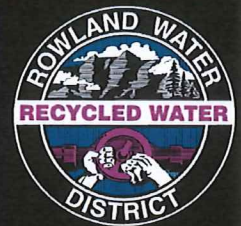
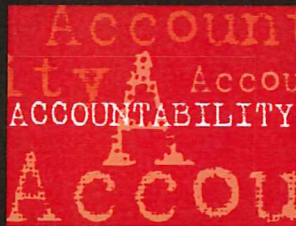
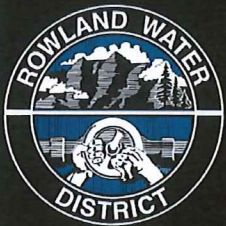


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*  
**DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"**

**Board of Directors Regular Meeting**  
**June 16, 2020**  
**4:00 p.m.**



## **AGENDA**

Adjourned Meeting of the Board of Directors  
June 16, 2020 -- **4:00 PM**

---

---

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment. Materials related to items on this Agenda are available for public review at [www.rowlandwater.com/agendas-minutes/](http://www.rowlandwater.com/agendas-minutes/).

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Robert W. Lewis, President

Teresa P. Rios, Vice President

Anthony J. Lima

Szu Pei Lu-Yang

John Bellah

### **ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*



## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on May 12, 2020**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on May 26, 2020**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Demands on General Fund Account for April 2020**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.4 Investment Report for April 2020**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.5 Water Purchases for April 2020**  
*For information purposes only.*

**Next Regular Board Meeting:**

**July 14, 2020, 4:00 p.m.**

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for May 2020**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Review and Approve 3% Cost of Living Increase for all Employees Based on Merit**  
*Recommendation: The Board of Directors approve the 3% Cost of Living Increase as presented.*  
*Intentionally left blank.*
- 2.3 Review and Approve final Rowland Water District Budget and Capital Improvement Plan – Fiscal Year 2020-2021**  
*Recommendation: The Board of Directors approve the Budget and Capital Improvement Plan as presented.*
- 2.4 Review and Approve Amended 2019-2020 Schedule of Monthly Salary Ranges**  
*Recommendation: The Board of Directors approve the schedule of monthly salary ranges as presented.*
- 2.5 Review and Approve 2020-2021 Schedule of Monthly Salary Ranges**  
*Recommendation: The Board of Directors approve the schedule of monthly salary ranges as presented.*

- 2.6 **Consider Approval of Contract for Auditing Services**  
*Recommendation: The Board of Directors approve the Contract for Auditing Services as presented.*
- 2.7 **Receive and File Puente Basin Water Agency (PBWA) Budget for FY 2020-2021**  
*Recommendation: The Board of Directors Receive and File the Budget as Presented.*
- 2.8 **Discuss Nomination of Candidate, LAFCO Alternate**  
*No recommendation.*
- 2.9 **Public Relations (Rose Perea)**
  - **Communications Outreach (CV Strategies)**
  - **Education Update***For information purposes only.*
- 2.10 **Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
  - **None***Intentionally left blank.*

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 **Updates on Legislative Issues**  
*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

*There are no tabs for the remainder of the meeting.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 **Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 5.2 **Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.3 **Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 **Puente Basin Water Agency (Directors Lima/Lewis)**
- 5.5 **Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 5.6 **Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 5.7 **PWR Joint Water Line Commission (Directors Lima/Rios)**
- 5.8 **Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**



5.9 Rowland Heights Community Coordinating Council  
(Directors Lu-Yang/Bellah)

5.10 Hacienda Heights Improvement Association (Director Lima)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

6.1 Finance Report (Mr. Coleman)

6.2 Operations Report (Mr. Moisio)

6.3 Personnel Report (Mr. Coleman)

**Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)**

**Tab 8 CLOSED SESSION**

**a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.

**b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms

**c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager's and Directors' Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding

# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
May 12, 2020 – 4:00 p.m.  
Location: District Office

---

---

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin Gilhuly, CV Strategies  
Denise Jackman, Director, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEM**

None.



## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

### **1.1**

**Approval of the Minutes of Special Board Meeting Held on April 14, 2020**

### **1.2**

**Demands on General Fund Account for March 2020**

### **1.3**

**Investment Report for March 2020**

### **1.4**

**Water Purchases for March 2020**

Next Special Board Meeting  
Next Regular Board Meeting

May 26, 2020, 4:00 p.m.  
June 16, 2020, 4:00 p.m.

## **Tab 2 – ACTION ITEMS**

### **2.1**

**Review and Approve Directors' Meeting Reimbursements for April 2020**

Upon Motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### **2.2**

**Review and Approve final RWD Financial Audit Report for Fiscal Year 2018-2019 Prepared by White Nelson Diehl Evans LLP**

General Manager, Tom Coleman, noted that no changes were made to the "Draft" Audit previously presented for approval. After Discussion by the Board a motion was made by Director Rios, seconded by Director Lu-Yang, to approve the Audit as presented. The motion was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

## 2.3

### **Review and Approve Resolution No. 5-2020 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)**

General Manager, Tom Coleman, provided information on the requirement to adopt the Resolution. After discussion, a motion was made by Director Lu-Yang, seconded by Director Lima and unanimously carried. The motion was approved by the following roll-call vote:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah

Noes: None

Abstain: None

Absent: None

Motion passed by a vote of 5-0.

## 2.4

### **Public Relations (Rose Perea)**

Mrs. Perea advised that 300 posters had been received for judging by the District. The final top ten selected will be sent to MWD for entry into the 2021 MWD "Water is Life" Poster Contest. Public Affairs Representative, Brittanie Van De Car, continues to telecommunicate with the teachers throughout District schools via Zoom. The District has been nominated for a CAPIO Award in graphic design for its Newsletter and for last last year's Consumer Confidence Report (CCR). The CCR postcard has been finalized by CV Strategies and will be printed for circulation to District customers prior to July 1, 2020.

### **Communications Outreach (CV Strategies)**

Erin Gilhuly advised that CV Strategies will prepare press releases on the Audit approval, Emergency Response, At-Home Education Toolkit and the CAPIO Nominations. CV Strategies is continuing to pursue the publication of an op-ed with the San Gabriel Valley Tribune on COVID-19 and water quality. They are working with District staff on finalizing the CCR.

### **Education Update**

Provided for information purposes only.

## 2.5

### **Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- None.

## **TAB 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman, advised the Board that State Legislators are currently tasked with dealing with the Budget and revenue shortfall projections.

## **TAB 4 REVIEW OF CORRESPONDENCE**

- **Memorandum from Lagerloff LLP – LAFCO Representative Election Results**  
*For information purposes only.*

## **TAB 5 COMMITTEE REPORTS**

### **5.1**

#### **Joint Powers Insurance Authority**

General Manager, Tom Coleman, advised that a virtual meeting of the Property Committee will be held on June 11, 2020. He noted that the ACWA budget is built around the conference revenue they generate. They are considering virtual conferences at reduced rates to reduce the cash shortfalls.

### **5.2**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the April 15, 2020 Board meeting and advised that the FY 2020-21 Budget was approved and a Resolution adopting CY 2021 water rates and fees was approved. A Resolution to adjust and collect the water standby charge was presented for approval. A temporary Personnel Policy due to COVID-19 was approved. The meeting held on May 6, 2020 had protestors in connection with the Cadiz Project present. The General Manager's purchasing authority was increased to \$75,000. It is estimated that the Grand Avenue Well will be put into operation on May 27, 2020; they have started drilling a second well and the project will be going out to bid.

### **5.3**

#### **Association of California Water Agencies**

Director Lewis advised that the ACWA Spring Conference will be re-scheduled as a virtual conference.

### **5.4**

#### **Puente Basin Water Agency**

Nothing to report.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report. The next meeting will be held on June 4, 2020.

### **5.6**

#### **Regional Chamber of Commerce**

Director Lewis reported on his virtual attendance at the Government Affairs Committee teleconference meeting held on May 11, 2020 and advised that an update was provided by Sean Snider, Director, University of La Verne Small Business Development Center, on how the business community has been affected by COVID-19 and the resources available to businesses.

### **5.7**

#### **PWR Joint Waterline Commission**

Nothing to report. The next meeting will be held in June.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.



## 5.9

### **Rowland Heights Community Coordinating Council (RHCCC)**

Nothing to report. The RHCCC will be dark until the Governor lifts the COVID-19 Safer-At-Home Stay Order.

## 5.10

### **Hacienda Heights Improvement Association**

Nothing to report.

## **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

General Manager, Tom Coleman, presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through March 2020.

### **6.2**

#### **Operations Report**

Director of Operations, Dusty Moisio, provided an update on the Recycled Water Future 3 Project which consists of 7,800 linear feet of 8" recycled water pipeline. The construction of the project was awarded to J. De Sigio Construction, Inc. and is a 100% developer funded project. This project will provide 19 new recycled water connections.

### **6.3**

#### **Personnel Report**

General Manager, Tom Coleman, advised that there are no new updates on the recruitment for a new Finance Officer. An intern interviewed prior to the COVID-19 situation has agreed to join the District. He will be on-boarded in June.

## **TAB 7 ATTORNEY'S REPORT**

Legal counsel, Joe Byrne, reported on activity at the State level in connection with permits on the State Water Project and potential lawsuits relating to permits necessary to operate the Project. There is an agreement in principle between the State Water Contractors and the Department of Water Resources regarding participation in and payment for the one-tunnel concept.

## **TAB 8 CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 5:34 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

### **a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**

**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**

**b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms

**c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 6:01 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

**General Manager's and Directors' Comments**

General Manager, Tom Coleman, advised the Board that the May 26, 2020 Special Board Meeting will be a Budget Workshop.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:04 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

# Tab

# 1.2





Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

May 26, 2020 – 4:00 p.m.  
Location: District Office

---

---

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Szu Pei Lu-Yang  
Director John Bellah  
Director Anthony J. Lima

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin Gilhuly, CV Strategies  
Denise Jackman, Three Valleys Municipal Water District  
Cindy Byerrum, CPA, Eide Bailly LLP  
Ian Berg, Eide Bailly LLP

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Rose Perea, Director of Administrative Services  
Dave Warren, Assistant General Manager  
Dusty Moisio, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

## Tab 1 ACTION ITEMS

### 1.1

#### **Board Workshop to Review District Budget for Fiscal Year 2020-2021**

General Manager, Tom Coleman, introduced Ian Berg from the CPA firm of Eide Bailly LLP, who provided information in connection with the 2020-2021 Fiscal Budget in the form of slides for the various budget items. Mr. Berg reviewed and commented on the line items contained in the draft budget and answered questions posed by members of the Board. Mr. Coleman provided supplemental information on the revenue and operating expenses as well as an explanation and detail of Capital Budget items contained in the budget. He advised the Board that the final 2020-2021 Fiscal Budget will be brought back for approval at the June 16, 2020 Regular Board Meeting.

### 1.2

#### ***CLOSED SESSION***

General Manager, Tom Coleman, advised the Board that a closed session was not required in connection with the items listed below.

- a. **CONFERENCE WITH LEGAL COUNSEL—**  
**Existing Litigation Pursuant to Government Code, Paragraph (1) of subdivision (d) of Section 54956.9**  
**Name of Case: Rowland Water District vs. La Habra Heights County Water District**  
**Case No. KC070088**
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager's and Directors Comments**

General Manager, Tom Coleman, thanked Cindy Byerrum and Ian Berg for their assistance in connection with the District's finance matters during the time that the District has been without a Finance Officer. Director Rios thanked District employees for their active role as essential workers and Director Lima thanked District staff for continuing to provide service to its customers. Director Lewis provided information on his virtual attendance at the CSDA Legislative Days held May 19-20, 2020.

**Future Agenda Items**

None.

**Late Business**

None.

*Next Regular Board Meeting*

*June 16, 2020, 4:00 p.m.*

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 5:55 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary



# Tab

## 1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>27459</b>						
04/20	04/02/2020	27459	1050	ACWA JOINT POWERS INSURANCE A	PUBLIC OFFICAL BOND 4/1/20-3/30/21-T COLEMAN	800.00
Total 27459:						800.00
<b>27460</b>						
04/20	04/02/2020	27460	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,180.00
Total 27460:						1,180.00
<b>27461</b>						
04/20	04/02/2020	27461	62505	D & H WATER SYSTEMS	SUPPLIES FOR RES	349.69
Total 27461:						349.69
<b>27462</b>						
04/20	04/02/2020	27462	62772	DAVID CASTRO	TOTAL EXPENSES-BOOT ALLOWANCE	150.00
Total 27462:						150.00
<b>27463</b>						
04/20	04/02/2020	27463	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	285.46
Total 27463:						285.46
<b>27464</b>						
04/20	04/02/2020	27464	62774	EIDE BAILLY LLP	CONSULTING SERVICES	8,327.59
Total 27464:						8,327.59
<b>27465</b>						
04/20	04/02/2020	27465	2550	FRONTIER	PHONE SERVICE	342.25
Total 27465:						342.25
<b>27466</b>						
04/20	04/02/2020	27466	5600	G M SAGER CONSTRUCTION	ASPHALT	11,057.30
04/20	04/02/2020	27466	5600	G M SAGER CONSTRUCTION	ASPHALT	3,396.00
Total 27466:						14,453.30
<b>27467</b>						
04/20	04/02/2020	27467	62730	GENSLER	FURNITURE COORDINATION	320.00
Total 27467:						320.00
<b>27468</b>						
04/20	04/02/2020	27468	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	387.18
04/20	04/02/2020	27468	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	173.90
Total 27468:						561.08
<b>27469</b>						
04/20	04/02/2020	27469	62624	HASA INC	CHEMICALS FOR RCS	130.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/20	04/02/2020	27469	62624	HASA INC	CHEMICALS FOR RCS	173.98
Total 27469:						304.46
<b>27470</b>						
04/20	04/02/2020	27470	379	HIGHROAD INFORMATION TECHNOL	VMWARE VSPHERE ESSENTIALS PLUS	8,500.00
Total 27470:						8,500.00
<b>27471</b>						
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	1,138.26
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR COI	12.01
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR RES	102.76
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR PUMPS	31.78
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION	257.54
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	23.77
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR WATER QUALITY STATION	436.13
04/20	04/02/2020	27471	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR RCS BUILDING	68.70
Total 27471:						2,070.95
<b>27472</b>						
04/20	04/02/2020	27472	62691	LYONS CONSTRUCTION	MATERIAL DRAW FOR CANOPY ADDITION	10,000.00
Total 27472:						10,000.00
<b>27473</b>						
04/20	04/02/2020	27473	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 31	426.16
Total 27473:						426.16
<b>27474</b>						
04/20	04/02/2020	27474	62078	MCKINNEY CONSTRUCTION CO INC	VALVE REPLACEMENT PHASE 1	17,420.47
04/20	04/02/2020	27474	62078	MCKINNEY CONSTRUCTION CO INC	VALVE REPLACEMENT PHASE 1	6,954.75
Total 27474:						24,375.22
<b>27475</b>						
04/20	04/02/2020	27475	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	46.30
04/20	04/02/2020	27475	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	62.30
04/20	04/02/2020	27475	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RCS BUILDING	29.43
04/20	04/02/2020	27475	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	14.76
Total 27475:						152.79
<b>27476</b>						
04/20	04/02/2020	27476	62735	MUTUAL OF OMAHA	LIFE INSURANCE	531.53
04/20	04/02/2020	27476	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,322.06
04/20	04/02/2020	27476	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Total 27476:						1,925.79
<b>27477</b>						
04/20	04/02/2020	27477	5000	PUENTE BASIN WATER AGENCY	Legal-FEB 2020	675.00
04/20	04/02/2020	27477	5000	PUENTE BASIN WATER AGENCY	LASER-DEC 2019-JAN 2020	2,418.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27477:						3,093.98
<b>27478</b>						
04/20	04/02/2020	27478	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,633.96
Total 27478:						1,633.96
<b>27479</b>						
04/20	04/02/2020	27479	62769	RAFTELIS FINANCIAL CONSULTANTS	PROFESSIONAL SERVICES-LHHCWD	1,340.00
Total 27479:						1,340.00
<b>27480</b>						
04/20	04/02/2020	27480	62460	RYAN WHITE	MILEAGE REIBURSEMENT	129.38
Total 27480:						129.38
<b>27481</b>						
04/20	04/02/2020	27481	62353	VERIZON	CONFERENCE CALLS	168.55
Total 27481:						168.55
<b>27487</b>						
04/20	04/07/2020	27487	383	CLA-VAL	MATERIAL FOR PUMPS	991.92
Total 27487:						991.92
<b>27488</b>						
04/20	04/07/2020	27488	62505	D & H WATER SYSTEMS	SUPPLIES FOR RES	649.38
Total 27488:						649.38
<b>27489</b>						
04/20	04/07/2020	27489	379	HIGHROAD INFORMATION TECHNOL	SONICWALL SSL VPN USER-5 PACK	385.00
04/20	04/07/2020	27489	379	HIGHROAD INFORMATION TECHNOL	LOCAL BACKUP FOR WINDOWS SERVER-ANNUAL	2,060.00
04/20	04/07/2020	27489	379	HIGHROAD INFORMATION TECHNOL	ENDPOINT ANTIVIRUS RENEWAL 1 YR	1,440.00
04/20	04/07/2020	27489	379	HIGHROAD INFORMATION TECHNOL	FILE SECURITY FOR MICROSOFT WINDOWS SERV	770.00
04/20	04/07/2020	27489	379	HIGHROAD INFORMATION TECHNOL	1 YR HP CARE PACK 24/7 SUPPORT FOR DVR SEC	530.00
Total 27489:						5,185.00
<b>27490</b>						
04/20	04/07/2020	27490	244	INFOSEND INC	RWD FOOTPRINT ENVELOPES	3,588.08
Total 27490:						3,588.08
<b>27491</b>						
04/20	04/07/2020	27491	62691	LYONS CONSTRUCTION	CONNECT WESTERN EXIT CORRIDOR LIGHT FIXT	988.43
Total 27491:						988.43
<b>27492</b>						
04/20	04/07/2020	27492	62078	MCKINNEY CONSTRUCTION CO INC	VALVE REPLACEMENT PHASE 1-PAVING	40,000.00
Total 27492:						40,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27493						
04/20	04/07/2020	27493	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	342.24
Total 27493:						342.24
27494						
04/20	04/07/2020	27494	62525	MORROW-MEADOWS CORPORATION	FIXED PROBLEM AT WELL 1 FOR PUMP 3	801.78
Total 27494:						801.78
27495						
04/20	04/07/2020	27495	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	79.35
Total 27495:						79.35
27496						
04/20	04/07/2020	27496	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	749.09
Total 27496:						749.09
27497						
04/20	04/07/2020	27497	62665	VERIZON	SCADA ALARM MODEM	19.02
Total 27497:						19.02
27498						
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	21,582.75
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	1,302.48
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	4,395.87
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	488.43
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	1,953.72
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	488.43
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	297,116.04
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	1,465.29
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX16-FULLERTON RD GRADE SEP	926.52
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	410,991.62
04/20	04/07/2020	27498	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	651.24
Total 27498:						741,362.39
27499						
04/20	04/07/2020	27499	205	WARREN GRAPHICS	METER FORMS-2 PART NCR	867.23
Total 27499:						867.23
27500						
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR HYDRANTS	287.46
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR AMI CONVERSIONS	37,722.75
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	525.28
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	TAX	52.42
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR HYDRANTS	143.72
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	1,628.86
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	1,703.80
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	593.49
04/20	04/07/2020	27500	334	YO FIRE SUPPLY	SUPPLIES FOR VALVES	2,424.38



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27500:						45,082.16
<b>27501</b>						
04/20	04/14/2020	27501	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	40,716.15
04/20	04/14/2020	27501	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	590.70
04/20	04/14/2020	27501	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	56.54
04/20	04/14/2020	27501	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,435.86
04/20	04/14/2020	27501	1000	ACWA JPIA	RETIREES HEALTH BENEFITS	21,577.37
04/20	04/14/2020	27501	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,594.87
Total 27501:						75,971.49
<b>27502</b>						
04/20	04/14/2020	27502	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	54.05
Total 27502:						54.05
<b>27503</b>						
04/20	04/14/2020	27503	1400	BADGER METER INC	SERVICE AGREEMENT FOR APRIL 2020-SEP 2020-	780.00
Total 27503:						780.00
<b>27504</b>						
04/20	04/14/2020	27504	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 27504:						1,884.00
<b>27505</b>						
04/20	04/14/2020	27505	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	681.88
Total 27505:						681.88
<b>27506</b>						
04/20	04/14/2020	27506	62645	CORE & MAIN LP	8" OCTAVE METER	8,530.64
04/20	04/14/2020	27506	62645	CORE & MAIN LP	OCTAVE MODULE (ALLEGRO)	889.12
04/20	04/14/2020	27506	62645	CORE & MAIN LP	TAX	894.88
Total 27506:						10,314.64
<b>27507</b>						
04/20	04/14/2020	27507	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 27507:						100.00
<b>27508</b>						
04/20	04/14/2020	27508	2075	CROCKER SIGNS & PRINTING	CUSTOM SIGNS FOR RC	2,299.50
04/20	04/14/2020	27508	2075	CROCKER SIGNS & PRINTING	SIGNS FOR COVID-19	364.09
Total 27508:						2,663.59
<b>27509</b>						
04/20	04/14/2020	27509	2125	DANIELS TIRE SERVICE	TIRES TRUCK #11	665.42
Total 27509:						665.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27510						
04/20	04/14/2020	27510	62729	DIG SAFE BOARD	CA STATE FEE	100.15
Total 27510:						100.15
27511						
04/20	04/14/2020	27511	2550	FRONTIER	INTERNET ACCESS	803.00
Total 27511:						803.00
27512						
04/20	04/14/2020	27512	330	FUEL PRO INC	RWD FUEL STORAGE	20,952.27
Total 27512:						20,952.27
27513						
04/20	04/14/2020	27513	24701	GRAINGER	SUPPLIES FOR PWBA	36.71
Total 27513:						36.71
27514						
04/20	04/14/2020	27514	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	755.56
04/20	04/14/2020	27514	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	298.33
Total 27514:						1,053.89
27515						
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	181.23
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	115.99
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	123.23
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	181.23
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	688.66
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	223.27
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	337.81
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	579.93
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	188.48
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	362.46
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	579.93
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	140.63
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	971.38
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	159.48
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	208.77
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	210.22
04/20	04/14/2020	27515	62624	HASA INC	CHEMICALS FOR RCS	158.03
Total 27515:						5,410.73
27516						
04/20	04/14/2020	27516	379	HIGHROAD INFORMATION TECHNOL	MANANGED SERVICES	4,416.67
04/20	04/14/2020	27516	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
04/20	04/14/2020	27516	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE365	1,200.00
Total 27516:						8,173.67
27517						
04/20	04/14/2020	27517	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	1,049.00
04/20	04/14/2020	27517	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	990.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/20	04/14/2020	27517	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	782.65
04/20	04/14/2020	27517	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	950.93
04/20	04/14/2020	27517	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	1,025.27
Total 27517:						4,798.12
<b>27518</b>						
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	2,344.55
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	1,653.10
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	1,422.48
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	2,079.62
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	3,077.31
04/20	04/14/2020	27518	244	INFOSEND INC	BILLING SERVICE	1,602.97
Total 27518:						12,180.03
<b>27519</b>						
04/20	04/14/2020	27519	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
04/20	04/14/2020	27519	62066	JANITORIAL SYSTEMS	WINDOW CLEANING	300.00
Total 27519:						960.00
<b>27520</b>						
04/20	04/14/2020	27520	62864	M & J TREE SERVICE	COMPLETE CLEAN UP AND HAUL AWAY	8,000.00
Total 27520:						8,000.00
<b>27521</b>						
04/20	04/14/2020	27521	62752	OFFICE SOLUTIONS	OFFICE SUPPLIES	125.93
Total 27521:						125.93
<b>27522</b>						
04/20	04/14/2020	27522	5740	QUINN COMPANY	TROUBLE SHOOT STEERING GEAR	7,880.16
04/20	04/14/2020	27522	5740	QUINN COMPANY	MATERIAL FOR NEW BACKHOE	1,046.77
Total 27522:						8,926.93
<b>27523</b>						
04/20	04/14/2020	27523	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	28.75
04/20	04/14/2020	27523	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA LEGISLATIVE DAY	70.00
Total 27523:						98.75
<b>27524</b>						
04/20	04/14/2020	27524	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-APRIL TO J	1,842.00
Total 27524:						1,842.00
<b>27525</b>						
04/20	04/14/2020	27525	62259	SITEONE LANDSCAPE SUPPLY	TOOL & SUPPLIES	123.80
Total 27525:						123.80
<b>27526</b>						
04/20	04/14/2020	27526	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	21,915.13
04/20	04/14/2020	27526	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,435.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27526:						24,350.13
<b>27527</b>						
04/20	04/14/2020	27527	5900	SOCALGAS	GAS UTILITY BILL	140.27
Total 27527:						140.27
<b>27528</b>						
04/20	04/14/2020	27528	3550	SOUTHERN COUNTIES FUELS	GASOLINE	2,223.55
04/20	04/14/2020	27528	3550	SOUTHERN COUNTIES FUELS	DIESEL	4,095.32
04/20	04/14/2020	27528	3550	SOUTHERN COUNTIES FUELS	REGULATORY COMPLIANCE	12.95
04/20	04/14/2020	27528	3550	SOUTHERN COUNTIES FUELS	FUEL SURCHARGE	9.92
04/20	04/14/2020	27528	3550	SOUTHERN COUNTIES FUELS	SALES TAX	447.04
Total 27528:						6,788.78
<b>27529</b>						
04/20	04/14/2020	27529	62030	STUMP FENCE CO	REPAIRS TO IRON FENCE	1,250.00
04/20	04/14/2020	27529	62030	STUMP FENCE CO	SUPPLY AND INSTALL 1 6" WHEEL TO EXISTING S	350.00
Total 27529:						1,600.00
<b>27530</b>						
04/20	04/14/2020	27530	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	27.03
Total 27530:						27.03
<b>27531</b>						
04/20	04/14/2020	27531	62626	TRI COUNTY PUMP COMPANY	VANTAGE POINTE BOOSTER 3 REPAIRS	17,921.28
04/20	04/14/2020	27531	62626	TRI COUNTY PUMP COMPANY	ASHBOURNE BOOSTER 2 REPAIRS	20,275.53
Total 27531:						38,196.81
<b>27532</b>						
04/20	04/14/2020	27532	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	278.95
Total 27532:						278.95
<b>27533</b>						
04/20	04/14/2020	27533	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	416.90
Total 27533:						416.90
<b>27534</b>						
04/20	04/14/2020	27534	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX15-FULLERTON RD GRADE SEP	2,604.96
Total 27534:						2,604.96
<b>27535</b>						
04/20	04/14/2020	27535	334	YO FIRE SUPPLY	SUPPLIES FOR MAINS	2,384.47
Total 27535:						2,384.47
<b>27536</b>						
04/20	04/16/2020	27536	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	245,509.92
04/20	04/16/2020	27536	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	114,894.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/20	04/16/2020	27536	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,994.94
04/20	04/16/2020	27536	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.50
04/20	04/16/2020	27536	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,722.36
Total 27536:						369,258.73
<b>27547</b>						
04/20	04/20/2020	27547	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	15,083.80
Total 27547:						15,083.80
<b>27548</b>						
04/20	04/20/2020	27548	4600	AIRGAS USA LLC	OXY/ACETYLENE FOR TANK	100.06
Total 27548:						100.06
<b>27549</b>						
04/20	04/20/2020	27549	62622	AKM CONSULTING ENGINEERS	ON SITE RC WATER SVC RETROFIT-PARALLAX FU	4,995.00
04/20	04/20/2020	27549	62622	AKM CONSULTING ENGINEERS	ANTENNA TOWERS-SCADA BACKBONE	1,350.00
04/20	04/20/2020	27549	62622	AKM CONSULTING ENGINEERS	RWD WATER SYSTEM EVALUATION RES 1	1,405.00
Total 27549:						7,750.00
<b>27550</b>						
04/20	04/20/2020	27550	62704	ALEXANDRO ZARAGOZA	MILEAGE REIMBURSEMENT	19.72
Total 27550:						19.72
<b>27551</b>						
04/20	04/20/2020	27551	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,114.97
Total 27551:						1,114.97
<b>27552</b>						
04/20	04/20/2020	27552	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,752.38
Total 27552:						1,752.38
<b>27553</b>						
04/20	04/20/2020	27553	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
Total 27553:						327.66
<b>27554</b>						
04/20	04/20/2020	27554	62707	BOBCAT COMPANY	WATER PUMP FOR BOBCAT	979.06
Total 27554:						979.06
<b>27555</b>						
04/20	04/20/2020	27555	6966	CINTAS	UNIFORM RENTAL	4,083.93
Total 27555:						4,083.93
<b>27556</b>						
04/20	04/20/2020	27556	62439	CVSTRATEGIES	COMMUNICATION SERVICES	18,822.66



