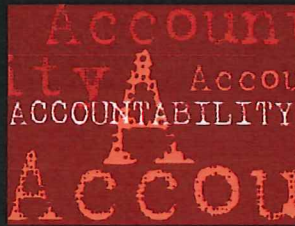
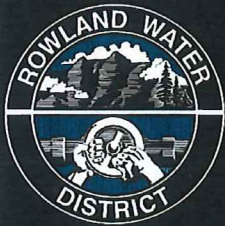


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*

*DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

**Board of Directors Regular Meeting**  
**October 13, 2020**  
**5:00 p.m.**



## **AGENDA**

Regular Meeting of the Board of Directors

October 13, 2020 -- **5:00 PM**

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Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment. Materials related to items on this Agenda are available for public review at [www.rowlandwater.com/agendas-minutes/](http://www.rowlandwater.com/agendas-minutes/).

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Robert W. Lewis, President

Teresa P. Rios, Vice President

Anthony J. Lima

Szu Pei Lu-Yang

John Bellah

### **ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*



## Tab 1 CONSENT CALENDAR

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

**1.1 Approval of the Minutes of Regular Board Meeting held on September 8, 2020**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.2 Approval of the Minutes of Special Board Meeting held on September 15, 2020**

*Recommendation: The Board of Directors approve the Minutes as presented*

**1.3 Demands on General Fund Account for August 2020**

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

**1.4 Investment Report for August 2020**

*Recommendation: The Board of Directors approve the Investment Report as presented.*

**1.5 Water Purchases for August 2020**

*For information purposes only.*

**Next Special Board Meeting:**

**October 27, 2020, 5:00 p.m.**

**Next Regular Board Meeting:**

**November 10, 2020, 5:00 p.m.**

## Tab 2 ACTION ITEMS

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

**2.1 Review and Approve Directors' Meeting Reimbursements for September 2020**

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

**2.2 Discuss Enactment of Assembly Bill 992**

- **Staff Report**

*No recommendation.*

**2.3 Public Relations (Rose Perea)**

- **Communications Outreach (CV Strategies)**
- **Education Update**

*For information purposes only.*

**2.4 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **None**

*Intentionally left blank.*

**Tab 3 LEGISLATIVE INFORMATION**

**3.1 Updates on Legislative Issues**

*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

*There are no tabs for the remainder of the meeting.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.2 Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)
- 5.7 PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)
- 5.10 Hacienda Heights Improvement Association** (Director Lima)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Finance Report** (Mrs. Malner)
- 6.2 Operations Report** (Mr. Moisio)
- 6.3 Personnel Report** (Mr. Coleman)

**Tab 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)



**Tab 8 CLOSED SESSION**

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager's and Directors' Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding

# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
September 8, 2020 – 5:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin Gilhuly, CV Strategies  
Denise Jackman, Director, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
Jody Roberto, Director, Three Valleys Municipal Water District

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations  
Myra Malner, Director of Finance

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.



## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

### **1.1**

**Approval of the Minutes of Regular Board Meeting Held on August 11, 2020**

### **1.2**

**Demands on General Fund Account for July 2020**

### **1.3**

**Investment Report for July 2020**

### **1.4**

**Water Purchases for July 2020**

Next Regular Board Meeting

October 13, 2020, 5:00 p.m.

## **Tab 2 – ACTION ITEMS**

### **2.1**

**Review and Approve Directors' Meeting Reimbursements for August 2020**

Upon motion by Director Lima seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### **2.2**

**Authorize Presiding Officer to Vote for LAFCO Independent Special District Alternate Representative for Term Expiring May 2022**

After discussion, and upon motion by Director Bellah, seconded by Director Lu-Yang, the General Manager/Board Secretary was authorized to cast the ballot vote on behalf of the District for Robert W. Lewis, as the LAFCO Independent Special District Alternate Representative. The motion was unanimously carried.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.3

#### **Review and Approve Resolution No. 9-2020 Requesting Appointment In Lieu of Election for the Office of Member, Board of Directors, Divisions 1 and 2**

After discussion, a motion was made by Director Lewis and seconded by Director Lu-Yang to approve the Resolution as presented.

The motion was unanimously approved with the following 5-0 roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios  
Noes: None  
Abstain: None  
Absent: None

### 2.4

#### **Authorize Budget Carryover of Office Furniture Purchases**

After Discussion, upon motion by Director Lu-Yang seconded by Director Lima, the Directors unanimously authorized the budget carryover of office furniture purchases in an amount of \$145,000.00, as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.5

#### **Authorize General Manager to Upgrade Network Wiring in Server Room**

Upon motion by Director Lima seconded by Director Bellah, the Directors unanimously authorized the General Manager to upgrade the network wiring in the server room in an amount not-to-exceed \$100,000.00, as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.6

#### **Public Relations (Rose Perea)**

Mrs. Perea reported that MWD in partnership with the Green Gardens Group is offering free virtual workshops for residents in the District's service area on both California Native Landscaping and Turf Removal. A NEW Mini Solar Challenge will be offered to 4-6<sup>th</sup> Graders, 15 classrooms in our service area. The program will start in November and end in March. Each month will have a new science challenge. Water Bottle Filling Station flyers and letters went out to the principals in the 8 remaining schools in the District. Two Schools will be selected using a lottery drawing. Water bottles for all students, teachers and administrative staff were delivered to both Rowland Elementary and Blandford Elementary, last year's recipients of the water bottle filling stations. The first virtual scavenger hunt will be held on September 10, 2020 at 3:00 p.m. These will be offered throughout the year. The Buckboard Days Parade has been cancelled and will resume in 2021. The virtual Treatment Plant Tour video was shot at 3-Valleys MWD on August 26, 2020. CV Strategies is producing the video that will be offered to Fourth through Sixth graders.

### **Communications Outreach (CV Strategies)**

Erin Gilhuly, CV Strategies, advised the Board that the “What’s in Your Water Bottle” District conservation campaign was included in the CSDA magazine (summer/fall issue) in the innovative ideas in water conservation/public engagement section. This article will be repurposed throughout the Rowland Unified School District. They are in the process of finalizing the 3-Valleys Water Treatment Plant video to support virtual programs. They are also working on a Buckboard Days video encouraging virtual participation. Press releases on the hiring of a new Director of Finance, the Water Quality Report and the annual budget have also been submitted for publication.

### **Education Update**

Provided for information purposes only.

### **2.7**

#### **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- None.

### **TAB 3 LEGISLATIVE INFORMATION**

#### **3.1**

##### **Updates on Legislative Issues**

General Manager, Tom Coleman, advised the Board that many of the Bills that the District lobbyist has been monitoring have died this year; Bill counts were limited.

### **TAB 4 REVIEW OF CORRESPONDENCE**

None.

### **TAB 5 COMMITTEE REPORTS**

#### **5.1**

##### **Joint Powers Insurance Authority**

General Manager, Tom Coleman, advised the Board that the Property Program schedules had been received from the JPIA and values reflected an approximate 10% increase. The schedules were reviewed by staff, additions and corrections were made and the schedules were re-submitted to the JPIA for final review.

#### **5.2**

##### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the September 2, 2020 meeting and advised that members of the public appeared in connection with the Cadiz project. Jayson Schmitt, Chandler Asset Management, provided the Board with an economic and investment portfolio update. A summary of the Employee Health Care premiums for the upcoming year was provided. An update on the Grand Avenue and Miramar wells was provided.

#### **5.3**

##### **Association of California Water Agencies**

Director Lewis advised that information on the December ACWA conference will be provided in late October or early November.



#### 5.4

##### **Puente Basin Water Agency**

Nothing to report. The next Commission meeting is scheduled for October 1, 2020.

#### 5.5

##### **Project Ad-Hoc Committee**

Nothing to report.

#### 5.6

##### **Regional Chamber of Commerce**

Director Lewis reported that the September 7, 2020 Government Affairs Committee meeting had been rescheduled to September 14, 2020.

#### 5.7

##### **PWR Joint Waterline Commission**

Nothing to report. The next meeting will be held on October 8, 2020.

#### 5.8

##### **Sheriff's Community Advisory Council**

Nothing to report. Director Lu-Yang advised that no meeting was held.

#### 5.9

##### **Rowland Heights Community Coordinating Council (RHCCC)**

Director Lu-Yang reported that the September 7, 2020 meeting had been moved to September 14, 2020.

#### 5.10

##### **Hacienda Heights Improvement Association**

Nothing to report.

### **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

#### 6.1

##### **Finance Report**

Director of Finance, Myra Malner presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through July 2020. General Manager, Tom Coleman, advised the Board that the District had received a compliance review acceptance letter from CalPERS in connection with their recent audit.

#### 6.2

##### **Operations Report**

Director of Operations, Dusty Moisio, provided the following updates:

- Recycled Water Future 3 Project: Pictures of the construction and an update on the 2700 feet of pipe installed, which included two connections to the District recycled system, was provided.
- AMI Meter Update: 6702 meters have been converted to AMI.
- Scada Tower Project: A bid opening was held on August 19, 2020, and the project was awarded to Lyons Construction. The estimated construction start date is September 21, 2020

### 6.3

#### **Personnel Report**

General Manager, Tom Coleman, advised the Board that due to the recent retirement of a long-time employee, the District conducted an in-house recruitment for the Maintenance II position. There were 3 applicants and the employee holding the position at Maintenance I was promoted into this position. A recruitment for the Maintenance I position will be held to fill the vacancy. Dave Shubin, employee with the District for 34 years, is retiring as Distribution Superintendent on October 2, 2020. A recruitment for this position with enhanced responsibilities and a title change to "Project Manager" was conducted and the job was offered to an individual with considerable experience in the area of project management. The new Project Manager will start with the District on September 16, 2020.

#### **TAB 7 ATTORNEY'S REPORT**

Legal counsel, Joe Byrne, reported that litigation concerning the Delta and the tunnel project and state level permits is ongoing.

