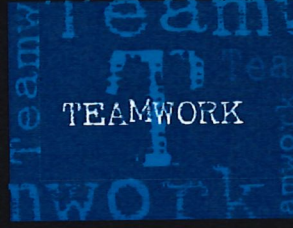
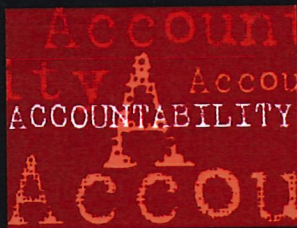


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*

**DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"**

**Board of Directors Adjourned Meeting**  
**December 17, 2019**  
**6:00 p.m.**



## **AGENDA**

Adjourned Meeting of the Board of Directors  
December 17, 2019  
6:00 PM

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

Robert W. Lewis, President  
Teresa P. Rios, Vice President  
Szu Pei Lu-Yang  
Anthony J. Lima  
John Bellah

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*



## **Tab 1 CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting held on November 12, 2019**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting held on November 26, 2019**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Demands on General Fund Account for October 2019**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.4 Investment Report for October 2019**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.5 Water Purchases for October 2019**  
*For information purposes only.*

**Next Regular Board Meeting:**

**January 14, 2020, 6:00 p.m.**

## **Tab 2 ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for November 2019**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Approve Executive Officer Positions of the Board of Directors for 2020**  
*Intentionally left blank. No recommendation provided.*
- 2.3 Review and Approve Board of Directors Committee Assignments for 2020**  
*No recommendation provided.*
- 2.4 Approve/Confirm Appointment of Directors to Serve on the Puente Basin Water Agency**  
*Intentionally left blank.*  
*Recommendation: The Board of Directors approve/confirm the appointments.*

- 2.5 Review and Approve Resolution 12-2019 of the Board of Directors Rescinding the Level 1 Water Supply Shortage Declaration**  
*Recommendation: The Board of Directors approve Resolution 12-2019 as presented.*
- 2.6 Review and Approve Resolution 12.1-2019 of the Board of Directors Appointing Representatives to the Puente Basin Water Agency**  
*Recommendation: The Board of Directors approve Resolution 12.1-2019 as presented.*
- 2.7 Approve/Confirm Appointment of Directors to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission**  
*Recommendation: The Board of Directors approve/confirm the appointment. Intentionally left blank.*
- 2.8 Review and Approve Resolution 12.2-2019 Establishing the Rowland Water District Investment Policy**  
*Recommendation: The Board of Directors approve Resolution No. 12.2-2019 as presented.*
- 2.9 Review and Approve Resolution No. 12.3-2019 Re-Appointing the District Treasurer and Delegating Authority for the Investment of Surplus Funds of the District to the General Manager/Treasurer**  
*Recommendation: The Board of Directors approve Resolution No. 12.3-2019 as presented.*
- 2.10 Public Relations (Rose Perea)**
- Communications Outreach (CV Strategies)
  - Education Update
- For information purposes only.*
- 2.11 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- Wedgeworth K-8 School Project Environmental Impact Report (EIR) Public Meeting, Saturday December 14, 2019, 10:00 a.m. – 11:30 a.m., Wedgeworth Elementary School, 16949 Wedgeworth Drive, Hacienda Heights, CA
  - San Gabriel Valley Water Forum, April 16, 2020, 8:00 a.m. to 1:30 p.m., Hilton Los Angeles/San Gabriel, 225 W. Valley Boulevard, San Gabriel, CA

**Tab 3 LEGISLATIVE INFORMATION**

- 3.1 Updates on Legislative Issues**  
*Intentionally left blank.*



**Tab 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

**Tab 5 COMMITTEE REPORTS**

- 5.1 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- **ACWA/JPIA President's Special Recognition Award – Property Program**
  - **ACWA/JPIA President's Special Recognition Award – Workers' Compensation Program**
- For information purposes only.*

*There are no tabs for the remainder of the meeting.*

- 5.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 Puente Basin Water Agency (Directors Lima/Lewis)**
- 5.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 5.7 PWR Joint Water Line Commission (Directors Lima/Rios)**
- 5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**
- 5.9 Rowland Heights Community Coordinating Council (Directors Lu-Yang/Bellah)**
- 5.10 Hacienda Heights Improvement Association (Director Lima)**

**Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Finance Report (Mr. Coleman)**
- 6.2 Operations Report (Mr. Moisio)**
- 6.3 Personnel Report (Mr. Coleman)**

**Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)**

**Tab 8 CLOSED SESSION**

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

**General Manager's and Directors' Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President ROBERT W. LEWIS, Presiding



# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
November 12, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

Vice President Teresa P. Rios – Excused Absence

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Denise Jackman, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
David and Teri Malkin, Residents

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEM**

Mr. Malkin thanked the District for their Sponsorship Ad of the Kiwanis Breakfast, Buckboard Days Parade.



## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Bellah, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### **The approval of the Consent Calendar included:**

#### **1.1**

#### **Approval of the Minutes of Regular Board Meeting Held on October 8, 2019**

#### **1.2**

#### **Approval of the Minutes of Special Board Meeting Held on October 22, 2019**

#### **1.3**

#### **Demands on General Fund Account for September 2019**

#### **1.4**

#### **Investment Report for September 2019**

#### **1.5**

#### **Water Purchases for September 2019**

Next Special Board Meeting  
Next Regular Board Meeting

November 26, 2019  
December 10, 2019

## **Tab 2 – ACTION ITEMS**

### **2.1**

#### **Review and Approve Directors' Meeting Reimbursements for October 2019**

Upon Motion by Director Lewis, seconded by Director Bellah, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### **2.2**

#### **Select Voting Delegate to Vote at the ACWA Conference for ACWA President and Vice President for the 2020-2021 Term**

After discussion by members of the Board, upon motion made by Director Bellah, seconded by Director Lu-Yang, the Board selected Director Robert W. Lewis as the voting delegate at the ACWA Fall Conference to vote for the offices of President and Vice President for the 2020-21 Term. The motion was carried as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### 2.3

#### **Nomination of Candidate – LAFCO Representative and Alternate**

No Nominations were made.

### 2.4

#### **Approve Creation of “Engineering and Compliance Manager” Position**

General Manager, Tom Coleman, stated that continuing with the strategic planning for the growth and development of the District, it was staff's recommendation that the position of Operations Superintendent be eliminated and that the position of Engineering and Compliance Manager be added. The addition of this position will have no effect on the budget. After discussion by members of the Board, upon motion made by Director Lewis, seconded by Director Lu-Yang, the Board approved the creation of the new position entitled “Engineering and Compliance Manager” as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### 2.5

#### **Approve Surplus of 2005 Ford F-550, Vin. # 1FDAF56P85EC73486, License No. 1183241**

General Manager, Tom Coleman, advised the Board that surplus of the 2005 Ford F-550 truck would allow the District to trade the truck in toward the purchase of a new one.

After discussion by members of the Board, upon motion made by Director Lu-Yang, seconded by Director Bellah, the Board approved the surplus of the 2005 Ford F-150, license number 1183241, as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### 2.6

#### **Review and Discuss “Customer Questionnaire Incentive Program”**

General Manager, Tom Coleman, advised the Board that in connection with the implementation of the Advanced Metering Infrastructure (AMI) program, it is necessary to update customer information, much of which is out of date or incomplete. In order to provide incentive to customers, the District is asking customers to complete a questionnaire and return it to the District. Staff is recommending an incentive program whereby a certain number of customers who return the questionnaire in a timely fashion will receive a financial incentive.

After discussion by members of the Board, upon motion made by Director Lu-Yang, seconded by Director Lewis, the Board approved the financial incentive in the total amount of \$1,200.00 per year, spread evenly in \$10.00 increments between those customers who are first to timely submit the questionnaire up to the total amount allocated, as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios



## 2.7

### **Review and Approve “Agreement for Consultant Services” Between Claris Strategy, Inc. and Public Water Agencies Group**

After discussion by members of the Board, upon motion made by Director Lu-Yang, seconded by Director Lewis, the Board approved the Agreement for Consultant Services, as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

## 2.8

### **Review and Approve Grant of Easement from Rowland Water District to Southern California Edison for 2505 Artigas Drive, Rowland Height, CA Vertical Bridge Cell Tower Lease**

After discussion by members of the Board, upon motion made by Director Bellah, seconded by Director Lewis, the Board approved Easement as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

## 2.9

### **Public Relations (Rose Perea)**

Rose Perea reported that after Dr. Adrian Hightower’s, Solar Cup Technical Advisor, offer to help with some of the costs in connection with the program, Brittne Van De Car, Public Affairs Representative, submitted a letter of support outlining the program and submitted a budget setting out the cost of the kits and the books. She requested funds for 72 kits and 100 books and received \$2,421.67 from MWD. The total budget for this program is \$5,500.00, which included \$5,300.00 for the kits, \$200.00 for busses and miscellaneous expenses, therefore, the District has now received funding for almost half of the program. The boat races will be held in February 2020 at the Nogales High School pool. The National Theatre for Children has completed performances at Rowland, Jellick, Wedgeworth, Bixby and have added Rorimer, Northam and Blandford— three more schools than last year. Yorbita and Telesis have again decided not to participate. The EduBucks applications were due on October 31, 2019. The District received eight (8) applications –six from Rowland Elementary and one from Jellick Elementary and one from Blandford Elementary.

### **Communications Outreach (CV Strategies)**

Erin LaCombe Gilhuly, CV Strategies, previewed the District’s new Conservation Microsite which is now ready to go live and answered questions posed by members of the Board. The distribution of the bill inserts to customers on Water Quality and the PFOS issue began on November 6, 2019. The Press Release is also ready for distribution.

## **Education Update**

Provided for information purposes only.

### **2.10**

#### **Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- None

## **TAB 3 LEGISLATIVE INFORMATION**

### **3.1**

#### **Updates on Legislative Issues**

None.

## **TAB 4 REVIEW OF CORRESPONDENCE**

None.

## **TAB 5 COMMITTEE REPORTS**

### **5.1**

#### **Joint Powers Insurance Authority**

JPIA correspondence provided for information purposes only.

### **5.2**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the October 16, 2019 Board meeting and advised proposed service applications for PM-27 and PM-29 were discussed as well as imported water sales for September 2019. Director Lu-Yang reported on her attendance at the November 6, 2019 Board meeting and advised that Mike Holmes, Emergency Preparedness Coordinator for PWAG provided an update on the American Water Infrastructure Act and the proposed consultant agreement. The Board was advised that if the Pension and OPEB Trust are funded at \$200,000.00 per year, they will be fully funded by 2028.

### **5.3**

#### **Association of California Water Agencies**

Director Lewis advised that the ACWA Fall Conference will be held in San Diego, CA, December 3-6, 2019.

### **5.4**

#### **Puente Basin Water Agency**

Director Lima reported that the next meeting will be held on December 12, 2019 at Walnut Valley Water District.

### **5.5**

#### **Project Ad-Hoc Committee**

Director Lu-Yang advised that a meeting was held to discuss the new position of Compliance and Engineering Manager and the current salary survey.



## **5.6**

### **Regional Chamber of Commerce**

Director Lewis reported on his attendance at the Government Affairs Committee meeting held on October 15, 2019 and advised that the Committee voted to join in the support of protecting Proposition 13.

## **5.7**

### **PWR Joint Waterline Commission**

Director Lima reported on his attendance at the Commission meeting held on October 24, 2019.

## **5.8**

### **Sheriff's Community Advisory Council**

Resident, Denise Jackman, advised that all Neighborhood Watch Captains received notice that Sheriff Alex Villanueva will be holding a town hall meeting on November 20, 2019, at the Diamond Bar Community Center, 6:30-9:30 p.m. to engage with the public on issues and concerns.

## **5.9**

### **Rowland Heights Community Coordinating Council**

Director Bellah advised that there will be no meeting in November.

## **5.10**

### **Hacienda Heights Improvement Association**

Director Lima reported on his attendance at the meeting held on October 21, 2019. Residents, Mr. and Mrs. Malkin advised that there are two recall petitions pending.

## **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

General Manager, Tom Coleman, a Financial Dashboard and provided information on consumption by customer class.

### **6.2**

#### **Operations Report**

Director of Operations, Dusty Moisio, provided updates on the following projects:

- Tomich RCS –The following items have been completed: roof, roof hatches, stucco and retaining wall. The project is 75% complete.
- Valve replacement – Twenty-five valves has been replaced/installed throughout the District, sizing from 6" to 12". The goal is to complete 100 valve replacements by June 30, 2020.
- 

### **6.3**

#### **Personnel Report**

Nothing to report.

## **TAB 7 ATTORNEY'S REPORT**

Nothing to report.