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27556:						18,822.66
<b>27557</b>						
04/20	04/20/2020	27557	62039	FAST EDDIE'S TRUCKING	HAUL DIRT	640.00
Total 27557:						640.00
<b>27558</b>						
04/20	04/20/2020	27558	2300	FEDERAL EXPRESS	POSTAGE	21.27
Total 27558:						21.27
<b>27559</b>						
04/20	04/20/2020	27559	62066	JANITORIAL SYSTEMS	WINDOW CLEANING	300.00
Total 27559:						300.00
<b>27560</b>						
04/20	04/20/2020	27560	62078	MCKINNEY CONSTRUCTION CO INC	VALVE REPLACEMENT-PHS 2	117,600.00
Total 27560:						117,600.00
<b>27561</b>						
04/20	04/20/2020	27561	62649	OPARC	PAINTING FIRE HYDRANTS	629.65
Total 27561:						629.65
<b>27562</b>						
04/20	04/20/2020	27562	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 36, 38	437.26
Total 27562:						437.26
<b>27563</b>						
04/20	04/20/2020	27563	62770	ROY FRAUSTO	TOTAL EXPENSES-WATER SUPPLY & DEMAND WO	54.33
Total 27563:						54.33
<b>27564</b>						
04/20	04/20/2020	27564	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR HYDRANTS	932.58
04/20	04/20/2020	27564	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	2,518.50
Total 27564:						3,451.08
<b>27565</b>						
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX16-FULLERTON RD GRADE SEP	1,953.72
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	5,858.88
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	3,581.82
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX30-FULLERTON RD GRADE SEP	106,832.72
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX42-FULLERTON RD GRADE SEP	976.86
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15SX96-FULLERTON RD GRADE SEP	10,548.61
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	2,301.43
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	5,047.11
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX30-FULLERTON RD GRADE SEP	1,787.03
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX42-FULLERTON RD GRADE SEP	38,924.24
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX61-FULLERTON RD GRADE SEP	1,628.10
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15SX95-FULLERTON RD GRADE SEP	383.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15SX96-FULLERTON RD GRADE SEP	3,710.66
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15TX16-FULLERTON RD GRADE SEP	554.39
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 16TX77-FULLERTON RD GRADE SEP	4,812.05
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	2,738.48
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	5,000.58
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX42-FULLERTON RD GRADE SEP	1,341.18
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX61-FULLERTON RD GRADE SEP	488.43
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 15SX96-FULLERTON RD GRADE SEP	171.66
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 17SX85-FULLERTON RD GRADE SEP	4,144.33
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX30-FULLERTON RD GRADE SEP	1,628.10
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX42-FULLERTON RD GRADE SEP	739.42
04/20	04/20/2020	27565	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX61-FULLERTON RD GRADE SEP	488.43
Total 27565:						205,641.97
<b>27566</b>						
04/20	04/20/2020	27566	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	428.89
Total 27566:						428.89
<b>27567</b>						
04/20	04/20/2020	27567	2212	WHITE NELSON DIEHL EVANS LLP	FIFTH AND FINAL BILLING FISCAL 6/30/19	4,100.00
Total 27567:						4,100.00
<b>27568</b>						
04/20	04/20/2020	27568	62562	WOODARD & CURRAN	AS NEEDED POTABLE WATER SUPPORT SVC	2,861.50
04/20	04/20/2020	27568	62562	WOODARD & CURRAN	PHASE 3 CONSTRUCTION-FULLERTON RD GRADE	27,270.50
Total 27568:						30,132.00
<b>27569</b>						
04/20	04/27/2020	27569	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	3,240.00
Total 27569:						3,240.00
<b>27570</b>						
04/20	04/27/2020	27570	62741	BEE REMOVERS	BEE REMOVAL	116.00
Total 27570:						116.00
<b>27571</b>						
04/20	04/27/2020	27571	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	422.25
04/20	04/27/2020	27571	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR AN EMPLOYMENT	2,152.90
04/20	04/27/2020	27571	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	263.80
Total 27571:						2,838.95
<b>27572</b>						
04/20	04/27/2020	27572	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	11,792.50
Total 27572:						11,792.50
<b>27573</b>						
04/20	04/27/2020	27573	62774	EIDE BAILLY LLP	CONSULTING SERVICES-MARCH 2020	7,094.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27573:						7,094.27
<b>27574</b>						
04/20	04/27/2020	27574	62775	EUROFINS EATON ANALYTICAL LLC	PFAS SAMPLES	1,875.00
Total 27574:						1,875.00
<b>27575</b>						
04/20	04/27/2020	27575	62445	EXCEL DOOR & GATE COMPANY	BI-ANNUAL PM ON TWO GATES	495.00
Total 27575:						495.00
<b>27576</b>						
04/20	04/27/2020	27576	2550	FRONTIER	PHONE SERVICE	340.31
Total 27576:						340.31
<b>27577</b>						
04/20	04/27/2020	27577	330	FUEL PRO INC	D/O INSPECTION	170.00
04/20	04/27/2020	27577	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 27577:						340.00
<b>27578</b>						
04/20	04/27/2020	27578	62730	GENSLER	FURNITURE COORDINATION	320.00
Total 27578:						320.00
<b>27579</b>						
04/20	04/27/2020	27579	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,007.40
04/20	04/27/2020	27579	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	349.97
Total 27579:						1,357.37
<b>27580</b>						
04/20	04/27/2020	27580	379	HIGHROAD INFORMATION TECHNOL	5 PORT POE SWITCH FOR FUEL MANAGEMENT SY	288.75
Total 27580:						288.75
<b>27581</b>						
04/20	04/27/2020	27581	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	1,807.52
Total 27581:						1,807.52
<b>27582</b>						
04/20	04/27/2020	27582	62226	INLAND DESERT SECURITY	ANSWERING SERVICE	444.70
Total 27582:						444.70
<b>27583</b>						
04/20	04/27/2020	27583	62020	LA COUNTY DEPT OF PUBLIC WORKS	ANNUAL STORMWATER CERTIFICATION FEE	201.00
Total 27583:						201.00
<b>27584</b>						
04/20	04/27/2020	27584	62664	M & J TREE SERVICE	JL RESERVOIR PROPERTY-TREE TRIMMING & BR	9,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27584:						9,000.00
<b>27585</b>						
04/20	04/27/2020	27585	62434	MUFG UNION BANK N A	CUSTODY FEES	1,457.00
04/20	04/27/2020	27585	62434	MUFG UNION BANK N A	CUSTODY FEES	667.00
Total 27585:						2,124.00
<b>27586</b>						
04/20	04/27/2020	27586	62735	MUTUAL OF OMAHA	LIFE INSURANCE	531.53
04/20	04/27/2020	27586	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,322.06
04/20	04/27/2020	27586	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Total 27586:						1,925.79
<b>27587</b>						
04/20	04/27/2020	27587	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC6004EX	1,021.02
Total 27587:						1,021.02
<b>27588</b>						
04/20	04/27/2020	27588	62448	PARS	GASBY 45 MANAGEMENT FEE	970.50
Total 27588:						970.50
<b>27589</b>						
04/20	04/27/2020	27589	62640	ROWLAND UNIFED SCHOOL DISTRIC	MINI SOLAR BOAT RACE	114.86
04/20	04/27/2020	27589	62640	ROWLAND UNIFED SCHOOL DISTRIC	MINI SOLAR BOAT RACE	65.56
04/20	04/27/2020	27589	62640	ROWLAND UNIFED SCHOOL DISTRIC	MINI SOLAR BOAT RACE	781.94
Total 27589:						962.36
<b>27590</b>						
04/20	04/27/2020	27590	62534	SHRED IT USA	SHREDDING SERVICE	113.06
Total 27590:						113.06
<b>27591</b>						
04/20	04/27/2020	27591	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 27591:						375.00
<b>27592</b>						
04/20	04/27/2020	27592	62353	VERIZON	CONFERENCE CALLS	277.86
Total 27592:						277.86
<b>4132020</b>						
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	215,842.80
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,410.13
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,810.26
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,905.12
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,563.78
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	MWD LRP CREDIT	1,180.00-
04/20	04/13/2020	413202	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION-	85,594.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 4132020:						313,946.95
<b>4152020</b>						
04/20	04/15/2020	415202	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	66,660.99
04/20	04/15/2020	415202	62493	CADWAY INC (CAL DOMESTIC WATER	RTC CHARGE	619.66
Total 4152020:						67,280.65
<b>4212020</b>						
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	113.63
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	MISC EXPENSES	436.46
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	961.37
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	SERVICE CUTS	1,650.00
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION	700.00
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES EXPENSE	334.17
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	POSTAGE EXPENSE	63.48
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	300.00
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	CONSERVATION EXPENSE	7,335.30
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	MEMBERSHIP EXPENSE	130.31
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	SPECTRUM	762.00
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,489.94
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	DIRECTV	84.66
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	COVID 19 EXPENSES	2,659.67
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE REFUNDS	2,043.12-
04/20	04/21/2020	421202	1070	AMERICAN EXPRESS	PBWA EXPENSE	131.32
Total 4212020:						15,109.19
Grand Totals:						2,393,473.20

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	1,288,151.09	.00	1,288,151.09
222100	3,223.12	2,396,696.32-	2,393,473.20-
51110-0	66,660.99	.00	66,660.99
51310-0	661,841.59	1,180.00-	660,661.59
51410-1	3,627.48	.00	3,627.48
51410-2	2,547.63	.00	2,547.63
51410-3	1,810.26	.00	1,810.26
51410-5	14,558.72	.00	14,558.72
51510-0	12,221.39	.00	12,221.39
51610-0	619.66	.00	619.66
51910-0	2,418.98	.00	2,418.98
52210-0	1,023.70	.00	1,023.70
52310-0	23,722.65	.00	23,722.65
54209-0	3,101.28	.00	3,101.28
54210-0	4,018.43	.00	4,018.43
54211-0	12,707.30	.00	12,707.30
54212-0	5,564.88	.00	5,564.88
54213-0	19,716.59	.00	19,716.59
54214-0	5,820.38	.00	5,820.38
54215-0	1,993.41	.00	1,993.41



GL Account	Debit	Credit	Proof
54217-0	10,513.31	.00	10,513.31
54218-0	12.01	.00	12.01
54219-0	1,508.03	.00	1,508.03
56210-0	8,716.71	.00	8,716.71
56211-0	3,776.38	.00	3,776.38
56214-0	1,087.30	.00	1,087.30
56215-0	130.31	.00	130.31
56216-0	951.98	.00	951.98
56217-0	338.28	.00	338.28
56218-0	2,575.15	.00	2,575.15
56218-1	938.80	.00	938.80
56219-0	8,180.90	.00	8,180.90
56220-0	8,929.42	.00	8,929.42
56221-0	22,710.74	.00	22,710.74
56223-0	70.00	2,043.12-	1,973.12-
56226-0	14,355.00	.00	14,355.00
56310-0	800.00	.00	800.00
56311-0	15,083.80	.00	15,083.80
56312-0	24,520.59	.00	24,520.59
56320-0	54.33	.00	54.33
56411-0	40,716.15	.00	40,716.15
56413-0	2,435.86	.00	2,435.86
56415-0	590.70	.00	590.70
56416-0	1,063.06	.00	1,063.06
56417-0	22,692.34	.00	22,692.34
56418-0	2,644.12	.00	2,644.12
56419-0	56.54	.00	56.54
56421-0	10,739.27	.00	10,739.27
56510-0	100.15	.00	100.15
56710-0	10,006.05	.00	10,006.05
56811-0	19,521.86	.00	19,521.86
56812-0	1,250.23	.00	1,250.23
57310-0	1,405.00	.00	1,405.00
57312-0	2,047.07	.00	2,047.07
57314-0	3,080.97	.00	3,080.97
57315-0	1,180.00	.00	1,180.00
57316-0	2,861.50	.00	2,861.50
57319-0	8,297.66	.00	8,297.66
57321-0	8,427.34	.00	8,427.34
57322-0	201.00	.00	201.00
Grand Totals:	<u>2,399,919.44</u>	<u>2,399,919.44-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:  
Detail Report

Check Number	Check Issue Date	Payee				
27377	04/15/2020	YAN YANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	579364-56	Void - CREDIT REFUND	15210-0	316.40-	316.40-	
27482	04/07/2020	ARB				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	15-51	DEPOSIT REFUND	22810-0	2,235.30	2,235.30	
27482	04/03/2020	ARB				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	15-51	DEPOSIT REFUND	22810-0	2,235.30	2,235.30	
27483	04/07/2020	CHONGHUI ZHONG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	74899-62	DEPOSIT REFUND	22810-0	326.86	326.86	
27483	04/03/2020	CHONGHUI ZHONG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	74899-62	DEPOSIT REFUND	22810-0	326.86	326.86	
27484	04/07/2020	PEARL WANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	378957-58	DEPOSIT REFUND	22810-0	154.21	154.21	
27484	04/03/2020	PEARL WANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	378957-58	DEPOSIT REFUND	22810-0	154.21	154.21	
27485	04/07/2020	LILY SULISTYOWATI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	662660-23	DEPOSIT REFUND	22810-0	162.93	162.93	

Check Number	Check Issue Date	Payee				
27485	04/03/2020	LILY SULISTYOWATI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	662660-23	DEPOSIT REFUND	22810-0	162.93	162.93	
27486	04/07/2020	ALBA EDILMA DE LEON LOPEZ				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	918315-18	DEPOSIT REFUND	22810-0	75.96	75.96	
27486	04/03/2020	ALBA EDILMA DE LEON LOPEZ				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	918315-18	DEPOSIT REFUND	22810-0	75.96	75.96	
27537	04/20/2020	VALERIE KOH				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	105502-96	CREDIT REFUND	15210-0	2,572.52	2,572.52	
27539	04/20/2020	YAN YANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	579364-56	CREDIT REFUND	15210-0	316.40	316.40	
27540	04/20/2020	JOSE RANGEL PINEDA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	494834-73	CREDIT REFUND	15210-0	136.57	136.57	
27541	04/20/2020	DAVID TU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	964149-37	CREDIT REFUND	15210-0	169.14	169.14	
27542	04/20/2020	HERLINDA FLORES				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	669765-22	CREDIT REFUND	15210-0	106.99	106.99	
27543	04/20/2020	BIG H LLC				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	868091-20	CREDIT REFUND	15210-0	131.43	131.43
27544 04/20/2020 ALEXANDER LOZANO					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	894022-83	CREDIT REFUND	15210-0	39.86	39.86
27545 04/20/2020 MICHAEL CHEN					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	964654-76	CREDIT REFUND	15210-0	26.84	26.84
27546 04/20/2020 ARB					
Sequence	Source	Description	GL Account	Amount	Check Amount
1	15-51	CREDIT REFUND	15210-0	390.96	390.96
Grand Totals:					<u>9,484.83</u>

Report Criteria:  
Detail Report

# Tab

# 1.4





## Rowland Water District

### Profit & Loss Analysis and Variance Report

April 2020

1. **Operating Revenue** – begins the section of revenues attributable to District operations.
2. **Water Sales** – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled, and construction. YTD is trending more favorably than anticipated in the budget at 80%.
3. **Meter Charges** – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD has exceeded expectations due to over-conservative budgeting.
4. **Customer Fees** – various fees conditionally charged to customers for things such as penalties, new service connections, reconnections, backflow administration, cross connections, connections, and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over / under expected budget. The District will experience decreased fees in the coming months due to COVID-19 circumstances. YTD is at 66%.
5. **Contract Income** – contains revenues from tower lease contracts, PWR treasurer fees and contracts with the City of Industry. YTD is at 95% due to \$20K received in July from T-Mobile West Tower LCC/CCTMO LLC for early completion of the updated lease agreement (\$10K for the expedite fee, \$10K for the conditional signing bonus).
6. **Construction Invoices** – includes water sold on construction invoices as well as Rowland labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over / under budget due to their unpredictable nature. YTD has exceeded budget due to labor reimbursements on the Alameda East Corridor project and updated accounting methods for labor costs reimbursed through developer-funded projects.
7. **Capacity Fees** – fees imposed on any property or person requesting a new, additional, or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over / under budget due to their unpredictable nature. YTD contains fees assessed on connections for projects on 17584 Colima, 17585 Colima, and 17160 Colima.
8. **Flow Tests** – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD has exceeded budget due to a higher volume of tests than anticipated.
9. **Acreage Supply Fee** – a one-time fee (\$1750 / acre) assessed to customers when service is requested to properties without previous water service provided by the District. This fee is being phased out by the Potable Water Capacity fees discussed in line 7, and little to none of these acreage supply fees are anticipated in the future.
10. **Return Check Fees** – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD has exceeded budget.
11. **Total Operating Revenue** – outlines the total revenues earned from District operations. YTD is at 88%.
12. **Non-Operating Revenue** – outlines the section of revenues attributable to non-operating activities.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