#### **TAB 8 CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 6:27 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**  
**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
  
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
  
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 6:40 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

#### **General Manager's and Directors' Comments**

General Manager, Tom Coleman, provided information on a current project with a developer and the discussion in connection with capacity fees charged.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:54 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary



# Tab

# 1.2



Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

September 15, 2020 – 5:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Szu Pei Lu-Yang  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations  
Myra Malner, Director of Finance  
Crystal Rodriguez, Accounting/Customer Service Manager

**ADDITIONS TO THE AGENDA/PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**COMMENTS:**

None.

## Tab 1 ACTION ITEMS

### 1.1 **CLOSED SESSION**

Legal Counsel, Joseph P. Byrne, adjourned the meeting to closed session at 5:08 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957**  
Performance Review of General Manager. This matter may be discussed in open session.
- b. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
**Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One Case**
- c. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- d. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- e. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 6:05 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

### **General Manager's and Directors' Comments**

General Manager, Tom Coleman, advised the Board that the District will be recruiting for the position of Engineering and Compliance Manager.

**Future Agenda Items**

None.

**Late Business**

None.

***Next Regular Board Meeting***

***October 13, 2020, 5:00 p.m.***

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:15 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary



# Tab

## 1.3

## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>27861</b>						
08/20	08/10/2020	27861	62517	SCHNEIDER ELECTRIC SYSTEMS US	VALUE GAUGE PRESSURE TRANSMITTER	1,877.35-
Total 27861:						1,877.35-
<b>27945</b>						
08/20	08/10/2020	27945	62517	SCHNEIDER ELECTRIC SYSTEMS US	VALUE GAUGE PRESSURE TRANSMITTER	1,877.35
Total 27945:						1,877.35
<b>27946</b>						
08/20	08/12/2020	27946	322	AMERICAN WATER WORKS ASSN	SAFETY FIRST VIDEO STREAMING SUBSCRIPTION	399.00
Total 27946:						399.00
<b>27947</b>						
08/20	08/12/2020	27947	62554	APPLIED TECHNOLOGY GROUP	FCC COORDINATION	6,368.75
08/20	08/12/2020	27947	62554	APPLIED TECHNOLOGY GROUP	WBS RADIO	499.00
08/20	08/12/2020	27947	62554	APPLIED TECHNOLOGY GROUP	FCC FREQUENCY PROTECTION SERVICE CONTR	600.00
Total 27947:						7,467.75
<b>27948</b>						
08/20	08/12/2020	27948	62093	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW TEST EQUIPMENT CAL. FEE	226.35
Total 27948:						226.35
<b>27949</b>						
08/20	08/12/2020	27949	1400	BADGER METER INC	M200 PCB ASSY 110/220 VAC	819.92
Total 27949:						819.92
<b>27950</b>						
08/20	08/12/2020	27950	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	758.19
Total 27950:						758.19
<b>27951</b>						
08/20	08/12/2020	27951	62764	CLARIS STRATEGY INC	PHASE 1 RISK & RESILIENCE ASSESSMENT THRO	11,106.97
Total 27951:						11,106.97
<b>27952</b>						
08/20	08/12/2020	27952	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,465.00
Total 27952:						2,465.00
<b>27953</b>						
08/20	08/12/2020	27953	2600	HACH COMPANY	FAB-SEALING HUB 2" CPVC	61.54
08/20	08/12/2020	27953	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,221.61
08/20	08/12/2020	27953	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,396.79
Total 27953:						4,679.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>27954</b>						
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	550.93
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	442.20
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	210.22
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	623.42
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	231.97
08/20	08/12/2020	27954	62624	HASA INC	CHEMICALS FOR RCS	185.06
Total 27954:						2,243.80
<b>27955</b>						
08/20	08/12/2020	27955	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL RENEWAL 1 YR FOR SECURE.RO	270.00
08/20	08/12/2020	27955	379	HIGHROAD INFORMATION TECHNOL	MS MAILBAGGING SERVICE ANNUAL MAINTENAN	210.00
08/20	08/12/2020	27955	379	HIGHROAD INFORMATION TECHNOL	STANDARD SSL RENEWAL 1 YR FOR GIS2017.RO	270.00
Total 27955:						750.00
<b>27956</b>						
08/20	08/12/2020	27956	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	15.67
08/20	08/12/2020	27956	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION	195.93
08/20	08/12/2020	27956	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR RES	171.76
08/20	08/12/2020	27956	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR COVID 19	164.14
Total 27956:						547.50
<b>27957</b>						
08/20	08/12/2020	27957	244	INFOSEND INC	BILLING SERVICE	1,579.99
08/20	08/12/2020	27957	244	INFOSEND INC	BILLING SERVICE	76.49
Total 27957:						1,656.48
<b>27958</b>						
08/20	08/12/2020	27958	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
Total 27958:						660.00
<b>27959</b>						
08/20	08/12/2020	27959	62691	LYONS CONSTRUCTION	RUN WIRING FOR GENERATOR/BACK-UP POWER	1,680.00
Total 27959:						1,680.00
<b>27960</b>						
08/20	08/12/2020	27960	62664	M & J TREE SERVICE	MAINTENANCE FOR JULY-WBS	600.00
Total 27960:						600.00
<b>27961</b>						
08/20	08/12/2020	27961	257	MCMaster-CARR SUPPLY CO	FLEXIBLE PULL TAB CAPS FOR 1/4" OD, 1/2" HIEG	15.80
08/20	08/12/2020	27961	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	158.62
08/20	08/12/2020	27961	257	MCMaster-CARR SUPPLY CO	WBS SURGE TANK	461.33
08/20	08/12/2020	27961	257	MCMaster-CARR SUPPLY CO	WBS COMPRESSOR	18.11
Total 27961:						653.86
<b>27962</b>						
08/20	08/12/2020	27962	62226	PROFESSIONAL ANSWERING SERVIC	ANSWERING SERVICE	189.00
08/20	08/12/2020	27962	62226	PROFESSIONAL ANSWERING SERVIC	ANSWERING SERVICE	189.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27962:						.00
<b>27963</b>						
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS-MAY 2020-CREDIT	1,258.54-
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	WVWD PROJECT REIMBURSEMENT-MAY 2020-CR	139.10-
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	P030 PROPERTY PROG 7/1/20-6/30/21	1,032.42
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	LEGAL-JUNE 2020	247.50
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS-MAY 2020	1,337.90
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	WVWD PROJECT REIMBURSEMENT-MAY 2020	139.10
08/20	08/12/2020	27963	5000	PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS-JUNE 2020	364.98
Total 27963:						1,724.26
<b>27964</b>						
08/20	08/12/2020	27964	62743	SOCAL SCADA SOLUTIONS LLC	SCADA NETWORK UPGRADE	9,300.00
Total 27964:						9,300.00
<b>27965</b>						
08/20	08/12/2020	27965	5900	SOCALGAS	GAS UTILITY BILL	41.84
Total 27965:						41.84
<b>27966</b>						
08/20	08/12/2020	27966	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT	4,540.00
Total 27966:						4,540.00
<b>27967</b>						
08/20	08/12/2020	27967	6600	THREE VALLEYS MUN WATER DIST	2020 UWMP-STETSON PROFESSIONAL SERVICES	389.77
Total 27967:						389.77
<b>27968</b>						
08/20	08/12/2020	27968	62353	VERIZON	CONFERENCE CALLS	444.17
Total 27968:						444.17
<b>27969</b>						
08/20	08/12/2020	27969	205	WARREN GRAPHICS	COVID 19 UPDATE SIGNS	129.60
08/20	08/12/2020	27969	205	WARREN GRAPHICS	LETTERHEAD AND ENVELOPES	299.16
08/20	08/12/2020	27969	205	WARREN GRAPHICS	BUSINESS CARDS FOR 3 PEOPLE	91.80
08/20	08/12/2020	27969	205	WARREN GRAPHICS	CCR BOOKLETS	3,222.72
Total 27969:						3,743.28
<b>27970</b>						
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	360,834.85
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	162,046.38
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,994.94
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.50
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,722.36
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	PWR Depreciation Charge	1,389.00
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	PWR Replacement Charge	1,910.00
08/20	08/17/2020	27970	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT	8,066.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27970:						543,101.70
<b>27971</b>						
08/20	08/20/2020	27971	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	14,801.88
Total 27971:						14,801.88
<b>27972</b>						
08/20	08/20/2020	27972	4600	AIRGAS USA LLC	ACETYLENE FOR TANK	389.80
08/20	08/20/2020	27972	4600	AIRGAS USA LLC	TANK RENTAL	100.06
Total 27972:						489.86
<b>27973</b>						
08/20	08/20/2020	27973	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,657.38
Total 27973:						1,657.38
<b>27974</b>						
08/20	08/20/2020	27974	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
Total 27974:						327.66
<b>27975</b>						
08/20	08/20/2020	27975	62539	BRKICH CONSTRUCTION	REPLACE 1" SVC ON 8" AC MAIN-16534 OLD FORE	5,511.49
08/20	08/20/2020	27975	62539	BRKICH CONSTRUCTION	REPAIR 2" RC SVC-17651 COLIMA	3,693.17
Total 27975:						9,204.66
<b>27976</b>						
08/20	08/20/2020	27976	1476	BUSINESS CARD (VISA)	MEMBERSHIP EXPENSE	50.00
08/20	08/20/2020	27976	1476	BUSINESS CARD (VISA)	ANSWERING SERVICE	189.00
08/20	08/20/2020	27976	1476	BUSINESS CARD (VISA)	OFFICE SUPPLIES	62.04
