	114,000	84,014	26%	34,467
46 Auditing & Accounting	-	14,357	35,000	20,643	41%	23,850
47 Utility Services	13,699	40,917	123,100	82,183	33%	36,938
48 Dues & Memberships	10,690	36,523	41,600	5,077	88%	37,293
49 Conference & Meetings	(591)	14,472	35,000	20,528	41%	-
50 Office Expenses	1,511	14,025	34,100	20,075	41%	14,406
51 Seminars/Training	12,963	32,987	35,000	2,013	94%	2,419
52 Miscellaneous Expense	6,443	29,422	156,000	126,578	19%	22,177
53 TOTAL ADMINISTRATIVE EXPENSES	173,650	596,874	1,558,700	961,826	38%	486,728
54 PERSONNEL EXPENSES						
55 Wages						
56 Operations	68,513	267,596	1,094,100	826,504	24%	281,362
57 Distribution	85,846	348,530	1,133,100	784,570	31%	345,487
58 Administration	126,094	483,732	1,587,400	1,103,668	30%	542,240
59 Total Wages	280,452	1,099,857	3,814,600	2,714,743	29%	1,169,089
60 Payroll Taxes	17,773	71,178	258,900	187,722	27%	77,040
61 Workers Compensation	-	15,429	90,300	74,871	17%	32,713
62 Unemployment	-	372	7,000	6,628	5%	965
63 CalPERS	75,631	697,692	3,338,700	2,641,008	21%	495,390
64 OPEB Contributions	-	-	-	-	0%	140,000
65 EE & Retiree Health Insurance	68,343	265,475	984,600	719,125	27%	261,987
66 TOTAL PERSONNEL EXPENSES	442,199	2,150,003	8,494,100	6,344,097	25%	2,177,185
67 TOTAL EXPENSES	1,768,924	7,725,609	24,339,100	16,613,491	32%	7,724,118
68 NET INCOME / (LOSS) - BEFORE DEBT SERVICE & CAPITAL EXPENDITURES	397,374	2,411,818	4,193,300	1,781,482	58%	2,082,181
69 Less: Total Debt Service	(1,988)	(7,862)	(523,200)	(515,338)	2%	(5,597)
70 Less: Capital Expenses (Current Year)	(132,815)	(552,849)	(3,382,200)	(2,829,351)	16%	(31,174)
71 CASH INCREASE / (DECREASE)	\$ 262,570	\$ 1,851,107	\$ 287,900	\$ (1,563,207)		\$ 2,045,410

**No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



Rowland Water District

Profit & Loss Analysis and Variance Report

October 2021

1. OPERATING REVENUE

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is trending high at 39% due to customer demand during warm summer months.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 33%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. The District is currently not charging penalty fees due to COVID-19 circumstances. YTD is low at 24%.
5. Contract Income – contains revenues from tower lease contracts. YTD is currently at 30%.
6. RWD Labor Sales/Reimbursements – water sold on construction invoices, City of Industry labor sales and Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is at 29%.
7. Capacity Fees – fees imposed on any property or person requesting a new, additional or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is high at 51% due to capacity fees from the Hacienda La Puente Unified School District.
8. Flow Tests – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 32%.
9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. These receipts are uncertain and can trend over/under budget due to their unpredictable nature. YTD is currently at 43%.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at year-end.

11. TOTAL OPERATING REVENUE

12. NON-OPERATING REVENUE



Rowland Water District

Profit & Loss Analysis and Variance Report

October 2021

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is at 0% since the bulk of receipts happen between December and May each year and can cause YTD % to trend over/under expected budget %.
14. Shared Services – RWD is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of RWD) and accounting and treasurer services to CalMutuals Joint Powers Risk and Insurance Management Authority (provided by the Director of Finance of RWD). YTD is at 41%.
15. Interest Income – includes interest and dividends received on District investments. YTD is at 34%.
16. Miscellaneous Income – includes income from various sources such as recycling, refunds and unrealized gains or losses on investments. YTD is at -284% due to unrealized losses on investments.
17. **TOTAL NON-OPERATING REVENUE**
18. **TOTAL REVENUES**
19. **OPERATING EXPENSES**
20. **SOURCE OF SUPPLY**
21. Water Purchases – Includes variable costs of potable water from Three Valleys Municipal Water District (TVMWD) and California Domestic Water Company (CalDomestic), and recycled water purchases from City of Industry and Walnut Valley Water District (WVWD). YTD is trending high at 36% due to water purchases during warm summer months.
22. Pumping Power – the cost of electricity used for pumping water. YTD is trending high at 39% due to high electricity utilized during warm summer months.
23. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 31%.
24. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 25%.
25. **TOTAL SOURCE OF SUPPLY**
26. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is low at 29% due to the unpredictable nature of repairs and maintenance costs.
27. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, security system



Rowland Water District

Profit & Loss Analysis and Variance Report

October 2021

monitoring and maintenance, Caselle maintenance and support, Harmony renewal, water rate study and other services. YTD is high at 41% due to consulting fees for the water rate study.

28. Assessments – operating costs billed to RWD for their share of the PWR JWLC, which is billed quarterly, and the Puente Basin Water Agency (PBWA), which is billed monthly. YTD can trend over/under budget due to the timing of billing. YTD is currently at 22%.
29. Vehicle Expense – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD can trend over/under budget due to the timing of truck maintenance and fuel purchases. YTD is currently at 35%.
30. Tools & Supplies – small tools and supplies used in the field. YTD can trend over/under budget due to the timing of tools and supplies. YTD is at 28%.
31. Equipment Expense – various costs incurred related to District equipment. YTD can trend over/under budget due to the timing of tools and supplies. YTD is high at 45% due to backhoe repairs.
32. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is currently at 28%.
33. Engineering – general engineering costs related to District operations. YTD is currently low at 15% due to timing of engineering costs.
34. Water Tests – laboratory testing and sampling of District water. YTD is at 29%.
35. Conservation – water conservation programs and efforts. YTD is low at 2% due to the timing of conservation costs.
36. Community Outreach – costs related to public relations and community outreach. YTD is high at 61% due to public relations consulting fees paid for RWD video series and Prop 218.
37. **TOTAL OPERATING EXPENSES**
38. **ADMINISTRATIVE EXPENSES**
39. Liability Insurance – coverage through ACWA JPIA for the District insurance package. YTD is high at 93% due to timing of insurance bill and budgeting method used.
40. IT Support Services – information technology support services. YTD is at 36%.
41. IT Licensing – includes costs for various software licenses. YTD is at 31% due to timing of IT licensing billing.



Rowland Water District

Profit & Loss Analysis and Variance Report

October 2021

- 42. Director Expense – costs for director compensation and benefits. YTD is at 25% of budget due to less meetings during the COVID-19 pandemic.
- 43. Bank/Management Fees – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is currently at 34%.
- 44. Legal Fees – legal costs related to RWD, PBWA and Public Water Agencies Group (PWAG). YTD is currently at 28%.
- 45. Compliance – includes costs for State Water Resources Control Board (SWRCB) compliance, LA County property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 26%.
- 46. Auditing & Accounting – includes consulting services for complex accounting matters and annual audit assurance services related to District financial reporting. YTD is high at 41% due to the timing of audit billing.
- 47. Utility Services – costs related to office electricity, office phones, gas and district cell phones. YTD is at 33%.
- 48. Dues & Memberships – costs for district memberships, dues and subscriptions to various agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association and American Water Works Association. YTD is high at 88% due the timing of these billings.
- 49. Conference & Meetings – conference attendance and meeting expenses. YTD is at high at 41% of budget due to timing of conference and meeting costs for District personnel.
- 50. Office Expenses – costs for office supplies, postage, printing and stationery. YTD is high at 41% due to Prop 218 mailing to customers.
- 51. Seminars/Training – employee seminars and training. YTD is high at 94% due to employee coaching consulting fees.
- 52. Miscellaneous Expense – includes costs for travel, books & subscriptions, and miscellaneous general expenses. YTD is at 19% due to the timing of these expenses.
- 53. **TOTAL ADMINISTRATIVE EXPENSES**
- 54. **PERSONNEL EXPENSES**
- 55. **WAGES**
- 56. Operations – wages expense (regular, standby, OT) attributable to Operations. YTD is at 24%.
- 57. Distribution – wages expense (regular, standby, OT) attributable to Distribution. YTD is at 31%.



Rowland Water District

Profit & Loss Analysis and Variance Report

October 2021

58. Administration – wages expense (regular) attributable to Administration. YTD is at 30%.
59. **TOTAL WAGES**
60. Payroll Taxes – employer payroll taxes paid by the District. YTD is trending at 27%.
61. Workers Compensation – the District is billed quarterly for workers compensation insurance which can occasionally cause this line item to trend over/under expected budget. YTD is currently at 17%
62. Unemployment – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over/under expected budget. YTD is currently low at 5% due to timing differences.
63. CalPERS – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made monthly and an annual payment is made at the beginning of each fiscal year for the plan's unfunded accrued liability. Bond refunding savings of \$1.942 M will be repurposed to pay down the unfunded accrued liability. YTD is low at 21% due to payment timing of the unfunded accrued liability scheduled for November 2021 and May 2022.
64. OPEB Contributions – includes retirement costs for other post-employment benefits that provides medical, dental and vision coverage. There will be no OPEB contributions for the current fiscal year as the Public Agency Retirement Services (PARS) trust is fully funded.
65. EE & Retiree Health Insurance – includes the cost of health, dental, vision, life, and disability insurance for current employees as well as health insurance for retired employees. YTD is at 27%.
66. **TOTAL PERSONNEL EXPENSES**
67. **TOTAL EXPENSES**
68. **NET INCOME / (LOSS) BEFORE DEBT SERVICE & CAPITAL EXPENSES** – Financially, the District has performed as expected through October 2021.
69. Less: Total Debt Service – includes interest payments on outstanding District debt as well as related administrative expenses. Interest payments on outstanding debt are made twice per year (December/June).
70. Less: Capital Expenses (Current-Year) – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 16%.
71. **CASH INCREASE / (DECREASE)**

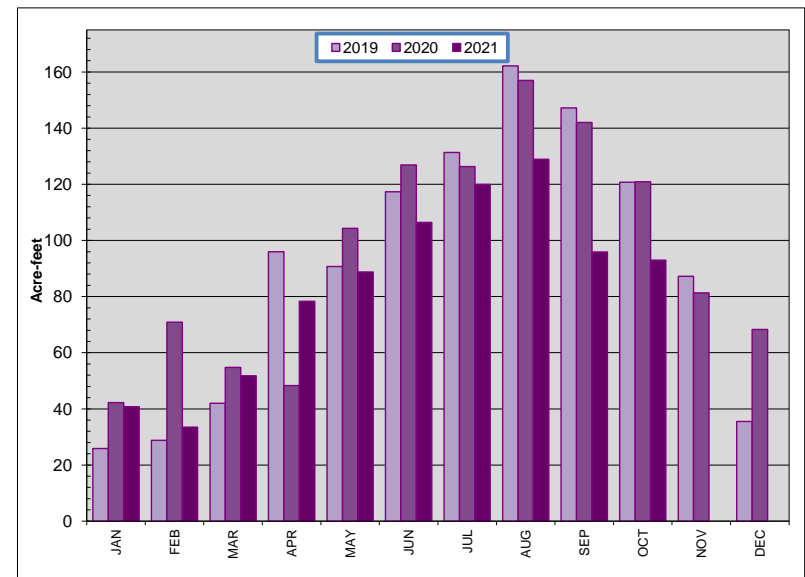
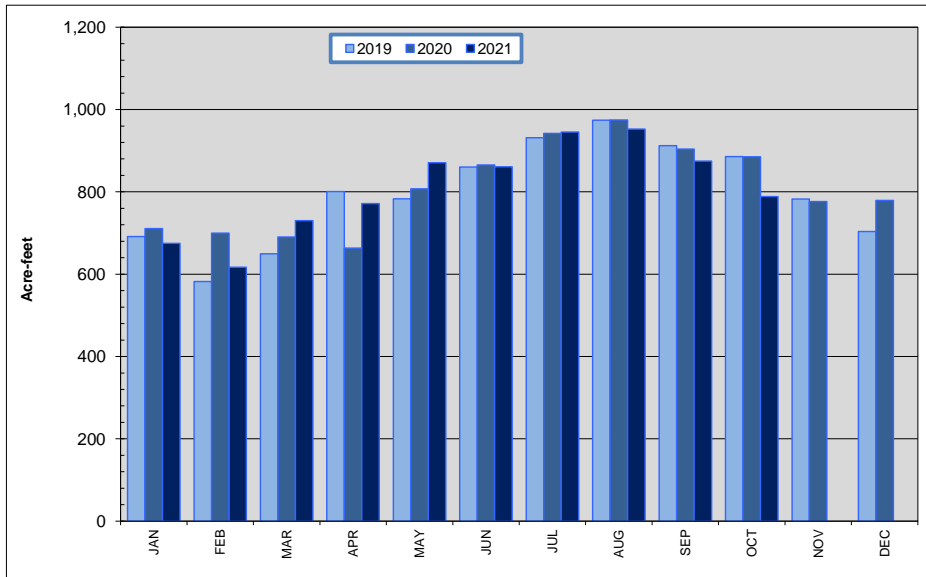


Water Purchases for CY 2021 (Acre-feet)



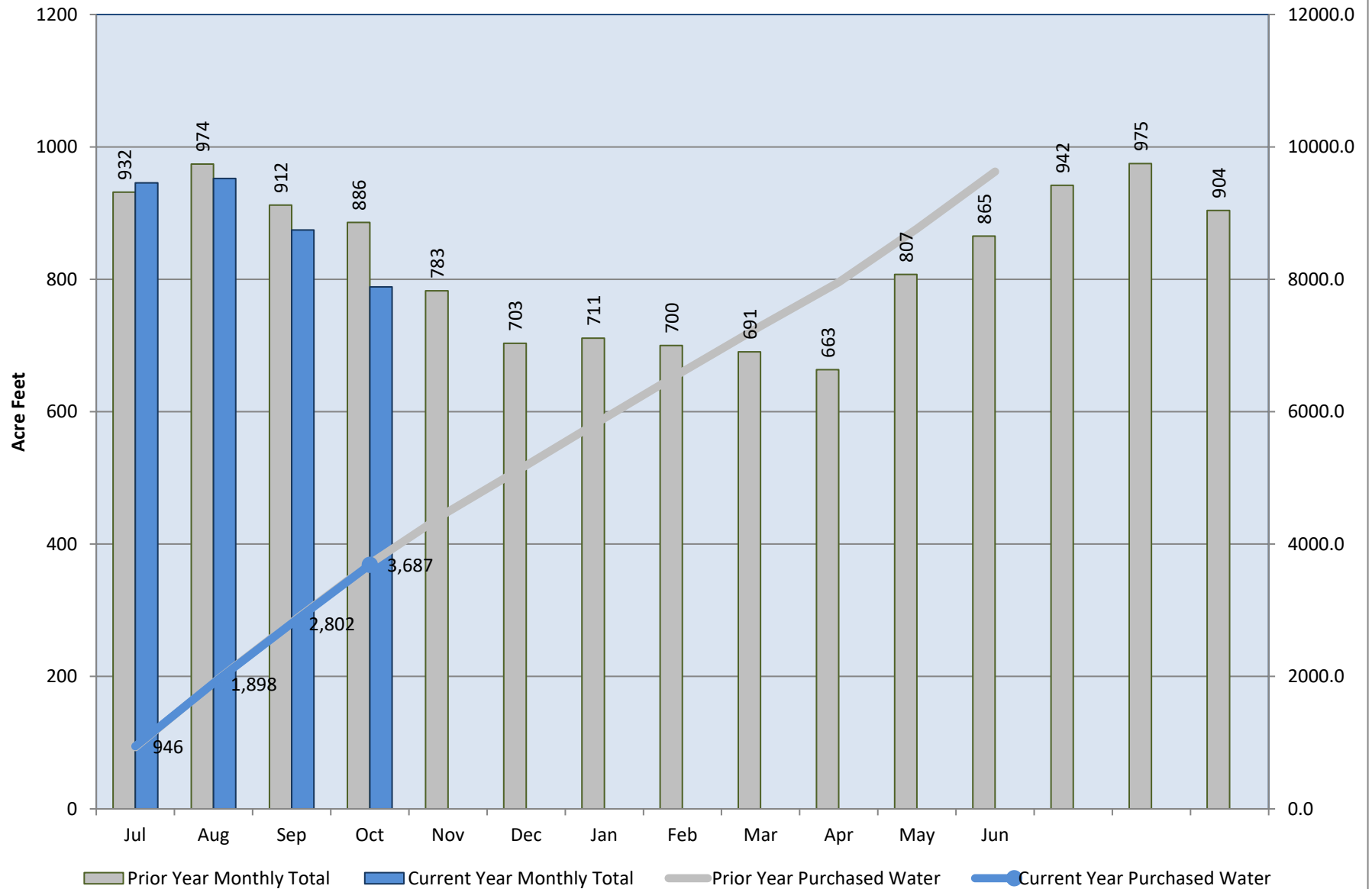
	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	164.1	0.0	0.0	235.9	180.3	94.8	675.1
FEB	157.9	0.0	0.0	194.1	76.6	188.4	617.0
MAR	182.9	0.0	0.0	246.5	74.4	226.2	730.0
APR	160.6	0.0	0.0	228.7	83.6	298.5	771.4
MAY	153.2	0.0	0.0	280.2	174.8	262.4	870.6
JUN	0.0	0.0	0.0	326.3	346.2	188.7	861.2
JUL	0.0	0.0	0.0	333.6	431.0	181.0	945.6
AUG	0.0	0.0	0.0	346.0	447.2	159.2	952.4
SEP	0.0	0.0	0.0	323.4	432.7	118.5	874.6
OCT	16.9	0.0	0.0	297.9	296.1	177.7	788.6
NOV							0.0
DEC							0.0
TOTAL	835.6	0.0	0.0	2,812.6	2,542.9	1,895.4	8,086.5

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
18.8	11.5	0.0	10.5	0.0	40.8
22.5	5.1	1.0	4.9	0.0	33.5
19.8	11.0	0.0	21.0	0.0	51.8
25.7	11.8	1.0	39.8	0.0	78.3
31.8	12.4	2.0	42.6	0.0	88.8
34.0	12.3	3.0	57.1	0.0	106.4
35.1	13.3	3.0	68.5	0.0	119.9
31.8	14.8	3.0	79.3	0.0	128.9
29.0	6.6	2.0	58.3	0.0	95.9
24.6	6.8	1.0	60.6	0.0	93.0
					0.0
					0.0
273.1	105.6	16.0	442.6	0.0	837.3



Potable Water Purchases For FY 2021-2022

(Acre-feet)



Tab

2



NOVEMBER 2021-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
Anthony J. Lima					
	11/3/2021	Three Valleys Board Meeting	\$185.00		
	11/9/2021	RWD Board Meeting	\$185.00		
	11/16/2021	RWD Special Board Meeting	\$185.00		
	11/17/2021	Three Valleys Board Meeting	\$185.00		
		TOTAL PAYMENT	\$740.00		
John Bellah					
	11/8/2021	SGV Chamber Gov Affairs Cttee	\$185.00		
	11/9/2021	RWD Board Meeting	\$185.00		
	11/23/2021	RWD Special Board Meeting	\$185.00		
	11/29/2021	ACWA JPIA Fall Conference	\$185.00		Mileage & Parking
	11/30/2021	ACWA JPIA Fall Conference	\$185.00		Mileage & Parking
		TOTAL PAYMENT	\$925.00		
Robert W. Lewis					
	11/9/2021	RWD Board Meeting	\$185.00		
	11/16/2021	RWD Special Board Meeting	\$185.00		
	11/29/2021	ACWA JPIA Fall Conference	\$185.00		
	11/30/2021	ACWA JPIA Fall Conference	\$185.00		
		TOTAL PAYMENT	\$740.00		
Szu Pei Lu-Yang					
	11/3/2021	TVMWD Board Meeting	\$185.00		
	11/9/2021	RWD Board Meeting	\$185.00		
	11/8/2021	RHCCC	\$185.00		
	11/16/2021	TVMWD Board Meeting	\$185.00		
	11/17/2021	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$925.00		
Vanessa Hsu					
	11/9/2021	RWD Board Meeting	\$185.00		
	11/16/2021	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$370.00		

APPROVED FOR PAYMENT:

Tom Coleman

December 14, 2021

ITEM NO. 2.2

ROWLAND WATER DISTRICT

TO: Honorable President and Members of the Board

SUBMITTED BY: Tom Coleman, General Manager

SUBJECT: *Public Hearing Regarding Redistricting of Agency Division Boundaries as Required by Election Code Section 22000 et. Seq.*

PURPOSE:

To request that the Board of Directors:

1. Receive a report from the District's redistricting consultant on the redistricting process and permissible criteria to be considered to redraw Agency Division Election District Boundaries; and
2. Conduct a Public Hearing to receive testimony and comments regarding Agency Division Boundaries

BACKGROUND:

Every ten years, agencies with by-district election systems must use new census data to review and, if needed, redraw electoral division lines to reflect how local populations have changed. This process, called redistricting, ensures all divisions comply with both the California and federal Voting Rights Acts.

