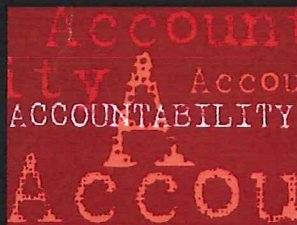
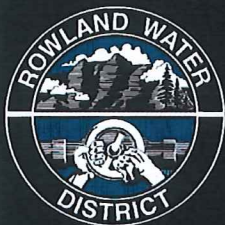


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --

DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
March 10, 2020
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors

March 10, 2020
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Robert W. Lewis, President
Teresa P. Rios, Vice President
Anthony J. Lima
Szu Pei Lu-Yang
John Bellah

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

1.1 Approval of the Minutes of Regular Board Meeting held on February 11, 2020

Recommendation: The Board of Directors approve the Minutes as presented.

1.2 Approval of the Minutes of Special Board Meeting held on February 25, 2020

Recommendation: The Board of Directors approve the Minutes as presented.

1.3 Demands on General Fund Account for January 2020

Recommendation: The Board of Directors approve the demands on the general fund account as presented.

1.4 Investment Report for January 2020

Recommendation: The Board of Directors approve the Investment Report as presented.

1.5 Water Purchases for January 2020

For information purposes only.

Next Special Board Meeting:

March 24, 2020, 6:00 p.m.

Next Regular Board Meeting:

April 14, 2020, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

2.1 Review and Approve Directors' Meeting Reimbursements for February 2020

Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.

2.2 Approve Change of Regular Board Meeting Date from June 9, 2020 to June 16, 2020

Recommendation: The Board of Directors approve the change of meeting date.

2.3 Review and Approve Resolution No. 3-2020 Making Findings that the Radio Tower Project is Exempt from the California Environmental Quality Act and Approving the Project

- Staff Report
- Notice of Exemption

Recommendation: The Board of Directors approve the Resolution as presented.

2.4 Discuss CSDA Board of Directors Call for Nominations Seat C

No recommendation.

- 2.5 Public Relations (Rose Perea)**
- **Communications Outreach (CV Strategies)**
 - **Education Update**
- For information purposes only.*
- 2.6 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- San Gabriel Valley Water Forum, April 16, 2020, 8:00 a.m. to 1:30 p.m., Hilton Los Angeles/San Gabriel, 225 Valley Boulevard, San Gabriel, CA
 - Special Districts Legislative Days, May 19-20, 2020, Sheraton Grand Sacramento Hotel, 1230 J Street, Sacramento, CA

Tab 3 LEGISLATIVE INFORMATION

- 3.1 Updates on Legislative Issues**
- Intentionally left blank.*

Tab 4 REVIEW OF CORRESPONDENCE

- **“Thank You” Letter from Julie Mitchell, Superintendent Rowland Unified School District**
- For information purposes only.*

There are no tabs for the remainder of the meeting.

Tab 5 COMMITTEE REPORTS

- 5.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 5.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 Puente Basin Water Agency (Directors Lima/Lewis)**
- 5.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 5.7 PWR Joint Water Line Commission (Directors Lima/Rios)**
- 5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**
- 5.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)**
- 5.10 Hacienda Heights Improvement Association (Director Lima)**

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 Finance Report** (Mr. Coleman)
- 6.2 Operations Report** (Mr. Moisio)
- 6.3 Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

General Manager's and Directors' Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President ROBERT W. LEWIS, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
February 11, 2020 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None.

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best Best & Krieger
Erin LaCombe Gilhuly, CV Strategies
Denise Jackman, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David Malkin, Rowland Unified School District Board Member
Teri Malkin, Resident
Stephen Parker, Public
Mr. and Mrs. Roy Humphries, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Dusty Moisio, Director of Operations

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEM

Mr. Malkin provided information on the "Principal for a Day" event which will be held on March 11, 2020. Mrs. Malkin advised that the new traffic signal at Old Fullerton Road and Harbor Boulevard had been approved by the County and that it is anticipated that it will be installed by the end of 2020 or early 2021.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on January 14, 2020

1.2

Demands on General Fund Account for December 2019

1.3

Investment Report for December 2019

1.4

Water Purchases for December 2019

Next Special Board Meeting
Next Regular Board Meeting

February 25, 2020, 6:00 p.m.
March 10, 2020, 6:00 p.m.

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for January 2020

Director Lewis advised that there was an error on his reimbursement report and that his attendance at the Leadership Breakfast was on January 30, 2020, not December 30, 2019 as indicated on the report. Upon Motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved as corrected.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve "Fourth Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines" Fullerton Road Grade Separation

After discussion and upon Motion by Director Lu-Yang, seconded by Director Lima, the Fourth Amendment was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.3

Public Relations (Rose Perea)

Rose Perea reported that the Media Contest applications are due February 13, 2020. The District received one application for the Scholar Program from Wilson High School; the applications were due on January 23, 2020. Mini Solar Cup Races at Nogales High School are February 27, 2020, starting at 8:40 a.m. and ending at 12:00 p.m. After the races, each student on the top three winning teams will receive a medal and certificate. All students will do an oral presentation and submit a written report. Each teacher will select three presentations and reports from their classroom to be judged. Award medals and certificates will be presented to the first, second and third place winners. Mrs. Perea advised the Board that Nogales High School in the Rowland Water District had withdrawn from the Solar Cup Event and that Diamond Ranch High School in the Walnut Valley Water District will be taking their place.

Communications Outreach (CV Strategies)

Erin LaCombe Gilhuly, CV Strategies, reported that press releases on the water bottle filling stations, the EduBucks Program and the “What’s Your Water Footprint” microsite were released and posted to the website in January. The ACWA News, February 10, 2020 edition, published the press release “District Launches Innovative Website: What’s Your Water Footprint” featuring Rowland’s new microsite. CV Strategies is in the process of completing a video on the AMI meter conversion which will include: “How to Read your Meter” (old meter), “How to Read your Meter” (new AMI meter), and the AMI conversion in general. The press releases on the EduBucks program and the Water Footprint conservation campaign were included in the Highlander newspaper.

Education Update

Provided for information purposes only.

2.4

Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)

- JPIA Spring Conference, May 4, 2020, Monterey Conference Center, Monterey, CA
Staff was asked to make reservations for Director Lewis’ and Director Bellah’s attendance at the JPIA Spring Conference.
- ACWA Spring Conference, May 5-8, 2020, Monterey Conference Center, Monterey, CA
Staff was asked to make reservations for the following Directors: Directors Lewis and Bellah.
- Regional Chamber of Commerce, “Salute to Heroes Prayer Breakfast”, February 27, 2020, 8:30 a.m.-10:00 a.m., Diamond Bar Center, 1600 Grand Avenue, Diamond Bar, CA
Staff was asked to make reservations for Directors Lewis.

TAB 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that the Department of Drinking Water (DDW) has lowered the PFAS response levels to: PFOA from 70 to 10 parts per trillion (ppt) and PFOS from 70 to 40 ppt. MWD has been testing for the past two years for 45 different constituents and none have been above the notification level.

TAB 4 REVIEW OF CORRESPONDENCE

“Thank You” Letter from June Sakaue, Principal, Blandford Elementary School; *provided for information purposes only.*

TAB 5 COMMITTEE REPORTS

5.1

Joint Powers Insurance Authority

Director Lewis advised that he will be attending the JPIA sessions at the ACWA Spring Conference in May.

5.2

Three Valleys Municipal Water District

Director Lima reported on his attendance at the January 15, 2020 Regular Board Meeting and advised that members of the public were present to voice their opposition to the Cadiz Project. He also attended the January 20, 2020 Special Board meeting held to select and appoint a new Division 5 Director. Longtime Diamond Bar resident Jody Roberto was selected from ten candidates. Ms. Roberto replaces Joe Ruzicka who passed away in December after 16 years on the Board. Members of the public also attended the February 5, 2020 Regular Board meeting to voice their opposition to the Cadiz Project. The Board voted to authorize the Presiding Officer to vote for the Special District LAFCO representative and the District’s 2020-21 Strategic Plan was reviewed. A Special Meeting will be held on February 24, 2020 to discuss the studies conducted in connection with the Cadiz Project.

5.3

Association of California Water Agencies

Director Lewis distributed “Correct Information on California Water Efficiency Laws – ACWA” to members of the Board as an information piece.

5.4

Puente Basin Water Agency

Director Lewis reported on his attendance at the February 6, 2020 meeting held at the Rowland Water District and advised that the annual selection of Commission Officers and Commission staff was approved as follows: Chairman, Robert W. Lewis (RWD); Vice-Chairman, Theodore Ebenkamp (WVWD); Administrative Officer, Erik Hitchman (WVWD); Assistant Administrative Officer, Tom Coleman (RWD); Assistant Administrative Officer and Assistant Treasurer, Josh Byerrum (WVWD); Treasurer, Brian Teuber (WVWD). Second Quarter Financial Statements were discussed and approved; the Conflict of Interest Code was discussed with the possibility of an amendment; and updates were provided on the Cal Domestic Project as well as Proposition 1 and Proposition 84. The next meeting will be held on April 2, 2020. Director Lima provided an update on the Pathfinder Road 20-inch Water Main installation.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the Government Affairs Committee meeting held on February 10, 2020 and advised that California Assembly Bill 5 that protects the rights of app-based drivers, rideshare and delivery drivers was discussed. The next meeting will be held on March 9, 2020.

5.7

PWR Joint Waterline Commission

Nothing to report. The next meeting will be held on February 13, 2020 at Walnut Valley Water District.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Lu-Yang reported on her attendance at the February 10, 2020 meeting and advised that a representative from the Los Angeles County Department of Regional Planning gave a presentation on the process of updating the County's Community Climate Action Plan (CAP). The current plan was adopted in 2015 and is set to expire in 2020. Denise Jackman has requested that the District's Public Relations Representative, Brittanie Van De Car, give a presentation to the Council in March or May on the District's new conservation microsite and conservation video.

5.10

Hacienda Heights Improvement Association

Director Lima reported on his attendance at the meeting held on January 27, 2020 and advised that community representatives provided information and committee reports/announcements were provided and posted on the website. He also advised that Hacienda Boulevard will be open February 11, 2020.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

General Manager, Tom Coleman, presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through December 31, 2019.

6.2

Operations Report

Director of Operations, Dusty Moisisio, provided an update and pictures of the completion of the Tomich Booster Station RCS building/pump station rehabilitation.

6.3

Personnel Report

General Manager, Tom Coleman, advised that the Director of Finance position had been posted and recruitment will close on February 21, 2020.

TAB 7 ATTORNEY'S REPORT

Nothing to report.

TAB 8 CLOSED SESSION

Legal Counsel, Ryan Guiboa, adjourned the meeting to closed session at 7:32 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.
Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**
Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

The closed session was adjourned and the Board resumed the meeting in open session at 7:57 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with these matters.

General Manager's and Directors' Comments

General Manager, Tom Coleman, advised that a Board Workshop will be held on February 25, 2020.

Future Agenda Items

- San Gabriel Valley Water Forum, April 16, 2020, 8:00 a.m. to 1:30 p.m., Hilton Los Angeles/San Gabriel, 225 W. Valley Boulevard, San Gabriel, CA

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:18 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

February 25, 2020 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Director Szu Pei Lu-Yang
Director Anthony J. Lima
Director John Bellah

ABSENT:

Vice President Teresa P. Rios

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Cindy Byerrum, CPA, Eide Bailly LLP

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Dusty Moisio, Director of Operations

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1 **CLOSED SESSION**

Legal Counsel, Joseph P. Byrne, adjourned the meeting to closed session at 6:05 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—
Existing Litigation Pursuant to Government Code, Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Rowland Water District vs. La Habra Heights County Water District
Case No. KC070088**
- b. **Conference with Real Property Negotiator Pursuant to
Government Code Section 54956.8**
Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to
Government Code Section 54956.8**
Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms
- d. **CONFERENCE WITH LEGAL COUNSEL—
Anticipated Litigation Significant exposure to litigation pursuant to
Government Code, paragraph (2) of subdivision (d) of Section 54956.9 (1 case).**

The closed session was adjourned, and the Board resumed the meeting in open session at 6:50 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

Directors' and General Manager's Comments

Directors provided general comments.

Future Agenda Items

None.

Late Business

None.