08/20	08/20/2020	27976	1476	BUSINESS CARD (VISA)	MISC EXPENSES	202.94
Total 27976:						503.98
<b>27977</b>						
08/20	08/20/2020	27977	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 27977:						1,884.00
<b>27978</b>						
08/20	08/20/2020	27978	6966	CINTAS	UNIFORM RENTAL	3,652.56
Total 27978:						3,652.56
<b>27979</b>						
08/20	08/20/2020	27979	62757	CONOR CONSULTING LLC	LEADERSHIP COACHING	167.50
Total 27979:						167.50
<b>27980</b>						
08/20	08/20/2020	27980	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27980:						100.00
<b>27981</b>						
08/20	08/20/2020	27981	62047	COUNTY OF LOS ANGELES	LAFCO OPERATING EXPENSES	9,298.91
Total 27981:						9,298.91
<b>27982</b>						
08/20	08/20/2020	27982	62439	CVSTRATEGIES	COMMUNICATION SERVICES	8,693.73
Total 27982:						8,693.73
<b>27983</b>						
08/20	08/20/2020	27983	2125	DANIELS TIRE SERVICE	TIRES FOR 416 YARD BACKHOE	198.50
Total 27983:						198.50
<b>27984</b>						
08/20	08/20/2020	27984	62652	DAVID TAPIA	TOTAL EXPENSES-BOOT ALLOWANCE	263.97
Total 27984:						263.97
<b>27985</b>						
08/20	08/20/2020	27985	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	250.27
Total 27985:						250.27
<b>27986</b>						
08/20	08/20/2020	27986	62351	ELITE EQUIPMENT INC.	REPAIR ORDER-SKILSAW	64.88
Total 27986:						64.88
<b>27987</b>						
08/20	08/20/2020	27987	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	380.41
Total 27987:						380.41
<b>27988</b>						
08/20	08/20/2020	27988	2300	FEDERAL EXPRESS	POSTAGE	64.40
Total 27988:						64.40
<b>27989</b>						
08/20	08/20/2020	27989	2550	FRONTIER	INTERNET ACCESS	803.00
Total 27989:						803.00
<b>27990</b>						
08/20	08/20/2020	27990	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,625.41
Total 27990:						1,625.41
<b>27991</b>						
08/20	08/20/2020	27991	244	INFOSEND INC	BILLING SERVICE	2,096.62
08/20	08/20/2020	27991	244	INFOSEND INC	BILLING SERVICE	88.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27991:						2,184.92
<b>27992</b>						
08/20	08/20/2020	27992	62713	JCL TRAFFIC SERVICES	TOOLS & SUPPLIES	1,166.18
Total 27992:						1,166.18
<b>27993</b>						
08/20	08/20/2020	27993	62531	KEN GRODY FORD	2020 F150 REGULAR CAB	29,737.89
Total 27993:						29,737.89
<b>27994</b>						
08/20	08/20/2020	27994	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 39	682.45
08/20	08/20/2020	27994	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	463.16
Total 27994:						1,145.61
<b>27995</b>						
08/20	08/20/2020	27995	62078	MCKINNEY CONSTRUCTION CO INC	REMOVE AND REPLACE FIRE SERVICE SHUT OFF	15,100.00
Total 27995:						15,100.00
<b>27996</b>						
08/20	08/20/2020	27996	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RIOCH/MPC6003	924.68
Total 27996:						924.68
<b>27997</b>						
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	CAL DOMESTIC MAINTENANCE RESERVES FY 19/	2,779.08
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	DOTY LABOR-MAR 2020	32,405.92
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	FILING FEE	37.50
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	FERGUSON-MATERIALS	4,265.99
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	MM-DEC 2019-MAR 2020	1,798.15
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	SCE FEE NOV 2019	3,063.44
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	SCE FEE DEC 2019	2,098.52
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	SCE FEE DEC 2019	2,288.37
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	MM APRIL 2020	832.10
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	WWW-TRANSMITTERS & VALVES	19,190.08
08/20	08/20/2020	27997	5000	PUENTE BASIN WATER AGENCY	FEDAK & BROWN AUDIT FY 6/30/20-JULY 2020	382.50
Total 27997:						69,141.65
<b>27998</b>						
08/20	08/20/2020	27998	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,652.95
Total 27998:						1,652.95
<b>27999</b>						
08/20	08/20/2020	27999	5740	QUINN COMPANY	INSPECTION-NEW BACKHOE #420F	1,006.70
Total 27999:						1,006.70
<b>28000</b>						
08/20	08/20/2020	28000	62534	SHRED IT USA	SHREDDING SERVICE	113.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 28000:						113.06
<b>28001</b>						
08/20	08/20/2020	28001	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	20,685.94
08/20	08/20/2020	28001	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,298.44
Total 28001:						22,984.38
<b>28002</b>						
08/20	08/20/2020	28002	3550	SOUTHERN COUNTIES FUELS	REG UL CARB ETHANOL	2,650.76
Total 28002:						2,650.76
<b>28003</b>						
08/20	08/20/2020	28003	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,517.70
Total 28003:						1,517.70
<b>28004</b>						
08/20	08/20/2020	28004	62784	SWIFTCOMPLY US OpCO INC	XC2 MAINTENANCE & SUPPORT SERVICES	2,019.00
Total 28004:						2,019.00
<b>28005</b>						
08/20	08/20/2020	28005	2180	SWRCB-DWOCF	D5 RENEWAL-DUSTY MOISIO	105.00
Total 28005:						105.00
<b>28006</b>						
08/20	08/20/2020	28006	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 28006:						21.39
<b>28007</b>						
08/20	08/20/2020	28007	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	356.18
Total 28007:						356.18
<b>28008</b>						
08/20	08/20/2020	28008	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,769.95
Total 28008:						1,769.95
<b>28009</b>						
08/20	08/20/2020	28009	382	W A RASIC CONSTRUCTION CO INC	JOB 20TX30-ROWLAND TOWN CENTER & HOTELS	53,865.30
08/20	08/20/2020	28009	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	1,007.25
08/20	08/20/2020	28009	382	W A RASIC CONSTRUCTION CO INC	JOB 20TX74-2" CAV REPAIR ON ARENTH	5,863.75
Total 28009:						60,736.30
<b>28010</b>						
08/20	08/20/2020	28010	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	1,011.91
Total 28010:						1,011.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>28011</b>						
08/20	08/20/2020	28011	62664	M & J TREE SERVICE	MAINTENANCE FOR MARCH	600.00
Total 28011:						600.00
<b>28025</b>						
08/20	08/24/2020	28025	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	45,913.20
08/20	08/24/2020	28025	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	724.95
08/20	08/24/2020	28025	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	69.39
08/20	08/24/2020	28025	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	3,020.83
08/20	08/24/2020	28025	1000	ACWA JPIA	RETIREE'S HEALTH BENEFITS	16,716.09
08/20	08/24/2020	28025	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,594.87
Total 28025:						77,039.33
<b>28026</b>						
08/20	08/24/2020	28026	62622	AKM CONSULTING ENGINEERS	RESERVOIR 8 SCADA & RMS BUILDING	145.00
08/20	08/24/2020	28026	62622	AKM CONSULTING ENGINEERS	ANTENNA TOWERS-SCADA BACKBONE	1,080.00
08/20	08/24/2020	28026	62622	AKM CONSULTING ENGINEERS	SYSTEM PRESSURE ANALYSIS	1,080.00
Total 28026:						2,305.00
<b>28027</b>						
08/20	08/24/2020	28027	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,114.97
Total 28027:						1,114.97
<b>28028</b>						
08/20	08/24/2020	28028	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
08/20	08/24/2020	28028	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
Total 28028:						570.00
<b>28029</b>						
08/20	08/24/2020	28029	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	3,526.00
08/20	08/24/2020	28029	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR AND EMPLOYMENT	233.10
08/20	08/24/2020	28029	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	449.10
Total 28029:						4,208.20
<b>28030</b>						
08/20	08/24/2020	28030	62552	CINTAS	FIRST AID SUPPLIES	1,689.26
Total 28030:						1,689.26
<b>28031</b>						
08/20	08/24/2020	28031	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	22,525.00
Total 28031:						22,525.00
<b>28032</b>						
08/20	08/24/2020	28032	62729	DIG SAFE BOARD	CA STATE FEE	100.15
Total 28032:						100.15
<b>28033</b>						
08/20	08/24/2020	28033	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE-FEBRUARY 2020	2,415.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
08/20	08/24/2020	28033	2253	DUKE'S LANDSCAPING INC	SPRINKLER REPAIR	980.00
Total 28033:						3,395.00
<b>28034</b>						
08/20	08/24/2020	28034	62039	FAST EDDIE'S TRUCKING	HAUL DIRT	940.00
Total 28034:						940.00
<b>28035</b>						
08/20	08/24/2020	28035	2550	FRONTIER	PHONE SERVICE	346.17
Total 28035:						346.17
<b>28036</b>						
08/20	08/24/2020	28036	379	HIGHROAD INFORMATION TECHNOL	MANANGED SERVICES	4,416.67
08/20	08/24/2020	28036	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
08/20	08/24/2020	28036	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE365	1,200.00
Total 28036:						8,173.67
<b>28037</b>						
08/20	08/24/2020	28037	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	5,278.61
Total 28037:						5,278.61
<b>28038</b>						
08/20	08/24/2020	28038	62703	iWATER INC.	VALVE SERVICE	20,433.00
Total 28038:						20,433.00
<b>28039</b>						
08/20	08/24/2020	28039	3300	LAGERLOF LLP	MAIN BASIN ANALYSIS	120.00
Total 28039:						120.00
<b>28040</b>						
08/20	08/24/2020	28040	2056	LOS ANGELES COUNTY	HAZARDOUS MATERIALS DISCLOSURE PROGRAM	804.00
08/20	08/24/2020	28040	2056	LOS ANGELES COUNTY	HAZADOUS WASTE GENERATOR PROGRAM	1,216.00
08/20	08/24/2020	28040	2056	LOS ANGELES COUNTY	STATE SERVICE CHARGE OVERSIGHT	49.00
Total 28040:						2,069.00
<b>28041</b>						
08/20	08/24/2020	28041	404	LOS ANGELES COUNTY PUBLIC HEAL	RECYCLED WATER NEW OR CONVERSION-1085 BI	1,791.00
Total 28041:						1,791.00
<b>28042</b>						
08/20	08/24/2020	28042	62664	M & J TREE SERVICE	CLEAN UP AND REMOVAL-2774 CARLTON	2,300.00
08/20	08/24/2020	28042	62664	M & J TREE SERVICE	MAINTENANCE FOR AUGUST-WBS	600.00
Total 28042:						2,900.00
<b>28043</b>						
08/20	08/24/2020	28043	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	32.00
08/20	08/24/2020	28043	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	7.60