Requirements for redistricting include:

- A. Revised electoral districts must be "substantially equal in population as required by U.S. Constitution."
 - a. Balance must comply with US and California Constitutions and Federal Voting Rights Act (FVRA) Section 10301 of Title 52 of the United States Code, as amended.
 - b. Population equality is based on total population of District residents (not customers) per U.S. Census
 - c. Incarcerated persons only counted if last known residence may be assigned to a City census block
 - d. In adjusting the boundaries of the divisions, the Board may give consideration to the following factors:
 - i. topography,

- ii. geography,
- iii. cohesiveness, contiguity, integrity, and compactness of territory, and
- iv. community of interests of the division.
- v. This section does not apply to divisions in which only landowners vote for directors or whose directors are all elected at large or appointed.

B. Boundaries shall not be drawn to favor or discriminate against a political party.

C. Change of boundaries shall not affect the unexpired term of office of any elected Board member.

Prior to considering specific maps adjusting division boundaries, the District must conduct at least one public hearing to receive testimony and comments from Agency members and the public. Following this hearing the Agency's redistricting consultant will prepare draft maps reflecting the 2020 census data and considering any comments received. A second public hearing has been scheduled for February 8, 2022, to consider the proposed division boundary adjustments and adoption of revised boundary maps.

The current redistricting process for Rowland Water District must be completed by April 17, 2022. This date was established by the passage of SB 594, enacted earlier this month, which consolidated the redistricting deadline for all municipalities and most special districts onto a single date. Previous to SB 594, the deadline for special districts was May 12, 2022 (180 days before the November 8, 2022 general election). However certain types of districts had deadlines as early as November 1, 2021, and with the delay of census data from the US Census Bureau as a result of the COVID-19 pandemic, that deadline was impossible to meet. To accommodate those districts, and at the request of county Registrar of Voters statewide, the deadline for special districts was moved up 25 days to April 17th, while the November 1st deadline was extended to April 17th.

RECOMMENDATION:

It is recommended that the Board of Directors receive the report from the District's redistricting consultant on the redistricting process and permissible criteria to be considered to redraw Agency Division Election District Boundaries and conduct a Public Hearing to receive testimony and comments regarding Agency Division Boundaries.

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CURRENT LIST OF COMMITTEE ASSIGNMENTS
Rowland Water District
Board of Directors

UPDATED AND APPROVED BY BOARD ON DECEMBER 14, 2021

Committee	Current Assignments	New Assignments
Puente Basin Water Agency	Director Lewis Director Lima Tom Coleman (Alternate)	
PWR Joint Water Line Commission	Director Lima Director Bellah	
Three Valleys Municipal Water District	Director Lima Director Lu-Yang	
Association of California Water Agencies	Director Bellah Director Lewis	
Joint Powers Insurance Authority	Director Lewis Tom Coleman (Alternate)	
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Bellah Director Lewis (Alternate)	
Los Angeles County Sheriff's Department Advisory Council	Director Lu-Yang	
Project Ad-Hoc Committee	Director Lima Director Lu-Yang	
Rowland Heights Community Coordinating Council	Director Bellah Director Lu-Yang	

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RESOLUTION NO. 12-2021
Supersedes Resolution No. 12-2020

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE
PUENTE BASIN WATER AGENCY**

WHEREAS, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD DECEMBER 14, 2021, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ANTHONY J. LIMA, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 14, 2021.

TOM COLEMAN
General Manager/Board Secretary

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RESOLUTION NO. 12.1-2021
(Supersedes Resolution No. 12.1-2020)

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
ESTABLISHING THE ROWLAND WATER DISTRICT
INVESTMENT POLICY**

WHEREAS, The Legislature of the State of California has declared that to protect the solvency and creditworthiness of the state and all of its political subdivisions, the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code Section 53600.6); and,

WHEREAS, The Legislature has authorized the legislative body of a local agency having money in a sinking fund or money in its treasury not required for the immediate needs of the local agency ("surplus funds") to invest any portion of the money that it deems wise or expedient in those investments authorized under the Government Code (Sections 53600 et seq.); and,

WHEREAS, the Board of Directors of the Rowland Water District has previously established a policy for the investment of surplus funds of the District pursuant to Government Code Section 53646, and has reviewed and approved said policy annually since its adoption in 1996 at public meetings of the Board of Directors; and,

WHEREAS, the Board of Directors has previously delegated to the General Manager/Treasurer of the District the authority to establish written procedures and to invest and reinvest surplus funds of the District in accordance with the investment policy pursuant to Government Code Section 53607, and has renewed said delegation annually; and

WHEREAS, the Board of Directors now desires to amend and restate the Statement of Investment Policy, and make the delegation of investment authority by separate resolution;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District that the Policy for Investment of Surplus Funds of the District shall be as follows:

SECTION ONE: Purpose.

This Statement of Investment Policy sets forth the policy of the Board of Directors of the Rowland Water District for the investment of any surplus funds of the District which are not required for the immediate operating necessities of the District, including, but not limited to, sinking funds, reserves, trust funds, restricted funds, and surplus monies. All District funds available for investment shall be invested in accordance with this Policy with the goal of achieving the highest rate of return consistent with the ultimate priorities of safeguarding the principal and maintaining liquidity sufficient to insure that funds are available when needed to meet all operating expenses of the District.

SECTION TWO: Objectives.

The District shall operate a cash management system which is designed to accurately monitor and forecast expenditures and reserves, to permit the most efficient investment of District funds. Investment of District funds shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments of surplus funds of the District may be made as authorized by law.

SECTION THREE: Delegation of Authority.

The Board of Directors shall annually consider delegation of the authority to invest or to reinvest surplus funds of the District to the General Manager/Treasurer of the District for a one-year period as permitted by Government Code Section 53607, which delegation shall be made by separate resolution. Upon delegation of investment authority, the General Manager/Treasurer shall assume full responsibility for investment of surplus funds of the district until such delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the Board of Directors.

SECTION FOUR: Policy.

The investment of surplus funds of the District shall be made in consultation with the District's financial advisors and with the exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used in the investment of District funds shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. If investment authority is delegated to the General Manager/Treasurer, the General

Manager/Treasurer so long as he is acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, surplus funds of the District may be invested in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. Investment of District funds is expressly authorized in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). The District is expressly authorized to invest in corporate bonds in accordance with Government Code Sections 53601 and 53601.1. All investments of surplus funds of the District shall comply with the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

To the extent possible, one hundred percent (100%) of the surplus funds of the District shall be invested such that a return is being earned and shall not be left in non-interest-bearing deposit accounts. The criteria for selecting investments, and the absolute order of priority of goals, are as follows:

1. **Safety of Principal:** The safety of principal is the primary objective of the investment program. Investments of surplus funds of the District shall be undertaken in a manner that seeks, first and foremost, to ensure the preservation of capital in the overall portfolio. To attain this objective, investment of District funds shall be diversified in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
 - (a) **Credit Risk:** Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be avoided by investing only in very safe institutions and by diversifying the investments so that the failure of any one issuer would not unduly harm the District's cash flow.
 - (b) **Market Risk:** It is explicitly recognized that in a diversified portfolio, the potential loss of value due to overall changes in the general level of interest rates ("market risk") is inevitable and must be considered within the context of the overall investment return. Market risk shall be mitigated by limiting the weighted average maturity of the District's investment portfolio to five (5) years, (subject to shorter maturity requirements for individual investments provided by law).
2. **Liquidity:** Securities purchased with surplus funds of the District shall have maturities of appropriate durations such that reasonably anticipated operating expenses of the District will be met without the necessity of selling securities prior to their stated maturity. Notwithstanding the foregoing, any security may be sold prior to maturity if it is determined

that such sale would be advantageous to the District within its overall investment strategy.

3. **Yield:** The investment of surplus funds of the District shall be made with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and the cash flow characteristics of the portfolio.

Government securities and debt obligations of governmental agencies whose obligations carry the full faith and credit of the Government of the United States of America are preferred as the highest quality investments in terms of safety and liquidity.

Investments in certificates of deposit, savings accounts and interest-bearing active accounts shall be insured or collateralized to a degree consistent with or exceeding requirements of existing laws and regulations. Maturities of certificates of deposit and term accounts shall be selected to anticipate cash needs and to avoid forced liquidation and the accompanying loss of interest.

Reasonably available and economically feasible investment aids and advisors shall be used to monitor economic conditions and markets to assess the probable course of interest rates.

The most important objective of this Investment Policy is that the safety of the public's money in the hands of the District must be ensured and that such funds must be available when needed for the District's purposes. A high dollar yield on investments, though important, ranks third in priority of investment strategy.

SECTION FIVE: Safekeeping and Custody.

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by Government Code Section 53601.

SECTION SIX: Reporting.

In addition to the monthly report of investment transactions, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund,

the report shall also include a current market value as of the date of the report and shall identify the source of such valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of Investment Policy or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall or may not be available.

The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

SECTION SEVEN: Prohibited Investments.

No District funds shall be invested in any security or investment specifically prohibited under Government Code Section 53601, 53601.6 or any other provision of applicable law.

SECTION EIGHT: Effective Date:

This Resolution shall supersede all prior resolutions and actions of the Board of Directors establishing any investment policy and shall become effective on December 8, 2020. The Investment Policy provided herein shall continue until repealed or amended by the Board of Directors.

Adopted this 14th day of December 2021 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Anthony J. Lima, President

Attest:

Tom Coleman
General Manager/Treasurer



RESOLUTION NO. 12.2-2021
Supersedes Resolution No. 12.2-2020

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
RE-APPOINTING THE DISTRICT TREASURER AND
DELEGATING AUTHORITY FOR THE INVESTMENT OF SURPLUS FUNDS
OF THE DISTRICT TO THE GENERAL MANAGER/TREASURER**

WHEREAS, the Board of Directors has adopted a Statement of Investment Policy governing the investment of surplus funds of the District not required for the immediate needs of the District as set forth in Resolution No. 12.1-2021, and has reviewed said policy and determined that no revisions to the investment policy are necessary or desirable at this time; and,

WHEREAS, on December 8, 2015, the Board of Directors appointed General Manager, TOM COLEMAM, as the Treasurer of the District and delegated to the General Manager/ Treasurer the authority to invest and reinvest funds of the District, and to sell and exchange securities purchased on behalf of the District pursuant to Government Code Section 53607; and,

WHEREAS, the delegation of investment authority to the General Manager/Treasurer was for a period of one year from the date of delegation, and the Board of Directors desires to amend the delegation of investment authority to the current General Manager/Treasurer for a period of one year.

NOW THEREFORE, be it resolved by the Board of Directors of the Rowland Water District as follows:

1. The Board of Directors hereby delegates to the General Manager/ Treasurer, TOM COLEMAN the authority and responsibility for the investment of District funds pursuant to the Statement of Investment Policy established by the Board of Directors.
2. In investing surplus funds of the District, the General Manager/Treasurer shall consult with the District's financial advisors and shall exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used by the General Manager/Treasurer shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall

portfolio. The General Manager/Treasurer, acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, the General Manager/Treasurer is authorized to invest surplus funds of the District in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. The General Manager/Treasurer is expressly authorized to invest surplus funds of the District in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with all of the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

3. The General Manager/Treasurer shall establish written procedures for the operation of the investment program consistent with the Statement of Investment Policy which procedures shall include references to safekeeping; repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts as appropriate. The General Manager/Treasurer may delegate to District staff members authority to engage in specific investment transactions and shall institute such controls and restrictions as appropriate to ensure compliance with the Investment Policy. No person may engage in an investment transaction except as provided under the terms of the Investment Policy and the procedures established by the General Manager/Treasurer. The General Manager/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, outside investment advisors and contracted managers.
4. The General Manager/Treasurer shall make monthly reports of investment transactions made with District funds to the Board of Directors. In addition, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of

Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available. The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

5. The investment authority delegated to the General Manager/Treasurer herein shall continue for one year or until earlier revoked by the Board of Directors.

ADOPTED December 14, 2021 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ANTHONY J. LIMA, President

Attest:

TOM COLEMAN
General Manager/Treasurer



RESOLUTION NO. 12.3-2021

ROWLAND WATER DISTRICT RESOLUTION OF THE BOARD OF DIRECTORS ADOPTING RULES AND REGULATIONS FOR POTABLE AND RECYCLED WATER SERVICE

WHEREAS, Rowland Water District (the “District”) is organized and operates pursuant to the County Water District Law, commencing with Section 30000 of the California Water Code (the County Water District Law”); and

WHEREAS, pursuant to the County Water District Law, the District has the authority to act as a purveyor of potable water and recycled water services within its service area, and to adopt rules and regulations governing such potable water and recycled water service; and

WHEREAS, the Board of Directors of the District has been presented with the “Rules and Regulations for Potable and Recycled Water Service,” attached hereto as Exhibit “A” (referred to herein as the “Rules and Regulations”), and now wishes to adopt such Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Rowland Water District as follows:

- Section 1. The matters set forth in the recitals to this Resolution are true and correct statements and by this reference incorporated herein and made findings and determinations of the Board of Directors.
- Section 2. The Board of Directors of the District hereby adopts the Rules and Regulations, as set forth in Exhibit “A” hereto. The Rules and Regulations shall take effect immediately.
- Section 3. To the extent such Rules and Regulations adopted pursuant to this Resolution conflict with any prior adopted rules, regulations, or policies of the District, the Rules and Regulations adopted by this Resolution No. 12.3-2021 shall control.

ADOPTED at a regular meeting of the Board of Directors of the Rowland Water District held on December 14, 2021, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

TOM COLEMAN
Board Secretary

ANTHONY J. LIMA
President

EXHIBIT A

Rules and Regulations

(See Attached)



ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726
www.rowlandwater.com

RULES AND REGULATIONS FOR POTABLE AND RECYCLED WATER SERVICE

**An informative guide of policies and procedures relating to
water service customers in our Service Area
These Rules & Regulations are subject to periodic revisions**

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SECTION “A”
DEFINITION OF TERMS

Whenever the following terms or pronouns are used herein, the intent and meaning shall be interpreted as follows:

- (a) District: Rowland Water District
- (b) County: County of Los Angeles
- (c) Manager: General Manager of Rowland Water District or the person who has been authorized by the Manager or by the Board of Directors of the District to act for the General Manager
- (d) Board: Board of Directors of Rowland Water District
- (e) Customer: Any person, firm, corporation, association or agency who uses or is entitled to use water from the District System

SECTION “B”
MANDATORY RECYCLED WATER CONNECTION POLICY
(Ordinance No. 0-8-2017)

The requirements of the District's Mandatory Recycled Water Connection Policy (Ordinance No. 0-8-2017) shall apply to existing customers of the District and to all applications for new water service to a Qualifying Property received by the District on or after September 15, 2004 (Effective Date) and shall be a condition and requirement for receiving water service from the District. A Recycled Water Plan Check/Inspection Fee in the amount of \$893.00 will be required on all new recycled water installations.

SECTION “C”
APPLICATION FOR SERVICE

The application is a request for service. Each prospective customer, whether an individual, firm, corporation, association or agency, must apply for the desired service and provide sufficient information to establish credit for the payment of the account and pay a non-refundable application fee.

The District requires proper identification of all applicants for new water service, residential, commercial, industrial and temporary. The applicant has the option of completing the application form in person at the District office, submitting the required information by mail, or completing an on-line application prior to the establishment of service.

The information required to identify the applicant must be provided on the service application form. The District requests this information to ensure the proper billing and collection of the account.

APPLICATION FEE

Every applicant for a water service account at a retail connection shall complete an application for water service on a form provided by the District and shall pay a non-refundable application fee of \$60.00 to defray the cost of processing the application and turning the service on at the meter.

SERVICE AGREEMENT

Every applicant for new water service requiring an extension of the District's water supply system or establishment of a new water service, to property which has not been previously receiving water service from the District, shall be required to enter into an Agreement for the installation of Water System and Service of Water ("Service Agreement") in a form provided by the District. The Service Agreement shall provide for the applicant to pay all engineering costs incurred by the District for the preparation of plans and specifications and for construction, supervision, and testing of the water facilities. The Service Agreement shall provide that the applicant must deposit, in advance, an amount of money based upon the estimated cost of engineering services and construction costs prior to commencement of the design and award of the construction contract, respectively. The Service Agreement shall provide that the applicant shall dedicate to the District, such fee parcels, easements, and other interests in the land as may be necessary for the water facilities to serve the property. The Service Agreement shall also provide for the payment of the Meter Installation Fee, the Potable Water Capacity Fee and the Acreage Supply Charge as set forth herein.

OWNERSHIP OF SERVICE

All pipes, fittings, meters, meter boxes and other materials and equipment installed by the District to establish a service connection shall at all times be the property of and remain vested in the District. The applicant shall have no ownership interest or title thereto.

No service connection will be installed at any place on said system for or on behalf of any applicant who has any outstanding or delinquent debt owed to the District for any previous water service until all such unpaid indebtedness has first been fully paid and discharged.

TEMPORARY SERVICE

Any applicant desiring a temporary service from a public fire hydrant shall specify in the application the location of the public hydrant or public hydrants from which service is desired. The District does not provide temporary service through privately-owned fire hydrants. The **District will**, when such an application has been accepted, connect the meter to a hydrant as near as possible to the requested location. The applicant shall pay the refundable deposit, which is shown on the table set forth below, for each temporary service location. The amount of the required deposit and/or water rate may be adjusted by Board action from time to time. The monthly rental fee for the construction meter is set forth

below. Upon discontinuance of service, provided the meter has been recovered by the District in acceptable condition, the deposit will be applied to any unpaid charges due the District and the balance, if any, will be refunded to the applicant. If the meter is damaged or missing, the deposit shall be applied first to the cost of repairing or replacing the meter, and second to any unpaid charges. The customer will be responsible for any shortfall between the amount due and the deposit. Any balance of the deposit remaining after deduction of costs and unpaid charges will be refunded to the customer.

Water delivered through a temporary water service shall be charged the rates, by zone, as shown on the “Construction Potable/Recycled Water Rate” table below. A non-refundable administration fee will be charged in addition to the deposit. The application fee shall cover the initial installation and the removal of the meter. Any requests to relocate the meter to another location will be charged an additional cost per hour. The foregoing fees are shown on the “Construction Meter Fee Schedule” below.