Next Regular Board Meeting

March 10, 2020, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:10 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27040						
01/20	01/10/2020	27040	62576	ARCADIA RECLAMATION INC	HAULING DIRT	855.00
Total 27040:						855.00
27041						
01/20	01/10/2020	27041	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	975.00
Total 27041:						975.00
27042						
01/20	01/10/2020	27042	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	29.17
01/20	01/10/2020	27042	62524	BRITTNIE VAN DE CAR	TOTAL EXPENSES-WEWAC & MWD MEETING	43.38
Total 27042:						72.55
27043						
01/20	01/10/2020	27043	61991	CALIFORNIA DEPARTMENT OF TAX	UNDERGROUND STORAGE FEE	132.72
Total 27043:						132.72
27044						
01/20	01/10/2020	27044	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	725.11
Total 27044:						725.11
27045						
01/20	01/10/2020	27045	62645	CORE & MAIN LP	M23-A00-B15-0101A 1 2 FLG MTR CUFT MS MJ ALL	8,194.33
Total 27045:						8,194.33
27046						
01/20	01/10/2020	27046	62548	CORPORATE BUSINESS INTERIORS	BALANCE CUBICLE FURNITURE	1,467.47
Total 27046:						1,467.47
27047						
01/20	01/10/2020	27047	62505	D & H WATER SYSTEMS	SUPPLIES FOR PBWA	1,275.86
01/20	01/10/2020	27047	62505	D & H WATER SYSTEMS	SUPPLIES FOR RES	708.42
Total 27047:						1,984.28
27048						
01/20	01/10/2020	27048	2125	DANIELS TIRE SERVICE	TIRES FOR BACKHOE	2,041.84
Total 27048:						2,041.84
27049						
01/20	01/10/2020	27049	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	366.23
Total 27049:						366.23
27050						
01/20	01/10/2020	27050	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	742.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27050:						742.02
27051						
01/20	01/10/2020	27051	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	156.66
01/20	01/10/2020	27051	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,800.28
Total 27051:						1,956.94
27052						
01/20	01/10/2020	27052	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	675.32
Total 27052:						675.32
27053						
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	458.14
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	114.54
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	127.58
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	724.91
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	479.89
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	130.48
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	166.73
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	115.99
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	72.49
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	133.38
01/20	01/10/2020	27053	62624	HASA INC	CHEMICALS FOR RCS	65.24
Total 27053:						2,589.37
27054						
01/20	01/10/2020	27054	379	HIGHROAD INFORMATION TECHNOL	5 PORT SWITCH FOR VENDOR FIREWALL ACCESS	288.75
01/20	01/10/2020	27054	379	HIGHROAD INFORMATION TECHNOL	SONICWALL ANNUAL RENEWAL	5,600.00
01/20	01/10/2020	27054	379	HIGHROAD INFORMATION TECHNOL	CABLING FOR NEW CUBICLES	265.00
Total 27054:						6,153.75
27055						
01/20	01/10/2020	27055	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	905.27
01/20	01/10/2020	27055	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	1,763.00
Total 27055:						2,668.27
27056						
01/20	01/10/2020	27056	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	257.36
01/20	01/10/2020	27056	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR AMI CONVERSIONS	203.35
Total 27056:						460.71
27057						
01/20	01/10/2020	27057	244	INFOSEND INC	BILLING SERVICE	1,608.61
01/20	01/10/2020	27057	244	INFOSEND INC	BILLING SERVICE	21.63
Total 27057:						1,630.24
27058						
01/20	01/10/2020	27058	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27058:						300.00
27059						
01/20	01/10/2020	27059	3300	LAGERLOF SENECA ET AL	MAIN BASIN ANALYSIS	240.00
01/20	01/10/2020	27059	3300	LAGERLOF SENECA ET AL	SB 998 POLICY, NOTICES & COVER SHEET TRANS	3,876.83
Total 27059:						4,116.83
27060						
01/20	01/10/2020	27060	62691	LYONS CONSTRUCTION	CHANGE ORDER FOR TOMICH/RCS REMODEL	42,200.23
Total 27060:						42,200.23
27061						
01/20	01/10/2020	27061	62664	M & J TREE SERVICE	ADDITIONAL WORK HILLSIDE V DRAINAGE AND FL	3,500.00
Total 27061:						3,500.00
27062						
01/20	01/10/2020	27062	62573	MANAGED MOBILE INC	SAFETY INSPECTION TRUCK 31	720.78
Total 27062:						720.78
27063						
01/20	01/10/2020	27063	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	47.20
01/20	01/10/2020	27063	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR METERS	34.30
01/20	01/10/2020	27063	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	82.04
Total 27063:						163.54
27064						
01/20	01/10/2020	27064	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT P2	511.48
Total 27064:						511.48
27065						
01/20	01/10/2020	27065	189	NOBEL SYSTEMS	UPDATES TO DISTRICT GIS DATA	1,200.00
Total 27065:						1,200.00
27066						
01/20	01/10/2020	27066	62619	PLATINUM CONSULTING GROUP LLC	OFFSITE & ONSITE CONSULTING SERVICES	6,584.95
Total 27066:						6,584.95
27067						
01/20	01/10/2020	27067	5000	PUENTE BASIN WATER AGENCY	Laser - Oct and Nov 2019	3,400.00
01/20	01/10/2020	27067	5000	PUENTE BASIN WATER AGENCY	Legal - Nov 2019	2,885.63
01/20	01/10/2020	27067	5000	PUENTE BASIN WATER AGENCY	Legal - Oct 2019	660.00
01/20	01/10/2020	27067	5000	PUENTE BASIN WATER AGENCY	WOODARD & CURRAN - Nov ProServ, 6 Basins Proje	2,422.96
01/20	01/10/2020	27067	5000	PUENTE BASIN WATER AGENCY	KYLE Groundwater - Aug 2019	310.55
Total 27067:						9,679.14
27068						
01/20	01/10/2020	27068	36	ROSEMARIE PEREA	MILEAGE REIMBURSEMENT	140.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
01/20	01/10/2020	27068	36	ROSEMARIE PEREA	NON REIMBURSABLE EXPENSE-ACWA CONFERE	91.84-
Total 27068:						48.52
27069						
01/20	01/10/2020	27069	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR VALVES	115.30
Total 27069:						115.30
27070						
01/20	01/10/2020	27070	62249	SECURE SITE SOLUTIONS INC	Security Doors at Tomich BS	8,675.00
01/20	01/10/2020	27070	62249	SECURE SITE SOLUTIONS INC	Labor	8,600.00
01/20	01/10/2020	27070	62249	SECURE SITE SOLUTIONS INC	Tax	824.13
Total 27070:						18,099.13
27071						
01/20	01/10/2020	27071	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,634.13
Total 27071:						1,634.13
27072						
01/20	01/10/2020	27072	2185	SWRCB ACCOUNTING OFFICE	WATER SYSTEM FEES	40,040.00
Total 27072:						40,040.00
27073						
01/20	01/10/2020	27073	62665	VERIZON	SCADA ALARM MODEM	26.61
Total 27073:						26.61
27074						
01/20	01/10/2020	27074	334	YO FIRE SUPPLY	SUPPLIES FOR COI	17,575.18
Total 27074:						17,575.18
27075						
01/20	01/14/2020	27075	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	33,972.97
01/20	01/14/2020	27075	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	563.85
01/20	01/14/2020	27075	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	56.24
01/20	01/14/2020	27075	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,389.63
01/20	01/14/2020	27075	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	14,834.79
01/20	01/14/2020	27075	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,594.87
Total 27075:						62,412.35
27076						
01/20	01/14/2020	27076	4600	AIRGAS USA LLC	TANK RENTAL	94.56
Total 27076:						94.56
27077						
01/20	01/14/2020	27077	1625	ANTHEM BLUE CROSS	RETIREEE HEALTH BENEFITS	1,063.90
Total 27077:						1,063.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27078						
01/20	01/14/2020	27078	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	41.76
Total 27078:						41.76
27079						
01/20	01/14/2020	27079	400	AT&T MOBILITY	MOBILE PHONES, IPADS	1,405.27
Total 27079:						1,405.27
27080						
01/20	01/14/2020	27080	3850	ATHENS SERVICES (MODERN SVC)	DUMP 30YD TRASH BIN	517.44
01/20	01/14/2020	27080	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	233.93
Total 27080:						751.37
27081						
01/20	01/14/2020	27081	62739	BABCOK LABORATORIES, INC	PFOA & PFOS SAMPLING AT CONNECTIONS	1,500.00
Total 27081:						1,500.00
27082						
01/20	01/14/2020	27082	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 27082:						1,884.00
27083						
01/20	01/14/2020	27083	62666	CASITAS SECURITY LLC	SECURITY CONTRACT-EMPLOYEE REC	168.00
Total 27083:						168.00
27084						
01/20	01/14/2020	27084	6966	CINTAS	UNIFORM RENTAL	4,938.02
Total 27084:						4,938.02
27085						
01/20	01/14/2020	27085	62757	CONOR CONSULTING LLC	STAFF AND MANAGEMENT COACHING	3,740.00
Total 27085:						3,740.00
27086						
01/20	01/14/2020	27086	62729	DIG SAFE BOARD	CA STATE FEE	113.19
Total 27086:						113.19
27087						
01/20	01/14/2020	27087	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,415.00
01/20	01/14/2020	27087	2253	DUKE'S LANDSCAPING INC	SPRINKLER REPAIR	1,500.00
Total 27087:						3,915.00
27088						
01/20	01/14/2020	27088	2550	FRONTIER	INTERNET ACCESS	803.00
Total 27088:						803.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
27089						
01/20	01/14/2020	27089	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,932.67
01/20	01/14/2020	27089	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	560.52
Total 27089:						2,493.19
27090						
01/20	01/14/2020	27090	379	HIGHROAD INFORMATION TECHNOL	MANANGED SERVICES	4,416.67
01/20	01/14/2020	27090	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
01/20	01/14/2020	27090	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE365	1,200.00
Total 27090:						8,173.67
27091						
01/20	01/14/2020	27091	244	INFOSEND INC	BILLING SERVICE	2,323.14
Total 27091:						2,323.14
27092						
01/20	01/14/2020	27092	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
Total 27092:						660.00
27093						
01/20	01/14/2020	27093	62233	JOHN BELLAH	MILEAGE REIMBURSMENT	109.00
Total 27093:						109.00
27094						
01/20	01/14/2020	27094	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT PUMP	267.26
01/20	01/14/2020	27094	62525	MORROW-MEADOWS CORPORATION	TROUBLESHOOT PUMP LOGIC IN MCC FOR PUMP	267.26
Total 27094:						534.52
27095						
01/20	01/14/2020	27095	62181	ONE TOUCH OFFICE TECHNOLOGY	CONTRACT-RICOH/MPC6004EX	891.43
Total 27095:						891.43
27096						
01/20	01/14/2020	27096	5740	QUINN COMPANY	OFFICE GENERATOR	700.00
Total 27096:						700.00
27097						
01/20	01/14/2020	27097	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	8.70
01/20	01/14/2020	27097	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA FALL CONFERENCE	93.93
Total 27097:						102.63
27098						
01/20	01/14/2020	27098	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	616.43
Total 27098:						616.43
27099						
01/20	01/14/2020	27099	5625	SAN GABRIEL VALLEY WATER ASSN	2020 MEMBERSHIP DUES	100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27099:						100.00
27100						
01/20	01/14/2020	27100	62534	SHRED IT USA	SHREDDING SERVICE	158.49
Total 27100:						158.49
27101						
01/20	01/14/2020	27101	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	22,174.25
01/20	01/14/2020	27101	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,463.80
Total 27101:						24,638.05
27102						
01/20	01/14/2020	27102	5900	SOCALGAS	GAS UTILITY BILL	285.26
Total 27102:						285.26
27103						
01/20	01/14/2020	27103	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	153.70
01/20	01/14/2020	27103	62045	SZU-PEI LU-YANG	NON REIMBURSABLE EXPENSE-ACWA FALL CONF	92.88-
Total 27103:						60.82
27104						
01/20	01/14/2020	27104	62486	TERESA RIOS	MILEAGE REIMBURSEMENT	126.44
01/20	01/14/2020	27104	62486	TERESA RIOS	NON REIMBURSABLE EXPENSES-ACWA FALL CON	79.92-
Total 27104:						46.52
27105						
01/20	01/14/2020	27105	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	295.45
Total 27105:						295.45
27106						
01/20	01/14/2020	27106	62734	UNITED PUMPING SERVICE, INC.	DISPOSE WASTE	1,245.65
Total 27106:						1,245.65
27107						
01/20	01/14/2020	27107	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	416.90
Total 27107:						416.90
27108						
01/20	01/14/2020	27108	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	262.59
Total 27108:						262.59
27109						
01/20	01/16/2020	27109	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	299,369.88
01/20	01/16/2020	27109	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	161,463.49
01/20	01/16/2020	27109	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,919.61
01/20	01/16/2020	27109	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,123.93
01/20	01/16/2020	27109	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,706.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27109:						469,583.76
27110						
01/20	01/22/2020	27110	62475	ALLEN DAVIDSON	TOTAL EXPENSES-CROSS-CONNECTION CONTRO	177.00
Total 27110:						177.00
27111						
01/20	01/22/2020	27111	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
Total 27111:						327.66
27112						
01/20	01/22/2020	27112	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	2,620.00
Total 27112:						2,620.00
27113						
01/20	01/22/2020	27113	62741	BEE REMOVERS	BEE REMOVAL	116.00
Total 27113:						116.00
27114						
01/20	01/22/2020	27114	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	5,565.00
Total 27114:						5,565.00
27115						
01/20	01/22/2020	27115	62757	CONOR CONSULTING LLC	STAFF AND MANAGEMENT COACHING	3,323.75
Total 27115:						3,323.75
27116						
01/20	01/22/2020	27116	62645	CORE & MAIN LP	MATERIAL FOR AMI CONVERSIONS	2,942.81
01/20	01/22/2020	27116	62645	CORE & MAIN LP	MATERIAL FOR AMI CONVERSIONS	10,778.91
Total 27116:						13,721.72
27117						
01/20	01/22/2020	27117	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 27117:						100.00
27118						
01/20	01/22/2020	27118	62439	CVSTRATEGIES	COMMUNICATION SERVICES	20,419.88
Total 27118:						20,419.88
27119						
01/20	01/22/2020	27119	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,511.10
01/20	01/22/2020	27119	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,011.44
Total 27119:						3,522.54
27120						
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	197.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	521.94
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	111.64
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	237.77
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	414.65
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	194.28
01/20	01/22/2020	27120	62624	HASA INC	CHEMICALS FOR RCS	147.88
Total 27120:						1,825.34
27121						
01/20	01/22/2020	27121	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	785.27
Total 27121:						785.27
27122						
01/20	01/22/2020	27122	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	1,258.26
Total 27122:						1,258.26
27123						
01/20	01/22/2020	27123	244	INFOSEND INC	BILLING SERVICE	1,450.01
Total 27123:						1,450.01
27124						
01/20	01/22/2020	27124	62703	IWATER INC.	VALVE SERVICE	8,330.00
Total 27124:						8,330.00
27125						
01/20	01/22/2020	27125	62664	M & J TREE SERVICE	CLEARING SLOPE	2,450.00
Total 27125:						2,450.00
27126						
01/20	01/22/2020	27126	62649	OPARC	PAINTING FIRE HYDRANTS	1,860.98
Total 27126:						1,860.98
27127						
01/20	01/22/2020	27127	62619	PLATINUM CONSULTING GROUP LLC	ONSITE & OFFSITE CONSULTING SERVICES	7,589.54
Total 27127:						7,589.54
27128						
01/20	01/22/2020	27128	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 11	1,365.82
Total 27128:						1,365.82
27129						
01/20	01/22/2020	27129	339	S C W U A	RESERVATION (7)	210.00
Total 27129:						210.00
27130						
01/20	01/22/2020	27130	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-JAN TO MA	1,842.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27130:						1,842.00
27131						
01/20	01/22/2020	27131	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	13.48
Total 27131:						13.48
27132						
01/20	01/22/2020	27132	62760	THE PLUMBERS CONNECTION INC	PLUMBING FOR FILLING STATION-BLANDFORD EL	5,775.00
01/20	01/22/2020	27132	62760	THE PLUMBERS CONNECTION INC	PLUMBING FOR FILLING STATION-ROWLAND ELE	5,775.00
Total 27132:						11,550.00
27133						
01/20	01/22/2020	27133	6600	THREE VALLEYS MUN WATER DIST	LEADERSHIP BREAKFAST-5 RESERVATIONS	125.00
Total 27133:						125.00
1152020						
01/20	01/15/2020	115202	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	74,084.65
01/20	01/15/2020	115202	62493	CADWAY INC (CAL DOMESTIC WATER	RTC CHARGE	619.66
Total 1152020:						74,704.31
11520201						
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	PM22/PM9 Connection	196,976.00
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	TVMWD Connection Capacity	1,393.29
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	TVMWD Equivalent Small Meter	1,893.97
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	TVMWD Water Use Charge	2,106.78
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	MWD Capacity Charge	6,394.97
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	Adjustment for Cal Domestic Production - Oct 2019	60,860.80
01/20	01/15/2020	115202	62558	PUENTE BASIN WATER AGENCY	Adjustment for Cal Domestic Production - Nov 2019	78,010.40
Total 11520201:						347,636.21
Grand Totals:						1,289,624.66

