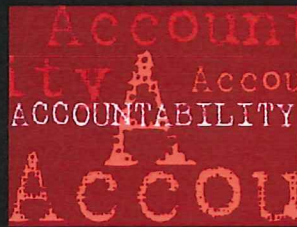
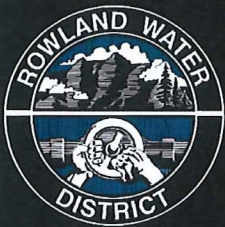


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --  
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"*

**Board of Directors Regular Meeting**  
**February 11, 2020**  
**6:00 p.m.**



**AGENDA**  
Regular Meeting of the Board of Directors

February 11, 2020  
6:00 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

Robert W. Lewis, President  
Teresa P. Rios, Vice President  
Anthony J. Lima  
Szu Pei Lu-Yang  
John Bellah

**ADDITION(S) TO THE AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

**1.1 Approval of the Minutes of Regular Board Meeting held on January 14, 2020**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.2 Demands on General Fund Account for December 2019**

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

**1.3 Investment Report for December 2019**

*Recommendation: The Board of Directors approve the Investment Report as presented.*

**1.4 Water Purchases for December 2019**

*For information purposes only.*

**Next Special Board Meeting:**

**February 25, 2020, 6:00 p.m.**

**Next Regular Board Meeting:**

**March 10, 2020, 6:00 p.m.**

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

**2.1 Review and Approve Directors' Meeting Reimbursements for January 2020**

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

**2.2 Review and Approve "Fourth Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines" Fullerton Road Grade Separation**

*Recommendation: The Board of Directors approve the Fourth Amendment as presented.*

**2.3 Public Relations (Rose Perea)**

- **Communications Outreach (CV Strategies)**
- **Education Update**

*For information purposes only.*

**2.4 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**

- **JPIA Spring Conference, May 4, 2020, Monterey Conference Center, Monterey, CA**
- **ACWA Spring Conference, May 5-8, 2020, Monterey Conference Center, Monterey, CA**



**Tab 3 LEGISLATIVE INFORMATION**

**3.1 Updates on Legislative Issues**

*Intentionally left blank.*

**Tab 4 REVIEW OF CORRESPONDENCE**

- **“Thank You” Letter from June Sakaue, Principal, Blandford Elementary**  
*For information purposes only.*

*There are no tabs for the remainder of the meeting.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.2 Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)
- 5.7 PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)
- 5.10 Hacienda Heights Improvement Association** (Director Lima)

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Finance Report** (Mr. Coleman)
- 6.2 Operations Report** (Mr. Moisio)
- 6.3 Personnel Report** (Mr. Coleman)

**Tab 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)



**Tab 8 CLOSED SESSION**

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager's and Directors' Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding

# **Tab**

## **1.1**



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
January 14, 2020 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

None.

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Tara Bravo, CV Strategies  
Denise Jackman, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
David Malkin, Rowland Unified School Board Member  
Teri Malkin, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations  
Brittnie Van De Car, Public Affairs Representative

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEM**

School Board Member, David Malkin, provided information on the "Rowland Unified School District Showcase Event" which will be held on January 25, 2020, 10:00 am to 1:00 pm, at the Rowland Heights Community Center, and the "Performing Arts Grand Opening Celebration" to be held on January 31, 2020, at 6:30 pm at Rowland High School. He thanked the District for the installation of the Water Bottle Filling Stations at Rowland and Blandford Elementary Schools.



## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

**The approval of the Consent Calendar included:**

### **1.1**

**Approval of the Minutes of Adjourned Board Meeting Held on December 17, 2019**

### **1.2**

**Demands on General Fund Account for November 2019**

### **1.3**

**Investment Report for November 2019**

### **1.4**

**Water Purchases for November 2019**

Next Special Board Meeting  
Next Regular Board Meeting

January 28, 2020, 6:00 p.m.  
February 11, 2020, 6:00 p.m.

## **Tab 2 – ACTION ITEMS**

### **2.1**

**Review and Approve Directors' Meeting Reimbursements for December 2019**

Upon Motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### **2.2**

**Approve Change in IRS Mileage Rate from \$.58 to \$.575 effective January 1, 2020**

After discussion upon motion made by Director Lima, seconded by Director Rios, and unanimously carried, the Board approved the IRS mileage rate of \$.575 effective January 1, 2020.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.3

#### **Authorize Presiding Officer to Vote for Special District LAFCO Representative for Term Expiring May 2020**

After discussion, and upon motion by Director Lu-Yang, seconded by Director Lima, the presiding officer was authorized to cast the ballot vote on behalf of the District for Donald L. Dear, as the Special District LAFCO Representative for the term expiring May 2020. The motion was unanimously carried.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.4

#### **Receive and File Final Puente Basin Water Agency Financial Audit for Fiscal Year Ended June 30, 2019 prepared by Davis Farr Certified Public Accountants**

After discussion a motion was made by Director Lima, seconded by Director Rios, to receive and file the Final Puente Basin Water Agency Financial Audit for Fiscal Year ended June 30, 2019. The motion was unanimously carried.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.5

#### **Consider Salary Adjustment to Agreement for Employment of General Manager**

After discussion, a motion was made by Director Lima, seconded by Director Rios, to amend the General Manager's Agreement for Employment to compensate the General Manager for services provided at an annual base salary of \$263,308 effective as of January 1, 2020. On January 1, 2021 and then again on January 1, 2022, the District shall increase the Manager's salary by an additional \$4,000 per year, plus any cost of living adjustment (COLA) and/or merit raise as provided for *infra*. All other terms of the existing Agreement will remain the same. The motion was unanimously carried.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

## 2.6

### **Review and Approve Resolution No. 1-2020 Policy on Discontinuation of Residential Water Service for Non-Payment**

After discussion, a motion was made by Director Lima seconded by Director Lu-Yang, to approve Resolution No. 1-2020 Policy on Discontinuation of Residential Water Service for Non-Payment. The motion was unanimously approved by the following roll-call vote:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah

Noes: None

Abstain: None

Absent: None

Motion passed by a vote of 5-0.

## 2.7

### **Consider Approval to Purchase Two (2) Thunder Creek Mobile Diesel Trailers**

After discussion, a motion made by Director Lima, seconded by Director Lu-Yang, to purchase two (2) Multi-Tank Diesel Fuel Trailers from Thunder Creek Equipment for a total purchase price of \$39,137.45 from District reserves. The motion was unanimously carried.

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah

Noes: None

Abstain: None

Absent: None

## 2.8

### **Presentation on the “Little Library”**

General Manager, Tom Coleman, provided three artist renderings of the “Little Library” which the District is considering for placement at the District office. The Little Library promotes neighborhood book sharing in the form of a bookcase which in this case resembles an old-fashion water tank.

## 2.9

### **Public Relations (Rose Perea)**

Rose Perea reported that the Media Contest applications are due February 13, 2020 and Scholar Program applications are due January 23, 2020. A Water Station has been installed at Rowland Elementary and the second one was installed at Blandford Elementary. A lottery will be used for next year’s installations. Brittanie is distributing the poster paper to the elementary schools for this year’s MWD Poster Contest. The entries are due to here at RWD March 26, 2020 and will be available for judging prior to sending the final posters to MWD. Mini Solar Cup Races at Nogales High School are February 27, 2020, starting at 8:40 a.m. and ending at 12:00 p.m.

### **Communications Outreach (CV Strategies)**

Erin LaCombe Gilhuly, CV Strategies, reported that a press release on the water bottle filling stations will be distributed. She presented the new “What’s Your Water Footprint” Microsite to the Board and engaged them on the various “hands-on” activities included on the site. She advised that they will be creating a video on the AMI conversions and a video on “How to Read Your Meter” for the new AMI meter as well as the standard meter currently in use.

### **Education Update**

Provided for information purposes only.



## **2.10**

### **Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- Three Valleys Leadership Breakfast, January 30, 2020, 7:30-9:00 a.m. at the Sheraton Fairplex, Pomona.  
Staff was asked to make reservations for Directors Lewis and Bellah.
- 2020 ACWA Legislative Symposium, March 12, 2020, 9:00 am-1:30 pm. The Sutter Club, Sacramento, CA  
Staff was asked to make a reservation for Director Lewis' attendance at the Symposium. A motion was made by Director Bellah, seconded by Director Lu-Yang, and unanimously carried, to approve the payment of *per diem* compensation to Director Lewis for his attendance at the Symposium.

## **TAB 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

None.

## **TAB 4 REVIEW OF CORRESPONDENCE**

None.

## **TAB 5 COMMITTEE REPORTS**

### **5.1**

#### **Joint Powers Insurance Authority**

ACWA/JPIA "Thank You" letter provided for information purposes only.

### **5.2**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the December 18, 2019 Board meeting and advised that a Notice to Fill the Vacancy created by virtue of the death of Director Joe Ruzicka was posted at various locations. An Ad Hoc Committee met on January 8, 2020 to review the applications submitted and selected four final candidates. A Special meeting will be held on January 16, 2020, to select a candidate to fill the vacancy. Director Lu-Yang reported that members of the public attended to discuss the Cadiz Project.

### **5.3**

#### **Association of California Water Agencies**

Nothing to report.

### **5.4**

#### **Puente Basin Water Agency**

Director Lima advised that the next meeting will be held on February 6, 2020 at the Rowland Water District.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

## **5.6**

### **Regional Chamber of Commerce**

Director Lewis reported on his attendance at the meeting held on January 13, 2020 and advised that Congresswoman Grace Napolitano will be holding a field meeting on March 6, 2020, at 10:00 a.m. at the Baldwin Park Regional Chamber of Commerce.

## **5.7**

### **PWR Joint Waterline Commission**

Nothing to report. The next meeting will be held on February 13, 2020.

## **5.8**

### **Sheriff's Community Advisory Council**

Nothing to report.

## **5.9**

### **Rowland Heights Community Coordinating Council**

Director Bellah advised that a presentation was made by Jeanne O'Donnell from the Office of Emergency Management on "Emergency Safety in Your Home and Community."

## **5.10**

### **Hacienda Heights Improvement Association**

Director Lima reported that the next meeting will be held on January 27, 2020. The meeting location will move to the Hacienda Heights Recreation Center on Turnbull Canyon Road.

## **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

General Manager, Tom Coleman, presented a year-to-date Revenue and Expense Report by Category and Consumption by Class through November 30, 2019.

### **6.2**

#### **Operations Report**

Director of Operations, Dusty Moisio, provided updates on the following projects:

- Fuel Storage – Construction is in progress to replace the existing 3,000-gallon gas fuel and 500-gallon diesel fuel storage tanks with a 10,000-gallon split tank holding 8,000 gallons of diesel fuel and 2,000 gallons of gas fuel.
- Meter Replacement – 2,649 new AMI meters have been installed to date. Also installed were two AMI repeaters to improve communication between the meters and the AMI software system. The system is currently reading at 98.7%.

### **6.3**

#### **Personnel Report**

General Manager, Tom Coleman, advised that the Maintenance 1 position had been filled and the new employee's start date is January 16, 2020. The District is currently fully staffed with field personnel. On January 21, 2020, the District will be on-boarding two new interns.

## **TAB 7 ATTORNEY'S REPORT**

Nothing to report.

## **TAB 8 CLOSED SESSION**

Legal Counsel, Joseph Byrne, advised that a closed session was not required in connection with the items listed below.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**  
**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

## **General Manager's and Directors' Comments**

General Manager, Tom Coleman, wished the Board and staff a Happy New Year and is looking forward to 2020.

## **Future Agenda Items**

- San Gabriel Valley Water Forum, April 16, 2020, 8:00 a.m. to 1:30 p.m., Hilton Los Angeles/San Gabriel, 225 W. Valley Boulevard, San Gabriel, CA

