3021 Fullerton Road Rowland Heights, CA 91748 (562) 697-1726



5:00 p.m.



AGENDA Regular Meeting of the Board of Directors July 14, 2020 -- 5:00 PM

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <u>https://zoom.us/j/8759899861</u>, <u>Meeting ID: 875 989 9861</u> or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment. Materials related to items on this Agenda are available for public review at www.rowlandwater.com/agendas-minutes/.

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL OF DIRECTORS

Robert W. Lewis, President Teresa P. Rios, Vice President Anthony J. Lima Szu Pei Lu-Yang John Bellah

ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting. Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- **1.1** Approval of the Minutes of Adjourned Board Meeting held on June 16, 2020 Recommendation: The Board of Directors approve the Minutes as presented.
- **1.2 Demands on General Fund Account for May 2020** *Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- **1.3 Investment Report for May 2020** *Recommendation: The Board of Directors approve the Investment Report as presented.*
- **1.4** Water Purchases for May 2020 *For information purposes only.*

Next Special Board Meeting: Next Regular Board Meeting:

July 28, 2020, 5:00 p.m. August 11, 2020, 5:00 p.m.

Tab 2ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for June 2020 Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Review and Approve Changing Regular Board Meeting Time to 5:00 PM During COVID-19 Safer-At-Home Stay Order Recommendation: The Board of Directors approve changing the Board Meeting Time to 5:00 pm.

Intentionally left blank.

2.3 Review and Approve Amended Schedules of Monthly Salary Ranges for the Following Years: 2017-2018, 2018-2019, 2019-2020 and 2020-2021

Recommendation: The Board of Directors approve the amended schedules of monthly salary ranges as presented.

- 2.4 Approve the Surplus of: 2009 Ford F-150 Truck, VIN 1FTRF12W49KB91047, License No. 1327496; and 2007 Chevrolet F-250 Truck, VIN 1GBHC24K77E571603, License No. 1271630 Recommendation: The Board of Directors approve the surplus of these items. Intentionally left blank.
- **2.5** Review and Approve Revised Administrative Leave Policy Recommendation: The Board of Directors approve the Revised Administrative Leave Policy.

- 2.6 Consider Providing General Manager with the Authority to Purchase Four (4) Ford F150
 4x2 Supercrew Truck for an amount not-to-exceed \$120,000.00.
 Recommendation: The Board of Directors approve the purchase in an amount not-to-exceed \$120,000.00.
 Intentionally left blank.
- 2.7 Consider Nomination of Independent Special District Alternate to the Los Angeles County Local Agency Formation Commission (LAFCO) Recommendation: No recommendation. Intentionally left blank.
- 2.8 Public Relations (Rose Perea)
 Communications Outreach (CV Strategies)
 Education Update
 For information purposes only.
- 2.9 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)
 - None

Intentionally left blank.

Tab 3 LEGISLATIVE INFORMATION

3.1 Updates on Legislative Issues Intentionally left blank.

 Tab 4 REVIEW OF CORRESPONDENCE

 Intentionally left blank.

There are no tabs for the remainder of the meeting.

Tab 5COMMITTEE REPORTS

- 5.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)
- 5.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)
- 5.4 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)
- 5.7 **PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)

- 5.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)
- 5.10 Hacienda Heights Improvement Association (Director Lima)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 Finance Report (Mr. Coleman)
- 6.2 **Operations Report** (Mr. Moisio)
- 6.3 **Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property:	18938 Granby Place, Rowland Heights, CA 91748
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation:	Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property:	Portion of Property Located at
	804 S. Azusa Ave., City of Industry, CA
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	City of Industry
Under Negotiation:	Price and Terms

General Manager's and Directors' Comments

Future Agenda Items

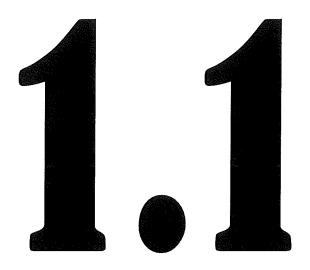
Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ROBERT W. LEWIS, Presiding







Minutes of the Adjourned Meeting of the Board of Directors of the Rowland Water District June 16, 2020 – 4:00 p.m. Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis Vice President Teresa P. Rios Director Anthony J. Lima Director Szu Pei Lu-Yang Director John Bellah

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger Erin Gilhuly, CV Strategies Denise Jackman, Director, Three Valleys Municipal Water District Matt Litchfield, Three Valleys Municipal Water District Kirk Howie, Three Valleys Municipal Water District Jody Roberto, Director, Three Valleys Municipal Water District Ian Berg, Eide Bailly LLP

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager Dave Warren, Assistant General Manager Rose Perea, Director of Administrative Services Dusty Moisio, Director of Operations

ADDITION(S) TO THE AGENDA None.

PUBLIC COMMENT ON NON-AGENDA ITEM None.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes:	Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes:	None
Abstain:	None
Absent:	None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on May 12, 2020

1.1

Approval of the Minutes of Special Board Meeting Held on May 26, 2020

1.2
Demands on General Fund Account for April 2020
1.3
Investment Report for April 2020
1.4
Water Purchases for April 2020

Next Regular Board Meeting

July14, 2020, 5:00 p.m.

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for May 2020

Upon Motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes:Directors Lewis, Rios, Lima, Lu-Yang and BellahNoes:NoneAbstain:NoneAbsent:None

2.2

Review and Approve 3% Cost of Living Increase for all Employees Based on Merit

After discussion, a motion was made by Director Lu-Yang and seconded by Director Lima, to approve the 3% Cost of Living Increase for all Employees Based on Merit. The motion was approved as follows:

Ayes:	Directors Lewis, Rios, Lima and Lu-Yang
Noes:	None
Abstain:	Director Bellah
Absent:	None

2.3

Review and Approve final Rowland Water District Budget and Capital Improvement Plan-Fiscal Year 2020-2021

General Manager, Tom Coleman, advised the Board that no changes were made to the "Draft" document which was presented and reviewed at the May 26, 2020 Budget Workshop.

After discussion and upon motion by Director Lu-Yang, seconded by Director Rios, the District Budget for Fiscal Year 2020-2021 was unanimously approved as follows:

Ayes:	Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes:	None
Abstain:	None
Absent:	None

2.4

Review and Approve Amended 2019-2020 Schedule of Monthly Salary Ranges

Mr. Coleman explained that CalPERS is requiring that the Board approved the Amended 2019-2020 Schedule of Monthly Salary Ranges, noting that the salary ranges approved are monthly.

After discussion and upon motion by Director Lima, seconded by Director Rios, the Amended 2019-2020 Schedule of Monthly Salary Ranges was unanimously approved as follows:

Ayes:	Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes:	None
Abstain:	None
Absent:	None

2.5

Review and Approve 2020-2021 Schedule of Monthly Salary Ranges

Mr. Coleman explained that CalPERS requires its contracting agencies to certify their monthly salary schedule at least once a year for purposes of enabling CalPERS to ensure that compensation is not "spiked" in the last year prior to retirement.

After discussion and upon motion by Director Lu-Yang, seconded by Director Lima, the 2020-2021 Schedule of Monthly Salary Ranges was approved as follows:

Ayes:	Directors Lewis, Rios, Lima and Lu-Yang
Noes:	None
Abstain:	Director Bellah
Absent:	None

2.6

Consider Approval of Contract for Auditing Services

After discussion and upon motion by Director Lima, seconded by Director Rios, the

the Board approved the contract for Auditing Services with Nigro & Nigro for \$22,500.00 a year to perform the annual audit and \$500.00 a year for the preparation of the annual State Financial Transaction Report. The motion was unanimously approved as follows:

Ayes:Directors Lewis, Rios, Lima, Lu-Yang and BellahNoes:NoneAbstain:NoneAbsent:None

2.7

Receive and File Puente Basin Water Agency (PBWA) Budget for FY 2020-2021

After discussion a motion was made by Director Lima, seconded by Director Lu-Yang, to receive and file the Puente Basin Water Agency Budget for FY 2020-2021 as presented. The motion was unanimously approved as follows:

Ayes:Directors Lewis, Rios, Lima, Lu-Yang and BellahNoes:NoneAbstain:NoneAbsent:None

2.8

Discuss Nomination of Candidate, LAFCO Alternate

No action taken. This matter will be tabled as a future agenda item.

2.9

Public Relations (Rose Perea)

Mrs. Perea advised that the poster contest winners have been posted to the website. The certificates and gift cards have been distributed to the students participating in the contest. All winners have also been celebrated on social media. Brittnie will be redeveloping all of the school programs to accommodate virtual presentations. Brittnie has been advised that as of this time, schools will be closed until December. Once a definite "open" date has been provided, the EduBucks projects will be viewed and the reports and budgets will be collected. The National Theatre for Children is developing written materials, workbooks, and virtual presentations in anticipation of limited, if any, in-person presentations being allowed. The District has not entered into a contract with them until we can review the material and can determine a schedule.

Communications Outreach (CV Strategies)

Erin Gilhuly, CV Strategies, advised the Board that the Consumer Confidence Report (CCR) has been finalized for printing and posting to the website. The CCR postcards have also been finalized, printed and sent to the mail house for mailing prior to July 1, 2020. Press releases on the Poster Contest and Budget approval have also been prepared. She advised that we are awaiting the final judging of the CAPIO Awards for the District's Quarterly Newsletter and last year's CCR in the graphic arts category.

Education Update

Provided for information purposes only.

2.10

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

• None.

TAB 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that the State Budget has been sent to the Governor for approval. Senate Bill 625 regarding the Central Basin Municipal Water District has passed in the Assembly and now goes to the Senate for a vote. Matt Litchfield, General Manager, Three Valleys MWD, provided information on Agenda items which will be considered at their June 17, 2020 Board meeting.

TAB 4REVIEW OF CORRESPONDENCE

Director Lewis provided the Board with a "Summary Report" of his virtual attendance at the CSDA Legislative Days held May 19-20, 2020. General Manager, Tom Coleman, advised that he participated in the on-line voting for CSDA Seat C on behalf of the District and that the District cast its vote for Ronald Coats, East Valley Water District.

TAB 5COMMITTEE REPORTS

5.1

Joint Powers Insurance Authority

General Manager, Tom Coleman, reported on his virtual attendance at the JPIA Property Committee meeting held on June 11, 2020.

5.2

Three Valleys Municipal Water District

Director Lima reported on his attendance at the May 20, 2020 Board meeting and advised that financial reports were approved and an investment update was provided. He advised that MWD is considering funding more local projects. At the June 3, 2020 meeting an update was provided on the Cyclic Storage Agreement between MWD, 3-Valleys and the Main San Gabriel Basin Watermaster; the Standby Charge for FY 2020-21 will increase to \$19.90.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Directors Lewis and Lima reported on the meeting held on June 4, 2020. The Third Quarter Financial Statements were reviewed, and the Puente Narrows Underflow for FY 2019-20 was discussed. Updates were provided on the Regional Groundwater Project and the Central Basin Well Site.