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	77,792.55	.00	77,792.55
222100	264.64	1,289,889.30-	1,289,624.66-
51110-0	212,955.85	.00	212,955.85
51310-0	657,809.37	.00	657,809.37
51410-1	3,813.63	.00	3,813.63
51410-2	2,517.22	.00	2,517.22
51410-3	1,893.97	.00	1,893.97
51410-5	12,314.58	.00	12,314.58
51510-0	5,827.59	.00	5,827.59
51610-0	619.66	.00	619.66
51910-0	3,400.00	.00	3,400.00
52210-0	511.48	.00	511.48
52310-0	23,432.51	.00	23,432.51

GL Account	Debit	Credit	Proof
54211-0	616.43	.00	616.43
54212-0	8,228.63	.00	8,228.63
54213-0	1,383.74	.00	1,383.74
54214-0	8,445.30	.00	8,445.30
54215-0	1,860.98	.00	1,860.98
54217-0	7,868.25	.00	7,868.25
54218-0	18,109.70	.00	18,109.70
54219-0	3,698.82	.00	3,698.82
56210-0	2,452.83	.00	2,452.83
56211-0	725.11	.00	725.11
56214-0	1,634.13	.00	1,634.13
56215-0	100.00	.00	100.00
56217-0	609.13	.00	609.13
56218-0	550.55	.00	550.55
56218-1	3,545.63	.00	3,545.63
56218-2	3,876.83	.00	3,876.83
56219-0	6,076.45	.00	6,076.45
56220-0	13,127.42	.00	13,127.42
56221-0	20,419.88	.00	20,419.88
56223-0	137.31	264.64-	127.33-
56226-0	1,200.00	.00	1,200.00
56312-0	22,120.68	.00	22,120.68
56320-0	7,575.75	.00	7,575.75
56411-0	33,972.97	.00	33,972.97
56413-0	2,389.63	.00	2,389.63
56415-0	563.85	.00	563.85
56417-0	15,898.69	.00	15,898.69
56419-0	56.24	.00	56.24
56421-0	10,594.87	.00	10,594.87
56510-0	113.19	.00	113.19
56710-0	2,836.40	.00	2,836.40
56811-0	14,174.49	.00	14,174.49
56812-0	910.02	.00	910.02
57312-0	386.60	.00	386.60
57314-0	5,950.00	.00	5,950.00
57319-0	11,550.00	.00	11,550.00
57321-0	53,240.39	.00	53,240.39
Grand Totals:	1,290,153.94	1,290,153.94-	.00

Report Criteria:

Report type: GL detail

Report Criteria:
Detail Report

Check Number	Check Issue Date	Payee				
27134	01/23/2020	PETER KIM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	38721-41	CREDIT REFUND-OVERPAYMENT	15210-0	526.25	526.25	
27135	01/23/2020	MARGARET DAN LI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	41970-94	DEPOSIT REFUND	22810-0	256.69	256.69	
27136	01/23/2020	PETER LUU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	265196-24	DEPOSIT REFUND	22810-0	150.66	150.66	
27137	01/23/2020	LIANMING XIONG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	406478-72	DEPOSIT REFUND	22810-0	352.83	352.83	
27138	01/23/2020	TALIA CHISM				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	58140-55	DEPOSIT REFUND	22810-0	214.70	214.70	
27139	01/23/2020	CASE LOGISTICS INC C/O TREVOR STALEY				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	100883-21	DEPOSIT REFUND	22810-0	208.54	208.54	
27140	01/23/2020	CRAIG ALLRED				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	108931-84	DEPOSIT REFUND	22810-0	86.20	86.20	
27141	01/23/2020	MING LI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	398318-98	DEPOSIT REFUND	22810-0	164.36	164.36	

Check Number	Check Issue Date	Payee				
27142	01/23/2020	HUI WANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	495535-30	DEPOSIT REFUND	22810-0	435.34	435.34	
27143	01/23/2020	CRYSTAL GIVENS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	501459-93	DEPOSIT REFUND	22810-0	44.82	44.82	
27144	01/23/2020	YONG XIN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	848848-61	DEPOSIT REFUND	22810-0	39.59	39.59	
27145	01/23/2020	ROBIN LEE				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	287040-21	CREDIT REFUND-2720 ABETO	15210-0	217.20	217.20	
27146	01/23/2020	JIE ZHUANG C/O XUQING ZHUANG				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	709069-20	CREDIT REFUND-18232 MESCALERO ST	15210-0	416.65	416.65	
27147	01/23/2020	KEAN GUAN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	171860-72	CREDIT REFUND-2142 PASO REAL	15210-0	52.41	52.41	
27148	01/23/2020	VIANS LLC C/O MAGGIE LO				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	397596-29	CREDIT REFUND-957 LAWSON ST	15210-0	66.87	66.87	
27149	01/23/2020	HELEN LUU TRINH				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	812602-86	CREDIT REFUND-1980 CAMBERLEY LN	15210-0	173.34	173.34	
27150	01/23/2020	YI ZHANG				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	129477-54	CREDIT REFUND-18438 NOTTINGHAM LN	15210-0	69.42	69.42
27151	01/23/2020	REAL LIVING PROPERTIES UNLIMITED			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	233711-92	CREDIT REFUND-2200 FALLEN DR	15210-0	81.10	81.10
27152	01/23/2020	WENJIA LI			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	614334-64	CREDIT REFUND-2462 CUARTRO DR	15210-0	141.55	141.55
27153	01/23/2020	DAL LEE			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	683765-42	DEPOSIT REFUND-17404 PAMELA CT	15210-0	69.28	69.28
27154	01/23/2020	DUKE LI ZHU			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	666223-29	CREDIT REFUND-2350 SONGBIRD LN	15210-0	27.58	27.58
27155	01/23/2020	ALL ACCESS EXPRESS INC			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	706595-11	CREDIT REFUND-1607 S AZUSA AVE	15210-0	43.70	43.70
27156	01/23/2020	RAYMOND CHEUNG			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	254807-54	CREDIT REFUND-18981 BRAMHALL LN	15210-0	107.20	107.20
27157	01/23/2020	REYMUNDO MERCULIO VILORIA			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	302135-60	CREDIT REFUND-1810 DOVERGLEN WAY	15210-0	72.29	72.29
27158	01/23/2020	ROSE GARCIA BLANCO			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	314790-50	CREDIT REFUND-1720 HEATHER HILL RD	15210-0	162.94	162.94

Check Number	Check Issue Date	Payee				
27159	01/23/2020	BENSON AU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	997135-82	CREDIT REFUND-16633 CARRIAGE PL	15210-0	89.56	89.56	
27160	01/23/2020	YONGJIE BAO				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	209362-64	CREDIT REFUND-17820 PAQUITA DR	15210-0	69.88	69.88	
27161	01/23/2020	HARIYANTO TANUWIJAYA				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	251584-21	CREDIT REFUND-18312 SUNSHINE CT	15210-0	57.47	57.47	
27162	01/23/2020	HUIJIAN LIN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	404622-74	CREDIT REFUND-1804 EWING CT	15210-0	49.66	49.66	
27163	01/23/2020	DWELLING INVESTMENTS LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	744897-12	CREDIT REFUND ON CLOSED ACCOUNT	15210-0	271.78	271.78	
27164	01/23/2020	ELEGANT FOOTWEAR C/O KEVIN DIN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	276197-33	CREDIT REFUND-18130 ROWLAND ST	15210-0	553.92	553.92	
27165	01/23/2020	SHIHJIUN CHIEN				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	245396-28	CREDIT REFUND-1414 HEATHERTON AVE	15210-0	145.84	145.84	
27166	01/23/2020	SHIH HAN HSU				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	754537-60	CREDIT REFUND-1938 PRITCHARD WAY	15210-0	28.38	28.38	
27167	01/23/2020	YERVANT ARTIN JAMGOCHIAN				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	643184-27	CREDIT REFUND-1837 WIDSON CT	15210-0	66.17	66.17
27168	01/23/2020	JEFF MA			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	446750-84	CREDIT REFUND-2734 ABETO AVE	15210-0	81.71	81.71
27169	01/23/2020	MARGARET HOI			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	520967-54	CREDIT REFUND-16541 EMBER GLEN RD	15210-0	212.58	212.58
27170	01/23/2020	BOBA TEA HUT C/O YONG BO GUO			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	513317-55	CREDIT REFUND-17110 COLIMA STE G	15210-0	40.55	40.55
27171	01/23/2020	QIANG LI			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	926690-34	CREDIT REFUND-3558 NORMANDY WAY	15210-0	89.19	89.19
27172	01/23/2020	SOPHIA JIANG			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	129477-55	CREDIT REFUND-18438 NOTTINGHAM LN	15210-0	189.67	189.67
27173	01/23/2020	HENRY SUN			
Sequence	Source	Description	GL Account	Amount	Check Amount
1	882597-71	CREDIT REFUND-2445 LOS PADRES DR	15210-0	24.34	24.34
Grand Totals:					<u><u>6,152.21</u></u>

Tab

1.4



Rowland Water District

Profit & Loss Analysis and Variance Report

January 2020

1. **Operating Revenue** – begins the section of revenues attributable to District operations.
2. **Water Sales** – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled, and construction. YTD is at 61% due to increased demand during the summer months and conservative budgeting.
3. **Meter Charges** – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 71% due to conservative budgeting.
4. **Customer Fees** – various fees conditionally charged to customers for things such as penalties, new service connections, reconnections, backflow administration, cross connections, connections, and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over / under expected budget. YTD is at 55%.
5. **Contract Income** – contains revenues from tower lease contracts, PWR treasurer fees and contracts with the City of Industry. YTD is at 73% due to \$20K received in July from T-Mobile West Tower LCC/CCTMO LLC for early completion of the updated lease agreement (\$10K for the expedite fee, \$10K for the conditional signing bonus).
6. **Construction Invoices** – includes water sold on construction invoices as well as Rowland labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over / under budget due to their unpredictable nature. YTD is at 109%.
7. **Capacity Fees** – fees imposed on any property or person requesting a new, additional, or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over / under budget due to their unpredictable nature. YTD is at 74% due to fees assessed for the connection projects on 17584 Colima, 17585 Colima, and 17160 Colima.
8. **Flow Tests** – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 133% due to a higher volume of tests than anticipated.
9. **Acreage Supply Fee** – a one-time fee (\$1750 / acre) assessed to customers when service is requested to properties without previous water service provided by the District. This fee is being phased out by the Potable Water Capacity fees discussed in line 7, and little to none of these acreage supply fees are anticipated in the future.
10. **Return Check Fees** – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD is at 72%.
11. **Total Operating Revenue** – outlines the total revenues earned from District operations. YTD is at 65%.
12. **Non-Operating Revenue** – outlines the section of revenues attributable to non-operating activities.
13. **Property Taxes** – includes tax contributions from the County of Los Angeles. YTD is at 77% due to the timing of tax receipts. The bulk of contributions are received between December and May each year.
14. **Shared Services** – Rowland Water District is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of Rowland). These activities were not considered in the 2019-20 adopted budget.