## **Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:01 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary



# **Tab**

# **1.2**

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26825</b>						
12/19	12/09/2019	26825	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,554.88-
Total 26825:						1,554.88-
<b>26902</b>						
12/19	12/09/2019	26902	62704	ALEXANDRO ZARAGOZA	MILEAGE REIMBURSEMENT	78.88
Total 26902:						78.88
<b>26903</b>						
12/19	12/09/2019	26903	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
12/19	12/09/2019	26903	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
12/19	12/09/2019	26903	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
12/19	12/09/2019	26903	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
12/19	12/09/2019	26903	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
Total 26903:						1,425.00
<b>26904</b>						
12/19	12/09/2019	26904	402	BOOMERANG BLUEPRINT	COLOR SCANNING	58.36
Total 26904:						58.36
<b>26905</b>						
12/19	12/09/2019	26905	62716	CASEY HAYES	TOTAL EXPENSES-BOOT ALLOWANCE	177.78
Total 26905:						177.78
<b>26906</b>						
12/19	12/09/2019	26906	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	733.78
Total 26906:						733.78
<b>26907</b>						
12/19	12/09/2019	26907	371	CIVILTEC ENGINEERING INC	PIPELINE REPLACEMENT VALLEY BLVD	909.54
Total 26907:						909.54
<b>26908</b>						
12/19	12/09/2019	26908	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,168.75
Total 26908:						1,168.75
<b>26909</b>						
12/19	12/09/2019	26909	62645	CORE & MAIN LP	5/8 X 3/4" BLMJ METER, 4G CF MM# B12 A31 B15 0	124,309.87
12/19	12/09/2019	26909	62645	CORE & MAIN LP	5/8 X 3/4" BLMJ METER 4G CF MM# B12 A31 B15 01	248,619.76
Total 26909:						372,929.63
<b>26910</b>						
12/19	12/09/2019	26910	62757	EDWARD PROFESSIONAL ADVISORS	STAFF AND MANAGEMENT COACHING	3,370.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26910:						3,370.00
<b>26911</b>						
12/19	12/09/2019	26911	62351	ELITE EQUIPMENT INC.	REPAIR APT BREAKER	212.57
Total 26911:						212.57
<b>26912</b>						
12/19	12/09/2019	26912	62719	FAMILY RESOURCE CENTER - RUSD	ADOPT N SHOP DONATION	1,000.00
Total 26912:						1,000.00
<b>26913</b>						
12/19	12/09/2019	26913	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,869.58
12/19	12/09/2019	26913	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	217.37
12/19	12/09/2019	26913	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	1,193.48
Total 26913:						3,280.43
<b>26914</b>						
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	282.71
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	101.49
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	166.73
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	159.48
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	361.01
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	688.56
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	240.67
12/19	12/09/2019	26914	62624	HASA INC	CHEMICALS FOR RCS	172.53
Total 26914:						2,173.18
<b>26915</b>						
12/19	12/09/2019	26915	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	1,090.27
12/19	12/09/2019	26915	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	1,145.27
12/19	12/09/2019	26915	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	905.27
Total 26915:						3,140.81
<b>26916</b>						
12/19	12/09/2019	26916	244	INFOSEND INC	BILLING SERVICE	2,210.29
Total 26916:						2,210.29
<b>26917</b>						
12/19	12/09/2019	26917	6800	J G TUCKER & SONS	SLEEVE VEHICLE HITCH MOUNT, SLEEVE UNIVER	2,059.53
Total 26917:						2,059.53
<b>26918</b>						
12/19	12/09/2019	26918	62713	JCL TRAFFIC SERVICES	SIGNS FOR OFFICE	38.75
Total 26918:						38.75
<b>26919</b>						
12/19	12/09/2019	26919	62664	M & J TREE SERVICE	COMPLETE CLEAN UP AND HAUL AWAY	1,900.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26919:						1,900.00
<b>26920</b>						
12/19	12/09/2019	26920	62078	MCKINNEY CONSTRUCTION CO INC	FURNISH AND INSTALL 1-2" LONG SIDE WATER SE	11,000.00
Total 26920:						11,000.00
<b>26921</b>						
12/19	12/09/2019	26921	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RC	18.20
12/19	12/09/2019	26921	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	49.13
12/19	12/09/2019	26921	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR METERS	12.70
12/19	12/09/2019	26921	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR METERS	14.24
12/19	12/09/2019	26921	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	20.06
Total 26921:						114.33
<b>26922</b>						
12/19	12/09/2019	26922	62630	PEP BOYS	AUTO SUPPLIES	31.40
Total 26922:						31.40
<b>26923</b>						
12/19	12/09/2019	26923	62619	PLATINUM CONSULTING GROUP LLC	ONSITE & OFFSITE CONSULTING SERVICES	13,779.45
Total 26923:						13,779.45
<b>26924</b>						
12/19	12/09/2019	26924	62196	PRAXAIR DISTRIBUTION INC	CO2 FILL AT WELL #1, \$.351 PER LBS ORDER 20,00	7,020.00
12/19	12/09/2019	26924	62196	PRAXAIR DISTRIBUTION INC	ORDER CHANGE	100.00
12/19	12/09/2019	26924	62196	PRAXAIR DISTRIBUTION INC	DELIVERY CHARGE MISC	243.17
12/19	12/09/2019	26924	62196	PRAXAIR DISTRIBUTION INC	TAX	699.39
Total 26924:						8,062.56
<b>26925</b>						
12/19	12/09/2019	26925	5000	PUENTE BASIN WATER AGENCY	CIVILTEC - Sept 2019, Orange St. Well Easement Doc	712.50
12/19	12/09/2019	26925	5000	PUENTE BASIN WATER AGENCY	B of A - July to Sept. Bank Fees	186.03
Total 26925:						898.53
<b>26926</b>						
12/19	12/09/2019	26926	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,663.14
12/19	12/09/2019	26926	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	4,166.71
Total 26926:						5,829.85
<b>26927</b>						
12/19	12/09/2019	26927	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	315.52
Total 26927:						315.52
<b>26928</b>						
12/19	12/09/2019	26928	339	S C W U A	RESERVATION (11)	385.00
Total 26928:						385.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26929</b>						
12/19	12/09/2019	26929	5900	SOCALGAS	GAS UTILITY BILL	116.02
Total 26929:						116.02
<b>26930</b>						
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	GASOLINE	2,460.17
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	TAX	398.77
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	DIESEL	763.70
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	TAX	347.21
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	REGULATORY COMPLIANCE	12.95
12/19	12/09/2019	26930	3550	SOUTHERN COUNTIES FUELS	FUEL SURCHARGE	9.92
Total 26930:						3,992.72
<b>26931</b>						
12/19	12/09/2019	26931	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	288.62
Total 26931:						288.62
<b>26932</b>						
12/19	12/09/2019	26932	6500	THERMALAIR INC	QUARTERLY PREVENTATIVE MAINTENANCE INSP	394.00
12/19	12/09/2019	26932	6500	THERMALAIR INC	SEMI ANNUAL PREVENTATIVE MAINTENANCE INS	264.00
Total 26932:						658.00
<b>26933</b>						
12/19	12/09/2019	26933	62734	UNITED PUMPING SERVICE, INC.	DISPOSE WASTE	535.50
Total 26933:						535.50
<b>26934</b>						
12/19	12/09/2019	26934	62665	VERIZON	SCADA ALARM MODEM	28.80
Total 26934:						28.80
<b>26935</b>						
12/19	12/09/2019	26935	2900	VULCAN MATERIAL COMPANY	COLD MIX	4,184.37
Total 26935:						4,184.37
<b>26936</b>						
12/19	12/09/2019	26936	242	WATEREUSE ASSOCIATION	MEMBERSHIP DUES	2,086.50
Total 26936:						2,086.50
<b>26937</b>						
12/19	12/09/2019	26937	321	WIENHOFF DRUG TESTING INC	CONSORTIUM FEE	300.00
Total 26937:						300.00
<b>26938</b>						
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	6,777.19
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	247.09
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	81.80
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	2,297.31
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	2,778.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR MAINS	670.29
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	2,297.31
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	11.90
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	490.05
12/19	12/09/2019	26938	334	YO FIRE SUPPLY	CREDIT MEMO	456.92
Total 26938:						15,194.89
<b>26939</b>						
12/19	12/09/2019	26939	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	1,554.88
Total 26939:						1,554.88
<b>26940</b>						
12/19	12/16/2019	26940	4750	PWR JT WATER LINE COMMISSION	PM 15 Water Use	353,425.49
12/19	12/16/2019	26940	4750	PWR JT WATER LINE COMMISSION	PM 21 Water Use	165,061.53
12/19	12/16/2019	26940	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,919.61
12/19	12/16/2019	26940	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,123.93
12/19	12/16/2019	26940	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,706.85
Total 26940:						527,237.41
<b>26941</b>						
12/19	12/16/2019	26941	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	37,488.12
12/19	12/16/2019	26941	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	590.70
12/19	12/16/2019	26941	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	51.70
12/19	12/16/2019	26941	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,553.80
12/19	12/16/2019	26941	1000	ACWA JPIA	RETIREE'S HEALTH BENEFITS	12,356.01
12/19	12/16/2019	26941	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,116.52
Total 26941:						63,156.85
<b>26942</b>						
12/19	12/16/2019	26942	4600	AIRGAS USA LLC	TANK RENTAL	92.05
Total 26942:						92.05
<b>26943</b>						
12/19	12/16/2019	26943	62475	ALLEN DAVIDSON	TOTAL EXPENSES-LUNCH & DINNER FOR CREW O	93.99
Total 26943:						93.99
<b>26944</b>						
12/19	12/16/2019	26944	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	60.32
Total 26944:						60.32
<b>26945</b>						
12/19	12/16/2019	26945	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
Total 26945:						327.66
<b>26946</b>						
12/19	12/16/2019	26946	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	975.00
12/19	12/16/2019	26946	62739	BABCOK LABORATORIES, INC	PFOA & PFOS SAMPLING AT CONNECTIONS	1,600.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26946:						2,575.00
<b>26947</b>						
12/19	12/16/2019	26947	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	25.93
Total 26947:						25.93
<b>26948</b>						
12/19	12/16/2019	26948	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	65.64
12/19	12/16/2019	26948	1476	BUSINESS CARD (VISA)	MISC EXPENSES	825.28
Total 26948:						890.92
<b>26949</b>						
12/19	12/16/2019	26949	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 26949:						430.00
<b>26950</b>						
12/19	12/16/2019	26950	6966	CINTAS	UNIFORM RENTAL	4,182.24
Total 26950:						4,182.24
<b>26951</b>						
12/19	12/16/2019	26951	62645	CORE & MAIN LP	5/8X 3/4" BLMJ METER 4G CF MM (500)	124,309.87
12/19	12/16/2019	26951	62645	CORE & MAIN LP	M23-100 B15-0101A 1 2 FLG MTR (5)	3,724.69
Total 26951:						128,034.56
<b>26952</b>						
12/19	12/16/2019	26952	62759	CUCAMONGA VALLEY WATER DISTRI	CASH HANDLING TRAINING	140.00
Total 26952:						140.00
<b>26953</b>						
12/19	12/16/2019	26953	62441	CUEMA	2020 INDIVIDUAL MEMBERSHIP	400.00
Total 26953:						400.00
<b>26954</b>						
12/19	12/16/2019	26954	62729	DIG SAFE BOARD	CA STATE FEE	113.19
Total 26954:						113.19
<b>26955</b>						
12/19	12/16/2019	26955	22541	DOTY BROS CONSTRUCTION CO	JOB 1300-19034-17247 COLIMA	16,801.70
12/19	12/16/2019	26955	22541	DOTY BROS CONSTRUCTION CO	JOB 1300-19034-17247 COLIMA	2,448.50
Total 26955:						19,248.20
<b>26956</b>						
12/19	12/16/2019	26956	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,415.00
Total 26956:						2,415.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26957</b>						
12/19	12/16/2019	26957	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	392.96
Total 26957:						392.96
<b>26958</b>						
12/19	12/16/2019	26958	62039	FAST EDDIE'S TRUCKING	HAUL DIRT	5,530.00
Total 26958:						5,530.00
<b>26959</b>						
12/19	12/16/2019	26959	2550	FRONTIER	INTERNET ACCESS	803.00
Total 26959:						803.00
<b>26960</b>						
12/19	12/16/2019	26960	330	FUEL PRO INC	D/O INSPECTION	170.00
12/19	12/16/2019	26960	330	FUEL PRO INC	LAND USE PERMIT FEE BILLING	2,617.25
Total 26960:						2,787.25
<b>26961</b>						
12/19	12/16/2019	26961	24701	GRAINGER	SUPPLIES FOR RC	36.81
Total 26961:						36.81
<b>26962</b>						
12/19	12/16/2019	26962	2600	HACH COMPANY	BENCH SERVICE SL	2,006.08
12/19	12/16/2019	26962	2600	HACH COMPANY	DIGITAL PH SENSOR PEEK CONVERTIBLE	1,411.70
Total 26962:						3,417.78
<b>26963</b>						
12/19	12/16/2019	26963	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	929.23
Total 26963:						929.23
<b>26964</b>						
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	275.47
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	217.47
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	144.98
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	234.87
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	507.44
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	134.83
12/19	12/16/2019	26964	62624	HASA INC	CHEMICALS FOR RCS	324.76
Total 26964:						1,839.82
<b>26965</b>						
12/19	12/16/2019	26965	244	INFOSEND INC	BILLING SERVICE	3,244.62
12/19	12/16/2019	26965	244	INFOSEND INC	BILLING SERVICE	1,619.62
12/19	12/16/2019	26965	244	INFOSEND INC	BILLING SERVICE	11.21
12/19	12/16/2019	26965	244	INFOSEND INC	INSERTS-WATER QUALITY	300.00
Total 26965:						5,175.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26966</b>						
12/19	12/16/2019	26966	62703	iWATER INC.	VALVE SERVICE	6,027.00
Total 26966:						6,027.00
<b>26967</b>						
12/19	12/16/2019	26967	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
12/19	12/16/2019	26967	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 26967:						960.00
<b>26968</b>						
12/19	12/16/2019	26968	189	NOBEL SYSTEMS	GIS SUBSCRIPTION	5,000.00
Total 26968:						5,000.00
<b>26969</b>						
12/19	12/16/2019	26969	62752	OFFICE SOLUTIONS	OFFICE SUPPLIES	35.60
12/19	12/16/2019	26969	62752	OFFICE SOLUTIONS	OFFICE SUPPLIES	17.95
Total 26969:						53.55
<b>26970</b>						
12/19	12/16/2019	26970	46201	PITNEY BOWES GLOBAL FINANCIAL S	POSTAGE METER-LEASING CHARGE	231.81
Total 26970:						231.81
<b>26971</b>						
12/19	12/16/2019	26971	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 4	979.17
Total 26971:						979.17
<b>26972</b>						
12/19	12/16/2019	26972	5100	PUENTE READY MIX INC	CRUSHER BASE & WASH CON SAND	1,607.62
Total 26972:						1,607.62
<b>26973</b>						
12/19	12/16/2019	26973	5740	QUINN COMPANY	PARTS FOR ZIEMAN TRAILER	114.32
Total 26973:						114.32
<b>26974</b>						
12/19	12/16/2019	26974	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	58.00
12/19	12/16/2019	26974	62460	RYAN WHITE	TOTAL EXPENSES-BOOT ALLOWANCE	260.17
Total 26974:						318.17
<b>26975</b>						
12/19	12/16/2019	26975	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERON GRADE SEP	5,532.26
12/19	12/16/2019	26975	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR FULLERTON RD GRADE SEP	91.72
Total 26975:						5,623.98
<b>26976</b>						
12/19	12/16/2019	26976	62534	SHRED IT USA	SHREDDING SERVICE	52.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26976:						52.83
<b>26977</b>						
12/19	12/16/2019	26977	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	24,828.32
12/19	12/16/2019	26977	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	2,758.70
Total 26977:						27,587.02
<b>26978</b>						
12/19	12/16/2019	26978	2180	SWRCB-DWOCF	T2 CERTIFICATION-DAVID TAPIA	80.00
Total 26978:						80.00
<b>26979</b>						
12/19	12/16/2019	26979	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	53.36
Total 26979:						53.36
<b>26980</b>						
12/19	12/16/2019	26980	6500	THERMALAIR INC	CO2 TANK REPAIR	5,708.85
Total 26980:						5,708.85
<b>26981</b>						
12/19	12/16/2019	26981	62564	TOMCO2 SYSTEMS COMPANY	WELL 1 CO2 TANK REPAIRS	8,392.65
Total 26981:						8,392.65
<b>26982</b>						
12/19	12/16/2019	26982	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	288.85
Total 26982:						288.85
<b>26983</b>						
12/19	12/16/2019	26983	382	W A RASIC CONSTRUCTION CO INC	JOB 19VX34-INSTALL NEW LS 1" SERVICE	5,814.98
12/19	12/16/2019	26983	382	W A RASIC CONSTRUCTION CO INC	JOB 19TC42-17160 COLIMA C	8,592.00
Total 26983:						14,406.98
<b>26984</b>						
12/19	12/16/2019	26984	205	WARREN GRAPHICS	BUSINESS CARDS	82.70
Total 26984:						82.70
<b>26985</b>						
12/19	12/16/2019	26985	62753	WATER QUALITY & TREATMENT SOLU	CHLORAMINE CLASS	3,000.00
Total 26985:						3,000.00
<b>26986</b>						
12/19	12/16/2019	26986	2212	WHITE NELSON DIEHL EVANS LLP	SECOND INTERIM BILLING-FINANCIAL STATEMEN	9,000.00
Total 26986:						9,000.00
<b>26987</b>						
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR MAINS	1,229.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	863.15
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR MAINS	398.84
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR SERVICES	426.84
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	83.20
12/19	12/16/2019	26987	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	174.87
Total 26987:						3,176.20
<b>26988</b>						
12/19	12/27/2019	26988	62622	AKM CONSULTING ENGINEERS	FULLERTON BOOSTER STATION	2,410.00
12/19	12/27/2019	26988	62622	AKM CONSULTING ENGINEERS	RES 8 SCADA & RMS BUILDING	2,285.00
Total 26988:						4,695.00
<b>26989</b>						
12/19	12/27/2019	26989	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,063.90
Total 26989:						1,063.90
<b>26990</b>						
12/19	12/27/2019	26990	62576	ARCADIA RECLAMATION INC	HAULING DIRT	570.00
12/19	12/27/2019	26990	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
12/19	12/27/2019	26990	62576	ARCADIA RECLAMATION INC	HAULING DIRT	864.84
Total 26990:						1,719.84
<b>26991</b>						
12/19	12/27/2019	26991	400	AT&T MOBILITY	MOBILE PHONES, IPADS	3,281.96
Total 26991:						3,281.96
<b>26992</b>						
12/19	12/27/2019	26992	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	975.00
Total 26992:						975.00
<b>26993</b>						
12/19	12/27/2019	26993	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	7,016.60
12/19	12/27/2019	26993	62597	BEST BEST & KRIEGER	LEGAL FEES-CELL LEASES AND RELATED ISSUES	431.60
12/19	12/27/2019	26993	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	217.02
Total 26993:						7,665.22
<b>26994</b>						
12/19	12/27/2019	26994	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 26994:						430.00
<b>26995</b>						
12/19	12/27/2019	26995	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 26995:						1,884.00
<b>26996</b>						
12/19	12/27/2019	26996	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	21,041.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26996:						21,041.00
<b>26997</b>						
12/19	12/27/2019	26997	383	CLA-VAL	MATERIAL FOR PUMPS	1,235.60
Total 26997:						1,235.60
<b>26998</b>						
12/19	12/27/2019	26998	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,140.00
Total 26998:						1,140.00
<b>26999</b>						
12/19	12/27/2019	26999	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 26999:						100.00
<b>27000</b>						
12/19	12/27/2019	27000	62759	CUCAMONGA VALLEY WATER DISTRI	CASH HANDLING TRAINING	70.00
Total 27000:						70.00
<b>27001</b>						
12/19	12/27/2019	27001	62439	CVSTRATEGIES	COMMUNICATION SERVICES	15,484.12
Total 27001:						15,484.12
<b>27002</b>						
12/19	12/27/2019	27002	62505	D & H WATER SYSTEMS	DUAL CONTAINMENT TANKS FOR LAS	3,052.00
12/19	12/27/2019	27002	62505	D & H WATER SYSTEMS	TAX	289.94
12/19	12/27/2019	27002	62505	D & H WATER SYSTEMS	SHIPPING	1,215.00
Total 27002:						4,556.94
<b>27003</b>						
12/19	12/27/2019	27003	22541	DOTY BROS CONSTRUCTION CO	JOB 1300-19034-17247 COLIMA	12,601.27
Total 27003:						12,601.27
<b>27004</b>						
12/19	12/27/2019	27004	62445	EXCEL DOOR & GATE COMPANY	BI ANNUAL PM ON GATES AND DOORS	685.00
Total 27004:						685.00
<b>27005</b>						
12/19	12/27/2019	27005	2300	FEDERAL EXPRESS	POSTAGE	116.29
Total 27005:						116.29
<b>27006</b>						
12/19	12/27/2019	27006	2550	FRONTIER	PHONE SERVICE	345.57
Total 27006:						345.57
<b>27007</b>						
12/19	12/27/2019	27007	62761	FUTURE CITY COMPETITION	SPONSORSHIP	500.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27007:						500.00
<b>27008</b>						
12/19	12/27/2019	27008	24701	GRAINGER	SUPPLIES FOR RC	36.81
Total 27008:						36.81
<b>27009</b>						
12/19	12/27/2019	27009	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	437.46
Total 27009:						437.46
<b>27010</b>						
12/19	12/27/2019	27010	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	532.23
12/19	12/27/2019	27010	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR PBWA	713.45
12/19	12/27/2019	27010	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR PBWA	24.59
12/19	12/27/2019	27010	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR PBWA	24.07
12/19	12/27/2019	27010	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	569.70
Total 27010:						1,864.04
<b>27011</b>						
12/19	12/27/2019	27011	62624	HASA INC	CHEMICALS FOR RCS	146.43
Total 27011:						146.43
<b>27012</b>						
12/19	12/27/2019	27012	379	HIGHROAD INFORMATION TECHNOL	MANANGED SERVICES	4,416.67
12/19	12/27/2019	27012	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
12/19	12/27/2019	27012	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE365	1,200.00
Total 27012:						8,173.67
<b>27013</b>						
12/19	12/27/2019	27013	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	1,145.27
Total 27013:						1,145.27
<b>27014</b>						
12/19	12/27/2019	27014	3000	INDUSTRY MFG COUNCIL	MEMBERSHIP DUES	275.00
Total 27014:						275.00
<b>27015</b>						
12/19	12/27/2019	27015	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	3,204.59
Total 27015:						3,204.59
<b>27016</b>						
12/19	12/27/2019	27016	244	INFOSEND INC	BILLING SERVICE	219.94
12/19	12/27/2019	27016	244	INFOSEND INC	BILLING SERVICE	3,734.33
Total 27016:						3,954.27
<b>27017</b>						
12/19	12/27/2019	27017	62226	INLAND DESERT SECURITY	ANSWERING SERVICE	396.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27017:						396.20
<b>27018</b>						
12/19	12/27/2019	27018	62713	JCL TRAFFIC SERVICES	TOOLS & SUPPLIES	332.20
12/19	12/27/2019	27018	62713	JCL TRAFFIC SERVICES	TOOLS & SUPPLIES	74.08
Total 27018:						406.28
<b>27019</b>						
12/19	12/27/2019	27019	62664	M & J TREE SERVICE	HILLSIDE V DRAINAGE AND FLATLAND WEED ABA	4,500.00
Total 27019:						4,500.00
<b>27020</b>						
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	CREDIT MEMO	35.26-
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR METERS	20.06
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	44.99
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	174.21
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR METERS	29.48
12/19	12/27/2019	27020	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR PBWA	54.17
Total 27020:						287.65
<b>27021</b>						
12/19	12/27/2019	27021	62735	MUTUAL OF OMAHA	LIFE INSURANCE	474.53
12/19	12/27/2019	27021	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,193.19
12/19	12/27/2019	27021	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Total 27021:						1,739.92
<b>27022</b>						
12/19	12/27/2019	27022	62649	OPARC	PAINTING FIRE HYDRANTS	1,565.22
Total 27022:						1,565.22
<b>27023</b>						
12/19	12/27/2019	27023	62448	PARS	GASBY 45 MANAGEMENT FEE	939.11
Total 27023:						939.11
<b>27024</b>						
12/19	12/27/2019	27024	62196	PRAXAIR DISTRIBUTION INC	BULK CO2	1,041.25
12/19	12/27/2019	27024	62196	PRAXAIR DISTRIBUTION INC	HOT TANK FILL AND INSPECTION FEE	1,040.00
Total 27024:						2,081.25
<b>27025</b>						
12/19	12/27/2019	27025	5000	PUENTE BASIN WATER AGENCY	SIERRA WTR GRP - Oct 19, Pro Services	1,816.87
12/19	12/27/2019	27025	5000	PUENTE BASIN WATER AGENCY	WOODARD & CURRAN - Oct ProServ, 6 Basins Proje	2,511.76
Total 27025:						4,328.63
<b>27026</b>						
12/19	12/27/2019	27026	5100	PUENTE READY MIX INC	CRUSHER BASE	803.51
12/19	12/27/2019	27026	5100	PUENTE READY MIX INC	CRUSHER BASE	1,658.06
12/19	12/27/2019	27026	5100	PUENTE READY MIX INC	CONCRETE SAND & CRUSH BASE	1,648.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27026:						4,109.65
<b>27027</b>						
12/19	12/27/2019	27027	5740	QUINN COMPANY	LEAK-CAT	636.97
Total 27027:						636.97
<b>27028</b>						
12/19	12/27/2019	27028	62249	SECURE SITE SOLUTIONS INC	REPLACE CAMERA AT YARD RECYCLING AREA	657.00
12/19	12/27/2019	27028	62249	SECURE SITE SOLUTIONS INC	ACCESS CARDS	602.25
Total 27028:						1,259.25
<b>27029</b>						
12/19	12/27/2019	27029	5692	SECURITY FIRE PROTECTION	MAINT-FIRE EXTINGUISHERS	563.80
Total 27029:						563.80
<b>27030</b>						
12/19	12/27/2019	27030	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 27030:						52.25
<b>27031</b>						
12/19	12/27/2019	27031	1165	TERMINIX PROCESSING CENTER	PEST CONTROL SERVICE-1 YEAR	1,268.76
Total 27031:						1,268.76
<b>27032</b>						
12/19	12/27/2019	27032	62325	THE BANK OF NEW YORK MELLON	ADMINISTRATION FEE	600.00
Total 27032:						600.00
<b>27033</b>						
12/19	12/27/2019	27033	62521	TRIEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 27033:						375.00
<b>27034</b>						
12/19	12/27/2019	27034	62734	UNITED PUMPING SERVICE, INC.	DISPOSE WASTE	334.00
Total 27034:						334.00
<b>27035</b>						
12/19	12/27/2019	27035	2360	USC FCCCHR	MEMBERSHIP RENEWAL	562.25
Total 27035:						562.25
<b>27036</b>						
12/19	12/27/2019	27036	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	416.90
Total 27036:						416.90
<b>27037</b>						
12/19	12/27/2019	27037	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,693.95
12/19	12/27/2019	27037	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,679.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 27037:						3,373.42
<b>27038</b>						
12/19	12/27/2019	27038	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	699.85
Total 27038:						699.85
<b>27039</b>						
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	602.80
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	439.16
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	119.36
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	1,011.23
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR METERS	394.20
12/19	12/27/2019	27039	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	1,190.76
Total 27039:						3,757.51
<b>12052019</b>						
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	2,172.44
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	MISC EXPENSE	193.86
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR RES	112.61
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR SERVICES	43.81
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR HYDRANTS	147.73
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION	38.40
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR TELEMETRY	51.88
12/19	12/05/2019	120520	2724	HOME DEPOT CREDIT SERVICES	VEHICLE EXPENSE	38.40
Total 12052019:						2,799.13
<b>12132019</b>						
12/19	12/13/2019	121320	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	56,063.78
12/19	12/13/2019	121320	62493	CADWAY INC (CAL DOMESTIC WATER	RTC CHARGE	619.66
Total 12132019:						56,683.44
<b>12192019</b>						
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE	8,303.89
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,365.68
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	MISC EXPENSE	2,971.78
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	2,900.75
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	POSTAGE EXPENSE	10.89
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	SERVICES EXPENSE	8,800.00
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	465.51
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	IT SUPPORT	2,467.61
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	CONSERVATION EXPENSE	664.00
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	560.00
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	OFFICE SUPPLIES	750.61
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	SPECTRUM	762.00
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,514.87
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	DIRECTV	81.66
12/19	12/19/2019	121920	1070	AMERICAN EXPRESS	MEMBERSHIP FEES	2,311.50
Total 12192019:						33,930.75
<b>12232019</b>						
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	PM-22/PM-9 Connection	281,216.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	TVMWD Connected Capacity	1,393.29
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	TVMWD Equivalent Small Meter	1,893.97
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	TVMWD Water Use Charge	2,106.78
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	MWD Capacity Charge	6,394.97
12/19	12/23/2019	122320	62558	PUENTE BASIN WATER AGENCY	LRP Credit	2,665.00-
Total 12232019:						290,340.01
Grand Totals:						1,844,585.47