## **TAB 8 CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:28 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**  
**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**
  
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
  
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:39 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

### **General Manager's and Directors' Comments**

Director Lu-Yang advised the Board that a video presented at the For Us State of the District Breakfast featured Public Relations Representative, Brittne Van De Car, and the Mini Solar Cup Challenge. General Manager, Tom Coleman, advised that he and staff had met with Superintendent Julie Mitchell to discuss installing drinking fountains and a water bottle filling station at schools within the Rowland Water District. He will provide additional information at a later date.

### **Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lewis, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:49 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

# Tab

# 1.2





Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

November 26, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Szu Pei Lu-Yang  
Director Anthony J. Lima  
Director John Bellah

**ABSENT:**

None

**OTHERS PRESENT:**

Joseph Byrne, Legal Counsel, Best Best & Krieger  
Denise Jackman, Three Valleys Municipal Water District

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisia, Director of Operations

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

## Tab 1 ACTION ITEMS

### 1.1

#### **Board Workshop to Review District's Ten-Year Financial Plan**

General Manager, Tom Coleman, reviewed the five-year rate plan which was approved by the Board in 2017 and discussed projections for the next ten years using various rate scenarios.

### 1.2

#### ***CLOSED SESSION***

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 6:48 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

- a. **CONFERENCE WITH LEGAL COUNSEL—  
Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9  
Name of Case: Rowland Water District vs. La Habra Heights County Water District  
Case No. KC070088**
- b. **Conference with Real Property Negotiator Pursuant to  
Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to  
Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms
- d. **Public Employee Performance Evaluation Pursuant to  
Government Code Section 54957**  
Performance Review for General Manager. This matter may be discussed in open session.

The closed session was adjourned, and the Board resumed the meeting in open session at 7:11 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

**Directors' and General Manager's Comments**

None.

**Future Agenda Items**

- Wedgeworth K-8 School Project Environmental Impact Report (EIR) Public Meeting, Saturday December 14, 2019, 10:00 a.m. – 11:30 a.m., Wedgeworth Elementary School, 16949 Wedgeworth Drive, Hacienda Heights, CA
- Discuss Amendment to Agreement for Employment of General Manager

**Late Business**

None

***Next Regular Board Meeting***

***December 10, 2019, 6:00 p.m.***

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:11 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

# Tab

## 1.3



## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26640</b>						
10/19	10/01/2019	26640	62622	AKM CONSULTING ENGINEERS	RWD STANDARDS	540.00
10/19	10/01/2019	26640	62622	AKM CONSULTING ENGINEERS	LAND ACQUISITION-GRANBY PL	4,180.00
Total 26640:						4,720.00
<b>26641</b>						
10/19	10/01/2019	26641	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	975.00
Total 26641:						975.00
<b>26642</b>						
10/19	10/01/2019	26642	62439	CVSTRATEGIES	COMMUNICATION SERVICES	10,582.36
Total 26642:						10,582.36
<b>26643</b>						
10/19	10/01/2019	26643	62351	ELITE EQUIPMENT INC.	REPAIR WACKER TRASH PUMP	206.61
10/19	10/01/2019	26643	62351	ELITE EQUIPMENT INC.	REPAIR MULITQUIP PUMP	180.34
10/19	10/01/2019	26643	62351	ELITE EQUIPMENT INC.	PARTS-STIHL CHAINSAW	149.89
Total 26643:						536.84
<b>26644</b>						
10/19	10/01/2019	26644	62445	EXCEL DOOR & GATE COMPANY	FURNISH LABOR AND MATERIALS TO REPLACE D	662.95
Total 26644:						662.95
<b>26645</b>						
10/19	10/01/2019	26645	2550	FRONTIER	PHONE SERVICE	331.66
Total 26645:						331.66
<b>26646</b>						
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	289.96
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	260.97
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	181.23
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	144.98
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	246.47
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	231.97
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	391.45
10/19	10/01/2019	26646	62624	HASA INC	CHEMICALS FOR RCS	275.47
Total 26646:						2,022.50
<b>26647</b>						
10/19	10/01/2019	26647	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	535.14
Total 26647:						535.14
<b>26648</b>						
10/19	10/01/2019	26648	62703	IWATER INC.	VALVE SERVICE	4,508.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26648:						4,508.00
<b>26649</b>						
10/19	10/01/2019	26649	62735	MUTUAL OF OMAHA	LIFE INSURANCE	465.03
10/19	10/01/2019	26649	62735	MUTUAL OF OMAHA	SHORT/LONG TERM DISABILITY	1,202.38
10/19	10/01/2019	26649	62735	MUTUAL OF OMAHA	DIRECTORS LIFE INSURANCE	72.20
Total 26649:						1,739.61
<b>26650</b>						
10/19	10/01/2019	26650	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	70,218.71
10/19	10/01/2019	26650	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	7,802.08
Total 26650:						78,020.79
<b>26651</b>						
10/19	10/01/2019	26651	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 26651:						375.00
<b>26652</b>						
10/19	10/01/2019	26652	62353	VERIZON	CONFERENCE CALLS	49.88
Total 26652:						49.88
<b>26653</b>						
10/19	10/08/2019	26653	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	60.32
Total 26653:						60.32
<b>26654</b>						
10/19	10/08/2019	26654	62233	JOHN BELLAH	MILEAGE REIMBURSEMENT	39.00
10/19	10/08/2019	26654	62233	JOHN BELLAH	TOTAL EXPENSES-CSDA CONFERENCE	84.00
Total 26654:						123.00
<b>26655</b>						
10/19	10/08/2019	26655	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	87.00
10/19	10/08/2019	26655	3360	ROBERT LEWIS	TOTAL EXPENSES-CSDA CONFERENCE	54.00
Total 26655:						141.00
<b>26656</b>						
10/19	10/08/2019	26656	62486	TERESA RIOS	MILEAGE REIMBURSEMENT	45.24
Total 26656:						45.24
<b>26657</b>						
10/19	10/17/2019	26657	4750	PWR JT WATER LINE COMMISSION	PM 15/ PM 22 AUG 2019 WATER	670,246.08
10/19	10/17/2019	26657	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,919.61
10/19	10/17/2019	26657	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,123.93
10/19	10/17/2019	26657	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,706.85
Total 26657:						678,996.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
26658						
10/19	10/17/2019	26658	339	S C W U A	RESERVATION (7)	210.00
Total 26658:						210.00
26659						
10/19	10/18/2019	26659	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	13,787.32
Total 26659:						13,787.32
26660						
10/19	10/18/2019	26660	62622	AKM CONSULTING ENGINEERS	WELL 1 PUMP REHAB	4,015.00
Total 26660:						4,015.00
26661						
10/19	10/18/2019	26661	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
Total 26661:						285.00
26662						
10/19	10/18/2019	26662	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	1,230.17
Total 26662:						1,230.17
26663						
10/19	10/18/2019	26663	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	266.61
Total 26663:						266.61
26664						
10/19	10/18/2019	26664	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	3,372.60
10/19	10/18/2019	26664	62597	BEST BEST & KRIEGER	LEGAL FEES-LABOR AND EMPLOYMENT	5,943.20
10/19	10/18/2019	26664	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	4,192.62
Total 26664:						13,508.42
26665						
10/19	10/18/2019	26665	383	CLA-VAL	MATERIAL FOR PUMPS	935.14
Total 26665:						935.14
26666						
10/19	10/18/2019	26666	1900	CLINICAL LAB OF S B	WATER SAMPLES	1,385.00
Total 26666:						1,385.00
26667						
10/19	10/18/2019	26667	62548	CORPORATE BUSINESS INTERIORS	DEPOSIT FOR CUBICLE FURNITURE	13,211.00
Total 26667:						13,211.00
26668						
10/19	10/18/2019	26668	62505	D & H WATER SYSTEMS	RCS TRAILER RENTAL	6,570.00
Total 26668:						6,570.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26669</b>						
10/19	10/18/2019	26669	2550	FRONTIER	INTERNET ACCESS	803.00
Total 26669:						803.00
<b>26670</b>						
10/19	10/18/2019	26670	330	FUEL PRO INC	D/O INSPECTION	170.00
Total 26670:						170.00
<b>26671</b>						
10/19	10/18/2019	26671	5600	G M SAGER CONSTRUCTION	ASPHALT	1,665.20
10/19	10/18/2019	26671	5600	G M SAGER CONSTRUCTION	ASPHALT	2,349.30
Total 26671:						4,014.50
<b>26672</b>						
10/19	10/18/2019	26672	62730	GENSLER	FURNITURE COORDINATION	669.74
Total 26672:						669.74
<b>26673</b>						
10/19	10/18/2019	26673	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	354.29
10/19	10/18/2019	26673	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,036.04
Total 26673:						2,390.33
<b>26674</b>						
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	181.23
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	224.72
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	347.96
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	449.44
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	304.46
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	144.98
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	304.46
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	231.97
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	137.73
10/19	10/18/2019	26674	62624	HASA INC	CHEMICALS FOR RCS	275.47
Total 26674:						2,602.42
<b>26675</b>						
10/19	10/18/2019	26675	379	HIGHROAD INFORMATION TECHNOL	UPS BATTERY BACKUP REPLACEMENT FOR SCAD	492.75
Total 26675:						492.75
<b>26676</b>						
10/19	10/18/2019	26676	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	880.13
10/19	10/18/2019	26676	2724	HOME DEPOT CREDIT SERVICES	MISC EXPENSE	83.26
10/19	10/18/2019	26676	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR RC	10.37
Total 26676:						973.76
<b>26677</b>						
10/19	10/18/2019	26677	2975	INDUSTRY LIFT INC	SERVICE CALL	249.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26677:						249.21
<b>26678</b>						
10/19	10/18/2019	26678	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
10/19	10/18/2019	26678	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
Total 26678:						960.00
<b>26679</b>						
10/19	10/18/2019	26679	62227	KIWANIS CLUB OF HACIENDA HEIGHT	BUCKBOARD DAYS PANCAKE BREAKFAST PLACE	75.00
Total 26679:						75.00
<b>26680</b>						
10/19	10/18/2019	26680	62691	LYONS CONSTRUCTION	PAINT EXTERIOR OF MAIN OFFICE	25,002.10
Total 26680:						25,002.10
<b>26681</b>						
10/19	10/18/2019	26681	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 20	315.16
10/19	10/18/2019	26681	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 28	317.40
10/19	10/18/2019	26681	62573	MANAGED MOBILE INC	MAINTENANCE TRUCK 31	315.16
10/19	10/18/2019	26681	62573	MANAGED MOBILE INC	MAINTENANCE ZEIMAN TRAILER	204.16
Total 26681:						1,151.88
<b>26682</b>						
10/19	10/18/2019	26682	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	192.00
10/19	10/18/2019	26682	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	160.05
Total 26682:						352.05
<b>26683</b>						
10/19	10/18/2019	26683	62669	NYHART	GASB 68 REPORT	1,500.00
Total 26683:						1,500.00
<b>26684</b>						
10/19	10/18/2019	26684	62181	ONE TOUCH OFFICE TECHNOLOGY	RICOH COLOR COPIER MPC6004	8,212.50
Total 26684:						8,212.50
<b>26685</b>						
10/19	10/18/2019	26685	62448	PARS	GASBY 45 MANAGEMENT FEE	906.09
Total 26685:						906.09
<b>26686</b>						
10/19	10/18/2019	26686	5000	PUENTE BASIN WATER AGENCY	LEGAL-JULY 2019	120.00
10/19	10/18/2019	26686	5000	PUENTE BASIN WATER AGENCY	2018-19 Water Prod. Assessments MSGBW	96,267.60
10/19	10/18/2019	26686	5000	PUENTE BASIN WATER AGENCY	Landscaping - May 2019 thru July 2019	712.50
10/19	10/18/2019	26686	5000	PUENTE BASIN WATER AGENCY	Adjust CDWC Maint. Reserves	3,702.63
Total 26686:						100,802.73