Rowland Water District

Profit & Loss Analysis and Variance Report

January 2020

15. **Interest Income** – includes interest and dividends received on District investments. YTD is at 88% due to higher than anticipated interest rates.
16. **Miscellaneous Income** – includes income from various sources such as recycling, refunds or credits. Other activity such as earnings on the District PARS Trust investment account and unrealized gains / losses on all other District investment accounts are included in this category. Investment earnings on the PARS Trust account were not considered in the budget and will cause YTD to trend over budget.
17. **Total Non-Operating Revenue** – outlines the total revenues earned from non-operating activities. YTD is at 134%.
18. **Total Revenues** – displays total Operating and Non-Operating Revenues combined. YTD is at 67%.
19. **Operating Expenses** – outlines the section of expenses attributable to District Operations.
20. **Source of Supply** – outlines the section of operating expenses attributable to District water sold.
21. **Water Purchases** – includes variable costs of potable water from Three Valleys Municipal Water District & Cal. Domestic Water in addition to Recycled water purchased from City of Industry & Walnut Valley Water District. YTD is at 56%.
22. **Pumping Power** – the cost of electricity used for pumping water. YTD is at 56%.
23. **Fixed Charges** – includes fixed charges from Three Valleys Municipal Water District and Cal. Domestic Water Company. YTD is at 54%.
24. **Chemicals** – the cost of chemicals used to treat water sold to customers. YTD is at 48%.
25. **Total Source of Supply** – summarizes the total expenses related to District Source of Supply.
26. **Maintenance of Water System** – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 61%.
27. **Water Supply Plan & Development** – includes budget for engineering and legal costs related to exploring new potential water supply sources. No activity has occurred yet through January 2020.
28. **Service Contracts** – includes costs for services such as billing printing & mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, etc. YTD is at 69%.
29. **Assessments** – operating costs billed to Rowland for their share of the Pomona-Walnut-Rowland Joint Water Line Commission (billed quarterly) and the Puente Basin Water Agency (billed monthly). YTD can trend over/under budget due to the timing of billing. YTD is currently at 23%.
30. **Vehicle Expense** – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD is at 55%.
31. **Tools & Supplies** – small tools and supplies used in the field. YTD is at 38%.
32. **Equipment Expense** – various costs incurred related to District equipment. YTD is at 132% due to the purchase of a new trailer in January 2020.
33. **Maintenance & Operations** – various costs incurred for District maintenance and operations not directly related to the water system. YTD is at 90% due to \$10K in tree removal services.



Rowland Water District

Profit & Loss Analysis and Variance Report

January 2020

34. **Engineering** – general engineering costs related to District operations. YTD is at 53%.
35. **Water Tests** – laboratory testing and sampling of District water. YTD is at 42%.
36. **Conservation** – costs related to conservation efforts and programs. YTD is at 96% due to plumbing services for the filling station.
37. **Community Outreach** – costs related to public relations and community outreach. YTD is at 102% due to increased efforts to connect with the community.
38. **Total Operating Expenses** – summarizes the total expenses related to District Operating activities. YTD is at 56% of budget.
39. **Administrative Expenses** – begins the section of expenses attributable to Administrative costs.
40. **Liability Insurance** – coverage through ACWA JPIA for the District insurance package. YTD is at 88% due to insurance policy renewal in October.
41. **IT Support Services** – information technology support services. YTD is at 81% due to additional services required to combat data breach and maintain IT security.
42. **IT Licensing** – includes costs for various software licenses. YTD is at 59%.
43. **Director Expense** – costs for director compensation and benefits. YTD is at 61%.
44. **Bank / Management Fees** – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is at 72%.
45. **Legal Fees** – legal costs related to Rowland Water District, Puente Basin Water Agency, and PWAG. YTD is at 30%.
46. **Compliance** – includes costs for State Water Resources Control Board (SWRCB) compliance, LA county property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 96% due to annual SWRCB fees paid in December.
47. **Auditing and Accounting** – the District performs an audit annually at the end of each fiscal year to prepare and assure District financial reporting. YTD is over budget due to increased accounting services necessary to prepare for the FY 2018-19 audit and maintain day-to-day operations with the vacant finance officer position.
48. **Utility Services** – costs related to office electricity, office phones, gas, and district cell phones. YTD is at 53%.
49. **Dues & Memberships** – includes costs for various district memberships, dues, and subscriptions to agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association, American Water Works Association, and the California Utility Executive Management Association. YTD is at 88% due to timing of annual payments.
50. **Conference & Meetings** – conference attendance and meeting expenses. YTD is at 50%.
51. **Office Expenses** – costs for office supplies and postage/printing/stationary. YTD is at 45%.
52. **Seminars/Training** – employee seminars and training. YTD is at 54%.



Rowland Water District

Profit & Loss Analysis and Variance Report

January 2020

53. **Uncollectable** – the District analyzes the amount of outstanding customer receivables at the end of each year and recognizes an expense equal to the estimated amount of money that will not be collected. Uncollectable expense will be zero until assessed at year-end.
54. **Miscellaneous Expense** – includes travel, books & subscriptions, and miscellaneous general expenses. YTD is at 96%.
55. **Total Administrative Expenses** – summarizes the total expenses related to administrative activities. YTD is trending at 68%.
56. **Personnel Expenses** – begins the section of expenses attributable to personnel.
57. **Wages** – begins the sections of expenses attributable to employee wages.
58. **Operations** – the amount of wages (regular, standby, OT) attributable to Operations. YTD is at 52%.
59. **Distribution** – the amount of wages (regular, standby, OT) attributable to Distribution. YTD is at 51%.
60. **Administration** – the amount of wages (regular) attributable to Administration. YTD is at 56%.
61. **Total Wages** – summarizes the total amount of wages paid to employees. YTD is at 53%.
62. **Payroll Taxes** – the amount of payroll taxes on employee wages paid by the District. YTD is at 46%.
63. **Workers Compensation** – the District is billed quarterly for workers compensation insurance which can occasionally cause this line to trend over / under expected budget. YTD is at 59%.
64. **Unemployment** – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over / under expected budget. YTD is at 61%.
65. **CalPERS** – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is generally made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is at 87% due to the timing of the unfunded payment (\$295.5K paid in July 2019).
66. **EE & Retiree Health Insurance** – includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 53%.
67. **Total Personnel Expenses** – summarizes total District expenses attributable to personnel. YTD is at 57%.
68. **Total Expenses** – summarizes total District Expenses. YTD is at 57%.
69. **Net Income / (Loss) Before Debt Service & Capital Expenditures** – summarizes the District net operating income or loss before accounting for debt service and capital expenses. Financially, the District has performed better than expected through January 2020.
70. **Less: Total Debt Service** – includes interest and principal payments on outstanding District debt as well as related administrative expenses. YTD is at 71% due to interest and principal payments made on the 2014A Revenue Refunding and 2012 Series Revenue bonds in December 2019.
71. **Less: Capital Expenses (Current-Year)** – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 27%.
72. **Cash Increase / (Decrease)** – summarizes the increase or decrease to cash after debt service and capital expenses.



ROWLAND WATER DISTRICT

PROFIT & LOSS

January 2020



	Jan-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
1 OPERATING REVENUE						
2 Water Sales	\$ 846,015	\$ 8,726,118	\$ 14,370,000	\$ 5,643,882	61%	\$ 7,863,469
3 Meter Charges	1,112,991	6,613,527	9,300,000	2,686,473	71%	4,829,523
4 Customer Fees	26,854	194,671	355,000	160,329	55%	221,493
5 Contract Income	15,381	116,537	160,000	43,463	73%	82,608
6 Construction Invoices	11,391	54,603	50,000	(4,603)	109%	7,872
7 Capacity Fees	-	44,217	60,000	15,783	74%	25,794
8 Flow Tests	2,450	13,300	10,000	(3,300)	133%	10,150
9 Acreage Supply Fee	-	-	10,000	10,000	0%	-
10 Return Check Fees	360	3,600	5,000	1,400	72%	3,459
11 TOTAL OPERATING REVENUE	2,015,443	15,766,573	24,320,000	8,553,427	65%	13,044,367
12 NON-OPERATING REVENUE						
13 Property Taxes	50,664	249,934	325,000	75,066	77%	192,550
14 Shared Services	1,960	16,343	-	(16,343)	0%	2,820
15 Interest Income	29,487	265,217	300,000	34,783	88%	183,997
16 Miscellaneous Income	53,424	338,910	25,000	(313,910)	1356%	117,399
17 TOTAL NON-OPERATING REVENUE	135,536	870,404	650,000	(220,404)	134%	496,766
18 TOTAL REVENUES	2,150,979	16,636,978	24,970,000	8,333,022	67%	13,541,133
19 OPERATING EXPENSES						
20 Source of Supply						
21 Water Purchases	703,515	6,094,784	10,820,000	4,725,216	56%	6,023,214
22 Pumping Power	4,132	209,152	375,000	165,848	56%	181,685
23 Fixed Charges	22,854	148,259	275,000	126,741	54%	157,033
24 Chemicals	7,270	43,277	90,000	46,723	48%	41,341
25 Total Source of Supply	737,771	6,495,472	11,560,000	5,064,528	56%	6,403,272
26 Maintenance of Water System	67,784	363,849	595,000	231,151	61%	1,463,122
27 Water Supply Plan & Development	-	-	100,000	100,000	0%	14,212
28 Service Contracts	19,045	171,833	250,000	78,167	69%	146,520
29 Assessments	3,757	76,733	330,000	253,267	23%	128,309
30 Vehicle Expense	8,435	44,137	80,000	35,863	55%	55,287
31 Tools & Supplies	900	11,492	30,000	18,508	38%	33,951
32 Equipment Expense	13,934	39,693	30,000	(9,693)	132%	29,334
33 Maintenance & Operations	8,141	27,055	30,000	2,945	90%	30,762
34 Engineering	2,430	52,993	100,000	47,007	53%	5,515
35 Water Tests	-	10,457	25,000	14,543	42%	12,641
36 Conservation	11,550	24,059	25,000	941	96%	14,580
37 Community Outreach	14,716	132,208	130,000	(2,208)	102%	114,939
38 TOTAL OPERATING EXPENSES	888,463	7,449,979	13,285,000	5,835,021	56%	8,452,445
39 ADMINISTRATIVE EXPENSES						
40 Liability Insurance	-	132,475	150,000	17,525	88%	115,398
41 IT Support Services	9,810	121,245	150,000	28,755	81%	84,605
42 IT Licensing	36,312	47,162	80,000	32,838	59%	26,320



ROWLAND WATER DISTRICT

PROFIT & LOSS

January 2020



	Jan-20	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Director Expense	16,217	97,127	160,000	62,873	61%	95,731
44 Bank / Management Fees	12,965	86,029	120,000	33,971	72%	76,966
45 Legal Fees	(3,479)	50,598	170,000	119,402	30%	110,556
46 Compliance	8,524	114,771	120,000	5,229	96%	77,950
47 Auditing & Accounting	-	55,402	35,000	(20,402)	158%	25,125
48 Utility Services	8,311	63,130	120,000	56,870	53%	71,882
49 Dues & Memberships	6,325	43,898	50,000	6,102	88%	43,893
50 Conference & Meetings	3,000	29,911	60,000	30,089	50%	25,108
51 Office Expenses	3,678	13,627	30,000	16,373	45%	14,743
52 Seminars/Training	4,367	38,085	70,000	31,915	54%	14,770
53 Uncollectable	-	-	30,000	30,000	0%	-
54 Miscellaneous Expense	5,456	67,184	70,000	2,816	96%	40,090
55 TOTAL ADMINISTRATIVE EXPENSES	111,487	960,644	1,415,000	454,356	68%	823,138
56 PERSONNEL EXPENSES						
57 Wages						
58 Operations	63,795	461,283	895,000	433,717	52%	376,572
59 Distribution	79,770	516,413	1,005,000	488,587	51%	468,150
60 Administration	95,986	786,301	1,400,000	613,699	56%	722,937
61 Total Wages	239,550	1,763,997	3,300,000	1,536,003	53%	1,567,658
62 Payroll Taxes	18,558	115,606	250,000	134,394	46%	104,555
63 Workers Compensation	-	29,401	50,000	20,599	59%	26,785
64 Unemployment	-	9,178	15,000	5,822	61%	1,699
65 CalPERS	37,556	551,410	650,000	98,590	87%	484,372
66 EE & Retiree Health Insurance	54,452	382,893	716,000	333,107	53%	385,858
67 TOTAL PERSONNEL EXPENSES	350,116	2,852,484	4,981,000	2,128,516	57%	2,570,927
68 TOTAL EXPENSES	1,350,065	11,263,108	19,681,000	8,417,892	57%	11,846,509
69 NET INCOME / (LOSS) - BEFORE DEBT SERVICE & CAPITAL EXPENDITURES	800,913	5,373,870	5,289,000	(84,870)	102%	1,694,624
70 Less: Total Debt Service	-	(1,737,963)	(2,450,000)	(712,037)	71%	(745,172)
71 Less: Capital Expenses (Current Year)	(261,149)	(1,250,447)	(4,715,700)	(3,465,253)	27%	
72 CASH INCREASE / (DECREASE)	\$ 539,764	\$ 2,385,460	\$ (1,876,700)	\$ (4,262,160)		\$ 949,452

