



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
October 13, 2020 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin Gilhuly, CV Strategies
Denise Jackman, Director, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Dusty Moisio, Director of Operations
Myra Malner, Director of Finance
John Poehler, Project Manager

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEM

None.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on September 8, 2020

1.2

Approval of the Minutes of Special Board Meeting Held on September 15, 2020

1.3

Demands on General Fund Account for August 2020

1.4

Investment Report for August 2020

1.5

Water Purchases for August 2020

Next Special Board Meeting

October 27, 2020, 5:00 p.m.

Next Regular Board Meeting

November 10, 2020, 5:00 p.m.

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for September 2020

Upon motion by Director Lima seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Discuss Enactment of Assembly Bill 992

General Counsel, Joseph Byrne, discussed Assembly Bill 992 and answered questions posed by members of the Board. This was a discussion item and no action was necessary.

2.3

Public Relations (Rose Perea)

Mrs. Perea reported that four schools: Jellick, Northam, Telesis and Rowland Elementary will be participating in the Mini Science Challenge, for a total of 504 students. Alvarado and Rorimer Elementary were the two schools chosen for the Water Bottle Filling Stations. EduBucks flyers were mailed out to over 100 teachers. The applications are due November 12, 2020. Teachers and Principals have been contacted regarding the virtual education program. They will be able to schedule Zoom presentations directly with Brittne Van De Car, Public Affairs Representative.

Communications Outreach (CV Strategies)

Erin Gilhuly, CV Strategies, advised the Board that press releases have been prepared in connection with the Board appointments, customer service week, water professionals' week, Buckboard Days Parade and the AMI conversions. They have completed the Buckboard Days video which will go live on Saturday, October 17, 2020. The video was viewed by the Board and staff. CV Strategies continues to create sliders and text updates for the website as needed.

Education Update

Provided for information purposes only.

2.4

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- None.

TAB 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

TAB 4 REVIEW OF CORRESPONDENCE

General Manager, Tom Coleman, distributed a Memorandum received from Lagerlof, LLP providing the election results for the LAFCO Alternate Representative which named Melvin L. Matthews as the new Alternate LAFCO Representative with his term ending May 2, 2022.

TAB 5 COMMITTEE REPORTS

5.1

Joint Powers Insurance Authority

General Manager, Tom Coleman, advised the Board that the District's Liability Policy had just renewed. Although rates have increased, JPIA is absorbing the rate increase and is not passing it on to its members. JPIA representatives met virtually with their member agencies to go over new policies and changes throughout the State of California. Dusty Moisie, Director of Operations, and John Poehler, Project Manager, met virtually with the JPIA representative to discuss the annual inspection. The report received was favorable and contained advice on what the District can continue to do to be proactive.

5.2

Three Valleys Municipal Water District

Director Lima reported on his virtual attendance at the September 16, 2020 meeting and advised that Kirk Howie, Three Valleys MWD Chief Administrative Officer, provided the legislative report which included information on Assembly Bill 2182 – backup generators -- which would provide water and wastewater utilities with certain run hour exceptions of their backup generators during a Public Safety Power Shutoffs (PSPS) event. General Manager, Tom Coleman, provided additional information on the AQMD shutdown requirements. Director Lima also reported on his virtual attendance at the October 7, 2020, Board meeting and advised that Mr. Chris Palmer from the California Special Districts Association (CSDA) provided the Board with an update on CSD activities. Ms. Julia Hall, Sr. Legislative Advocate from ACWA and Mr. Dave Pederson, General Manager of Las Virgenes MWD, provided the Board with an update on recent (PSPS) activities. Kirk Howie provided an update on upcoming elections and on the Miramar-Grand drilling.

5.3

Association of California Water Agencies

Director Lewis advised that the ACWA Region 8 virtual meeting will be held on November 3, 2020 and the ACWA virtual Fall Conference will be held December 2-3, 2020.

5.4

Puente Basin Water Agency

Director Lewis, reported on his attendance at the Commission meeting held on October 1, 2020 and advised that the contract with the Commission's lobbyist was renewed and the Board Member Appointment Resolution appointing Mr. Jerry Tang Commissioner was approved. Updates on the Regional Water Supply Reliability Program were provided.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the September 14, 2020 meeting and advised that the Chamber voted to take a position opposing Proposition 24. Director Bellah reported on his attendance at the October 12, 2020 Government Affairs Committee and advised that the measures on the November 3, 2020 ballot were discussed. Ms. Jackman, Three Valleys MWD Director, advised that an overview of the Cadiz Project was provided. Mr. Kirk Howie, Three Valleys MWD, advised that Three Valleys has not taken a position in connection with the Cadiz Project.

5.7

PWR Joint Waterline Commission

Director Lima reported on his attendance at the October 8, 2020 meeting and advised that a presentation was made by the Commission's Auditors and the Audit was approved as presented. An update on the PWR J-W-L Commissioner appointments was provided. Ms. Malner, Rowland Water District, provided the financial reports for the period ending June 30, 2020. The next Commission meeting will be held in February.

5.8

Sheriff's Community Advisory Council

Nothing to report. Director Lu-Yang advised that no meeting was held.

5.9

Rowland Heights Community Coordinating Council (RHCCC)

Director Lu-Yang reported on the meeting held on October 12, 2020 and advised that it was reported that crime is up in the area, and an increase in license plate theft was noted.

5.10

Hacienda Heights Improvement Association

Nothing to report.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Director of Finance, Myra Malner presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through August 2020. General Manager, Tom Coleman, and Ms. Malner answered questions posed by members of the Board.

6.2

Operations Report

Director of Operations, Dusty Moisiso, provided the following updates:

- **Recycled Water Future 3 Project:** Provided the Board with pictures of the construction, and a progress update. Advised that 7,000 feet of pipe has been installed, along with 12 recycled water services.
- **Reservoir 10 Rehab:** Provided the Board with pictures of the rehab which started October 5, 2020. The Reservoir is out of service currently in order to complete structure repairs, apply a new coat to the interior and exterior of the reservoir, and upgrade safety features. Anticipated completion date January 22, 2021.
- **AMI Update:** 7,432 meters have been converted to AMI, with a reading accuracy of 99%.

6.3

Personnel Report

General Manager, Tom Coleman, introduced Mr. John Poehler as the new District Project Manager. The District will be conducting an in-house recruitment for two positions: Engineering and Compliance Manager and Water Systems Operator I. If the positions cannot be filled in house, the District will recruit outside of the District. He advised the Board that the District's former Engineering and Compliance Manager had received the approval of the La Puente Valley County Water District Board to serve as their new General Manager. Erin Gilhuly, CV Strategies, provided an update on the MWD Board election and advised that Gloria Gray, West Basin MWD, had been elected to serve two additional terms as the Chairwoman of the MWD Board of Directors.

TAB 7 ATTORNEY'S REPORT

Nothing to report.

TAB 8 CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 6:54 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.

Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 18938 Granby Place, Rowland Heights, CA 91748

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17

Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:01 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

General Manager's and Directors' Comments

Director Lu-Yang advised that the Rowland Unified School District has announced that it has no plans, at this time, to return to in-person classroom instruction until January 2021.

Future Agenda Items

- ACWA Region 8 Meeting, November 3, 2020.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary