



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
June 8, 2021 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Vice President Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis
Director Vanessa Hsu

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin Kaiman, CV Strategies
Tara Bravo, CV Strategies
Kirk Howie, Three Valleys Municipal Water District
Mike Ti, Director, Three Valleys Municipal Water District
Jody Roberto, Director, Three Valleys Municipal Water District
Stan Chen, Stetson Engineering
Jeff Helsley, Stetson Engineering

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Dusty Moisio, Director of Operations
Myra Malner, Director of Finance
Brittnie Van De Car, Education and Community Outreach Coordinator
John Poehler, Project Manager

ADDITION(S) TO THE AGENDA

Upon motion by Director Hsu, seconded by Director Lewis, the Board made a determination that there was a need to take immediate action and the need came to the attention of the District after the posting of the Agenda and added the following “Review and approve Second Amendment to Lease Agreement with T-Mobile”. The Board approved the addition of the item at Tab 2.10, as follows:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Hsu, the Consent Calendar was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on May 11, 2021

1.2

Demands on General Fund Account for April 2021

1.3

Investment Report for April 2021

1.4

Water Purchases for April 2021

Next Special Board Meeting

June 22, 2021, 5:00 p.m.

Next Regular Board Meeting

July 13, 2021, 5:00 p.m.

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for May 2021

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Directors unanimously approved the addition of Director Hsu’s attendance at the CSDA Conference to the July Meeting Reimbursement Report and authorized the payment of per diem compensation and approved the Directors’ Meeting Reimbursement Report as presented, as follows:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Resolution No. 6-2021 -- JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 21 OF LOS ANGELES COUNTY, THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT – ROWLAND AREA APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PARCEL MAP 74517 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687

After discussion a motion was made by Director Lewis, seconded by Director Bellah, to approve Resolution No. 6-2021 as presented. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

Motion passed by a vote of 5-0.

2.3

Public Hearing to Adopt A Water Shortage Contingency Plan (WSCP)

President Lima opened the Public Hearing at 5:21 p.m. Mr. Stan Chen and Mr. Jeff Helsley, from Stetson Engineering, the consulting engineering firm who prepared the WSCP, provided an overview of the Plan and made a power point presentation focusing on the prescribed requirements of a Water Shortage Contingency Plan (WSCP) as part of its Urban Water Management Plan (Plan). Mr. Helsley answered questions posed by members of the Board and staff. Mr. Warren noted that the District had not received any written public comments on the Plan. The public was provided an opportunity to comment on the plan. No comments were received from members of the public.

President Lima closed the Public Hearing at 5:26 p.m.

2.4

Review and Approve Resolution No 6.1-2021 Adopting A Water Shortage Contingency Plan (WSCP)

After discussion a motion was made by Director Lewis, seconded by Director Lu-Yang, to approve Resolution No. 6.1-2021 as presented. The motion was approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes: None
Abstain: None
Absent: None

Motion passed by a vote of 5-0.

2.5

Public Hearing to Adopt 2020 Urban Water Management Plan (UWMP)

President Lima opened the Public Hearing at 5:28 p.m. Mr. Stan Chen and Mr. Jeff Helsley, from Stetson Engineering, the consulting engineering firm who prepared the UWMP, provided an overview of the Plan and made a power point presentation focusing on the California Urban Water Management Planning Act, (Wat. Code § 10610, et seq. (the Act)), which mandates that every urban supplier of water providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare, and adopt an Urban Water Management Plan (Plan). Mr. Helsley answered questions posed by members of the Board and staff. Mr. Warren noted that the District had not received any written public comments on the Plan. The public was provided an opportunity to comment on the plan. No comments were received from members of the public.

President Lima closed the Public Hearing at 5:41 p.m.

2.6

Review and Approve Resolution No 6.2-2021 Adopting 2020 Urban Water Management Plan

After discussion a motion was made by Director Lu-Yang, seconded by Director Bellah, to approve Resolution No. 6.2-2021 as presented. The motion was approved by the following roll-call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion passed by a vote of 5-0.