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	600,465.83	456.92-	600,008.91
222100	4,712.06	1,849,297.53-	1,844,585.47-
51110-0	56,063.78	.00	56,063.78
51310-0	799,703.02	2,665.00-	797,038.02
51410-1	3,813.63	.00	3,813.63
51410-2	2,517.22	.00	2,517.22
51410-3	1,893.97	.00	1,893.97
51410-5	12,314.58	.00	12,314.58
51510-0	21,740.85	.00	21,740.85
51610-0	619.66	.00	619.66
51910-0	2,715.40	.00	2,715.40
52210-0	1,235.60	.00	1,235.60
52310-0	28,032.91	.00	28,032.91
54209-0	25,748.83	35.26-	25,713.57
54210-0	2,298.43	.00	2,298.43
54211-0	19,762.05	.00	19,762.05
54212-0	5,058.52	.00	5,058.52
54213-0	4,043.77	.00	4,043.77
54214-0	6,027.00	.00	6,027.00
54215-0	1,712.95	.00	1,712.95
54216-0	51.88	.00	51.88
54217-0	8,445.51	.00	8,445.51
54219-0	5,373.22	.00	5,373.22
56210-0	6,865.97	.00	6,865.97
56211-0	3,827.77	1,554.88-	2,272.89
56214-0	1,092.78	.00	1,092.78
56215-0	5,635.25	.00	5,635.25
56216-0	209.88	.00	209.88
56217-0	592.01	.00	592.01
56218-0	9,959.96	.00	9,959.96
56218-1	217.02	.00	217.02
56219-0	9,310.49	.00	9,310.49
56220-0	10,578.28	.00	10,578.28
56221-0	17,844.12	.00	17,844.12
56223-0	8,303.89	.00	8,303.89
56226-0	1,200.00	.00	1,200.00
56312-0	29,096.60	.00	29,096.60
56320-0	9,865.75	.00	9,865.75
56411-0	37,488.12	.00	37,488.12
56413-0	2,553.80	.00	2,553.80
56415-0	590.70	.00	590.70