April 2020

13. **Property Taxes** – includes tax contributions from the County of Los Angeles. YTD has exceeded budget due to over-conservative budgeting for these receipts. The bulk of contributions are received between December and May each year.
14. **Shared Services** – Rowland Water District is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of Rowland). These activities were not considered in the 2019-20 adopted budget.
15. **Interest Income** – includes interest and dividends received on District investments. YTD is over budget due to conservative expectations in the budget and higher than anticipated interest rates in the first half of the fiscal year.
16. **Miscellaneous Income** – includes income from various sources such as recycling, refunds or credits. Other activity such as earnings on the District PARS Trust investment account and unrealized gains / losses on all other District investment accounts are included in this category. Investment earnings on the PARS Trust account were not considered in the budget and causes fluctuations in this category. During March and February 2020 the PARS Trust Investment account has experienced significant loss due to market conditions resulting from COVID-19.
17. **Total Non-Operating Revenue** – outlines the total revenues earned from non-operating activities. YTD is at 138% of budget.
18. **Total Revenues** – displays total Operating and Non-Operating Revenues combined. YTD is at 90%.
19. **Operating Expenses** – outlines the section of expenses attributable to District Operations.
20. **Source of Supply** – outlines the section of operating expenses attributable to District water sold.
21. **Water Purchases** – includes variable costs of potable water from Three Valleys Municipal Water District & Cal. Domestic Water in addition to Recycled water purchased from City of Industry & Walnut Valley Water District. YTD is at 75%.
22. **Pumping Power** – the cost of electricity used for pumping water. YTD is at 70%.
23. **Fixed Charges** – includes fixed charges from Three Valleys Municipal Water District and Cal. Domestic Water Company. YTD is at 79%.
24. **Chemicals** – the cost of chemicals used to treat water sold to customers. YTD is at 69%.
25. **Total Source of Supply** – summarizes the total expenses related to District Source of Supply.
26. **Maintenance of Water System** – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 95%.
27. **Water Supply Plan & Development** – includes budget for supplies, engineering and legal costs related to exploring new potential water supply sources.
28. **Service Contracts** – includes costs for services such as billing printing & mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, etc. YTD is at 93%.



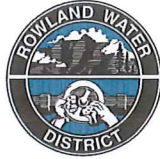


## Rowland Water District

### Profit & Loss Analysis and Variance Report

April 2020

29. **Assessments** – operating costs billed to Rowland for their share of the Pomona-Walnut-Rowland Joint Water Line Commission (billed quarterly) and the Puente Basin Water Agency (billed monthly). YTD can trend over/under budget due to the timing of billing. YTD is currently at 42%.
30. **Vehicle Expense** – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD is over budget due higher than anticipated costs for truck maintenance and increased fuel purchases.
31. **Tools & Supplies** – small tools and supplies used in the field. YTD is at 59%.
32. **Equipment Expense** – various costs incurred related to District equipment. YTD is over budget due to the purchase of a new trailer in January 2020.
33. **Maintenance & Operations** – various costs incurred for District maintenance and operations not directly related to the water system. YTD is over budget due to \$10K in tree removal services, \$9K for sound dampening and drywall/insulation in the office, and \$5K for a gate contact installation.
34. **Engineering** – general engineering costs related to District operations. YTD is at 69%.
35. **Water Tests** – laboratory testing and sampling of District water. YTD is at 67%.
36. **Conservation** – costs related to conservation efforts and programs. YTD is over budget due to water bottle filling station installations at various schools integrated into conservation efforts.
37. **Community Outreach** – costs related to public relations and community outreach. YTD is over budget due to increased efforts to connect with the community.
38. **Total Operating Expenses** – summarizes the total expenses related to District Operating activities. YTD is at 76% of budget.
39. **Administrative Expenses** – begins the section of expenses attributable to Administrative costs.
40. **Liability Insurance** – coverage through ACWA JPIA for the District insurance package. YTD is at 89% due to insurance policy renewal in October.
41. **IT Support Services** – information technology support services. YTD is over budget due to extensive measures and services required to combat data breach and maintain IT security.
42. **IT Licensing** – includes costs for various software licenses. YTD is at 80%.
43. **Director Expense** – costs for director compensation and benefits. YTD is at 87%.
44. **Bank / Management Fees** – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is over budget due to higher than expected bank / payment processing fees.
45. **Legal Fees** – legal costs related to Rowland Water District, Puente Basin Water Agency, and PWAG. YTD is at 61%.
46. **Compliance** – includes costs for State Water Resources Control Board (SWRCB) compliance, LA county property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is over budget due to higher than anticipated annual SWRCB fees paid in December.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

April 2020

47. **Auditing and Accounting** – the District performs an audit annually at the end of each fiscal year to prepare and assure District financial reporting. YTD is over budget due to increased accounting services necessary to prepare for the FY 2018-19 audit and maintain day-to-day operations with the vacant finance officer position.
48. **Utility Services** – costs related to office electricity, office phones, gas, and district cell phones. YTD is at 71%.
49. **Dues & Memberships** – includes costs for various district memberships, dues, and subscriptions to agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association, American Water Works Association, and the California Utility Executive Management Association. YTD is at 89% due to timing of annual payments.
50. **Conference & Meetings** – conference attendance and meeting expenses. YTD is at 59%. April 2020 realized refunds on conferences unable to be attended by District personnel due to COVID-19 travel circumstances.
51. **Office Expenses** – costs for office supplies and postage/printing/stationery. YTD is at 67%.
52. **Seminars/Training** – employee seminars and training. YTD is at 61%.
53. **Uncollectable** – the District analyzes the amount of outstanding customer receivables at the end of each year and recognizes an expense equal to the estimated amount of money that will not be collected. Uncollectable expense will be zero until assessed at year-end. There is a high chance that the District will notice a spike in the amount of uncollectable accounts this year and potentially next year as a direct result of the COVID-19 pandemic.
54. **Miscellaneous Expense** – includes travel, books & subscriptions, and miscellaneous general expenses. When costs were not anticipated in the budget and do not fit in another line item they are classified here which can cause this category to trend over expected budget.
55. **Total Administrative Expenses** – summarizes the total expenses related to administrative activities. YTD is trending at 91%.
56. **Personnel Expenses** – begins the section of expenses attributable to personnel.
57. **Wages** – begins the sections of expenses attributable to employee wages.
58. **Operations** – the amount of wages (regular, standby, OT) attributable to Operations. YTD is at 74%.
59. **Distribution** – the amount of wages (regular, standby, OT) attributable to Distribution. YTD is at 76%.
60. **Administration** – the amount of wages (regular) attributable to Administration. YTD is at 77%.
61. **Total Wages** – summarizes the total amount of wages paid to employees. YTD is at 76%.
62. **Payroll Taxes** – the amount of payroll taxes on employee wages paid by the District. YTD is at 69%.
63. **Workers Compensation** – the District is billed quarterly for workers compensation insurance which can occasionally cause this line to trend over / under expected budget. YTD is at 89%.
64. **Unemployment** – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over / under expected budget. YTD has exceeded expected budget.



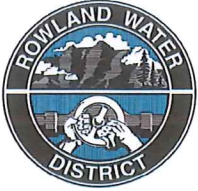
## Rowland Water District

### Profit & Loss Analysis and Variance Report

April 2020

- 65. **CalPERS** – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is generally made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is over budget due to the timing of the unfunded payment (\$295.5K paid in July 2019) and higher than anticipated costs for general retirement contributions.
- 66. **EE & Retiree Health Insurance** – includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 80%.
- 67. **Total Personnel Expenses** – summarizes total District expenses attributable to personnel. YTD is at 80%.
- 68. **Total Expenses** – summarizes total District Expenses. YTD is at 78%.
- 69. **Net Income / (Loss) Before Debt Service & Capital Expenditures** – summarizes the District net operating income or loss before accounting for debt service and capital expenses. Financially, the District has performed better than expected through April 2020.
- 70. **Less: Total Debt Service** – includes interest and principal payments on outstanding District debt as well as related administrative expenses. YTD is at 71% due to interest and principal payments made on the 2014A Revenue Refunding and 2012 Series Revenue bonds in December 2019.
- 71. **Less: Capital Expenses (Current-Year)** – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 39%.
- 72. **Cash Increase / (Decrease)** – summarizes an estimate of the net increase or decrease to cash after debt service and capital expenses.

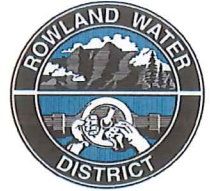




# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### April 2020



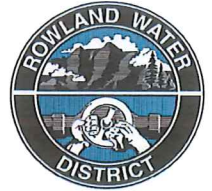
	Apr-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 691,463	\$ 11,523,340	\$ 14,370,000	\$ 2,846,660	80%	\$ 10,342,985
3 Meter Charges	813,560	9,354,707	9,300,000	(54,707)	101%	7,447,083
4 Customer Fees	4,282	233,886	355,000	121,114	66%	299,978
5 Contract Income	10,306	151,523	160,000	8,477	95%	130,750
6 Construction Invoices	31,188	175,429	50,000	(125,429)	351%	17,615
7 Capacity Fees	-	44,217	60,000	15,783	74%	29,479
8 Flow Tests	350	16,800	10,000	(6,800)	168%	16,100
9 Acreage Supply Fee	-	-	10,000	10,000	0%	-
10 Return Check Fees	570	5,490	5,000	(490)	110%	4,929
<b>11 TOTAL OPERATING REVENUE</b>	<b>1,551,719</b>	<b>21,505,392</b>	<b>24,320,000</b>	<b>2,814,608</b>	<b>88%</b>	<b>18,288,918</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	93,878	372,877	325,000	(47,877)	115%	314,834
14 Shared Services	1,960	22,223	-	(22,223)	0%	19,383
15 Interest Income	26,279	354,484	300,000	(54,484)	118%	340,160
16 Miscellaneous Income	321,160	150,310	25,000	(125,310)	601%	138,113
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>443,277</b>	<b>899,894</b>	<b>650,000</b>	<b>(249,894)</b>	<b>138%</b>	<b>812,490</b>
<b>18 TOTAL REVENUES</b>	<b>1,994,996</b>	<b>22,405,286</b>	<b>24,970,000</b>	<b>2,564,714</b>	<b>90%</b>	<b>19,101,408</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	672,498	8,161,211	10,820,000	2,658,789	75%	8,031,763
22 Pumping Power	18,029	264,355	375,000	110,645	70%	250,313
23 Fixed Charges	22,854	216,821	275,000	58,179	79%	218,651
24 Chemicals	5,666	61,652	90,000	28,348	69%	54,044
25 Total Source of Supply	719,046	8,704,039	11,560,000	2,855,961	75%	8,554,771
26 Maintenance of Water System	63,999	565,299	595,000	29,701	95%	1,803,054
27 Water Supply Plan & Development	4,435	9,270	100,000	90,730	9%	17,471
28 Service Contracts	22,587	233,531	250,000	16,469	93%	206,001
29 Assessments	40,271	138,484	330,000	191,516	42%	150,122
30 Vehicle Expense	3,873	86,702	80,000	(6,702)	108%	73,442
31 Tools & Supplies	1,941	17,816	30,000	12,184	59%	40,961
32 Equipment Expense	698	50,944	30,000	(20,944)	170%	42,969
33 Maintenance & Operations	2,916	56,067	30,000	(26,067)	187%	33,363
34 Engineering	-	68,676	100,000	31,324	69%	10,865
35 Water Tests	3,701	16,653	25,000	8,347	67%	17,494
36 Conservation	8,298	32,662	25,000	(7,662)	131%	15,833
37 Community Outreach	10,415	180,945	130,000	(50,945)	139%	175,768
<b>38 TOTAL OPERATING EXPENSES</b>	<b>882,179</b>	<b>10,161,087</b>	<b>13,285,000</b>	<b>3,123,913</b>	<b>76%</b>	<b>11,142,114</b>
<b>39 ADMINISTRATIVE EXPENSES</b>						
40 Liability Insurance	-	133,275	150,000	16,725	89%	116,198
41 IT Support Services	11,899	151,440	150,000	(1,440)	101%	143,439
42 IT Licensing	2,550	64,067	80,000	15,933	80%	97,123



# ROWLAND WATER DISTRICT

## PROFIT & LOSS

### April 2020



	Apr-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Director Expense	13,257	138,563	160,000	21,437	87%	134,722
44 Bank / Management Fees	14,460	126,875	120,000	(6,875)	106%	108,924
45 Legal Fees	16,765	103,850	170,000	66,150	61%	159,602
46 Compliance	5,175	126,292	120,000	(6,292)	105%	91,232
47 Auditing & Accounting	10,665	110,916	35,000	(75,916)	317%	26,524
48 Utility Services	7,718	85,343	120,000	34,657	71%	93,894
49 Dues & Memberships	130	44,278	50,000	5,722	89%	44,003
50 Conference & Meetings	(1,973)	35,293	60,000	24,707	59%	33,439
51 Office Expenses	3,756	20,123	30,000	9,877	67%	20,109
52 Seminars/Training	-	42,469	70,000	27,531	61%	26,398
53 Uncollectable	-	-	30,000	30,000	0%	-
54 Miscellaneous Expense	840	103,060	70,000	(33,060)	147%	62,829
55 <b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>85,243</b>	<b>1,285,845</b>	<b>1,415,000</b>	<b>129,155</b>	<b>91%</b>	<b>1,158,435</b>
56 <b>PERSONNEL EXPENSES</b>						
57 Wages						
58 Operations	64,145	660,814	895,000	234,186	74%	541,466
59 Distribution	83,419	766,694	1,005,000	238,306	76%	668,737
60 Administration	94,958	1,072,822	1,400,000	327,178	77%	1,022,835
61 Total Wages	242,522	2,500,330	3,300,000	799,670	76%	2,233,038
62 Payroll Taxes	18,559	172,081	250,000	77,919	69%	156,120
63 Workers Compensation	-	44,484	50,000	5,516	89%	40,106
64 Unemployment	-	16,104	15,000	(1,104)	107%	9,252
65 CalPERS	36,298	659,843	650,000	(9,843)	106%	593,135
66 EE & Retiree Health Insurance	68,109	571,167	716,000	144,833	80%	551,903
67 <b>TOTAL PERSONNEL EXPENSES</b>	<b>365,488</b>	<b>3,964,009</b>	<b>4,981,000</b>	<b>1,016,991</b>	<b>80%</b>	<b>3,583,554</b>
68 <b>TOTAL EXPENSES</b>	<b>1,332,911</b>	<b>15,410,940</b>	<b>19,681,000</b>	<b>4,270,060</b>	<b>78%</b>	<b>15,884,103</b>
69 <b>NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>662,084</b>	<b>6,994,346</b>	<b>5,289,000</b>	<b>(1,705,346)</b>	<b>132%</b>	<b>3,217,306</b>
70 Less: Total Debt Service	(1,309)	(1,743,316)	(2,450,000)	(706,684)	71%	(745,172)
71 Less: Capital Expenses (Current Year)	(269,719)	(1,846,713)	(4,715,700)	(2,868,987)	39%	
72 <b>CASH INCREASE / (DECREASE)</b>	<b>\$ 391,056</b>	<b>\$ 3,404,318</b>	<b>\$ (1,876,700)</b>	<b>\$ (5,281,018)</b>		<b>\$ 2,472,134</b>