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
26687						
10/19	10/18/2019	26687	62754	R E PATTERSON AND ASSOCIATES	PWAG-WATER UTILITY ICS CLASSES (4)	6,600.00
						6,600.00
				Total 26687:		
26688						
10/19	10/18/2019	26688	62549	SAN GABRIEL VALLEY EAC	REGISTRATION (2)	190.00
						190.00
				Total 26688:		
26689						
10/19	10/18/2019	26689	62517	SCHNEIDER ELECTRIC SYSTEMS US	SUPPLIES FOR TELEMETRY	1,876.22
						1,876.22
				Total 26689:		
26690						
10/19	10/18/2019	26690	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
						52.25
				Total 26690:		
26691						
10/19	10/18/2019	26691	5900	SOCALGAS	GAS UTILITY BILL	19.87
						19.87
				Total 26691:		
26692						
10/19	10/18/2019	26692	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,776.74
						1,776.74
				Total 26692:		
26693						
10/19	10/18/2019	26693	62030	STUMP FENCE CO	REPAIR 10" HIGH CHAIN LINK FENCE	1,200.00
						1,200.00
				Total 26693:		
26694						
10/19	10/18/2019	26694	6600	THREE VALLEYS MUN WATER DIST	LEADERSHIP BREAKFAST-6 RESERVATIONS	120.00
						120.00
				Total 26694:		
26695						
10/19	10/18/2019	26695	62521	TRIPEPI SMITH & ASSOCIATES	ANNUAL WEBSITE HOSTING FEE	380.00
10/19	10/18/2019	26695	62521	TRIPEPI SMITH & ASSOCIATES	ANNUAL SSL FEE	200.00
						580.00
				Total 26695:		
26696						
10/19	10/18/2019	26696	62537	URBAN FUTURES INC	PHASE 1-PENSION OPEB MODEL & ANALYSIS	7,500.00
						7,500.00
				Total 26696:		
26697						
10/19	10/18/2019	26697	62665	VERIZON	SCADA ALARM MODEM	28.08
						28.08
				Total 26697:		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26698</b>						
10/19	10/18/2019	26698	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	969.21
Total 26698:						969.21
<b>26699</b>						
10/19	10/18/2019	26699	205	WARREN GRAPHICS	BILL STUFFER-BILL PAY	1,337.58
Total 26699:						1,337.58
<b>26700</b>						
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	EQUIPMENT EXPENSE	269.37
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	TOOLS & SUPPLIES	625.40
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	7,027.83
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	SUPPLIES FOR VALVE REPLACEMENTS	1,315.50
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	DFW481C-4 READING LID FOR #3 BOX	31,935.00
10/19	10/18/2019	26700	334	YO FIRE SUPPLY	DFWPW6C-4 1 PC COVER FOR #6B BOX	6,706.89
Total 26700:						47,879.99
<b>26701</b>						
10/19	10/24/2019	26701	910	ACWA	2020 AGENCY DUES	19,255.00
Total 26701:						19,255.00
<b>26702</b>						
10/19	10/24/2019	26702	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	36,504.74
10/19	10/24/2019	26702	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	617.55
10/19	10/24/2019	26702	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	54.05
10/19	10/24/2019	26702	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,717.97
10/19	10/24/2019	26702	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	12,356.01
10/19	10/24/2019	26702	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,116.52
Total 26702:						62,366.84
<b>26703</b>						
10/19	10/24/2019	26703	4600	AIRGAS USA LLC	TANK RENTAL	92.05
Total 26703:						92.05
<b>26704</b>						
10/19	10/24/2019	26704	62622	AKM CONSULTING ENGINEERS	RWD STANDARDS	2,565.00
10/19	10/24/2019	26704	62622	AKM CONSULTING ENGINEERS	RES 4 AND 9 SITE SURVEY	4,950.00
Total 26704:						7,515.00
<b>26705</b>						
10/19	10/24/2019	26705	62704	ALEXANDRO ZARAGOZA	MILEAGE REIMBURSEMENT	39.44
10/19	10/24/2019	26705	62704	ALEXANDRO ZARAGOZA	TOTAL EXPENSES-AWWA CROSS CONTROL SPEC	135.00
10/19	10/24/2019	26705	62704	ALEXANDRO ZARAGOZA	TOTAL EXPENSES-BOOT ALLOWANCE	140.60
Total 26705:						315.04
<b>26706</b>						
10/19	10/24/2019	26706	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-BOOT ALLOWANCE	387.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26706:						387.88
<b>26707</b>						
10/19	10/24/2019	26707	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,063.90
Total 26707:						1,063.90
<b>26708</b>						
10/19	10/24/2019	26708	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
10/19	10/24/2019	26708	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
10/19	10/24/2019	26708	62576	ARCADIA RECLAMATION INC	HAULING DIRT	285.00
Total 26708:						855.00
<b>26709</b>						
10/19	10/24/2019	26709	62739	BABCOK LABORATORIES, INC	UCMR 4 SAMPLES	1,545.00
Total 26709:						1,545.00
<b>26710</b>						
10/19	10/24/2019	26710	1400	BADGER METER INC	SERVICE AGREEMENT FOR SEP 2019-FEB 2020 R	780.00
Total 26710:						780.00
<b>26711</b>						
10/19	10/24/2019	26711	62707	BOBCAT COMPANY	S650 LOADER	647.24
Total 26711:						647.24
<b>26712</b>						
10/19	10/24/2019	26712	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	8.76
10/19	10/24/2019	26712	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	105.10
Total 26712:						113.86
<b>26713</b>						
10/19	10/24/2019	26713	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 26713:						1,884.00
<b>26714</b>						
10/19	10/24/2019	26714	6966	CINTAS	UNIFORM RENTAL	3,615.56
Total 26714:						3,615.56
<b>26715</b>						
10/19	10/24/2019	26715	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	36,543.50
Total 26715:						36,543.50
<b>26716</b>						
10/19	10/24/2019	26716	62645	CORE & MAIN LP	TAX ON ALLEGRO BASE STATIONS, ANTENNAS &	10,113.05
10/19	10/24/2019	26716	62645	CORE & MAIN LP	TAX ON INSTALLATION OF TOWER BASE STATION	4,400.40
Total 26716:						14,513.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
26717						
10/19	10/24/2019	26717	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 26717:						100.00
26718						
10/19	10/24/2019	26718	62439	CVSTRATEGIES	COMMUNICATION SERVICES	15,652.38
Total 26718:						15,652.38
26719						
10/19	10/24/2019	26719	62505	D & H WATER SYSTEMS	TUBE ASSY A3-SNGG 3/8" COMP	1,291.86
Total 26719:						1,291.86
26720						
10/19	10/24/2019	26720	2125	DANIELS TIRE SERVICE	TIRES TRUCK #35	320.74
Total 26720:						320.74
26721						
10/19	10/24/2019	26721	15	DAVE SHUBIN	TOTAL EXPENSES-CUEMA CONFERENCE	98.60
Total 26721:						98.60
26722						
10/19	10/24/2019	26722	62729	DIG SAFE BOARD	CA STATE FEE	113.19
Total 26722:						113.19
26723						
10/19	10/24/2019	26723	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,415.00
Total 26723:						2,415.00
26724						
10/19	10/24/2019	26724	33	DUSTIN T MOISIO	TOTAL EXPENSES-GAS	438.74
Total 26724:						438.74
26725						
10/19	10/24/2019	26725	62755	ELIJAH BIORKMAN	TOTOAL EXPENES-BOOT ALLOWANCE	150.00
Total 26725:						150.00
26726						
10/19	10/24/2019	26726	62039	FAST EDDIE'S TRUCKING	HAUL DIRT	790.00
Total 26726:						790.00
26727						
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	ASPHALT	2,618.70
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	ASPHALT	2,010.40
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	ASPHALT	1,689.20
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	ASPHALT	5,554.60
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	ASPHALT	1,094.90
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	REMOVAL ONLY OF USA MARKINGS	1,875.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10/19	10/24/2019	26727	5600	G M SAGER CONSTRUCTION	REMOVAL ONLY OF USA MARKINGS	375.00
Total 26727:						15,217.80
<b>26728</b>						
10/19	10/24/2019	26728	2690	HARPER & ASSOCIATES ENG.	Engineering services RES 10	4,760.00
Total 26728:						4,760.00
<b>26729</b>						
10/19	10/24/2019	26729	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	535.14
Total 26729:						535.14
<b>26730</b>						
10/19	10/24/2019	26730	62435	INDUSTRY PUBLIC UTILITY COMMISSI	PUMPING POWER-PUMPSTATION 2A	10,379.52
Total 26730:						10,379.52
<b>26731</b>						
10/19	10/24/2019	26731	62226	INLAND DESERT SECURITY	ANSWERING SERVICE	251.80
Total 26731:						251.80
<b>26732</b>						
10/19	10/24/2019	26732	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
10/19	10/24/2019	26732	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 26732:						960.00
<b>26733</b>						
10/19	10/24/2019	26733	62020	LA COUNTY DEPT OF PUBLIC WORKS	ANNUAL INDUSTRIAL WASTE INSPECTION FEE	349.00
Total 26733:						349.00
<b>26734</b>						
10/19	10/24/2019	26734	62525	MORROW-MEADOWS CORPORATION	IDENTIFIED ISSUES WITH WIRING FOR 4 PUMPS A	511.48
10/19	10/24/2019	26734	62525	MORROW-MEADOWS CORPORATION	WORKED AT RES 2A-COI	2,045.92
Total 26734:						2,557.40
<b>26735</b>						
10/19	10/24/2019	26735	189	NOBEL SYSTEMS	GEOVIEWER ANNUAL SUBSCRIPTION (HOSTING O	4,400.00
Total 26735:						4,400.00
<b>26736</b>						
10/19	10/24/2019	26736	62649	OPARC	PAINTING FIRE HYDRANTS	1,883.60
Total 26736:						1,883.60
<b>26737</b>						
10/19	10/24/2019	26737	62619	PLATINUM CONSULTING GROUP LLC	ONSITE & OFFSITE WORK-ACCOUNTING & AUDIT	9,677.25
Total 26737:						9,677.25



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26738</b>						
10/19	10/24/2019	26738	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 7, 29	1,067.04
Total 26738:						1,067.04
<b>26739</b>						
10/19	10/24/2019	26739	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	69.60
Total 26739:						69.60
<b>26740</b>						
10/19	10/24/2019	26740	62460	RYAN WHITE	MILEAGE REIMURSEMENT	238.38
10/19	10/24/2019	26740	62460	RYAN WHITE	TOTOL EXPENSES-WATERUSE CONFERENCE	661.80
Total 26740:						900.18
<b>26741</b>						
10/19	10/24/2019	26741	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-OCT TO DE	1,842.00
Total 26741:						1,842.00
<b>26742</b>						
10/19	10/24/2019	26742	62534	SHRED IT USA	SHREDDING SERVICE	105.66
Total 26742:						105.66
<b>26743</b>						
10/19	10/24/2019	26743	215	SOUTH COAST AQMD	ANNUAL RENEWAL-FACILITY ID 328	545.48
10/19	10/24/2019	26743	215	SOUTH COAST AQMD	EMISSIONS FEES-FACILITY ID 328	136.40
Total 26743:						681.88
<b>26744</b>						
10/19	10/24/2019	26744	62030	STUMP FENCE CO	GATE REPAIR RES 14	650.00
Total 26744:						650.00
<b>26745</b>						
10/19	10/24/2019	26745	2180	SWRCB-DWOCF	T2 RENEWAL-DAVID SHUBIN	60.00
Total 26745:						60.00
<b>26746</b>						
10/19	10/24/2019	26746	6500	THERMALAIR INC	WORK PERFORMED-CO2 TANK LEAK	2,227.74
Total 26746:						2,227.74
<b>26747</b>						
10/19	10/24/2019	26747	62395	TRANSWORLD SYSTEMS INC	COLLECTION FEES	115.67
Total 26747:						115.67
<b>26748</b>						
10/19	10/24/2019	26748	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	313.60
Total 26748:						313.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26749</b>						
10/19	10/24/2019	26749	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	323.10
Total 26749:						323.10
<b>26750</b>						
10/19	10/24/2019	26750	382	W A RASIC CONSTRUCTION CO INC	JOB 19SX10-16" FLEX COUPLING REPAIR	6,965.61
Total 26750:						6,965.61
<b>26751</b>						
10/19	10/24/2019	26751	62562	WOODARD & CURRAN	PHASE 3 CONSTRUCTION SUPPORT FULLERTON	1,605.08
Total 26751:						1,605.08
<b>10152019</b>						
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY	342,680.00
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY - LRP CREDIT	11,225.00-
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY	1,393.29
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY	1,893.97
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY	2,106.78
10/19	10/15/2019	101520	62558	PUENTE BASIN WATER AGENCY	PUENTE BASIN WATER AGENCY	6,394.97
Total 10152019:						343,244.01
<b>10172019</b>						
10/19	10/17/2019	101720	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE-BALANCE OWED F	6,338.81
Total 10172019:						6,338.81
<b>10182019</b>						
10/19	10/18/2019	101820	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	1,723.23
Total 10182019:						1,723.23
<b>10222019</b>						
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE	2,879.21
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	POSTAGE EXPENSE	82.93
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	CONSERVATION EXPENSE	3,592.26
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	BOOKS & SUBSCRIPTION	490.50
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	177.85
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	PERMIT EXPENSE	1,650.00
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	1,426.77
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	165.46
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES EXPENSE	419.22
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	COMMUNITY OUTREACH	1,020.00
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	MISC EXPENSE	11,064.15
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	SPECTRUM	762.00
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,467.87
10/19	10/22/2019	102220	1070	AMERICAN EXPRESS	DIRECTV	81.66
Total 10222019:						25,279.88
Grand Totals:						1,678,635.85