GL Account	Debit	Credit	Proof
56416-0	474.53	.00	474.53
56417-0	13,419.91	.00	13,419.91
56418-0	1,193.19	.00	1,193.19
56419-0	51.70	.00	51.70
56421-0	10,188.72	.00	10,188.72
56510-0	113.19	.00	113.19
56710-0	1,055.91	.00	1,055.91
56811-0	22,779.45	.00	22,779.45
56812-0	4,522.86	.00	4,522.86
57310-0	4,695.00	.00	4,695.00
57312-0	3,934.87	.00	3,934.87
57314-0	7,140.95	.00	7,140.95
57315-0	2,308.75	.00	2,308.75
57319-0	664.00	.00	664.00
57320-0	80.00	.00	80.00
57321-0	9,797.42	.00	9,797.42
57323-0	2,006.08	.00	2,006.08
Grand Totals:	<u>1,854,009.59</u>	<u>1,854,009.59-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail



# **Tab**

## **1.3**



## Rowland Water District

### Profit & Loss Analysis and Variance Report

December 2019

1. **Operating Revenue** – begins the section of revenues attributable to District operations.
2. **Water Sales** – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled, and construction. YTD is at 55% due to increased demand during the summer months.
3. **Meter Charges** – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 59%.
4. **Customer Fees** – various fees conditionally charged to customers for things such as penalties, new service connections, reconnections, backflow administration, cross connections, connections, and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over / under expected budget. YTD is at 47%.
5. **Contract Income** – contains revenues from tower lease contracts, PWR treasurer fees and contracts with the City of Industry. YTD is at 63% due to \$20K received in July from T-Mobile West Tower LCC/CCTMO LLC for early completion of the updated lease agreement (\$10K for the expedite fee, \$10K for the conditional signing bonus).
6. **Construction Invoices** – includes water sold on construction invoices as well as Rowland labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over / under budget due to their unpredictable nature. YTD is at 62%.
7. **Capacity Fees** – fees imposed on any property or person requesting a new, additional, or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over / under budget due to their unpredictable nature. YTD is at 74% due to \$25.7K of fees assessed for the projects on 17584 and 17585 Colima.
8. **Flow Tests** – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 109% due to a higher volume of tests than anticipated.
9. **Acreage Supply Fee** – a one-time fee (\$1750 / acre) assessed to customers when service is requested to properties without previous water service provided by the District. This fee is being phased out by the Potable Water Capacity fees discussed in line 7, and little to none of these acreage supply fees are anticipated in the future.
10. **Return Check Fees** – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD is at 65%.
11. **Total Operating Revenue** – outlines the total revenues earned from District operations. YTD is at 56%.
12. **Non-Operating Revenue** – outlines the section of revenues attributable to non-operating activities.
13. **Property Taxes** – includes tax contributions from the County of Los Angeles. YTD is at 61% due to the timing of tax receipts. The bulk of contributions are received between December and May each year.
14. **Shared Services** – Rowland Water District is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of Rowland). These activities were not considered in the 2019-20 adopted budget.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

**December 2019**

15. **Interest Income** – includes interest and dividends received on District investments. YTD is at 79% due to higher than anticipated interest rates.
16. **Miscellaneous Income** – includes income from various sources such as recycling, refunds or credits. Other activity such as earnings on the District PARS Trust investment account and unrealized gains / losses on all other District investment accounts are included in this category. Investment earnings on the PARS Trust account were not considered in the budget and will cause YTD to trend over budget.
17. **Total Non-Operating Revenue** – outlines the total revenues earned from non-operating activities. YTD is at 113%.
18. **Total Revenues** – displays total Operating and Non-Operating Revenues combined. YTD is at 58%.
19. **Operating Expenses** – outlines the section of expenses attributable to District Operations.
20. **Source of Supply** – outlines the section of operating expenses attributable to District water sold.
21. **Water Purchases** – includes variable costs of potable water from Three Valleys Municipal Water District & Cal. Domestic Water in addition to Recycled water purchased from City of Industry & Walnut Valley Water District. YTD is at 50%.
22. **Pumping Power** – the cost of electricity used for pumping water. YTD is at 55% due to increased pumping activity to facilitate increased demand.
23. **Fixed Charges** – includes fixed charges from Three Valleys Municipal Water District and Cal. Domestic Water Company. YTD is at 46%.
24. **Chemicals** – the cost of chemicals used to treat water sold to customers. YTD is at 45%.
25. **Total Source of Supply** – summarizes the total expenses related to District Source of Supply.
26. **Maintenance of Water System** – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. YTD is at 45%.
27. **Water Supply Plan & Development** – includes budget for engineering and legal costs related to exploring new potential water supply sources. No activity has occurred as of September 2019.
28. **Service Contracts** – includes costs for services such as billing printing & mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, etc. YTD is at 61%.
29. **Assessments** – operating costs billed to Rowland for their share of the Pomona-Walnut-Rowland Joint Water Line Commission (billed quarterly) and the Puente Basin Water Agency (billed monthly). YTD can trend over/under budget due to the timing of billing. YTD is currently at 21%.
30. **Vehicle Expense** – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD is at 44%.
31. **Tools & Supplies** – small tools and supplies used in the field. YTD is at 35%.
32. **Equipment Expense** – various costs incurred related to equipment usage. YTD is at 37%.
33. **Maintenance & Operations** – various costs incurred for District maintenance and operations not directly related to the water system. YTD is at 63%.





## Rowland Water District

### Profit & Loss Analysis and Variance Report

**December 2019**

34. **Engineering** – general engineering costs related to District operations. YTD is at 40%.
35. **Water Tests** – laboratory testing and sampling of District water. YTD is at 30%.
36. **Conservation** – costs related to conservation efforts and programs. YTD is at 50%.
37. **Community Outreach** – costs related to public relations and community outreach. YTD is at 90% due to increased efforts to connect with the community.
38. **Total Operating Expenses** – summarizes the total expenses related to District Operating activities. YTD is at 49% of budget.
39. **Administrative Expenses** – begins the section of expenses attributable to Administrative costs.
40. **Liability Insurance** – coverage through ACWA JPIA for the District insurance package. YTD is at 88% due to insurance policy renewal in October.
41. **IT Support Services** – information technology support services. YTD is at 74% due to additional services required to combat data breach.
42. **IT Licensing** – includes costs for various software licenses. YTD is at 14% due to the timing of annual licensing billing.
43. **Director Expense** – costs for director compensation and benefits. YTD is at 51%.
44. **Bank / Management Fees** – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is at 61%.
45. **Legal Fees** – legal costs related to Rowland Water District, Puente Basin Water Agency, and PWAG. YTD is at 33%.
46. **Compliance** – includes costs for State Water Resources Control Board (SWRCB) compliance, LA county property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 87% due to annual SWRCB fees paid in December.
47. **Auditing and Accounting** – the District performs an audit annually at the end of each fiscal year to prepare and assure District financial reporting. YTD is over budget due to increased accounting services necessary to prepare for the FY 2018-19 audit and maintain day-to-day operations with the vacant finance officer position.
48. **Utility Services** – costs related to office electricity, office phones, gas, and district cell phones. YTD is at 46%.
49. **Dues & Memberships** – includes costs for various district memberships, dues, and subscriptions to agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association, American Water Works Association, and the California Utility Executive Management Association. YTD is at 75% due to timing of annual payments.
50. **Conference & Meetings** – conference attendance and meeting expenses. YTD is at 45%.
51. **Office Expenses** – costs for office supplies and postage/printing/stationary. YTD is at 33%.
52. **Seminars/Training** – employee seminars and training. YTD is at 48%.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

December 2019

53. **Uncollectable** – the District analyzes the amount of outstanding customer receivables at the end of each year and recognizes an expense equal to the estimated amount of money that will not be collected. Uncollectable expense will be zero until assessed at year-end.
54. **Miscellaneous Expense** – includes travel, books & subscriptions, and miscellaneous general expenses. YTD is at 90%.
55. **Total Administrative Expenses** – summarizes the total expenses related to administrative activities. YTD is trending at 60%.
56. **Personnel Expenses** – begins the section of expenses attributable to personnel.
57. **Wages** – begins the sections of expenses attributable to employee wages.
58. **Operations** – the amount of wages (regular, standby, OT) attributable to Operations. YTD is at 44%.
59. **Distribution** – the amount of wages (regular, standby, OT) attributable to Distribution. YTD is at 43%.
60. **Administration** – the amount of wages (regular) attributable to Administration. YTD is at 49%.
61. **Total Wages** – summarizes the total amount of wages paid to employees. YTD is at 46%.
62. **Payroll Taxes** – the amount of payroll taxes on employee wages paid by the District. YTD is at 39%.
63. **Workers Compensation** – the District is billed quarterly for workers compensation insurance which can occasionally cause this line to trend over / under expected budget. YTD is at 28%.
64. **Unemployment** – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over / under expected budget. YTD is at 54% due to penalties and interest on the April-June 2019 unemployment underpayment.
65. **CalPERS** – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is generally made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is at 81% due to the timing of the unfunded payment (\$295.5K paid in July 2019).
66. **EE & Retiree Health Insurance** – includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 46%.
67. **Total Personnel Expenses** – summarizes total District expenses attributable to personnel. YTD is at 50% due to the timing of the PERS Unfunded payment discussed in line 65.
68. **Total Expenses** – summarizes total District Expenses. YTD is at 50%.
69. **Net Income / (Loss) Before Debt Service & Capital Expenditures** – summarizes the District net operating income or loss before accounting for debt service and capital expenses. Financially, the District has performed favorably through December 2019.
70. **Less: Total Debt Service** – includes interest and principal payments on outstanding District debt as well as related administrative expenses. YTD is at 71% due to interest and principal payments made on the 2014A Revenue Refunding and 2012 Series Revenue bonds in December 2019.
71. **Less: Capital Expenses (Current-Year)** – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 21%.



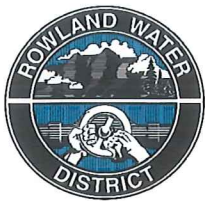
## **Rowland Water District**

### **Profit & Loss Analysis and Variance Report**

**December 2019**

72. **Cash Increase / (Decrease)** – summarizes the increase or decrease to cash after debt service and capital expenses.