CONSTRUCTION METER FEE SCHEDULE*

Effective Date	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025	Jan. 1, 2026
Refundable Construction Meter Deposit	\$3,165.00	\$3,259.00	\$3,357.00	\$3,458.00	\$3,562.00
Administration Fee- Construction Meter	\$213.00	\$220.00	\$226.00	\$233.00	\$240.00
Monthly Rental Fee Construction Meter	\$65.00	\$67.00	\$69.00	\$71.00	\$73.00
Relocate Construction Meter (cost per hour)	\$96.00	\$99.00	\$102.00	\$105.00	\$108.00

***The amount of the required deposit and/or water rate may be adjusted by Board action from time to time.**

CONSTRUCTION POTABLE/RECYCLED WATER RATE (\$HCF)

Effective Date	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025	Jan. 1, 2026
Construction Rate-Potable					
Zone 1	\$5.85	\$6.12	\$6.17	\$6.27	\$6.18
Zone 2	\$6.00	\$6.28	\$6.33	\$6.44	\$6.36
Zone 3	\$6.14	\$6.42	\$6.48	\$6.59	\$6.52
Zone 4	\$6.48	\$6.78	\$6.85	\$6.98	\$6.92
Zone 5	\$6.68	\$6.99	\$7.07	\$7.21	\$7.16
Zone 6	\$6.95	\$7.27	\$7.36	\$7.51	\$7.47
Construction Rate- Recycled	\$4.26	\$4.25	\$4.25	\$4.25	\$4.25

ESTABLISHMENT OF CREDIT

At the time the service application form is submitted, the District will evaluate the applicant's credit-worthiness to determine if the District will require a deposit from the applicant to secure the payment of any future charges owed to the District. An applicant's credit will be considered impaired in the following circumstances and a refundable deposit will be charged in addition to the non-refundable application fee.

- (a) The applicant and/or co-applicant has no prior credit history or a poor credit history in any of the three major credit reporting agency databases (EXPERIAN, TRANS UNION and EQUIFAX);
- (b) The District has received information from the CUE (California Utilities Exchange) database that the applicant has an unpaid final bill with another utility company or the applicant has an unpaid final bill with the Rowland Water District at a prior service address;
- (c) The applicant refuses to furnish information necessary to identify the applicant and verify the applicant's credit-worthiness;
- (d) The District is not able to positively identify the applicant from the information submitted on the service application.

In the event that credit-worthiness is established at the time of the service application request, no deposit will be required to establish service. However, the District may require a deposit as a condition of continuing water service to an existing customer if the customer becomes delinquent in payment of District charges. The customer will be notified if and when a deposit is required to maintain service with the District.

Any of the following circumstances constitutes a delinquency requiring a deposit in order to continue service at the customer's property:

- (1) Any customer who has incurred any of the following charges for delinquent payment:
 - (a) One 10-day service termination notice (door hanger);
 - (b) Two (2) delinquent late charges in any one calendar year;
 - (c) Three (3) delinquent late charges since the inception of the customer's account.
- (2) The customer's service has been shut off at any time for the non-payment of the account's bill.
- (3) The customer has issued the District a payment, which has been returned unpaid.

Any customer, who has opened multiple accounts in their name, may be required to make a deposit for each account or service address, if the payment history in any of the accounts reflects a delinquency as defined above.

DEPOSITS

Where an applicant or District customer is required to make a refundable deposit to secure the payment of future charges for service or for the re-establishment of service, the amount shall be determined as follows:

New Service Applicants:

The *standard deposit amount* will be calculated and adjusted annually, based on the average total bill for customers who have the same size meter and who are also in the same water rate category multiplied by 2.5. Every new service applicant shall pay a non-refundable application fee of \$60.00. The District requires proper identification of all new service applicants. Any new service applicant unable to provide proper photo identification will be charged the *standard deposit amount* which will be held by the District until such time as proper identification is presented to the District, or until such account is closed. In each instance, this deposit will be refunded to the customer, without interest, after the deduction of any unpaid charges to the District. Acceptable forms of photo identification include an identification card issued by the Department of Motor Vehicles, a Driver's License, Passport, or Lawful Permanent Residency Card ("Green Card").

Existing Customers:

The deposit amount will be calculated based on the average total bill of that particular customer for at least three (3) billing periods, and no more than twelve (12) billing periods multiplied by 2.5. If this information is not available, the deposit calculation for new service applicants will be used. Any customer whose credit status has changed with the District will be properly notified and billed for the deposit amount.

In the event that a customer who has already paid a deposit as a new service applicant becomes delinquent as defined in the paragraph entitled "Establishment of Credit", subparagraphs (1) through (3), the District will re-evaluate the amount of the deposit necessary to secure the account. If the deposit amount determined based upon the customer's average total billing for water charges is greater, the amount of the deposit will be adjusted accordingly. As a condition of continued water service, the customer will be required to increase the amount deposited with the District, as well as pay all delinquent charges and other fees.

In the event a customer's account is terminated for non-payment, the District may apply any deposit held for that customer to any outstanding charges and penalties for that customer at the time service is terminated. If the customer closes an account, the District shall apply the customer's deposit to the final billing and refund any balance remaining, without interest, to the customer.

District will monitor the payment history of each customer for which a security deposit is being held by the District. If the customer's account is free of any late payment penalties, termination notices or returned payments for a period of twelve (12) consecutive months since the security deposit was given, the District shall refund the deposit to the customer, in full, by applying the deposit to the customer's account.

CHANGE IN SERVICE

(a) Any customer desiring a smaller or larger service connection shall make application for the size desired in the manner heretofore described for a new service. In the case of an application for a smaller service connection than what exists, the customer must sign an acknowledgment that the smaller connection complies with any applicable flow requirements for fire or other purposes and that Rowland Water District is not responsible for compliance with any such requirements and customer may not bring and waives any and all claims against Rowland Water District related to such. Customer must obtain consent from the respective land use authority (such as a city or the county) in accordance with "Agreement to Downsize Water Meter" entered into between customer and Rowland Water District.

(b) Service will be discontinued upon request of the applicant. Payment of all charges in full to the date of discontinuance will be due upon termination of service.

SEPARATE SERVICES

(a) No service connection will be made for the purpose of supplying two or more parcels through a common service even though the parcels may be in the same ownership. When a parcel is divided into two or more lots, separate service connections must be established for each lot to which service is provided.

(b) No master meters are allowed or will be authorized for a multi-user development, which includes Commercial and Multi-Family. All tenants or owners receiving water service in any individual apartment, condominium, townhome, or other unit or a multi-unit Commercial or Multi-Family development shall have a separate meter for each such unit.

(c) Apartments, duplexes, townhomes, condominiums and mobile home parks are classified as "Multi-Family" and are billed at the District's established rates for such services.

(d) Accessory Dwelling Unit (ADU). Connection fees and capacity charges apply to newly constructed, attached or detached, ADU space when: more than 150 square feet is added to a home, the unit is not part of an existing home or structure on the property, or the ADU is contained within an unpermitted structure. To ensure compliance with applicable law, the District shall provide water service to Accessory Dwelling Units (ADUs) within its jurisdiction in accordance with the District's "Policy Regarding Water Service to be Provided to Accessory Dwelling Units".

(e) Violation of this section shall be cause for discontinuation of service through the service connection upon thirty (30) days written notice to the original applicant to correct the violation.

SECTION “D”

RATE SCHEDULES

Rates (subject to change) -- The following rates are hereby fixed and established and shall be collected by and through monthly billings for water furnished through meters by the District:

For domestic, commercial and industrial water services:

WATER RATES AND FEES

1. Potable and Recycled Water Rates (excluding Construction/Temporary and Fire Service):

There is a commodity rate charged for each unit of water (one hundred cubic feet “hcf”) supplied by the District, for potable and recycled water, which includes a charge for pumping costs, varying according to the zones of elevation within the District.

A. Single Family Residential Inclining Block Rates: The commodity rates for the single family residential class of service shall vary according to the amount of water delivered in a billing period with the initial quantity of water charged at a lower rate, (inclining block rate) to encourage conservation and discourage waste of potable water supplies.

Pressure Zone	Usage in hcf	Rate Effective 1/1/22	Rate Effective 1/1/23	Rate Effective 1/1/24	Rate Effective 1/1/25	Rate Effective 1/1/26
Zone 1	1–8/hcf	\$3.18/hcf	\$3.31/hcf	\$3.41/hcf	\$3.51/hcf	\$3.62/hcf
	9–15/hcf	\$3.59/hcf	\$3.73/hcf	\$3.84/hcf	\$3.96/hcf	\$4.08/hcf
	16+ hcf	\$4.66/hcf	\$4.84/hcf	\$4.99/hcf	\$5.14/hcf	\$5.29/hcf
Zone 2	1–8/hcf	\$3.34/hcf	\$3.47/hcf	\$3.57/hcf	\$3.68/hcf	\$3.80/hcf
	9–15/hcf	\$3.74/hcf	\$3.89/hcf	\$4.01/hcf	\$4.13/hcf	\$4.25/hcf
	16+ hcf	\$4.81/hcf	\$5.00/hcf	\$5.15/hcf	\$5.31/hcf	\$5.47/hcf
Zone 3	1–8/hcf	\$3.47/hcf	\$3.61/hcf	\$3.72/hcf	\$3.84/hcf	\$3.96/hcf
	9–15/hcf	\$3.88/hcf	\$4.03/hcf	\$4.16/hcf	\$4.28hcf	\$4.42/hcf
	16+ hcf	\$4.95/hcf	\$5.15/hcf	\$5.30/hcf	\$5.47/hcf	\$5.63/hcf
Zone 4	1–8/hcf	\$3.82/hcf	\$3.97/hcf	\$4.10/hcf	\$4.23hcf	\$4.36/hcf
	9–15/hcf	\$4.22/hcf	\$4.39/hcf	\$4.53/hcf	\$4.67/hcf	\$4.82/hcf
	16+ hcf	\$5.29/hcf	\$5.50/hcf	\$5.68/hcf	\$5.85/hcf	\$6.04/hcf
Zone 5	1–8/hcf	\$4.02/hcf	\$4.18/hcf	\$4.31/hcf	\$4.45/hcf	\$4.60/hcf
	9–15/hcf	\$4.42/hcf	\$4.60/hcf	\$4.75/hcf	\$4.90/hcf	\$5.05/hcf
	16+ hcf	\$5.49/hcf	\$5.71/hcf	\$5.89/hcf	\$6.08/hcf	\$6.27/hcf
Zone 6	1–8/hcf	\$4.29/hcf	\$4.46/hcf	\$4.61/hcf	\$4.76/hcf	\$4.91/hcf
	9–15/hcf	\$4.69/hcf	\$4.88/hcf	\$5.04/hcf	\$5.20/hcf	\$5.37/hcf
	16+ hcf	\$5.76/hcf	\$5.99/hcf	\$6.19/hcf	\$6.38/hcf	\$6.59/hcf

B. Potable Rates for Commercial and Multi-Family: There shall be a uniform charge per one hundred cubic feet (hcf) plus a pumping charge covering the energy cost to pump water to each zone elevation over Zone 1. 1 hcf = 100 cubic feet or 748 gallons.

Pressure Zone	Rate Effective 1/1/22	Rate Effective 1/1/23	Rate Effective 1/1/24	Rate Effective 1/1/25	Rate Effective 1/1/26
Zone 1	\$3.60/hcf	\$3.74/hcf	\$3.85/hcf	\$3.97/hcf	\$4.09/hcf
Zone 2	\$3.75/hcf	\$3.90/hcf	\$4.02/hcf	\$4.14/hcf	\$4.27/hcf
Zone 3	\$3.89/hcf	\$4.04/hcf	\$4.17/hcf	\$4.30/hcf	\$4.43/hcf
Zone 4	\$4.23/hcf	\$4.40/hcf	\$4.54/hcf	\$4.68/hcf	\$4.83/hcf
Zone 5	\$4.43/hcf	\$4.61/hcf	\$4.76/hcf	\$4.91/hcf	\$5.07/hcf
Zone 6	\$4.70/hcf	\$4.89/hcf	\$5.05/hcf	\$5.21/hcf	\$5.38/hcf

C. Recycled Water Rates: There shall be a uniform charge per one hundred cubic feet (hcf). 1 hcf = 100 cubic feet or 748 gallons.

Rate Effective 1/1/22	Rate Effective 1/1/23	Rate Effective 1/1/24	Rate Effective 1/1/25	Rate Effective 1/1/26
\$2.39/hcf	\$2.51/hcf	\$2.63/hcf	\$2.77/hcf	\$2.90/hcf

D. Construction Potable/Recycled Water Rates:

	Effective 1/1/22	Effective 1/1/23	Effective 1/1/24	Effective 1/1/25	Effective 1/1/26
Construction Rate-Potable					
Zone 1	\$5.85	\$6.12	\$6.17	\$6.27	\$6.18
Zone 2	\$6.00	\$6.28	\$6.33	\$6.44	\$6.36
Zone 3	\$6.14	\$6.42	\$6.48	\$6.59	\$6.52
Zone 4	\$6.48	\$6.78	\$6.85	\$6.98	\$6.92
Zone 5	\$6.68	\$6.99	\$7.07	\$7.21	\$7.16
Zone 6	\$6.95	\$7.27	\$7.36	\$7.51	\$7.47
Construction Rate-Recycled	\$4.26	\$4.25	\$4.25	\$4.25	\$4.25

2. Potable/Recycled Water Service Charge for all Customer Classes

In addition to the commodity rate, there is a monthly service charge for each retail water meter for potable and recycled water service, which is based upon the size of the meter. This is a fixed amount which yields revenues to provide for the general overhead and other fixed costs of the District's operations.

Meter Size	Monthly Rate Effective 1/1/22	Monthly Rate Effective 1/1/23	Monthly Rate Effective 1/1/24	Monthly Rate Effective 1/1/25	Monthly Rate Effective 1/1/26
5/8"	\$43.32	\$45.05	\$46.40	\$47.80	\$49.23
3/4"	\$43.32	\$45.05	\$46.40	\$47.80	\$49.23
1"	\$43.32	\$45.05	\$46.40	\$47.80	\$49.23
1-1/2"	\$198.78	\$206.73	\$212.93	\$219.32	\$225.90
2"	\$315.38	\$327.99	\$337.83	\$347.96	\$358.40
3"	\$626.30	\$651.35	\$670.89	\$691.01	\$711.75
4"	\$976.08	\$1,015.13	\$1,045.58	\$1,076.95	\$1,109.25
6"	\$1,947.71	\$2,025.62	\$2,086.39	\$2,148.98	\$2,213.45
8"	\$3,113.66	\$3,238.21	\$3,335.36	\$3,435.42	\$3,538.48
10"	\$8,166.13	\$8,492.77	\$8,747.55	\$9,009.98	\$9,280.28
12"	\$10,303.71	\$10,715.86	\$11,037.33	\$11,368.45	\$11,709.50

A. Fire Service - Service Charge:

There is a monthly service charge, based upon the size of the service connection, for each meter supplying water to a fire hydrant system or other fire suppression facility. The fire service charge is fixed to yield sufficient revenues to defray the cost of serving and maintaining such lines, meters and hydrants, as follows:

Service Size	Monthly Rate Effective 1/1/22	Monthly Rate Effective 1/1/23	Monthly Rate Effective 1/1/24	Monthly Rate Effective 1/1/25	Monthly Rate Effective 1/1/26
1"	\$6.46	\$6.72	\$6.92	\$7.13	\$7.34
2"	\$10.87	\$11.30	\$11.64	\$11.99	\$12.35
3"	\$18.48	\$19.22	\$19.80	\$20.39	\$21.00
4"	\$32.51	\$33.81	\$34.83	\$35.87	\$36.95
6"	\$68.58	\$71.33	\$73.47	\$75.67	\$77.94
8"	\$116.68	\$121.35	\$124.99	\$128.74	\$132.60
10"	\$180.81	\$188.04	\$193.68	\$199.49	\$205.48
12"	\$216.88	\$225.56	\$232.32	\$239.29	\$246.47

All water delivered through a fire service connection will be charged an amount equal to the District's commercial and multi-family residential rate. Use of water through a fire service, except for extinguishing fires, or because of repairs or alterations to the customer's lines, or for testing, is prohibited and such unauthorized use, if continued, will be cause for discontinuance of a fire service and/or penalties of \$200.00 per day or per violation, in addition to payment of all other water rates and charges.

Fire Sprinklers on Domestic Service Connection

Every application for water service shall include the following statement of District policy concerning domestic service which is used for fire sprinklers. As a condition of water service, each applicant will be required to sign an acknowledgment that he or she has read and understands the District policy.

Failure to pay water charges for a domestic service when due may result in termination of water service according to the rules and regulations for water service. For domestic water services which also provide water for a residential or commercial fire sprinkler system, termination of water service will result in termination of water for the fire sprinkler system as well. Customers who have a fire sprinkler system connected to a domestic service will be required to sign an acknowledgment that Rowland Water District will not assume any additional responsibility or duty of care to customers who use domestic services for fire suppression purposes.

B. Fire Flow Availability Testing Rates:

Fire Flow Tests are performed by District personnel to measure the volume of water available at a specified fire hydrant. There is a charge of \$325.00 to perform a fire flow availability test.

C. Potable Water Capacity Fee:

A Potable Water Capacity Fee shall be imposed on any property or any person requesting a new, additional, or larger connection to the District's potable water system, and the amount of the Potable Water Capacity Fee imposed shall vary in accordance with the size of the meter serving the property and shall equal the reasonable cost of providing the service for which the Potable Water Capacity Fee is imposed. The rates for the Potable Water Capacity Fee set forth below may be adjusted for inflation each year.

Meter Size	Maximum Rates for Potable Water Capacity Fees (Effective June 1, 2017)
1 inch	\$3,685.00
1 1/2 inch	\$18,424.00
2 inch	\$29,478.00
3 inch	\$58,956.00
4 inch	\$92,118.00
6 inch	\$184,237.00
8 inch	\$294,779.00
10 inch	\$773,794.00
12 inch	\$976,455.00

D. Acreage Supply Fee:

When water service is requested to property not previously provided water service by the District, a one-time acreage supply fee in the sum of \$1,750.00 per acre will be assessed. In the event use of the property changes, increasing the demand for water, a new acreage supply fee will be assessed at the current rate, less the amount previously paid.

METER AND METER BOX INSTALLATION CHARGES

Applicants for new water service connections, or for customer-requested sizing changes to existing meters, will be required to pay for the cost of materials and labor to construct the service connection lateral from the water main in addition to a Meter & Installation Charge. The Meter & Installation Charge is adjusted from time to time to reflect changes in the cost of meters, other materials and labor. The charge will also vary depending upon the size of the meter installed. Upon request the District will provide a schedule showing the current Meter & Installation Charges in effect at the time of the application.

The Meter & Installation Charge shall include the cost of the meter, meter tail or flange, meter gasket, cement meter box, meter box cover, three hours of labor and three hours of equipment use. Some meters require additional materials which will be included in the charge.

District staff will determine what type of meter is required based upon information provided by the applicant.

SECTION “E”

PAYMENT FOR SERVICE

Payment Options

Charges for water service may be paid by cash, check, credit card, money order, on-line bill payment or direct debit authorized from the customer's bank account. In addition to other forms of payment, Rowland Water District shall accept payment by credit card or debit card with a Visa or MasterCard logo for water charges, monthly service charges, penalties and late charges and other rates, fees and charges for water or other services provided by the District.

Meter Reading Periods

Subject to change of days on account of weather conditions, holidays, weekends and other matters beyond the ordinary control of the District, water meters shall be read monthly. Special meter readings may be taken by the District at any time upon termination of an account, change of ownership, change in tenancy, or for any other reason, either upon application by the customer or upon order of the Manager.

The Manager shall have the right to change billing dates, re-route meter readers and to pro-rate the charges for bills covering more or less than the normal billing period.

If a customer has questions regarding a bill or a dispute with respect to the amount charged, the customer must submit a complaint or request for investigation to the District office within ten (10) days of the receipt of the disputed bill. If the designated District Appeals Officer determines an investigation is warranted, service will not be terminated until an investigation has been completed and the customer has been notified of the District's decision by mail. The customer will then be given an opportunity to pay the bill to avoid service termination.

LATE PAYMENT/OVERDUE NOTICE FEE/PAYMENT ARRANGEMENTS

All residential accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. If payment for a bill is not made on or before the forty-fifth (45th) day following the billing date, a notice of overdue payment will be mailed to the water service customer and an overdue notice fee of \$51.00 will be applied to the account.