5.5

Project Ad-Hoc Committee

Nothing to report.

Regional Chamber of Commerce

Director Lewis reported on the June 15, 2020 Government Affairs Committee meeting and advised that the Budget was approved as submitted and California Assembly Bill 5 designed to regulate companies that hire drivers such as Uber, Lyft and Door Dash was discussed. He advised that Ted Ebenkamp retired from the Walnut Valley Water District Board and the Chamber effective May 29, 2020.

5.7

PWR Joint Waterline Commission

Director Lima reported on his attendance at the June 11, 2020 meeting and advised that staff had sent out RFP's for auditing services and recommended hiring Fedak & Brown. After reviewing staff's recommendation, the Commission selected Fedak and Brown, LLP, as its new auditors. The FY 2020-2021 Budget was approved as presented.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council (RHCCC)

Nothing to report. The RHCCC anticipates that a virtual meeting will be held on July 13, 2020.

5.10

Hacienda Heights Improvement Association

Nothing to report.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

General Manager, Tom Coleman, presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through April 2020.

6.2

Operations Report

Director of Operations, Dusty Moisio, advised that to date 5,367 units have been replaced, and the accuracy readings are at 99.2%. The substantial number of meter change-outs is largely due to the four interns which have been assigned to work on this project. With the approval of the FY 2020-21 Budget, the District will commence capital projects on July 1, 2020.

6.3

Personnel Report

General Manager, Tom Coleman, advised that the District interviewed six very highly qualified candidates and has selected Myra Malner, CPA, to fill the Director of Finance position. Her employment with the District will commence on July 1, 2020.

TAB 7 ATTORNEY'S REPORT

Legal counsel, Joe Byrne, reported on litigation concerning the Delta and environmental requirements for the long term operation of the State Water Project.

TAB 8CLOSED SESSION

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 6:11 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
 Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.
 Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case
 No. KC070088

 b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
 Property: 18938 Granby Place, Rowland Heights, CA 91748
 District Negotiator: Tom Coleman, General Manager
 Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
 Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property:	Portion of Property Located at
	804 S. Azusa Ave., City of Industry, CA
District Negotiator:	Tom Coleman, General Manager
Negotiating Parties:	City of Industry
Under Negotiation:	Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 6:46 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

General Manager's and Directors' Comments

General Manager, Tom Coleman, provided an update on the COVID-19 District operating status and advised that he hopes to have all staff return to work by July 6, 2020. The District is working on a work site plan and COVID-19 compliance under the District's Injury and Illness Prevention Program (IIPP).

Future Agenda Items

• Consider Nomination of Candidate, LAFCO Alternate

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:00 p.m.

ROBERT W. LEWIS Board President Attest:

TOM COLEMAN Board Secretary





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Report Criteria:	
Report type:	GL detail

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т	otal 27593:					741.84
27594						
05/20	05/05/2020	27594	62645	CORE & MAIN LP	1" POTABLE METERS	15,380.00
05/20	05/05/2020	27594	62645	CORE & MAIN LP	1 1/2" RECLAIMED METER	3,676.05
05/20	05/05/2020	27594	62645	CORE & MAIN LP	2" RECLAIMED METER	4,762.10
05/20	05/05/2020	27594	62645	CORE & MAIN LP	1 1/2" POTABLE METERS	11,800.40
05/20	05/05/2020	27594	62645	CORE & MAIN LP	2" POTABLE METERS	8,334.50
05/20	05/05/2020	27594	62645	CORE & MAIN LP	EXTRA MODULE PINS	1,100.00
05/20	05/05/2020	27594		CORE & MAIN LP	ALLEGRO MODULES	188,150.00
05/20	05/05/2020	27594		CORE & MAIN LP	TAX	22,154.29
05/20	05/05/2020	27594		CORE & MAIN LP	MATERIAL FOR AMI CONVERSIONS	1,204.50
05/20	05/05/2020	27594	62645	CORE & MAIN LP	CREDIT MEMO	3,809.40-
Т	otal 27594:					252,752.44
7595						
05/20	05/05/2020	27595	2125	DANIELS TIRE SERVICE	TIRES TRUCK #5	308.82
т	otal 27595:					308.82
7596						
05/20	05/05/2020	27596	62351	ELITE EQUIPMENT INC.	REPAIR GENERATOR	362.32
05/20	05/05/2020	27596	62351	ELITE EQUIPMENT INC.	REPAIR CHAINSAW	238.08
Т	otal 27596:					600.40
27597						
05/20	05/05/2020	27597	5600	G M SAGER CONSTRUCTION	REMOVAL ONLY OF USA MARKINGS	13,500.00
Т	otal 27597:					13,500.00
27598						
05/20	05/05/2020	27598		HASA INC	CHEMICALS FOR RCS	172.53
05/20	05/05/2020	27598		HASAINC	CHEMICALS FOR RCS	86.99
05/20	05/05/2020	27598		HASA INC	CHEMICALS FOR RCS	234.87
05/20	05/05/2020	27598		HASA INC	CHEMICALS FOR RCS	320.41
05/20	05/05/2020	27598			CHEMICALS FOR RCS	227.62
05/20	05/05/2020	27598			CHEMICALS FOR RCS CHEMICALS FOR RCS	231.97
05/20	05/05/2020	27598	62624	HASA INC	CHEMICALS FOR RCS	434.95
Т	otal 27598:					1,709.34
7599						
05/20	05/05/2020	27599		HIGHROAD INFORMATION TECHNOL	ANNUAL REVEWAL OF ADOBE CREATIVE SUITE	1,350.00
05/20	05/05/2020	27599		HIGHROAD INFORMATION TECHNOL	SCADA01 SERVER-H CARE PACK	1,750.00
05/20	05/05/2020	27599	379	HIGHROAD INFORMATION TECHNOL	SCADA02 SERVER HP CARE PACK	1,750.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
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27601						55.98
05/20	05/05/2020	27601		HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	121.22
05/20	05/05/2020	27601	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION SUPPLIES FOR RES	39.03
05/20	05/05/2020	27601	2724	HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	SUPPLIES FOR TELEMETRY	59,70
05/20	05/05/2020	27601	2724	HOME DEPOT CREDIT GERVICES		
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27602						25.54
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05/20	05/05/2020	27602	244	INFOSEND INC	PROGRAMMING-NEW NOTICE IMPLEMENTATION	400.00
Т	otal 27602:					475.54
27603					VALVE SERVICE	9,898.00
05/20	05/05/2020	27603	62703	IWATER INC.	VALVE SERVICE	
т	otal 27603:					9,898.00
27604						
05/20	05/05/2020	27604	62664	M & J TREE SERVICE	COMPLETE CLEAN UP AND HAUL AWAY-PBWA	600.00
05/20	05/05/2020	27604	62664	M & J TREE SERVICE	COMPLETE CLEAN UP AND HAULING-DISTRICT OF	1,600.00
т	otal 27604:					2,200.00
27605					MAINTENANCE TRUCK 28	352.16
05/20	05/05/2020	27605	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 20	
т	otal 27605:					352.16
27606		07000	00079	MCKINNEY CONSTRUCTION CO INC	VALVE REPLACEMENT-PHS 2	19,846.76
05/20	05/05/2020	27606	62076	WCRINNET CONSTRUCTION CO INC		
т	otal 27606:					19,846.76
27607 05/20	05/05/2020	27607	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR PORTABLE DIESEL FUEL STORAG	429.95
т	otal 27607:					429.95
27608 05/20	05/05/2020	27608	5000	PUENTE BASIN WATER AGENCY	LASER-MARCH 2020	1,050.00
05/20	05/05/2020				Legal-March 2020	75.00
05/20	05/05/2020	27608		PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS-FEB-MAR 2020	1,169.76
05/20	05/05/2020			PUENTE BASIN WATER AGENCY	BANK OF AMERICA-JAN-MAR 2020	164.39
т	Fotal 27608:					2,459.15
27609						