**No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



ROWLAND WATER DISTRICT

CASH & INVESTMENTS

As of January 31, 2020



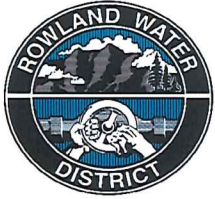
Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
Cash								
Citizens Business Bank							\$ 2,813,771	
Comerica Bank MMIA							\$ 24,819	
Total Cash							\$ 2,838,590	
Comerica Securities CD Placement	Various					2.37%	\$ 1,270,794	8.44%
Local Agency Investment Fund (LAIF)	N/A					2.10%	\$ 3,581,087	23.79%
Citizens Trust Investments (Union Bank Custodian)								
US Treasury Note - 8UV0	5 Year	250,000	99.0472	99.9210	3/31/2020	1.13%	\$ 249,802.50	1.66%
US Treasury Note - 8K58	5 Year	250,000	99.0160	99.9380	4/30/2020	1.38%	\$ 249,845.00	1.66%
US Treasury Note - 8P87	5 Year	250,000	99.6331	99.6020	2/28/2021	1.13%	\$ 249,005.00	1.65%
US Treasury Note - 8S76	5 Year	250,000	100.1839	99.5820	7/31/2021	1.13%	\$ 248,955.00	1.65%
US Treasury Note - 82F6	5 Year	250,000	99.0589	99.5630	8/31/2021	1.13%	\$ 248,907.50	1.65%
US Treasury Note - 82P4	5 Year	250,000	100.3750	101.3520	7/31/2022	1.85%	\$ 253,380.00	1.68%
Fed'l Home Loan Bank - 8P80	1 Year	100,000	99.6000	99.5770	1/19/2021	1.41%	\$ 99,577.00	0.66%
Fed'l Home Loan Mtg. Corp. - ARB2	3 Year	240,000	97.7000	100.0140	10/27/2021	1.60%	\$ 240,033.60	1.59%
Fed'l Home Loan Bank - UXG0	2 Year	200,000	100.0000	100.0180	12/3/2021	1.75%	\$ 200,036.00	1.33%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	102.3140	3/11/2022	2.44%	\$ 102,314.00	0.68%
Fed'l National Mtg. Assn. - 0T45	5 Year	250,000	100.5354	101.0840	4/5/2022	1.85%	\$ 252,710.00	1.68%
Fed'l National Mtg. Assn. - UWX4	3 Year	100,000	100.0000	100.0260	9/5/2023	1.90%	\$ 100,026.00	0.66%
Fed'l Home Loan Mtg. Corp. - UU81	3 Year	200,000	100.0000	100.0500	9/5/2023	2.00%	\$ 200,100.00	1.33%
Fed'l Home Loan Mtg. Corp. - UZX1	5 Year	200,000	100.0000	100.0530	12/23/2024	2.07%	\$ 200,106.00	1.33%
Fed'l Home Loan Mtg. Corp. - UR36	5 Year	200,000	100.0000	100.1040	1/13/2025	2.02%	\$ 200,208.00	1.33%
Paccar Financial Corp. - RN85	2 Year	200,000	98.9960	100.2940	11/13/2020	2.04%	\$ 200,588.00	1.33%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	101.6640	5/16/2022	2.31%	\$ 101,664.00	0.68%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	103.6300	1/29/2023	2.85%	\$ 259,075.00	1.72%
Paccar Financial Corp. - RP59	3 Year	170,000	105.0550	105.4440	8/9/2023	3.22%	\$ 179,254.80	1.19%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	106.3530	2/5/2024	3.17%	\$ 212,706.00	1.41%
Apple Inc. - 3CG3	5 Year	200,000	101.2390	104.8520	2/9/2024	2.86%	\$ 209,704.00	1.39%
Apple Inc. - 3CU2	5 Year	150,000	103.6730	104.6470	2/9/2024	2.72%	\$ 156,970.50	1.04%
Cash Reserve Account						1.26%	\$ 401,362.41	2.67%
Total Citizens Trust Investments							\$ 4,816,330	32.00%
Wells Fargo Advisors Investments (Union Bank Custodian)								
Fed'l National Mtg. Assn. - 0T60	2 Year	250,000	99.4158	99.9340	7/30/2020	1.50%	\$ 249,835.00	1.66%
Fed'l Home Loan Mtg. Corp. - AEK1	2 Year	500,000	99.4532	100.2860	11/17/2020	1.87%	\$ 501,430.00	3.33%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.3190	12/11/2020	1.99%	\$ 250,797.50	1.67%
Fed'l Home Loan Mtg. Corp. - AEC9	3 Year	255,000	96.0775	99.5690	8/12/2021	1.13%	\$ 253,900.95	1.69%
Fed'l National Mtg. Assn. - 0Q89	4 Year	250,000	100.1410	99.9860	10/7/2021	1.38%	\$ 249,965.00	1.66%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	100.8710	11/29/2021	1.86%	\$ 756,532.50	5.03%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	101.6139	101.1810	1/5/2022	1.98%	\$ 303,543.00	2.02%
Fed'l National Mtg. Assn. - 0T45	5 Year	375,000	101.6620	101.0840	4/5/2022	1.85%	\$ 379,065.00	2.52%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	99.3337	100.1170	4/13/2022	1.48%	\$ 200,234.00	1.33%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	101.4140	9/9/2022	1.97%	\$ 253,535.00	1.68%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	101.4060	12/9/2022	1.85%	\$ 126,757.50	0.84%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	102.9420	1/19/2023	2.31%	\$ 519,857.10	3.45%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	104.1140	3/10/2023	2.64%	\$ 260,285.00	1.73%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	99.6518	105.2940	9/12/2023	2.73%	\$ 263,235.00	1.75%
Cash Reserve Account						1.26%	\$ 815,215.82	5.42%
Total Wells Fargo Advisors Investments							\$ 5,384,188	35.77%
Total Investments							\$ 15,052,400	100.00%
Total Cash & Investments							\$ 17,890,989	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.

Tab

1.5

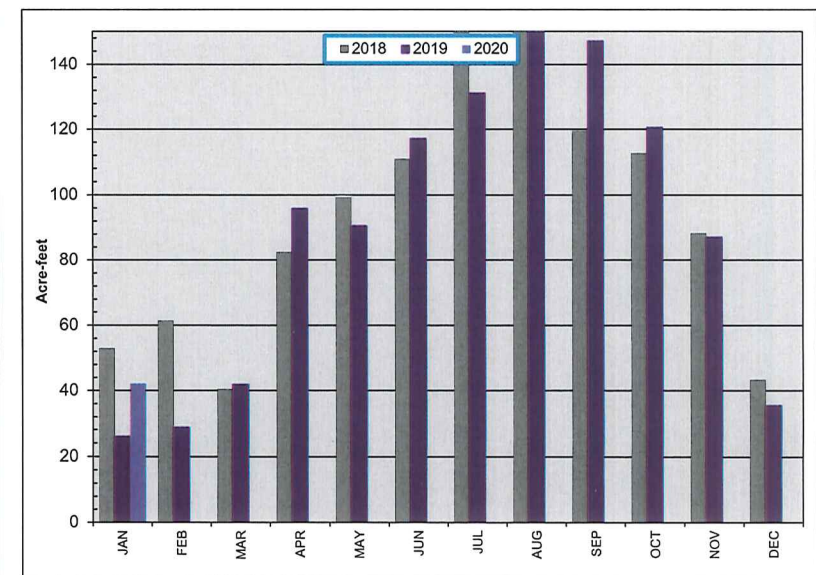
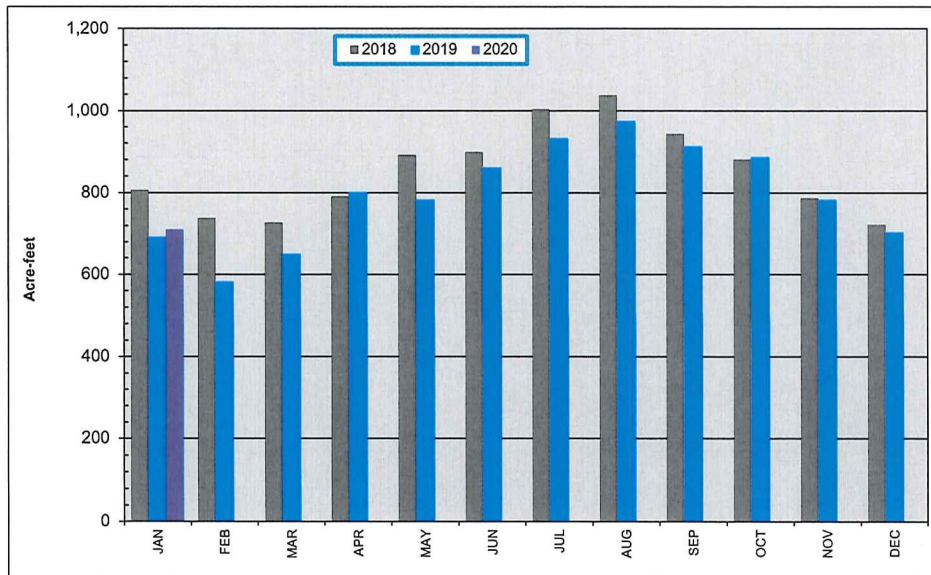


Water Purchases for CY 2020 (Acre-feet)



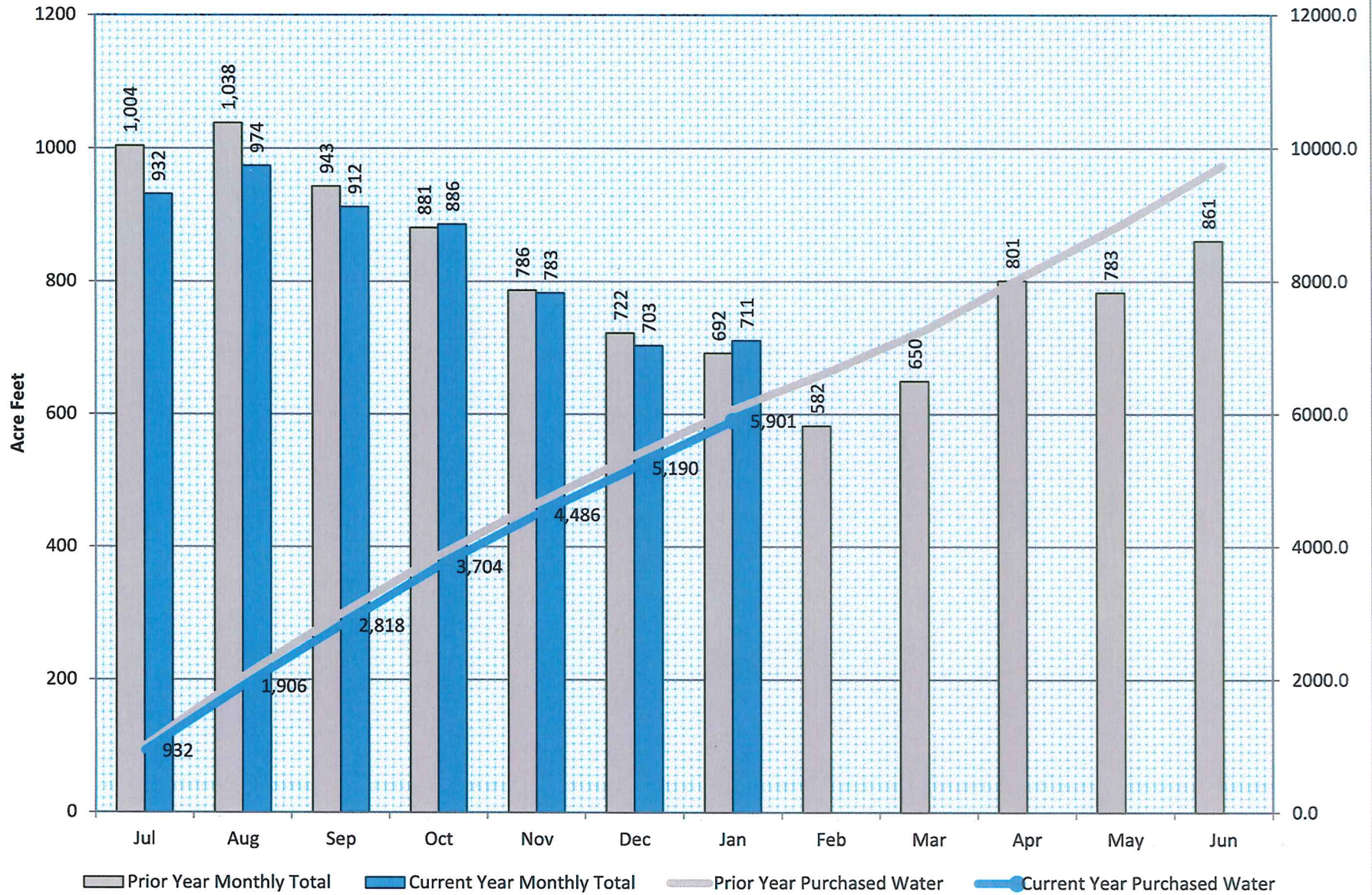
	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	177.6	0.0	0.0	166.8	328.8	37.8	711.0
FEB							0.0
MAR							0.0
APR							0.0
MAY							0.0
JUN							0.0
JUL							0.0
AUG							0.0
SEP							0.0
OCT							0.0
NOV							0.0
DEC							0.0
TOTAL	177.6	0.0	0.0	166.8	328.8	37.8	711.0

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
0.0	16.4	1.0	24.8	0.0	42.2
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
				0.0	0.0
0.0	16.4	1.0	24.8	0.0	42.2



Potable Water Purchases For FY 2019-2020

(Acre-feet)



Tab

2.1



FEBRUARY 2020-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	2/5/2020	Three Valleys Meeting	\$185.00		Mileage
	2/6/2020	PBWA Meeting at RWD	\$185.00		
	2/11/2020	RWD Board Meeting	\$185.00		
	2/13/2020	PWR Meeting at Walnut	\$185.00		Mileage
	2/19/2020	Three Valleys Meeting	\$185.00		Mileage
	2/20/20-2/21/20	Urban Water Conference	\$370.00		Mileage
	2/25/2020	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$1,480.00		
John Bellah					
	2/10/2020	SGV Chamber Gov Affairs	\$185.00		
	2/10/2020	RHCCC Meeting		X	
	2/11/2020	RWD Board Meeting	\$185.00		
	2/19/20-2/21/20	Urban Water Conference	\$555.00		Mileage
	2/25/2020	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$1,110.00		
Robert W. Lewis					
	2/6/2020	PBWA Meeting at RWD	\$185.00		
	2/10/2020	SGV Chamber Gov Affairs	\$185.00		
	2/11/2020	RWD Board Meeting	\$185.00		
	2/25/2020	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$740.00		
Szu Pei Lu-Yang					
	2/5/2020	Three Valleys Meeting	\$185.00		Mileage
	2/10/2020	RHCCC Meeting	\$185.00		
	2/11/2020	RWD Board Meeting	\$185.00		
	2/19/2020	Three Valleys Meeting	\$185.00		Mileage
	2/25/2020	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$925.00		
Teresa Rios					
	2/11/2020	RWD Board Meeting	\$185.00		
	2/13/2020	PWR Meeting at Walnut	\$185.00		
		TOTAL PAYMENT	\$370.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tab

2.2



**NOTICE OF ADJOURNED REGULAR MEETING
OF THE ROWLAND WATER DISTRICT
BOARD OF DIRECTORS**

PLEASE TAKE NOTICE that the regularly scheduled Meeting of the Board of Directors of the Rowland Water District scheduled for **June 9, 2020** has been adjourned to **June 16, 2020**, at 6:00 p.m. at the District office located at 3021 South Fullerton Road, Rowland Heights, California.