GL Account	Debit	Credit	Proof
11505-0	110,926.59	.00	110,926.59
222100	11,225.00	1,689,860.85-	1,678,635.85-
51310-0	1,012,926.08	11,225.00-	1,001,701.08
51410-1	3,813.63	.00	3,813.63
51410-2	2,517.22	.00	2,517.22
51410-3	1,893.97	.00	1,893.97
51410-5	12,314.58	.00	12,314.58
51510-0	37,512.71	.00	37,512.71
51910-0	96,267.60	.00	96,267.60
52210-0	3,674.36	.00	3,674.36
52310-0	80,598.23	.00	80,598.23
54209-0	8,665.18	.00	8,665.18
54210-0	1,665.20	.00	1,665.20
54211-0	15,977.60	.00	15,977.60
54213-0	8,671.91	.00	8,671.91
54214-0	6,518.40	.00	6,518.40
54215-0	3,353.50	.00	3,353.50
54216-0	2,368.97	.00	2,368.97
54217-0	5,695.20	.00	5,695.20
54218-0	2,045.92	.00	2,045.92
54219-0	4,415.13	.00	4,415.13
56210-0	4,201.01	.00	4,201.01
56211-0	906.09	.00	906.09
56212-0	490.50	.00	490.50
56214-0	1,776.74	.00	1,776.74
56215-0	19,255.00	.00	19,255.00
56216-0	82.93	.00	82.93
56217-0	791.44	.00	791.44
56218-0	9,315.80	.00	9,315.80
56218-1	4,312.62	.00	4,312.62
56219-0	12,133.13	.00	12,133.13
56220-0	1,717.00	.00	1,717.00
56221-0	28,667.32	.00	28,667.32
56223-0	3,679.01	.00	3,679.01
56226-0	4,400.00	.00	4,400.00
56311-0	13,787.32	.00	13,787.32
56312-0	29,263.22	.00	29,263.22
56320-0	697.85	.00	697.85
56411-0	36,504.74	.00	36,504.74
56413-0	2,717.97	.00	2,717.97
56414-0	8,062.04	.00	8,062.04
56415-0	617.55	.00	617.55
56416-0	465.03	.00	465.03
56417-0	13,419.91	.00	13,419.91
56418-0	1,202.38	.00	1,202.38
56419-0	54.05	.00	54.05
56421-0	10,188.72	.00	10,188.72
56510-0	795.07	.00	795.07
56710-0	2,164.33	.00	2,164.33
56811-0	11,177.25	.00	11,177.25
56812-0	18,541.56	.00	18,541.56
57310-0	12,070.00	.00	12,070.00
57312-0	2,116.75	.00	2,116.75
57314-0	1,862.95	.00	1,862.95
57315-0	1,385.00	.00	1,385.00
57319-0	3,592.26	.00	3,592.26
57320-0	60.00	.00	60.00

GL Account	Debit	Credit	Proof
57321-0	5,215.33	.00	5,215.33
57322-0	349.00	.00	349.00
Grand Totals:	<u>1,701,085.85</u>	<u>1,701,085.85-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:  
Detail Report

Check Number	Check Issue Date	Payee				
26752	10/24/2019	EMILIO SALINAS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	441364-10	CREDIT REFUND-OVERPAYMENT	15210-0	401.61	401.61	
26753	10/24/2019	JACKY LEI				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	166341-31	CREDIT REFUND-OVERPAYMENT	15210-0	655.10	655.10	
Grand Totals:					1,056.71	

# **Tab**

# **1.4**





## Rowland Water District

### Profit & Loss Analysis and Variance Report

**October 2019**

1. **Operating Revenue** – begins the section of revenues attributable to District operations.
2. **Water Sales** – volumetric water sales revenue from all customer types including residential, commercial, public, industrial, recycled, and construction. YTD is at 38% due to increased demand during the summer months.
3. **Meter Charges** – the fixed monthly base rate charged to water customers each month (includes all customer types). YTD is at 40%.
4. **Customer Fees** – various fees conditionally charged to customers for things such as penalties, new service connections, reconnections, backflow administration, cross connections, connections, and recycled water checks/inspections. These types of fees are unpredictable in nature and can often trend over / under expected budget. YTD is at 29%.
5. **Contract Income** – contains revenues from tower lease contracts, PWR treasurer fees and contracts with the City of Industry. YTD is at 46% due to \$20K received in July from T-Mobile West Tower LCC/CCTMO LLC for early completion of the updated lease agreement (\$10K for the expedite fee, \$10K for the conditional signing bonus).
6. **Construction Invoices** – includes water sold on construction invoices as well as Rowland labor sales and reimbursements. The frequency and amounts of these revenues are unknown and can occasionally trend over / under budget due to their unpredictable nature. YTD is at 56%.
7. **Capacity Fees** – fees imposed on any property or person requesting a new, additional, or larger connection to the District's potable water system (fees vary by meter size). These receipts are uncertain and can trend over / under budget due to their unpredictable nature. YTD is at 68% due to fees assessed to MLM Group.
8. **Flow Tests** – fire flow tests performed by District personnel to measure the volume of water available at a specific hydrant (\$350 per test). YTD is at 84% due to a high volume of tests.
9. **Acreage Supply Fee** – a one-time fee (\$1750 / acre) assessed to customers when service is requested to properties without previous water service provided by the District. This fee is being phased out by the Potable Water Capacity fees discussed in line 7, and little to none of these acreage supply fees are anticipated in the future.
10. **Return Check Fees** – customers are charged a fee when the District is paid with insufficient funds checks and checks are returned by the bank. YTD is at 43% due to a high volume of return checks.
11. **Total Operating Revenue** – outlines the total revenues earned from District operations. YTD is at 39% due to higher water sales in the summer months.
12. **Non-Operating Revenue** – outlines the section of revenues attributable to non-operating activities.
13. **Property Taxes** – includes tax contributions from the County of Los Angeles. YTD is at 3% due to the timing of tax receipts. The bulk of contributions are received between December and May each year.
14. **Shared Services** – Rowland Water District is paid for extending Executive Director services to Bellflower-Somerset Mutual Water Company (provided by the General Manager of Rowland). These activities were not considered in the 2019-20 adopted budget.



## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2019

15. **Interest Income** – includes interest and dividends received on District investments. YTD is at 48% due to higher than anticipated interest rates.
16. **Miscellaneous Income** – includes income from various sources such as recycling, refunds or credits. Other activity such as earnings on the District PARS Trust investment account and unrealized gains / losses on all other District investment accounts are included in this category.
17. **Total Non-Operating Revenue** – outlines the total revenues earned from non-operating activities. YTD is at 44%.
18. **Total Revenues** – outlines the combined total of Operating and Non-Operating Revenues. YTD is at 39% due to factors discussed in lines 11 and 17.
19. **Operating Expenses** – outlines the section of expenses attributable to District Operations.
20. **Source of Supply** – outlines the section of operating expenses attributable to District water sold.
21. **Water Purchases** – includes the direct cost of potable water purchased from Three Valleys Municipal Water District & Cal. Domestic Water Company in addition to Recycled water purchased from the City of Industry & Walnut Valley Water District. YTD is at 31%.
22. **Pumping Power** – the cost of electricity used for pumping water. YTD is at 40% due to increased pumping activity to facilitate increased demand.
23. **Fixed Charges** – monthly fixed charges from Three Valleys Municipal Water District and Cal. Domestic Water Company such as the import water use charge, connected capacity charge, equivalent small meter charge, and capacity reservation charge. YTD is at 24%.
24. **Chemicals** – the cost of chemicals used to treat water sold to customers. YTD is at 29%.
25. **Total Source of Supply** – summarizes the total expenses related to District Source of Supply.
26. **Maintenance of Water System** – the costs of repairs and maintenance on elements of the District water system such as main lines, services, meters, reservoirs, valves, hydrants, and telemetry system. Balance is negative in October due to reimbursements received relating to Alameda East construction. YTD is at 19%.
27. **Water Supply Plan & Development** – includes budget for engineering and legal costs related to exploring new potential water supply sources. No activity has occurred as of September 2019.
28. **Service Contracts** – includes costs for services such as billing printing & mailing, bulk paper shredding, copier leasing and services, landscaping, janitorial, uniforms, Caselle maintenance and support, etc. YTD is at 39%.
29. **Assessments** – operating costs billed to Rowland for their share of the Pomona-Walnut-Rowland Joint Water Line Commission (billed quarterly) and the Puente Basin Water Agency (billed monthly). YTD can trend over/under budget due to the timing of billing. YTD is currently at 16%.
30. **Vehicle Expense** – includes repair and maintenance costs for District vehicles as well as the cost of fuel. YTD is at 29%.
31. **Tools & Supplies** – small tools and supplies used in the field. YTD is at 18%.
32. **Equipment Expense** – various costs incurred related to equipment usage. YTD is at 24%.





## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2019

33. **Maintenance & Operations** – various costs incurred for District maintenance and operations not directly related to the water system. YTD is at 23%.
34. **Engineering** – general engineering costs related to District operations. YTD is at 30%.
35. **Water Tests** – laboratory testing and sampling of District water. YTD is at 21%.
36. **Conservation** – costs related to conservation efforts and programs. YTD is at 46%.
37. **Community Outreach** – costs related to public relations and connecting with the community. YTD is at 41% due to increased services.
38. **Total Operating Expenses** – summarizes the total expenses related to District Operating activities. YTD is trending near expectations at 30%.
39. **Administrative Expenses** – begins the section of expenses attributable to Administrative costs.
40. **Liability Insurance** – coverage through ACWA JPIA for the District insurance package. YTD is at 88% due to policy renewal in October.
41. **IT Support Services** – information technology support services. YTD is at 58% due to additional services required to combat data breach.
42. **IT Licensing** – includes costs for various software licenses. YTD is at 11% due to the timing of annual licensing billing.
43. **Director Expense** – costs for director compensation and benefits. YTD is at 34%.
44. **Bank / Management Fees** – includes various banking fees, Paymentus fees (for processing customer payments) and investment administrative fees. YTD is at 44%.
45. **Legal Fees** – legal costs related to Rowland Water District, Puente Basin Water Agency, and PWAG. YTD is at 16%.
46. **Compliance** – includes costs for State Water Resources Control Board (SWRCB) compliance, LA county property taxes, various employee certifications, District permits, and maintenance costs for equipment compliance. YTD is at 35%.
47. **Auditing** – the District performs an audit annually at the end of each fiscal year to prepare and assure District financial reporting.
48. **Utility Services** – costs related to office electricity, office phones, gas, and district cell phones. YTD is at 27%.
49. **Dues & Memberships** – includes costs for various district memberships, dues, and subscriptions to agencies such as the Water Education Foundation, Association of California Water Agencies, Urban Water Institute, California Special Districts Association, American Water Works Association, and the California Utility Executive Management Association. YTD is at 68% due to timing of annual payments.
50. **Conference & Meetings** – conference attendance and meeting expenses. YTD is at 25%.
51. **Office Expenses** – costs for office supplies and postage/printing/stationary. YTD is at 23%.
52. **Seminars/Training** – employee seminars and training. YTD is at 25%.