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
08/20	08/24/2020	28043	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RC	46.16
08/20	08/24/2020	28043	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	18.49
08/20	08/24/2020	28043	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	901.97
08/20	08/24/2020	28043	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	121.95
08/20	08/24/2020	28043	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR LHH BUILDING	42.64
Total 28043:						1,170.81
<b>28044</b>						
08/20	08/24/2020	28044	62776	MCR TECHNOLOGIES INC	ABB RVG200 RECORDER START-UP AND CALIBRA	1,057.12
Total 28044:						1,057.12
<b>28045</b>						
08/20	08/24/2020	28045	5775	NATIONAL THEATRE FOR CHILDREN	INITIAL PAYMENT-2020-21 DIGITAL WATER CONSE	7,750.00
Total 28045:						7,750.00
<b>28046</b>						
08/20	08/24/2020	28046	62649	OPARC	PAINTING FIRE HYDRANTS	2,493.88
Total 28046:						2,493.88
<b>28047</b>						
08/20	08/24/2020	28047	5000	PUENTE BASIN WATER AGENCY	SIERRA WTR GRP 6/30 & 7/31/20	2,636.25
Total 28047:						2,636.25
<b>28048</b>						
08/20	08/24/2020	28048	62769	RAFTELIS FINANCIAL CONSULTANTS	PROFESSIONAL SERVICES-LHHCWD	517.50
Total 28048:						517.50
<b>28049</b>						
08/20	08/24/2020	28049	5691	SECRETARY OF STATE	NOTARY EXAM FILING FEE-ROSE PEREA	40.00
Total 28049:						40.00
<b>28050</b>						
08/20	08/24/2020	28050	62711	TECHNOLOGY SYSTEMS	PROGRAMMING SUPPORT	5,920.00
Total 28050:						5,920.00
<b>28051</b>						
08/20	08/24/2020	28051	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE	475.00
Total 28051:						475.00
<b>28052</b>						
08/20	08/24/2020	28052	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 28052:						375.00
<b>28053</b>						
08/20	08/24/2020	28053	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	189.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 28053:						189.85
<b>28054</b>						
08/20	08/24/2020	28054	321	WIENHOFF DRUG TESTING INC	RANDOM DRUG TESTING	75.00
Total 28054:						75.00
<b>28055</b>						
08/20	08/24/2020	28055	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	2,446.95
08/20	08/24/2020	28055	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	363.49
08/20	08/24/2020	28055	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	2,479.36
Total 28055:						5,289.80
<b>8142020</b>						
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	PM 22/PM CONNECTION	401,034.00
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,410.13
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,810.26
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,905.12
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,563.78
08/20	08/14/2020	814202	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT (MAY-JUNE 2020)	12,605.00-
Total 8142020:						402,118.29
Grand Totals:						1,455,485.81

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11185-0	29,737.89	.00	29,737.89
11505-0	98,519.70	.00	98,519.70
11507-0	66,119.17	139.10-	65,980.07
222100	16,068.99	1,471,554.80-	1,455,485.81-
51310-0	932,479.01	12,605.00-	919,874.01
51410-1	3,627.48	.00	3,627.48
51410-2	2,547.63	.00	2,547.63
51410-3	1,810.26	.00	1,810.26
51410-5	5,994.94	.00	5,994.94
51510-0	23,536.91	.00	23,536.91
51810-0	11,365.67	.00	11,365.67
51910-0	8,150.63	1,258.54-	6,892.09
52310-0	25,964.55	.00	25,964.55
54209-0	866.08	.00	866.08
54211-0	16,086.45	.00	16,086.45
54213-0	265.30	.00	265.30
54214-0	20,433.00	.00	20,433.00
54215-0	2,493.88	.00	2,493.88
54216-0	1,877.35	1,877.35-	.00
54217-0	3,869.21	.00	3,869.21
54218-0	1,057.12	.00	1,057.12
54219-0	3,338.58	.00	3,338.58
56210-0	4,046.64	.00	4,046.64
56211-0	758.19	.00	758.19

GL Account	Debit	Credit	Proof
56214-0	1,579.74	.00	1,579.74
56215-0	50.00	.00	50.00
56216-0	455.36	.00	455.36
56218-0	3,879.10	.00	3,879.10
56218-1	1,079.10	.00	1,079.10
56219-0	5,940.05	.00	5,940.05
56220-0	17,808.67	.00	17,808.67
56221-0	19,666.45	.00	19,666.45
56226-0	3,969.00	.00	3,969.00
56311-0	14,801.88	.00	14,801.88
56312-0	16,094.73	189.00-	15,905.73
56320-0	566.50	.00	566.50
56411-0	45,913.20	.00	45,913.20
56413-0	3,020.83	.00	3,020.83
56415-0	724.95	.00	724.95
56417-0	17,831.06	.00	17,831.06
56419-0	69.39	.00	69.39
56421-0	10,594.87	.00	10,594.87
56510-0	11,230.06	.00	11,230.06
56710-0	1,759.94	.00	1,759.94
56812-0	2,536.58	.00	2,536.58
57310-0	12,721.74	.00	12,721.74
57312-0	2,390.48	.00	2,390.48
57314-0	2,350.93	.00	2,350.93
57315-0	2,465.00	.00	2,465.00
57320-0	105.00	.00	105.00
57321-0	6,778.20	.00	6,778.20
57323-0	226.35	.00	226.35
Grand Totals:	<u>1,487,623.79</u>	<u>1,487,623.79-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:  
Detail Report

Check Number	Check Issue Date	Payee				
28012	08/21/2020	GRACE CHUNG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1		METER DOWNSIZE-17755 ROWLAND	24110-0	115.93	115.93	
28013	08/21/2020	ALBERT LORD(AI-PING LUO)				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	293480-62	DEPOSIT REFUND	22810-0	95.00	95.00	
28014	08/21/2020	UNITED PAVING CO				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	9600122-01	DEPOSIT REFUND	22810-0	2,512.93		
2	9600122-01	CREDIT REFUND	15210-0	115.70	2,628.63	
28015	08/21/2020	EUNG-YEUP KIM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	946039-04	CREDIT REFUND	15210-0	134.63	134.63	
28016	08/21/2020	BLUE CONNECTION LA CORP C/O LYDIA SUN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	337-01	CREDIT REFUND	15210-0	211.67	211.67	
28017	08/21/2020	JESSICA MUSIKA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	32242-46	CREDIT REFUND	15210-0	51.55	51.55	
28018	08/21/2020	MERLINDA V TAN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	646610-83	CREDIT REFUND	15210-0	42.58	42.58	
28019	08/21/2020	XU FANGXIN C/O PAUL SUN				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	668501-14	CREDIT REFUND	15210-0	77.79	77.79
28020 08/21/2020 HENRY SUN					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	297927-43	CREDIT REFUND	15210-0	161.99	161.99
28021 08/21/2020 JOSHUA WU					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	18127-44	CREDIT REFUND	15210-0	54.18	54.18
28022 08/21/2020 WHITE & BLUE LION INC					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	877643-54	CREDIT REFUND	15210-0	143.97	143.97
28023 08/21/2020 LONG HWA CHIU					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	438992-60	CREDIT REFUND	15210-0	91.08	91.08
28024 08/21/2020 HACIENDA HEIGHTS LITTLE LEAGUE					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	836700-00	CREDIT REFUND	15210-0	314.47	314.47
Grand Totals:					<u><u>4,123.47</u></u>



# Tab

# 1.4



# ROWLAND WATER DISTRICT

## CASH & INVESTMENTS

### As of August 31, 2020

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 2,898,783	
Comerica Bank MMIA							\$ 8,106	
<b>Total Cash</b>							<b>\$ 2,906,888</b>	
Comerica Securities CD Placement	Various					2.31%	\$ 990,231	4.92%
Local Agency Investment Fund (LAIF)	N/A					0.78%	\$ 8,788,201	43.71%
<b>Citizens Trust Investments (Union Bank Custodian)</b>								
US Treasury Note - 8P87	5 Year	250,000	99.6331	100.4770	2/28/2021	1.12%	\$ 251,192.50	1.25%
US Treasury Note - 8S76	5 Year	250,000	100.1839	100.8670	7/31/2021	1.12%	\$ 252,167.50	1.25%
US Treasury Note - 82F6	5 Year	250,000	99.0589	100.9570	8/31/2021	1.11%	\$ 252,392.50	1.26%
US Treasury Note - 82P4	5 Year	250,000	100.3750	103.3130	7/31/2022	1.81%	\$ 258,282.50	1.28%
Fed'l Farm CR Banks - LYG3	5 Year	200,000	100.0000	100.0080	4/5/2022	0.40%	\$ 200,016.00	0.99%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	103.5610	3/11/2022	2.41%	\$ 103,561.00	0.52%
Fed'l National Mtg. Assn. - 0T45	5 Year	250,000	100.5354	102.7310	4/5/2022	1.83%	\$ 256,827.50	1.28%
Fed'l Home Loan Mtg. Corp. - V3P1	2 Year	150,000	100.0000	100.0000	6/30/2022	0.35%	\$ 150,000.00	0.35%
Fed'l Farm CR Banks - LUJ1	3 Year	300,000	100.0000	100.3280	3/24/2023	1.00%	\$ 300,984.00	1.50%
Fed'l Home Loan Bank - JQR3	3 Year	150,000	100.0000	100.0030	6/30/2023	0.45%	\$ 150,004.50	0.75%
Fed'l Home Loan Mtg. Corp. - VQE1	4 Year	200,000	100.0000	100.0140	10/30/2024	0.75%	\$ 200,028.00	0.99%
Fed'l National Mtg. Assn. - 4XZ1	5 Year	200,000	100.0000	100.0040	6/30/2025	0.74%	\$ 200,008.00	0.99%
Fed'l Home Loan Mtg. Corp. - 4C27	5 Year	350,000	100.0000	99.9970	7/29/2025	0.70%	\$ 349,989.50	0.95%
Paccar Financial Corp. - RN85	2 Year	200,000	98.9960	100.3540	11/13/2020	2.04%	\$ 200,708.00	1.00%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	103.1460	5/16/2022	2.28%	\$ 103,146.00	0.51%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	105.9780	1/29/2023	2.78%	\$ 264,945.00	1.32%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	108.6860	8/9/2023	3.13%	\$ 184,766.20	0.92%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	109.3670	2/5/2024	3.09%	\$ 218,734.00	1.09%
Apple Inc. - 3CG3	5 Year	200,000	101.2390	108.0540	2/9/2024	2.78%	\$ 216,108.00	1.07%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	108.2230	5/11/2024	2.63%	\$ 162,334.50	0.81%
Cash Reserve Account						0.01%	\$ 603,692.17	3.00%
<b>Total Citizens Trust Investments</b>							<b>\$ 4,879,887</b>	<b>24.27%</b>
<b>Wells Fargo Advisors Investments (Union Bank Custodian)</b>								
Fed'l Home Loan Mtg. Corp. - AEK1	2 Year	500,000	99.4532	100.3680	11/17/2020	1.87%	\$ 501,840.00	2.50%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.5100	12/11/2020	1.99%	\$ 251,275.00	1.25%
Fed'l Home Loan Mtg. Corp. - AEC9	3 Year	255,000	96.0775	100.9300	8/12/2021	1.11%	\$ 257,371.50	1.28%
Fed'l National Mtg. Assn. - 0Q89	4 Year	250,000	100.1410	101.3370	10/7/2021	1.36%	\$ 253,342.50	1.26%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	102.1520	11/29/2021	1.84%	\$ 766,140.00	3.81%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	102.9350	102.5490	1/5/2022	1.95%	\$ 307,647.00	1.53%
Fed'l National Mtg. Assn. - 0T45	5 Year	375,000	103.1530	102.7310	4/5/2022	1.83%	\$ 385,241.25	1.92%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	102.2690	101.9990	4/13/2022	1.45%	\$ 203,998.00	1.01%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	104.0000	103.7820	9/9/2022	1.93%	\$ 259,455.00	1.29%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	104.1140	103.7840	12/9/2022	1.81%	\$ 129,730.00	0.65%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	105.5180	105.1970	1/19/2023	2.26%	\$ 531,244.85	2.64%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	106.7970	106.4040	3/10/2023	2.58%	\$ 266,010.00	1.32%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	108.2770	108.0030	9/12/2023	2.66%	\$ 270,007.50	1.34%
Cash Reserve Account						0.01%	\$ 1,065,769.21	5.30%
<b>Total Wells Fargo Advisors Investments</b>							<b>\$ 5,449,072</b>	<b>27.10%</b>
<b>Total Investments</b>							<b>\$ 20,107,391</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 23,014,280</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.



# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### August 2020

	Aug-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 1,419,921	\$ 2,884,207	\$ 15,420,800	\$ 12,536,593	19%	\$ 2,841,975
3 Meter Charges	812,913	1,924,789	11,681,400	9,756,611	16%	1,837,654
4 Customer Fees	7,132	11,783	235,900	224,117	5%	41,980
5 Contract Income	5,679	21,142	181,300	160,158	12%	49,962
6 Construction Invoices	38,345	86,090	170,000	83,910	51%	1,989
7 Capacity Fees	-	-	44,200	44,200	0%	-
8 Flow Tests	1,400	4,200	22,100	17,900	19%	3,500
9 Return Check Fees	360	450	7,000	6,550	6%	1,230
10 Uncollectable	-	-	(674,000)	(674,000)	0%	-
<b>11 TOTAL OPERATING REVENUE</b>	<b>2,285,750</b>	<b>4,932,662</b>	<b>27,088,700</b>	<b>22,156,038</b>	<b>18%</b>	<b>4,778,289</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	3,332	7,799	427,800	420,001	2%	9,145
14 Shared Services	2,760	5,520	26,100	20,580	21%	5,576
15 Interest Income	17,819	43,984	205,200	161,216	21%	46,826
16 Miscellaneous Income	(2,522)	(7,188)	25,000	32,188	-29%	50,644
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>21,389</b>	<b>50,115</b>	<b>684,100</b>	<b>633,985</b>	<b>7%</b>	<b>112,191</b>
<b>18 TOTAL REVENUES</b>	<b>2,307,139</b>	<b>4,982,777</b>	<b>27,772,800</b>	<b>22,790,023</b>	<b>18%</b>	<b>4,890,480</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	1,064,398	2,093,713	11,124,000	9,030,287	19%	2,040,420
22 Pumping Power	26,574	54,086	298,900	244,814	18%	27,158
23 Fixed Charges	21,757	43,515	297,300	253,785	15%	42,008
24 Chemicals	4,161	9,509	69,100	59,591	14%	12,156
25 Total Source of Supply	1,116,890	2,200,823	11,789,300	9,588,477	19%	2,121,743
26 Maintenance of Water System	36,005	82,455	742,600	660,145	11%	96,057
27 Water Supply Plan & Development	(1,659)	-	-	-	0%	-
28 Service Contracts	24,009	39,929	286,800	246,871	14%	47,095
29 Assessments	97,768	131,970	280,000	148,030	47%	33,872
30 Vehicle Expense	7,522	11,322	112,600	101,278	10%	13,360
31 Tools & Supplies	8,819	10,811	30,600	19,789	35%	2,574
32 Equipment Expense	816	2,792	68,200	65,408	4%	2,742
33 Maintenance & Operations	4,842	8,145	72,300	64,155	11%	4,479
34 Engineering	27,909	29,134	200,000	170,866	15%	22,813
35 Water Tests	1,135	3,600	20,400	16,800	18%	2,769
36 Conservation	-	-	50,000	50,000	0%	1,905
37 Community Outreach	26,550	47,243	231,800	184,557	20%	35,173
<b>38 TOTAL OPERATING EXPENSES</b>	<b>1,350,606</b>	<b>2,568,226</b>	<b>13,884,600</b>	<b>11,316,374</b>	<b>18%</b>	<b>2,384,582</b>
<b>39 ADMINISTRATIVE EXPENSES</b>						
40 Liability Insurance	-	46,393	104,000	57,607	45%	41,827
41 IT Support Services	10,541	29,330	130,000	100,670	23%	36,288
42 IT Licensing	8,003	17,143	140,000	122,857	12%	2,100





# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### August 2020

	Aug-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Director Expense	12,075	25,034	196,800	171,766	13%	26,465
44 Bank / Management Fees	11,562	22,471	152,900	130,429	15%	24,356
45 Legal Fees	10,926	15,412	118,400	102,988	13%	23,032
46 Compliance	6,337	24,269	135,700	111,431	18%	21,235
47 Auditing & Accounting	-	8,027	85,000	76,973	9%	7,271
48 Utility Services	7,215	16,463	105,600	89,137	16%	12,698
49 Dues & Memberships	1,500	3,529	60,000	56,471	6%	2,580
50 Conference & Meetings	-	-	30,000	30,000	0%	6,449
51 Office Expenses	5,699	7,857	30,000	22,143	26%	3,562
52 Seminars/Training	670	1,572	35,000	33,429	4%	13,521
53 Miscellaneous Expense	3,704	6,135	150,000	143,865	4%	24,313
<b>54 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>78,232</b>	<b>223,635</b>	<b>1,473,400</b>	<b>1,249,765</b>	<b>15%</b>	<b>245,695</b>
<b>55 PERSONNEL EXPENSES</b>						
56 Wages						
57 Operations	72,688	142,554	958,800	816,246	15%	126,199
58 Distribution	74,170	157,445	1,139,100	981,655	14%	139,054
59 Administration	115,972	266,755	1,441,000	1,174,245	19%	218,600
60 Total Wages	262,830	566,754	3,538,900	2,972,146	16%	483,854
61 Payroll Taxes	17,556	38,793	246,900	208,107	16%	35,117
62 Workers Compensation	-	14,802	67,900	53,098	22%	-
63 Unemployment	-	-	8,800	8,800	0%	6,339
64 CalPERS	40,953	414,825	874,300	459,475	47%	365,522
65 EE & Retiree Health Insurance	66,358	137,418	842,500	705,082	16%	110,155
<b>66 TOTAL PERSONNEL EXPENSES</b>	<b>422,698</b>	<b>1,242,592</b>	<b>5,999,300</b>	<b>4,756,708</b>	<b>21%</b>	<b>1,070,987</b>
<b>67 TOTAL EXPENSES</b>	<b>1,851,536</b>	<b>4,034,453</b>	<b>21,357,300</b>	<b>17,322,847</b>	<b>19%</b>	<b>3,701,264</b>
<b>68 NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>455,603</b>	<b>948,324</b>	<b>6,415,500</b>	<b>5,467,176</b>	<b>15%</b>	<b>1,189,216</b>
69 Less: Total Debt Service	(1,373)	(2,690)	(2,461,600)	(2,458,910)	0%	(1,156)
70 Less: Capital Expenses (Current Year)	(99,487)	(115,561)	(3,028,300)	(2,912,739)	4%	-
<b>71 CASH INCREASE / (DECREASE)</b>	<b>\$ 354,743</b>	<b>\$ 830,073</b>	<b>\$ 925,600</b>	<b>\$ 95,527</b>		<b>\$ 1,188,060</b>

*\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



## Rowland Water District

### Profit & Loss Analysis and Variance Report

August 2020

#### 1. OPERATING REVENUE

2. Water Sales – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled and construction. YTD is trending at 19%.
3. Meter Charges – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 16%.
4. Customer Fees – various fees conditionally charged to customers such as penalties, new service connections, reconnections, backflow administration, cross connections, connections and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over/under expected budget. The District is currently not charging penalty fees due to COVID-19 circumstances. YTD is at 5%.
5. Contract Income – contains revenues from tower lease contracts, Pomona-Walnut-Rowland Joint Water Line Commission (PWR JWLC) treasurer fees and City of Industry contracts. YTD is currently at 12%.
6. Construction Invoices – water sold on construction invoices and Rowland Water District (RWD) labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over/under budget due to their unpredictable nature. YTD is at 51% due to labor reimbursements on the Alameda East Corridor project.
7. Capacity Fees – fees imposed on any property or person requesting a new, additional or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over/under budget due to their unpredictable nature. There are no capacity fee revenues YTD.
8. Flow Tests – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 19%.
9. Return Check Fees – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD is currently at 6%.
10. Uncollectable – the District analyzes customer receivables at the end of each year and recognizes an expense equal to the estimated amount of cash that may not be collected. Uncollectable expense will be zero until assessed at year-end. The current year is budgeted conservatively for increased uncollectable accounts due to the COVID-19 pandemic.