All commercial and industrial accounts for water service are due and payable upon presentation and become overdue and subject to disconnection if not paid within sixty (60) days from the date of the bill. A “late payment” fee (the greater of \$10.00 or 1-1/2% of the delinquent balance) will be applied to each account if payment is received in the District office, by mail, online, over the

phone or in person, twenty (20) days from the billing date. If payment for a bill is not made on or before the forty-fifth (45th) day following the billing date, an overdue notice fee of \$51.00 will be applied to the account and a notice of termination will be delivered in person.

Unless a delinquent bill is paid by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until all delinquent amounts, late payment fees, termination notice fees, turn off/turn on fees (business hours), reconnection fees (after hours), returned payment fees and deposits have been paid in full. If service is terminated by the District due to non-payment of water charges, the customer will be charged a \$50.00 turn off/turn on fee to re-establish water service. If reconnection is requested between 3:30 p.m. and 4:30 p.m. on the District's regular business days, the turn off/turn on fee is \$140.00. If reconnection is requested on a day that the District is closed, including weekends, holidays and alternate Friday's water service will not be restored until the next regular business day.

Payment arrangements for residential customers shall apply to all District accounts for residential water. Payment arrangements do not apply to any account for non-residential service. Payment arrangements shall be made in accordance with the District's "Policy on Payment Arrangements for Residential Customers".

Fire Sprinklers on Domestic Service Connections

Account holders are hereby advised that failure to pay water charges when due may result in termination of water service according to the rules and regulations for water service. For domestic water services which also provide water for a residential or commercial fire sprinkler system, termination of water service will result in termination of water for the fire sprinkler system as well. Rowland Water District provides water for domestic use on the same basis to all customers regardless of whether the property includes a fire sprinkler system. Rowland Water District does not assume any additional responsibility or duty of care to customers for fire suppression purposes.

Water shall not be terminated due to delinquent payment during the pendency of an investigation of the customer's dispute or complaint, when the customer has been granted an extension of time to pay or where a certification of a licensed physician indicates that to do so would be life threatening to the customer and the customer is unable to pay on a timely basis.

Unpaid closing bills may be given to a Credit Reporting Agency.

Returned Payment

A returned payment fee of \$30.00 will be charged for payments returned to the District unpaid. Payment to maintain service after a returned payment must be made by cash or money order, and a deposit may be required.

Water Service Furnished in the Name of the Tenant of Rental Property

All new accounts for service to a rental property established after January 11, 2011 are required to be in the name of the property owner as account holder. If the property owner desires to have an account for a rental property established with the tenant as the primary account holder, the property owner must execute an "Application to Place Existing Service in Tenant's Name" acknowledging that the property owner will be a co-account holder and responsible for any unpaid charges for water service. Applicants for water service who are not the owner of the property will not be provided service until the property owner has completed, signed and returned this form.

Termination of Service to Tenants-Occupants

A. Notice to Residential Tenants-Occupants in an Individually Metered Residence:

The District will provide written notice to residential occupants when the customer's account is delinquent and that service will be terminated for non-payment by the owner. If the residential tenant-occupant meets the requirements of the District's Rules and Regulations, the District may make service available in the tenant's name.

B. Notice to Tenants-Occupants in a Multi-Unit Residential Structure with Service through a Master Meter:

The District will provide written notice, posted on the door of each residential unit or in each accessible common area and at each point of access to the structure or structures, that service will be terminated for non-payment by the owner on a date specified in notice, unless the account is paid in full. The notice will also specify:

- (1) what the Residential Occupants are required to do in order to prevent the termination or re-establish service;
- (2) the estimated monthly cost of service; and
- (3) the title, address and telephone number of a representative of the District who can assist the Residential Occupants in continuing service.

Nonpayment by Tenant

Whenever existing water service is furnished in the name of a tenant and service is terminated by the District for non-payment of water charges, or the tenant vacates the premises leaving an unpaid balance on the service account, water service to the premises will only be re-established with a subsequent tenant as primary account holder, after payment in full of all delinquent charges. If such charges are not paid in full, future service must be established in the name of the property owner alone.

SECTION “F”

EXTENSION OF MAINS

In Existing Streets

It shall be the policy of the District that the cost of water mains constructed in streets and highways in the District which were on March 1, 1954, public streets and highways, officially dedicated and accepted as such before that date, will be borne by the District as a whole. It is anticipated that the funds for constructing such mains will be obtained from General Obligation Bonds, Revenue Bonds, revenue from the sale of water, or other funds which are available to the District. The District may construct such mains under a reimbursement agreement with property owners, subdividers or others, under which the cost of construction is advanced by such persons desiring the extension reimbursed from revenues of the District from the sale of water.

In Post 1954 Streets

It shall be the policy of the District that water mains and appurtenant facilities to be constructed in streets and rights of way which were not dedicated as public streets prior to March 1, 1954 will be paid for by the persons desiring such installations, whether they are subdividers, owners, or residents. Payment for such mains may be by lump sum payment or such other means acceptable to the Board. The Board may, at its discretion, pay from General District funds, a portion of the cost of major transmission lines where such lines are larger than would be required to serve the property benefitting from their installation.

SECTION “G”

METER TESTING

At the Customer's Request

Any customer who believes that a meter is not registering correctly, shall have the right to request that the meter through which water is being furnished be examined and tested by the District for the purpose of asserting whether or not it is registering correctly. Such request shall be made on a form to be furnished by the District for such purpose. Upon filing of any such request, a deposit of \$238.00 will be collected or charged to the customer's account, to be applied toward the final total cost of the meter test. Any balances remaining will be charged or refunded to the customer.

If upon such examination and test, the meter shall be found to register over 3% more water than actually passes through it, at any rate of flow, the meter will be repaired or another meter shall be substituted therefor without charge to the consumer and the test fee will be credited to the customer's account. The customer's water charges for the preceding six-month period shall be adjusted by the percentage error determined in the meter test and the customer will receive a credit for overpayment on the customer's next water

bill or will receive a refund of the overpayment, at the discretion of the District. If any such meter, upon such examination and test registers not to exceed 3% more water than actually passes through it, the meter shall be deemed accurate.

At the Instigation of the District

The District may remove and replace any meter for testing or repairs at its discretion. If, due to tampering, a meter ceases to register or does not register within 3%, the consumer shall be charged for service through such meter, during the time such meter does not so register, an amount for all billing periods for water served through such meter during the time the meter did not register correctly, which shall be determined by the Manager, as the facts in each particular case may indicate, subject to the right of any person aggrieved to appeal to the Board for final determination of the matter.

SECTION “H”

TEMPORARY INTERRUPTION OF SERVICE

For Repairs or Improvements

The District reserves the right at any time, with or without notice, to shut off the water in all or any of its mains or services for the purpose of making installations, improvements, repairs, removals or extensions, or for the purpose of performing any other work or act reasonably necessary or advisable in connection with the operation of said system, or to meet any emergency on any part of the system, or in any part of the District.

SECTION “I”

TAMPERING WITH DISTRICT PROPERTY

No unauthorized person shall tap any water main or lateral, operate any valve or fire hydrant or otherwise tamper or interfere with any part of the water system or property of the District.

All pipes, mains, valves and other facilities on the “street side”, up to and including each meter through which water is delivered to a customer, are the property of the Rowland Water District and only authorized District personnel are permitted to operate service connection valves or meters.

Any person tampering with or making unauthorized use of the District's water system that results in a financial cost to the District will be charged for such costs in addition to penalties provided herein. Where tampering or unauthorized use affects a particular property, the property-owner will be presumed to have been the perpetrator of the offense. In addition, at the discretion of the Manager or the Manager's authorized representative, criminal charges may be filed.

Any violation of this section will result in a minimum penalty of Two Hundred Dollars (\$200.00).

SECTION “J”

PROTECTION OF PUBLIC HEALTH

Treatment of Water

The District reserves the right to properly and efficiently treat any and all water served through its system with such chemicals, at such times and in such amounts as good public health protection may indicate, in order to guard its customers and inhabitants against disease and contamination and the District shall not, nor shall any of the officers, agents, servants or employees of the District be liable for, on account, or by reason of any such treatment; nor shall they or any of them be liable for the death of, or injury or damage to plants, animals, fish, frogs, or other aquatic life, which may result from any such treatment. All service will be rendered and must be accepted accordingly.

CUSTOMER'S EQUIPMENT

No connection shall be made or maintained which draws water directly from the District's mains into any stationary boiler, hydraulic elevator, power pump or similar apparatus. No customer shall operate any quick closing valves or other devices which cause momentary pressure changes in the District's system. No connection shall be permitted between any customer's lines and any other source of water which might cause or allow contaminated water to enter the District's system.

CROSS-CONNECTION CONTROL PROGRAM

In accordance with Rowland Water District Ordinance No. 0-8.1-2017, a determination will be made as to the backflow prevention requirements.

The District's Cross-Connection Control Program requires that all new and existing service connections install an approved backflow prevention device in compliance with Title 17-Public Health, California Code of Regulations. Examples of some of the existing service connections that require backflow prevention devices are listed below:

- Premises with more than one service connection
- All fire services
- All non-residential services which have a water meter installed

All addresses identified as that which may require installation of a backflow prevention device will be placed on a priority list and installation notices will be issued as time warrants.

Enforcement

The California Code of Regulations, Title 17, requires that if any such backflow prevention device is not tested at least once annually, the local water supplier must discontinue water service to the device. Therefore, in the event a customer fails to comply with any notice of such testing that is provided by the District, the District shall terminate water service to that customer's property in accordance with the provisions of these Rules and Regulations.

Assessment

To cover the cost of operating and administering the state-required Cross-Connection Control Program, the District shall impose an assessment (currently \$10.00 per year) each year on each backflow prevention device that a customer is required to have installed at the customer's property. (See Table Below)

The customer is financially responsible for the installation, repair and testing of the backflow prevention assembly. The assembly must be tested by a certified backflow prevention device tester after the initial installation or any subsequent repair and at least annually thereafter. Upon completion of a test showing the assembly is working correctly, the tester will complete and submit a Backflow Prevention Assembly Test Report to the Rowland Water District office; however, the customer must confirm the report was received by the required date. Failure to return the Backflow Prevention Assembly Test Report by the required date will result in a \$51.00 termination notice fee applied to the customer's account and a service disconnection notice issued, which shall be delivered in-person or by telephone 48 hours before termination of service.

Unless the Backflow Prevention Assembly Test Report is received by the District by the date shown on the service disconnection notice, service may be discontinued by the District and shall not be reconnected until such time as a certified backflow prevention assembly tester can be on site to perform the required test. If service is terminated by the District due to non-compliance with the testing requirements, the customer will be charged a \$102.00 turn off/turn on fee and service will only be re-established during the District's regular business hours and at such time as a certified backflow prevention assembly tester can be on site to perform the required test.

Cross-Connection Control Fees

Cross Connection Control Administration Fee (Per Year/Per Unit)	\$10.00
Cross Connection Control Delinquent Notice Fee	\$11.00
Cross Connection Control Termination Notice Fee	\$51.00
Cross Connection Control Turn Off/Turn On Fee – During Business Hours	\$102.00
Cross Connection Control Plan Check/Inspection Fee	\$434.00
Fee For Each Additional Cross Connection Control Assembly	\$36.00

WATER LINES

Rowland Water District is responsible for what is called “the street side” of the water meter, including all water mains in the street and continuing through the community distribution system. The property owner is responsible for maintenance of water lines on the “customer side” of the water meter. This includes the water line from the meter to the house, all interior plumbing and outside irrigation systems.

INSPECTION

The Manager or the Manager's authorized representative shall have the right to enter upon the customer's premises during any reasonable hours for the purpose of inspecting the customer's water system and to ensure compliance with these Regulations.

CUSTOMER'S RESPONSIBILITY

Each and every customer receiving water service from the District shall be responsible for payment of all water passing through the service or meter connecting the premises with said District system. Each and every customer shall further be responsible to see that each and all of these Regulations are observed in connection with the installation, maintenance and use of the service to the premises.

ADOPTED, SIGNED AND APPROVED

On _____, 2021
By ANTHONY J. LIMA
President, Board of Directors

ATTEST:
TOM COLEMAN
Secretary and General Manager

RWD Rules and Regulations
Effective January 1, 2022



**RESOLUTION NO. 12.4-2021
ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS
ADOPTING A POLICY ESTABLISHING A LOW-INCOME ASSISTANCE
FUND PROGRAM POLICY**

WHEREAS, the Board of Directors of Rowland Water District (the “District”) recognizes that some District residential households, whose household income falls below the federal poverty line, are not current on their water bills due to financial challenges arising from the current economic climate; and

WHEREAS, the District recognizes that the COVID-19 situation has exacerbated the challenges that many customers face; and

WHEREAS, the District intends to develop a Low-Income Assistance Fund Program to help low-income residential households stay current on their water bills; and

WHEREAS, the purpose of implementing this financial assistance program is to assist such customers with the monthly payment of their water bills; and

WHEREAS, the District intends to finance the Low-Income Assistance Fund Program with funds received from lease agreements with telecommunication companies who lease District property for telecommunications purposes (the “Telecom Funds”); and

WHEREAS, the Telecom Funds are unrestricted funds and may be used by the District for any public purpose; and

NOW, THEREFORE, be it resolved by the Board of Directors that the attached Low Income Assistance Program Policy is hereby approved and adopted by the Board of Directors.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD
DECEMBER 14, 2021, by the following roll call vote:**

AYES:

NOES:

ABSENT:

ABSTAIN:

ANTHONY J. LIMA, President

ATTEST:

TOM COLEMAN
Board Secretary

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 14, 2021.

TOM COLEMAN

General Manager/Board Secretary



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	LOW-INCOME ASSISTANCE FUND PROGRAM POLICY	December 14, 2021
		Page 1 of 2

PURPOSE

The Board of Directors of Rowland Water District (the “District”) recognizes that some District residential households, whose household income falls below the federal poverty line, are not current on their water bills due to financial challenges arising from the current economic climate. The District has developed the Low-Income Assistance Fund Program to help low-income residential households stay current on their water bills. The purpose of implementing this financial assistance program is to assist such customers with the monthly payment of their water bills.

The District intends to finance the Low-Income Assistance Fund Program with funds received from lease agreements with telecommunication companies who lease District property for telecommunications purposes (the “Telecom Funds”). The Telecom Funds are unrestricted funds and may be used by the District for any public purpose.

POLICY

1. Establishment of Assistance Fund for Low-Income Residents

- a. The District hereby establishes a financial assistance fund for qualifying low-income customers that will be funded with Telecom Funds approved by the Board of Directors, in its sole discretion, for use in accordance with this policy (the “Assistance Fund”). The District shall ensure that the Assistance Fund does not mix with other District revenues, including water rate revenues.
- b. The Board of Directors, in its sole discretion, shall approve the amount of funds for the Assistance Fund for each fiscal year. The District is under no obligation to approve funding for the Assistance Fund or to provide financial assistance to any customers if there are no funds available in the Assistance Fund.

2. Assistance and Qualifying Criteria

- a. The District will apply a \$10 monthly credit on qualifying residential customer accounts towards their respective monthly water bills for up to a 12-month period during a fiscal year. Financial assistance shall be given to qualifying customers on a “first-come, first-served” basis, so long as funds are available in each fiscal year. Once all of the authorized funds in a fiscal year are committed to qualifying customers, the District is under no obligation to provide any financial assistance to additional customers. An applicant’s primary residence must be the service address on the account for which he or she is seeking financial assistance.



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	LOW-INCOME ASSISTANCE FUND PROGRAM POLICY	December 14, 2021
		Page 2 of 2

- b. Customers who present evidence that they are enrolled in the Southern California Edison (“Edison”) or Southern California Gas (“SoCalGas”) California Alternate Rates for Energy (“CARE”) programs qualify for financial assistance under this policy. The name on the Edison bill or SoCalGas bill reflecting the customer’s enrollment in the CARE program must match the name on the District water bill.
- c. As indicated above, any approved financial assistance will be provided on a fiscal year basis. For continued consideration, a new application must be submitted every fiscal year. District staff shall determine deadlines for applications and timing of awards, and shall make such information available to the public. The Board may in its discretion decide whether to authorize contributions of Telecom Funds to the Assistance Fund or not. If the Board does not authorize contributions in a fiscal year, the District has no obligation to provide any financial assistance to otherwise qualifying customers.

3. Internal System To Process Applications

- a. The District shall create a standard application form, available in both English and Spanish and accessible on the District’s website to all customers, including those with disabilities.
- b. Staff shall be trained in evaluating and processing applications and providing customer support for applicants with questions about the Assistance Fund.
- c. The District shall ensure that sufficient staff are available for timely application processing and customer support.
- d. Staff shall issue written decisions, delivered by e-mail, in the event that an application is denied explaining the reasons for denial.



For Release: Wednesday, November 10, 2021

21-1998-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west

Media contact: (415) 625-2270

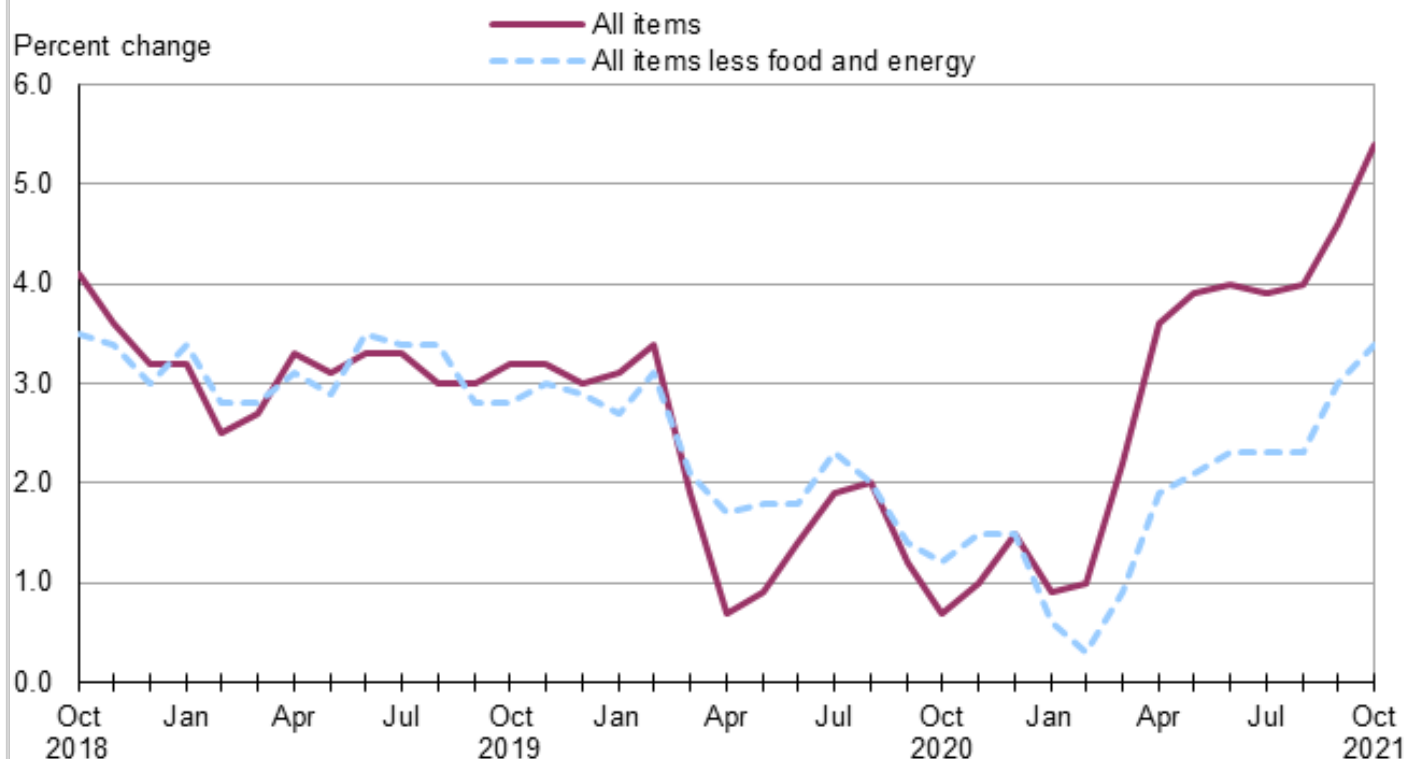
Consumer Price Index, Los Angeles area — October 2021

Area prices were up 0.9 percent over the past month, up 5.4 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), increased 0.9 percent in October, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) Regional Commissioner Chris Rosenlund noted that the October increase was influenced by higher prices for shelter as well as electricity. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 5.4 percent. (See [chart 1](#) and [table A](#).) Food prices rose 5.7 percent. Energy prices jumped 30.0 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy increased 3.4 percent over the year. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, October 2018–October 2021



Source: U.S. Bureau of Labor Statistics.