\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

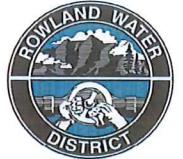




# ROWLAND WATER DISTRICT

## CASH & INVESTMENTS

### As of April 30, 2020



Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 3,070,724	
Comerica Bank MMIA							\$ 185,705	
<b>Total Cash</b>							<b>\$ 3,256,429</b>	
Comerica Securities CD Placement	Various					2.36%	\$ 1,127,188	7.49%
Local Agency Investment Fund (LAIF)	N/A					2.10%	\$ 3,599,106	23.93%
<b>Citizens Trust Investments (Union Bank Custodian)</b>								
US Treasury Note - 8P87	5 Year	250,000	99.6331	100.8130	2/28/2021	1.12%	\$ 252,032.50	1.68%
US Treasury Note - 8S76	5 Year	250,000	100.1839	101.2030	7/31/2021	1.11%	\$ 253,007.50	1.68%
US Treasury Note - 82F6	5 Year	250,000	99.0589	101.2580	8/31/2021	1.11%	\$ 253,145.00	1.68%
US Treasury Note - 82P4	5 Year	250,000	100.3750	103.7340	7/31/2022	1.81%	\$ 259,335.00	1.72%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	104.2190	3/11/2022	2.40%	\$ 104,219.00	0.69%
Fed'l National Mtg. Assn. - 0T45	5 Year	250,000	100.5354	103.1530	4/5/2022	1.82%	\$ 257,882.50	1.71%
Fed'l Farm CR Banks - LUJ1	3 Year	300,000	100.0000	100.0790	3/24/2023	1.00%	\$ 300,237.00	2.00%
Fed'l Farm CR Banks - LWJ9	4 Year	200,000	100.0000	100.0190	10/16/2023	1.05%	\$ 200,038.00	1.33%
Fed'l National Mtg. Assn. - LSU9	4 Year	200,000	100.0000	100.0210	9/12/2024	1.25%	\$ 200,042.00	1.33%
Fed'l Home Loan Mtg. Corp. - VQE1	4 Year	200,000	100.0000	99.8280	10/30/2024	0.75%	\$ 199,656.00	1.33%
Fed'l Home Loan Mtg. Corp. - UZX1	5 Year	200,000	100.0000	100.2080	12/23/2024	2.07%	\$ 200,416.00	1.33%
Fed'l Home Loan Mtg. Corp. - UR36	5 Year	200,000	100.0000	100.2510	1/13/2025	2.01%	\$ 200,502.00	1.33%
Paccar Financial Corp. - RN85	2 Year	200,000	98.9960	100.6270	11/13/2020	2.04%	\$ 201,254.00	1.34%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	103.3410	5/16/2022	2.27%	\$ 103,341.00	0.69%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	104.8130	1/29/2023	2.81%	\$ 262,032.50	1.74%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	105.7400	8/9/2023	3.22%	\$ 179,758.00	1.20%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	107.4110	2/5/2024	3.14%	\$ 214,822.00	1.43%
Apple Inc. - 3CG3	5 Year	200,000	101.2390	107.3940	2/9/2024	2.79%	\$ 214,788.00	1.43%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	107.0390	2/9/2024	2.66%	\$ 160,558.50	1.07%
Cash Reserve Account						0.01%	\$ 837,964.09	5.57%
<b>Total Citizens Trust Investments</b>							<b>\$ 4,855,031</b>	<b>32.28%</b>
<b>Wells Fargo Advisors Investments (Union Bank Custodian)</b>								
Fed'l National Mtg. Assn. - 0T60	2 Year	250,000	99.4158	100.3280	7/30/2020	1.50%	\$ 250,820.00	1.67%
Fed'l Home Loan Mtg. Corp. - AEK1	2 Year	500,000	99.4532	100.9210	11/17/2020	1.86%	\$ 504,605.00	3.35%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.9620	12/11/2020	1.98%	\$ 252,405.00	1.68%
Fed'l Home Loan Mtg. Corp. - AEC9	3 Year	255,000	96.0775	101.1200	8/12/2021	1.11%	\$ 257,856.00	1.71%
Fed'l National Mtg. Assn. - 0Q89	4 Year	250,000	100.1410	101.6440	10/7/2021	1.35%	\$ 254,110.00	1.69%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	102.5640	11/29/2021	1.83%	\$ 769,230.00	5.11%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	102.9350	102.9350	1/5/2022	1.94%	\$ 308,805.00	2.05%
Fed'l National Mtg. Assn. - 0T45	5 Year	375,000	103.1530	103.1530	4/5/2022	1.82%	\$ 386,823.75	2.57%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	102.2690	102.2690	4/13/2022	1.45%	\$ 204,538.00	1.36%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	104.0000	104.0000	9/9/2022	1.92%	\$ 260,000.00	1.73%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	104.1140	104.1140	12/9/2022	1.80%	\$ 130,142.50	0.87%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	105.5180	105.5180	1/19/2023	2.25%	\$ 532,865.90	3.54%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	106.7970	106.7970	3/10/2023	2.57%	\$ 266,992.50	1.78%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	108.2770	108.2770	9/12/2023	2.66%	\$ 270,692.50	1.80%
Cash Reserve Account						0.01%	\$ 810,533.03	5.39%
<b>Total Wells Fargo Advisors Investments</b>							<b>\$ 5,460,419</b>	<b>36.30%</b>
<b>Total Investments</b>							<b>\$ 15,041,744</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 18,298,173</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.

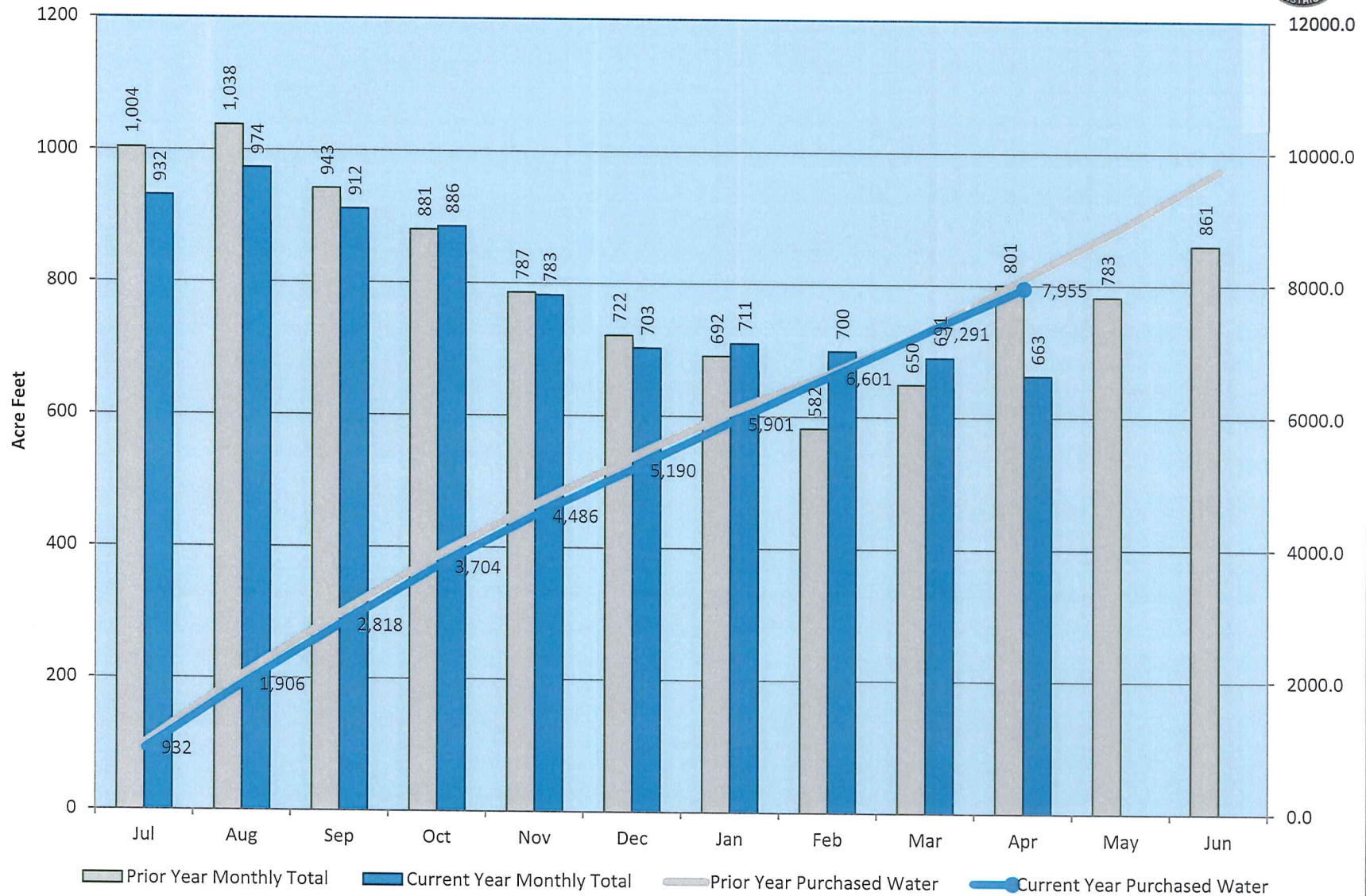


# Tab

# 1.5

# Potable Water Purchases For FY 2019-2020

(Acre-feet)



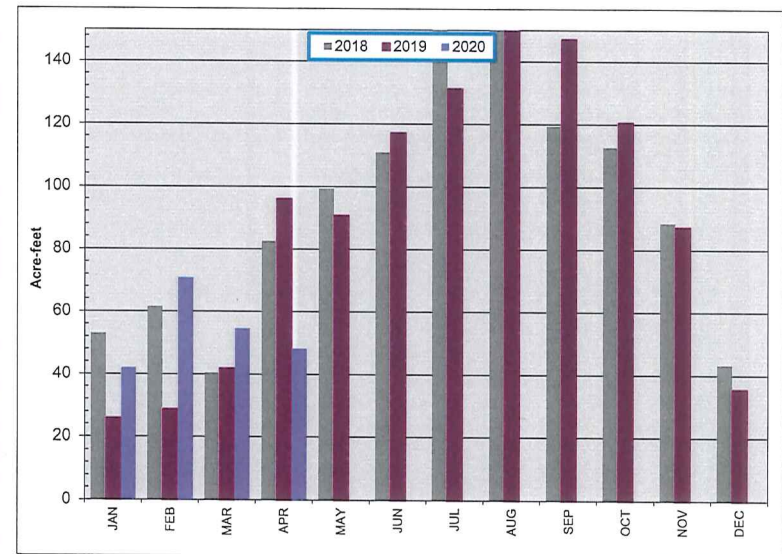
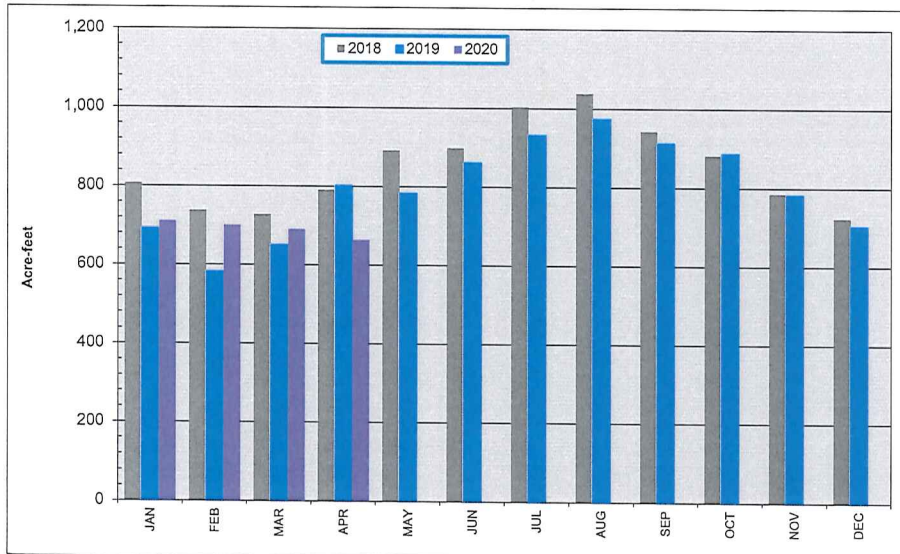


## Water Purchases for CY 2020 (Acre-feet)



	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	177.6	0.0	0.0	166.8	328.8	37.8	711.0
FEB	160.3	0.0	0.0	202.1	229.9	107.6	699.9
MAR	178.7	0.0	0.0	134.4	268.3	109.1	690.5
APR	127.6	0.0	0.0	158.9	294.5	82.4	663.4
MAY							0.0
JUN							0.0
JUL							0.0
AUG							0.0
SEP							0.0
OCT							0.0
NOV							0.0
DEC							0.0
TOTAL	644.2	0.0	0.0	662.2	1,121.5	336.9	2,764.8

RECYCLED SYSTEM						TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up		
0.0	16.4	1.0	24.8	0.0		42.2
0.0	8.4	1.0	61.5	0.0		70.9
0.0	10.3	0.0	44.5	0.0		54.8
0.0	11.2	0.0	37.1	0.0		48.3
						0.0
						0.0
						0.0
						0.0
						0.0
						0.0
						0.0
						0.0
				0.0		0.0
<b>0.0</b>	<b>46.3</b>	<b>2.0</b>	<b>167.9</b>	<b>0.0</b>		<b>216.2</b>



# Tab

## 2.1





## MAY 2020-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments (Submit expense report if claiming mileage and/or meal reimbursement)
<b>Anthony J. Lima</b>					
	5/6/2020	Three Valleys Meeting	\$185.00		
	5/12/2020	RWD Board Meeting	\$185.00		
	5/20/2020	Three Valleys Meeting	\$185.00		
	5/26/2020	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
<b>John Bellah</b>					
	5/11/2020	SGV Chamber Gov Affairs		X	
	5/12/2020	RWD Board Meeting		X	
	5/26/2020	RWD Special Board Meeting		X	
		<b>TOTAL PAYMENT</b>	<b>\$0.00</b>		
<b>Robert W. Lewis</b>					
	5/11/2020	SGV Chamber Gov Affairs	\$185.00		
	5/12/2020	RWD Board Meeting	\$185.00		
	5/18/20-5/19/20	CSDA Legislative Days	\$370.00		
	5/26/2020	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$925.00</b>		
<b>Szu Pei Lu-Yang</b>					
	5/6/2020	Three Valleys Meeting	\$185.00		
	5/12/2020	RWD Board Meeting	\$185.00		
	5/20/2020	Three Valleys Meeting	\$185.00		
	5/26/2020	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
<b>Teresa Rios</b>					
	5/12/2020	RWD Board Meeting	\$185.00		
	5/26/2020	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