#### 11. TOTAL OPERATING REVENUE

#### 12. NON-OPERATING REVENUE



## Rowland Water District

### Profit & Loss Analysis and Variance Report

August 2020

13. Property Taxes – includes tax contributions from the County of Los Angeles. YTD is at 2% since the bulk of receipts happen between December and May each year and can cause YTD % to trend over/under expected budget %.
14. Shared Services – RWD is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of RWD) and accounting services to CalMutuals Joint Powers Risk and Insurance Management Authority (provided by the Director of Finance of RWD). YTD is at 21%.
15. Interest Income – includes interest and dividends received on District investments. YTD is at 21% due to conservative budgeting.
16. Miscellaneous Income – includes income from various sources such as recycling, refunds and unrealized gains or losses on investments. YTD is negative due to unrealized losses on investment holdings.
17. **TOTAL NON-OPERATING REVENUE**
18. **TOTAL REVENUES**
19. **OPERATING EXPENSES**
20. **SOURCE OF SUPPLY**
21. Water Purchases – Includes variable costs of potable water from Three Valleys Municipal Water District (TVMWD) and recycled water purchases from City of Industry and Walnut Valley Water District (WVWD). There were no water purchases from California Domestic Water Company (CalDomestic). YTD is at 19%.
22. Pumping Power – the cost of electricity used for pumping water. YTD is at 18%.
23. Fixed Charges – includes fixed charges from TVMWD and CalDomestic. YTD is at 15%.
24. Chemicals – the cost of chemicals used to treat water sold to customers. YTD is at 14%.
25. **TOTAL SOURCE OF SUPPLY**
26. Maintenance of Water System – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 11%.
27. Water Supply Plan & Development – supplies, engineering and legal costs related to exploring new potential water supply sources reclassified to engineering expense.





## Rowland Water District

### Profit & Loss Analysis and Variance Report

August 2020

28. Service Contracts – includes costs for services such as billing printing and mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, and other services. YTD is at 14%.
29. Assessments – operating costs billed to RWD for their share of the PWR JWLC, which is billed quarterly, and the Puente Basin Water Agency (PBWA), which is billed monthly. YTD can trend over/under budget due to the timing of billing. YTD is currently at 47% due to PBWA lease payments from July through December and Main San Gabriel Basin Watermaster assessments for water purchased by PBWA from CalDomestic.
30. Vehicle Expense – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD can trend over/under budget due to the timing of truck maintenance and fuel purchases. YTD is currently at 10%.
31. Tools & Supplies – small tools and supplies used in the field. YTD can trend over/under budget due to the timing of tools and supplies. YTD is at 35% due to purchase of tools for four new F150 4x2 Supercrew trucks.
32. Equipment Expense – various costs incurred related to District equipment. YTD is at 4%.
33. Maintenance & Operations – various costs incurred for District maintenance and operations not directly related to the water system. YTD can trend over/under budget due to the timing of maintenance and operations. YTD is currently at 11%.
34. Engineering – general engineering costs related to District operations. YTD is at 15%.
35. Water Tests – laboratory testing and sampling of District water. YTD is at 18%.
36. Conservation – water conservation programs and efforts. There are no conservation expenses YTD.
37. Community Outreach – costs related to public relations and community outreach. YTD is at 20%.
38. **TOTAL OPERATING EXPENSES**
39. **ADMINISTRATIVE EXPENSES**
40. Liability Insurance – coverage through ACWA JPIA for the District insurance package. YTD is at 45% due to timing of insurance bill.
41. IT Support Services – information technology support services. YTD is at 23% due to IT security maintenance costs.
42. IT Licensing – includes costs for various software licenses. YTD is at 12%.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

August 2020

- 43. Director Expense – costs for director compensation and benefits. YTD is at 13% of budget.
- 44. Bank/Management Fees – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is currently at 15%.
- 45. Legal Fees – legal costs related to RWD, PBWA and Public Water Agencies Group (PWAG). YTD is at 13%.
- 46. Compliance – includes costs for State Water Resources Control Board (SWRCB) compliance, LA County property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 18%.
- 47. Auditing & Accounting – includes consulting services for complex accounting matters and annual audit assurance services related to District financial reporting. YTD is at 9%.
- 48. Utility Services – costs related to office electricity, office phones, gas and district cell phones. YTD is at 16%.
- 49. Dues & Memberships – costs for district memberships, dues and subscriptions to various agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association and American Water Works Association. YTD is at 6% due the timing of these billings.
- 50. Conference & Meetings – conference attendance and meeting expenses. There are no conference and meeting costs as District personnel are unable to be attend conferences due to COVID-19 travel circumstances.
- 51. Office Expenses – costs for office supplies, postage, printing and stationery. YTD is at 26%.
- 52. Seminars/Training – employee seminars and training. YTD is at 4% due to decreased employee attendance to seminars and training during the COVID-19 pandemic.
- 53. Miscellaneous Expense – includes costs for travel, books & subscriptions, and miscellaneous general expenses.
- 54. **TOTAL ADMINISTRATIVE EXPENSES**
- 55. **PERSONNEL EXPENSES**
- 56. **WAGES**
- 57. Operations – wages expense (regular, standby, OT) attributable to Operations. YTD is at 15%.
- 58. Distribution – wages expense (regular, standby, OT) attributable to Distribution. YTD is at 14%





## Rowland Water District

### Profit & Loss Analysis and Variance Report

August 2020

59. Administration – wages expense (regular) attributable to Administration. YTD is at 19% due to vacation cash outs paid in July.
60. **TOTAL WAGES**
61. Payroll Taxes – employer payroll taxes paid by the District. YTD is trending at 16%.
62. Workers Compensation – the District is billed quarterly for workers compensation insurance which can occasionally cause this line item to trend over/under expected budget. YTD is at 22%.
63. Unemployment – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over/under expected budget. There are no unemployment costs YTD.
64. CalPERS – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is at 47% due to payment timing of the unfunded payment (\$338.6K paid in July 2020).
65. EE & Retiree Health Insurance – includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 16%.
66. **TOTAL PERSONNEL EXPENSES**
67. **TOTAL EXPENSES**
68. **NET INCOME / (LOSS) BEFORE DEBT SERVICE & CAPITAL EXPENSES** – Financially, the District has performed as expected through August 2020.
69. Less: Total Debt Service – includes interest and principal payments on outstanding District debt as well as related administrative expenses. Interest payments on outstanding debt are made twice per year (December/June) and principal payments occur annually in December.
70. Less: Capital Expenses (Current-Year) – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 4%.
71. **CASH INCREASE / (DECREASE)**

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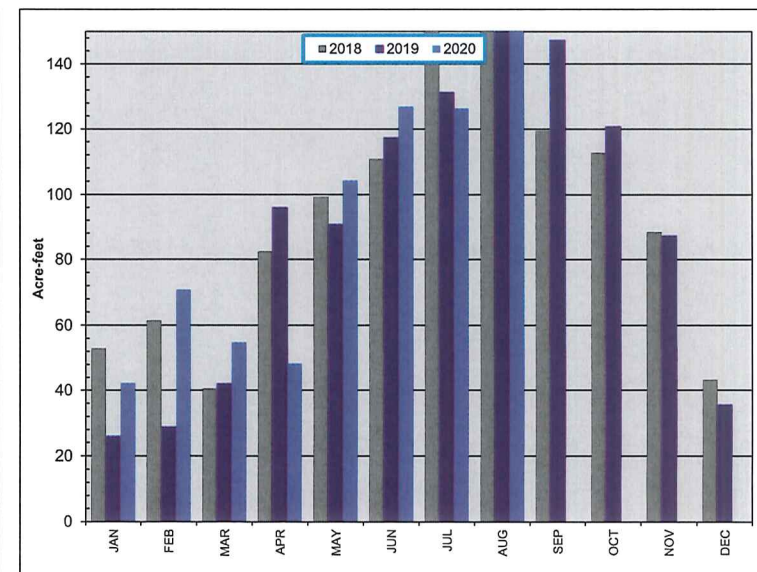
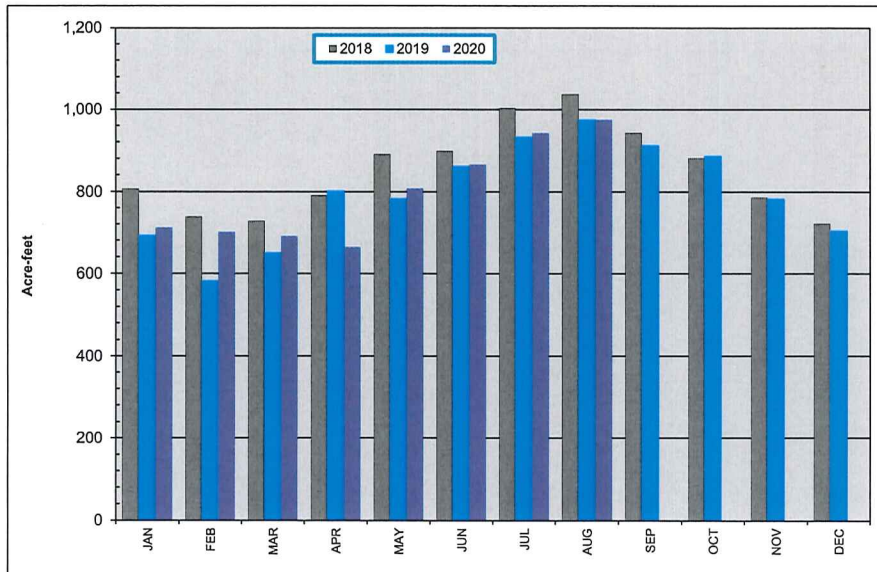