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Т	otal 27610:					4,435.00
27611						
05/20	05/12/2020	27611	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	41,513.24
05/20	05/12/2020	27611		ACWA JPIA	EMPLOYEE VISION BENEFITS	590.70
05/20	05/12/2020	27611		ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	56.54
		27611		ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,435.86
05/20	05/12/2020				RETIREES HEALTH BENEFITS	16,716.09
05/20	05/12/2020	27611		ACWA JPIA		
05/20	05/12/2020	27611	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,594.87
т	otal 27611:					71,907.30
27612						
05/20	05/12/2020	27612	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
т	otal 27612:					327.66
27613						
05/20	05/12/2020	27613	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,510.00
т	otal 27613:					2,510.00
27614						
05/20	05/12/2020	27614	62729	DIG SAFE BOARD	CA STATE FEE	100.15
т	otal 27614:					100.15
07045						
27615 05/20	05/12/2020	27615	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	141.85
т	otal 27615:					141.85
	0141 27 0 10.					
27616	05/40/0000	77616	60604	HASA INC	CHEMICALS FOR RCS	713.31
05/20	05/12/2020	27616			CHEMICALS FOR RCS	115.99
05/20	05/12/2020	27616		HASAINC		298.66
05/20	05/12/2020	27616		HASAINC	CHEMICALS FOR RCS	230.30
05/20	05/12/2020	27616		HASAINC	CHEMICALS FOR RCS	
05/20	05/12/2020	27616		HASAINC	CHEMICALS FOR RCS	188.48 256.62
05/20	05/12/2020	27616	62624	HASA INC	CHEMICALS FOR RCS	
Т	otal 27616:					1,793.43
27617						
05/20	05/12/2020	27617	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,065.27
05/20	05/12/2020	27617	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	592.88
т	otal 27617:					1,658.15
27618						
05/20	05/12/2020	27618	244	INFOSEND INC	BILLING SERVICE	2,092.56
05/20	05/12/2020	27618		INFOSEND INC	BILLING SERVICE	1,525.44
00/20	001 1212020	2,010	£77			-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
05/20 05/20 05/20	05/12/2020 05/12/2020 05/12/2020	27618 27618 27618	244 244 244	INFOSEND INC INFOSEND INC INFOSEND INC	BILLING SERVICE BILLING SERVICE BILLING SERVICE	1,460.66 54.60 2,233.55
т	otal 27618:					7,366.81
27619						
05/20	05/12/2020	27619	6800	J G TUCKER & SONS	TOOLS & SUPPLIES	1,035.19
т	otal 27619:					1,035.19
27620 05/20	05/12/2020	27620	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
т	otal 27620:					660.00
27621 05/20	05/12/2020	27621	62078	MCKINNEY CONSTRUCTION CO INC	EMERGENCY LEAK-18909 HAMPTON PL	6,594.20
	otal 27621:	27021	02070	MONIMET CONSTRUCTION CO INC		6,594.20
27622	0121 27 02 1.					
05/20	05/12/2020	27622	62525	MORROW-MEADOWS CORPORATION	REPLACE 6 ANALOG DISPLAYS ON PLC PANEL	2,498.02
т	otal 27622:					2,498.02
27623 05/20	05/12/2020	27623	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RIOCH/MPC6003	924.68
т	otal 27623:					924.68
27624 05/20 05/20	05/12/2020 05/12/2020	27624 27624		SO CALIFORNIA EDISON SO CALIFORNIA EDISON	OFFICE & PUMPING POWER OFFICE & PUMPING POWER	22,765.62 2,529.51
т	otal 27624:					25,295.13
27625					SCADA ON CALL SERVICES	5,715.00
05/20	05/12/2020	27625	62743	SOCAL SCADA SOLUTIONS LLC	SCADA ON CALL SERVICES	5,715.00
	otal 27625:					
27626 05/20	05/12/2020	27626	62396	SOUTH COAST AQMD	HOT SPOTS PROGRAM FEE	137.63
Т	otal 27626:					137.63
27627 05/20	05/12/2020	27627	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	2,469.92
т	otal 27627:					2,469.92
27628						240.00
05/20	05/12/2020	27628	7100	U S POSTAL SERVICE	MARKETING MAIL-PERMIT 5030	240.00
Т	otal 27628:					240.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
7629						000.40
05/20	05/12/2020	27629	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	363.10
То	otal 27629:					363.10
2 7630 05/20	05/12/2020	27630	62665	VERIZON	SCADA ALARM MODEM	22.85
		27030	02000	VENLOW		22.85
	otal 27630:					•
2 7631 05/20	05/12/2020	27631	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	1,628.10
То	otal 27631:					1,628.10
27632						
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR PUMPS	1,052.30
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	695.90
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	891.63
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	167.63
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	1,508.30
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	812.70
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	517.44
05/20	05/12/2020	27632	334	YO FIRE SUPPLY	SUPPLIES FOR HYDRANTS	555.17
Т	otal 27632:					6,201.07
27633						000 550 00
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	286,558.60
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	116,560.97
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,994.94
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.50
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,722.36
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	PWR Depreciation Charge	1,389.00
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	PWR Replacement Charge	1,910.00
05/20	05/14/2020	27633	4750	PWR JT WATER LINE COMMISSION	BUDGET ASSESSMENT	8,066.67
T	otal 27633:					423,340.04
27637 05/20	05/18/2020	27637	4600	AIRGAS USA LLC	TANK RENTAL	97.40
	otal 27637:					97.40
	510127007.					
2 7638 05/20	05/18/2020	27638	62739	BABCOK LABORATORIES, INC	PFOA & PFOS SAMPLING AT CONNECTIONS	1,500.00
Т	otal 27638:					1,500.00
27639						
05/20	05/18/2020	27639	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	2,219.20
05/20	05/18/2020	27639	62597	BEST BEST & KRIEGER	LEGAL FEES-CELL LEASES AND RELATED ISSUES	3,873.60
05/20	05/18/2020	27639	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	205.60
05/20	05/18/2020	27639	62597	BEST BEST & KRIEGER	LEGAL FEES-COVID 19 EMERGENCY RESPONSE	1,886.74
						8,185.14

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27640 05/20	05/18/2020	27640	62656	BEYOND SOFTWARE SOLUTIONS	ANNUAL MAINTENANCE & SUPPORT FOR TIME EN	999.00
Т	otal 27640:					999.00
27641						420.00
05/20	05/18/2020	27641	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Т	otal 27641:					430.00
27642 05/20	05/18/2020	27642	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
т	otal 27642:					1,884.00
27643						5,171.88
05/20	05/18/2020	27643	6966	CINTAS	UNIFORM RENTAL	
Т	otal 27643:					5,171.88
27644 05/20	05/18/2020	27644	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
т	otal 27644:					100.00
27645						050.00
05/20	05/18/2020	27645	62548	CORPORATE BUSINESS INTERIORS	OFFICE FURNITURE	352.90
Т	otal 27645:					352.90
27646 05/20	05/18/2020	27646	62439	CVSTRATEGIES	COMMUNICATION SERVICES	10,115.00
т	otal 27646:					10,115.00
27647						
05/20	05/18/2020	27647	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,415.00
Т	otal 27647:					2,415.00
27648 05/20	05/18/2020	27648	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	90.96
	otal 27648:					90.96
27649						
05/20	05/18/2020	27649	62774	EIDE BAILLY LLP	CONSULTING SERVICES	2,695.00
٦	otal 27649:					2,695.00
27650	05/10/2020	27650	370	HIGHROAD INFORMATION TECHNOL	MANANGED SERVICES	4,416.67
05/20 05/20	05/18/2020	27650	379	HIGHROAD INFORMATION TECHNOL HIGHROAD INFORMATION TECHNOL	DATA CENTER MICROSOFT OFFICE365	2,557.00 1,200.00
05/20	05/18/2020	27650	379		MIGROOD FOI TOLEGO	8,173.67
٦	otal 27650:					

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27651						126.93
05/20	05/18/2020	27651	244	INFOSEND INC	BILLING SERVICE	
Т	otal 27651:					126.93
27652 05/20	05/18/2020	27652	62226	INLAND DESERT SECURITY	ANSWERING SERVICE	289.00
	otal 27652:					289.00
	010121002.					
27653 05/20	05/18/2020	27653	62777	J DE SIGIO CONSTRUCTION INC	REPLACE 1" SERVICE-2742 SOMERSET PL	5,064.00
05/20	05/18/2020	27653	62777	J DE SIGIO CONSTRUCTION INC	REPLACE 1" SERVICE-17037 PEPPER BROOK	5,912.00
Т	otal 27653:					10,976.00
27654						E (00 ()
05/20	05/18/2020	27654	62078	MCKINNEY CONSTRUCTION CO INC	2" WATER SERVICE-2007 COUNTRYWOOD	5,403.44
т	otal 27654:					5,403.44
27655						040 57
05/20	05/18/2020 05/18/2020	27655 27655		MCMASTER-CARR SUPPLY CO MCMASTER-CARR SUPPLY CO	SUPPLIES FOR COVID 19 TOOLS & SUPPLIES	316.57 228.52
05/20 05/20	05/18/2020	27655	257		TOOLS & SUPPLIES	163.47
т	otal 27655:					708.56
27656						0.000.74
05/20	05/18/2020	27656	62771	PUBLIC WATER AGENCIES GROUP	PWAG ASSESSMENT	9,986.71
Т	otal 27656:					9,986.71
27657	05/19/2020	27657	5000	PUENTE BASIN WATER AGENCY	SIERRA WTR GRP 4/30/20	3,705.00
05/20 05/20	05/18/2020 05/18/2020	27657		PUENTE BASIN WATER AGENCY	WVWD ADMIN COSTS-APR 2020	903.40
т	otal 27657:					4,608.40
27658						0.044.00
05/20	05/18/2020	27658	62660	PUENTE HILLS FORD	MAINTENANCE TRUCKS 1, 5, 11, 32, 38	2,341.60
Т	otal 27658:					2,341.60
27659 05/20	05/18/2020	27659	62769	RAFTELIS FINANCIAL CONSULTANTS	PROFESSIONAL SERVICES-LHHCWD	2,465.00
	otal 27659:					2,465.00
	JUI 21000.					<u></u>
27660 05/20	05/18/2020	27660	62534	SHRED IT USA	SHREDDING SERVICE	169.59
т	Total 27660:					169.59
27661						
05/20	05/18/2020	27661	2180	SWRCB-DWOCP	T2 RENEWAL-DAVID WARREN	60.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Т	otal 27661:					60.00
27662 05/20 05/20	05/18/2020 05/18/2020	27662 27662		THERMALAIR INC THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE INSP SEMI ANNUAL PREVENTATIVE MAINTENANCE INS	475.00 295.00
т	otal 27662:					770.00
27663 05/20	05/18/2020	27663	62537	URBAN FUTURES INC	CONTINUING DISCLOSURE/DISSEMINATION AGEN	2,000.00
Т	otal 27663:					2,000.00
27664 05/20	05/18/2020	27664	382	W A RASIC CONSTRUCTION CO INC	REPLACE 1" SERVICE-2845 LANSDOWNE	6,087.63
т	otal 27664:					6,087.63
27665 05/20	05/18/2020	27665	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	425.32
т	otal 27665:					425.32
27666 05/20	05/18/2020	27666	334	YO FIRE SUPPLY	SUPPLIES FOR RC	1,084.05
Т	otal 27666:					1,084.05
27667 05/20	05/26/2020	27667	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,114.97
т	otal 27667:					1,114.97
27668 05/20	05/26/2020	27668	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	2,353.82
т	otal 27668:					2,353.82
27669 05/20	05/26/2020	27669	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	9,831.50
т	otal 27669:					9,831.50
27670 05/20 05/20	05/26/2020 05/26/2020	27670 27670		EXCEL DOOR & GATE COMPANY EXCEL DOOR & GATE COMPANY	PERFORM SEMI ANNUAL PREVENTATIVE MAINTE PERFORM SEMI ANNUAL PREVENTATIVE MAINTE	769.55 475.00
т	otal 27670:					1,244.55
27671 05/20 05/20	05/26/2020 05/26/2020			FRONTIER FRONTIER	INTERNET ACCESS PHONE SERVICE	803.00 340.38
	otal 27671:					1,143.38

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27672						
05/20	05/26/2020	27672	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	841.39
05/20	05/26/2020	27672	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,259.26
т	otal 27672:					2,100.65
27673						A17.77
05/20	05/26/2020	27673		HASAINC	CHEMICALS FOR RCS CHEMICALS FOR RCS	217.47 136.28
05/20 05/20	05/26/2020 05/26/2020	27673 27673		HASA INC HASA INC	CHEMICALS FOR RCS	231.97
	otal 27673:					585.72
27674 05/20	05/26/2020	27674	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	2,819.34
т	otal 27674:					2,819.34
27675						
05/20	05/26/2020	27675	62713	JCL TRAFFIC SERVICES	36 X 36" NO PARKING	745.91
т	otal 27675:					745.91
27676	05/00/0000	07070	60079	MCKINNEY CONSTRUCTION CO INC	REPAIR LEAK ON 1" SVC-18822 FENMEAD	4,973.50
05/20	05/26/2020	27676	02078	MCRIMET CONSTRUCTION COINC		4,973.50
I	otal 27676:					
27677 05/20	05/26/2020	27677	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RC	192.13
05/20	05/26/2020	27677		MCMASTER-CARR SUPPLY CO	SUPPLIES FOR COVID 19	233.07
т	otal 27677:					425.20
27678						
05/20	05/26/2020	27678	62735	MUTUAL OF OMAHA	LIFE INSURANCE	417.53
05/20	05/26/2020	27678		MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	882.80
05/20	05/26/2020	27678	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Т	otal 27678:					1,372.53
27679 05/20	05/26/2020	27679	62752	OFFICE SOLUTIONS	HAND SANITIZER	173.05
т	otal 27679:					173.05
27680 05/20	05/26/2020	27680	62649	OPARC	PAINTING FIRE HYDRANTS	2,475.91
т	otal 27680:					2,475.91
27681						
05/20	05/26/2020	27681	62196	PRAXAIR DISTRIBUTION INC	CO2 FILL AT WELL #1, \$.37 PER LBS ORDER	6,150.49
05/20	05/26/2020	27681		PRAXAIR DISTRIBUTION INC	DELIVERY CHARGE MISC	350.00
05/20	05/26/2020	27681		PRAXAIR DISTRIBUTION INC		100.00 626.94
05/20	05/26/2020	27681	62196	PRAXAIR DISTRIBUTION INC	ТАХ	020.94

ROWLA	ND WATER [DISTRICT		Check Register - GL DE Check Issue Dates: {		Page: 10 Jun 01, 2020 09:35AN
GL Period	Check Issue Date	Check Number	Vendor Number	Рауее	Description	Check Amount
Тс	otal 27681:					7,227.43
27682 05/20	05/26/2020	27682	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	395.00
То	otal 27682:					395.00
27683 05/20	05/26/2020	27683	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	361.90
Т	otal 27683:					361.90
27684						
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	507.89
05/20	05/26/2020	27684		W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	99,891.76
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 20SX29-2" WATER SVC REPLACEMENT	6,613.40
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 20SX29-3/4" SERVICE LEAK	5,700.22
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 20SX95-1" SERVICE REPLACEMENT	3,960.72
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 20SX98-2" SERVICE REPLACEMENT	5,362.11
05/20	05/26/2020	27684	382	W A RASIC CONSTRUCTION CO INC	JOB 20TX10-1" SERVICE REPLACEMENT	5,019.11
Т	otal 27684:					127,055.21
27685						
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR PBWA	346.39
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	Tomich Booster Station Valve Material (see attached pr	10,904.99
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	ТАХ	1,035.97
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR HYDRANTS	1,638.88
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	268.30
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	588.42
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR HYDRANTS	1,638.88
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	714.06
05/20	05/26/2020	27685	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	1,148.44
T	otal 27685:					18,284.33
5142020)					
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	143,539.20
05/20	05/14/2020		62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,410.13
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,810.26
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,905.12
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,563.78
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	1,380.00-
05/20	05/14/2020	514202	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION-	95,415.12
т	otal 5142020:					251,263.61
5152020	0					
05/20	05/15/2020	515202	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	47,789.42
05/20	05/15/2020			CADWAY INC (CAL DOMESTIC WATER	RTC CHARGE	619.66
Т	otal 5152020:					48,409.08
0	irand Totals:					1,452,624.73

Summary by General Ledger Account Number

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GL Account		Debit	Credit	Proof
	11505-0	449,052.10	3,809.40-	445,242.70
	222100	5,189.40	1,457,814.13-	1,452,624.73-
	51110-0	47,789.42	.00	47,789.42
	51310-0	642,073.89	1,380.00-	640,693.89
	51410-1	3,627.48	.00	3,627.48
	51410-2	2,547.63	.00	2,547.63
	51410-3	1,810.26	.00	1,810.26
	51410-5	14,558.72	.00	14,558.72
	51510-0	10,256.82	.00	10,256.82
	51610-0	619.66	.00	619.66
	51810-0	11,365.67	.00	11,365.67
	51910-0	6,992.55	.00	6,992.55
	52210-0	1,052.30	.00	1,052.30
	52210-0 52310-0	25,584.96	.00	25,584.96
	54209-0	8,503.61	.00	8,503.61
		23,422.93	.00	23,422.93
	54211-0	-	.00	2,797.71
	54212-0	2,797.71	.00 .00	39.03
	54213-0	39.03		9,898.00
	54214-0	9,898.00	.00	9,898.80 6,308.84
	54215-0	6,308.84	.00	-
	54216-0	8,272.72	.00	8,272.72
	54217-0	6,446.94	.00	6,446.94
	54219-0	3,886.39	.00	3,886.39
	56210-0	3,093.54	.00	3,093.54
	56211-0	741.84	.00	741.84
	56214-0	2,469.92	.00	2,469.92
	56216-0	240.00	.00	240.00
	56218-0	6,092.80	.00	6,092.80
	56218-1	280.60	.00	280.60
	56218-2	9,986.71	.00	9,986.71
	56219-0	6,467.27	.00	6,467.27
	56220-0	11,867.67	.00	11,867.67
	56221-0	10,115.00	.00	10,115.00
	56226-0	2,550.00	.00	2,550.00
	56312-0	22,738.43	.00	22,738.43
	56411-0	41,513.24	.00	41,513.24
	56413-0	2,435.86	.00	2,435.86
	56415-0	590.70	.00	590.70
	56416-0	417.53	.00	417.53
	56417-0	17,831.06	.00	17,831.06
	56418-0	882.80	.00	882.80
	56419-0	56.54	.00	56.54
	56421-0	10,667.07	.00	10,667.07
	56510-0	237.78	.00	237.78
	56710-0	697.80	.00	697.80
	56811-0	2,695.00	.00	2,695.00
	56812-0	141.85	.00	141.85
	57312-0	1,483.16	.00	1,483.16
	57312-0 57314-0	4,006.68	.00	4,006.68
		2,510.00	.00	2,510.00
	57315-0		.00	4,435.00
	57316-0	4,435.00	.00 .00	4,433.00
	57320-0 57321-0	60.00 3,600.65	.00	3,600.65

Report Criteria:

Report type: GL detail

Rowland Water	District	10-24	Check Register Report Dates: 5/1/20	•	Page: Jun 01, 2020 09:36A		
Report Criteria: Detail Rep							
Check Number	Check Issu	le Date	Payee				
27634	05/1	3/2020 NPG	CORPORATION				
	Sequence	Source	Description	GL Account	Amount	Check Amount	
	1 2	960011-701 960011-701	DEPOSIT REFUND CREDIT REFUND	22810-0 15210-0	2,649.00 55.00	2,704.00	
27635	05/1	3/2020 JENN	IY PAN				
	Sequence	Source	Description	GL Account	Amount	Check Amount	
	1	581984-81	CREDIT REFUND	15210-0	304.25	304.25	
27636	05/1	3/2020 STEV	/EN D ADAMS				
	Sequence	Source	Description	GL Account	Amount	Check Amount	
	1	131173-70	CREDIT REFUND	15210-0	770.44	770.44	
			Grand Totals:			3,778.69	







Profit & Loss Analysis and Variance Report

- 1. **Operating Revenue** begins the section of revenues attributable to District operations.
- Water Sales volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled, and construction. YTD is trending at 88% due to decreased commercial consumption during the COVID-19 pandemic.
- 3. **Meter Charges** the fixed monthly base rate charged to water customers each month (includes all customer types). YTD has exceeded expectations due to extremely conservative budgeting.
- 4. Customer Fees various fees conditionally charged to customers for things such as penalties, new service connections, reconnections, backflow administration, cross connections, connections, and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over / under expected budget. The District is currently not charging penalty fees due to COVID-19 circumstances. YTD is at 67%.
- Contract Income contains revenues from tower lease contracts, PWR treasurer fees and contracts with the City of Industry. YTD is over budget due to \$20K received in July from T-Mobile West Tower LCC/CCTMO LLC for early completion of the updated lease agreement (\$10K for the expedite fee, \$10K for the conditional signing bonus).
- 6. Construction Invoices includes water sold on construction invoices as well as Rowland labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over / under budget due to their unpredictable nature. YTD has exceeded budget due to labor reimbursements on the Alameda East Corridor project and updated accounting methods for labor costs reimbursed through developer-funded projects.
- 7. Capacity Fees fees imposed on any property or person requesting a new, additional, or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over / under budget due to their unpredictable nature. YTD contains fees assessed on connections for projects on 17584 Colima, 17585 Colima, and 17160 Colima.
- 8. **Flow Tests** fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD has exceeded budget due to a higher volume of tests than anticipated.
- Acreage Supply Fee a one-time fee (\$1750 / acre) assessed to customers when service is requested to properties without previous water service provided by the District. This fee is being phased out by the Potable Water Capacity fees discussed in line 7, and little to none of these acreage supply fees are anticipated in the future.
- 10. **Return Check Fees** customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD has exceeded budget.
- 11. **Total Operating Revenue** outlines the total revenues earned from District operations. YTD is trending above budgeted expectations at 98%.
- 12. Non-Operating Revenue outlines the section of revenues attributable to non-operating activities.



Profit & Loss Analysis and Variance Report

- Property Taxes includes tax contributions from the County of Los Angeles. YTD has exceeded budget due to extremely conservative budgeting. The bulk of receipts happen between December and May each year and can cause YTD % to trend over / under expected budget %.
- 14. **Shared Services** Rowland Water District is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of Rowland). These activities were not considered in the 2019-20 adopted budget.
- 15. **Interest Income** includes interest and dividends received on District investments. YTD is over budget due to conservative expectations in the budget and higher than anticipated interest rates in the first half of the fiscal year.
- 16. Miscellaneous Income includes income from various sources such as recycling, refunds or credits. Investment earnings on the PARS Trust investment account and unrealized gains / losses on all other District investments are included in this category. PARS Trust earnings were not considered in the budget and this often causes major fluctuations in the YTD %.
- 17. Total Non-Operating Revenue outlines the total revenues earned from non-operating activities. YTD has exceeded budget.
- 18. Total Revenues displays total Operating and Non-Operating Revenues combined. YTD is at 100%.
- 19. **Operating Expenses** outlines the section of expenses attributable to District Operations.
- 20. Source of Supply outlines the section of operating expenses attributable to District water sold.
- Water Purchases includes variable costs of potable water from Three Valleys Municipal Water District & Cal. Domestic Water in addition to Recycled water purchased from City of Industry & Walnut Valley Water District. YTD is at 79%.
- 22. Pumping Power the cost of electricity used for pumping water. YTD is at 75%.
- 23. **Fixed Charges** includes fixed charges from Three Valleys Municipal Water District and Cal. Domestic Water Company. YTD is at 84%.
- 24. Chemicals the cost of chemicals used to treat water sold to customers. YTD is at 71%.
- 25. Total Source of Supply summarizes the total expenses related to District Source of Supply.
- 26. Maintenance of Water System the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD has exceeded budget due to higher than expected maintenance on the recycled water system, various service lines, meters, valves and the telemetry system.
- 27. Water Supply Plan & Development includes budget for supplies, engineering and legal costs related to exploring new potential water supply sources.
- 28. Service Contracts includes costs for services such as billing printing & mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, and other services. YTD is has exceeded budget due to higher than expected costs for service contracts.