# ROWLAND WATER DISTRICT

## PROFIT & LOSS DETAIL

### As of December 31, 2019



	Dec-19	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 934,407	\$ 7,880,102	\$ 14,370,000	\$ 6,489,898	55%	\$ 6,755,801
3 Meter Charges	775,141	5,500,536	9,300,000	3,799,464	59%	3,764,498
4 Customer Fees	32,010	167,818	355,000	187,182	47%	187,488
5 Contract Income	10,524	101,156	160,000	58,844	63%	65,161
6 Construction Invoices	3,155	31,187	50,000	18,813	62%	7,872
7 Capacity Fees	-	44,217	60,000	15,783	74%	22,109
8 Flow Tests	1,400	10,850	10,000	(850)	109%	7,700
9 Acreage Supply Fee	-	-	10,000	10,000	0%	-
10 Return Check Fees	600	3,240	5,000	1,760	65%	3,009
<b>11 TOTAL OPERATING REVENUE</b>	<b>1,757,236</b>	<b>13,739,106</b>	<b>24,320,000</b>	<b>10,580,894</b>	<b>56%</b>	<b>10,813,637</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	135,605	199,271	325,000	125,729	61%	146,469
14 Shared Services	1,960	14,382	-	(14,382)	0%	2,820
15 Interest Income	41,725	235,730	300,000	64,270	79%	131,295
16 Miscellaneous Income	103,599	285,486	25,000	(260,486)	1142%	93,593
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>282,889</b>	<b>734,869</b>	<b>650,000</b>	<b>(84,869)</b>	<b>113%</b>	<b>374,177</b>
<b>18 TOTAL REVENUES</b>	<b>2,040,125</b>	<b>14,473,974</b>	<b>24,970,000</b>	<b>10,496,026</b>	<b>58%</b>	<b>11,187,814</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	668,523	5,391,270	10,820,000	5,428,730	50%	5,395,986
22 Pumping Power	25,379	206,592	375,000	168,408	55%	117,970
23 Fixed Charges	20,849	125,405	275,000	149,595	46%	139,698
24 Chemicals	6,549	40,642	90,000	49,358	45%	35,423
25 Total Source of Supply	721,300	5,763,910	11,560,000	5,796,090	50%	5,689,077
26 Maintenance of Water System	39,668	267,344	595,000	327,656	45%	1,135,196
27 Water Supply Plan & Development	-	-	100,000	100,000	0%	11,705
28 Service Contracts	19,506	152,787	250,000	97,213	61%	128,866
29 Assessments	11,366	70,715	330,000	259,285	21%	123,566
30 Vehicle Expense	3,884	35,357	80,000	44,643	44%	46,539
31 Tools & Supplies	2,080	10,592	30,000	19,408	35%	22,940
32 Equipment Expense	2,836	11,138	30,000	18,862	37%	23,111
33 Maintenance & Operations	9,906	18,913	30,000	11,087	63%	25,935
34 Engineering	-	39,698	100,000	60,302	40%	3,490
35 Water Tests	-	7,532	25,000	17,469	30%	11,190
36 Conservation	664	12,509	25,000	12,491	50%	14,580
37 Community Outreach	22,480	117,492	130,000	12,508	90%	101,260
<b>38 TOTAL OPERATING EXPENSES</b>	<b>833,690</b>	<b>6,507,988</b>	<b>13,285,000</b>	<b>6,777,012</b>	<b>49%</b>	<b>7,337,456</b>
<b>39 ADMINISTRATIVE EXPENSES</b>						
40 Liability Insurance	-	132,475	150,000	17,525	88%	115,398
41 IT Support Services	16,732	111,435	150,000	38,565	74%	72,504
42 IT Licensing	1,200	10,850	80,000	69,150	14%	24,802



# ROWLAND WATER DISTRICT

## PROFIT & LOSS DETAIL

### As of December 31, 2019



	Dec-19	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
43 Director Expense	13,334	80,910	160,000	79,090	51%	83,536
44 Bank / Management Fees	9,158	73,063	120,000	46,937	61%	58,374
45 Legal Fees	3,877	56,301	170,000	113,699	33%	83,379
46 Compliance	46,747	104,549	120,000	15,451	87%	73,093
47 Auditing & Accounting	7,590	55,402	35,000	(20,402)	158%	23,850
48 Utility Services	9,196	54,820	120,000	65,181	46%	48,893
49 Dues & Memberships	1,462	37,573	50,000	12,427	75%	35,965
50 Conference & Meetings	8,177	26,911	60,000	33,089	45%	23,345
51 Office Expenses	2,512	9,949	30,000	20,051	33%	12,705
52 Seminars/Training	6,851	33,718	70,000	36,282	48%	7,315
53 Uncollectable	-	-	30,000	30,000	0%	-
54 Miscellaneous Expense	(536)	63,187	70,000	6,813	90%	36,391
<b>55 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>126,299</b>	<b>851,142</b>	<b>1,415,000</b>	<b>563,858</b>	<b>60%</b>	<b>699,550</b>
<b>56 PERSONNEL EXPENSES</b>						
57 Wages						
58 Operations	76,656	397,488	895,000	497,512	44%	322,544
59 Distribution	84,059	436,643	1,005,000	568,357	43%	398,789
60 Administration	117,310	690,315	1,400,000	709,685	49%	623,443
61 Total Wages	278,025	1,524,446	3,300,000	1,775,554	46%	1,344,777
62 Payroll Taxes	14,403	97,048	250,000	152,952	39%	87,345
63 Workers Compensation	-	13,787	50,000	36,213	28%	26,785
64 Unemployment	-	8,062	15,000	6,938	54%	1,699
65 CalPERS	35,245	513,855	650,000	136,145	81%	448,244
66 EE & Retiree Health Insurance	55,535	328,441	716,000	387,559	46%	328,304
<b>67 TOTAL PERSONNEL EXPENSES</b>	<b>383,209</b>	<b>2,485,639</b>	<b>4,981,000</b>	<b>2,495,361</b>	<b>50%</b>	<b>2,237,153</b>
<b>68 TOTAL EXPENSES</b>	<b>1,343,198</b>	<b>9,844,768</b>	<b>19,681,000</b>	<b>9,836,232</b>	<b>50%</b>	<b>10,274,159</b>
<b>69 NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>696,926</b>	<b>4,629,206</b>	<b>5,289,000</b>	<b>659,794</b>	<b>88%</b>	<b>913,655</b>
70 Less: Total Debt Service	(1,731,859)	(1,737,963)	(2,450,000)	(712,037)	71%	(745,172)
71 Less: Capital Expenses (Current Year)	(72,567)	(989,298)	(4,715,700)	(3,726,402)	21%	
<b>72 CASH INCREASE / (DECREASE)</b>	<b>\$ (1,107,500)</b>	<b>\$ 1,901,945</b>	<b>\$ (1,876,700)</b>	<b>\$ (3,778,645)</b>		<b>\$ 168,483</b>

*\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*





# ROWLAND WATER DISTRICT

## CASH & INVESTMENTS

### As of December 31, 2019



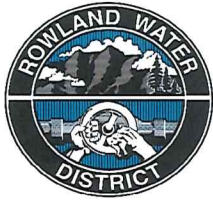
Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 367,772	
Comerica Bank MMIA							\$ 271,563	
<b>Total Cash</b>							<b>\$ 639,335</b>	
Comerica Securities CD Placement	Various					2.54%	\$ 1,023,278	6.93%
Local Agency Investment Fund (LAIF)	N/A					2.10%	\$ 3,555,979	24.07%
<b>Citizens Trust Investments (Union Bank Custodian)</b>								
US Treasury Note - 8UL2	5 Year	250,000	99.3597	99.9780	1/31/2020	1.38%	\$ 249,945.00	1.69%
US Treasury Note - 8UV0	5 Year	250,000	99.0472	99.8670	3/31/2020	1.13%	\$ 249,667.50	1.69%
US Treasury Note - 8K58	5 Year	250,000	99.0160	99.9060	4/30/2020	1.38%	\$ 249,765.00	1.69%
US Treasury Note - 8P87	5 Year	250,000	99.6331	99.4140	2/28/2021	1.13%	\$ 248,535.00	1.68%
US Treasury Note - 8S76	5 Year	250,000	100.1839	99.2540	7/31/2021	1.13%	\$ 248,135.00	1.68%
US Treasury Note - 82F6	5 Year	250,000	99.0589	99.2310	8/31/2021	1.13%	\$ 248,077.50	1.68%
US Treasury Note - 82P4	5 Year	250,000	100.3750	100.7070	7/31/2022	1.86%	\$ 251,767.50	1.70%
Fed'l Home Loan Bank - 8P80	1 Year	100,000	99.6000	99.7780	1/19/2021	1.40%	\$ 99,778.00	0.68%
Fed'l Home Loan Mtg. Corp. - ARB2	3 Year	240,000	97.7000	99.7320	10/27/2021	1.60%	\$ 239,356.80	1.61%
Fed'l Home Loan Bank - UXG0	2 Year	200,000	100.0000	100.0000	12/3/2021	1.75%	\$ 200,000.00	1.61%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	101.8770	3/11/2022	2.45%	\$ 101,877.00	0.69%
Fed'l National Mtg. Assn. - 0T45	5 Year	250,000	100.5354	100.6440	4/5/2022	1.86%	\$ 251,610.00	1.70%
Fed'l National Mtg. Assn. - UWX4	3 Year	100,000	100.0000	99.9920	9/5/2023	1.90%	\$ 99,992.00	0.68%
Fed'l National Mtg. Assn. - UZX1	5 Year	200,000	100.0000	100.0060	12/23/2024	2.07%	\$ 200,012.00	1.35%
Paccar Financial Corp. - RN85	2 Year	200,000	98.9960	100.1660	11/13/2020	2.05%	\$ 200,332.00	1.36%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	101.1200	5/16/2022	2.32%	\$ 101,120.00	0.68%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	102.7010	1/29/2023	2.87%	\$ 256,752.50	1.74%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	105.0120	2/5/2024	3.21%	\$ 210,024.00	1.42%
Apple Inc. - 3CG3	5 Year	200,000	101.2390	103.8560	2/9/2024	2.89%	\$ 207,712.00	1.41%
Cash Reserve Account						1.27%	\$ 895,158.92	6.06%
<b>Total Citizens Trust Investments</b>							<b>\$ 4,809,618</b>	<b>32.56%</b>
<b>Wells Fargo Advisors Investments (Union Bank Custodian)</b>								
Fed'l National Mtg. Assn. - 0T60	2 Year	250,000	99.4158	99.9070	7/30/2020	1.50%	\$ 249,767.50	1.69%
Fed'l Home Loan Mtg. Corp. - AEK1	2 Year	500,000	99.4532	100.1960	11/17/2020	1.87%	\$ 500,980.00	3.39%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.2250	12/11/2020	2.00%	\$ 250,562.50	1.70%
Fed'l Home Loan Mtg. Corp. - AEC9	3 Year	255,000	96.0775	99.2620	8/12/2021	1.13%	\$ 253,118.10	1.71%
Fed'l National Mtg. Assn. - 0Q89	4 Year	250,000	100.1410	99.6200	10/7/2021	1.38%	\$ 249,050.00	1.69%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	100.5370	11/29/2021	1.86%	\$ 754,027.50	5.10%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	101.6139	100.7710	1/5/2022	1.98%	\$ 302,313.00	2.05%
Fed'l National Mtg. Assn. - 0T45	5 Year	375,000	101.6620	100.6440	4/5/2022	1.86%	\$ 377,415.00	2.55%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	99.3337	99.7200	4/13/2022	1.48%	\$ 199,440.00	1.35%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	101.0920	9/9/2022	1.98%	\$ 252,730.00	1.71%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	100.6860	12/9/2022	1.86%	\$ 125,857.50	0.85%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	102.2580	1/19/2023	2.32%	\$ 516,402.90	3.50%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	103.3360	3/10/2023	2.66%	\$ 258,340.00	1.75%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	99.6518	104.3860	9/12/2023	2.75%	\$ 260,965.00	1.77%
Cash Reserve Account						1.44%	\$ 831,823.80	5.63%
<b>Total Wells Fargo Advisors Investments</b>							<b>\$ 5,382,793</b>	<b>36.44%</b>
<b>Total Investments</b>							<b>\$ 14,771,667</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 15,411,002</b>	

Market values determined on last business day of the month. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.