## Water Purchases for CY 2020 (Acre-feet)



	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	177.6	0.0	0.0	166.8	328.8	37.8	711.0
FEB	160.3	0.0	0.0	202.1	229.9	107.6	699.9
MAR	178.7	0.0	0.0	134.4	268.3	109.1	690.5
APR	127.6	0.0	0.0	158.9	294.5	82.4	663.4
MAY	1.6	0.0	0.0	331.2	360.1	114.4	807.3
JUN	0.0	0.0	0.0	375.5	337.9	151.7	865.1
JUL	0.0	0.0	0.0	352.8	447.7	141.3	941.8
AUG	0.0	0.0	0.0	337.4	477.0	160.3	974.7
SEP							0.0
OCT							0.0
NOV							0.0
DEC							0.0
TOTAL	645.8	0.0	0.0	2,059.1	2,744.2	904.6	6,353.7

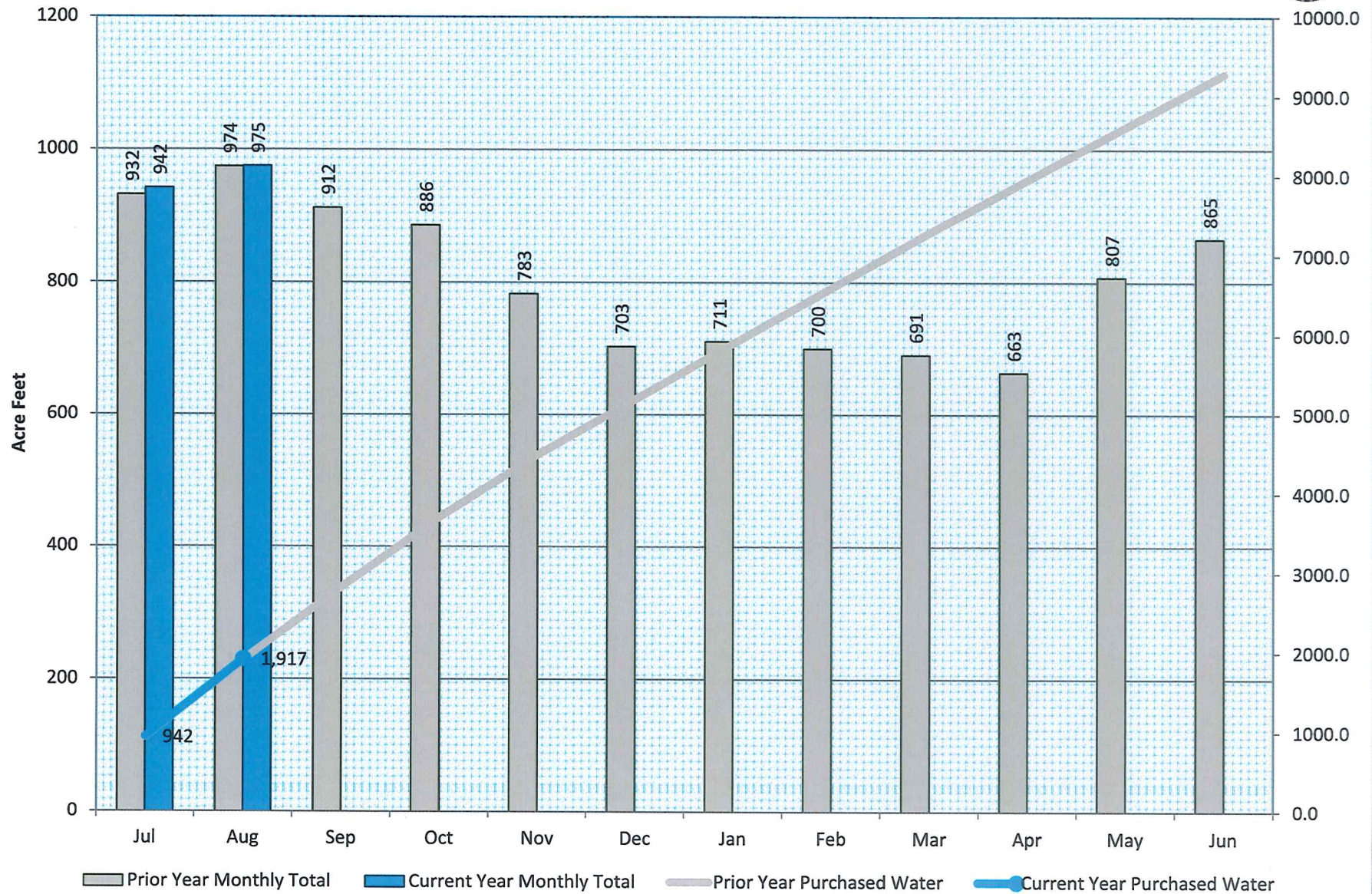
RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
0.0	16.4	1.0	24.8	0.0	42.2
0.0	8.4	1.0	61.5	0.0	70.9
0.0	10.3	0.0	44.5	0.0	54.8
0.0	11.2	0.0	37.1	0.0	48.3
0.0	12.3	2.0	90.0	0.0	104.3
0.0	29.9	2.0	95.0	0.0	126.9
0.0	39.3	2.0	85.0	0.0	126.3
0.0	69.9	2.0	85.1	0.0	157.0
					0.0
					0.0
					0.0
				0.0	0.0
0.0	197.7	10.0	523.0	0.0	730.7





# Potable Water Purchases For FY 2020-2021

(Acre-feet)



# Tab

## 2.1





## SEPTEMBER 2020-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
Anthony J. Lima					
	9/2/2020	Three Valleys Board Meeting	\$185.00		
	9/8/2020	RWD Board Meeting	\$185.00		
	9/15/2020	RWD Special Board Meeting	\$185.00		
	9/16/2020	Three Valleys Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
John Bellah					
	9/8/2020	RWD Board Meetig		X	
	9/14/2020	SGV Chamber Gov Affairs		X	
	9/15/2020	RWD Special Board Meeting		X	
		<b>TOTAL PAYMENT</b>	<b>\$0.00</b>		
Robert W. Lewis					
	9/8/2020	RWD Board Meeting	\$185.00		
	9/9/2020	Los Angeles County Local Formation		X	
	9/14/2020	SGV Chamber Gov Affairs	\$185.00		
	9/15/2020	RWd Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
Szu Pei Lu-Yang					
	9/2/2020	Three Valleys Board Meeting	\$185.00		
	9/8/2020	RWD Board Meeting	\$185.00		
	9/14/2020	RHCCC Meeting	\$185.00		
	9/15/2020	RWD Special Board Meeting	\$185.00		
	9/16/2020	Three Valleys Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$925.00</b>		
Teresa Rios					
	9/8/2020	RWD Board Meeting	\$185.00		
	9/15/2020	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		

APPROVED FOR PAYMENT:

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Tom Coleman

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## 2.2

October 13, 2020

ITEM NO. 2.2

## ROWLAND WATER DISTRICT

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**SUBJECT:** Update on AB 992 – Social Media Postings and the Brown Act

### **BACKGROUND / SUMMARY**

On September 18, Governor Newsom signed into law AB 992, which amended the Brown Act with respect to social media postings by members of a local agency governing body (i.e., boards of directors). AB 992 is the first amendment to the Brown Act to address public officials' use of social media. The law includes a sunset date of January 1, 2026.

The Brown Act generally prohibits a majority of members of a legislative body from engaging in a "series of communications," directly or through intermediaries, to "discuss, deliberate, or take action on an item" that is within the legislative body's subject matter jurisdiction. AB 992 amends Government Code section 54952.2 to clarify the types of communications a public official can make on social media that are permissible under the Brown Act, and what communications are prohibited under the Act.

AB 992 allows a public official to communicate via social media (such as Facebook, Twitter or Instagram) to answer questions, provide information to the public or to solicit information from the public regarding a matter within the governing board's jurisdiction. However, that communication is allowed only as long as a majority of the members of the legislative body do not use the social media platform to "discuss among themselves" official business. The new law defines "discuss among themselves" to include making posts, commenting and even using emojis that express reactions to communications made by other members of the legislative body. Thus, board members will need to take care to ensure they do not make responsive comments or posts where other board members have already commented. For example, on a five person board of directors, if two directors have already commented on a particular post, a third director could not post a comment without violating the Act.

AB 992 also expands the Brown Act's prohibition on intra-board communications by prohibiting a board member from responding "directly to any communication on an Internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared **by any other member** of the legislative body." Under that new prohibition, if one director posted a comment in response to another director's post about an agency issue, that would be a Brown Act violation. This expands the Brown Act's application, which previously was limited to prohibiting communications among a majority of the governing board's members.



AB 992 applies to Internet-based social media platforms that are open and accessible to the public and encompasses activity on many types of social media platforms, including, but not limited to, Snapchat, Instagram, Facebook, Twitter, chatrooms and blogs. That means AB 992 will affect social media commenting, tweeting, retweeting, liking, disliking, responding with positive or negative emojis and/or screenshotting (photographing) and reposting.

AB 992 also raises issues with respect to the Public Records Act, as it makes it more likely that social media postings will be interpreted to be public records subject to disclosure and thus need to be archived and retained by public agencies.

Legal Counsel is available to discuss in more detail if Board Members wish to do so.

**REQUESTED ACTION**

None.