Food

Food prices increased 1.5 percent for the month of October. (See [table 1.](#)) Prices for food at home increased 1.1 percent, mainly due to higher prices for meats, poultry, fish, and eggs (2.9 percent). Prices for food away from home advanced 1.9 percent for the same period.

Over the year, food prices rose 5.7 percent., Prices for food at home increased 5.5 percent. Increases across food at home expenditure categories ranged from 3.1 percent for cereals and bakery products to 9.9 percent for meats, poultry, fish, and eggs. Prices for food away from home increased 5.9 percent since a year ago.

Energy

The energy index rose 3.8 percent over the month. The increase was mainly due to higher prices for electricity (7.6 percent). Prices for natural gas service rose 5.5 percent, and prices for gasoline increased 1.9 percent for the same period.

Energy prices jumped 30.0 percent over the year, largely due to higher prices for gasoline (39.5 percent). Prices paid for natural gas service jumped 21.5 percent, and prices for electricity moved up 15.3 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.6 percent in October. Higher prices for used cars and trucks (2.3 percent), other goods and services (1.8 percent), education and communication (0.8 percent), medical care (0.8 percent), and shelter (0.4 percent) were partially offset by lower prices for recreation and household furnishings and operations (both down -0.8 percent).

Over the year, the index for all items less food and energy increased 3.4 percent. Components contributing to the increase included new and used motor vehicles (16.2 percent), recreation (9.2 percent), and shelter (2.2 percent).

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January.....	0.9	2.1	0.8	3.5	0.7	3.2	0.8	3.1	0.2	0.9
February.....	0.6	2.7	0.7	3.6	0.1	2.5	0.3	3.4	0.4	1.0
March.....	0.3	2.7	0.4	3.8	0.6	2.7	-0.7	1.9	0.5	2.2
April.....	0.2	2.7	0.4	4.0	1.0	3.3	-0.3	0.7	1.1	3.6
May.....	0.3	2.5	0.4	4.1	0.2	3.1	0.4	0.9	0.6	3.9
June.....	-0.2	2.2	-0.2	4.0	0.0	3.3	0.5	1.4	0.6	4.0
July.....	0.3	2.5	0.2	3.9	0.1	3.3	0.6	1.9	0.6	3.9
August.....	0.3	2.8	0.2	3.9	0.0	3.0	0.1	2.0	0.2	4.0
September.....	0.4	3.1	0.5	3.9	0.5	3.0	-0.3	1.2	0.3	4.6
October.....	0.4	3.1	0.5	4.1	0.7	3.2	0.2	0.7	0.9	5.4
November.....	0.1	3.6	-0.3	3.6	-0.3	3.2	0.1	1.0		
December.....	0.0	3.6	-0.3	3.2	-0.6	3.0	-0.2	1.5		

The November 2021 Consumer Price Index for the Los Angeles area is scheduled to be released on December 10, 2021.

Coronavirus (COVID-19) Pandemic Impact on October 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended almost entirely since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in October was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at <https://www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm>.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.
















































The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Long Beach-Anaheim, CA metropolitan area includes Los Angeles and Orange Counties in California.











Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)

Item and Group	Indexes				Percent change from-		
	Historical data	Aug. 2021	Sep. 2021	Oct. 2021	Oct. 2020	Aug. 2021	Sep. 2021
Expenditure category							
All items.....		291.333	292.209	294.961	5.4	1.2	0.9
All items (1967=100).....		860.727	863.315	871.446	-	-	-
Food and beverages.....		291.593	293.122	297.368	5.6	2.0	1.4
Food.....		292.167	293.808	298.270	5.7	2.1	1.5
Food at home.....		277.010	278.800	281.931	5.5	1.8	1.1
Cereals and bakery products.....		282.737	289.631	288.772	3.1	2.1	-0.3
Meats, poultry, fish, and eggs.....		313.448	318.188	327.493	9.9	4.5	2.9
Dairy and related products.....		268.182	264.585	266.584	3.4	-0.6	0.8
Fruits and vegetables.....		382.012	380.845	385.225	5.8	0.8	1.2
Nonalcoholic beverages and beverage materials(1).....		273.176	273.232	276.394	4.5	1.2	1.2
Other food at home.....		207.404	209.000	209.249	3.5	0.9	0.1
Food away from home.....		303.980	305.459	311.173	5.9	2.4	1.9
Alcoholic beverages.....		263.850	263.966	265.390	3.7	0.6	0.5
Housing.....		332.206	333.188	335.703	3.1	1.1	0.8
Shelter.....		380.890	381.714	383.359	2.2	0.6	0.4
Rent of primary residence(2).....		403.587	403.905	405.103	1.5	0.4	0.3
Owners' equiv. rent of residences(2)(3).....		395.806	396.130	397.170	1.3	0.3	0.3
Owners' equiv. rent of primary residence(1)(2).....		395.784	396.108	397.148	1.3	0.3	0.3
Fuels and utilities.....		394.546	395.653	418.268	14.9	6.0	5.7
Household energy.....		346.461	347.820	372.163	16.9	7.4	7.0
Energy services(2).....		345.029	346.380	370.722	17.0	7.4	7.0
Electricity(2).....		384.683	386.985	416.524	15.3	8.3	7.6
Utility (piped) gas service(2).....		309.848	309.431	326.374	21.5	5.3	5.5
Household furnishings and operations.....		121.846	123.284	122.287	1.3	0.4	-0.8
Apparel.....		111.691	110.378	111.738	1.0	0.0	1.2
Transportation.....		236.982	235.491	238.859	17.4	0.8	1.4
Private transportation.....		239.577	238.743	241.118	20.6	0.6	1.0
New and used motor vehicles(4).....		102.573	101.484	101.788	16.2	-0.8	0.3
New vehicles(1).....		183.610	182.561	182.247	9.5	-0.7	-0.2
Used cars and trucks(1).....		373.749	358.475	366.699	25.0	-1.9	2.3
Motor fuel.....		330.324	331.109	337.507	39.4	2.2	1.9
Gasoline (all types).....		322.764	323.535	329.770	39.5	2.2	1.9
Gasoline, unleaded regular(4).....		323.306	324.048	330.443	40.3	2.2	2.0
Gasoline, unleaded midgrade(4)(5).....		309.360	310.148	315.705	37.8	2.1	1.8
Gasoline, unleaded premium(4).....		309.330	310.177	315.639	36.6	2.0	1.8
Motor vehicle insurance(1).....		821.038	821.038	827.745	7.8	0.8	0.8
Medical care.....		510.897	512.342	516.343	1.9	1.1	0.8
Recreation(6).....		115.884	115.674	114.705	9.2	-1.0	-0.8
Education and communication(6).....		148.759	152.655	153.911	1.6	3.5	0.8
Tuition, other school fees, and child care(1).....		1,970.492	2,050.902	2,079.998	5.6	5.6	1.4
Other goods and services.....		465.026	466.018	474.267	5.4	2.0	1.8
Commodity and service group							
All items.....		291.333	292.209	294.961	5.4	1.2	0.9
Commodities.....		199.101	199.515	201.865	9.1	1.4	1.2
Commodities less food & beverages.....		151.343	151.240	152.660	12.3	0.9	0.9
Nondurables less food & beverages.....		204.844	206.070	208.647	14.9	1.9	1.3
Durables.....		99.466	98.332	98.754	8.4	-0.7	0.4
Services.....		372.791	374.093	377.150	3.5	1.2	0.8

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted) - Continued

Item and Group	Indexes				Percent change from-		
	Historical data	Aug. 2021	Sep. 2021	Oct. 2021	Oct. 2020	Aug. 2021	Sep. 2021
Special aggregate indexes							
All items less medical care		281.675	282.525	285.216	5.6	1.3	1.0
All items less shelter.....		251.738	252.632	255.841	7.5	1.6	1.3
Commodities less food		156.332	156.235	157.666	11.8	0.9	0.9
Nondurables		249.502	250.888	254.317	9.2	1.9	1.4
Nondurables less food.....		211.223	212.379	214.896	13.8	1.7	1.2
Services less rent of shelter(3).....		371.090	373.110	378.290	5.5	1.9	1.4
Services less medical care services.....		359.629	361.032	363.935	3.7	1.2	0.8
Energy		338.421	339.416	352.252	30.0	4.1	3.8
All items less energy		290.490	291.365	293.463	3.8	1.0	0.7
All items less food and energy		290.327	291.056	292.702	3.4	0.8	0.6

Footnotes

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

**Pomona-Walnut-Rowland
Joint Water Line Commission**

Management Report

June 30, 2021



Fedak & Brown LLP
Certified Public Accountants

Pomona-Walnut-Rowland Joint Water Line Commission

Management Report

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Charles Z. Fedak, CPA, MBA
Christopher J. Brown, CPA, CGMA
Andy Beck, CPA

Fedak & Brown LLP

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CONFIDENTIAL

Board of Commissioners
Pomona-Walnut-Rowland Joint Water Line Commission
Rowland Heights, California

Dear Members of the Board:

In planning and performing our audit of the financial statements of the Pomona-Walnut-Rowland Joint Water Line Commission (Commission) as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Commission internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weakness. Given these limitations during our audit we did not identify any deficiencies in internal control that we considered to be material weaknesses. However, material weaknesses may exist that have not been identified.

Summary of Current Year Comments and Recommendations

Our comments, all of which have been discussed with the appropriate members of management, are summarized as follows:

Disclosure of Audit Adjustments and Reclassifications

As your external auditor, we assume that the books and records of the Commission are properly adjusted before the audit begins. In many cases, however, audit adjustments and reclassifications are made in the normal course of the audit process to present the Commission's financial statements in conformity with accounting principles generally accepted in the United States of America or for comparison purposes with the prior year. For the Board of Commissioners to gain a full and complete understanding and appreciation of the scope and extent of the audit process, we have presented these audit adjustments and reclassifications as an attachment to this letter. There can be very reasonable explanations for situations of having numerous adjustments as well as having no adjustments at all. However, the issue is simply disclosure of the adjustments and reclassifications that were made and to provide the Board of Commissioners with a better understanding of the scope of the audit.

Summary of Current Year Comments and Recommendations, continued

Management's Response

We have reviewed and approved the audit adjustment entries provided by the auditor and have entered the entries into the Commission's accounting system.

Summary of Prior Year Comments and Recommendations

Disclosure of Audit Adjustments and Reclassifications

As your external auditor, we assume that the books and records of the Commission are properly adjusted before the audit begins. In many cases, however, audit adjustments and reclassifications are made in the normal course of the audit process to present the Commission's financial statements in conformity with accounting principles generally accepted in the United States of America or for comparison purposes with the prior year. For the Board of Commissioners to gain a full and complete understanding and appreciation of the scope and extent of the audit process, we have presented these audit adjustments and reclassifications as an attachment to this letter. There can be very reasonable explanations for situations of having numerous adjustments as well as having no adjustments at all. However, the issue is simply disclosure of the adjustments and reclassifications that were made and to provide the Board of Commissioners with a better understanding of the scope of the audit.

Management's Response

We have reviewed and approved the audit adjustment entries provided by the auditor and have entered the entries into the Commission's accounting system.

* * * * *

This communication is intended solely for the information and use of management, Board of Commissioners, and others within the Commission, and is not intended to be, and should not be, used by anyone other than these specified parties.

We appreciate the courtesy and cooperation extended to us during our examination. We would be pleased to discuss the contents of this letter with you at your convenience. Please do not hesitate to contact us.

Fedak & Brown LLP

Fedak & Brown LLP
Cypress, California
October 14, 2021

APPENDIX

**Pomona-Walnut-Rowland
Joint Water Line Commission**

Audit/Finance Committee Letter

June 30, 2021



Charles Z. Fedak, CPA, MBA
Christopher J. Brown, CPA, CGMA
Andy Beck, CPA

Fedak & Brown LLP

Certified Public Accountants

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Board of Commissioners
Pomona-Walnut-Rowland Joint Water Line Commission
Rowland Heights, California

We have audited the financial statements of the business-type activities of the Pomona-Walnut-Rowland Joint Water Line Commission (Commission) for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated February 26, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Commission are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2021. We noted no transactions entered into by the Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Commission's financial statements was:

Management's estimate of the fair value of cash and cash equivalents is based on information provided by financial institutions. We evaluated the key factors and assumptions used to develop the fair value of cash and cash equivalents in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of capital assets depreciation is based on historical estimates of each capitalized item's useful life expectancy or cost recovery period. We evaluated the key factors and assumptions used to develop the capital asset depreciation calculations in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements were:

The disclosure of fair value of cash and cash equivalents in Note 2 to the financial statements represents amounts susceptible to market fluctuations.

The disclosure of capital assets, net in Note 3 to the basic financial statements is based on historical information which could differ from actual useful lives of each capitalized item.

The financial statement disclosures are neutral, consistent, and clear.

Significant Audit Matters, continued

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit processes and testwork.

Corrected and Uncorrected Misstatements

Generally Accepted Auditing Standards require us to accumulate all known and likely misstatements identified during the audit, except those that are considered trivial, and communicate them to the appropriate level of management as follows:

There were two (2) audit adjustment and/or reclassification entries made to the original trial balance presented to us to begin our audit. Both journal entries were prepared by the auditor (see a listing of those entries attached on page 4 of this report).

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the Management Representation Letter to the Auditor dated October 14, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Commission's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the information and use of the Board of Commissioners and management of the Commission and is not intended to be, and should not be, used by anyone other than these specified parties. This restriction is not intended to limit the distribution of this letter, which is a matter of public record.

Conclusion

We appreciate the cooperation extended to us by Brian Teuber, Administrative Officer, Myra Malner, Commission Treasurer, and the Commission staff in the performance of our audit testwork.

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to continue to be of service to the Commission.

A handwritten signature in black ink that reads "Fedak & Brown LLP". The signature is written in a cursive, flowing style.

Fedak & Brown LLP
Cypress, California
October 14, 2021

Pomona-Walnut-Rowland Joint Water Line Commission
Schedule of Adjusting Journal Entries
June 30, 2021

Account	Description	Debit	Credit
Adjusting Journal Entries JE # 1			
AJE - To record restricted A/R based on outstanding depreciation and replacement assessments per June 30 outstanding invoices.			
108-5	Restricted Accounts Receivable	\$ 6,083.50	
108-5	Restricted Accounts Receivable	4,747.25	
108-0	Accts. Rec.-Water Sales		10,830.75
Total		<u>10,830.75</u>	<u>10,830.75</u>
Adjusting Journal Entries JE # 2			
AJE - To restrict LAIF based on the \$43,323 reserve transfer for Depreciation and Replacement noted in the Commission's FY20/21 budget.			
102-5	Restricted LAIF	748,889.00	
102-5	Restricted LAIF	43,323.00	
102-0	LAIF		792,212.00
Total		<u>\$ 792,212.00</u>	<u>792,212.00</u>
Total Adjusting Journal Entries		<u>\$ 803,042.75</u>	<u>803,042.75</u>

Legend:

AJE	Audit Adjusting Entry
-----	-----------------------



**Pomona-Walnut-Rowland
Joint Water Line Commission**

Annual Financial Report

For the Fiscal Years Ended June 30, 2021 and 2020



Pomona-Walnut-Rowland Joint Water Line Commission
Board of Commissioners as of June 30, 2021

Name	Title	Elected/ Appointed
Scarlett Kwong	Commissioner	Appointed
Anthony J. Lima	Commissioner	Appointed
Victor Preciado	Commissioner	Appointed
Edwin Hilden	Alternate	Appointed
John Bellah	Alternate	Appointed
John Nolte	Alternate	Appointed

Pomona-Walnut-Rowland Joint Water Line Commission
Brian Teuber, Administrative Officer
3021 Fullerton Road
Rowland Heights, California 91748
(562) 697-1726 – www.rowlandwater.com

**Pomona-Walnut-Rowland
Joint Water Line Commission**

Annual Financial Report

For the Fiscal Years Ended June 30, 2021 and 2020

Pomona-Walnut-Rowland Joint Water Line Commission
Annual Financial Report
For the Fiscal Years Ended June 30, 2021 and 2020

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Financial Section



Fedak & Brown LLP

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Independent Auditor's Report

Board of Commissioners
Pomona-Walnut-Rowland Joint Water Line Commission
Rowland Heights, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Pomona-Walnut-Rowland Joint Water Line Commission (Commission), which comprises the statements of net position as of June 30, 2021 and 2020, and the related statements of revenues, expenses, and changes in net position for the years then ended, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independent Auditor's Report, continued

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Pomona-Walnut-Rowland Joint Water Line Commission as of June 30, 2021 and 2020, and the respective changes in net position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Commission's basic financial statements. The supplemental information schedules on pages 28 through 31 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Independent Auditor's Report, continued

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2021, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance. This report can be found on pages 32 and 33.

Fedak & Brown LLP

Fedak & Brown LLP

Cypress, California

October 14, 2021

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Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis
For the Fiscal Years Ended June 30, 2021 and 2020

The following Management's Discussion and Analysis (MD&A) of activities and financial performance of the Pomona-Walnut-Rowland Joint Water Line Commission (Commission) provides an introduction to the financial statements of the Commission for the fiscal years ended June 30, 2021 and 2020. We encourage readers to consider the information presented here with additional information that we have furnished in the accompanying basic financial statements and related notes, which follow this section.

Financial Highlights

- The Commission's net position increased 0.60% or \$18,683 to \$3,112,845. In 2020, the Commission's net position increased 1.75% or \$53,070 to \$3,094,162.
- The Commission's operating revenues increased 22.41% or \$4,115,617 to \$22,484,473. In 2020, the Commission's operating revenues increased 2.15% or \$386,871 to \$18,368,856.
- The Commission's non-operating revenues decreased 91.73% or \$28,687 to \$2,587. In 2020, the Commission's non-operating revenues decreased 11.51% or \$4,066 to \$31,274.
- The Commission's operating expenses increased 22.44% or \$4,121,283 to \$22,484,114. In 2020, the Commission's operating expenses increased 2.25% or \$404,147 to \$18,362,831.
- There were no changes in capital contributions for the fiscal years ended June 30, 2021 and 2020.

Required Financial Statements

This annual report consists of a series of financial statements. The Statements of Net Position, Statements of Revenues, Expenses, and Changes in Net Position, and Statements of Cash Flows provide information about the activities and performance of the Commission using accounting methods similar to those used by private sector companies.

The Statements of Net Position include all of the Commission's investments in resources (assets), deferred outflows of resources, obligations to creditors (liabilities), and deferred inflows of resources. It also provides the basis for evaluating the results of operations, evaluating the capital structure of the Commission, and assessing the liquidity and financial flexibility of the Commission. All of the current year's revenues and expenses are accounted for in the Statements of Revenues, Expenses, and Changes in Net Position. These statements measure the success of the Commission's operations over the past year and can be used to determine if the Commission has successfully recovered all of its costs through its water sales and other charges to its member agencies. In addition to tracking cost recovery performance, these statements can also be used to evaluate the results of operations and creditworthiness. The final required financial statements are the Statements of Cash Flows, which provide information about the Commission's cash receipts and cash payments during the reporting period. The Statements of Cash Flows report cash receipts, cash payments, and net changes in cash resulting from operations, investing, non-capital financing, and capital and related financing activities, and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in cash balance during the reporting period.