Tab

2.3



RESOLUTION NO. 3-2020

ROWLAND WATER DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS MAKING FINDINGS THAT THE RADIO TOWER PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND APPROVING THE PROJECT

WHEREAS, the Rowland Water District ("District") serves an approximate 17.2 square mile area in southeastern Los Angeles County and provides potable and recycled water to residences and businesses through approximately 13,500 service connections in portions of Rowland Heights, Hacienda Heights, La Puente and the cities of Industry and West Covina; and

WHEREAS, in order to better serve its customers, the District is considering the construction and operation of four new radio towers and one small (300 square foot) ancillary building, to be built on District property, which would wirelessly collect SCADA (Supervisory Control and Data Acquisition) information for the District's facilities ("Project"); and

WHEREAS, the proposed Project sites would be located along the SR-60 corridor within the east Los Angeles Basin within the District's service area; and

WHEREAS, the proposed Project sites include the District's existing headquarters and three developed reservoir sites owned by the District; and

WHEREAS, the towers would be tripod-style and would be constructed out of non-reflective, galvanized steel; and

WHEREAS, three of the towers would be 100-feet tall, approximately 9 x 9 feet at their base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 15 x 15 feet in size; and

WHEREAS, The fourth tower would be 120-feet tall, approximately 15 x 15 feet at its base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 21 x 21 feet in size; and

WHEREAS, construction of the towers would occur over the course of a few days to weeks and would involve use of a backhoe, concrete truck and crane, without the need for use of heavy equipment, grading, or blasting; and

WHEREAS, pursuant to the California Environmental Quality Act (Public Resources Code, § 21000 et seq.) and the State CEQA Guidelines (California Code of Regulations, title 14, § 15000 et seq.) (collectively, "CEQA"), the Rowland Water District ("District") is the lead agency for the proposed Project; and

WHEREAS, in accordance with CEQA, the District has determined that approval of the Project is exempt from the requirements of CEQA pursuant to State CEQA Guidelines sections 15303 and 15061(b)(3); and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. RECITALS. The Board of Directors hereby finds that the recitals set forth above are true and correct and are incorporated herein as substantive findings of this Resolution.

SECTION 2. COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. Based upon its review of the entire record before the Board, the Board hereby finds and determines that the proposed Project is categorically exempt from environmental review under CEQA pursuant to State CEQA Guidelines 15303 (Class 3 – New Construction or Conversion of Small Structures) and 15061(b)(3) (the "common sense" exemption).

The Class 3 exemption applies to, among other things, the construction of limited numbers of new, small facilities or structures, and the installation of small new equipment and facilities in small structures. The proposed Project here qualifies for a Class 3 exemption as it consists of the construction of small facilities or structures, i.e., radio towers, which do not exceed 2,500 total square feet in floor area. (See State CEQA Guidelines, § 15303.)

Furthermore, none of the exceptions to the use of the Class 3 categorical exemption identified in State CEQA Guidelines section 15300.2 apply. The Project is not located in a sensitive environment, and will not impact an environmental resource of hazardous or critical concern, as all of the proposed sites are already developed with District reservoirs and other utility facilities. The Project will not result in a cumulative impact from successive projects of the same type in the same place, over time. Although there are existing towers in vicinity of the proposed Project, the Project will solely be used for District purposes and will not interfere with other communication towers. Additionally, the Project will be located on District property, and thus would not encourage other communication towers from other sources to be located on the same sites. Similarly, there are no unusual circumstances surrounding the Project that result in a reasonable possibility of a significant effect on the environment. All four sites are

currently fully developed, and no endangered species or wetlands will be impacted by the Project. The towers would be largely shielded from view by existing residential uses due to the presence of berms, trees, and existing reservoirs. Further, the narrow design of the towers further limits any aesthetic impacts, and no new lighting would be added to the towers. Accordingly, the addition of the towers would not impede current views from residential areas and would not result in significant aesthetic impacts. Likewise, the Project will not damage scenic resources, including trees, historic buildings, rock outcroppings, or similar resources, as the sites are already developed. Thus, the Class 3 exemption applies, and no further environmental review is required.

Additionally, the Project is exempt pursuant to State CEQA Guidelines section 15061(b)(3), which exempts those activities for which it can be seen with certainty that there is no potential to result in significant environmental effects. The Project involves construction of four small radio tower structures, all on existing disturbed and developed properties owned by the District. Accordingly, there would be no significant environmental effects as a result of the proposed Project.

SECTION 3. APPROVAL OF THE PROJECT. The Board of Directors hereby approves the Project.

SECTION 4. LOCATION AND CUSTODIAN OF RECORDS. The documents and materials associated with the Project that constitute the record of proceedings on which these findings are based are located at the Rowland Water District office, 3021 Fullerton Road, Rowland Heights, CA 91748. The Custodian of Record is Rose Perea, Director of Administrative Services.

SECTION 5. NOTICE OF EXEMPTION. The Board of Directors hereby directs staff to prepare and file a Notice of Exemption with the Los Angeles County Clerk within five (5) working days of the approval of the proposed Project.

SECTION 6. EFFECTIVE DATE. This Resolution shall be effective immediately upon its adoption by the Board.

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT
HELD MARCH 10 2020, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ROBERT W. LEWIS, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on March 10, 2020.

TOM COLEMAN
General Manager/Board Secretary

March 10, 2020

ITEM NO. 2.3

ROWLAND WATER DISTRICT

TO: Honorable President and Members of the Board

SUBMITTED BY: Tom Coleman, General Manager

SUBJECT: *Consider Approval of Resolution No. 3-2020 Making Findings that the Radio Tower Project is Exempt from the California Environmental Quality Act and Approving the Project*

I. Background

Rowland Water District ("District") serves an approximate 17.2 square mile area in southeastern Los Angeles County. The District currently provides potable and recycled water to residential, business, and other users through approximately 13,500 service connections in portions of Rowland Heights, Hacienda Heights, La Puente and the cities of Industry and West Covina. In order to better service its customers, the District is considering the construction of four radio towers, to be built on District property owned and operated by the District, which would wirelessly collect SCADA (Supervisory Control and Data Acquisition) information for the District's facilities ("Project").

II. Proposed Project

The proposed Project involves the construction and operation of four, small radio towers, one at each of four separate sites owned by the District. The towers would be located along the SR-60 corridor, as shown in the attached Exhibit "A." All will be located in the east Los Angeles basin, within the District's service area.

Each of the four towers would be a tripod-style, built of non-reflective, galvanized steel. Three of the towers would be 100-feet tall, approximately 9 x 9 feet at their base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 15 x 15 feet in size. The fourth (located at the John M. Galleano Water Storage Facility) would be 120-feet tall, approximately 15 x 15 feet at its base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 21 x 21 feet in size. No lighting will be placed on any of the towers. The towers will require the installation of small conduits to bring power and data to the sites.

Construction of the towers would occur over the course of a few days, spread out over a few weeks. Site preparation would require approximately two to four days and include pouring the necessary concrete footings for the towers. Towers would be set on their bases via crane. Tower construction would involve use of a backhoe, concrete truck and crane, and would not involve blasting, pile-driving, or other heavy equipment. Installation of power and data conduits would occur within existing, fully developed right-of-way, and would proceed via a small ditch-

witch style trencher or backhoe. All four of the sites are already fully developed, and grading would not be required for construction.

Site 1 is located at the District's headquarters at 3021 Fullerton Road. This location is already fully developed with the District's headquarter buildings, parking lots, water tanks, and ancillary buildings. The tower would be placed behind the headquarters building within a small area that is fully surrounded by an existing 8-foot high fence topped with razor wire. The tower would take the place of an existing small concrete pad and antennae that are no longer needed. Because the site already has electrical service, no new conduit would be required. The tower will be over 2,000 feet from the closest residence and should not be visible to nearby residents. Nonetheless, the existing trees at the tower location will be preserved to provide even additional screening. Finally, several large SCE electrical towers (several hundred feet in height and width) are visible several hundred feet from the headquarters buildings, but the small scale of the District's proposed tower and its limited visibility will ensure that there are no cumulatively considerable impacts.

Site 2 is an existing reservoir site, known as Reservoir 8. The site is a fully developed, paved area containing a large steel water tank, approximately 32 feet in height, 72 feet in diameter, and holding 900,000 gallons in volume. The site is fully surrounded by a chain link fence topped by barbed wire. Because the site already has electrical service, no new electrical conduit would be required as part of tower construction. However, a small service building (approximately 300 square feet in size) would be built next to the tower. Reservoir 8 is in general proximity to the Skyline Trail and located on the backside of Trail View Park, but the tower will be placed behind the existing water tank such that the tower will largely be hidden from public view and only the narrowest portion of the tower will rise above the height of the water tank. Additionally, the Reservoir Site already contains a number of tall, mature eucalyptus trees which will further shield any view of the tower, once constructed. Finally, several large SCE electrical towers (several hundred feet in height and width) are visible several hundred feet from the Reservoir Site, but the small scale of the District's proposed tower and its limited visibility will ensure that there are no cumulatively considerable impacts.

Site 3 is an existing reservoir site, known as Reservoir 15, which is generally located behind the Ridgemoor residential neighborhood. Again, the existing reservoir on the site is a large steel structure approximately 32 feet in height, 90 feet in diameter, and holding 1.4 million gallons in volume. This site is also developed, paved, surrounded by approximately 10' high chain link fencing, and is separated from the nearest residential uses in the Ridgemoor community by several hundred feet of dense brush. The tower would be located on the backside of the existing water reservoir – again shielding any potential views of the tower from distant residences. Additionally, the existing site contains many tall, mature eucalyptus trees, which would be preserved and provide even further screening of any views.

Site 4 is an existing reservoir site, known as the John M. Galleano Water Storage Facility. The site is fully paved and contains two large steel reservoirs. The first is approximately 32 feet in height, 184.5 feet in diameter, and holds a volume of approximately 6 million gallons. The second is approximately 32 feet in height, 203.6 feet in diameter, and 7.3 million gallon in diameter. The site is also immediately adjacent to the utility facilities of several other utilities, including those operated by Walnut Valley Water District (WVWD) and the Metropolitan Water

District. The site is at least 2,000 feet from the nearest residence, flanks facilities owned by WVWD containing several small buildings with corrugated metal roofs, and is located next to the Spadra Landfill. The tower on this site would be placed behind the large reservoirs to screen any view of the tower, and the tower would be placed well below the ridgeline to assure that even distant views of the tower are minimized.

III. CEQA Review

Based on the scope of the Project described above, Staff recommends the Board of Directors find the proposed Project categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15303 (Class 3 – New Construction or Conversion of Small Structures). A Class 3 exemption applies to, among other things, the construction of limited numbers of new, small facilities or structures, and the installation of small new equipment and facilities in small structures. The proposed Project here qualifies for a Class 3 exemption as it consists of the construction of small facilities or structures, i.e., radio towers, which do not exceed 2,500 total square feet in floor area. (See State CEQA Guidelines, § 15303.)

Furthermore, none of the exceptions to the use of the Class 3 categorical exemption identified in State CEQA Guidelines section 15300.2 apply. The Project is not located in a particularly sensitive environment, and will not impact an environmental resource of hazardous or critical concern, as all of the proposed sites are already fully developed with existing District reservoirs or other utility uses. Additionally, the Project will not result in a cumulative impact from successive projects of the same type in the same place, over time. Although there are existing SCE electrical towers in the vicinity of the proposed Project sites, the Project's towers are far smaller in scale than other existing electrical and communication towers in the area, and thus will not create a cumulatively considerable visual impact. The Project's towers will solely be used for District purposes and will not transmit at frequencies that interfere with other communication towers. Additionally, the Project will be located on District property, and thus would not encourage other communication towers from other sources to be located on the same sites.

Additionally, because there are no unusual circumstances applicable to the Project, no potentially significant impacts will result from those (non-existent) unusual circumstances. In *Don't Cell Our Parks v. City of San Diego* (2018) 21 Cal.App.5th 338, a court found a similar project (a wireless telecommunication tower) to be exempt pursuant to the Class 3 exemption. The court found that no unusual circumstances were present, even though *that* telecomm tower was located in a public park and in clear view of the beach. Here, as discussed above, all four sites are currently developed. There are no wetlands on site, and no endangered species will be impacted. The towers would be largely shielded from view by existing residential uses due to the presence of berms, trees, elevation, and existing reservoirs. Further, the narrow design of the towers (being approximately 15 x 15 at the widest point) further prevents any aesthetic impacts, similar to the facilities in *Don't Cell Our Parks*. No lighting would be added as a result of the project. Accordingly, the addition of the towers would not impede current views from residential areas and would not result in significant aesthetic impacts.

The Project will not damage scenic resources, including trees, historic buildings, rock outcroppings, or similar resources, as the sites are already developed and no grading, blasting, or

other substantial earth-disturbing activities will be required. Existing eucalyptus trees surrounding would remain in place and would not be disturbed by the proposed Project. The Project towers are not located on any hazardous waste sites, and the project will not cause a substantial adverse change in the significance of a historical resource, as neither hazardous waste sites or historical resources are located on any of the four proposed sites. Thus, the Class 3 exemption applies, and no further environmental review is required.