2.7

Public Hearing to Adopt An Addendum to the 2015 Urban Water Management Plan

President Lima opened the Public Hearing at 5:43 p.m. Joseph Byrne, Legal Counsel for the District, provided information focusing on the Sacramento-San Joaquin Delta Reform Act of 2009 (Wat. Code § 85000, et seq.), the Delta Plan, and Water Code section 85021, which declares that the State's policy is to "reduce reliance on the Delta in meeting California's future water needs through a statewide strategy of investing in improved regional supplies, conservation, and water use efficiency," and urban water suppliers are encouraged by the California Department of Water Resources (DWR) and the Delta Stewardship Council (DSC) to consider adopting an Addendum to their 2015 Plans to demonstrate consistency with the Delta Plan Policy WR P1 to Reduce Reliance on the Delta Through Improved Regional Water Self-Reliance (Cal. Code Regs. tit. 23, § 5003). Mr. Byrne answered questions posed by members of the Board and staff. Mr. Warren noted that the District had not received any written public comments on the Plan. The public was provided an opportunity to comment on the plan. No comments were received from members of the public.

President Lima closed the Public Hearing at 5:47 p.m.

2.8

Review and Approve Resolution No 6.3-2021 Adopting An Addendum to the 2015 Urban Water Management Plan

After discussion a motion was made by Director Hsu, seconded by Director Bellah, to approve Resolution No. 6.3-2021 as presented. The motion was approved by the following roll-call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Motion passed by a vote of 5-0.

2.9

Review Notice of Exemption

This item provided for information purposes only.

2.10

Review and Approved Second Amendment to Lease Agreement with T-Mobile

After discussion a motion was made by Director Hsu, seconded by Director Lewis, to approve the Second Amendment as presented. The motion was approved as follows:

Ayes:	Directors Lima, Lu-Yang, Bellah, Lewis and Hsu
Noes:	None
Abstain:	None
Absent:	None

Tab 3 – PUBLIC RELATIONS

Mrs. Perea advised the Board that Brittnie Van De Car, Education and Community Outreach Coordinator, would be presenting her Education Update at Tab 3.2.

3.1

Communications Outreach (CV Strategies)

Erin Kaiman, CV Strategies, advised the Board that CV Strategies is developing a “Utility Relief Outreach Plan” and messaging to customers for the District. They are in the process of creating Drought Messaging and Opinion Pieces for publication targeting the water industry and outreach to customers through the website and social media. They have completed the CCR postcard and it is in the process of being printed for delivery to customers prior to July 1, 2021. The CCR has been finalized and is pending review by staff. Press releases on the Poster Contest and the approval of the Urban Water Management Plan are being prepared.

3.2

Education Update

Brittnie Van De Car, Education and Community Outreach Coordinator, provided the following report to the Board:

The FREE ‘Summer Landscape Series’ is booked (see classes below). Classes will be marketed on our Constant Contact newsletter, on our website and through our social media channels.

- ALL of July-CA Native Plants (On-Demand)
July 15, 2021-Sustainable Landscape Design
- ALL of August- Drought Tolerant Plants (On-Demand)
August 11, 2021-Sprinkler & Drip Irrigation Basics
August 25, 2021-Landscape Care for Homeowners
- **September 8, 2021**-The California Water Picture
- **September 22, 2021**-Easy Steps to Lawn Conversion

The Fall Community Forum will be held on October 20 and October 21.

WEWAC Water Scholar Program -- students from Wilson and Nogales High participated. We are in the process of judging the scholarships and will notify students at the end of this month.

The District will be participating at Jellick Elementary School’s drive-thru promotion ceremony and will be presenting all the certificates and awards to the Fifth-grade students.

The second Annual Mini Science Challenge is being developed.

Working with CV Strategies on the preparation of the Summer newsletter content.

District staff conducted an “in-house” fund raising campaign and collected \$1,173.96 to donate to a local charity. Staff selected the “Shoes That Fit” charity.

Tab 4 – DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

None.

Tab 5 – LEGISLATIVE INFORMATION

5.1

Updates on Legislative Issues

Director Lewis provided the Board with a Summary Report on his virtual attendance at the CSDA Legislative Days Conference held on May 18-19, 2021.