Financial Analysis of the Commission

One of the most important questions asked about the Commission's finances is, "Is the Commission better off or worse off as a result of this year's activities?" The Statements of Net Position and the Statements of Revenues, Expenses, and Changes in Net Position report information about the Commission in a way that helps answer this question. These statements include all assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the *accrual basis of accounting*, which is similar to the accounting method used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Financial Analysis of the Commission, continued

These two statements report the Commission's *net position* and changes in them. You can think of the Commission's net position – the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources – as one way to measure the Commission's financial health, or *financial position*. Over time, *increases or decreases* in the Commission's net position are one indicator of whether its *financial health* is improving or deteriorating. However, one will need to consider other non-financial factors such as changes in economic conditions, population growth, zoning, and new or changed government legislation.

Notes to the Basic Financial Statements

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the basic financial statements can be found on pages 14 through 27.

Statements of Net Position

Condensed Statements of Net Position					
	<u>2021</u>	<u>2020</u>	<u>Change</u>	<u>2019</u>	<u>Change</u>
Assets:					
Current assets	\$ 4,905,237	4,826,925	78,312	4,218,263	608,662
Restricted assets	803,043	759,720	43,323	716,397	43,323
Capital assets, net	<u>1,475,731</u>	<u>1,409,192</u>	<u>66,539</u>	<u>1,436,744</u>	<u>(27,552)</u>
Total assets	<u>7,184,011</u>	<u>6,995,837</u>	<u>188,174</u>	<u>6,371,404</u>	<u>624,433</u>
Liabilities:					
Current liabilities	<u>4,071,166</u>	<u>3,901,675</u>	<u>169,491</u>	<u>3,330,312</u>	<u>571,363</u>
Total liabilities	<u>4,071,166</u>	<u>3,901,675</u>	<u>169,491</u>	<u>3,330,312</u>	<u>571,363</u>
Net position:					
Net investment in capital assets	1,475,731	1,409,192	66,539	1,436,744	(27,552)
Restricted for capital asset repairs and replacement	803,043	759,720	43,323	716,397	43,323
Unrestricted	<u>834,071</u>	<u>925,250</u>	<u>(91,179)</u>	<u>887,951</u>	<u>37,299</u>
Total net position	<u>\$ 3,112,845</u>	<u>3,094,162</u>	<u>18,683</u>	<u>3,041,092</u>	<u>53,070</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Commission, assets exceeded liabilities by \$3,112,845 and \$3,094,162, as of June 30, 2021 and 2020, respectively.

The Commission's total net position is made up of three components: (1) net investment in capital assets, (2) restricted net position and (2) unrestricted net position.

By far the largest portion of the Commission's net position (47% and 46% as of June 30, 2021 and 2020, respectively) reflects the Commission's net investment in capital assets (net of accumulated depreciation) less any related debt used to acquire those assets that is still outstanding. The Commission uses these capital assets to provide services to its member agencies; consequently, these assets are not available for future spending.

At the end of fiscal years 2021 and 2020, the Commission showed a positive balance in its unrestricted net position of \$834,071 and \$925,250, respectively, which may be utilized in future years.

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses and Changes in Net Position

Condensed Statements of Revenues, Expenses and Changes in Net Position

	<u>2021</u>	<u>2020</u>	<u>Change</u>	<u>2019</u>	<u>Change</u>
Revenues:					
Operating revenues	\$ 22,484,473	18,368,856	4,115,617	17,981,985	386,871
Non-operating revenues	<u>2,587</u>	<u>31,274</u>	<u>(28,687)</u>	<u>35,340</u>	<u>(4,066)</u>
Total revenues	<u>22,487,060</u>	<u>18,400,130</u>	<u>4,086,930</u>	<u>18,017,325</u>	<u>382,805</u>
Expenses:					
Operating expenses	22,484,114	18,362,831	4,121,283	17,958,684	404,147
Depreciation	<u>27,586</u>	<u>27,552</u>	<u>34</u>	<u>27,549</u>	<u>3</u>
Total expenses	<u>22,511,700</u>	<u>18,390,383</u>	<u>4,121,317</u>	<u>17,986,233</u>	<u>404,150</u>
Net (loss) income before capital contributions	<u>(24,640)</u>	<u>9,747</u>	<u>(34,387)</u>	<u>31,092</u>	<u>(21,345)</u>
Capital contributions:					
Surcharges	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>43,323</u>	<u>-</u>
Total capital contributions	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>43,323</u>	<u>-</u>
Change in net position	18,683	53,070	(34,387)	74,415	(21,345)
Net position, beginning of period	<u>3,094,162</u>	<u>3,041,092</u>	<u>53,070</u>	<u>2,966,677</u>	<u>74,415</u>
Net position, end of period	<u>\$ 3,112,845</u>	<u>3,094,162</u>	<u>18,683</u>	<u>3,041,092</u>	<u>53,070</u>

The Statement of Revenues, Expenses, and Changes in Net Position show how the Commission's net position changed during the fiscal years. In 2021, net position increased 0.60% or \$18,683 to \$3,112,845, due to \$43,323 in capital contributions in the current year, which was offset by a decrease in net position of \$24,640 as a result of ongoing operations. In 2020, net position increased 1.75% or \$53,070 to \$3,094,162, due to the increase in net position of \$9,747 as a result of ongoing operations and \$43,323 in capital contributions in the prior year.

A closer examination of net position reveals that:

In 2021, total revenues increased 22.21% or \$4,086,930 to \$22,487,060. Operating revenues increased 22.41% or \$4,115,617, primarily due to an increase of \$4,113,052 in water sales to member agencies.

In 2020, total revenues increased 2.12% or \$382,805 to \$18,400,130. Operating revenues increased 2.11% or \$386,871, primarily due to an increase of \$400,631 in water sales to member agencies, which was offset by a decrease of \$13,889 in member agency assessments.

In 2021, non-operating revenues decreased 91.73% or \$28,687 to \$2,587, primarily due to a decrease of \$29,460 in investment income.

In 2020, non-operating revenues decreased 11.51% or \$4,066 to \$31,274, primarily due to a decrease of \$4,683 in investment income.

In 2021, total expenses increased 22.41% or \$4,121,317 to \$22,511,700. Operating expenses increased 22.44% or \$4,121,283 to \$22,484,114, primarily due to increases of \$4,113,052 in water purchases and \$6,706 in maintenance costs.

In 2020, total expenses increased 2.25% or \$404,150 to \$18,390,383. Operating expenses increased 2.25% or \$404,147 to \$18,362,831, primarily due to increases of \$400,631 in water purchases and \$2,404 in maintenance costs.

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses and Changes in Net Position, continued

In 2021, depreciation expense increased 0.12% or \$34 to \$27,586 due to the maturation of existing depreciable assets.

In 2020, depreciation expense increased 0.01% or \$3 to \$27,552 due to the maturation of existing depreciable assets.

As of June 30, 2021 and 2020, total capital contributions were \$43,323, respectively.

Budget vs. Actual - 2021 and 2020

	2021 Budget	2021 Actual	Dollar Change	Percent Change
Revenues:				
Operating revenues	\$ 20,054,782	22,484,473	2,429,691	12.12%
Non-operating revenues	12,750	2,587	(10,163)	-79.71%
Total revenues	<u>20,067,532</u>	<u>22,487,060</u>	<u>2,419,528</u>	<u>12.06%</u>
Expenses:				
Operating expenses	20,504,782	22,511,700	2,006,918	-9.79%
Total expenses	<u>20,504,782</u>	<u>22,511,700</u>	<u>2,006,918</u>	<u>-9.79%</u>
Net loss before capital contributions	<u>(437,250)</u>	<u>(24,640)</u>	<u>412,610</u>	<u>94.36%</u>
Capital contributions:				
Surcharges	43,323	43,323	-	-
Total capital contributions	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>-</u>
Change in net position	<u>(393,927)</u>	<u>18,683</u>	<u>412,610</u>	<u>104.74%</u>
	2020 Budget	2020 Actual	Dollar Change	Percent Change
Revenues:				
Operating revenues	\$ 20,474,007	18,368,856	(2,105,151)	-10.28%
Non-operating revenues	12,750	31,274	18,524	145.29%
Total revenues	<u>20,486,757</u>	<u>18,400,130</u>	<u>(2,086,627)</u>	<u>-10.19%</u>
Expenses:				
Operating expenses	20,924,007	18,390,383	(2,533,624)	12.11%
Total expenses	<u>20,924,007</u>	<u>18,390,383</u>	<u>(2,533,624)</u>	<u>12.11%</u>
Net (loss) income before capital contributions	<u>(437,250)</u>	<u>9,747</u>	<u>446,997</u>	<u>102.23%</u>
Capital contributions:				
Surcharges	43,323	43,323	-	-
Total capital contributions	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>-</u>
Change in net position	<u>(393,927)</u>	<u>53,070</u>	<u>446,997</u>	<u>113.47%</u>

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Statements of Revenues, Expenses and Changes in Net Position, continued

The majority of operating revenue is derived from water sales to member agencies. The Commission predicts water sales by using a three-year rolling average. This is calculated by estimating how many acre-feet of water will be purchased from the Three Valleys Municipal Water District at the prevailing Tier I and Tier II water rates. As in previous years, these assumptions do not include any special programs offered by the Commission in the efforts to promote water conservation.

In fiscal year 2020-2021, the Commission estimated 18,066 acre-feet of Tier I water purchases at an average rate of \$1,080 per acre-foot. The Commission actually purchased 20,368 acre-feet of Tier I water.

In fiscal year 2019-2020, the Commission estimated 18,998 acre-feet of Tier I water purchases at an average rate of \$1,052 per acre-foot. The Commission actually purchased 17,084 acre-feet of Tier I water.

Capital Asset Administration

Changes in capital assets for 2021, were as follows:

	Balance 2020	Additions	Deletions/ Transfers	Balance 2021
Capital assets:				
Depreciable assets	\$ 2,376,355	94,125	-	2,470,480
Accumulated depreciation	(967,163)	(27,586)	-	(994,749)
Total capital assets	\$ <u>1,409,192</u>	<u>66,539</u>	<u>-</u>	<u>1,475,731</u>

Changes in capital assets for 2020, were as follows:

	Balance 2019	Additions	Deletions/ Transfers	Balance 2020
Capital assets:				
Depreciable assets	\$ 2,376,355	-	-	2,376,355
Accumulated depreciation	(939,611)	(27,552)	-	(967,163)
Total capital assets	\$ <u>1,436,744</u>	<u>(27,552)</u>	<u>-</u>	<u>1,409,192</u>

At the end of fiscal year 2021 and 2020, the Commission's capital assets amounted to \$1,475,731 and \$1,409,192 (net of accumulated depreciation), respectively. These capital assets include pipelines and improvements, service connections, and telemetry systems. See note 3 to the basic financial statements for further detailed information on the Commission's capital assets.

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Economic Factors and Next Year's Budget and Rates

Fiscal Year 2021 Actual vs. Fiscal Year 2022 Budget

	2021 Actual	2022 Budget	Dollar Change	Percent Change
Revenues:				
Operating revenues	\$ 22,484,473	20,622,307	(1,862,166)	-8.28%
Non-operating revenues	2,587	12,750	10,163	392.85%
Total revenues	<u>22,487,060</u>	<u>20,635,057</u>	<u>(1,852,003)</u>	<u>-8.24%</u>
Expenses:				
Operating expenses	22,511,700	21,072,307	1,439,393	6.39%
Total expenses	<u>22,511,700</u>	<u>21,072,307</u>	<u>1,439,393</u>	<u>6.39%</u>
Net loss before capital contributions	<u>(24,640)</u>	<u>(437,250)</u>	<u>(412,610)</u>	<u>-1674.55%</u>
Capital contributions:				
Surcharges	43,323	43,323	-	-
Total capital contributions	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>-</u>
Change in net position	18,683	(393,927)	(412,610)	2208.48%
Net position, beginning of period	<u>3,094,162</u>	<u>3,112,845</u>	<u>18,683</u>	<u>0.60%</u>
Net position, end of period	<u>\$ 3,112,845</u>	<u>2,718,918</u>	<u>(393,927)</u>	<u>-12.65%</u>

Fiscal Year 2020 Actual vs. Fiscal Year 2021 Budget

	2020 Actual	2021 Budget	Dollar Change	Percent Change
Revenues:				
Operating revenues	\$ 18,368,856	20,054,782	1,685,926	9.18%
Non-operating revenues	31,274	12,750	(18,524)	-59.23%
Total revenues	<u>18,400,130</u>	<u>20,067,532</u>	<u>1,667,402</u>	<u>9.06%</u>
Expenses:				
Operating expenses	18,390,383	20,504,782	(2,114,399)	-11.50%
Total expenses	<u>18,390,383</u>	<u>20,504,782</u>	<u>(2,114,399)</u>	<u>-11.50%</u>
Net income (loss) before capital contributions	<u>9,747</u>	<u>(437,250)</u>	<u>(446,997)</u>	<u>-4586.00%</u>
Capital contributions:				
Surcharges	43,323	43,323	-	-
Total capital contributions	<u>43,323</u>	<u>43,323</u>	<u>-</u>	<u>-</u>
Change in net position	53,070	(393,927)	(446,997)	-842.28%
Net position, beginning of period	<u>3,041,092</u>	<u>3,094,162</u>	<u>53,070</u>	<u>1.75%</u>
Net position, end of period	<u>\$ 3,094,162</u>	<u>2,700,235</u>	<u>(393,927)</u>	<u>-12.73%</u>

Pomona-Walnut-Rowland Joint Water Line Commission
Management's Discussion and Analysis, continued
For the Fiscal Years Ended June 30, 2021 and 2020

Economic Factors and Next Year's Budget and Rates, continued

The Commission's Board of Commissioners and Administrative Officer consider several factors when setting the fiscal year budget. One factor is the water sales projection that each agency gives. This is taken into consideration along with historical water use numbers in setting future years operating revenues. As in previous years, the majority of operating revenues are directly offset by operating expenses. This is due to the correlation between water sales and purchased water costs.

In fiscal years 2020-2021 and 2019-2020, the Commission factored in actual costs when looking at administrative expenses. This was determined by looking at actual time and/or material cost in all matters directly relating to the Joint Water Line. As in previous years, the last factor is the funding of depreciation and replacement of the water line.

For fiscal year 2020-2021, an amount equal to \$43,323 of the \$18,683 change in ending net position, shown in the table above, is projected to be transferred to reserves for depreciation and replacement.

For fiscal year 2019-2020, an amount equal to \$43,323 of the \$53,070 change in ending net position, shown in the table above, is projected to be transferred to reserves for depreciation and replacement.

Conditions Affecting Current Financial Position

The COVID-19 pandemic in the United States has caused business disruption through mandated and voluntary closings of businesses. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the closings. However, the related financial impact on the Commission and the duration cannot be estimated at this time.

Management is unaware of any other conditions, which could have a significant impact on the Commission's current financial position, net position or operating results in terms of past, present and future.

Requests for Information

This financial report is designed to provide the Commission's present users, including funding sources, customers, stakeholders and other interested parties with a general overview of the Commission's finances and to demonstrate the Commission's accountability with an overview of the Commission's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact Myra Malner, Commission Treasurer, at Rowland Water District, 3021 Fullerton Road, Rowland Heights, California, 91748 or (562) 697-1726.

Basic Financial Statements

Pomona-Walnut-Rowland Joint Water Line Commission
Statements of Net Position
June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Current assets:		
Cash and cash equivalents (note 2)	\$ 911,999	1,344,209
Accrued interest receivable	1,207	5,348
Accounts receivable	3,990,123	3,475,460
Prepaid expenses	<u>1,908</u>	<u>1,908</u>
Total current assets	<u>4,905,237</u>	<u>4,826,925</u>
Restricted Assets		
Cash and cash equivalents (note 2)	792,212	748,889
Accounts receivable	<u>10,831</u>	<u>10,831</u>
Total restricted assets	<u>803,043</u>	<u>759,720</u>
Non-current assets:		
Capital assets – being depreciated, net (note 3)	<u>1,475,731</u>	<u>1,409,192</u>
Total non-current assets	<u>1,475,731</u>	<u>1,409,192</u>
Total assets	<u>7,184,011</u>	<u>6,995,837</u>
Current liabilities:		
Accounts payable	<u>4,071,166</u>	<u>3,901,675</u>
Total current liabilities	<u>4,071,166</u>	<u>3,901,675</u>
Total liabilities	<u>4,071,166</u>	<u>3,901,675</u>
Net position: (note 4)		
Net investment in capital assets	1,475,731	1,409,192
Restricted for capital asset repairs and replacement	803,043	759,720
Unrestricted	<u>834,071</u>	<u>925,250</u>
Total net position	<u>\$ 3,112,845</u>	<u>3,094,162</u>

See accompanying notes to the basic financial statements

Pomona-Walnut-Rowland Joint Water Line Commission
Statements of Revenues, Expenses, and Changes in Net Position
For the Fiscal Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating revenues:		
Water sales to member agencies	\$ 22,384,673	18,271,621
Member agency assessments	99,800	96,800
Other	-	435
Total operating revenues	<u>22,484,473</u>	<u>18,368,856</u>
Operating expenses:		
Water purchases	22,384,673	18,271,621
Maintenance	20,686	13,980
General and administrative	64,200	64,200
Insurance expense	2,183	2,183
Legal fees	215	120
Auditing	6,912	5,700
Other	5,245	5,027
Total operating expenses	<u>22,484,114</u>	<u>18,362,831</u>
Operating income before depreciation	359	6,025
Depreciation	(27,586)	(27,552)
Operating loss	<u>(27,227)</u>	<u>(21,527)</u>
Non-operating revenue:		
Investment income	1,197	30,657
Other non-operating revenue	1,390	617
Total non-operating revenues	<u>2,587</u>	<u>31,274</u>
Net (loss) income before capital contributions	<u>(24,640)</u>	<u>9,747</u>
Capital contributions:		
Surcharges	43,323	43,323
Total capital contributions	<u>43,323</u>	<u>43,323</u>
Changes in net position	18,683	53,070
Net position, beginning of period	<u>3,094,162</u>	<u>3,041,092</u>
Net position, end of period	<u>\$ 3,112,845</u>	<u>3,094,162</u>

See accompanying notes to the basic financial statements

Pomona-Walnut-Rowland Joint Water Line Commission
Statements of Cash Flows
For the Fiscal Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows from operating activities:		
Cash received from member agencies	\$ 21,969,810	17,907,097
Cash received from JPIA RPA fund refund	-	435
Cash paid to vendors and suppliers for materials and services	<u>(22,314,623)</u>	<u>(17,791,884)</u>
Net cash (used in) provided by operating activities	<u>(344,813)</u>	<u>115,648</u>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	(94,125)	-
Capital surcharge	<u>43,323</u>	<u>43,323</u>
Net cash (used in) provided by capital and related financing activities	<u>(50,802)</u>	<u>43,323</u>
Cash flows from investing activities:		
Investment income	<u>6,728</u>	<u>35,101</u>
Net cash provided by investing activities	<u>6,728</u>	<u>35,101</u>
Net (decrease) increase in cash and cash equivalents	(388,887)	194,072
Cash and cash equivalents – beginning of year	<u>2,093,098</u>	<u>1,899,026</u>
Cash and cash equivalents – end of year	<u>\$ 1,704,211</u>	<u>2,093,098</u>
Reconciliation of operating loss to net cash provided by operating activities:		
Operating loss	\$ <u>(27,227)</u>	<u>(21,527)</u>
Adjustments to reconcile operating loss to net cash used in operating activities:		
Depreciation	27,586	27,552
Change in assets and liabilities:		
Increase in assets:		
Accounts receivable	(514,663)	(461,324)
Prepaid expenses	-	(416)
Increase in liabilities:		
Accounts payable	<u>169,491</u>	<u>571,363</u>
Total adjustments	<u>(317,586)</u>	<u>137,175</u>
Net cash (used in) provided by operating activities	<u>\$ (344,813)</u>	<u>115,648</u>

See accompanying notes to the basic financial statements

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements
For the Fiscal Years Ended June 30, 2021 and 2020

(1) Reporting Entity and Summary of Significant Accounting Policies

A. Organization and Operations of the Reporting Entity

The Pomona-Walnut-Rowland Joint Water Line Commission (Commission) was formed under the Joint Powers Agreement of 1956 between the City of Pomona, Walnut Valley Water District, and Rowland Water District (the Agreement) for the purpose of acquiring, constructing, maintaining, repairing, managing, operating, and controlling a water transmission pipeline for the benefit of the member agencies. The original agreement was for a term of fifty years and has resulted in substantial cost savings for each of its member agencies. On December 21, 2006, the Agreement was amended, restated, and renewed and will continue to be enforced for twenty years from this date, with three, ten-year extensions allowable upon written consent of each of the member agencies.