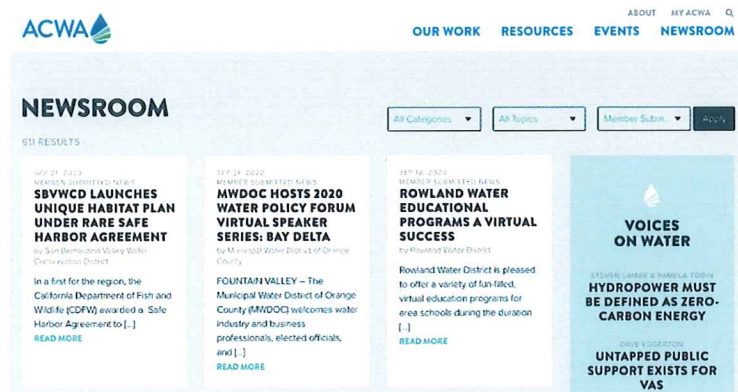
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## 2.3

## Rowland Water District September Communication Strategies Update October 13, 2020

### • Virtual Education Series

- Behind the scenes of TVMWD water treatment facility - video
- Scavenger hunt
- Press release
- ACWA coverage



**Date: September 10, 2020**  
**Time: 3:00 PM**

Strategic Communications  
Public Engagement

PALM DESERT

LOS ANGELES

SACRAMENTO

- **Buckboard Days**

- History video/virtual celebration final
- Press release

- **AMI Conversion**

- Video script drafted
- In production
- Deadline 10/23/20

- **COVID – 19 Communications**

- Continue ongoing support on safe tap water communications
- Stress engagement with District via phone, social media, website updates
- Press releases, sliders and social media

- **Additional Press Releases**

- Board Appointments
- AMI Conversion

- **Miscellaneous**

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

## Press Releases

9/20/19	Capital Improvement Updates	*****	*****	
9/30/19	Water Quality / PFAS	*****	*****	*****
9/30/19	CSDA Article	*****	*****	*****
10/24/19	FORUS Event	*****	*****	*****
11/1/19	Mini Solar Cup	*****	*****	*****
12/15/19	AMI	*****	*****	*****
12/15/19	Future City Competition	*****	*****	*****
12/16/19	Joe Ruzicka Statement	*****	*****	*****
12/17/19	SB 998	*****	*****	*****
12/17/19	New Hire	*****	*****	*****
1/30/20	Filling Station	*****	*****	*****
1/31/20	EduBucks	*****	*****	*****
2/3/20	Conservation Campaign	*****	*****	*****
3/18/20	COVID 19	*****	*****	*****
3/18/20	Shut Offs	*****	*****	*****
3/18/20	Hours	*****	*****	*****
4/15/20	COVID Emergency Response	*****	*****	*****
4/24/20	At Home Education Kit	*****	*****	*****
5/13/20	Audit Report	*****	*****	*****
5/15/20	CAPIO Awards/Finalists	*****	*****	*****
5/19/20	Special Districts Week	*****	*****	*****
6/29/20	FY 20/21 Budget	*****	*****	*****
6/26/20	CCR Availability	*****	*****	*****
7/9/20	New Director of Finance	*****	*****	*****
7/23/20	CAPIO Awards	*****	*****	*****
8/20/20	Buckboard Days	*****	*****	
9/4/20	Smart Drinking Fountains	*****	*****	*****
9/15/20	Virtual Education Program	*****	*****	*****
9/25/20	Board Appointments	*****	*****	*****



## Community Outreach Update | OCTOBER 13, 2020 BOARD MEETING

**SOCIAL MEDIA:** #DiscoverRWD #RowlandConnections #RWDeducation

The District regularly posts updates on district information, conservation, education, and water-related tips utilizing the national hashtag holiday calendar. These posts are shared on Twitter, Instagram, Facebook, and YouTube when necessary. See below for our social media engagement.

### Facebook (August 18-September 29)

Measurement	Total	Change from Prior Month
Page Followers	8	↓3
Page Views	205	↓1
Page Likes	9	↓2
Post Reach	1,753	
Post Engagement	356	↑67

### Facebook Top Performing Post:

9:31

Rowland Water District  
Posted by Hootsuite  
Sep 4 · 🌐

👋 Meet Dusty Moisio! Dusty is our Director of Operations & has been with RWD for 23 years!

Dusty is BIG sports fan, enjoys camping w/ family & friends, married & a dad of 2 kids (3 if you include his boxer puppy).

Thank you Dusty for your hard work & dedication to the District!


**- RWD Staff Spotlight -**

Meet Dusty Moisio! Dusty is our Director of Operations and has been with RWD for 23 years!

Dusty is BIG sports fan, enjoys camping with family and friends and is a husband and dad of 2 kids (three if you include his boxer puppy).

Thank you Dusty for your hard work and dedication to the District!

Post Insights

 **Meet Dusty Moisio! Dusty is our Director of Operations & has been wit...**  
September 4 at 8:30 AM  
Posted by Hootsuite

VIEW POST >

959  
People Reached

49  
Engagements

**Engagement**

👍 Reactions 18 >

💬 Comments 4 >

🔗 Shares 2

📷 Photo Views 9

👁 Other Clicks 16



### Twitter (August 18-September 29)

Measurement	Total	Change from Prior Month
Followers	600	↑8
Tweets	50	↑32 & ↑16.7%
Tweet Impressions	7,729	↑594
Profile Visits	75	↑25%
Mentions	8	↑60%

### Twitter Top Performing Post:



Impressions	759
Total engagements	23
Media engagements	13
Likes	5
Detail expands	4
Retweets	1

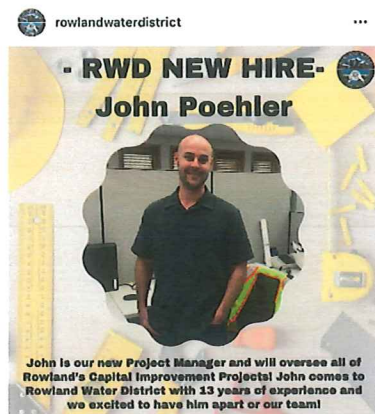
### Instagram (August 18-September 28)

Measurement	Total	Change from Prior Month
Total Posts	30	↑12
Total Followers	821	↑41
New Followers	41	
Profile Visits	35	↑18
Post Engagement	322	↑121
Impressions (Total number of times post have been seen)	4,500	↑2,158
Post Reach	4,000	↑1,936





## Instagram Top Performing Post:



[View Insights](#)

[Promote](#)



Liked by greenvillevaterse and 12 others  
rowlandwaterdistrict #RWD is excited to welcome John Poehler to our team! 🎉

👤 John comes to Rowland Water with 13 years of experience and is our new Project Manager who will oversee all of Rowland's Capital Improvement Projects!  
#DiscoverRWD #WorkInWater #RowlandConnections  
September 21

### Post Insights

13 0 0 0

5 185  
Profile Visits Reach

### Interactions ⓘ

5  
Actions taken from this post

Profile Visits 5

### Discovery ⓘ

185  
Accounts reached  
21% weren't following rowlandwaterdistrict

Follows N/A

Reach 185

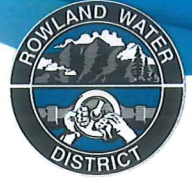
Impressions 203  
From Home 194  
From Profile 8  
From Other 1

This is where your post was seen the most. It got the most impressions from Home, Profile, and Other.

## WEBSITE- August 18-September 28 Insight:

Measurement	Total	Change from Prior Month
Users	4,852	↑2,091
New Users	3,907	↑1,853
Returning Visitor	1,590	↑569
Pageviews	16,786	↑6,762





## CONSTANT CONTACT-(electronic information sent to customer emails)

**Total Active Contacts-9,341**

**New Contacts- 58**

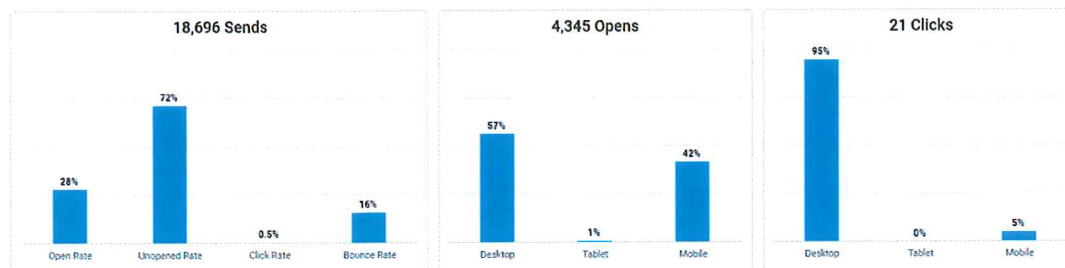
-CSDA Article News Release- Sent out September 2, 2020

-Rowland Virtual Education Programs News Release-Sent out September 15, 2020

### Overview

A look at some of your top emailing stats during this time.

Download As ▾



## LANDSCAPE CLASSES:

Metropolitan Water District (MWD) in partnership with Green Gardens Group is offering free virtual workshops for residents in our service area on both California Native Landscaping and Turf Removal. These classes have been marketed to our customers via Constant Contact and on social media platforms.

## EDUCATION OUTREACH:

- Mini Science Challenge
  - 15 Teachers (4<sup>th</sup>-6<sup>th</sup> Grade)
  - 4 Schools (Jellick, Northam, Telesis and Rowland Elementary)
  - **504 TOTAL STUDENTS**
- Water Bottle Filling Station
  - Alvarado Intermediate and Rorimer Elementary were the 2 schools chosen this year. I am currently working with RUSD to get the agreement signed from both Dr. Mitchell and Alex Flores (Assistant Superintendent). Once the agreement is signed, I will work with Gary from Plumbers Connection to schedule dates to get them both installed.



- EduBucks Program is now open for applications. I emailed the flyer to over 100 teachers within our school district and will market it on social media. The deadline to submit applications is November 12<sup>th</sup> by 3:00 PM.
- Sending out letters to all principals and teachers regarding our virtual education program. Teachers will be able to schedule Zoom presentations directly with me.
- Our first Virtual Scavenger Hunt was held September 10<sup>th</sup> at 3:00 PM to students within our service area. I will be hosting one again within the next 2 months.
- I have been contacted by MANY different cities and water agencies regarding the education program and water bottle filling station regarding the success of both! The agencies that have reached out to me are Yucaipa Valley Water District, Rancho California Water District, Elsinore Valley Municipal Water District, Padre Dam Municipal Water District, Burbank Water and Power, Greenville Water (South Carolina) and a small city in Illinois.
- The Fall 2020 issue of the Rowland Quarterly is getting mailed out to customers with the September 2<sup>nd</sup> billing cycle and will run until October 14<sup>th</sup>
- The 2020 Buckboard Days Parade has been cancelled and will resume in person in 2021. A marketing video is being produced by CV Strategies to help promote the virtual event.
- Virtual Treatment Plant Video is now in the production stages with CV Strategies. This activity will also include pre and post assessments for the 4<sup>th</sup>-6<sup>th</sup> grade students.
- Attending bi-weekly MWD education meetings via Zoom
- Attending monthly DWR education meetings via Zoom
- Attended the monthly WEWAC meeting on September 23<sup>rd</sup> via Zoom

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