Profit & Loss Analysis and Variance Report

- 29. **Assessments** operating costs billed to Rowland for their share of the Pomona-Walnut-Rowland Joint Water Line Commission (billed quarterly) and the Puente Basin Water Agency (billed monthly). YTD can trend over/under budget due to the timing of billing. YTD is currently at 42%.
- Vehicle Expense includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD is over budget due higher than anticipated costs for truck maintenance and increased fuel purchases.
- 31. Tools & Supplies small tools and supplies used in the field. YTD is at 60%.
- 32. **Equipment Expense** various costs incurred related to District equipment. YTD is over budget due to the purchase of a new trailer in January 2020.
- 33. **Maintenance & Operations** various costs incurred for District maintenance and operations not directly related to the water system. YTD is over budget due to \$10K in tree removal services, \$9K for sound dampening and drywall/insulation in the office, and \$5K for a gate contact installation.
- 34. Engineering general engineering costs related to District operations. YTD is at 71%.
- 35. Water Tests laboratory testing and sampling of District water. YTD is at 67%.
- 36. **Conservation** costs related to conservation efforts and programs. YTD is over budget due to water bottle filling station installations at various schools integrated into conservation efforts.
- 37. **Community Outreach** costs related to public relations and community outreach. YTD is over budget due to increased efforts to connect with the community.
- 38. **Total Operating Expenses** summarizes the total expenses related to District Operating activities. YTD is at 80% of budget.
- 39. Administrative Expenses begins the section of expenses attributable to Administrative costs.
- 40. Liability Insurance coverage through ACWA JPIA for the District insurance package. YTD is at 89% due to insurance policy renewal in October.
- 41. **IT Support Services** information technology support services. YTD is over budget due to extensive measures and services required to combat data breach and maintain IT security.
- 42. IT Licensing includes costs for various software licenses. YTD is at 83%.
- 43. Director Expense costs for director compensation and benefits. YTD is at 95%.
- 44. Bank / Management Fees includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is over budget due to higher than expected bank / payment processing fees.
- Legal Fees legal costs related to Rowland Water District, Puente Basin Water Agency, and PWAG. YTD is at 65%.
- 46. Compliance includes costs for State Water Resources Control Board (SWRCB) compliance, LA county property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is over budget due to higher than anticipated annual SWRCB fees paid in December.



Profit & Loss Analysis and Variance Report

May 2020

- 47. Auditing and Accounting the District performs an audit annually at the end of each fiscal year to prepare and assure District financial reporting. YTD is over budget due to increased accounting services necessary to prepare for the FY 2018-19 audit and maintain day-to-day operations with the vacant Director of Finance position.
- Utility Services costs related to office electricity, office phones, gas, and district cell phones. YTD is at 78%.
- 49. Dues & Memberships includes costs for various district memberships, dues, and subscriptions to agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association, American Water Works Association, and the California Utility Executive Management Association. YTD is at 90%.
- 50. **Conference & Meetings** conference attendance and meeting expenses. YTD is at 52%. April and May 2020 realized refunds on conferences unable to be attended by District personnel due to COVID-19 travel circumstances.
- 51. Office Expenses costs for office supplies and postage/printing/stationery. YTD is at 71%.
- 52. Seminars/Training employee seminars and training. YTD is at 61%.
- 53. Uncollectable the District analyzes the amount of outstanding customer receivables at the end of each year and recognizes an expense equal to the estimated amount of money that will not be collected. Uncollectable expense will be zero until assessed at year-end. There is a high chance that the District will notice a spike in the amount of uncollectable accounts this year and potentially next year as a direct result of the COVID-19 pandemic.
- 54. **Miscellaneous Expense** includes travel, books & subscriptions, and miscellaneous general expenses. When costs were not anticipated in the budget and do not fit in another line item they are classified here which can cause this category to trend over expected budget.
- 55. **Total Administrative Expenses** summarizes the total expenses related to administrative activities. YTD is trending at 91%.
- 56. **Personnel Expenses** begins the section of expenses attributable to personnel.
- 57. Wages begins the sections of expenses attributable to employee wages.
- 58. **Operations** the amount of wages (regular, standby, OT) attributable to Operations. YTD is at 81%.
- 59. Distribution the amount of wages (regular, standby, OT) attributable to Distribution. YTD is at 85%
- 60. Administration the amount of wages (regular) attributable to Administration. YTD is at 83%.
- 61. Total Wages summarizes the total amount of wages paid to employees. YTD is at 83%.
- 62. Payroll Taxes the amount of payroll taxes on employee wages paid by the District. YTD is at 76%.
- 63. Workers Compensation the District is billed quarterly for workers compensation insurance which can occasionally cause this line to trend over / under expected budget. YTD is at 89%.
- 64. **Unemployment** state unemployment insurance is paid quarterly which can cause this line to occasionally trend over / under expected budget. YTD has exceeded expected budget.

4



Profit & Loss Analysis and Variance Report

- 65. **CalPERS** includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is generally made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is over budget due to the timing of the unfunded payment (\$295.5K paid in July 2019) and higher than anticipated costs for general retirement contributions.
- 66. **EE & Retiree Health Insurance** includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 89%.
- 67. Total Personnel Expenses summarizes total District expenses attributable to personnel. YTD is at 87%.
- 68. Total Expenses summarizes total District Expenses. YTD is at 83%.
- 69. Net Income / (Loss) Before Debt Service & Capital Expenditures summarizes the District net operating income or loss before accounting for debt service and capital expenses. Financially, the District has performed better than expected through May 2020.
- 70. Less: Total Debt Service includes interest and principal payments on outstanding District debt as well as related administrative expenses. YTD is at 85% due to the timing of interest and principal payments. Interest payments on outstanding debt are made twice per year (December/June) and principal payments occur annually in December.
- 71. Less: Capital Expenses (Current-Year) includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 41%.
- 72. **Cash Increase / (Decrease)** summarizes an estimate of the net increase or decrease to cash after debt service and capital expenses.



ROWLAND WATER DISTRICT PROFIT & LOSS May 2020

			May-20	Year-to-Date (YTD)		Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD		
1	OPERATING REVENUE										
2	Water Sales	\$	1,102,439	\$ 12,625,779	\$	14,370,000	\$ 1,744,221	88%	\$ 11,564,862		
3	Meter Charges		1,112,896	10,467,603		9,300,000	(1,167,603)	113%	8,509,538		
4	Customer Fees		3,783	237,669		355,000	117,331	67%	332,780		
5	Contract Income		14,094	165,617		160,000	(5,617)	104%	150,550		
6	Construction Invoices		14,445	189,875		50,000	(139,875)	380%	35,410		
7	Capacity Fees		-	44,217		60,000	15,783	74%	44,218		
8	Flow Tests		1,050	17,850		10,000	(7,850)	179%	19,250		
9	Acreage Supply Fee		-	-		10,000	10,000	0%	-		
10	Return Check Fees		480	5,970		5,000	(970)	119%	5,409		
11	TOTAL OPERATING REVENUE		2,249,188	23,754,580		24,320,000	565,420	98%	20,662,017		
12	NON-OPERATING REVENUE										
13	Property Taxes		31,543	404,420		325,000	(79,420)	124%	355,733		
14	Shared Services		1,960	24,183		-	(24,183)	0%	21,261		
15	Interest Income		39,907	394,391		300,000	(94,391)	131%	396,968		
16	Miscellaneous Income		163,325	313,635		25,000	(288,635)	1255%	204,563		
17	TOTAL NON-OPERATING REVENUE		236,735	1,136,629		650,000	(486,629)	175%	978,526		
18	TOTAL REVENUES	•	2,485,923	24,891,209		24,970,000	78,791	100%	21,640,543		
19	OPERATING EXPENSES					·					
20	Source of Supply										
21	Water Purchases		355,248	8,516,458		10,820,000	2,303,542	79%	8,811,638		
22	Pumping Power		18,351	282,706		375,000	92,294	75%	296,809		
23	Fixed Charges		13,999	230,820		275,000	44,180	84%	239,087		
24	Chemicals		1,899	63,552		90,000	26,448	71%	58,492		
25	Total Source of Supply		389,497	9,093,536		11,560,000	2,466,464	79%	9,406,026		
26	Maintenance of Water System		38,097	603,396		595,000	(8,396)	101%	2,255,230		
27	Water Supply Plan & Development		3,989	13,258		100,000	86,742	13%	17,471		
28	Service Contracts		25,164	258,695		250,000	(8,695)	103%	227,412		
29	Assessments		404	138,888		330,000	191,112	42%	151,964		
30	Vehicle Expense		4,975	91,677		80,000	(11,677)	115%	81,631		
31	Tools & Supplies		241	18,056		30,000	11,944	60%	41,988		
32	Equipment Expense		435	51,379		30,000	(21,379)	171%	50,008		
33	Maintenance & Operations		5,595	61,662		30,000	(31,662)	206%	35,300		
34	Engineering		2,495	71,171		100,000	28,829	71%	16,910		
35	Water Tests		-	16,653		25,000	8,347	67%	18,624		
36	Conservation		330	32,992		25,000	(7,992)	132%	17,169		
37	Community Outreach		13,513	194,457		130,000	(64,457)	150%	187,963		
38	TOTAL OPERATING EXPENSES		484,735	10,645,821		13,285,000	2,639,179	80%	12,507,696		
39	ADMINISTRATIVE EXPENSES										
40	Liability Insurance		-	133,275		150,000	16,725	89%	116,198		
41	IT Support Services		14,536	165,976		150,000	(15,976)	111%	156,632		
42	IT Licensing		2,475	66,542		80,000	13,458	83%	102,673		