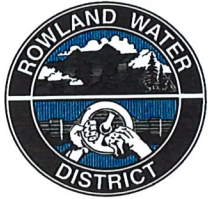
## Rowland Water District

### Profit & Loss Analysis and Variance Report

October 2019

53. **Uncollectable** – the District analyzes the amount of outstanding customer receivables at the end of each year and recognizes an expense equal to the estimated amount of money that will not be collected. YTD should remain at 0% until year-end.
54. **Miscellaneous Expense** – includes travel, books & subscriptions, and miscellaneous general expenses. YTD is at 73%.
55. **Total Administrative Expenses** – summarizes the total expenses related to administrative activities. YTD is trending at 41%.
56. **Personnel Expenses** – begins the section of expenses attributable to personnel.
57. **Wages** – begins the sections of expenses attributable to employee wages.
58. **Operations** – the amount of wages (regular, standby, OT) attributable to Operations. YTD is at 29%.
59. **Distribution** – the amount of wages (regular, standby, OT) attributable to Distribution. YTD is at 28%.
60. **Administration** – the amount of wages (regular) attributable to Administration. YTD is at 34%.
61. **Total Wages** – summarizes the total amount of wages paid to employees. YTD is at 31%.
62. **Payroll Taxes** – the amount of payroll taxes on employee wages paid by the District. YTD is at 27%.
63. **Workers Compensation** – the District is billed quarterly for workers compensation insurance which can occasionally cause this line to trend over / under expected budget. YTD is at 28%.
64. **Unemployment** – state unemployment insurance is paid quarterly which can cause this line to occasionally trend over / under expected budget. YTD is at 54% due to penalties and interest on the April-June 2019 unemployment underpayment.
65. **CalPERS** – includes retirement costs for employee pension plans through the California Public Employee Retirement System. Contributions are made on a monthly basis and an annual payment is generally made at the beginning of each fiscal year for the plan's unfunded accrued liability. YTD is at 69% due to the timing of the unfunded payment (\$295.5K paid in July 2019).
66. **EE & Retiree Health Insurance** – includes the cost of health, dental, vision, life and disability insurance for current employees as well as health insurance for retired employees. YTD is at 31%.
67. **Total Personnel Expenses** – summarizes total District expenses attributable to personnel. YTD is at 35% due to the timing of the PERS Unfunded payment discussed in line 65.
68. **Total Expenses** – summarizes total District Expenses. YTD is trending near expectations at 32%.
69. **Net Income / (Loss) Before Debt Service & Capital Expenditures** – summarizes the District net operating income or loss before accounting for debt service and capital expenses. Financially, the District has performed favorably through October 2019. YTD is trending at 63%.
70. **Less: Total Debt Service** – includes interest and principal payments on outstanding District debt as well as related administrative expenses.
71. **Less: Capital Expenses (Current-Year)** – includes expenses related to current-year district projects and capital assets, excluding projects funded by bond proceeds (debt). YTD is at 16%.
72. **Cash Increase / (Decrease)** – summarizes the increase or decrease to cash after debt service and capital expenses.

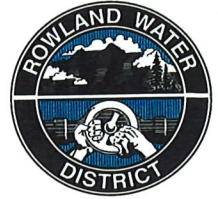




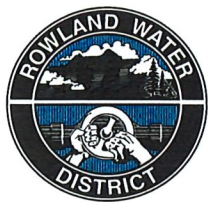
# ROWLAND WATER DISTRICT

## PROFIT & LOSS DETAIL

### OCTOBER 2019



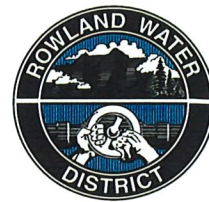
	Oct-19	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
<b>1 OPERATING REVENUE</b>						
2 Water Sales	\$ 1,184,156	\$ 5,516,447	\$ 14,370,000	\$ 8,853,553	38%	\$ 4,579,313
3 Meter Charges	775,900	3,673,508	9,300,000	5,626,492	40%	2,242,738
4 Customer Fees	35,256	102,565	355,000	252,435	29%	126,718
5 Contract Income	12,064	74,266	160,000	85,734	46%	48,876
6 Construction Invoices	26,043	28,032	50,000	21,968	56%	7,872
7 Capacity Fees	14,739	40,532	60,000	19,468	68%	22,109
8 Flow Tests	2,100	8,400	10,000	1,600	84%	6,300
9 Acreage Supply Fee	-	-	10,000	10,000	0%	-
10 Return Check Fees	720	2,160	5,000	2,840	43%	1,959
<b>11 TOTAL OPERATING REVENUE</b>	<b>2,050,978</b>	<b>9,445,910</b>	<b>24,320,000</b>	<b>14,874,090</b>	<b>39%</b>	<b>7,035,884</b>
<b>12 NON-OPERATING REVENUE</b>						
13 Property Taxes	-	9,145	325,000	315,855	3%	11,487
14 Shared Services	1,960	10,462	-	(10,462)	0%	2,820
15 Interest Income	31,251	142,751	300,000	157,249	48%	58,907
16 Miscellaneous Income	60,066	126,313	25,000	(101,313)	505%	(29,852)
<b>17 TOTAL NON-OPERATING REVENUE</b>	<b>93,277</b>	<b>288,671</b>	<b>650,000</b>	<b>361,329</b>	<b>44%</b>	<b>43,362</b>
<b>18 TOTAL REVENUES</b>	<b>2,144,255</b>	<b>9,734,582</b>	<b>24,970,000</b>	<b>15,235,418</b>	<b>39%</b>	<b>7,079,246</b>
<b>19 OPERATING EXPENSES</b>						
20 Source of Supply						
21 Water Purchases	353,157	3,388,491	10,820,000	7,431,509	31%	3,878,230
22 Pumping Power	37,669	150,047	375,000	224,953	40%	111,504
23 Fixed Charges	12,409	66,206	275,000	208,794	24%	92,925
24 Chemicals	8,577	26,089	90,000	63,911	29%	20,254
25 Total Source of Supply	411,812	3,630,833	11,560,000	7,929,167	31%	4,102,913
26 Maintenance of Water System	(68,039)	112,503	595,000	482,497	19%	463,799
27 Water Supply Plan & Development	-	-	100,000	100,000	0%	6,917
28 Service Contracts	21,714	98,287	250,000	151,713	39%	81,042
29 Assessments	1,667	53,234	330,000	276,766	16%	107,931
30 Vehicle Expense	6,639	23,067	80,000	56,933	29%	37,808
31 Tools & Supplies	1,061	5,438	30,000	24,562	18%	12,526
32 Equipment Expense	2,913	7,151	30,000	22,849	24%	16,435
33 Maintenance & Operations	574	7,016	30,000	22,984	23%	18,378
34 Engineering	-	30,328	100,000	69,672	30%	3,490
35 Water Tests	-	5,223	25,000	19,777	21%	7,396
36 Conservation	3,592	11,599	25,000	13,401	46%	10,866
37 Community Outreach	1,095	53,258	130,000	76,742	41%	75,550
<b>38 TOTAL OPERATING EXPENSES</b>	<b>383,027</b>	<b>4,037,936</b>	<b>13,285,000</b>	<b>9,247,064</b>	<b>30%</b>	<b>4,945,053</b>
<b>39 ADMINISTRATIVE EXPENSES</b>						
40 Liability Insurance	90,649	132,475	150,000	17,525	88%	115,398



# ROWLAND WATER DISTRICT

## PROFIT & LOSS DETAIL

### OCTOBER 2019



	Oct-19	Year-to-Date (YTD)	Budget (Annual)	Under / (Over) Budget	YTD Budget %	Prior YTD
41 IT Support Services	17,092	86,592	150,000	63,408	58%	48,603
42 IT Licensing	1,050	8,600	80,000	71,400	11%	16,802
43 Director Expense	14,814	54,057	160,000	105,943	34%	53,487
44 Bank / Management Fees	15,096	53,330	120,000	66,670	44%	43,141
45 Legal Fees	-	26,596	170,000	143,404	16%	50,021
46 Compliance	14,087	41,681	120,000	78,319	35%	22,741
47 Auditing	1,500	18,448	35,000	16,552	53%	19,550
48 Utility Services	7,363	32,149	120,000	87,851	27%	35,636
49 Dues & Memberships	7,760	33,864	50,000	16,136	68%	33,783
50 Conference & Meetings	2,899	15,126	60,000	44,874	25%	12,548
51 Office Expenses	704	6,769	30,000	23,231	23%	10,073
52 Seminars/Training	4,207	17,727	70,000	52,273	25%	6,369
53 Uncollectable	-	-	30,000	30,000	0%	-
54 Miscellaneous Expense	23,275	51,386	70,000	18,614	73%	28,665
<b>55 TOTAL ADMINISTRATIVE EXPENSES</b>	<b>200,495</b>	<b>578,802</b>	<b>1,415,000</b>	<b>836,198</b>	<b>41%</b>	<b>496,816</b>
<b>56 PERSONNEL EXPENSES</b>						
57 Wages						
58 Operations	65,416	255,473	895,000	639,527	29%	213,466
59 Distribution	76,079	277,893	1,005,000	727,107	28%	269,288
60 Administration	149,709	477,770	1,400,000	922,230	34%	398,117
61 Total Wages	291,204	1,011,136	3,300,000	2,288,864	31%	880,870
62 Payroll Taxes	16,485	68,001	250,000	181,999	27%	62,229
63 Workers Compensation	-	13,787	50,000	36,213	28%	13,594
64 Unemployment	-	8,062	15,000	6,938	54%	1,066
65 CalPERS	37,719	441,006	650,000	208,994	69%	378,952
66 EE & Retiree Health Insurance	54,737	222,192	716,000	493,808	31%	217,887
<b>67 TOTAL PERSONNEL EXPENSES</b>	<b>400,144</b>	<b>1,764,184</b>	<b>4,981,000</b>	<b>3,216,816</b>	<b>35%</b>	<b>1,554,598</b>
<b>68 TOTAL EXPENSES</b>	<b>983,666</b>	<b>6,380,922</b>	<b>19,681,000</b>	<b>13,300,078</b>	<b>32%</b>	<b>6,996,467</b>
<b>69 NET INCOME / (LOSS) - BEFORE DEBT SERVICE &amp; CAPITAL EXPENDITURES</b>	<b>1,160,589</b>	<b>3,353,660</b>	<b>5,289,000</b>	<b>1,935,340</b>	<b>63%</b>	<b>82,779</b>
70 Less: Total Debt Service	(2,493)	(4,866)	(2,450,000)	(2,445,134)	0%	-
71 Less: Capital Expenses (Current Year)	(468,519)	(767,386)	(4,715,700)	(3,948,314)	16%	
<b>72 CASH INCREASE / (DECREASE)</b>	<b>\$ 689,577</b>	<b>\$ 2,581,407</b>	<b>\$ (1,876,700)</b>	<b>\$ (4,458,107)</b>		<b>\$ 82,779</b>

\*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.





