



AGENDA

Special Meeting of the Board of Directors

April 14, 2020 -- 4:00 PM

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Director, and any member of the public who desires to participate in the open session items of this meeting, may Login into <https://zoom.us/j/8759899861>, Meeting ID: 875 989 9861 or call into the Rowland Water District meeting using the call-in number (669) 900-6833 -- Passcode: 8759899861# without otherwise complying with the Brown Act's teleconference requirements. Any member of the public wishing to make any comments to the Board of Directors may do so by calling in to the call-in number referenced above and being acknowledged by the chair at the appropriate time in the meeting prior to making his or her comment. Materials related to items on this Agenda are available for public review at www.rowlandwater.com/agendas-minutes/.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Robert W. Lewis, President

Teresa P. Rios, Vice President

Anthony J. Lima

Szu Pei Lu-Yang

John Bellah

ADDITION(S) TO THE AGENDA - PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

1.1 Approval of the Minutes of Regular Board Meeting held on March 10, 2020

Recommendation: The Board of Directors approve the Minutes as presented.

1.2 Demands on General Fund Account for February 2020

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.3 Investment Report for February 2020

Recommendation: The Board of Directors approve the Investment Report as presented.

1.4 Water Purchases for February 2020

For information purposes only.

Next Special Board Meeting: April 28, 2020, 6:00 p.m.
Next Regular Board Meeting: May 12, 2020, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

2.1 Review and Approve Directors' Meeting Reimbursements for March 2020

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 Review and Approve "Draft" RWD Financial Audit Report for Fiscal Year 2018-2019 Prepared by White Nelson Diehl Evans LLP

Recommendation: The Board of Directors approve the Draft Financial Audit report as presented.

2.3 Review and Approve Resolution No. 4-2020 Adopting A Methodology for Imposing Capacity Fees on Certain Qualifying Accessory Dwelling Units, Adopting A Policy for Providing Water to Accessory Dwelling Units, and Taking Certain Other Actions Relating Thereto

Recommendation: The Board of Directors approve Resolution 4-2020 as presented.

2.4 Review and Approve Policy Regarding Water Service to be Provided to Accessory Dwelling Units

Recommendation: The Board of Directors approve the Policy as presented.

2.5 Review and Approve Resolution No. 4.1-2020 Authorizing the General Manager to Take All Actions Necessary in Response to the COVID-19 Pandemic

Recommendation: The Board of Directors approve Resolution 4.1-2020 as presented.

- 2.6 Review and Approve Resolution No. 4.2-2020 of the Board of Directors To Tax Defer Member Paid Contributions—IRC 414(h)(2) Employer Pick-up**
Recommendation: The Board of Directors approve Resolution 4.2-2020 as presented.
- 2.7 Review and Approve Resolution No. 4.3-2020 For The Affirmation and Implementation of the Provisions of Section 414(h)(2) of the Internal Revenue Code to Tax Defer Employee Retirement Contributions to CalPERS**
Recommendation: The Board of Directors approve Resolution 4.3-2020 as presented.
- 2.8 Review and Approve FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus)**
Recommendation: The Board of Directors approve the Policy as presented.
- 2.9 Review and Approve Changing Regular Board Meeting Time to 4:00 PM During COVID-19 Safer-At-Home Stay Order.**
Recommendation: The Board of Directors approve as presented.
- 2.10 Public Relations (Rose Perea)**
- Communications Outreach (CV Strategies)
 - Education Update
- For information purposes only.*
- 2.11 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- None

Tab 3 LEGISLATIVE INFORMATION

- 3.1 Updates on Legislative Issues**
Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

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There are no tabs for the remainder of the meeting.

Tab 5 COMMITTEE REPORTS

- 5.1 Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.2 Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee**
(Directors Lewis/Bellah)
- 5.7 PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

5.9 Rowland Heights Community Coordinating Council
(Directors Lu-Yang/Bellah)

5.10 Hacienda Heights Improvement Association (Director Lima)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1 Finance Report (Mr. Coleman)

6.2 Operations Report (Mr. Moisio)

6.3 Personnel Report (Mr. Coleman)

Tab 7 ATTORNEY’S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 18938 Granby Place, Rowland Heights, CA 91748

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17

Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

General Manager’s and Directors’ Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ROBERT W. LEWIS, Presiding