# Tab

## 2.2

**Intentionally**

**Left**

**Blank**

# Tab

## 2.3

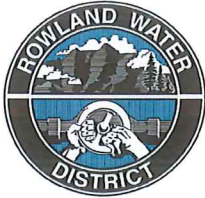


# Rowland Water District FY 2020/21 Capital Improvement Plan

*\*Confidential Draft\**

Rate-Funded Projects	FY 2019/20 Budget	FY 2019/20 Projected YE	FY 2019/20 % of Budget	FY 2020/21 Projection
<b>Office Equipment</b>				
Office Furniture	\$ 150,000	\$ 280,000	187%	\$ -
Office landscaping	120,000	-	0%	-
Security Fencing District Yard	90,000	-	0%	150,000
Sarnafil Roof for Warehouse	-	-	0%	200,000
<b>Total Office Equipment</b>	<b>\$ 360,000</b>	<b>\$ 280,000</b>	<b>78%</b>	<b>\$ 350,000</b>
<b>Water Quality</b>				
RCS Structure - Remaining sites FBS, Ashbourne, Artigas	\$ 150,000	\$ 221,799	148%	\$ 150,000
Water Quality Station for Reservoirs- 11 Sites	15,000	5,621	37%	-
PAX Mixer (Remaining Sites Without- Res. 3, 9, JL 1 & 2)	65,000	65,000	100%	-
Booster Station Rehab- Roof, hatches, paint, lights, etc.	75,000	-	0%	-
Asphalt Repair- Reservoir Sites and service road rehabs.	50,000	175,000	350%	50,000
Res.8 RCS & Electrical Upgrade	-	-	0%	200,000
<b>Reservoir Rehabilitations</b>				
Reservoir No. 10	475,000	-	0%	740,000
Telemetry System Upgrade	600,000	600,000	100%	620,000
Automatic Transfer Switch	60,000	-	0%	-
Booster Station Valve Replacement	32,000	45,000	141%	-
Res. 6 Landscape	-	-	0%	100,000
Security for Remote Sites	75,000	-	0%	-
Preventative Pump	70,000	45,875	66%	-
<b>Total Water Quality</b>	<b>\$ 1,667,000</b>	<b>\$ 1,158,295</b>	<b>69%</b>	<b>\$ 1,860,000</b>
<b>Distribution System</b>				
Valve Replacement (La Seda, Cantaria, Altario, Galleano, Johnson, Bixby)	\$ 800,000	\$ 750,000	94%	\$ 400,000
Large meter replacements	30,000	29,000	97%	43,000
Mainline Replacement	100,000	-	0%	-
<b>Total Distribution System</b>	<b>\$ 930,000</b>	<b>\$ 779,000</b>	<b>84%</b>	<b>\$ 443,000</b>
<b>Vehicles</b>				
550 Crew Truck- #20	140,000	123,000	88%	-
EOC Trailer/Bathroom Trailer	125,000	-	0%	-
Field Trucks ( #5, #11) F150 & F350 4x4 Crew Cab, Short Bed	-	-	0%	100,000
<b>Total Vehicles</b>	<b>\$ 265,000</b>	<b>\$ 123,000</b>	<b>46%</b>	<b>\$ 100,000</b>
<b>Tools and Equipment</b>				
Vac Truck - Coordinate w/VVWD for Scheduled/Emergency Use	\$ -	\$ -	0%	\$ -
Compressor	-	-	0%	-
<b>Total Tools and Equipment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>
<b>SubTotal Rate-Funded Projects</b>	<b>\$ 3,222,000</b>	<b>\$ 2,340,295</b>	<b>73%</b>	<b>\$ 2,753,000</b>
Prior Year(s) Carry Over Budget	(299,000)	-		(904,905)
Contingency Budget (10%)	322,200	-		275,300
<b>Total Rate-Funded Projects w/ Carryover and Contingency</b>	<b>\$ 3,245,200</b>	<b>\$ 2,340,295</b>	<b>72%</b>	<b>\$ 2,123,395</b>
<b>District Facilities Improvement (Funded from Reserves)</b>				
LED Exterior lighting	\$ 41,000	\$ 39,531	96%	\$ -
Stucco	230,000	297,487	129%	-
Warehouse Building & Bin Canopy	650,000	-	0%	-
Fuel Storage	407,000	440,000	108%	-
<b>Total District Facilities Improvement (Funded from Reserves)</b>	<b>\$ 1,328,000</b>	<b>\$ 777,019</b>	<b>59%</b>	<b>\$ -</b>
Prior Year(s) Carry Over Budget	-	-		(683,781)
Contingency Budget (10%)	132,800	-		-
<b>Total Rate-Funded Projects w/ Carryover and Contingency</b>	<b>\$ 1,460,800</b>	<b>\$ 777,019</b>	<b>53%</b>	<b>\$ (683,781)</b>
<b>TOTAL ALL CAPITAL PROJECTS</b>	<b>\$ 4,706,000</b>	<b>\$ 3,117,314</b>	<b>66%</b>	<b>\$ 1,439,614</b>

Total 2020/21 Excluding Carry-Over "Savings" \$ 3,028,300

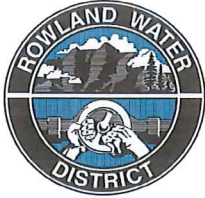


# Rowland Water District Proposed 2020-21 Budget

*\*Confidential Draft\**

	A	B	C
	FY 2019/20 ADOPTED BUDGET	FY 2019/20 PROJECTED YEAR-END	FY 2020/21 PROPOSED BUDGET
<b>1 OPERATING REVENUES</b>			
2 Water Sales	\$ 14,370,000	\$ 14,712,200	\$ 15,420,800
3 Meter Charges	9,300,000	11,283,400	11,681,400
4 Customer Fees	355,000	240,100	235,900
5 Contract Income	160,000	181,300	181,300
6 Const. Invoices	50,000	163,200	170,000
7 Capacity Fees	60,000	44,200	44,200
8 Flow Tests	10,000	22,100	22,100
9 Acreage Supply Fee	10,000	-	-
10 Return Check Fees	5,000	4,900	7,000
11 Uncollectable Accounts	(30,000)	(589,400)	(674,000)
<b>12 TOTAL OPERATING REVENUES</b>	<b>24,290,000</b>	<b>26,062,000</b>	<b>27,088,700</b>
<b>13 NON-OPERATING REVENUE</b>			
14 Property Taxes	325,000	427,800	427,800
15 Shared Services	-	26,100	26,100
16 Interest Income	300,000	410,300	205,200
17 Miscellaneous Income	25,000	193,000	25,000
<b>18 TOTAL NON-OPERATING REVENUE</b>	<b>650,000</b>	<b>1,057,200</b>	<b>684,100</b>
<b>19 TOTAL REVENUES</b>	<b>24,940,000</b>	<b>27,119,200</b>	<b>27,772,800</b>
<b>20 OPERATING EXPENSES</b>			
21 Source of Supply			
22 Water Purchases	10,820,000	10,623,300	11,124,000
23 Fixed Charges	275,000	262,400	297,300
24 Pumping Power	375,000	316,600	298,900
25 Chemicals	90,000	74,700	69,100
26 Total Source of Supply	11,560,000	11,277,000	11,789,300
27 Maintenance of Water System	595,000	696,700	742,600
28 Water Supply Plan & Development	100,000	6,400	-
29 Service Contracts	250,000	281,200	286,800
30 Assessments	330,000	275,500	280,000
31 Vehicle Expense	80,000	110,400	112,600
32 Tools & Supplies	30,000	21,200	30,600
33 Equipment Expense	30,000	66,900	68,200
34 Operations & Maintenance	30,000	70,900	72,300
35 Engineering	100,000	91,600	200,000
36 Water Tests	25,000	20,000	20,400
37 Conservation	25,000	32,500	50,000
38 Community Outreach	130,000	227,300	231,800
<b>39 TOTAL OPERATING EXPENSES</b>	<b>13,285,000</b>	<b>13,177,600</b>	<b>13,884,600</b>





# Rowland Water District Proposed 2020-21 Budget

*\*Confidential Draft\**

	A	B	C
	FY 2019/20 ADOPTED BUDGET	FY 2019/20 PROJECTED YEAR-END	FY 2020/21 PROPOSED BUDGET
<b>40 ADMINISTRATIVE EXPENSES</b>			
41 Liability Insurance	150,000	102,000	104,000
42 IT Support Services	150,000	186,000	130,000
43 IT Licensing	80,000	82,000	140,000
44 Director Expense	160,000	167,200	196,800
45 Bank / Management Fees	120,000	149,900	152,900
46 Legal Fees	170,000	116,100	118,400
47 Compliance	120,000	133,000	135,700
48 Auditing & Accounting	35,000	145,300	85,000
49 Utility Services	120,000	103,500	105,600
50 Dues & Memberships	50,000	58,800	60,000
51 Conference & Meetings	60,000	49,700	30,000
52 Office Expenses	30,000	21,700	30,000
53 Seminars / Training	70,000	56,700	35,000
54 Miscellaneous	70,000	136,400	150,000
<b>55 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>1,385,000</b>	<b>1,508,300</b>	<b>1,473,400</b>
<b>56 PERSONNEL EXPENSES</b>			
57 Wages			
58 Operations	895,000	795,600	958,800
59 Distribution	1,005,000	911,000	1,139,100
60 Administration	1,400,000	1,303,900	1,441,000
61 Total Wages	3,300,000	3,010,500	3,538,900
62 Payroll Taxes	250,000	204,700	246,900
63 Workers Compensation	50,000	59,300	67,900
64 Unemployment	15,000	21,500	8,800
65 CalPERS Retirement Contributions	650,000	471,300	535,800
66 CalPERS PEPRA EE Contributions	-	(32,000)	-
67 CalPERS Unfunded Payment	-	295,500	338,500
68 EMP Assistance Program (EAP)	1,000	700	700
69 GASB 45 OPEB Contributions	420,000	420,000	420,000
70 EE & Retiree Health Insurance	715,000	670,300	841,800
<b>71 TOTAL PERSONNEL EXPENSES</b>	<b>5,401,000</b>	<b>5,121,800</b>	<b>5,999,300</b>
<b>72 TOTAL EXPENSES</b>	<b>20,071,000</b>	<b>19,807,700</b>	<b>21,357,300</b>
<b>73 NET INCOME / (LOSS) BEFORE DEBT SERVICE &amp; C</b>	<b>4,869,000</b>	<b>7,311,500</b>	<b>6,415,500</b>
74 Less: Total Debt Service	(2,450,000)	(2,461,200)	(2,461,600)
75 Less: Capital Expenses	(4,715,700)	(3,117,000)	(3,028,300)
<b>76 CASH INCREASE / (DECREASE) PROJECTED</b>	<b>\$ (2,296,700)</b>	<b>\$ 1,733,300</b>	<b>\$ 925,600</b>
<b>77 BEGINNING CASH PROJECTION (7/1)</b>			<b>\$ 18,000,000</b>
<b>78 ENDING CASH PROJECTION (6/30)</b>			<b>\$ 18,926,000</b>

# Tab

## 2.4

**Rowland Water District**  
**Amended Schedule of Monthly Salary Ranges**  
**2019-2020**

<b>Job Description</b>	<b>Step 1</b>	<b>Step 5</b>
<b>OFFICE:</b>		
General Manager	\$17,778	\$21,609
Assistant General Manager	\$15,144	\$18,408
Finance Officer	\$11,848	\$14,402
Director of Operations	\$12,282	\$14,929
Director of Administrative Services	\$14,289	\$17,368
Engineering and Compliance Manager	\$9,787	\$11,897
Accounting/Customer Service Manager	\$8,672	\$10,540
Public Affairs Representative	\$6,104	\$7,419
Sr. Customer Service Rep.	\$6,618	\$8,044
Customer Serv. Rep. I	\$4,562	\$5,545
<b>Customer Service - Part-Time</b>	<b>\$26.32/hour</b>	
<b>FIELD:</b>		
Superintendents	\$9,787	\$11,897
Distribution Superintendent		
Operations Superintendent		
Water Systems Supervisor	\$8,464	\$10,288
Field Operations Supervisor	\$8,464	\$10,288
Sr. Water Systems Operator	\$7,309	\$8,885
Water Systems Operator II	\$6,095	\$7,409
Cross-Connection Control Specialist	\$6,971	\$8,474
Maintenance II	\$5,860	\$7,123
Water Systems Operator I	\$5,354	\$6,507
Maintenance I	\$5,094	\$6,191
Meter Reader I	\$5,054	\$6,143
General Services Worker	\$5,045	\$6,133

# Tab

# 2.5

**Rowland Water District  
Schedule of Monthly Salary Ranges  
2020-2021**

<b>Job Description</b>	<b>Step 1</b>	<b>Step 5</b>
<b>OFFICE:</b>		
General Manager	\$18,594	\$22,600
Assistant General Manager	\$15,898	\$19,325
Director of Finance	\$12,486	\$15,177
Director of Operations	\$12,933	\$15,720
Director of Administrative Services	\$14,858	\$18,060
Engineering and Compliance Manager	\$10,129	\$12,312
Accounting/Customer Service Manager	\$10,129	\$12,312
Public Affairs Representative	\$6,287	\$7,642
Sr. Customer Service Rep.	\$6,817	\$8,285
Customer Serv. Rep. I	\$4,699	\$5,711
<b>Customer Service - Part-Time</b>	<b>\$27.11 / Hour</b>	
<b>FIELD:</b>		
Distribution Superintendent	\$10,129	\$12,312
Water Systems Supervisor	\$8,718	\$10,597
Field Operations Supervisor	\$8,718	\$10,597
Sr. Water Systems Operator	\$7,529	\$9,152
Water Systems Operator II	\$6,278	\$7,631
Cross-Connection Control Specialist	\$7,181	\$8,728
Maintenance II	\$6,036	\$7,337
Water Systems Operator I	\$5,514	\$6,702
Maintenance I	\$5,246	\$6,377
Meter Reader I	\$5,206	\$6,327
Facility Maintenance	\$5,197	\$6,317

# Tab

# 2.6



June 16, 2020

ITEM NO. 2.6

## ROWLAND WATER DISTRICT

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**SUBJECT:** *Consider Approval of Contract for Auditing Services*

---

### **PURPOSE:**

To request that the Board of Directors approve Contract for Auditing Services.