# **Tab**

## **1.4**

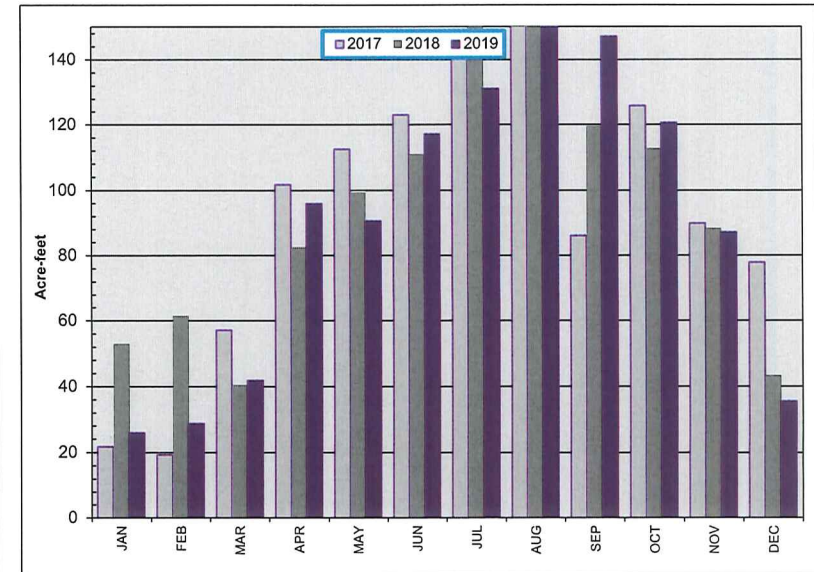
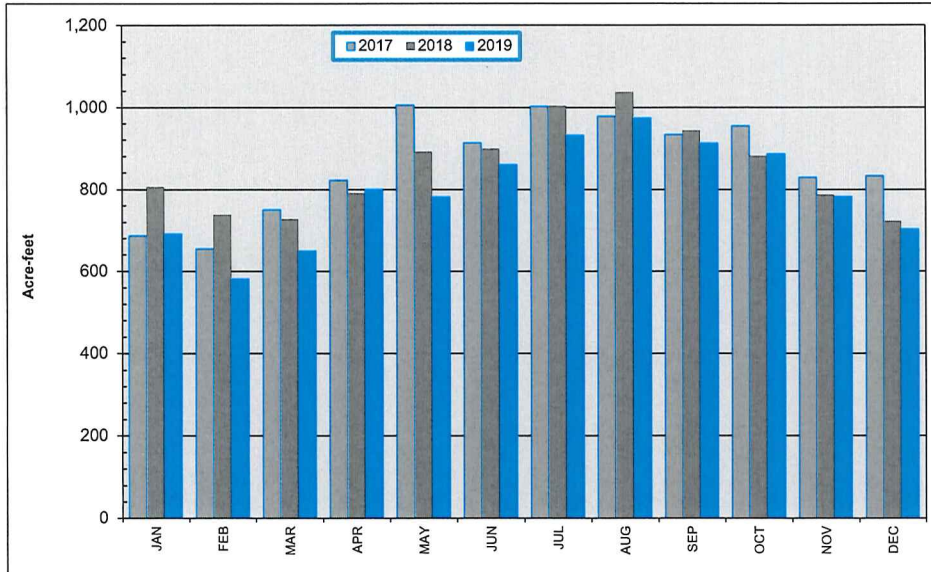


## Water Purchases for CY 2019 (Acre-feet)



	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	187.3	0.0	0.0	257.1	171.8	75.5	691.7
FEB	155.2	0.0	0.0	267.3	93.7	65.9	582.1
MAR	170.4	0.0	0.0	223.1	169.4	86.7	649.6
APR	180.5	0.0	0.0	269.3	265.2	86.0	801.0
MAY	171.8	0.0	0.0	277.2	227.7	106.2	782.9
JUN	69.7	0.0	0.0	322.9	403.6	64.4	860.6
JUL	0.0	0.0	0.0	342.4	560.5	28.8	931.7
AUG	0.0	0.0	0.0	329.5	628.1	16.4	974.0
SEP	0.0	0.0	0.0	353.4	469.7	89.1	912.2
OCT	117.0	0.0	0.0	270.4	339.8	158.7	885.9
NOV	150.0	0.0	0.0	189.4	287.9	155.3	782.6
DEC	198.8	0.0	0.0	133.1	286.3	85.2	703.4
TOTAL	1,400.7	0.0	0.0	3,235.1	3,903.7	1,018.2	9,557.7

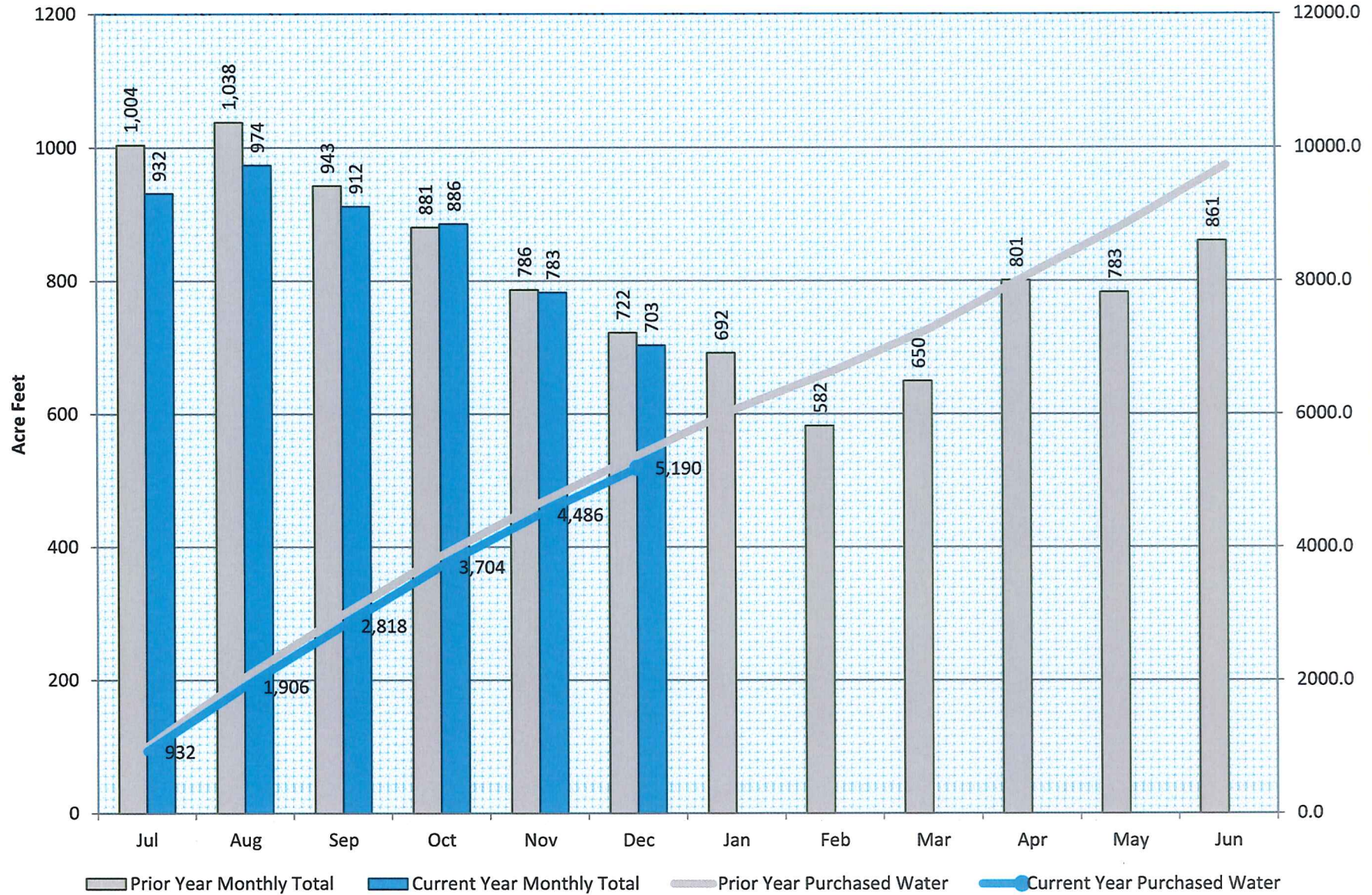
RECYCLED SYSTEM						TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up		
0.0	18.5	0.0	7.4	0.0		25.9
0.0	10.2	0.0	18.6	0.0		28.8
0.0	8.9	0.0	33.1	0.0		42.0
0.0	4.8	1.0	90.2	0.0		96.0
0.0	3.8	1.0	85.9	0.0		90.7
0.0	11.7	2.0	103.6	0.0		117.3
0.0	13.3	2.0	116.0	0.0		131.3
0.0	20.2	2.0	140.0	0.0		162.2
0.0	7.3	2.0	137.9	0.0		147.2
0.0	6.1	2.0	112.6	0.0		120.7
0.0	6.8	1.0	79.4	0.0		87.2
0.0	14.5	0.0	21.0	0.0		35.5
<b>0.0</b>	<b>126.1</b>	<b>13.0</b>	<b>945.7</b>	<b>0.0</b>		<b>1,084.8</b>





# Potable Water Purchases For FY 2019-2020

(Acre-feet)



# **Tab**

## **2.1**



## JANUARY 2020-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	1/12/2020	CIE FUTURE CITY COMPETITION	\$185.00		Mileage
	1/14/2020	RWD Board Meeting	\$185.00		
	1/15/2020	Three Valleys Meeting	\$185.00		Mileage
	1/27/2020	HHIC Meeting	\$185.00		Mileage
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
John Bellah					
	1/13/2020	SGV Chamber Gov Affairs	\$185.00		
	1/14/2020	RWD Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		
Robert W. Lewis					
	12/30/2019	Three Valleys Leadership Breakfast		X	
	1/13/2020	SGV Chamber Gov Affairs	\$185.00		
	1/14/2020	RWD Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		
Szu Pei Lu-Yang					
	1/13/2020	RHCCC Meeting	\$185.00		
	1/14/2020	RWD Board Meeting	\$185.00		
	1/15/2020	Three Valleys Meeting	\$185.00		Mileage
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
Teresa Rios					
	1/14/2020	RWD Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$185.00</b>		

APPROVED FOR PAYMENT:

\_\_\_\_\_  
Tom Coleman



# **Tab**

## **2.2**

February 11, 2020

ITEM NO. 2.2

## ROWLAND WATER DISTRICT

**TO:** Honorable President and Members of the Board

**SUBMITTED BY:** Tom Coleman, General Manager

**SUBJECT:** *Approval of Amendment No. 4 to the Waterline Relocation Agreement with the San Gabriel Valley of Governments (SGVCOG) a joint powers agency, in furtherance of the Alameda Corridor-East Project for the Fullerton Road Grade Separation Project*

---

### **PURPOSE:**

To request that the Board of Directors approve authorizing the General Manger to execute the Fourth Amendment to the Water Relocation Agreement with the SGVCOG for the reimbursement of design, construction and inspection of new watermainns at several locations associated with the Fullerton Grade Separation Project for a total revised not-to-exceed amount of \$5,264,271.00.

### **Background:**

1. The construction of the Fullerton Road grade separation project will impact existing watermainns and service connections due to the project lowering streets adjacent to the railroad tracks. The Rowland Water District owns waterlines within the streets that will be impacted by the project and several of the affected mains and service lines must be relocated in order to maintain service to the various customers.
2. To date the RWD's board has approved an original agreement and three subsequent amendments with the SGVCOG's for a total amount not-to-exceed \$3,164,271 for the design, construction and inspection for relocation of various waterlines. Reimbursement to RWD is to be based on actual expenditures after the relocation work is completed.
3. The Fourth Amendment is for increased scope of work and additional relocations necessitated by the betterment work requested by the City of Industry (at Fullerton Road and San Jose) as well as work related to the grade separation project at Jellick Ave. and Railroad St. SGVCOG will coordinate with the RWD to relocate the affected waterlines and oversee all additional work. Additional actual expenditures, including RWD's administrative fees and additional project contingency, are included in the

Amendment amount of \$2,100,000. \$463,000 of this is related to the betterment work and SGVCOG will amend the existing Betterment Agreement with the City of Industry to include this relocation work and these associated costs.

**RECOMMENDATION:**

Staff recommends that the Board of Directors authorize the General Manager to execute the Fourth Amendment to the Waterline Relocation Agreement with SGVCOG for the reimbursement of design, construction and inspection costs for RWD water facilities as part of the Fullerton Road Grade Separation project for a total revised not to exceed amount of \$5,264,271.

**ATTACHMENTS**

Fourth Amendment to Joint Use Agreement and Agreement for Relocation of Waterlines

FOURTH AMENDMENT TO JOINT USE AGREEMENT  
AND AGREEMENT FOR RELOCATION OF WATERLINES

ALAMEDA CORRIDOR-EAST PROJECT  
FULLERTON ROAD GRADE SEPARATION  
(REFERENCE NO. 207.15-07)

THIS FOURTH AMENDMENT is entered into on February 11, 2020 by and between the SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS ("SGVCOG"), a joint powers agency, in furtherance of The ALAMEDA CORRIDOR-EAST PROJECT ("ACE"), and ROWLAND WATER DISTRICT, a county water district ("ROWLAND"), hereafter each identified as "Party" or jointly as "Parties".

**RECITALS**

- A. The Parties entered into a Joint Use Agreement and Agreement for Relocation of Waterlines dated May 10, 2016 for the relocation of waterlines ("Agreement").
- B. The Parties entered into the First Amendment to the Agreement on January 23, 2018 for the inclusion of additional work and modification of existing work.
- C. The Parties entered into the Second Amendment to the Agreement on April 23, 2019 for the inclusion of additional work.
- D. The Parties entered into the Third Amendment to the Agreement on April 23, 2019 for the increased scope of work on behalf of the City of Industry to be performed on portions of the water lines.
- E. The Parties desire to amend the Agreement to modify the Parties' obligations with respect to the increased scope of work to be performed on portions of the water lines and the inclusion of additional work near Jellick Avenue.

**TERMS**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

1. Amendment:

**1.1.26 Job Number 17SX-85 Rowland St at Fullerton Rd Intersection**

Added item 1: After execution of Amendment 3 by SGVCOG/RWD multiple scope changes took place for installation of the 16" and 12" water mains due to design (sheet P-1 May 2019

by Woodard Curran) and/or dictated field conditions. The following are the scope changes comprising this portion of Amendment 4:

- Extension of the main by 20 LF both east and west in order to extend past the limits of road excavation and be able to tie into the existing ACP at its current elevation
- Due to the extension of the main noted above a hydrant and water service were required to be run on the west end
- Extension of the 12" main 90 LF to the north to tie back in outside of the paving limits
- In the intersection (2) duct banks were encountered that forced the new main to be installed at a shallower elevation than anticipated per design. To compensate for the minimal coverage 72 LF of steel pipe was utilized through this area in lieu of ductile iron pipe for added strength and protection at the direction of Woodard Curran
- In the intersection an unknown/unmarked gas line was encountered (hit and damaged creating down time for repair)
- A single check fire service was required to be upgraded to an above ground DCDA due to current building code
- With the amount of customers to be affected by the tie-ins, an off-hours shutdown (Friday night into Saturday) was scheduled to lessen the impact of the customers
- During the tie-in process, the isolation valves in the existing system did not hold in providing a shutdown. Secondary valves had to be operated, extending the amount of time required for the shutdown
- During the tie-in process, it was discovered that the water service to the Hot Topic building was fed from within the new pipe limits and a 2" service had to be added (was not shown on plans)

The result of these changes and added scope was a budget increase of \$270,301

Added item 2: As outlined in Added item 1 above, the existing asbestos cement piping and related items were abandoned in place. Since the existing water lines through the intersection of Fullerton Road/Rowland Street-San Jose Avenue is Asbestos Cement Pipe (ACP) and would potentially be crushed by the road work creating a hazardous situation given the fact that it (the asbestos cement pipe) would become friable if crushed. SGVCOG has requested that RWD have their contractor (Rasic) handle the removal, transportation and disposal of said pipe. This work effort will also include removal of related system elements such as fire services and hydrant laterals. The estimated length of piping to be removed is 1,300 lf and consists of various sized asbestos cement pipe (ACP) ranging in size from 6" to 16". AQMD requires the procurement of the Procedure 5 plan write up and acquisition of the Rule 1403 permit. These items are included in the budget. This scope of work is pending and will commence once the civil contractor pulverizes asphalt and cuts the road to sub-grade. Note this work was not part of the original budget and is considered additional work to the Agreement.