TAB 6 - REVIEW OF CORRESPONDENCE

General Manager, Tom Coleman, advised the Board that the District had received a notification letter from La Habra Heights County Water District pursuant to California Health and Safety Code Section 116455 that they had received a confirmed low-level detection of their Well 11 test results that were above the notification level for 1,4 Dioxane, with a result of 1.6 ug/l (parts/billion), notification level 1.

TAB 7 - COMMITTEE REPORTS

7.1

Joint Powers Insurance Authority

General Manager, Tom Coleman, advised the Board that the JPIA Property Committee has scheduled their next meeting on June 14, 2021.

7.2

Three Valleys Municipal Water District

Director Lima reported on his virtual attendance at the May 19, 2021 meeting and advised that Mr. Robert Cruz, Public Affairs Manager, Southern California Gas Company, provided an overview of SB 662 and Mr. Jayson Schmitt from Chandler Asset Management provided an investment portfolio update.

Director Lima reported on his virtual attendance at the June 2, 2021 meeting and advised that Mr. Andy Malone provided an update on the subsidence issue in the Pomona area.

Mr. Kirk Howie, Three Valleys Municipal Water District, advised that they have job openings for an Assistant Engineer and a Human Resources Risk Manager. The next meeting will be held on June 16, 2021, and there will be no meetings during the months of July and August.

7.3

Association of California Water Agencies

Director Lewis reported on his attendance at the 2021 Virtual ACWA Spring Conference May 12-13, 2021 and distributed a Summary Report to all Directors.

7.4

Puente Basin Water Agency

Directors Lima and Lewis reported on their virtual attendance at the June 3, 2021 meeting and advised that updates on the California Domestic Water Company Project, Pathfinder Road interties and the Pomona Basin Regional Groundwater Project were provided. The Sixth Addendum to the LASER Agreement for Strategic Consulting Services was approved

7.5

Project Ad-Hoc Committee

Nothing to report.

7.6

Regional Chamber of Commerce

Director Bellah reported that the next meeting of the Government Affairs Committee will be held on June 14, 2021.

7.7

PWR Joint Waterline Commission

Nothing to report. The next meeting will be held on June 10, 2021.

7.8

Sheriff's Community Advisory Council

Nothing to report.

7.9

Rowland Heights Community Coordinating Council (RHCCC)

Director Lu-Yang advised that the next meeting will be held on June 14, 2021.

TAB 8 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

8.1

Finance Report

Director of Finance, Myra Malner, presented a year-to-date Financial Dashboard containing comparative graphs of Revenue and Expense by Category and Consumption by Class through April 2021. General Manager, Tom Coleman, and Ms. Malner answered questions posed by members of the Board.

8.2

Operations Report

Director of Operations, Dusty Moisio, provided the Board with the following updates:

- Pictures of the Reservoir 6 capital project were provided which included upgrades to the security fencing, landscape, chemical building addition, and pump station.
- AMI update: 11,452 meters have been converted to AMI, with a reading accuracy of 99%.
- Field Operations Completed Tasks for the month of May:
 - Water Samples – 153
 - Site Inspections - 87
 - Service Orders Completed - 238
 - Meters Replaced - 260
 - Modules Replaced - 340
 - Dig Alerts – 343
 - Service Lines Repaired- 5
 - System Valves Replaced- 14
 - Air Releases Inspections- 16
 - Recycled Water Inspections: 10

8.3

Personnel Report

Nothing to report.

TAB 9 - ATTORNEY'S REPORT

Nothing to report.

TAB 10 CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:12 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.
Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:23 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in closed session in connection with these matters.

General Manager's and Directors' Comments

General Manager, Tom Coleman, advised the Board of the passing of Don Galleano, MWD Board Member, on June 2, 2021

Future Agenda Item(s)

- Nomination of an ACWA Region 8 Board Member
- CSDA Annual Conference August 30, 2021 to September 2, 2021, Monterey, CA
- ACWA Fall Conference November 30, 2021 to December 3, 2021, Pasadena, CA

Late Business

None.

A motion was made by Director Hsu, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:38 p.m.

ANTHONY J. LIMA
Board President

Attest: _____
TOM COLEMAN
Board Secretary