### **Background:**

1. In April 2020 the District staff issued a Request for Proposals for annual Auditing Services for FY 19/20, 20/21, and 21/22, with a two-year option to extend the contract. The RFP was sent to six highly qualified auditing firms in Southern California.
2. All six of the audit firms responded. All proposals were well thought out, detailed and adequate in form, technical audit experience, audit approach/workplan, and professionalism. All six firms had special district experience, although some had more than others. The annual costs ranged from \$19,125 to \$30,000, and staff hours from 150 to 225 hours.
3. A few of the firms had wide range water district experience. Given the complex nature of the Districts operations, these firms were given priority due to their detailed knowledge of the water utility industry. One of the firms, Nigro & Nigro, has extensive water and recycled water experience, and they also would provide the most hours dedicated to the audit (225 hours). The lowest bidding firm provided 65 less hours dedicated to the audit than Nigro & Nigro.
4. Nigro & Nigro was the only firm that proposed holding their costs for the annual audit static at \$22,500.00 for all three years. Additionally, Nigro & Nigro's hourly rates for their staff (should additional work be required) is less than the other five responding firms.

### **RECOMMENDATION:**

It is recommended that the Board of Directors approve that the District enter into a contract for Auditing Services with Nigro & Nigro for \$22,500.00 a year to perform the annual audit and \$500.00 a year for the preparation of the annual State Financial Transaction Report.

# Tab

## 2.7

PUENTE BASIN WATER AGENCY  
FY 20-21 OPERATING BUDGET

	Budget FY 18-19	Actual 18-19	Budget FY 19-20	Projected 19-20	Budget FY 20-21	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
<b>1 REVENUES:</b>										
2 Administrative Assessment - RWD	\$ 139,020	\$ 105,446	\$ 141,520	\$ 98,970	\$ 125,688	\$ 125,688	\$ -	\$ -	\$ -	\$ -
3 Administrative Assessment - WVWD	139,020	105,446	141,520	98,970	125,688	125,688	-	-	-	-
4 Other	-	2,667	-	32,000	32,000	32,000	-	-	-	-
5 Water Sales - Project - RWD	1,008,645	501,298	1,067,565	561,152	597,560	-	-	544,410	53,150	-
6 Water Sales - Project - WVWD	1,008,645	501,298	1,067,565	561,152	597,560	-	-	544,410	53,150	-
7 Water Sales - TVMWD - RWD	5,379,940	4,606,036	5,525,930	4,049,180	4,817,670	-	4,817,670	-	-	-
8 Water Sales - TVMWD - WVWD	8,128,990	10,567,380	8,355,670	10,888,050	8,895,120	-	8,895,120	-	-	-
9 Project Maintenance Reserve - RWD	7,500	3,703	7,500	3,865	3,750	-	-	3,750	-	-
10 Project Maintenance Reserve - WVWD	7,500	3,703	7,500	3,865	3,750	-	-	3,750	-	-
11 Total Revenues	15,819,260	16,396,976	16,314,770	16,297,204	15,198,785	283,375	13,712,790	1,096,320	106,300	-
12 Use of Stored/Leased Water	1,581,000	780,508	1,614,350	814,640	822,470	-	-	822,470	-	-
13 Total	17,400,260	17,177,484	17,929,120	17,111,844	16,021,255	283,375	13,712,790	1,918,790	106,300	-
<b>14 EXPENSES:</b>										
15 <u>Source of Supply</u>										
16 Purchased Water - TVMWD	12,969,260	14,633,481	13,329,740	14,385,180	13,091,350	-	13,091,350	-	-	-
17 Purchased Water - LHHCWD	-	-	-	-	-	-	-	-	-	-
18 Purchased Water - CDWC	1,081,510	538,356	1,135,570	576,730	587,360	-	-	587,360	-	-
19 Purchased Water - Old Baldy	-	-	-	-	-	-	-	-	-	-
20 Purchased Water - Durwood	-	-	-	-	-	-	-	-	-	-
21 Purchased Water - Stored Water	1,581,000	780,508	1,614,350	814,640	822,470	-	-	822,470	-	-
22 Surcharge - Orchard Dale	-	-	-	-	-	-	-	-	-	-
23 Assessments - WRD	-	-	-	-	-	-	-	-	-	-
24 Assessments - MSGBWM	405,000	199,940	495,000	255,060	300,000	-	-	300,000	-	-
25 Subtotal	16,036,770	16,152,285	16,574,660	16,031,610	14,801,180	-	13,091,350	1,709,830	-	-
<b>26 Fixed Charges</b>										
27 TVMWD Equivalent Small Meters	62,590	62,640	64,200	64,280	66,650	-	66,650	-	-	-
28 TVMWD Water Use Charge	70,780	71,092	73,400	73,470	71,270	-	71,270	-	-	-
29 TVMWD Connected Capacity	59,330	59,373	61,040	61,110	63,940	-	63,940	-	-	-
30 MWD Capacity Reservation Charge	344,870	344,770	351,120	351,130	417,480	-	417,480	-	-	-
31 CDWC - Ready to Serve Charge	7,440	7,436	7,440	7,436	7,440	-	-	7,440	-	-
32 Subtotal	545,010	545,311	557,200	557,426	626,780	-	619,340	7,440	-	-
<b>33 Other Costs</b>										
34 Energy - Pumping and Treatment	324,000	110,756	300,000	115,950	118,500	-	-	118,500	-	-
35 Materials & Supplies - Chemicals	39,000	19,099	36,000	20,098	21,000	-	-	21,000	-	-
36 Materials & Supplies - Other	19,000	29,149	19,000	16,760	19,000	-	-	19,000	-	-
37 Other Costs (Labor etc.)	38,340	25,156	39,120	27,070	35,520	-	-	35,520	-	-
38 Lease Agreements - Old Baldy	103,000	100,000	103,000	103,200	106,300	-	-	-	106,300	-
39 Permits & Fees	2,100	2,060	2,100	2,060	2,100	-	2,100	-	-	-
40 Subtotal	525,440	286,220	499,220	285,138	302,420	-	2,100	194,020	106,300	-

	Budget FY 18-19	Actual 18-19	Budget FY 19-20	Projected 19-20	Budget FY 20-21	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
41 <u>Administrative &amp; General</u>										
42 Legal	100,000	104,745	100,000	50,000	100,000	100,000	-	-	-	-
43 Engineering	5,000	1,543	5,000	1,600	5,000	5,000	-	-	-	-
44 Professional Services- Other	125,000	57,516	125,000	129,300	125,000	125,000	-	-	-	-
45 Insurance - Property & Liability	10,000	4,009	5,000	5,000	5,000	5,000	-	-	-	-
46 Accounting/Auditing	8,040	9,040	8,040	8,040	8,375	8,375	-	-	-	-
47 Administrative Expenses - Other	30,000	36,705	40,000	36,000	40,000	40,000	-	-	-	-
48 Subtotal	278,040	213,558	283,040	229,940	283,375	283,375	-	-	-	-
49 Total Expenses	\$ 17,385,260	\$ 17,197,374	\$ 17,914,120	\$ 17,104,114	\$ 16,013,755	\$ 283,375	\$ 13,712,790	\$ 1,911,290	\$ 106,300	\$ -
50 Other Income/(Expense)		27,295	-							
51 Interest Income	400	17,252	10,000	10,000	10,000	10,000	-	-	-	-
52 Leased Water Revenue	-	67,500	-		-	-	-	-	-	-
53 Depreciation	-	-	-		-	-	-	-	-	-
54 Subtotal	400	112,047	10,000	10,000	10,000	10,000	-	-	-	-
55 Net Income (Loss) Before Transfers	\$ 15,400	\$ 92,157	\$ 25,000	\$ 17,730	\$ 17,500	\$ 10,000	\$ -	\$ 7,500	\$ -	\$ -
56 Transfers In: Maint. Reserve Funds Used	-	-	-		-	-	-	-	-	-
57 Transfers Out: Maint. Reserve Funds Collected	(15,000)	(7,405)	(15,000)	(7,730)	(7,500)	-	-	(7,500)	-	-
58 Net Income (Loss) After Transfers	\$ 400	\$ 84,752	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
59 PBWA Maintenance Reserve					Total	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
60 Beginning Balance July 1	\$ 133,194	\$ 133,194	\$ 140,599	\$ 155,599	\$ 163,329	\$ -	\$ -	\$ 142,236	\$ -	\$ 21,094
61 Transfers In	15,000	7,405	15,000	7,730	7,500	-	-	7,500	-	-
62 Transfers Out	-	-	-	-	-	-	-	-	-	-
63 Ending Balance June 30	\$ 148,194	\$ 140,599	\$ 155,599	\$ 163,329	\$ 170,829	\$ -	\$ -	\$ 149,736	\$ -	\$ 21,094

## PUENTE BASIN WATER AGENCY FY 2020-21 Budget Supplement

The following is a supplement to the proposed budget and is intended to provide more specific detail and explanation of the major revenues and expenses proposed in the FY 20-21 Operating Budget.

### REVENUES

#### Administrative Assessments RWD/WVWD

Represents payments received from the WVWD and RWD related to the administrative costs of the District. The administrative costs of the District are shared equally by both agencies.

#### Water Sales - Project RWD/WVWD

Represents payments received from the WVWD and RWD related to the production of water from PBWA water reliability projects. The costs and benefits of these projects is shared equally by the agencies.

#### Water Sales -TVMWD

Represents payments received from the WVWD and RWD related to water purchased from TVMWD. Unlike the project water sales, the amounts collected from each agency are based on the estimated costs associated with each individual agency's estimated purchases through the Joint Water Line. These costs include both the commodity and fixed charges assessed by TVMWD.

#### Project Maintenance Reserve

In an effort to ensure sufficient money is available to repair and maintain the LHCWD and CDWC projects, the agencies decided, through separate project agreements, to establish a maintenance reserve account to fund the repair of the facilities. The amounts collected will be reserved for this purpose. For FY 20-21 the budgeted amount is \$7,500, related to expected production from the Cal Domestic project of 1,500 acre-feet. No water production related to other projects has been included in the budget. The maintenance reserve amounts are to be funded equally by the agencies.

#### Stored/Leased Water

The PBWA, through RWD and WVWD, has over the past several years purchased and stored untreated water in the Main Basin to be used initially by the CDWC project. For the current year budget, it is anticipated that the CDWC project will produce 1,500 AF of water. The average cost of the stored water is \$548 per acre-foot, this amount has been included in the budgeted expenses and revenues.

### EXPENSES

#### Source of Supply

Purchased Water - TVMWD - Represents the commodity cost, including TVMWD's surcharge, associated with the purchase of water from TVMWD. Costs are based on purchases of 12,000 acre-feet (RWD 4,250 acre-feet; WVWD 7,750 acre-feet).

## PUENTE BASIN WATER AGENCY FY 2020-21 Budget Supplement

Purchased Water - LHHWCWD - Represents the estimated charges associated with purchase of water from LHHWCWD, as outlined in the agreement. For FY 20-21, no water production has been included in the budget.

Purchased Water - CDWC - Represents the estimated charges associated with purchase of water from CDWC, as outlined in the agreement. Includes the cost of untreated water, previously purchased and stored in the Main Basin. Based on water purchases of 1,500 acre-feet.

Surcharge Orchard Dale - In addition to the costs charged by LHHWCWD, the District must also pay a per acre-foot surcharge to Orchard Dale Water. No amount has been budgeted for FY 20-21.

Assessments - WRD - Represents the cost of replenishment water related to the LHHWCWD project. Based on water purchases of 1,500 acre-feet

### Fixed Charges

These charges represent the fixed charges assessed to each respective agency by TVMWD and CDWC. These charges include the Imported Water Use Charge, Connected Capacity, Equivalent Small Meters, MWD Capacity Reservation Charge, and the CDWC Ready to Serve Charge. For the year the total charges are estimated to be \$626,780. RWD's share of this amount is \$183,830 and WVWD's share is \$442,950.

### Other Costs

Energy - Represents the power cost associated with the pumping activities and treatment facilities of the water reliability projects.

Materials and Supplies - Chemicals - Estimated costs for chemicals used for the treatment facilities associated with the water reliability projects.

Materials and Supplies - Other - Estimated costs for other miscellaneous supplies necessary for the operation of the projects.

Other Costs - Estimated costs for RWD Labor and other professional fees related to operating and maintaining the project facilities.

Permits & Fees - Includes costs for WRD Admin Budget, Central Basin Water Rights fees, and Water Research foundation fees paid through TVMWD.

### Administrative & General

Legal - To provide funds for legal expense related to the activities of the PBWA.

Engineering - To provide funds for professional engineering fees related to the management and reporting requirements for the Puente Basin

PUENTE BASIN WATER AGENCY  
FY 2020-21 Budget Supplement

Professional Services Other - To provide funds for professional services related to state funding, and other outside services not related to a specific project.

Insurance - Property and Liability - To provide funds for property and liability insurance

Accounting - To provide funds for auditing services.

Administrative Expenses - Includes funding for internal labor, ACWA dues, and banking fees attributable to the activities of the PBWA.

**Other Income/(Expenses)**

Interest Income - Interest received from monies in the LAIF investment account.



PUENTE BASIN WATER AGENCY  
PURCHASED WATER - CDWC PROJECT

		Actual 18-19	Projected 19-20	Budget FY 20-21
1	Purchased Water - CDWC	\$ 538,356	\$ 576,730	\$ 587,360
2	Purchased Water - Stored Water	\$ 780,508	\$ 814,640	\$ 822,470
3	Assessments - MSGBWM	\$ 199,940	\$ 255,060	\$ 300,000
4	CDWC - Ready to Serve Charge	\$ 7,436	\$ 7,436	\$ 7,440
5	Energy - Pumping and Treatment	\$ 110,756	\$ 115,950	\$ 118,500
6	Materials & Supplies - Chemicals	\$ 19,099	\$ 20,098	\$ 21,000
7	Materials & Supplies - Other	\$ 29,149	\$ 16,760	\$ 19,000
8	Other Costs (Labor etc.)	\$ 25,156	\$ 27,070	\$ 35,520
9	Total	\$ 1,710,400	\$ 1,833,744	\$ 1,911,290
10				
11	CDWC Water Produced (Acre-Feet)	1,481	1,546	1,500
12	CDWC Cost per Acre-Foot	\$ 1,155	\$ 1,186	\$ 1,274
13	MWD Cost per Acre-Foot (Commodity Only)	\$ 1,023	\$ 1,050	\$ 1,091
14	MWD Cost per Acre-Foot (Commodity + Fixed)	\$ 1,052	\$ 1,080	\$ 1,131



# Tab

# 2.8

*Lagerlof, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 | FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

**MEMORANDUM**

**To:** Los Angeles County Independent Special Districts  
**From:** William F. Kruse, Special Counsel  
**Date:** May 26, 2020  
**Subject:** Nomination of Candidate; LAFCO Alternate

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The office of the alternate representative, Joseph T. Ruzicka, became vacant with his untimely death in December, 2019. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this vacancy. The term will expire in May, 2022.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing the alternate, I have included a form to be used to nominate candidates for consideration for the position. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be **limited to one page**. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, LLP, ATTN: **WILLIAM F. KRUSE**, no later than **5:00 p.m. on July 24, 2020**.