# ROWLAND WATER DISTRICT

## CASH & INVESTMENTS SUMMARY

### OCTOBER 31, 2019



Description / Type	Term	Shares / Units Held	Purchase Price	Current Price	Maturity Date	Current Yield	Current Value	% of Portfolio
<b>Cash</b>								
Citizens Business Bank							\$ 2,654,734	
Comerica Bank MMIA							\$ 15,503	
<b>Total Cash</b>							<b>\$ 2,670,237</b>	
Comerica Securities CD Placement	Various					2.17%	\$ 1,271,918	7.71%
Local Agency Investment Fund (LAIF)	N/A					2.28%	\$ 5,055,979	30.64%
<b>Citizens Trust Investments (Union Bank Custodian)</b>								
US Treasury Note - 912828UL2	5 Year	250,000	99.3597	99.9380	1/31/2020	1.38%	\$ 249,845.00	1.51%
US Treasury Note - 912828UV0	5 Year	250,000	99.0472	99.8010	3/31/2020	1.13%	\$ 249,502.50	1.51%
US Treasury Note - 912828K58	5 Year	250,000	99.0160	99.8830	4/30/2020	1.38%	\$ 249,707.50	1.51%
US Treasury Note - 912828P87	5 Year	250,000	99.6331	99.3910	2/28/2021	1.13%	\$ 248,477.50	1.51%
US Treasury Note - 912828S76	5 Year	250,000	100.1839	99.2270	7/31/2021	1.13%	\$ 248,067.50	1.50%
US Treasury Note - 9128282F6	5 Year	250,000	99.0589	99.1990	8/31/2021	1.13%	\$ 247,997.50	1.50%
US Treasury Note - 9128282P4	5 Year	250,000	100.3750	100.9340	7/31/2022	1.86%	\$ 252,335.00	1.53%
Fed'l Farm Crdt. Bank - GX91	1 Year	100,000	100.0000	100.0080	6/19/2020	2.00%	\$ 100,008.00	0.61%
Fed'l Home Loan Bank - H2K8	2 Year	100,000	100.0000	100.0260	8/21/2020	2.05%	\$ 100,026.00	0.61%
Fed'l Home Loan Bank - GXV2	2 Year	200,000	100.0000	100.0020	8/26/2021	2.07%	\$ 200,004.00	1.21%
Fed'l Home Loan Bank - HA52	2 Year	200,000	100.0000	100.0140	12/30/2020	2.00%	\$ 200,028.00	1.21%
Fed'l Home Loan Mtg. Corp. - ARB2	3 Year	240,000	97.7000	99.7270	10/27/2021	1.60%	\$ 239,344.80	1.45%
Fed'l Home Loan Bank - GZ57	2 Year	200,000	99.9950	100.0080	11/26/2021	2.12%	\$ 200,016.00	1.21%
Fed'l Home Loan Bank - 8WG2	4 Year	100,000	99.5286	102.1310	3/11/2022	2.45%	\$ 102,131.00	0.62%
Fed'l National Mtg. Assn. - 0T45	5 Year	250,000	100.5354	100.7320	4/5/2022	1.86%	\$ 251,830.00	1.53%
Fed'l Farm Crdt. Bank - KQ66	3 Year	200,000	99.9800	100.0090	9/19/2022	2.10%	\$ 200,018.00	1.21%
Fed'l Home Loan Bank - YBA7	5 Year	200,000	100.0000	100.0060	9/16/2024	2.25%	\$ 200,012.00	1.21%
Paccar Financial Corp. - RN85	2 Year	200,000	98.9960	100.2770	11/13/2020	2.04%	\$ 200,554.00	1.22%
United Parcel Service - 2BC9	4 Year	100,000	97.0770	101.1300	5/16/2022	2.32%	\$ 101,130.00	0.61%
Bank of New York Mellon Corp. - RAE7	5 Year	250,000	99.8060	103.2080	1/29/2023	2.86%	\$ 258,020.00	1.56%
US Bancorp Mtns. - HHV5	5 Year	200,000	102.1370	105.5680	2/5/2024	3.20%	\$ 211,136.00	1.28%
Apple Inc. - 3CG3	5 Year	200,000	101.2390	104.5420	2/9/2024	2.87%	\$ 209,084.00	1.27%
Cash Reserve Account						1.44%	\$ 285,221.73	1.73%
<b>Total Citizens Trust Investments</b>							<b>\$ 4,804,496</b>	<b>29.11%</b>
<b>Wells Fargo Advisors Investments (Union Bank Custodian)</b>								
Fed'l Home Loan Bank - A3R7	2 Year	250,000	98.9101	99.9900	11/15/2019	1.38%	\$ 249,975.00	1.51%
Fed'l National Mtg. Assn. - 0T60	2 Year	250,000	99.4158	99.9080	7/30/2020	1.50%	\$ 249,770.00	1.51%
Fed'l Home Loan Mtg. Corp. - AEK1	2 Year	500,000	99.4532	100.2670	11/17/2020	1.87%	\$ 501,335.00	3.04%
Fed'l Home Loan Bank - D4X7	2 Year	250,000	99.7862	100.2890	12/11/2020	2.00%	\$ 250,722.50	1.52%
Fed'l Home Loan Mtg. Corp. - AEC9	3 Year	255,000	96.0775	99.2050	8/12/2021	1.14%	\$ 252,972.75	1.53%
Fed'l National Mtg. Assn. - 0Q89	4 Year	250,000	100.1410	99.6350	10/7/2021	1.38%	\$ 249,087.50	1.51%
Fed'l Home Loan Bank - ABG2	4 Year	750,000	99.4438	100.6680	11/29/2021	1.87%	\$ 755,010.00	4.57%
Fed'l National Mtg. Assn. - 0S38	5 Year	300,000	101.6139	100.9300	1/5/2022	1.99%	\$ 302,790.00	1.83%
Fed'l National Mtg. Assn. - 0T45	5 Year	375,000	101.6620	100.7320	4/5/2022	1.86%	\$ 377,745.00	2.29%
Fed'l Home Loan Bank - 7R49	5 Year	200,000	99.3337	99.8150	4/13/2022	1.49%	\$ 199,630.00	1.21%
Fed'l Home Loan Bank - 0GJ0	5 Year	250,000	102.0745	101.2790	9/9/2022	1.98%	\$ 253,197.50	1.53%
Fed'l National Mtg. Assn. - 1BR5	5 Year	125,000	101.0674	100.8810	12/9/2022	1.86%	\$ 126,101.25	0.76%
Fed'l Home Loan Bank - 0T94	5 Year	505,000	99.2492	102.5650	1/19/2023	2.32%	\$ 517,953.25	3.14%
Fed'l National Mtg. Assn. - DRG9	5 Year	250,000	100.8232	103.8170	3/10/2023	2.66%	\$ 259,542.50	1.57%
Fed'l National Mtg. Assn. - 0U43	5 Year	250,000	99.6518	104.8840	9/12/2023	2.74%	\$ 262,210.00	1.59%
Cash Reserve Account						1.44%	\$ 563,468.53	3.41%
<b>Total Wells Fargo Advisors Investments</b>							<b>\$ 5,371,511</b>	<b>32.55%</b>
<b>Total Investments</b>							<b>\$ 16,503,904</b>	<b>100.00%</b>
<b>Total Cash &amp; Investments</b>							<b>\$ 19,174,141</b>	

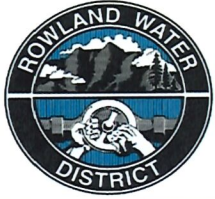
Market values determined by last business day of the month values. All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007. The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values show above are based on annual rates of return.

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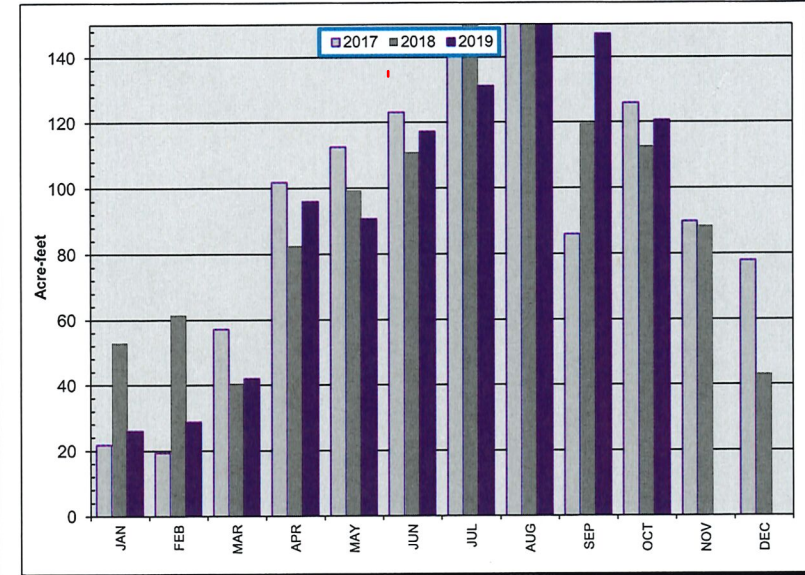
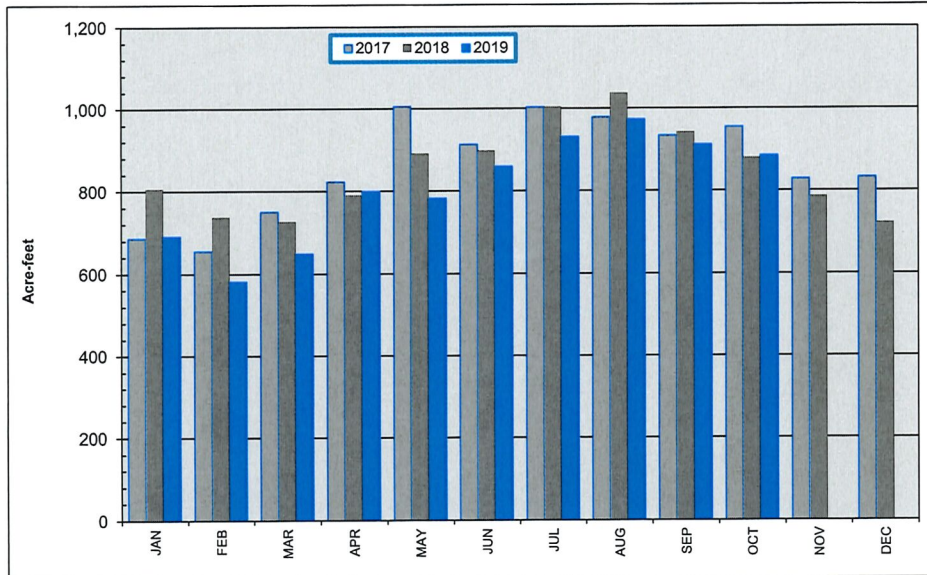


## Water Purchases for CY 2019 (Acre-feet)



	POTABLE SYSTEM						TOTAL
	WBS	LHH	PM-9	PM-22	JWL		
					PM-15	Miramar	
JAN	187.3	0.0	0.0	257.1	171.8	75.5	691.7
FEB	155.2	0.0	0.0	267.3	93.7	65.9	582.1
MAR	170.4	0.0	0.0	223.1	169.4	86.7	649.6
APR	180.5	0.0	0.0	269.3	265.2	86.0	801.0
MAY	171.8	0.0	0.0	277.2	227.7	106.2	782.9
JUN	69.7	0.0	0.0	322.9	403.6	64.4	860.6
JUL	0.0	0.0	0.0	342.4	560.5	28.8	931.7
AUG	0.0	0.0	0.0	329.5	628.1	16.4	974.0
SEP	0.0	0.0	0.0	353.4	469.7	89.1	912.2
OCT	117.0	0.0	0.0	270.4	339.8	158.7	885.9
NOV							0.0
DEC							0.0
TOTAL	1,051.9	0.0	0.0	2,912.6	3,329.5	777.7	8,071.7

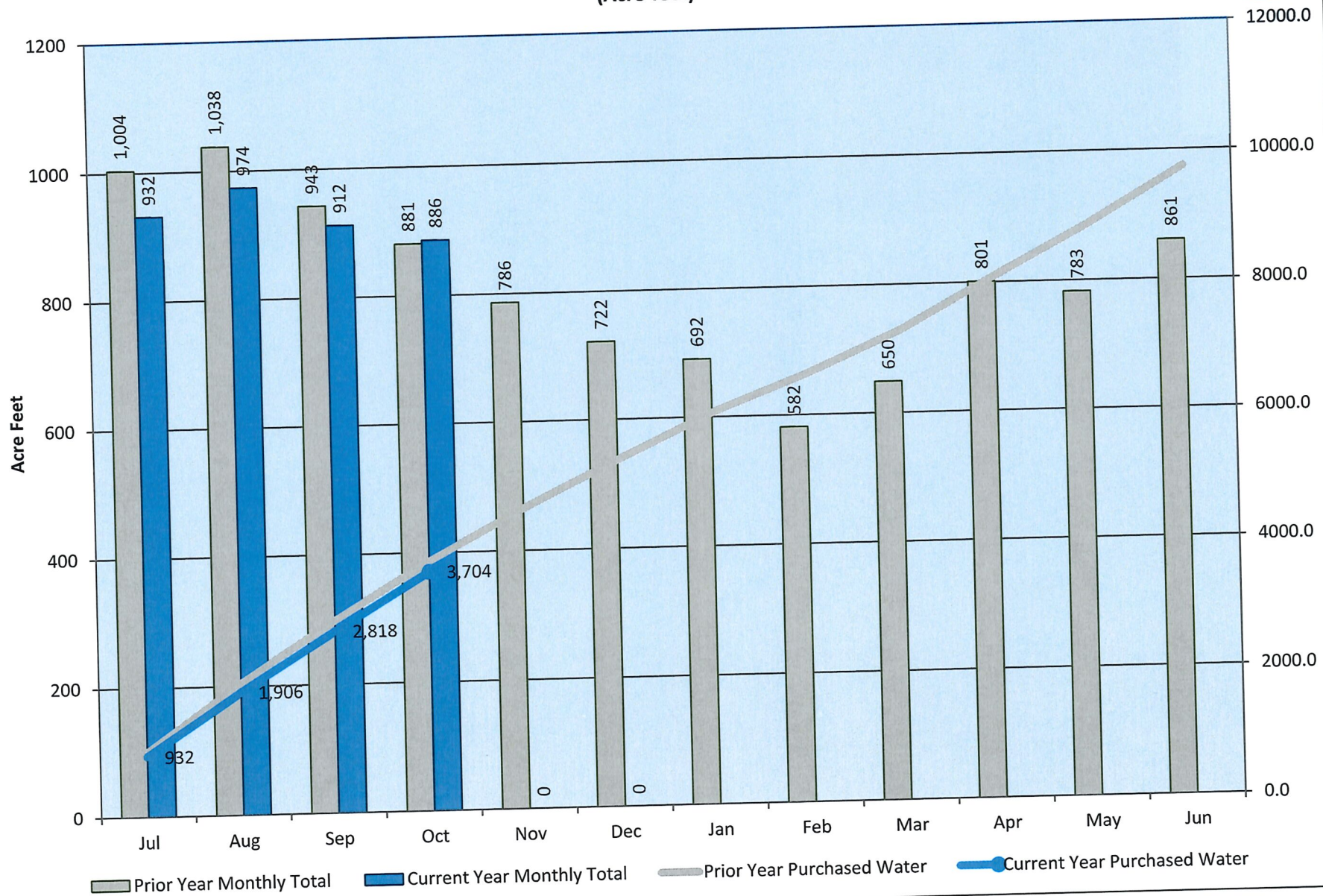
RECYCLED SYSTEM						TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up		
0.0	18.5	0.0	7.4	0.0		25.9
0.0	10.2	0.0	18.6	0.0		28.8
0.0	8.9	0.0	33.1	0.0		42.0
0.0	4.8	1.0	90.2	0.0		96.0
0.0	3.8	1.0	85.9	0.0		90.7
0.0	11.7	2.0	103.6	0.0		117.3
0.0	13.3	2.0	116.0	0.0		131.3
0.0	20.2	2.0	140.0	0.0		162.2
0.0	7.3	2.0	137.9	0.0		147.2
0.0	6.1	2.0	112.6	0.0		120.7
						0.0
						0.0
<b>0.0</b>	<b>104.8</b>	<b>12.0</b>	<b>845.3</b>	<b>0.0</b>		<b>962.1</b>