The result of this change and added scope was a budget adjustment \$193,440

Total budget increase for Job Number 17SX-85 Rowland St at Fullerton Rd Intersection is \$463,741

### **Job Number 19SX-30 Jellick Avenue Railroad Crossing**

Added item 1: RWD has been requested by SGVCOG to perform Jack and Bore of a new casing with new 12" water main under existing UPRR ROW to accommodate the added/expanded UPRR track. Work effort will be performed in accordance Woodard & Curran plans dated October 2019. This added scope of work includes mobilization and potholing of existing utilities, abandonment of an existing 12" water line utilizing slurry, abandonment of an existing fire hydrant, installation of a temporary Hi-line system to provide water to existing customers during construction phase, construction of bore jacking & receiving pits, performing a 161 LF jack and bore of a 30" casing, all associated shoring and safety measures. Construction of a 6" blow-off assembly, construction of two (2) air vac assemblies, performance of system pressure test, followed by system disinfection per AWWA standards with RWD certification of the new system area also part of this scope of work. Upon completion of the previously noted elements of work we will perform two (2) tie-ins to existing system, removal of hi-line/bypass system at the receiving pit, removal of shoring, backfill & compaction of bore & jacking & receiving pits followed by the installation of a new 50 LF fire hydrant via hot tap connection, replacement of curb and gutter, restoration of approximately 410 sqft of concrete street estimated at 12" thickness and replacement of asphalt pavement back to pre-construction conditions with final demobilization and cleaning of area. As all of this work takes place under an active UPRR ROW, costs for railroad flagging and railroad observers have been included as well as required settlement monitoring in accordance with UPRR requirements. Note this work was not part of the original budget and is considered additional work to the Agreement.

Budget adjustment \$930,089

### **Job Number 19TX-67 Lee and Ro 2" Water Service Repair**

During Phase 1 of the Project, RWD relocated water facilities to the property at 1199 S. Fullerton Rd (Lee and Ro). During later construction activities, the project's Contractor damaged the 2" potable water line and repairs were required to maintain service to the RWD customer. Work has been completed.

Budget adjustment \$1,301

### **Job Number 19VX-30 24" CMLC in Caltrans Right-of-Way**

In accordance with requests by SGVCOG, RWD mobilized to install their new 24" cmlc pipe at the 60 Freeway and Fullerton Road. This work effort was out of sequence and was performed for the sole benefit of the project schedule in order to facilitate a limited ramp closure at referenced location. As such, SGVCOG agreed to cover these additional costs. Additional costs are: the closing of Caltrans West bound off-ramp from the 60 freeway, not

being able to work inside of the project established traffic control (independent/self-standing traffic control for this task), not having the roadway cut to subgrade for installation of new pipe, restoration of asphalt roadway and performance of all work during night shift. Note this work has been completed and was not part of the original budget and is considered additional work to the Agreement.

Budget adjustment \$43,000

**Job Number 19VX-42 12" ACP Removal Rowland/San Jose South towards Railroad**

In accordance with requests by SGVCOG, RWD is to facilitate the removal, transportation, and disposal of approx. 700 LF of abandoned 12" Asbestos Cement Pipe (ACP). This added scope of work is pending the site specific procurement of the Procedure 5 write up and acquisition of the Rule 1403 permit. This scope changed mid procurement of the Rule 1403 permit and it was decided by SGVCOG and their CM that the filling of the abandoned line with slurry would expedite the process by multiple weeks (of waiting on the permit) and lower the costs collectively. The work has been completed.

Budget adjustment \$60,000

**Job Number 19VX-51 1101 Fullerton Rd 2" RW and 2" PW Service Repair**

During Phase 1 of the Project, RWD relocated water facilities to the property at 1101 S. Fullerton Road (North of Astro Spar). During later construction activities, the project's Contractor damaged the 2" RW and 2" potable water line and repairs were required to maintain service to the RWD customer. The work has been.

An over budget increase of \$7,500

**Job Number 19VX-61 Realignment of Line A to North Side of Gale Ave**

Added item 1: RWD has been requested by SGVCOG to investigate the constructability of changing the approved alignment of Line A in order to better facilitate work by their Contractor. In the project design phasing plans for traffic control, a "dead zone" was discovered, an area not covered by any traffic control phasing plan. By changing the alignment of Line A, this dead zone will be able to be avoided by the RWD PW line, and Line A can be installed East/West on Gale inside of the project traffic control at sub-grade. The alignment will shift from the south side of Gale Ave west of Fullerton Rd north through the intersection and then back to the south east of the intersection.

Budget adjustment \$57,699

Total of all project changes related to Addendum 4 and detailed herein is \$1,563,330

**Rowland Water District Administrative Fees for all work**

The Rowland Water District is entitled to a 10% administrative mark-up to all invoices forwarded to SGVCOG as part of this Agreement.

Budget adjustment \$156,333

**Additional Contingency for Future Unforeseen Work**

The Construction of the Grade Separation is not complete and there any be future unforeseeable need to have RWD perform additional work in support of the project.

Budget adjustment \$380,337

**Total of all change order requests listed above is \$ 2.100,000**

2. Continuing Effect of Agreement. Except as amended by the Fourth Amendment, all other provisions of the Agreement remain in full force and effect. From and after the date of this Fourth Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by the Fourth Amendment.

3. Authority to enter into Fourth Amendment. Each Party represents to the other that the person executing this Fourth Amendment has the requisite power and authority to execute the Fourth Amendment and to bind each respective Party.

4. Execution in Counterparts. This Fourth Amendment may be executed in duplicate counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the Parties have duly executed this Fourth Amendment effective as of the date first written above.

**ROWLAND WATER DISTRICT**

**SAN GABRIEL VALLEY  
COUNCIL OF GOVERNMENTS**

\_\_\_\_\_  
Tom Coleman, General Manager

\_\_\_\_\_  
Chief Engineer

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Joseph Byrne, Rowland Legal Counsel

\_\_\_\_\_  
SGVCOG General Counsel



# Tab

## 2.3

**Rowland Water District  
Communication Strategies Update  
February 11, 2020**

**• Conservation Campaign – What’s Your Water Footprint**

- Press release distributed 2/3 (attached)

**• AMI**

- Video production 2/7 – current

**• Board Message Decks**

- New carry cards to be distributed to Board of Directors

**• Additional Releases**

- EduBucks
- New Hire – Roy Frausto
- Filling Stations

**• Miscellaneous**

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

## Press Releases

2/12/19	Independent Audit	*****	*****	*****
3/8/19	Building Dedication Ceremony	*****	*****	*****
3/29/19	Fix A Leak Week	*****	*****	*****
4/10/19	HHIA Committee Assignment	*****	*****	*****
5/15/19	Mini Solar Cup	*****	*****	*****
5/24/18	Santiago Internship MOU	*****	*****	*****
6/27/19	FY 2019/2020 Budget	*****	*****	*****
6/30/19	CCR Availability	*****	*****	*****
7/1/19	Succession Planning	*****	*****	*****
7/1/19	New Website	*****	*****	*****
8/23/19	Buckboard Days	*****	*****	*****
9/20/19	Capital Improvement Updates	*****	*****	
9/30/19	Water Quality / PFAS	*****	*****	*****
9/30/19	CSDA Article	*****	*****	*****
10/24/19	FORUS Event	*****	*****	*****
11/1/19	Mini Solar Cup	*****	*****	
12/15/19	AMI	*****	*****	
12/15/19	Future City Competition	*****	*****	
12/16/19	Joe Ruzicka Statement	*****	*****	*****
12/17/19	SB 998	*****	*****	
12/17/19	New Hire	*****	*****	
1/30/20	Filling Station	*****	*****	*****
1/31/20	EduBucks	*****	*****	*****
2/3/20	Conservation Campaign	*****	*****	*****



## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

Date: February 11, 2020

Re: Community Affairs & Education Update

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- **Classroom Presentations:**

- **January 30<sup>th</sup>**

- 5<sup>th</sup> grade
    - Rorimer Elementary School
    - Tap Water Activity and Water Conservation Jeopardy
    - 2 Presentations
    - 69 students

- **February 19<sup>th</sup>**

- 1<sup>st</sup> Grade
    - Blandford Elementary School
    - Water Cycle Bracelet Activity
    - 2 Presentations
    - 50 Students

- **February 20<sup>th</sup>**

- 1<sup>st</sup> Grade
    - Blandford Elementary School
    - Water Cycle Bracelet Activity
    - 2 Presentations
    - 50 Students

- **February 26<sup>th</sup>**

- Kindergarten
    - Blandford Elementary School
    - Water Cycle Bracelet Activity
    - 1 Presentation
    - 25 students

- **TOTAL STUDENTS REACHED= 194**

- I have delivered over 950 sheets of paper to schools for our Water Awareness Poster Contest
- Water Bottle Filling Station Program
  - Have already had Telesis Academy and Alvarado reach out to me to participate in the program



- Mini Solar Challenge Program
  - Boat inspections will be held the week prior to the races to give the students time to make and changes that are needed to their boats
  - Boat racing will be held at Nogales High School February 27<sup>th</sup>- See attached schedule
  - Each student is required to write an informational report and do an oral presentation. Each teacher will choose their top 3 reports and presentations for me to judge. We will have a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winner in both the informational report and presentation. The students will get a certificate and a medal for winning. Each group of students that wins 1<sup>st</sup>-3<sup>rd</sup> place in the boat races will also receive a certificate and a medal.
  - Certificates and medals will be presented to the students either during a school-wide assembly or in their classrooms.
- I will be visiting classrooms to observe how their EduBucks money was spent and to see the outcome of the projects
- We have 1 submission for the WEWAC Water Scholar Program from Wilson High School
- Preparing supplies for the Solar Cup races in May. Working with Nogales High School teachers.
- Conservation Campaign top 100 letters will remain being distributed to our top 100 residential users. The letters will be sent out at the beginning of each month.
- Updating customer accounts with correct and updated information
- Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District's social media pages Daily
  - Use the same hashtag on all our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website daily
- Attended the monthly WEWAC meeting on January 22<sup>nd</sup>
- Attended the MWD quarterly education meeting on February 6<sup>th</sup>

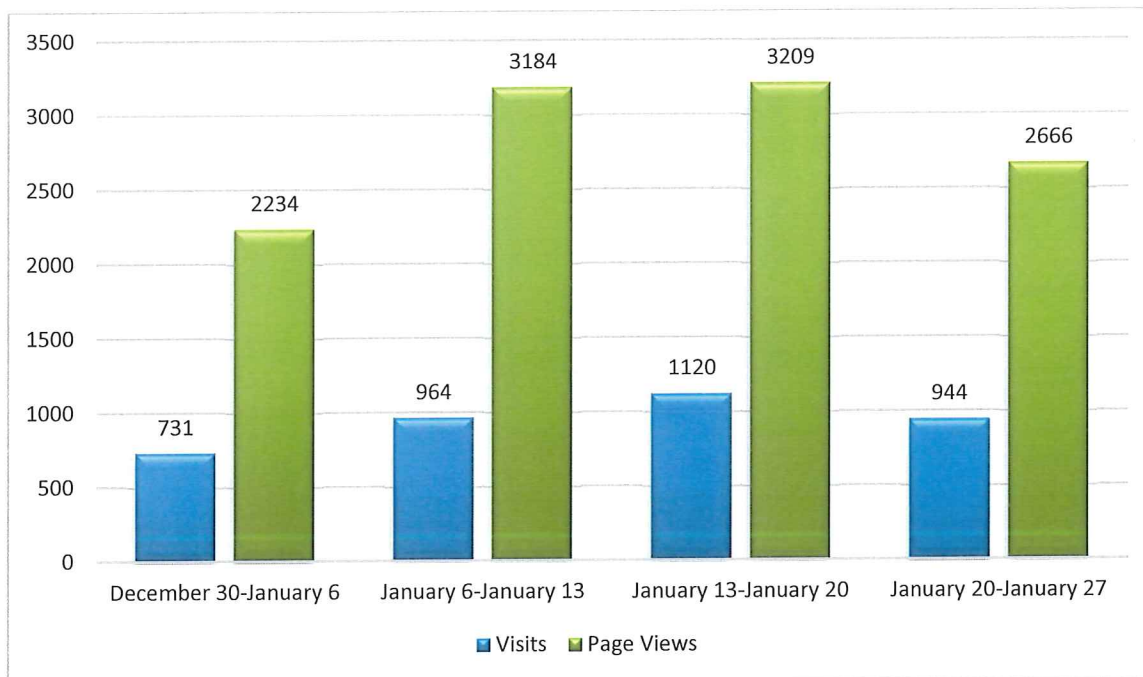
### February 27, 2020-Mini Solar Challenge Boat Race Schedule