ROWLAND WATER DISTRICT PROFIT & LOSS May 2020

		r					
		May-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43	Director Expense	12,702	151,265	160,000	8,735	95%	148,589
44	Bank / Management Fees	11,130	138,004	120,000	(18,004)	115%	119,340
45	Legal Fees	6,090	109,940	170,000	60,060	65%	164,102
46	Compliance	6,975	133,266	120,000	(13,266)	111%	95,986
47	Auditing & Accounting	10,641	121,558	35,000	(86,558)	347%	28,760
48	Utility Services	8,056	93,399	120,000	26,601	78%	102,798
49	Dues & Memberships	750	45,028	50,000	4,972	90%	44,228
50	Conference & Meetings	(3,901)	31,392	60,000	28,608	52%	36,488
51	Office Expenses	1,036	21,159	30,000	8,841	71%	26,517
52	Seminars/Training	463	42,932	70,000	27,068	61%	32,706
53	Uncollectable	-	-	30,000	30,000	0%	-
54	Miscellaneous Expense	2,461	105,521	70,000	(35,521)	151%	71,596
55	TOTAL ADMINISTRATIVE EXPENSES	73,414	1,359,258	1,415,000	55,742	96%	1,246,615
56	PERSONNEL EXPENSES						
57	Wages						
58	Operations	61,123	721,937	895,000	173,063	81%	596,640
59	Distribution	84,583	851,278	1,005,000	153,722	85%	732,202
60	Administration	95,136	1,167,957	1,400,000	232,043	83%	1,123,425
61	Total Wages	240,842	2,741,172	3,300,000	558,828	83%	2,452,268
62	Payroll Taxes	18,863	190,944	250,000	59,056	76%	173,191
63	Workers Compensation	-	44,484	50,000	5,516	89%	40,106
64	Unemployment	-	16,104	15,000	(1,104)	107%	9,252
65	CalPERS	36,374	696,217	650,000	(46,217)	112%	628,924
66	EE & Retiree Health Insurance	63,486	634,653	716,000	81,347	89%	604,024
67	TOTAL PERSONNEL EXPENSES	359,565	4,323,574	4,981,000	657,426	87 %	3,907,766
68	TOTAL EXPENSES	917,714	16,328,654	19,681,000	3,352,346	83%	17,662,076
69	NET INCOME / (LOSS) - BEFORE DEBT SERVICE & CAPITAL EXPENDITURES	1,568,209	8,562,556	5,289,000	(3,273,556)	162%	3,978,467
70	Less: Total Debt Service	(343,923)	(2,087,239)	(2,450,000)	(362,761)	85%	(1,475,794)
71	Less: Capital Expenses (Current Year)	(50,310)	(1,930,799)	(4,715,700)	(2,784,901)	41%	
72	CASH INCREASE / (DECREASE)	\$ 1,173,976	\$ 4,544,517	\$ (1,876,700)	\$ (6,421,217)	:	\$ 2,502,674

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



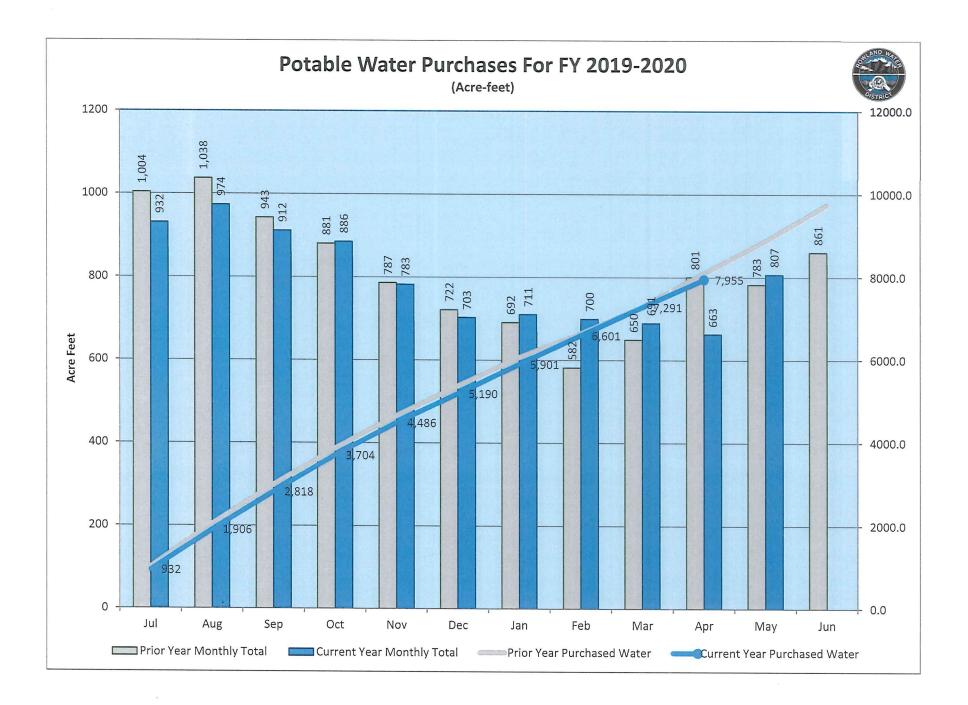
ROWLAND WATER DISTRICT CASH & INVESTMENTS As of May 31, 2020

Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Cui	rrent Value	% of Portfoli
Cash									
Citizens Business Bank							\$	4,626,939	
Comerica Bank MMIA							\$	187,965	_
Total Cash							\$	4,814,904	
Comerica Securities CD Placement	Various					2.35%	\$	1,129,912	7.50%
Local Agency Investment Fund (LAIF)	N/A					2.10%	\$	3,599,106	23.889
Citizens Trust Investments (Union Bank Custodian									
US Treasury Note - 8P87	5 Year	250,000	99.6331	100.6950	2/28/2021	1.12%	\$	251,738	1.67%
US Treasury Note - 8S76	5 Year	250,000	100.1839	101.0780	7/31/2021	1.11%	\$	252,695	1.68%
US Treasury Note - 82F6	5 Year	250,000	99.0589	101.1720	8/31/2021	1.11%	\$	252,930	1.68%
US Treasury Note - 82P4	5 Year	250,000	100.3750	103.6640	7/31/2022	1.81%	\$	259,160	1.72%
Fed'l Farm CR Banks - LYG3	5 Year	200,000	100.0000	100.0080	4/5/2022	0.40%	\$	200,016	1.33%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	103.9940	3/11/2022	2.40%	\$	103,994	0.69%
Fed'l National Mtg. Assn 0T45	5 Year	250,000	100.5354	103.1150	4/5/2022	1.82%	\$	257,788	1.71%
Fed'l Farm CR Banks - LUJ1	3 Year	300,000	100.0000	100.1130	3/24/2023	1.00%	\$	300,339	1.99%
Fed'l Farm CR Banks - LWJ9	4 Year	200,000	100.0000	100.0840	10/16/2023	1.05%	\$	200,168	1.33%
Fed'l National Mtg. Assn LSU9	4 Year	200,000	100.0000	100.0100	9/12/2024	1.25%	\$	200,020	1.33%
Fed'l Home Loan Mtg. Corp VQE1	4 Year	200,000	100.0000	100.0110	10/30/2024	0.75%	\$	200,022	1.33%
Fed'l Home Loan Mtg. Corp UZX1	5 Year	200,000	100.0000	100.0940	12/23/2024	2.07%	\$	200,188	1.33%
Fed'l Home Loan Mtg. Corp UR36	5 Year	200,000	100.0000	100.1540	1/13/2025	2.02%	\$	200,308	1.33%
Fed'l Home Ln - VRM2	5 Year	200,000	100.0000	100.0010	5/6/2025	0.90%	\$	200,002	1.33%
Fed'l Home Loan Mtg. Corp VXH6	2 Year	200,000	100.0000	100.0190	10/26/2022	2.02%	\$	200,038	0.95%
Paccar Financial Corp RN85	2 Year	200,000	98.9960	100.7100	11/13/2020	2.04%	\$	201,420	1.34%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	103.1300	5/16/2022	2.27%	\$	103,130	0.68%
Bank of New York Mellon Corp RAE7	5 Year	250,000	99.8060	105.8490	1/29/2023	2.81%	\$	264,623	1.76%
Paccar Financial Corp RP59	3 Year	170,000	105.0550	106.9570	8/9/2023	3.22%	\$	181,827	1.21%
US Bancorp Mtns HHV5	5 Year	200,000	102.1370	108.9650	2/5/2024	3.14%	\$	217,930	1.45%
Apple Inc 3CG3	5 Year	200,000	101.2390	108.4240	2/9/2024	2.79%	\$	216,848	1.44%
Apple Inc 3CU2	5 Year	150,000	103.6730	108.2880	2/9/2024	2.66%	\$	162,432	1.08%
Cash Reserve Account						0.01%	\$	243,332	1.61%
Fotal Citizens Trust Investments						-	\$	4,870,947	32.32%
Nells Fargo Advisors Investments (Union Bank Cu	(neibot							.,,	01.017
Fed'l National Mtg. Assn 0T60	2 Year	250,000	99.4158	100.2200	7/30/2020	1.50%	\$	250,550	1.66%
Fed'l Home Loan Mtg. Corp AEK1	2 Year	500,000	99.4532	100.2200	11/17/2020	1.86%	\$	503,855	3.34%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.9890	12/11/2020	1.98%	\$	252,473	1.68%
Fed'l Home Loan Mtg. Corp AEC9	3 Year	255,000	96.0775	101.1070	8/12/2021	1.11%	\$	257,823	1.71%
Fed'l National Mtg. Assn 0089	4 Year	250,000	100.1410	101.5890		1.35%	\$	253,973	1.69%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	102.5720	11/29/2021		\$	769,290	5.10%
Fed'l National Mtg. Assn 0S38	5 Year	300,000	102.9350	102.8550	1/5/2022		\$	308,565	2.05%
Fed'l National Mtg. Assn 0T45	5 Year	375,000	102.3530	103.1150	4/5/2022		\$	386,681	2.57%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	102.2690	102.2660	4/13/2022		\$	204,532	1.36%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	104.0000	103.9010	9/9/2022		\$	259,753	1.72%
Fed'l National Mtg. Assn 1BR5	5 Year	125,000	104.1140	103.9960	12/9/2022		\$	129,995	0.86%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	105.5180	105.6630	1/19/2023		\$	533,598	3.54%
Fed'l National Mtg. Assn DRG9	5 Year	250,000	106.7970	106.7110	3/10/2023		\$	266,778	1.77%
Fed'l National Mtg. Assn 0U43	5 Year	250,000	108.2770	108.5140	9/12/2023	2.65%	\$	271,285	1.80%
Cash Reserve Account	5 1601	200,000	100.2770	100.0140	5/12/2023	0.01%	\$	822,258	5.46%
						0.0170			
otal Wells Fargo Advisors Investments							\$	5,471,408	36.30%
otal Investments							\$	15,071,372	100.00
otal Cash & Investments						-	\$	19,886,276	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time. NOTE: All interest values show above are based on annual rates of return.