The Commission purchases water for resale to the member agencies at a price sufficient to provide reserve funds for emergencies. Member agencies are billed for the cost of maintenance and operations of the pipeline.

B. Basis of Accounting and Measurement Focus

The Commission reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the Commission is that the cost of providing water to its member agencies on a continuing basis be financed or recovered primarily through water sales, capital contributions and similar funding. Revenues and expenses are recognized on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred, regardless of when the related cash flows take place.

Operating revenues and expenses, such as water sales and water purchases, result from exchange transactions associated with the principal activity of the Commission. Exchange transactions are those in which each party receives and gives up essentially equal value. Management, administration, and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses. Non-operating revenues and expenses, such as grant funding, investment income and interest expense, result from non-exchange transactions, in which the Commission gives (receives) value without directly (giving) value in exchange.

C. Financial Reporting

The Commission's basic financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP), as applied to enterprise funds. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Commission solely operates as a special-purpose government which means it is only engaged in business-type activities; accordingly, activities are reported in the Commission's proprietary fund.

The Commission has adopted the following GASB pronouncements in the current year:

Governmental Accounting Standards Board Statement No. 84

In January 2017, the GASB issued Statement No. 84 – Fiduciary Activities. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

C. Financial Reporting, continued

Governmental Accounting Standards Board Statement No. 84, continued

This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

This Statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

Governmental Accounting Standards Board Statement No. 90

In August 2018, the GASB issued Statement No. 90 – *Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government’s holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

For all other holdings of a majority equity interest in a legally separate organization, a government should report the legally separate organization as a component unit, and the government or fund that holds the equity interest should report an asset related to the majority equity interest using the equity method. This Statement establishes that ownership of a majority equity interest in a legally separate organization results in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit.

This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition.

The requirements of this Statement were effective for reporting periods beginning after December 15, 2018; however, in light of the COVID-19 pandemic, the effective date has been postponed by one year. Earlier application is encouraged. The requirements should be applied retroactively, except for the provisions related to (1) reporting a majority equity interest in a component unit and (2) reporting a component unit if the government acquires a 100 percent equity interest. Those provisions should be applied on a prospective basis.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position

1. Use of Estimates

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported changes in net position during the reporting period. Actual results could differ from those estimates.

2. Uncertainty

The COVID-19 outbreak in the United States has caused business disruption through mandated and voluntary closings of businesses. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the closings. However, the related financial impact on the Commission and the duration cannot be estimated at this time.

3. Cash and Cash Equivalents

Substantially all of the Commission's cash is invested in interest bearing accounts. The Commission considers all highly liquid investments with a maturity of three months or less to be cash equivalents.

4. Investments and Investment Policy

The Commission's investment policy authorizes investments in certificates-of-deposit and the California Local Agency Investment Fund (LAIF). The Commission's investment policy does contain specific provisions intended to limit its exposure to interest rate risk, credit risk, custodial risk, and concentration of credit risk.

Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

5. Fair Value Measurements

The Commission categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

The hierarchy is based on valuation inputs used to measure the fair value of the asset, as follows:

- **Level 1** – Valuation is based on quoted prices in active markets for identical assets.
- **Level 2** – Valuation is based on directly observable and indirectly observable inputs. These inputs are derived principally from or corroborated by observable market data through correlation or market-corroborated inputs. The concept of market-corroborated inputs incorporates observable market data such as interest rates and yield curves that are observable at commonly quoted intervals.
- **Level 3** – Valuation is based on unobservable inputs where assumptions are made based on factors such as prepayment rates, probability of defaults, loss severity and other assumptions that are internally generated and cannot be observed in the market.

6. Restricted Assets

Restricted assets are financial resources generated for a specific purpose such as capital projects. These assets are for the benefit of a specified purpose and, as such, are legally or contractually restricted by an external third-party agreement.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position

6. Restricted Assets, continued

The Commission's restricted assets are the accumulation of capital surcharges assessed to each member agency. These funds are restricted for major repairs and replacement of water.

7. Accounts Receivable and Allowance for Uncollectible Accounts

The Commission extends credit to customers in the normal course of operations. When management deems customer accounts uncollectible, the Commission uses the allowance method for the reservation and write-off of those accounts. As of June 30, 2021 and 2020, there is no allowance for uncollectible accounts as management believes all accounts will be collected.

8. Prepaid Expenses

Certain payments to vendors reflect costs or deposits applicable to future accounting periods and are recorded as prepaid items in the basic financial statements.

9. Capital Assets

Capital assets acquired and/or constructed are capitalized at historical cost. Commission policy has set the capitalization threshold for reporting capital assets at \$5,000. Donated assets are recorded at acquisition value at the date of the donation. Capital assets received in service concession arrangements are reported at acquisition value. Upon retirement or other disposition of capital assets, the cost and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized.

Depreciation is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

- Pipelines and improvements – 150 years
- Service connections – 150 years
- Telemetry systems – 10 years
- Valve replacements – 50 years

10. Net Position

The financial statements utilize a net position presentation. Net position is categorized as follows:

- **Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation and amortization, and reduced by outstanding balances of any debt, or other long-term borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- **Restricted** – Consists of assets that have restrictions placed upon their use by external constraints imposed either by creditors (debt covenants), grantors, contributors, or laws and regulations of other governments, or constraints imposed by law through enabling legislation.
- **Unrestricted** – Consists of the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of the net investment in capital assets or restricted components of net position.

11. Water Sales and Services

Water sales are billed on a monthly cyclical basis and recognize the respective revenues when they are earned.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position

12. Capital Contributions

Capital contributions represent cash contributed to the Commission by member agencies for the cost of maintenance and operations of the pipeline.

13. Budgetary Policies

The Commission adopts an annual non-appropriated budget for planning, control, and evaluation purposes. Budgetary control and evaluation are affected by comparisons of actual revenues and expenses with planned revenues and expenses for the period. Encumbrance accounting is not used to account for commitments related to unperformed contracts for construction and services.

(2) Cash and Cash Equivalents

Cash and cash equivalents as of June 30 are classified in the accompanying financial statements as follows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 911,999	1,344,209
Cash and cash equivalents – restricted	<u>792,212</u>	<u>748,889</u>
Total cash and cash equivalents	<u>\$ 1,704,211</u>	<u>2,093,098</u>

Cash and cash equivalents as of June 30 consist of the following:

	<u>2021</u>	<u>2020</u>
Deposits with financial institutions	\$ 226,132	620,357
Deposits in Local Agency Investment Fund (LAIF)	<u>1,478,079</u>	<u>1,472,741</u>
Total cash and cash equivalents	<u>\$ 1,704,211</u>	<u>2,093,098</u>

As of June 30, the Commission's authorized deposits had the following maturities:

	<u>2021</u>	<u>2020</u>
Deposits in Local Agency Investment Fund (LAIF)	<u>291 days</u>	<u>191 days</u>

Investments Authorized by the California Government Code and the Commission's Investment Policy

The table below identifies the investment types that are authorized by the Commission in accordance with the California Government Code (or the Commission's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the Commission's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(2) Cash and Cash Equivalents, continued

Investments Authorized by the California Government Code and the Commission's Investment Policy, continued

Authorized Investment Type	Maximum Maturity	Maximum Percentage Of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations - CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Negotiable Certificates of Deposit	5 years	30%	None
Collateralize Bank Deposits	5 years	None	None
Corporate debt - Short and Long Term	5 years	None	None
Commercial Paper - Pooled Funds	270 days	40% of the District's	10%
Commercial Paper - Non-Pooled Funds	270 days	money	
Repurchase agreements	1 year	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None

Investment in State Investment Pool

The Commission is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code Section 16429 and is under the management of the Treasurer of the State of California with oversight provided by the Local Agency Investment Advisory Board. The fair value of the Commission's investment in this pool is reported in the accompanying financial statements at amounts based upon the Commission's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Bank balances are secured by the pledging of a pool of eligible securities to collateralize the Commission's deposits with the bank in accordance with the Code.

The pool portfolio is invested in a manner that meets the maturity, quality, diversification and liquidity requirements set forth by GASB 79 for external investment pools that elect to measure, for financial reporting purposes, investments at amortized cost. LAIF does not have any legally binding guarantees of share values. LAIF does not impose liquidity fees or redemption gates on participant withdrawals.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. The longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Commission manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio matures, or comes close to maturity evenly over time, as necessary to provide requirements for cash flow and liquidity needed for operations.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(2) Cash and Cash Equivalents, continued

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits, or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

The California Government Code and the Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Commission deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. Of the bank balances, up to \$250,000 is federally insured and the remaining balance is collateralized in accordance with the Code; however, the collateralized securities are not held in the Commission's name.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Concentration of Credit Risk

The Commission's investment policy contains various limitations on the amounts that can be invested in any one governmental agency or non-governmental issuer as stipulated by the California Government Code. The Commission's deposit portfolio with governmental agencies, LAIF, is 87% and 70% as of June 30, 2021 and 2020, respectively, of the Commission's total depository and investment portfolio. There were no investments in any one non-governmental issuer that represent 5% or more of the Commission's total investments.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(3) Capital Assets

Changes in capital assets for the year ended June 30, 2021, were as follows:

	<u>Balance 2020</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance 2021</u>
Depreciable assets:				
Pipeline and improvements	\$ 2,187,078	94,125	-	2,281,203
Service connections	85,277	-	-	85,277
Telemetry system	104,000	-	-	104,000
Total depreciable assets	<u>2,376,355</u>	<u>94,125</u>	<u>-</u>	<u>2,470,480</u>
Accumulated depreciation:				
Pipeline and improvements	(876,366)	(16,617)	-	(892,983)
Service connections	(36,404)	(569)	-	(36,973)
Telemetry system	(54,393)	(10,400)	-	(64,793)
Total accumulated depreciation	<u>(967,163)</u>	<u>(27,586)</u>	<u>-</u>	<u>(994,749)</u>
Total capital assets, net	\$ <u>1,409,192</u>	<u>66,539</u>	<u>-</u>	<u>1,475,731</u>

Changes in capital assets for the year ended June 30, 2020, were as follows:

	<u>Balance 2019</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance 2020</u>
Depreciable assets:				
Pipeline and improvements	\$ 2,187,078	-	-	2,187,078
Service connections	85,277	-	-	85,277
Telemetry system	104,000	-	-	104,000
Total depreciable assets	<u>2,376,355</u>	<u>-</u>	<u>-</u>	<u>2,376,355</u>
Accumulated depreciation:				
Pipeline and improvements	(859,781)	(16,585)	-	(876,366)
Service connections	(35,837)	(567)	-	(36,404)
Telemetry system	(43,993)	(10,400)	-	(54,393)
Total accumulated depreciation	<u>(939,611)</u>	<u>(27,552)</u>	<u>-</u>	<u>(967,163)</u>
Total capital assets, net	\$ <u>1,436,744</u>	<u>(27,552)</u>	<u>-</u>	<u>1,409,192</u>

For the fiscal years ending June 30, 2021 and 2020, the Commission had \$94,125 and \$0 in capital asset additions, respectively.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(4) Net Position

Calculation of net position as of June 30, were as follows:

	<u>2021</u>	<u>2020</u>
Net investment in capital assets:		
Capital assets, net	\$ 1,475,731	1,409,192
Restricted:		
Capital asset repairs and replacement	803,043	759,720
Unrestricted:	<u>834,071</u>	<u>925,250</u>
Total net position	<u><u>\$ 3,112,845</u></u>	<u><u>3,094,162</u></u>

(5) Risk Management

The Commission is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The Commission is a member of the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA), an intergovernmental risk sharing joint powers authority created to provide self-insurance programs for California water agencies. The purpose of the ACWA/JPIA is to arrange and administer programs of self-insured losses and to purchase excess insurance coverage.

On June 30, 2021, the Commission participated in the liability and property programs of the ACWA/JPIA as follows:

- General and auto liability, public officials and employees' errors and omissions: Total risk financing self-insurance limits of \$5,000,000, combined single limit at \$5,000,000 per occurrence. The JPIA purchases additional excess coverage layers up to \$60 million per occurrence total for general, auto and public officials liability, which increases the limits on the insurance coverage noted above.
- Cyber Liability coverage is included for all Agencies participating in the Liability Program. It protects the Commission from risks relating to information technology infrastructure and activities by first and third parties. The limit is \$3,000,000 per loss/\$5,000,000 program annual aggregate.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years and there were no reductions in the Commission's insurance coverage during the fiscal years ended June 30, 2021, 2020 and 2019. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There was no IBNR claims payable as of June 30, 2021, 2020 and 2019.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(6) Governmental Accounting Standards Board Statements Issued, Not Yet Effective

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2021, that has effective dates that may impact future financial presentations.

The following pronouncement implementation dates have been delayed one year due to the COVID-19 pandemic.

Governmental Accounting Standards Board Statement No. 87

In June 2017, the GASB issued Statement No. 87 – *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The requirements of this Statement were effective for reporting periods beginning after December 15, 2019; however, in light of the COVID-19 pandemic, the effective date has been postponed by 18 months. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 89

In June 2018, the GASB issued Statement No. 89 – *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(6) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued

Governmental Accounting Standards Board Statement No. 91

In May 2019, the GASB issued Statement No. 91 – *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

This Statement also addresses arrangements—often characterized as leases—that are associated with conduit debt obligations. In those arrangements, capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by third-party obligors in the course of their activities. Payments from third-party obligors are intended to cover and coincide with debt service payments. During those arrangements, issuers retain the titles to the capital assets. Those titles may or may not pass to the obligors at the end of the arrangements.

This Statement requires issuers to disclose general information about their conduit debt obligations, organized by type of commitment, including the aggregate outstanding principal amount of the issuers' conduit debt obligations and a description of each type of commitment. Issuers that recognize liabilities related to supporting the debt service of conduit debt obligations also should disclose information about the amount recognized and how the liabilities changed during the reporting period.

The requirements of this Statement were effective for reporting periods beginning after December 15, 2020; however, in light of the COVID-19 pandemic, the effective date has been postponed by one year. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 92

In January 2020, the GASB issued Statement No. 92 – *Omnibus 2020*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

The requirements of this Statement were as follows: (1) The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance; (2) The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2020; (3) The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2020; and (4) The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2020; however, in light of the COVID-19 pandemic, the effective date has been postponed by one year. Earlier application is encouraged and is permitted by topic.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(6) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued

Governmental Accounting Standards Board Statement No. 93

In March 2020, the GASB issued Statement No. 93 – *Replacement of Interbank Offered Rates*. The objective of this Statement is to address accounting and financial reporting implications that result from the replacement of an IBOR. This Statement achieves that objective by: (1) Providing exceptions for certain hedging derivative instruments to the hedge accounting termination provisions when an IBOR is replaced as the reference rate of the hedging derivative instrument's variable payment; (2) Clarifying the hedge accounting termination provisions when a hedged item is amended to replace the reference rate; (3) Clarifying that the uncertainty related to the continued availability of IBORs does not, by itself, affect the assessment of whether the occurrence of a hedged expected transaction is probable; (4) Removing LIBOR as an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap; (5) Identifying a Secured Overnight Financing Rate and the Effective Federal Funds Rate as appropriate benchmark interest rates for the qualitative evaluation of the effectiveness of an interest rate swap; (6) Clarifying the definition of reference rate, as it is used in Statement 53, as amended; and (7) Providing an exception to the lease modifications guidance in Statement 87, as amended, for certain lease contracts that are amended solely to replace an IBOR as the rate upon which variable payments depend.

The requirements of this Statement were effective as follows: (1) The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021; and (2) All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020; however, in light of the COVID-19 pandemic, the effective dates have been postponed by one year. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 94

In March 2020, the GASB issued Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this Statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(6) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued

Governmental Accounting Standards Board Statement No. 96

In May 2020, the GASB issued Statement No. 96 – *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 97

In June 2020, the GASB issued Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 41 and No. 84, and a supersession of GASB Statement No. 32*. The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans.

The requirements of this Statement that (1) exempt primary governments that perform the duties that a governing board typically performs from treating the absence of a governing board the same as the appointment of a voting majority of a governing board in determining whether they are financially accountable for defined contribution pension plans, defined contribution OPEB plans, or other employee benefit plans and (2) limit the applicability of the financial burden criterion in paragraph 7 of Statement 84 to defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement 67 or paragraph 3 of Statement 74, respectively, are effective immediately. The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement. The Board considered the effective dates for the requirements of this Statement in light of the COVID-19 pandemic and in concert with Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance.

Pomona-Walnut-Rowland Joint Water Line Commission
Notes to the Financial Statements, continued
For the Fiscal Years Ended June 30, 2021 and 2020

(7) Commitments and Contingencies

Litigation

In the ordinary course of operations, the Commission is subject to claims and litigation from outside parties. After consultation with legal counsel, the Commission believes the ultimate outcome of such matters, if any, will not materially affect its financial condition.

COVID-19 Pandemic

In December 2019, a novel strain of coronavirus has spread around the world resulting in business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020. The operations and business results of the Commission could potentially be adversely affected by this global pandemic. The extent to which the coronavirus may impact business activity or investment results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and the actions required to contain the coronavirus. The Commission has not included any contingencies in the financial statements specific to this issue.

(8) Subsequent Events

Events occurring after June 30, 2021, have been evaluated for possible adjustment to the financial statements or disclosure as of October 14, 2021, which is the date the financial statements were available to be issued.

