



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
January 12, 2021 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice President Anthony J. Lima in memory of President Teresa P. Rios.

ROLL CALL OF DIRECTORS

Vice President Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin Gilhuly, CV Strategies
Matt Litchfield, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Jody Roberto, Director, Three Valleys Municipal Water District
Mike Ti, Director, Three Valleys Municipal Water District

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Dusty Moisio, Director of Operations
Myra Malner, Director of Finance
John Poehler, Project Manager

ADDITION(S) TO THE AGENDA

Upon Motion by Director Lewis, seconded by Director Lu-Yang, the Board made a determination that there was a need to take immediate action and the need came to the attention of the District after the posting of the Agenda. The following items were added to the Agenda:

Tab 2.6: Review and Approve DESIGNATION OF SUBRECIPIENT’S AGENT RESOLUTION Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program.

Tab. 2.7: Consider whether to Fill the Vacancy created by the death of Teresa P. Rios, Director of Division 1 of the Rowland Water District by Appointment or by calling an election.

The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on December 8, 2020

1.2

Demands on General Fund Account for November 2020

1.3

Investment Report for November 2020

1.4

Water Purchases for November 2020

Next Special Board Meeting

January 26, 2021, 5:00 p.m.

Next Regular Board Meeting

February 9, 2021, 5:00 p.m.

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for December 2020

Upon motion by Director Lewis, seconded by Director Lu-Yang, the Directors’ Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

2.2

Approve Change in IRS Mileage Rate from \$.575 to \$.56 effective January 1, 2021

After discussion, upon motion by Director Lewis, seconded by Director Lu-Yang, the Board approved the IRS Mileage Rate of \$.56 effective January 1, 2021 as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

2.3

Receive and File Final Puente Basin Water Agency Financial Audit for Fiscal Year Ended June 30, 2020 prepared by Fedak & Brown LLP, Certified Public Accountants

After discussion, a motion was made by Director Lewis seconded by Director Lu-Yang, to receive and file the Puente Basin Water Agency Financial Audit for Fiscal Year Ended June 30, 2020. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

2.4

Approve Proposal of NBS Government Finance Group (NBS) to Prepare and Complete a Water and Recycled Water Rate Study

After discussion, a motion was made by Director Lewis, seconded by Director Lu-Yang to approve the NBS Proposal to prepare and complete a water and recycled water rate study. The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

2.5

Authorize General Manager to Execute all Agreements, Contracts and Letters In Connection with the Public Water Agencies Group (PWAG) Hazardous Mitigation Grant Program

After discussion a motion was made by Director Lewis, seconded by Director Lu-Yang, to authorize the General Manager to take such official action as may be reasonably necessary to carry out the proposed actions of the grant application and the plan.

The motion was approved as follows:

Ayes: Directors Lima, Lu-Yang, Bellah and Lewis
Noes: None
Abstain: None
Absent: None

2.6

Review and Approve DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program.

After discussion a motion was made by Director Lewis, seconded by Director Lu-Yang, to Approve the Resolution. The motion was approved by the following roll call vote:

Ayes:	Directors Lima, Lu-Yang, Bellah and Lewis
Noes:	None
Abstain:	None
Absent:	None

The motion passed with a 4-0 vote.

2.7

Consider whether to Fill the Vacancy created by the death of Teresa P. Rios, Director of Division 1 of the Rowland Water District by Appointment or by calling an election.

After discussion a motion was made by Director Lewis, seconded by Director Lu-Yang, to fill the vacancy in Division 1 of the Rowland Water District by appointment and directing staff to take steps to move forward with that process.

The motion was approved as follows:

Ayes:	Directors Lima, Lu-Yang, Bellah and Lewis
Noes:	None
Abstain:	None
Absent:	None

Action Items at Tab 2.8 through Tab 8 were not discussed due to the passing of President Rios.

2.8

Public Relations (Rose Perea) - No Report

Communications Outreach (CV Strategies)

Education Update

2.9

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda) - No Report

3.1

Updates on Legislative Issues - No Report

TAB 4 REVIEW OF CORRESPONDENCE

TAB 5 COMMITTEE REPORTS No Reports

5.1

Joint Powers Insurance Authority

5.2

Three Valleys Municipal Water District

5.3

Association of California Water Agencies

5.4

Puente Basin Water Agency

5.5

Project Ad-Hoc Committee

5.6

Regional Chamber of Commerce

5.7

PWR Joint Waterline Commission

5.8

Sheriff's Community Advisory Council

5.9

Rowland Heights Community Coordinating Council (RHCCC)

5.10

City of Industry Council Meeting.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report No Report

6.2

Operations Report No Report

6.3

Personnel Report No Report

TAB 7 ATTORNEY'S REPORT No Report

TAB 8 CLOSED SESSION - Closed Session Was Not Held

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.

Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

B0. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

General Manager's and Directors' Comments

General Manager, Tom Coleman, advised the Board that the January 26, 2021, workshop will be conducted to provide an overview of a proposed new server reliability system. The General Manager and members of the Board of Directors shared memories and kind thoughts of President Teresa P. Rios.

Future Agenda Item

- Nomination and Election of Board President and Board Vice President.

Late Business

None.

A motion was made by Director Lewis, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 5:58 p.m.

ANTHONY J. LIMA
Board Vice President

Attest: _____
TOM COLEMAN
Board Secretary