Additionally, Staff recommends the Board of Directors find the proposed Project exempt pursuant to State CEQA Guidelines section 15061(b)(3), which exempts those activities for which it can be seen with certainty that there is no potential to result in significant environmental effects. The Project involves construction of four small radio tower structures, all on existing disturbed and developed properties owned by the District. As outlined above, views of the towers would be minimal and the towers would be located near similar structures, although utilized for a different purpose. Accordingly, there would be no significant environmental effects as a result of the proposed Project.

IV. Recommendation

The Staff recommends that the Board of Directors:

- 1) Find that the proposed project is categorically exempt from CEQA under State CEQA Guidelines section 15303, as well as pursuant to section 15061(b)(3);
- 2) Find that the exceptions to the categorical exemption are inapplicable to the proposed project;
- 3) Approve the construction and operation of four radio towers (i.e., the proposed Project as described in this staff report); and
- 4) Direct staff to file a Notice of Exemption within five (5) working days of approval.

NOTICE OF EXEMPTION

TO: Los Angeles County Clerk 12400 E. Imperial Highway, Room #1201 Norwalk, CA 90650	FROM: Rowland Water District 3021 Fullerton Road Rowland Heights, CA 91748 Phone: (562) 697-1726
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Project Title:	Radio Tower Project
Project Location – Identify street address and cross streets or attach a map showing project site:	Four sites, depicted on the attached map (Exhibit “A”), within the Rowland Water District (“District”) service area.
a) Project Location – Cities:	The District’s service area encompasses portions of Rowland Heights, Hacienda Heights, La Puente and the cities of Industry and West Covina.
Project Location – Counties:	Los Angeles County
Description of nature, purpose, and beneficiaries of Project:	<p>In order to better serve its customers, the District has approved the construction and operation of four radio towers and one small (300 square foot) ancillary building, to be built on District property, which would wirelessly collect SCADA (Supervisory Control and Data Acquisition) information for the District’s facilities (“Project”). The Project sites would be located along the SR-60 corridor. The sites include the District’s existing headquarters and three developed reservoir sites owned by the District.</p> <p>The four towers would be a tripod-style, built of non-reflective, galvanized steel. Three of the towers would be 100-feet tall, approximately 9 x 9 feet at their base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 15 x 15 feet in size. The fourth tower would be 120-feet tall, approximately 15 x 15 feet at its base, narrowing to a point at the top, and would stand on a concrete foundation that would not exceed 21 x 21 feet in size. Construction of the towers would occur over the course of a few days to weeks and would involve use of a backhoe, concrete truck and crane, without the need for use of heavy equipment or grading. No blasting or pile-driving would be required. No new lighting would be added as a result of the project.</p>
Name of Public Agency approving project:	Rowland Water District
Name of Person or Agency carrying out project:	Rowland Water District
Exempt status: (check one)	
<input type="checkbox"/> Ministerial project.	
<input type="checkbox"/> Not a project.	
<input type="checkbox"/> Emergency Project.	
<input checked="" type="checkbox"/> Categorical Exemption. State type and class number:	State CEQA Guidelines, § 15303 (Class 3- New Construction or Conversion of Small Structures)
<input type="checkbox"/> Declared Emergency.	

<input type="checkbox"/> Statutory Exemption. State Code section number:	
<input checked="" type="checkbox"/> Other. Explanation:	State CEQA Guidelines, § 15061(b)(3)
Reason why project was exempt:	<p>The Board found that the Project is categorically exempt from environmental review under CEQA pursuant to State CEQA Guidelines 15303 (Class 3 – New Construction or Conversion of Small Structures) and 15061(b)(3). The Class 3 exemption applies to, among other things, the construction of limited numbers of new, small facilities or structures, and the installation of small new equipment and facilities in small structures. The proposed Project here qualifies for a Class 3 exemption as it consists of the construction of small facilities or structures, i.e., radio towers, which do not exceed 2,500 total square feet in floor area. (See State CEQA Guidelines, § 15303.)</p> <p>Furthermore, none of the exceptions to the use of the Class 3 categorical exemption identified in State CEQA Guidelines section 15300.2 apply. The Project is not located in a particularly sensitive environment, and will not impact an environmental resource of hazardous or critical concern, as all of the proposed sites are already developed. The Project will not result in a cumulative impact from successive projects of the same type in the same place, over time. Additionally, there are no unusual circumstances surrounding the Project that result in a reasonable possibility of a significant effect on the environment. (See <i>Don't Cell Our Parks v. City of San Diego</i> (2018) 21 Cal.App.5th 338.) Accordingly, the addition of the towers would not impede current views from residential areas and would not result in significant aesthetic impacts.</p> <p>Further, the Project is exempt pursuant to State CEQA Guidelines section 15061(b)(3), which exempts those activities for which it can be seen with certainty that there is no potential to result in significant environmental effects. The Project involves construction of four small radio tower structures, all on existing disturbed and developed properties owned by the District. As outlined above, views of the towers would be minimal and the towers would be located near similar structures, although utilized for a different purpose. Accordingly, there would be no significant environmental effects as a result of the proposed Project.</p>
Contact Person:	Tom Coleman, General Manager
Telephone:	(562) 697-1726

Date Received for Filing: _____

Signature (Lead Agency Representative)

(Clerk Stamp Here)

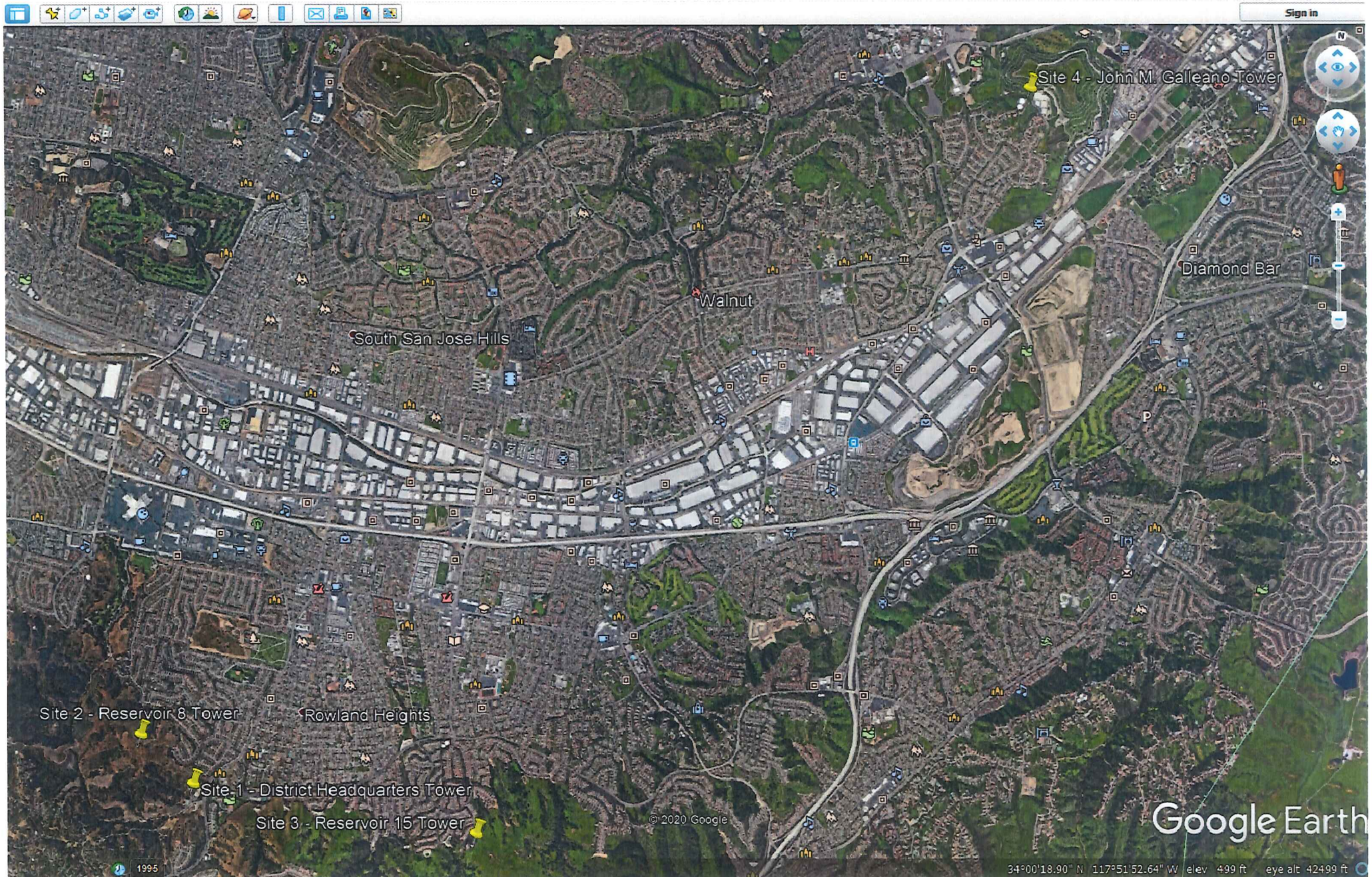
ROWLAND WATER DISTRICT

Exhibit "A"

Radio Tower Project

Project Locations Map

Exhibit for Notice of Exemption



Tab

2.4



**California Special
Districts Association**

Districts Stronger Together

DATE: January 27, 2020

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
 Fax: 916.442.7889
 E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*
 (* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020.* All votes must be received through the system no later than 5:00 p.m. July 10, 2020.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csla.net by **March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CSLA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CSLA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.



California Special
Districts Association
Districts Stronger Together

2021-2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE DIRECTLY)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 26, 2020



California Special
Districts Association
Districts Stronger Together

2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



Tab

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**Rowland Water District
Communication Strategies Update
March 10, 2020**

• **Conservation Campaign – What’s Your Water Footprint**

- Highlander coverage expected in late March
- ACWA coverage (attached)

• **Consumer Confidence Report**

- Begin designing document and compiling content for June release

• **Meter Conversion**

- Videos in development
 - How to read your meter - (standard)
 - How to read your meter - (AMI)
 - AMI Conversion

• **Capacity Fees/Additional Dwelling Units**

- Begin drafting language for customer education hand-out, web posting, etc.

• **Board Message Decks**

- New carry cards to be distributed to Board of Directors
- Added “Where Does Your Dollar Go”

• **Additional Releases**

- New Hire – Roy Frausto
- Mini Solar Cup

• **Miscellaneous**

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

2/12/19	Independent Audit	*****	*****	*****
3/8/19	Building Dedication Ceremony	*****	*****	*****
3/29/19	Fix A Leak Week	*****	*****	*****
4/10/19	HHIA Committee Assignment	*****	*****	*****
5/24/18	Santiago Internship MOU	*****	*****	*****
6/27/19	FY 2019/2020 Budget	*****	*****	*****
6/30/19	CCR Availability	*****	*****	*****
7/1/19	Succession Planning	*****	*****	*****
7/1/19	New Website	*****	*****	*****
8/23/19	Buckboard Days	*****	*****	*****
9/20/19	Capital Improvement Updates	*****	*****	
9/30/19	Water Quality / PFAS	*****	*****	*****
9/30/19	CSDA Article	*****	*****	*****
10/24/19	FORUS Event	*****	*****	*****
11/1/19	Mini Solar Cup	*****	*****	Feb. 2020
12/15/19	AMI	*****	*****	video
12/15/19	Future City Competition	*****	*****	social
12/16/19	Joe Ruzicka Statement	*****	*****	*****
12/17/19	SB 998	*****	*****	
12/17/19	New Hire	*****	*****	*****
1/30/20	Filling Station	*****	*****	*****
1/31/20	EduBucks	*****	*****	*****
2/3/20	Conservation Campaign	*****	*****	*****

ACWA eNews

February 12, 2020 at 3:00 PM

AE

ACWA eNews for Feb. 12, 202

To: Tara Bravo

This message is from a mailing list.

[Unsubscribe](#) 

A weekly roundup of California water news and events.

[View in Browser](#)



ACWA ENEWS FOR FEB. 12, 2020

TOP HEADLINES

[View All](#)



FEB 12, 2020 | MEMBER
SUBMITTED NEWS
**ACWA TESTIFIES AT
PSPS HEARING; AB 2182
(RUBIO) INTRODUCED**
by Caroline Minasian

On Feb. 11, ACWA-sponsored bill AB 2182 (Rubio) was introduced to address the unintended consequences of Public Safety Power Shutoff (PSPS) [...]

[READ MORE](#)



FEB 12, 2020 | WATER
NEWS
**STATE LOWERS
RESPONSE LEVELS FOR
PFOA, PFOS**
by Heather Engel

The State Water Resources Control Board's Division of Drinking Water (DDW) on Feb. 6 announced lower Drinking Water Response Levels [...]