# Potable Water Purchases For FY 2019-2020

(Acre-feet)



# Tab

## 2.1



## NOVEMBER 2019-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <small>(Submit expense report if claiming mileage and/or meal reimbursement)</small>
<b>Anthony J. Lima</b>					
	11/5/2019	Project Ad-Hoc Meeting	\$185.00		
	11/6/2019	Three Valleys Meeting	\$185.00		Mileage
	11/12/2019	RWD Board Meeting	\$185.00		
	11/18/2019	HHIC Meeting	\$185.00		Mileage
	11/20/2019	Three Valleys Meeting	\$185.00		Mileage
	11/26/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$1,110.00</b>		
<b>John Bellah</b>					
	11/12/2019	RWD Board Meeting	\$185.00		
	11/18/2019	SGV Chamber Gov Affairs	\$185.00		
	11/26/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
<b>Robert W. Lewis</b>					
	11/12/2019	RWD Board Meeting	\$185.00		
	11/26/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$370.00</b>		
<b>Szu-Pei Lu</b>					
	11/5/2019	Project Ad-Hoc Meeting	\$185.00		
	11/6/2019	Three Valleys Meeting	\$185.00		Mileage
	11/12/2019	RWD Board Meeting	\$185.00		
	11/20/2019	Three Valleys Meeting	\$185.00		Mileage
	11/26/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$925.00</b>		
<b>Teresa Rios</b>					
	11/26/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$185.00</b>		

APPROVED FOR PAYMENT:

Tom Coleman

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**CURRENT LIST OF COMMITTEE ASSIGNMENTS**  
**Rowland Water District**  
**Board of Directors**

**UPDATED AND APPROVED BY BOARD ON DECEMBER 10, 2019**

<b>Committee</b>	<b>Current Assignments</b>	<b>New Assignments</b>
Puente Basin Water Agency	Director Lewis Director Lima Tom Coleman (Alternate)	
PWR Joint Water Line Commission	Director Lima Director Rios	
Three Valleys Municipal Water District	Director Lima Director Lu-Yang	
Association of California Water Agencies	Director Bellah Director Lewis	
Joint Powers Insurance Authority	Director Lewis Tom Coleman (Alternate)	
San Gabriel Valley Regional Chamber of Commerce-Government Affairs Committee	Director Lewis Director Bellah (Alternate)	
Los Angeles County Sheriff's Department Advisory Council	Director Lu-Yang Director Rios	
Project Ad-Hoc Committee	Director Lima Director Lu-Yang	
Rowland Heights Community Coordinating Council	Director Bellah Director Lu-Yang	
Hacienda Heights Improvement Association	Director Anthony J. Lima	



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## **RESOLUTION NO. 12-2019**

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROWLAND WATER DISTRICT RESCINDING THE LEVEL 1 WATER SUPPLY SHORTAGE DECLARATION**

**WHEREAS**, ROWLAND WATER DISTRICT ("District") is a water district empowered to provide water service within District boundaries; and

**WHEREAS**, on September 9, 2014, in response to severe drought conditions in the State and the Governor's declaration of a drought emergency, the Board of Directors of the District adopted Resolution No. 9-2014 and declared a Level 2 Water Supply Shortage, which was adopted pursuant to the power granted to the District in Water Code Section 375; and

**WHEREAS**, under a Level 2 Water Supply Shortage, water use restrictions were imposed for the purpose of achieving a conservation level for water use within the District's service area of up to 25%; and

**WHEREAS**, at the time, the State Water Resources Control Board ("State Board") required the District to reduce its water consumption by 20% as compared to 2013 water usage amounts; and

**WHEREAS**, due to an improved water supply outlook for the State Water Project and the rescission of the State Board's mandatory 20% conservation requirement, the Board of Directors adopted Resolution No. 7.1-2016 to rescind the Level 2 Water Shortage Supply and declared a Level 1 Water Shortage Supply Shortage ; and

**WHEREAS**, under a Level 1 Water Supply Shortage, water use restrictions are imposed for the purpose of achieving a conservation level for water use within the District's service area of ten percent (10%); and

**WHEREAS**, due to the current positive water supply outlook and the success of the District's voluntary water conservation efforts, the Board of Directors intends to rescind the existing Level 1 Water Supply Shortage condition adopted by Resolution No. 7.1-2016.

**NOW THEREFORE**, be it resolved by the Board of Directors of Rowland Water District as follows:

1. The Board of Directors hereby rescinds the declaration that a Level 1 Water Supply Shortage condition exists as established in Resolution No. 7.1-2016 effective January 1, 2020.

Adopted at the regular meeting of the Board of Directors held December 17, 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

ROBERT LEWIS  
President

ATTEST:

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TOM COLEMAN  
Secretary

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## 2.6



**RESOLUTION NO. 12.1-2019**  
***Supersedes Resolution No. 12-2018***

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
APPOINTING REPRESENTATIVES TO THE  
PUENTE BASIN WATER AGENCY**

**WHEREAS**, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

**WHEREAS**, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

**WHEREAS**, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

**WHEREAS**, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

**ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD DECEMBER 17, 2019 by the following roll call vote:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

**Robert W. Lewis, President**

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 10, 2019.

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**TOM COLEMAN**  
General Manager/Board Secretary



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**RESOLUTION NO. 12.2-2019**  
***(Supersedes Resolution No. 12.1-2018)***

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
ESTABLISHING THE ROWLAND WATER DISTRICT  
INVESTMENT POLICY**

**WHEREAS**, The Legislature of the State of California has declared that to protect the solvency and creditworthiness of the state and all of its political subdivisions, the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code Section 53600.6); and,

**WHEREAS**, The Legislature has authorized the legislative body of a local agency having money in a sinking fund or money in its treasury not required for the immediate needs of the local agency ("surplus funds") to invest any portion of the money that it deems wise or expedient in those investments authorized under the Government Code (Sections 53600 et seq.); and,

**WHEREAS**, the Board of Directors of the Rowland Water District has previously established a policy for the investment of surplus funds of the District pursuant to Government Code Section 53646, and has reviewed and approved said policy annually since its adoption in 1996 at public meetings of the Board of Directors; and,

**WHEREAS**, the Board of Directors has previously delegated to the General Manager/Treasurer of the District the authority to establish written procedures and to invest and reinvest surplus funds of the District in accordance with the investment policy pursuant to Government Code Section 53607, and has renewed said delegation annually; and

**WHEREAS**, the Board of Directors now desires to amend and restate the Statement of Investment Policy, and make the delegation of investment authority by separate resolution;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District that the Policy for Investment of Surplus Funds of the District shall be as follows:

## SECTION ONE: Purpose.

This Statement of Investment Policy sets forth the policy of the Board of Directors of the Rowland Water District for the investment of any surplus funds of the District which are not required for the immediate operating necessities of the District, including, but not limited to, sinking funds, reserves, trust funds, restricted funds, and surplus monies. All District funds available for investment shall be invested in accordance with this Policy with the goal of achieving the highest rate of return consistent with the ultimate priorities of safeguarding the principal and maintaining liquidity sufficient to insure that funds are available when needed to meet all operating expenses of the District.

## SECTION TWO: Objectives.

The District shall operate a cash management system which is designed to accurately monitor and forecast expenditures and reserves, to permit the most efficient investment of District funds. Investment of District funds shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments of surplus funds of the District may be made as authorized by law.

## SECTION THREE: Delegation of Authority.

The Board of Directors shall annually consider delegation of the authority to invest or to reinvest surplus funds of the District to the General Manager/Treasurer of the District for a one-year period as permitted by Government Code Section 53607, which delegation shall be made by separate resolution. Upon delegation of investment authority, the General Manager/Treasurer shall assume full responsibility for investment of surplus funds of the district until such delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the Board of Directors.

## SECTION FOUR: Policy.

The investment of surplus funds of the District shall be made in consultation with the District's financial advisors and with the exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used in the investment of District funds shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. If investment authority is delegated to the General Manager/Treasurer, the General

Manager/Treasurer so long as he is acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, surplus funds of the District may be invested in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. Investment of District funds is expressly authorized in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). The District is expressly authorized to invest in corporate bonds in accordance with Government Code Sections 53601 and 53601.1. All investments of surplus funds of the District shall comply with the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

To the extent possible, one hundred percent (100%) of the surplus funds of the District shall be invested such that a return is being earned and shall not be left in non-interest-bearing deposit accounts. The criteria for selecting investments, and the absolute order of priority of goals, are as follows:

1. **Safety of Principal:** The safety of principal is the primary objective of the investment program. Investments of surplus funds of the District shall be undertaken in a manner that seeks, first and foremost, to ensure the preservation of capital in the overall portfolio. To attain this objective, investment of District funds shall be diversified in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
  - (a) **Credit Risk:** Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be avoided by investing only in very safe institutions and by diversifying the investments so that the failure of any one issuer would not unduly harm the District's cash flow.
  - (b) **Market Risk:** It is explicitly recognized that in a diversified portfolio, the potential loss of value due to overall changes in the general level of interest rates ("market risk") is inevitable, and must be considered within the context of the overall investment return. Market risk shall be mitigated by limiting the weighted average maturity of the District's investment portfolio to five (5) years, (subject to shorter maturity requirements for individual investments provided by law).
2. **Liquidity:** Securities purchased with surplus funds of the District shall have maturities of appropriate durations such that reasonably anticipated operating expenses of the District will be met without the necessity of selling securities prior to their stated maturity. Notwithstanding the foregoing, any security may be sold prior to maturity if it is determined

that such sale would be advantageous to the District within its overall investment strategy.

3. **Yield:** The investment of surplus funds of the District shall be made with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and the cash flow characteristics of the portfolio.

Government securities and debt obligations of governmental agencies whose obligations carry the full faith and credit of the Government of the United States of America are preferred as the highest quality investments in terms of safety and liquidity.

Investments in certificates of deposit, savings accounts and interest bearing active accounts shall be insured or collateralized to a degree consistent with or exceeding requirements of existing laws and regulations. Maturities of certificates of deposit and term accounts shall be selected to anticipate cash needs and to avoid forced liquidation and the accompanying loss of interest.

Reasonably available and economically feasible investment aids and advisors shall be used to monitor economic conditions and markets to assess the probable course of interest rates.

The most important objective of this Investment Policy is that the safety of the public's money in the hands of the District must be ensured and that such funds must be available when needed for the District's purposes. A high dollar yield on investments, though important, ranks third in priority of investment strategy.

#### SECTION FIVE: Safekeeping and Custody.

All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by Government Code Section 53601.

#### SECTION SIX: Reporting.

In addition to the monthly report of investment transactions, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund,

the report shall also include a current market value as of the date of the report, and shall identify the source of such valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available.

The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

SECTION SEVEN: Prohibited Investments.

No District funds shall be invested in any security or investment specifically prohibited under Government Code Section 53601, 53601.6 or any other provision of applicable law.

SECTION EIGHT: Effective Date:

This Resolution shall supersede all prior resolutions and actions of the Board of Directors establishing any investment policy and shall become effective on December 17, 2019. The Investment Policy provided herein shall continue until repealed or amended by the Board of Directors.