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Supplementary Information

Pomona-Walnut-Rowland Joint Water Line Commission
Schedule of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2021

	Water Operations	General and Administrative	Total
Operating revenues:			
Water sales to member agencies	\$ 22,384,673	-	22,384,673
Member agency assessments	-	99,800	99,800
Total operating revenues	<u>22,384,673</u>	<u>99,800</u>	<u>22,484,473</u>
Operating expenses:			
Water purchases	22,384,673	-	22,384,673
Maintenance	20,686	-	20,686
General and administrative	-	64,200	64,200
Insurance expense	-	2,183	2,183
Legal fees	-	215	215
Auditing	-	6,912	6,912
Other	-	5,245	5,245
Total operating expenses	<u>22,405,359</u>	<u>78,755</u>	<u>22,484,114</u>
Operating (loss) income before depreciation	(20,686)	21,045	359
Depreciation	(27,586)	-	(27,586)
Operating (loss) income	<u>(48,272)</u>	<u>21,045</u>	<u>(27,227)</u>
Non-operating revenue:			
Investment income	1,197	-	1,197
Other non-operating revenue	1,390	-	1,390
Total non-operating revenues	<u>2,587</u>	<u>-</u>	<u>2,587</u>
Net (loss) income before capital contributions	<u>(45,685)</u>	<u>21,045</u>	<u>(24,640)</u>
Capital contributions:			
Surcharges	43,323	-	43,323
Total capital contributions	<u>43,323</u>	<u>-</u>	<u>43,323</u>
Changes in net position	(2,362)	21,045	18,683
Net position, beginning of period	<u>2,919,475</u>	<u>174,687</u>	<u>3,094,162</u>
Net position, end of period	<u>\$ 2,917,113</u>	<u>195,732</u>	<u>3,112,845</u>

Pomona-Walnut-Rowland Joint Water Line Commission
Schedule of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2020

	Water Operations	General and Administrative	Total
Operating revenues:			
Water sales to member agencies	\$ 18,271,621	-	18,271,621
Member agency assessments	-	96,800	96,800
Other operating revenues	-	435	435
Total operating revenues	<u>18,271,621</u>	<u>97,235</u>	<u>18,368,856</u>
Operating expenses:			
Water purchases	18,271,621	-	18,271,621
Maintenance	13,980	-	13,980
General and administrative	-	64,200	64,200
Insurance expense	-	2,183	2,183
Legal fees	-	120	120
Auditing	-	5,700	5,700
Other	-	5,027	5,027
Total operating expenses	<u>18,285,601</u>	<u>77,230</u>	<u>18,362,831</u>
Operating (loss) income before depreciation	(13,980)	20,005	6,025
Depreciation	(27,552)	-	(27,552)
Operating (loss) income	<u>(41,532)</u>	<u>20,005</u>	<u>(21,527)</u>
Non-operating revenue:			
Investment income	30,657	-	30,657
Other non-operating revenue	617	-	617
Total non-operating revenues	<u>31,274</u>	<u>-</u>	<u>31,274</u>
Net (loss) income before capital contributions	<u>(10,258)</u>	<u>20,005</u>	<u>9,747</u>
Capital contributions:			
Surcharges	43,323	-	43,323
Total capital contributions	<u>43,323</u>	<u>-</u>	<u>43,323</u>
Changes in net position	33,065	20,005	53,070
Net position, beginning of period	<u>2,886,410</u>	<u>154,682</u>	<u>3,041,092</u>
Net position, end of period	<u>\$ 2,919,475</u>	<u>174,687</u>	<u>3,094,162</u>

Pomona-Walnut-Rowland Joint Water Line Commission
Schedule of Assets Invested in Capital Assets by Member Agency
For the Fiscal Year Ended June 30, 2021

	City of Pomona	Walnut Valley Water District	Rowland Water District	Total
Pipeline section A-B	\$ 276,438	151,474	106,031	533,943
Pipeline section B-D	188,719	150,958	94,359	434,036
Pipeline section D-F	-	621,096	386,002	1,007,098
Pipeline relocation	129,970	105,948	70,208	306,126
Telemetry system	-	60,320	43,680	104,000
Service connections	66,374	8,455	10,448	85,277
Total capital assets	\$ <u>661,501</u>	<u>1,098,251</u>	<u>710,728</u>	<u>2,470,480</u>

* This schedule does not include accumulated depreciation

Pomona-Walnut-Rowland Joint Water Line Commission
Schedule of Assets Invested in Capital Assets by Member Agency
For the Fiscal Year Ended June 30, 2020

Category	City of Pomona	Walnut Valley Water District	Rowland Water District	Total
Pipeline section A-B	\$ 276,438	151,474	106,031	533,943
Pipeline section B-D	188,719	150,958	94,359	434,036
Pipeline section D-F	-	621,096	386,002	1,007,098
Pipeline relocation	81,239	79,246	51,516	212,001
Telemetry system	-	60,320	43,680	104,000
Service connections	66,374	8,455	10,448	85,277
Total capital assets	\$ 612,770	1,071,549	692,036	2,376,355

Note: This schedule does not include accumulated depreciation

Report on Internal Controls and Compliance



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Independent Auditor's Report on Internal Controls Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Commissioners
Pomona-Walnut-Rowland Joint Water Line Commission
Rowland Heights, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Pomona-Walnut-Rowland Joint Water Line Commission (Commission) as of and for the fiscal years ended June 30, 2021 and 2020, and the related notes to the financial statements, which collectively comprises the Commission's basic financial statements, and have issued our report thereon dated October 14, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Independent Auditor's Report on Internal Controls Over Financial Reporting
And on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*, (continued)**

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Fedak & Brown LLP

Fedak & Brown LLP
Cypress, California
October 14, 2021

Tab

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WHAT'S YOUR *Water Footprint?*

TAKING STEPS TO SAVE

Rowland Water District – Board Report

December 14, 2021



Customer Communications

- Outreach to HOAs/Property Managers on drought urgency
- When in Drought – op/ed series #2 released 11/16
- Fall Newsletter 11/2021



District Outreach

- Value of Water – animated video released via social media and on website
- Little Library – Wendy and Wally/book theme
- Activity Book
- AMI Outreach (prepare for completion)
- Drought Op-Ed Series



Website Enhancements

- Updated videos
- Updated sliders
- Characters – New Wendy Watson image



Press Releases/Earned Media

- Future 3 11/22
- Paid Internships 11/15
- New Rates 11/10





Industry Press

- ACWA – Career Forum article
 - In ACWA November newsletter



Video Projects

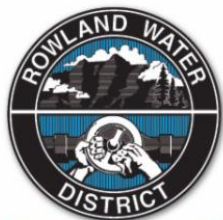
- History Video Update – In final production stage
- Career Forum 2.0 (Spring 2022) - complete
- Day in the Life Video Series – initial scoping complete
- Share DVL/MWD video with Board of Directors



Covid-19 Support

- Safe tap water communications
- District contact information
- Office hours release distributed





ROWLAND WATER DISTRICT **WHEN IN DROUGHT**

Welcome to "When in Drought", the first in a series of commentaries about the state of our water supply and what it means to you. These articles will provide a unique perspective on the ways California, the region and your local water supplier have prepared for our current drought and what water users can do to help.

Stay tuned for the next installment.

Southern California is prepared for drought

November 16, 2021 – Southern California's water supplies are stable and sufficient for the coming year, which may seem surprising given the severity of drought conditions across the state. I am proud to say, that favorable position is no accident.

Even as Northern and Central California are contending with mandatory cutbacks due to water shortages, regional water suppliers are confident in their ability to continue service uninterrupted and largely unchanged.

It is not to say we shouldn't be concerned or continue conserving water, particularly since we don't know how long this drought will last. The last drought that ended in 2016 dragged on for five years.

But the fact is, Southern California is ready.

The secret to water sustainability in an area with scant rain and almost 24 million residents is planning, preparation and partnerships. Our region is no stranger to innovation and exploration and readying for drought has been at the top of the list.

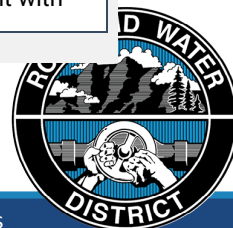
Local water providers – from the giant Metropolitan Water District of Southern California to the smallest public agency – have been devising and investing in groundbreaking projects for decades, securing new water supplies as well as protecting and expanding existing supplies.

Southern California boasts some of the largest and most state-of-the-art projects in the country.

From Ventura south to San Diego, we are recycling wastewater for drinking, desalinating ocean water, and cleaning up contaminated or otherwise unusable groundwater – all necessary to sustain our lives and livelihoods.

In the San Gabriel Valley, we need look no further than the Main San Gabriel Basin Watermaster and the San Gabriel Basin Water Quality Authority, both of which manage the groundwater resource that serves the drinking water needs of about 1.3 million people.

The agencies have committed to cleaning up contaminated groundwater and negotiated an agreement with



the responsible parties to pay millions of dollars toward cleanup and monitoring.

Securing that local groundwater source is important because it provides a more reliable supply during drought, when imported water from Northern California and the Colorado River grows scarce.

Southern California also has Diamond Valley Lake near Hemet, which was built 25 years ago to store an emergency supply of water. The reservoir, which is owned by Metropolitan and fed by the State Water Project, can meet the drinking water needs of 18 million people for six months if needed.

In Orange County, the Groundwater Replenishment System (GWRS) is the world's largest water purification system for indirect potable reuse.

The GWRS plant takes highly treated wastewater that previously would have been discharged into the Pacific Ocean and purifies it using a three-step treatment process. The end product is then used to recharge the groundwater basin and can be pumped later for drinking water.

In San Diego County, the Carlsbad Desalination Plant turns out 50 million gallons a day of fresh water.

Further inland, San Bernardino Valley Municipal Water District, a wholesaler for agencies serving about 700,000 people, is working with the U.S. Army Corps of Engineers to increase drinking water storage behind the Seven Oaks Dam. The dam – the largest in Southern California – holds enough water to serve a quarter-million families for a year.

All of these projects and many more are testament to the progressive thinking of our water planners. They do cost money, which the people who ultimately benefit from the projects pay for through water rates.

But it is money well spent, because the continued development of such pioneering ventures keeps Southern California in water when it is most needed, like it is right now.



Tom Coleman is a veteran Southern California water industry leader with more than three decades of experience. He has served as General Manager at Rowland Water District in Rowland Heights, Calif., since 2014, and is the Assistant Administrative Officer for the Puente Basin Water Agency in Walnut, Calif. Coleman previously was Executive Director of Bellflower-Somerset Mutual Water Company in Bellflower, Calif., General Manager of Orchard Dale Water District in Whittier, Calif., and served in various water management positions with the City of Alhambra, Calif. He holds certifications in water treatment and delivery, resource management and leadership. Coleman is the Chair of the Public Water Agency Group, is past president of the California Utility Executive Management Association and has been named an honorary "Doctor of Water" by the Southern California Water Utility Association.





Community Outreach Update | December 14, 2021 Board Meeting

SOCIAL MEDIA: #DiscoverRWD #RowlandConnections #RWDeducation #WaterFacts

The District regularly posts updates on district information, conservation, education, and water-related tips utilizing the national hashtag holiday calendar. These posts are shared on Twitter, Instagram, Facebook, and YouTube when necessary. See below for our social media engagement.

Twitter (October 28, 2021-November 30, 2021)

Measurement	Total
Followers	671
New Followers	5
Tweets	21
Tweet Impressions	2,582
Profile Visits	205
Mentions	3

Twitter Top Performing Post:



Rowland Water District @RowlandWater
🍂🍁 In celebration with Thanksgiving next week, here are some interesting [#WaterFacts](#) for you to enjoy!

Did you know that the [#WaterFootprint](#) for potatoes is about 34 gallons to grow just 1lb & if you wanted to enjoy them as mashed potatoes, add 665 gallons for 1lb of butter!
pic.twitter.com/Snh0LJxBKh

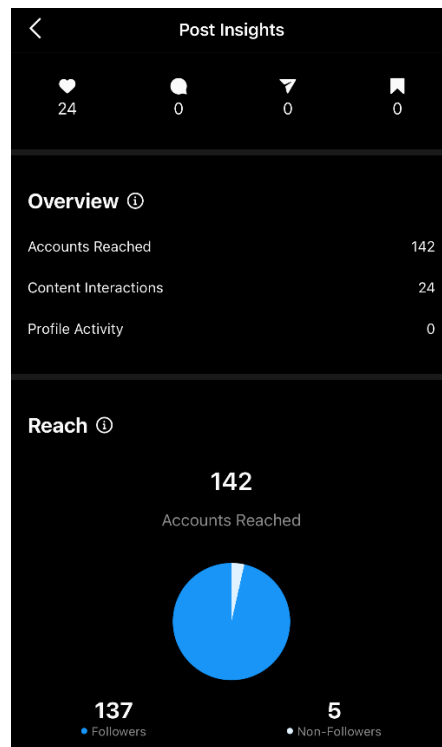
Impressions	257
Total engagements	8
Likes	7
Retweets	1



Instagram (October 28, 2021-November 30, 2021)

Measurement	Total
Total Posts	19
Total Followers	1,036
Post Engagement	209
Impressions (Total number of times post have been seen)	2,114
Profile Impressions	2,639

Instagram Top Performing Post:





Facebook (October 28, 2021-November 30, 2021)

Measurement	Total
Posts	19
Fans on Page	346
Reactions (Engagement)	39
Post Engagement	40

Facebook Top Performing Post:

 **Rowland Water District**
November 11 at 9:30 AM · 🌐

💚 Rowland Water District wants to thank our very own Chris Reynoso for his service to our country. We appreciate you!
#VeteransDay2021

**Rowland Water District wants to thank
our very own Chris Reynoso
for his service to our country.
We appreciate you!**



👍❤️ 13



WEBSITE (October 28, 2021-November 30, 2021)

Measurement	Total
Users	3,773
New Users	2,994
Returning Visitor	1,228
Pageviews	12,692

CONSTANT CONTACT-(electronic information sent to customer emails)

November 15, 2021- News Release: Innovative Paid Internship Program Develops the Workforce...

November 16, 2021- When in Drought: OpEd 1

Total Active Contacts-10,855

EDUCATION OUTREACH:

- Mini Science Challenge- 529 students will be participating from 16 classrooms and 5 schools. The Filtration Challenge has been completed by all classrooms and students are now working on the December Challenge which is an At-Home Water Audit.
- National Theatre for Children is complete and a total of seven schools participated totaling 3,122 students reached.
- We had four teachers complete an EduBucks application and we are currently reviewing them. The total requested from all four teachers is \$3,900.00
- One student from Jellick Elementary School was the winner of the MWD poster contest and will be featured in the 2022 Water Is Life Calendar.
- We will be installing the water bottle filling stations during the Winter Break at both Northam Elementary School and Jellick Elementary School.
- Our new activity book is going to print and will be distributed to all Tk-3rd grade students within our service area in Rowland Unified School District
- Attending the MWD education meetings.

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State Agencies Recommend Indoor Residential Water Use Standard to Legislature

Published: Nov 30, 2021

SACRAMENTO – The Department of Water Resources (DWR) and the State Water Resources Control Board (State Water Board) have submitted a report to the Legislature recommending that urban water suppliers achieve an indoor water use efficiency standard of 55 gallons per capita per day by 2023, declining to 47 gallons per day by 2025, and 42 gallons by 2030 and beyond. If adopted by the Legislature, the standards recommended by DWR and the State Water Board would be implemented at the water supplier level and would not apply to individual customers.

The report, required under water conservation legislation enacted in 2018 (Assembly Bill 1668 and Senate Bill 606), is intended to inform the Legislature as it considers next steps to advance progressive and achievable indoor residential water use standards. The report notes that the current statewide median indoor residential water use is 48 gallons per capita per day, and that a quarter of California households already use less than 42 gallons per capita per day.

The 2018 legislation calls for urban water agencies to use a residential indoor standard, along with other water use efficiency goals, to calculate annual water use objectives for their service areas. The state standard, once adopted by the Legislature, will not apply to individual customers and would not, for example, limit people from taking showers, doing laundry, and washing dishes on the same day.

“These recommended standards help further proactive water conservation and drought planning, especially in the face of long-term climate impacts,” said DWR Director Karla Nemeth.

The recommendation follows the release of the [Indoor Residential Water Use Study](#), authored by DWR, which reports that the current statewide median indoor residential water use is 48 gallons per capita per day, and that a quarter of California households already use less than 42 gallons. Indoor residential water use is expected to decline even in the absence of legislation lowering the residential indoor standard due to plumbing code requirements and more efficient appliances and fixtures being used in existing and new homes.

The recommended gradual decline in indoor residential water use over time would help ensure resilient water supplies as climate change intensifies drought cycles.

“Based on the most robust analysis of indoor residential water use in California to date, state water agencies have provided a recommendation that is both achievable and necessary,” said State Water Resources Control Board Chair Joaquin Esquivel. “Residents and businesses alike can be more efficient to stretch our water supplies.”

For more information on the recommended indoor residential water use standard or published study, please visit [DWR’s Water Use Efficiency webpage](#). For general information about conservation and urban water use, please visit the State Water Board’s [Water Conservation Portal](#).

Contact:

Allison Armstrong, Information Officer, Public Affairs, Department of Water Resources

916-820-7652 | Allison.armstrong@water.ca.gov

Edward Ortiz, Information Officer, Office of Public Affairs, State Water Resources Control Board

Edward.Ortiz@waterboards.ca.gov

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LA HABRA HEIGHTS COUNTY WATER DISTRICT

(562) 697-6769 • FAX (562) 697-5568 • www.lhhcward.com

1271 North Hacienda Road
La Habra Heights, California 90631

Post Office Box 628
La Habra, California 90633-0628

November 16, 2021

Rowland Water District
Anthony J. Lima, President
3021 Fullerton Rd.
Rowland Heights, CA 91748

Re: Notification of PFOA/PFOS

Pursuant to California Health and Safety Code section 116455, you are hereby notified that following mandatory monitoring required by the State Water Resources Control Board, Division of Drinking Water (DDW), on November 10, 2021, La Habra Heights County Water District received confirmed quarterly results above the required notification levels for perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) in the groundwater served to our customers. The Notification level for PFOA is 5.1 parts per trillion and for PFOS is 6.5 parts per trillion. The response levels are 10 parts per trillion for PFOA and 40 parts per trillion for PFOS. Notification levels are health-based advisory levels, established by the State Water Resources Control Board Division of Drinking Water, for chemicals in drinking water that lack maximum contaminant levels. The levels associated with water delivered to our customers are posted in the table below.

Well	Status	PFOA Result	PFOS Result
8	Active	8.1 ng/L	23 ng/L
9	Active	12 ng/L	21 ng/L
10	Active	14 ng/L	35 ng/L
11	Active	12 ng/L	35 ng/L

PFOA and PFOS have been extensively produced and studied in the United States. These man-made substances have been synthesized for water and lipid resistance. They have been used extensively in consumer products such as carpet, clothing, fabrics for furniture, paper packaging for food, and other materials (e.g., cookware) designed to be waterproof, stain-resistant, or non-stick. In addition, they have been used in fire-retarding foam and various industrial processes. Based on the current evaluation of recent human and animal toxicity data, exposure to PFOA and PFOS in tap water over certain levels may result in adverse health effects including hepatotoxicity, immunotoxicity, thyroid toxicity, reproductive toxicity, and cancer (pancreatic and liver). The origin of the contaminant in our water supply currently is unknown but the water system is working with the State Board and other agencies to determine how and why. Additional information will be provided to our customers next year in the La Habra Heights County Water District's Consumer Confidence Report.

Sincerely,

Joe Matthews,
Superintendent

Special District Leadership Foundation

The Special District Leadership Foundation (SDLF) was formed to provide certification, accreditation and recognition programs to special district elected officials and staff.



All SDLF programs are dedicated to promoting excellence in special district governance and operations throughout California.

District Transparency Certificate of Excellence

November 2021 – December 2024

The Special District Leadership Foundation is proud to present this
District Transparency Certificate of Excellence to

Rowland Water District

In recognition of the district's completion of all transparency program requirements
designed to promote transparency in their operations and governance
to the public and other stakeholders.



David Aranda, SDLF Board President



Neil McCormick, SDLF Chief Executive Officer

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SECOND AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER

This Second Amendment ("Second Amendment") to the Agreement for Employment of General Manager (the "Employment Agreement"), between ROWLAND WATER DISTRICT ("District") and TOM COLEMAN ("Manager") is entered as of December __, 2021.

RECITALS

A. Manager entered into the Employment Agreement with District dated December 1, 2017 for the position of General Manager and a First Amendment to the Employment Agreement was entered into on January 14, 2020 ("First Amendment").

B. Manager and District desire to amend the Agreement to extend the term and make other changes, including an increase in the number of days of administrative leave, effective upon the above date.

TERMS

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

1. The first paragraph of Section 2 of the Agreement is amended to extend the term of the Agreement by two years and will read as follows:

"The term of this Agreement shall be for nine (9) years commencing on December 1, 2017 (the "Commencement Date"). On December 1, 2026, and on each anniversary of the Commencement Date thereafter, the term of this Agreement shall be automatically extended for an additional term of one (1) year unless either Party gives six (6) months written notice to the other of the election not to renew. All of the terms and conditions of this Agreement shall apply to reach such extension, unless and until this Agreement is amended by the Parties."

2. Section 11 of the Agreement, Administrative Leave, is amended in its entirety to read as follows:

"11. Administrative Leave:

In addition to vacation and sick leave provided to other District employees, Manager shall receive an annual administrative leave of twenty five (25) days, or two hundred (200) hours, per year. Said annual administrative leave is not accruable and the Manager shall not be compensated for any portion of this leave time which is not used."

3. Continuing Effect of Agreement. Except as amended by this Second Amendment, all other provisions of the Agreement remain in full force and effect. From and after the date of this Second Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by the First and Second Amendments.

The District and the Manager have duly executed this Second Amendment as of the date written above.

ROWLAND WATER DISTRICT

Anthony Lima, Board President

APPROVED AS TO FORM

Joseph P. Byrne, District Counsel

Tom Coleman, Manager