[READ MORE](#)



FEB 10, 2020 | MEMBER
SUBMITTED NEWS
**DISTRICT LAUNCHES
INNOVATIVE WEBSITE:
WHAT'S YOUR WATER
FOOTPRINT?**
by Tara Bravo



FEB 12, 2020 | MEMBER
SUBMITTED NEWS
**WEST BASIN LAUNCHES
NEW PROGRAM TO
PROVIDE FREE WATER
SAVING DEVICES**
by West Basin Municipal
Water District



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: March 10, 2020

Re: Community Affairs & Education Update

- **Classroom Presentations:**

- **March 5th**

- Blandford Elementary School
 - 2nd Grade
 - States of Water and Water Conservation BINGO!
 - 2 Presentations
 - 50 students

- **March 12th**

- Blandford Elementary School
 - 2nd Grade
 - States of Water and Water Conservation BINGO!
 - 2 Presentations
 - 50 Students

- **TOTAL STUDENTS REACHED= 100**

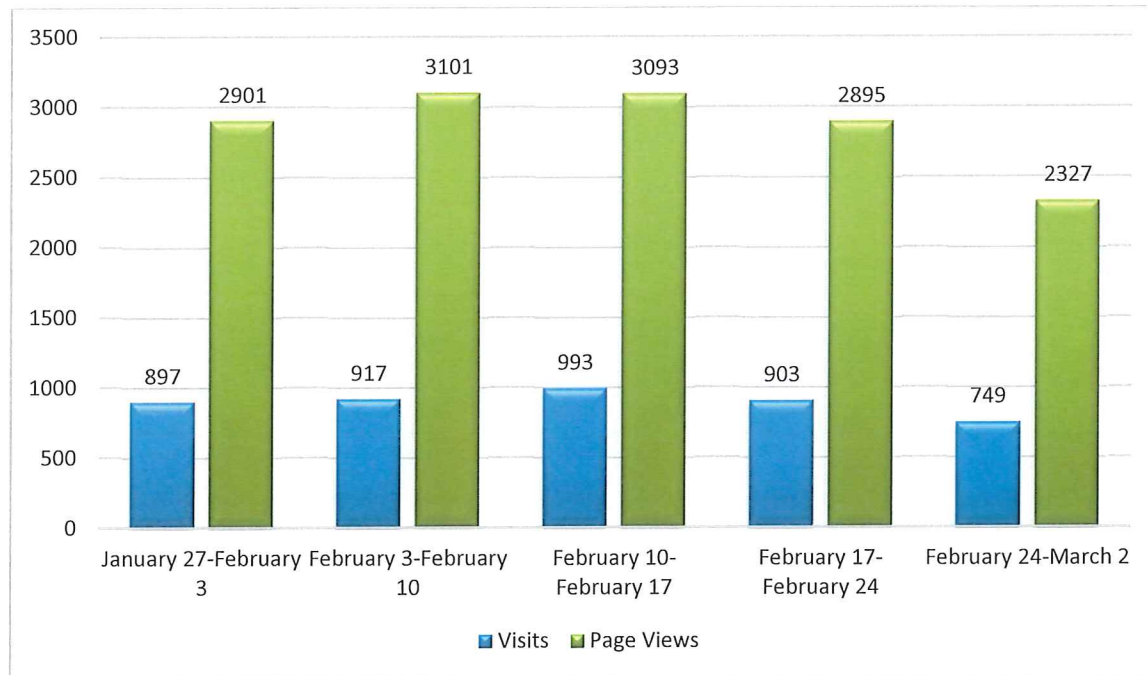
- Wilson High School senior student won 1st place in the WEWAC Scholar Program and will be awarded \$1,500 addressed to their college they will attend in Fall.
- I have delivered over 1000 sheets of paper to schools for our Water Awareness Poster Contest
 - Posters are due March 26th
 - Voting will be the week of the April Board Meeting
- Water Bottle Filling Station Program
 - Have already had Telesis Academy, Jellick Elementary and Alvarado reach out to me to participate in the program
- Mini Solar Challenge Program
 - The race was a huge success and students seem to really enjoy the entire day!
 - I am currently judging the informational reports and will be visiting classes during the week of March 16th to judge the presentations from the top 3 students in each class
 - Certificates and medals will be presented to the students either during a school-wide assembly or in their classrooms
- I will be visiting classrooms to observe how their EduBucks money was spent and to see the outcome of the projects
- Conservation Campaign top 100 letters will remain being distributed to our top 100 residential users. The letters will be sent out at the beginning of each month.



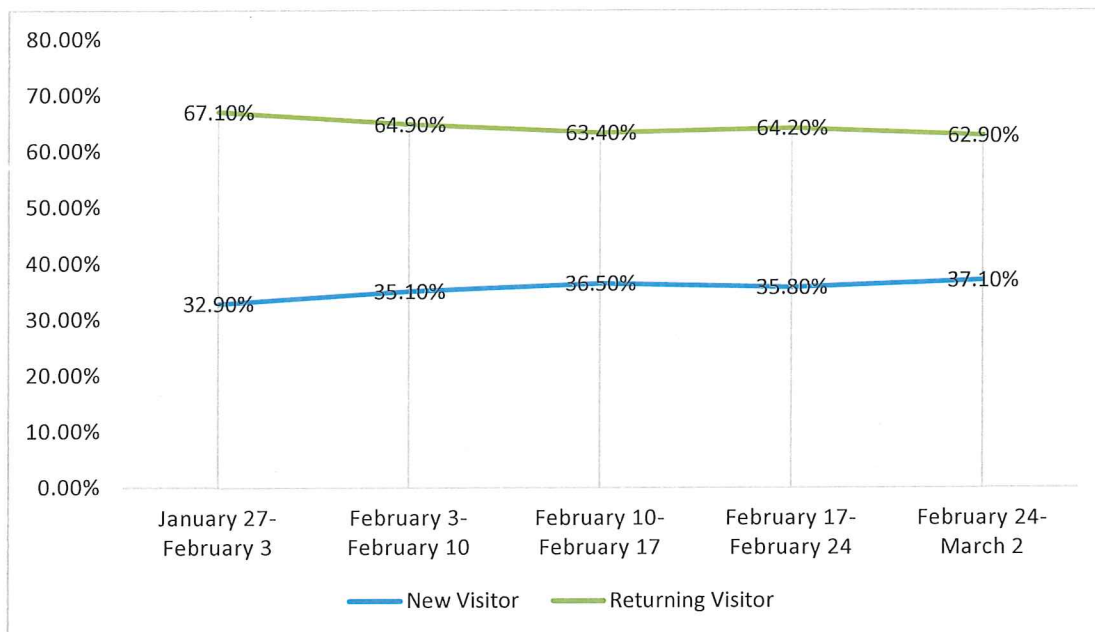
- Updating customer accounts with correct and updated information
- Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District's social media pages Daily
 - Use the same hashtag on all our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website daily
- Attended the monthly WEWAC meeting on February 25th

February 2020 Website Google Analytics

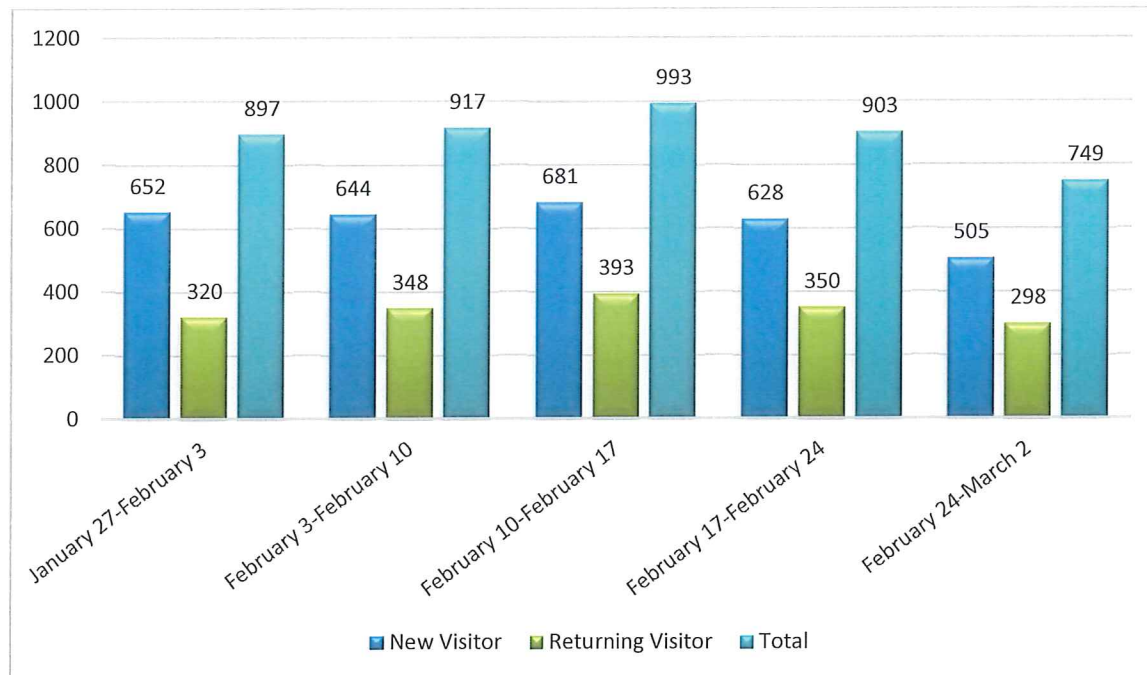
Website Visits and Pageviews



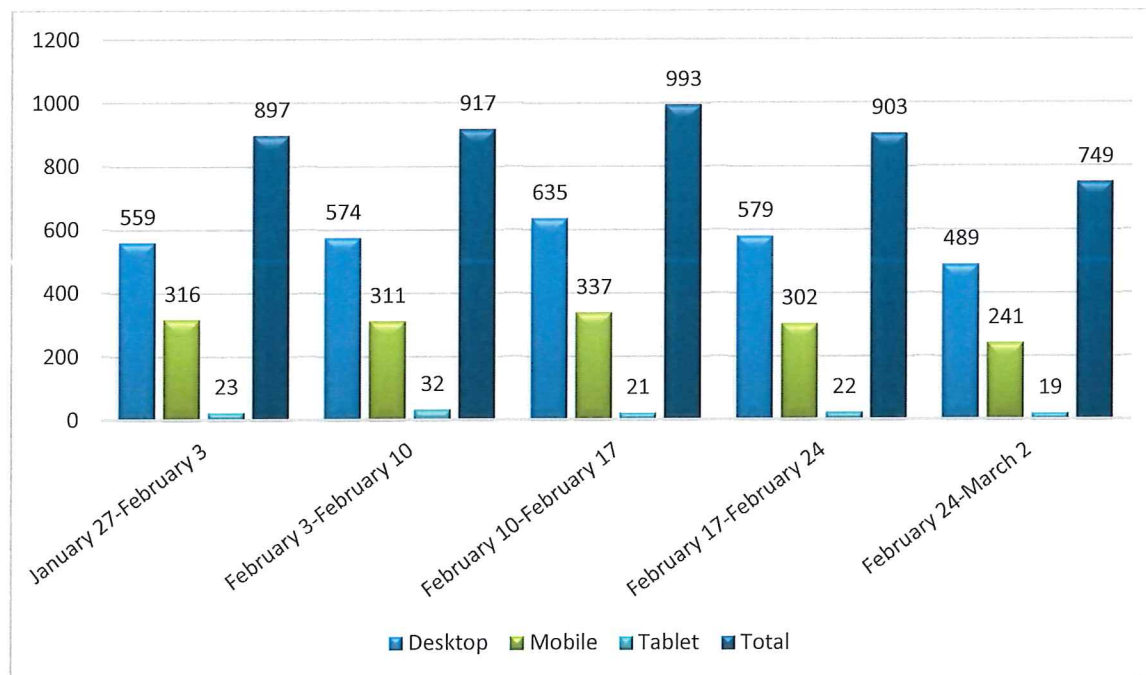
Percentage of Website Viewers- New vs. Returning



New vs. Returning Visitors



Source of Viewing



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2020

SAN GABRIEL VALLEY WATER FORUM

SAVE THE DATE

THURSDAY, APRIL 16, 2020

Hilton Los Angeles/San Gabriel
225 W. Valley Blvd., San Gabriel CA
8:00 a.m. to 1:30 p.m.

Media Partner **4** You

Presented by:



Main San Gabriel Basin
WATERMASTER



2020

SAN GABRIEL VALLEY WATER FORUM

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8:00 a.m. to 1:30 p.m.

Media Partner **4** You

Presented by:



Main San Gabriel Basin
WATERMASTER



May 19-20, 2020

SHERATON GRAND HOTEL SACRAMENTO



**California Special
Districts Association**

Districts Stronger Together

SPECIAL DISTRICTS LEGISLATIVE DAYS

Save \$
**Early Bird
Discount!**
ends 4.20.20

2 DAY EVENT: ADVOCACY & POLICY DAYS

Gain the edge on policy changes impacting your agency and exchange ideas with California's top decision-makers at the **2020 Special Districts Legislative Days**, an interactive and informative two-day legislative conference in our State's Capitol.



@CSDADISTRICTS
FACEBOOK.COM/CSDADISTRICTS
#DISTRICTSADVOCATE

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1830 South Nogales Street
Rowland Heights
CA 91748

(626) 965-2541
(FAX) 854-8302

www.rowlandschools.org



Governing Board

Cary C. Chen
Lynne Ebenkamp
Donna Freedman
David M. Malkin
Angelena M. Pride

Superintendent of Schools

Julie Saylor Mitchell, Ed.D.

February 20, 2020

Rowland Water District
3021 S. Fullerton Rd.
Rowland Heights, CA 91748

Dear Rowland Water District,

On behalf of the Board of Education of Rowland Unified School District, please accept our heartfelt appreciation for your generous donation of the check in the amount of \$ 1,000.00 for Family Resource Center, received on 12/16/2019. Your donation was recognized at our Board Meeting on January 23, 2020. It is with donations such as yours, and the support you have given our students and staff, that we can provide experiences for our young people and enrich our programs.

Working together, we can educate our young people to become productive, giving, and active citizens. I can assure you that your donation has been well utilized and we are grateful for your generosity.

For your information, a gift or contribution to our school district is an allowed charitable contribution and tax deduction pursuant to Internal Revenue Code Sections 170(a) and 170(C)(2).

Again, thank you for your care, involvement, and support.

Sincerely,

Julie Mitchell, Ed.D.
Superintendent of Schools

JM/ow

c: Principal, Family Resource Center School
Assistant Superintendent, Educational Services

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence.
We have a collective commitment to be the best school district in California.

Mission: The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.