Teacher	Arrival Time at Nogales High School	Race Time Frame	Chapperones
LaDonna Guzman	8:00 AM	8:45-9:00 AM	3
April Minette-Galindo	8:30 AM	9:00-9:20 AM	3
Brenda Parel	8:45 AM	9:20-9:40 AM	3
Cindy Jones	8:45 AM	9:40-10:00 AM	3
Amanda Garrett	9:25 AM	10:00-10:20 AM	3
Tracy Delligatta	9:25 AM	10:20-10:40 AM	3
Nancy Buck	10:15 AM	10:40-11:00 AM	3
Richard Macedonio	10:15 AM	11:00-11:20 AM	3
Lynn Ricchio	11:00 AM	11:20-11:40 AM	3
Scott Bales	11:00 AM	11:40 AM-12:00 PM	3

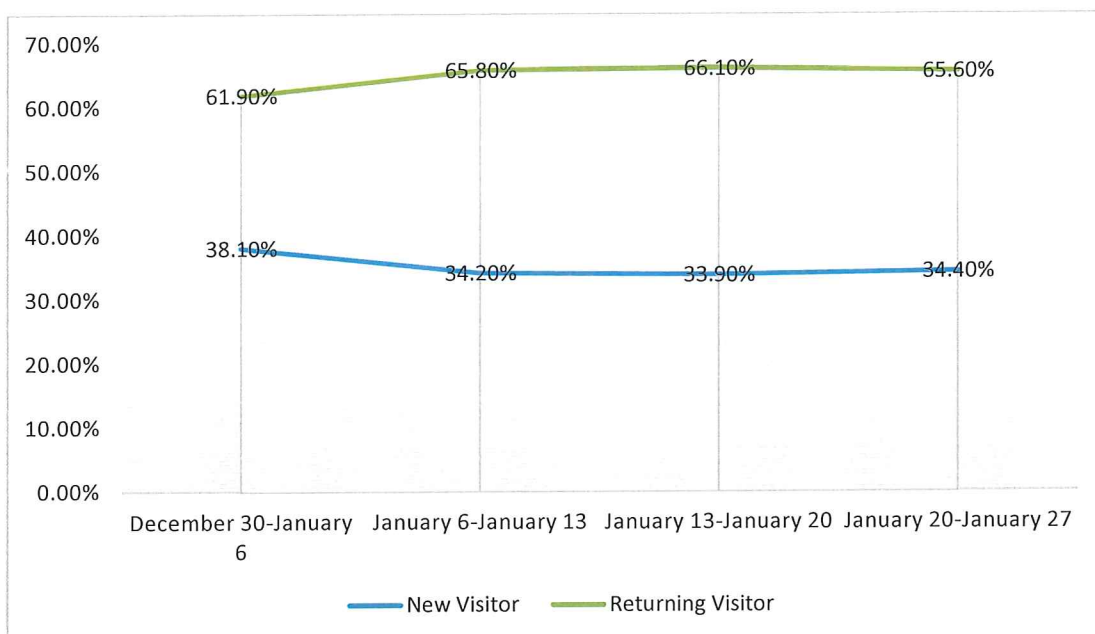


## December 2019-January 2020 Website Google Analytics

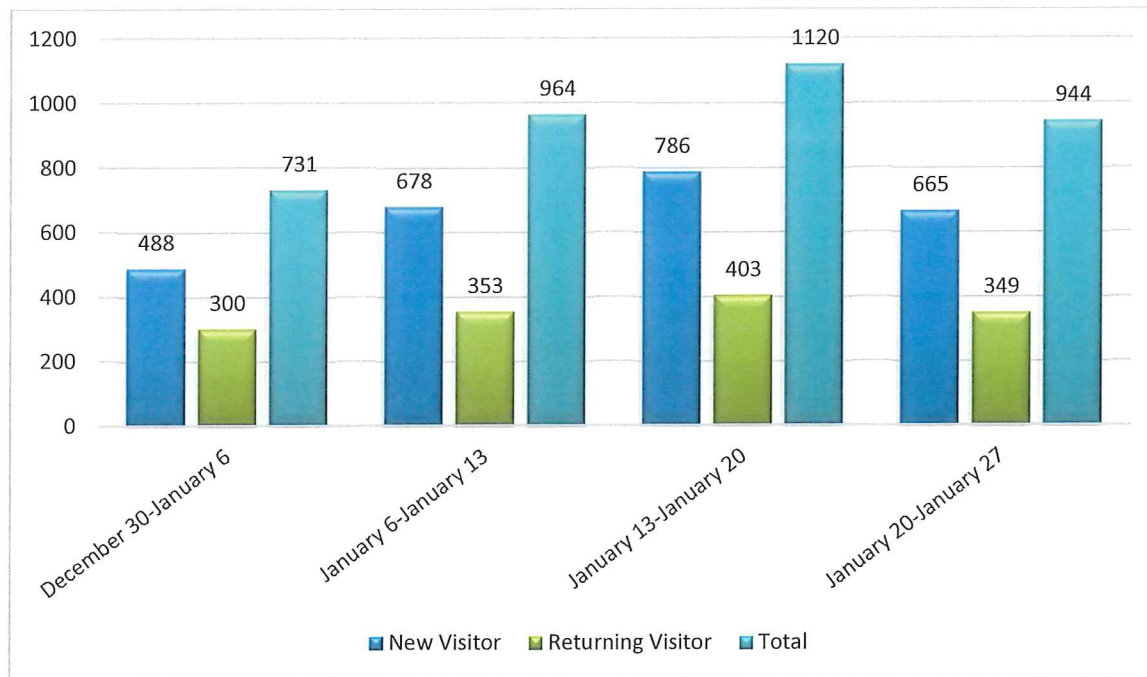
### Website Visits and Pageviews



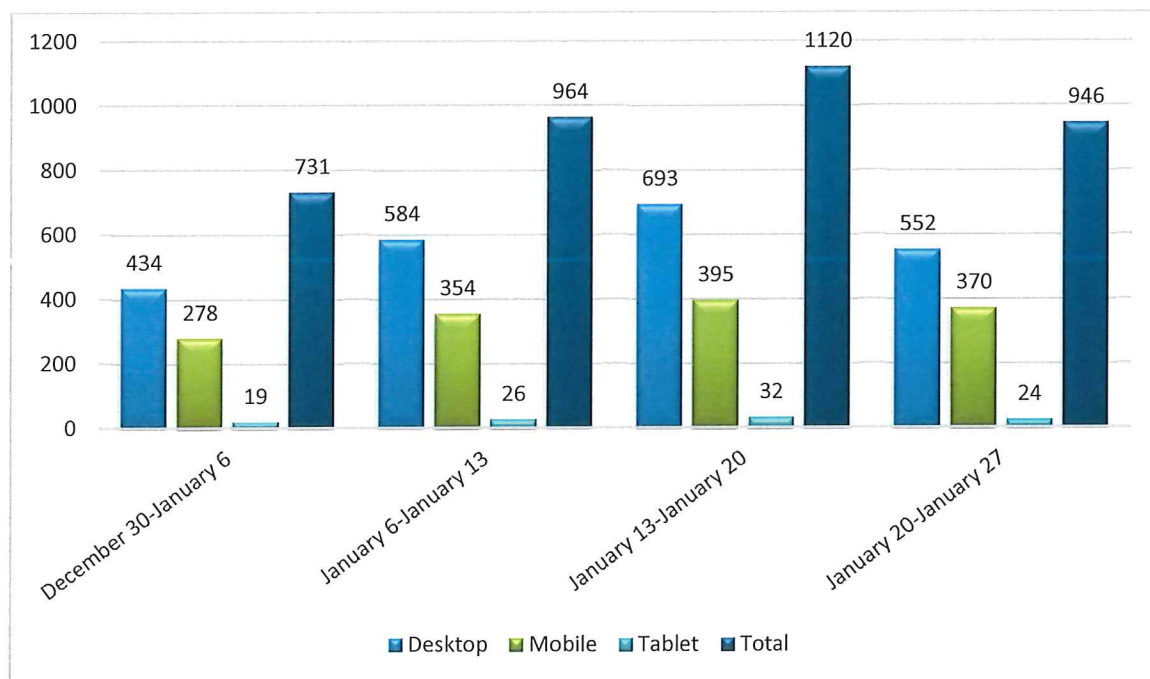
### Percentage of Website Viewers- New vs. Returning



### New vs. Returning Visitors



### Source of Viewing





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## **2.4**



# ACWA 2020 Spring Conference & Exhibition

## PRELIMINARY AGENDA

May 5-8, 2020 • Monterey, CA

### ACWA JPIA - MONDAY, MAY 4

- 8:30 – 10:00 AM
  - ACWA JPIA Program Committee
- 10:15 – 11:15 AM
  - ACWA JPIA Executive Committee
- 1:30 – 4:00 PM
  - ACWA JPIA Board of Directors
- 4:00 – 5:00 PM
  - ACWA JPIA Town Hall
- 5:00 – 6:00 PM
  - ACWA JPIA Reception

### TUESDAY, MAY 5

- 8:00 AM – 9:45 AM
  - Agriculture Committee
- 8:00 AM – 6:00 PM
  - Registration
- 8:30 AM – Noon
  - ACWA JPIA Seminars
- 9:00 AM – 4:00 PM
  - ACWA Legal Briefing & CLE Workshop
- 10:00 – 11:45 AM
  - Groundwater Committee
  - Local Government Committee
- 11:00 AM – Noon
  - Outreach Task Force
- Noon – 2:00 PM
  - ACWA 101 & Luncheon
  - Committee Lunch Break
- 1:00 – 2:45 PM
  - Energy Committee
  - Finance Committee
  - Scholarship & Awards Subcommittee
  - Water Management Committee
- 1:30 – 3:30 PM
  - ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
- 3:00 – 4:45 PM
  - Communications Committee
  - Federal Affairs Committee
  - Membership Committee
  - Water Quality Committee
- 5:00 – 6:30 PM
  - Welcome Reception in the Exhibit Hall

### WEDNESDAY, MAY 6

- 7:30 AM – 5 PM
  - Registration
- 8:00 – 9:45 AM
  - Opening Breakfast (*Ticket Required*)

### WEDNESDAY, MAY 6 (*continued*)

- 7:30 AM – Noon & 1:30 – 6:00 PM
  - Exhibit Hall
- 7:30 – 8:30 AM
  - Coffee Service in the Exhibit Hall
- 10:00 – 11:30 AM
  - Attorneys Program
  - Energy Committee Program
  - Exhibitor Demos
  - Finance Program
  - Region Issue Forum
  - Statewide Issue Forum
  - Technology Program
  - Water Industry Trends Program
- 11:30 – NOON
  - Networking in the Exhibit Hall
- NOON – 1:45 PM
  - General Session Luncheon (*Ticket Required*)
- 2:00 – 3:15 PM
  - Attorney Program
  - Communications Committee Program
  - Energy Committee Program
  - Exhibitor Case Study
  - Region Program
  - Statewide Issue Forum
  - Water Industry Trends Program
- 3:30 – 4:45 PM
  - Exhibitor Case Study
  - Finance Program
  - Local Government Committee
  - Statewide Issue Forums
  - Technology Program
  - Water Industry Trends Program
- 3:30 – 5:30 PM
  - Legal Affairs Committee
- 5:00 – 6:00 PM
  - Prize Drawing Fiesta Night in the Exhibit Hall
- 5:30 – 7:00 PM
  - CalDesal Hosted Mixer
  - Jacobs Hosted Reception

### THURSDAY, MAY 7

- 7:30 AM – 4:00 PM
  - Registration
- 7:45 – 9:15 AM
  - Regions 6–10 Membership Meetings
- 8:00 AM – Noon
  - Exhibit Hall
- 8:00 – 9:15 AM
  - Networking Continental Breakfast, Exhibit Hall (*Ticket Required*)

### THURSDAY, MAY 7 (*continued*)

- 8:30 – 10:45 AM
  - Ethics Training (AB 1234) - *Limited Seating*
- 9:30 – 11:00 AM
  - Attorneys Program
  - Exhibitor Demos
  - Finance Program
  - Human Resource Program
  - Region Issue Forum
  - Statewide Issue Forum
  - Water Industry Trends Program
- 11:00 – 11:45 AM
  - Prize Drawings in the Exhibit Hall
- NOON – 1:45 PM
  - General Session Luncheon (*Ticket Required*)
- 2:00 – 3:15 PM
  - Attorneys Program
  - Exhibitor Case Studies
  - Federal Issues Forum
  - Human Resource Program
  - Statewide Issue Forum
  - Water Industry Trends Program
- 3:30 – 5:00 PM
  - Regions 1–5 Membership Meetings
- 6:00 – 7:00 PM
  - Gen Jam Reception
- 7:00 – 10:00 PM
  - Dinner & Entertainment (*Ticket Required*)

### FRIDAY, MAY 8

- 8:00 – 9:30 AM
  - Registration
- 8:30 – 10:00 AM
  - ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA JPIA (*Ticket Required*)

### OTHER EVENTS

#### THURSDAY, MAY 7

- 6:45 – 8:30 AM
  - San Joaquin Valley Agricultural Water Committee

All conference programs are subject to change.

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Dear Rowland Water District,

On behalf of our school and students,  
thank you very much for donating a new  
water bottle filling station at Blandford!  
We are so excited, and we know this  
will help our kids tremendously.

Thank you!

#Blandford

Sincerely,  
June Sakane

Blandford Principal