Please feel free to contact me directly with any questions.  
Voice: (626) 793-9400  
Fax: (626) 793-5900

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT ALTERNATE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

\_\_\_\_\_ is pleased to nominate  
\_\_\_\_\_ as a candidate for appointment as special district alternate  
representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected  
official or a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: \_\_\_\_\_

Agency: \_\_\_\_\_  
\_\_\_\_\_

Type of Agency: \_\_\_\_\_

Term Expires: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

\_\_\_\_\_  
(Name of Agency)

By: \_\_\_\_\_

Its: \_\_\_\_\_

# Tab

# 2.9

**Rowland Water District  
Communication Strategies Update  
June 16, 2020**

• **Consumer Confidence Report**

- Finalizing draft by 6/5
- Printer by 6/8
- Online by end of June
- Press release to be distributed 6/15

• **Special Districts Week**

- Press release distributed 5/19
- Top story ACWA coverage; shared social media w/CSDA



• **COVID - 19 Communications**

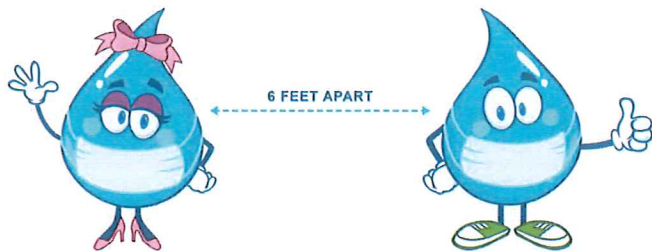
- Continue ongoing support on safe tap water communications
- Stress engagement with District via phone, social media, website updates
- GM Op-ed submitted online, website, social media 6/15
- Press releases
- Sliders & Social Media

Strategic Communications  
Public Engagement

PALM DESERT

LOS ANGELES

SACRAMENTO



**Worried about water? You can trust the tap.**

**Rowland Water District is committed to providing a high-quality water supply.**

The COVID-19 coronavirus will not impact the safety or delivery of your water. Our water is treated, tested and monitored to the highest standards, and our advanced process effectively removes and kills viruses, bacteria and other pathogens.



#### • CAPIO Awards

- Finalists for awards in graphics design/print
  - District Newsletter
  - Water Quality Report
- Press release distributed 5/15

#### • Meter Conversion

- Videos in development
  - How to read your meter - (standard)
  - How to read your meter - (AMI)
  - AMI Conversion

#### • Miscellaneous

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

## Press Releases

7/1/19	Succession Planning	*****	*****	*****
7/1/19	New Website	*****	*****	*****
8/23/19	Buckboard Days	*****	*****	*****
9/20/19	Capital Improvement Updates	*****	*****	
9/30/19	Water Quality / PFAS	*****	*****	*****
9/30/19	CSDA Article	*****	*****	*****
10/24/19	FORUS Event	*****	*****	*****
11/1/19	Mini Solar Cup	*****	*****	Feb. 2020
12/15/19	AMI	*****	*****	video
12/15/19	Future City Competition	*****	*****	social
12/16/19	Joe Ruzicka Statement	*****	*****	*****
12/17/19	SB 998	*****	*****	
12/17/19	New Hire	*****	*****	*****
1/30/20	Filling Station	*****	*****	*****
1/31/20	EduBucks	*****	*****	*****
2/3/20	Conservation Campaign	*****	*****	*****
3/18/20	COVID 19	*****	*****	*****
3/18/20	Shut Offs	*****	*****	*****
3/18/20	Hours	*****	*****	*****
4/15/20	COVID Emergency Response	*****	*****	*****
4/24/20	At Home Education Kit	*****	*****	*****
5/13/20	Audit Report	*****	*****	*****
5/15/20	CAPIO Awards/Finalists	*****	*****	*****
5/19/20	Special Districts Week	*****	*****	*****
6/1/20	CCR Availability	*****	*****	
6/17/20	FY 20/21 Budget	*****	*****	





## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

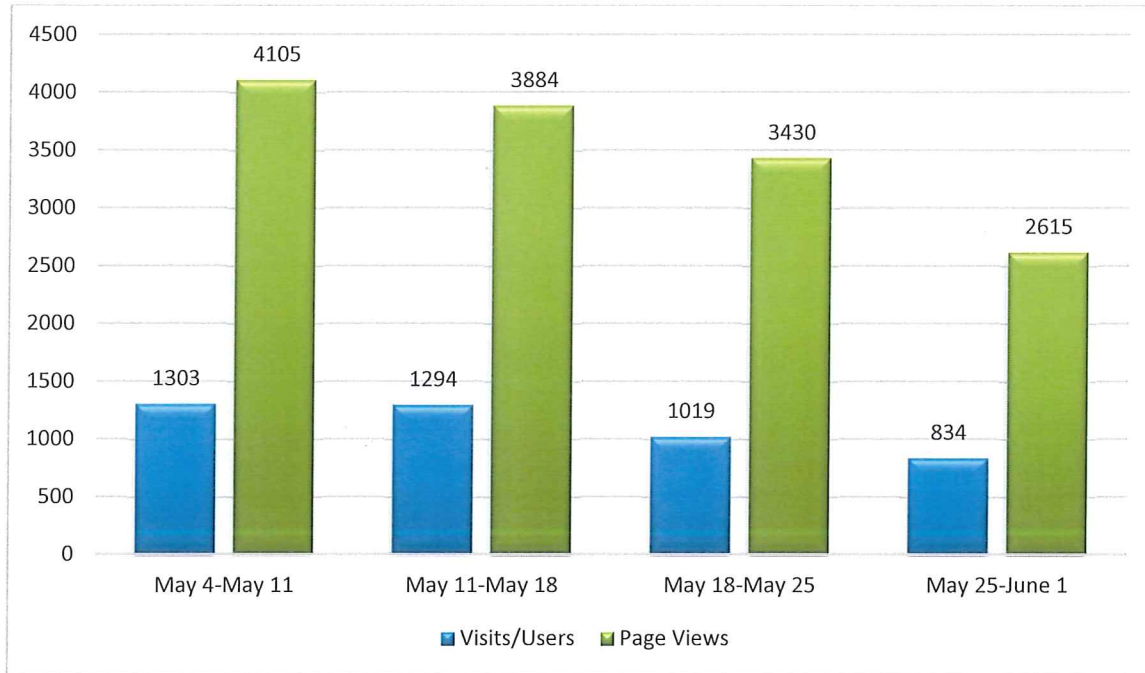
Date: June 2020

Re: Community Affairs & Education Update

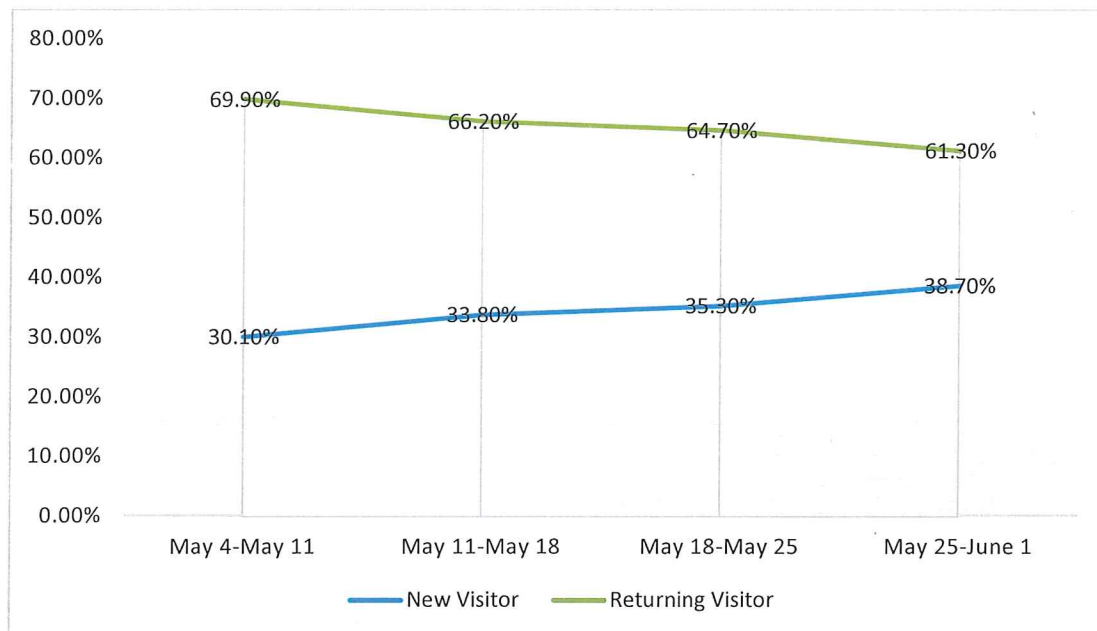
- 
- Created a Water Education At-Home toolkit for parents, teachers, and students to utilize during this time. Fun activities are listed and if they request supplies, I will mail them out to them.
    - Gearing towards a virtual learning experience for the upcoming school year. I am working with a teacher to develop materials and activities that will be hands-on but can be done at home via a Zoom presentation
  - We received 300 posters for the poster contest. The winners have been selected and notified via mail with their certificate and gift card.
    - Teachers were mailed their gift cards and art kits
    - Top 9 posters were sent to MWD for their regional contest
    - We will be celebrating our top 9 on social media since we cannot have a ceremony
  - EduBucks were discussed at our April 22<sup>nd</sup> meeting and the plan is to extend the funds until next school year. At that time, the final reports will be due.
  - Conservation Campaign top 100 letters will remain being distributed to our top 100 residential users. The letters will be sent out at the beginning of each month.
    - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
    - Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
  - Updating the Lobby TV on a daily/weekly/monthly basis
  - Monitoring the District's social media pages Daily
    - Use the same hashtag on all our posts #DiscoverRWD and #RWDeducation for all educational posts
  - Maintain and view District website daily
  - Attending bi-weekly MWD education Zoom meetings for updates
  - Attending monthly DWR education Zoom meetings for updates
  - Attended the monthly WEWAC meeting via Zoom on May 27th

## May 2020 Website Google Analytics

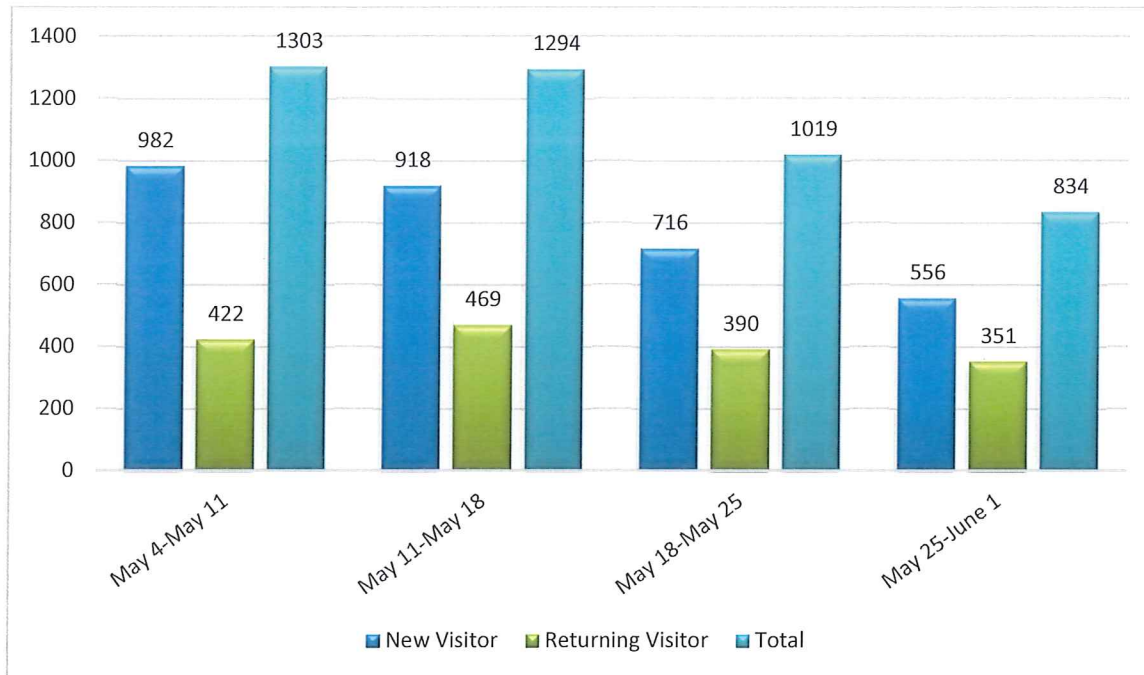
### Website Visits and Pageviews



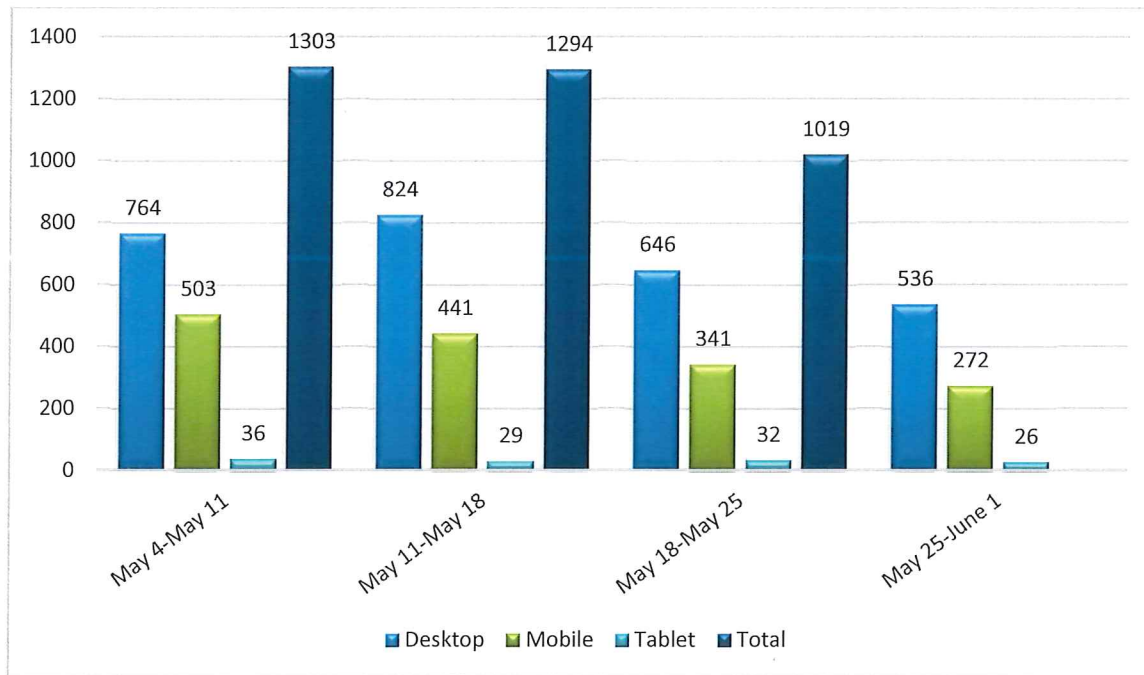
### Percentage of Website Viewers- New vs. Returning



### New vs. Returning Visitors



### Source of Viewing



# Tab

## 2.10

**Intentionally**

**Left**

**Blank**

# Tab

## 3.1

**Intentionally**

**Left**

**Blank**



**Tab**

**4**

**Intentionally**

**Left**

**Blank**