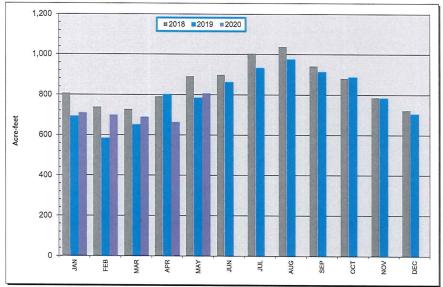


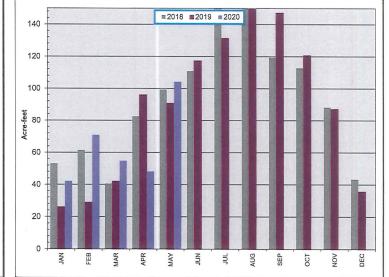
Water Purchases for CY 2020 (Acre-feet)



	POTABLE SYSTEM						
	WBS	LHH	PM-9	PM-22		VL	TOTAL
					PM-15	Miramar	TOTAL
JAN	177.6	0.0	0.0	166.8	328.8	37.8	711.0
FEB	160.3	0.0	0.0	202.1	229.9	107.6	699.9
MAR	178.7	0.0	0.0	134.4	268.3	109.1	690.5
APR	127.6	0.0	0.0	158.9	294.5	82.4	663.4
MAY	1.6	0.0	0.0	331.2	360.1	114.4	807.3
JUN							0.0
JUL							0.0
AUG							0.0
SEP							0.0
OCT							0.0
NOV							0.0
DEC							0.0
TOTAL	645.8	0.0	0.0	993.4	1,481.6	451.3	3,572.1

RECYCLED SYSTEM					
Well 1	Wet Well	WVWD	Industry	Potable Make-up	TOTAL
0.0	16.4	1.0	24.8	0.0	42.2
0.0	8.4	1.0	61.5	0.0	70.9
0.0	10.3	0.0	44.5	0.0	54.8
0.0	11.2	0.0	37.1	0.0	48.3
0.0	12.3	2.0	90.0	0.0	104.3
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
				0.0	0.0
0.0	58.6	4.0	257.9	0.0	320.5





Prepared By Roy Frausto







JUNE 2020-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
Anthony J. Lima					
	6/3/2020	Three Valleys Meeting	\$185.00		
	6/4/2020	PBWA Meeting	\$185.00		
	6/11/2020	PWR Meeting	\$185.00		
	6/16/2020	RWD Board Meeting	\$185.00		
	6/17/2020	Three Valleys Meeting	\$185.00		
9		TOTAL PAYMENT	\$925.00		
John Bellah					
	6/8/2020	SGV Chamber Gov Affairs		Х	
	6/16/2020	RWD Board Meeting		Х	
		TOTAL PAYMENT	\$0.00		
Robert W. Lewis					
	6/4/2020	PBWA Meeting	\$185.00		
	6/8/2020	SGV Chamber Gov Affairs	\$185.00		
	6/16/2020	RWD Board Meeting	\$185.00		
e		TOTAL PAYMENT	\$555.00		
Szu Pei Lu-Yang		State Production Production			
	6/3/2020	Three Valleys Meeting	\$185.00		
	6/16/2020	RWD Board Meeting	\$185.00		
	6/17/2020	Three Valleys Meeting	\$185.00		
-					
		TOTAL PAYMENT	\$555.00		
Teresa Rios	6/16/2020	RWD Board Meeting	\$185.00		
-		TOTAL PAYMENT	\$185.00		

APPROVED FOR PAYMENT:

allem 10m Tom Coleman









Rowland Water District Amended Schedule of Monthly Salary Ranges 2017-2018

Board Adopted/Revision Date: 7-14-2020

Effective Date 7-1-17

Job Description	Step 1-Minimum	Step 5-Maximum	
OFFICE:	2.0p		
General Manager	\$15,833	\$19,246	
Finance Officer	\$10,553	\$12,827	
Director of Operations	\$10,959	\$13,321	
Director of Administrative Services	\$11,244	\$13,668	
Accounting/Customer Service Manager	\$8,119	\$9,869	
Public Affairs Representative	\$5,174	\$6,290	
Sr. Customer Service Rep.	\$6,197	\$7,532	
Customer Serv. Rep. I	\$4,272	\$5,192	
Customer Service - Part-Time	\$24.65 / Hour		
FIELD:	Ţ		
Superintendents	\$8,986	\$10,923	
Distribution Superintendent			
Operations Superintendent			
Water Systems Supervisor	\$7,530	\$9,152	
Field Operations Supervisor	\$7,530	\$9,152	
Sr. Water Systems Operator	\$6,781	\$8,242	
Water Systems Operator II	\$5,707	\$6,937	
Cross-Connection Control Specialist	\$5,986	\$7,276	
Maintenance II	\$5,487	\$6,669	
Water Systems Operator I	\$5,012	\$6,092	
Maintenance I	\$4,770	\$5,797	
Meter Reader I	\$4,732	\$5,752	
General Services Worker	\$4,367	\$5,308	

Rowland Water District Amended Schedule of Monthly Salary Ranges 2018-2019

Board Adopted/Revision Date: 7-14-2020 Effective Date 7-1-18

Effective Date 7-1-18		
Job Description	Step 1-Minimum S	itep 5-Maximum
OFFICE: General Manager	\$16,683	\$20,278
Finance Officer	\$11,119	\$13,515
Director of Operations	\$11,536	\$14,022
Director of Administrative Services	\$11,657	\$14,170
Accounting/Customer Service Manager	\$8,338	\$10,135
Public Affairs Representative	\$5,595	\$6,801
Sr. Customer Service Rep.	\$6,364	\$7,735
Customer Serv. Rep. I	\$4,387	\$5,332
Customer Service - Part-Time	\$25.32/hour	
FIELD:		
Superintendents	\$9,411	\$11,439
Distribution Superintendent	, ,	
Operations Superintendent		
Water Systems Supervisor	\$8,014	\$9,742
Field Operations Supervisor	\$8,014	\$9,742
Sr. Water Systems Operator	\$7,029	\$8,543
Water Systems Operator II	\$5,861	\$7,124
Cross-Connection Control Specialist	\$6,430	\$7,815
Maintenance II	\$5,635	\$6,849
Water Systems Operator I	\$5,148	\$6,257
Maintenance I	\$4,898	\$5,953
Meter Reader I	\$4,860	\$5,907
General Services Worker	\$4,765	\$5,792

Rowland Water District Amended Schedule of Monthly Salary Ranges 2019-2020

Board Adopted/Revision Date: 7-14-2020 Effective Date 7-1-19

o 1-Minimum Ste	p 5-Maximum
\$17,778	\$21,609
\$15,144	\$18,408
\$11,848	\$14,402
\$12,282	\$14,929
\$14,289	\$17,368
\$9,787	\$11,897
\$8,672	\$10,540
\$6,104	\$7,419
\$6,618	\$8,044
\$4,562	\$5,545
6.32/hour	
\$9,787	\$11,897
\$8,464	\$10,288
\$8,464	\$10,288
\$7,309	\$8,885
\$6,095	\$7,409
\$6,971	\$8,474
\$5,860	\$7,123
\$5,354	\$6,507
\$5,094	\$6,191
\$5,054	\$6,143
\$5,045	\$6,133
	\$15,144 \$11,848 \$12,282 \$14,289 \$9,787 \$8,672 \$6,104 \$6,618 \$4,562 26.32/hour \$9,787 \$8,464 \$8,464 \$8,464 \$7,309 \$6,095 \$6,971 \$5,860 \$5,354 \$5,094 \$5,054

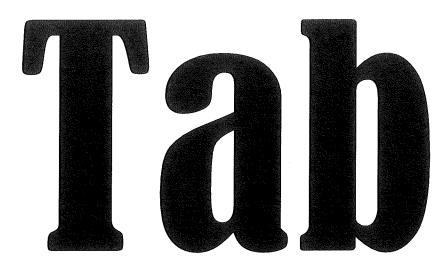
Rowland Water District Amended Schedule of Monthly Salary Ranges 2020-2021

Board Adopted/Revision Date: 7-14-2020 Effective Date 7-1-20

,		
Step 1-Minimum	Step 5-Maximum	
\$18,594	\$22,600	
\$15,898	\$19,325	
\$12,486	\$15,177	
\$12,933	\$15,720	
\$14,858	\$18,060	
\$10,129	\$12,312	
\$10,129	\$12,312	
\$6,287	\$7,642	
\$6,817	\$8,285	
\$4,699	\$5,711	
\$27.11 / Hour		
\$10,129	\$12,312	
\$8,718	\$10,597	
\$8,718	\$10,597	
\$7,529	\$9,152	
\$6,278	\$7,631	
\$7,181	\$8,728	
\$6,036	\$7,337	
\$5,514	\$6,702	
\$5,246	\$6,377	
\$5,206	\$6,327	
\$5,197	\$6,317	
	\$15,898 \$12,486 \$12,933 \$14,858 \$10,129 \$10,129 \$6,287 \$6,817 \$4,699 <u>\$27,11</u> \$10,129 \$8,718 \$8,718 \$8,718 \$8,718 \$7,529 \$6,278 \$7,181 \$6,036 \$5,514 \$5,246 \$5,206	











POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	ADMINISTRATIVE LEAVE	July 14, 2020 Page 1 of 1

PURPOSE:

To provide exempt employees (as designated by the District, Personnel Rules and Regulations) the ability to receive administrative time off without loss of compensation in lieu of overtime or any other compensation

POLICY:

Exempt employees shall receive the following annual administrative leave:

<u>Executive Managers</u> Assistant General Manager Director of Administrative Services Director of Finance Director of Operations - Fifty-Six (56) Hours

<u>Mid-Managers/Superintendent(s)</u> - Forty (40) Hours Accounting/Customer Service Manager Engineering and Compliance Manager Project Manager

Administrative leave is granted each July 1st and hours will accrue only to a maximum that is equivalent of one year's administrative leave for his/her applicable category (i.e. 56 hours or 40 hours). Any unused time as of June 30th of each year will be forfeited.

During employment, an exchange for the cash equivalent of any accrued administrative leave will not be allowed. Administrative time off will be treated the same as personal leave for scheduling and approval purposes.















Rowland Water District Communication Strategies Update July 14, 2020

Consumer Confidence Report

- Completed June 29, 2020
- Available online and at District office

• What's In Your Bottle?

- CSDA Magazine (Summer/Fall issue)
- Coverage of innovative ideas in water conservation/public engagement

Poster Contest



Annual Budget



Strategic Communications Public Engagement

3.3

PALM DESERT

LOS ANGELES

SACRAMENTO

760.776.1766

cvstrategies.com

info@cvstrat.com

• COVID - 19 Communications

- Continue ongoing support on safe tap water communications
- Stress engagement with District via phone, social media, website updates
- Press releases
- Sliders & Social Media

• CAPIO Awards

- Awaiting final results (July 2020)

Meter Conversion

- Videos in development
 - How to read your meter (standard)
 - How to read your meter (AMI)
 - o AMI Conversion

• Miscellaneous

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

7/1/19	Succession Planning	******	******	******
7/1/19	New Website	******	*****	******
8/23/19	Buckboard Days	******	******	*******
9/20/19	Capital Improvement	******	******	
, ,	Updates			
9/30/19	Water Quality / PFAS	******	*****	******
9/30/19	CSDA Article	******	******	******
10/24/19	FORUS Event	******	******	******
11/1/19	Mini Solar Cup	******	******	Feb. 2020
12/15/19	AMI	******	******	video
12/15/19	Future City Competition	******	******	social
12/16/19	Joe Ruzicka Statement	******	******	******
12/17/19	SB 998	*******	******	
12/17/19	New Hire	******	******	******
1/30/20	Filling Station	*******	******	******
1/31/20	EduBucks	*******	******	******
2/3/20	Conservation Campaign	*******	******	******
3/18/20	COVID 19	******	******	******
3/18/20	Shut Offs	******	******	******
3/18/20	Hours	******	******	******
4/15/20	COVID Emergency	******	******	******
	Response			
4/24/20	At Home Education Kit	******	******	******
5/13/20	Audit Report	*****	******	******
5/15/20	CAPIO Awards/Finalists	******	******	*****
5/19/20	Special Districts Week	******	*****	******
6/29/20	FY 20/21 Budget	******	*****	******
6/26/20	CCR Availability	******	*****	******

info@cvstrat.com

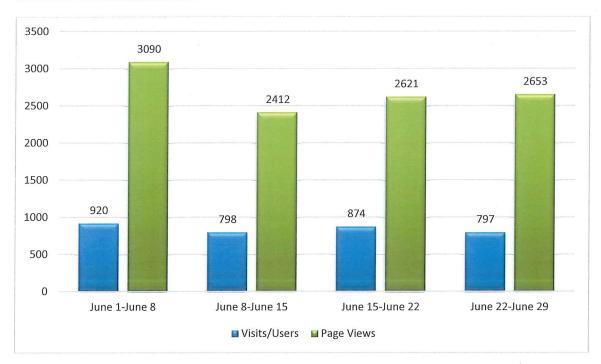


Memorandum

То:	Board of Directors
From:	Brittnie Van De Car Public Affairs Representative
Date:	July 2020
Re:	Community Affairs & Education Update

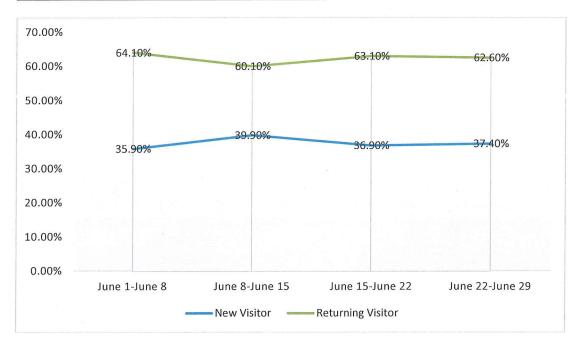
- Re-vamping education program to be completely virtual for upcoming school year to give teachers the option of either in-class or via Zoom.
- Mapping out social media calendar for the duration of the year with fun, new ideas
- Created a Water Education At-Home toolkit for parents, teachers, and students to utilize during this time. Fun activities are listed and if they request supplies, I will mail them out to them.
 - Gearing towards a virtual learning experience for the upcoming school year. I am working with a teacher to develop materials and activities that will be hands-on but can be done at home via a Zoom presentation
- WEWAC committee is in discussion on how to complete and begin the EduBucks program
- Conservation Campaign top 100 letters will remain being distributed to our top 100 residential users. The letters will be sent out at the beginning of each month.
- Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District's social media pages Daily
 - Use the same hashtag on all our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website daily
- Attending bi-weekly MWD education Zoom meetings for updates
- Attending monthly DWR education Zoom meetings for updates
- Attended the monthly WEWAC meeting via Zoom on June 24th
- CCR has been added to the website
- All news releases to-date have been sent out to customers via Constant Contact

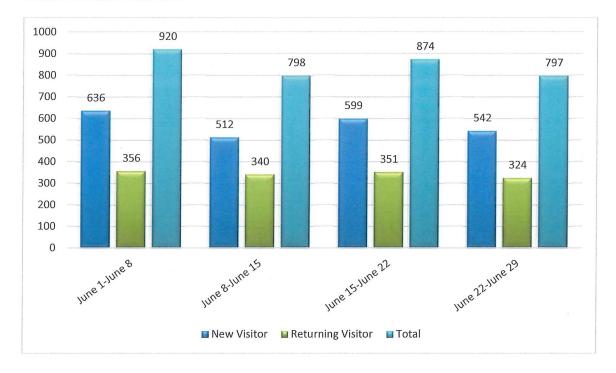
June-July 2020 Website Google Analytics



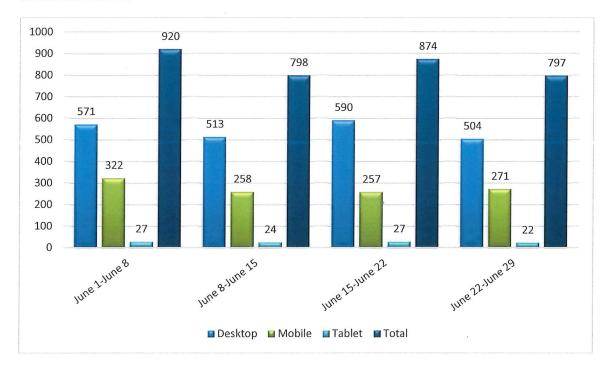
Website Visits and Pageviews

Percentage of Website Viewers- New vs. Returning



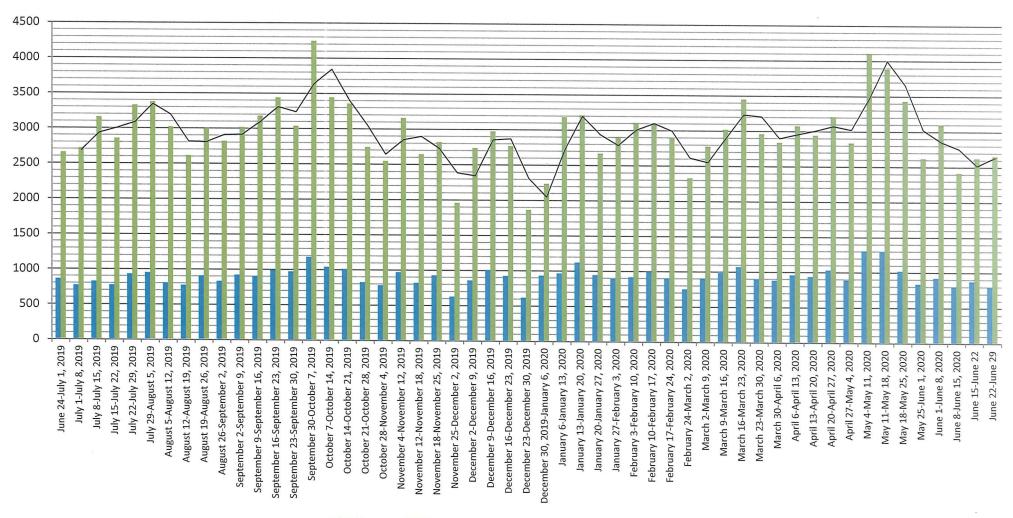


New vs. Returning Visitors



Source of Viewing

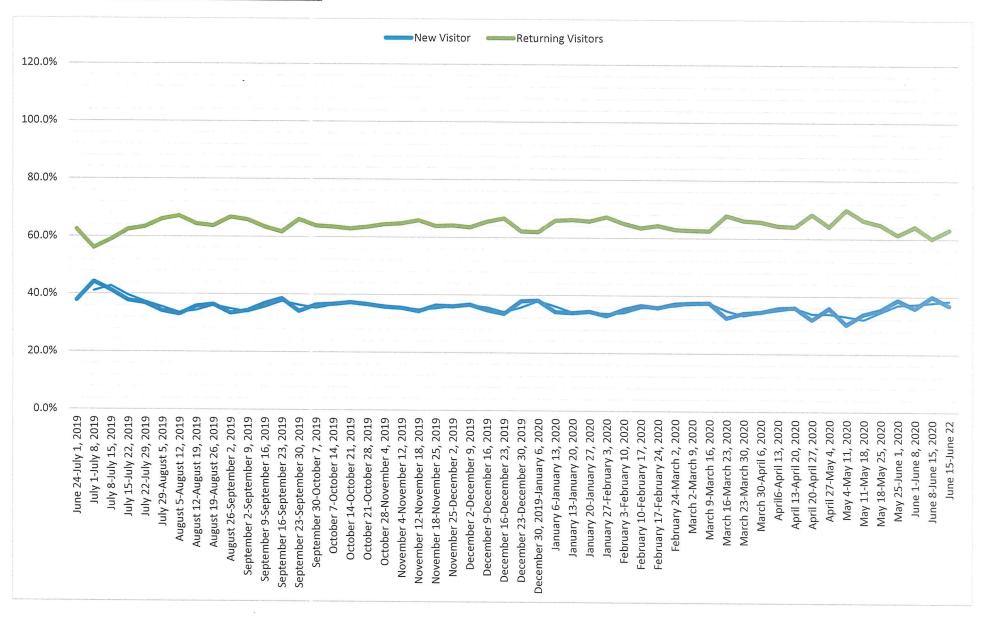
Website Visits and Pageviews



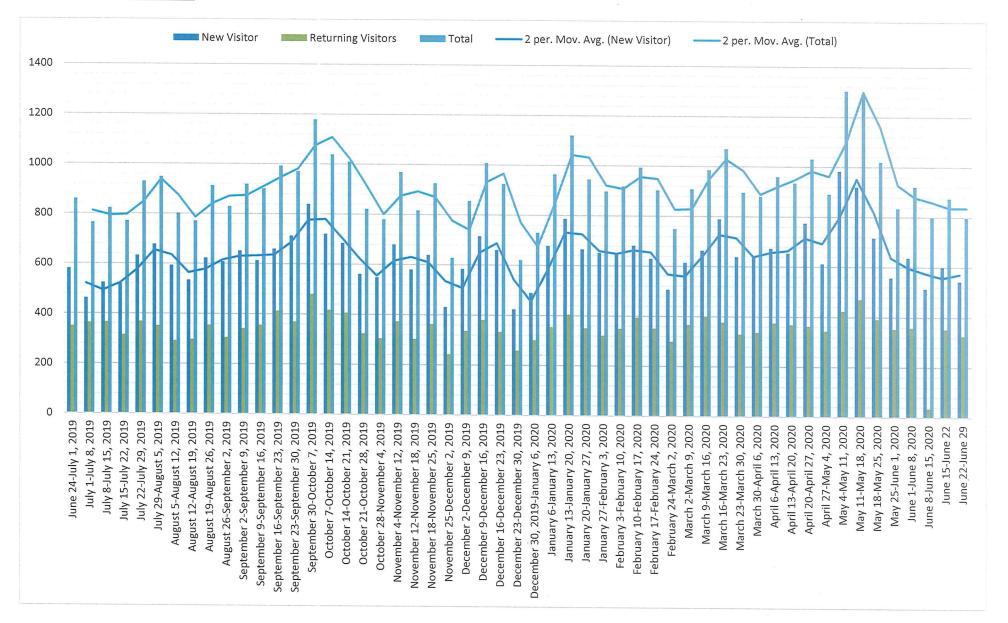
Users Pageviews

----- 2 per. Mov. Avg. (Pageviews)

Percentage of Website Viewers- New vs. Returning



New vs. Returning Visitors



Source of Viewing