Adopted this 17th day of December, 2019 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Robert W. Lewis, President

Attest:

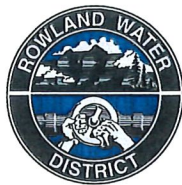
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Tom Coleman  
General Manager/Treasurer



# Tab

## 2.9



**RESOLUTION NO. 12.3-2019**  
***Supersedes Resolution No. 12.2-2018***

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
RE-APPOINTING THE DISTRICT TREASURER AND  
DELEGATING AUTHORITY FOR THE INVESTMENT OF SURPLUS FUNDS  
OF THE DISTRICT TO THE GENERAL MANAGER/TREASURER**

**WHEREAS**, the Board of Directors has adopted a Statement of Investment Policy governing the investment of surplus funds of the District not required for the immediate needs of the District as set forth in Resolution No. 12.2-2019 , and has reviewed said policy and determined that no revisions to the investment policy are necessary or desirable at this time; and,

**WHEREAS**, on December 8, 2015, the Board of Directors appointed General Manager, TOM COLEMAM, as the Treasurer of the District and delegated to the General Manager/ Treasurer the authority to invest and reinvest funds of the District, and to sell and exchange securities purchased on behalf of the District pursuant to Government Code Section 53607; and,

**WHEREAS**, the delegation of investment authority to the General Manager/Treasurer was for a period of one year from the date of delegation, and the Board of Directors desires to amend the delegation of investment authority to the current General Manager/Treasurer for a period of one year.

**NOW THEREFORE**, be it resolved by the Board of Directors of the Rowland Water District as follows:

1. The Board of Directors hereby delegates to the General Manager/ Treasurer, TOM COLEMAN the authority and responsibility for the investment of District funds pursuant to the Statement of Investment Policy established by the Board of Directors.
2. In investing surplus funds of the District, the General Manager/Treasurer shall consult with the District's financial advisors and shall exercise judgment and care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. The standard of prudence to be used by the General Manager/Treasurer shall be the "prudent investor" standard (Government Code Section 53600.3) and shall be applied in the context of managing an overall

portfolio. The General Manager/Treasurer, acting in accordance with the Investment Policy established by the Board of Directors and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Within the limitations of the foregoing standard, the General Manager/Treasurer is authorized to invest surplus funds of the District in any of the types of investments permitted under Section 53601 and 53601.1 of the Government Code of the State of California as currently written, and as it may be amended in the future by the Legislature. The General Manager/Treasurer is expressly authorized to invest surplus funds of the District in the Local Agency Investment Fund of the California State Treasurer (Government Code Section 16429.1). All investments of surplus funds of the District shall comply with all of the limitations and requirements of Government Code Sections 53600 through 53609, inclusive and any other legal restrictions imposed by State or Federal law.

3. The General Manager/Treasurer shall establish written procedures for the operation of the investment program consistent with the Statement of Investment Policy which procedures shall include references to safekeeping; repurchase agreements, wire transfer agreements, collateral/depository agreements and banking services contracts as appropriate. The General Manager/Treasurer may delegate to District staff members authority to engage in specific investment transactions and shall institute such controls and restrictions as appropriate to ensure compliance with the Investment Policy. No person may engage in an investment transaction except as provided under the terms of the Investment Policy and the procedures established by the General Manager/Treasurer. The General Manager/Treasurer shall be ultimately responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, outside investment advisors and contracted managers.
4. The General Manager/Treasurer shall make monthly reports of investment transactions made with District funds to the Board of Directors. In addition, the General Manager/Treasurer shall submit to each member of the Board of Directors, a quarterly investment report within thirty (30) days following the end of the quarter covered by the report, which shall include the type of investment, issuer, date of maturity, par and dollar amount invested for all securities, investments and monies of the District, and shall additionally include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs and such other information as is required under Government Code Section 53646. With respect to all securities held by the District, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. With respect to funds placed in the Local Agency Investment Fund, FDIC-Insured accounts and/or in a county investment pool, the foregoing information may be provided by including a copy of the latest statement from such institutions. The quarterly report shall include a statement that the portfolio is in compliance with this statement of

Investment Policy, or shall identify in what respect it is not in compliance. The quarterly report shall include a statement that the District will be able to meet its anticipated operating expenses and expenditure obligations for the following six months or provide an explanation as to why sufficient money shall, or may not be available. The General Manager/Treasurer shall maintain a complete and up-to-date record of all investment transactions. The General Manager/Treasurer shall also report any additional information or data that may be requested by the Board of Directors.

5. The investment authority delegated to the General Manager/Treasurer herein shall continue for one year or until earlier revoked by the Board of Directors.

ADOPTED December 17, 2019 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Robert W. Lewis, President

Attest:

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TOM COLEMAN  
General Manager/Treasurer

# **Tab**

## **2.10**



**Rowland Water District  
Communication Strategies Update  
December 10, 2019**

**• Conservation Campaign Update – LAUNCHED December 2, 2019**

- What's Your Water Footprint / "Taking Steps to Save"
  - Collateral, Microsite, Customer Outreach Complete
  - Online tools in development

**• Solar Cup/Mini Solar Cup**

- Press releases in development

**• EduBucks**

- Press releases in development

**• AMI**

- Press releases in development

**• Customer Service Support**

- Tutorial hand-outs produced on PFAS, legislation and conservation available
- Training session scheduled for December 2019



### How to respond to customer questions about LEGISLATION & REGULATIONS

Every year, hundreds of laws that affect water and the environment are approved by local, state and federal governments. Rowland Water District tracks legislation and regulations that could impact our customers and the water and service we provide. Customers may have questions about what's happening in government and how it could impact them. If you have a customer calling with these types of questions, you can share our new online resource - [www.rwdlegupdates.org](http://www.rwdlegupdates.org). Our new legislative update website will walk you and customers through current legislative news:

- 1 Go to the Homepage to see how RWD is protecting its customers and its water supply.
- 2 Click on the Background page for information about RWD, our mission and our water supply.
- 3 Visit Legislative Updates for current information about legislation impacting customers, water and RWD.
- 4 Click on News to stay up to date on what's happening and read media coverage.
- 5 Find additional information on the Customer Resources page.
- 6 Answer common questions using the FAQs page.

**CURRENT BILLS TO WATCH:** RWD is tracking all legislation that might affect customer water use... You may receive questions like:

What do AB 1668 and SB 606 require? When does this legislation go into effect? Exactly how much water do I have to save with these new regulations?

Refer to available FAQs which will be updated regularly and as legislative updates occur.

[www.rwdlegupdates.org](http://www.rwdlegupdates.org)

### How to respond to customer questions about PFAS

Customers may start calling with questions about PFAS. In early November, Rowland Water District customers will start receiving information about PFAS in their bills.

They may also read or hear about PFAS in the media.

Providing safe, high-quality drinking water is our commitment to our customers. Customers may ask things like:

IS MY WATER SAFE TO DRINK? WHAT ARE PFAS? DOES RWD'S WATER CONTAIN PFAS?

PFAS have NOT been found in RWD's water supply. We will continue to test for these chemicals and other impurities.

To respond to inquiries, you can:

- 1 Use the attached FAQs/Full Insert to answer questions.
- 2 Refer customers to our 2018 Water Quality Report, which compiles water testing results and shows that RWD exceeds government drinking water standards. The report is available on our website at [www.rowlandwater.com/water-quality](http://www.rowlandwater.com/water-quality).
- 3 Ask your manager to help answer questions.
- 4 Direct all media inquiries to the general manager.

**WHAT ARE PFAS?**

PFAS (per- and poly-fluoroalkyl substances) are a group of chemicals widely used for applications such as waterproofing, fire protection, and stain proofing that can occasionally be found in drinking water supplies. Perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS) are two types of PFAS. The State Water Resources Control Board (SWRCB) recently lowered notification levels for PFOA and PFOS.

**Glossary of Terms**

**PFAS** - PFAS is a group of chemicals known as per- and poly-fluoroalkyl substances (PFAS) that can occasionally be found in water supplies. There are thousands of versions of PFAS.

**PFOS** - Perfluorooctanesulfonic acid (PFOS) is a type of PFAS.

**PFOA** - Perfluorooctanoic acid (PFOA) is a type of PFAS.

**PFT** - Parts per trillion: the measurement used to report the amount of PFAS found in a water supply.

**Notification Level** - Water agencies are required to provide notification of PFOA detected at 5.1 ppt and PFOS detected at 0.5 ppt.

**Response Level** - The current response level for water agencies is 70 ppt of PFOA and PFOS combined. This level could change in the future.

[www.rowlandwater.com/water-quality](http://www.rowlandwater.com/water-quality)

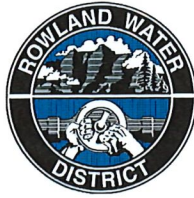
## • Miscellaneous

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

## Press Releases

10/15/18	ForUs Sponsorship	*****	*****	*****
11/1/18	Solar Cup/Other MWD	*****	*****	*****
11/13/18	Strategic Plan	*****	*****	*****
11/15/18	Industry Coverage	*****	*****	*****
12/4/18	Mutual Aid Agreement	*****	*****	*****
12/10/18	Board Appointments	*****	*****	*****
1/19/19	Poster Contest Winner	*****	*****	*****
1/22/19	Survey Results	*****	*****	*****
1/7/19	Water Scholar	*****	*****	*****
1/12/19	EduBucks	*****	*****	*****
2/12/19	Independent Audit	*****	*****	*****
3/8/19	Building Dedication Ceremony	*****	*****	*****
3/29/19	Fix A Leak Week	*****	*****	*****
4/10/19	HHIA Committee Assignment	*****	*****	*****
5/15/19	Mini Solar Cup	*****	*****	*****
5/24/18	Santiago Internship MOU	*****	*****	*****
6/27/19	FY 2019/2020 Budget	*****	*****	*****
6/30/19	CCR Availability	*****	*****	*****
7/1/19	Succession Planning	*****	*****	*****
7/1/19	New Website	*****	*****	*****
8/23/19	Buckboard Days	*****	*****	*****
9/20/19	Capital Improvement Updates	*****	*****	
9/30/19	Water Quality / PFAS	*****	*****	*****
9/30/19	Conservation Campaign	*****	*****	*****
9/30/19	CSDA Article	*****	*****	*****
10/24/19	FORUS Event	*****	*****	*****
11/1/19	Mini Solar Cup	*****	*****	
12/10/19	EduBucks	*****	*****	
12/15/19	AMI	*****	*****	





## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

Date: December 10, 2019

Re: Community Affairs & Education Update

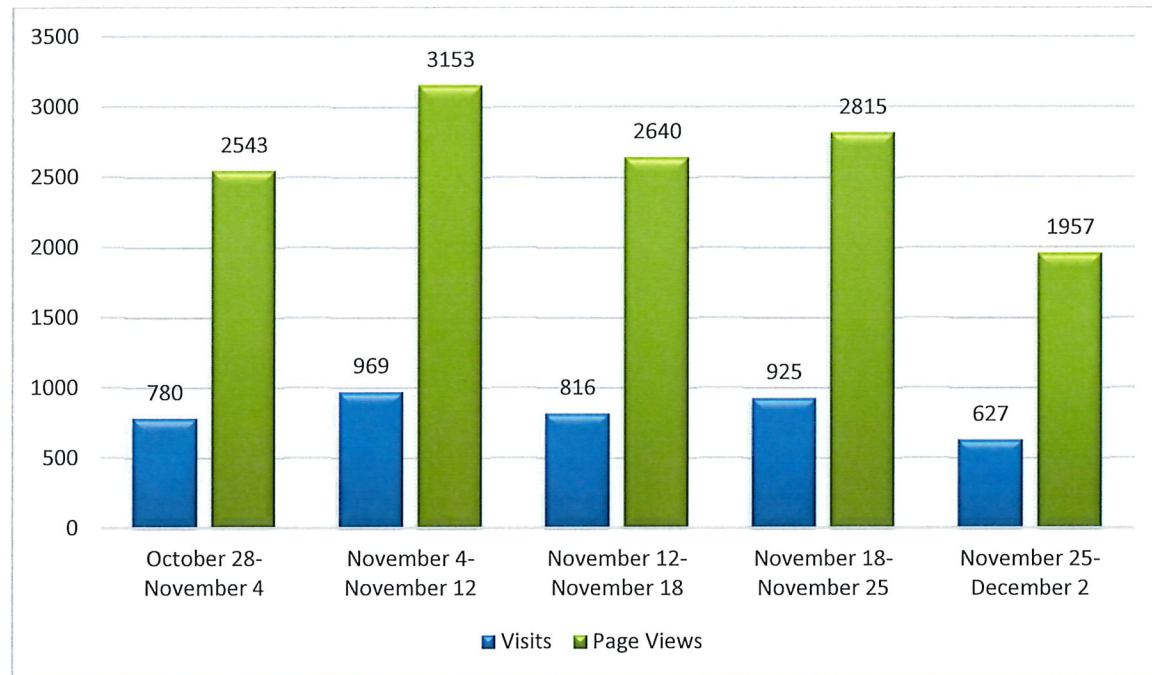
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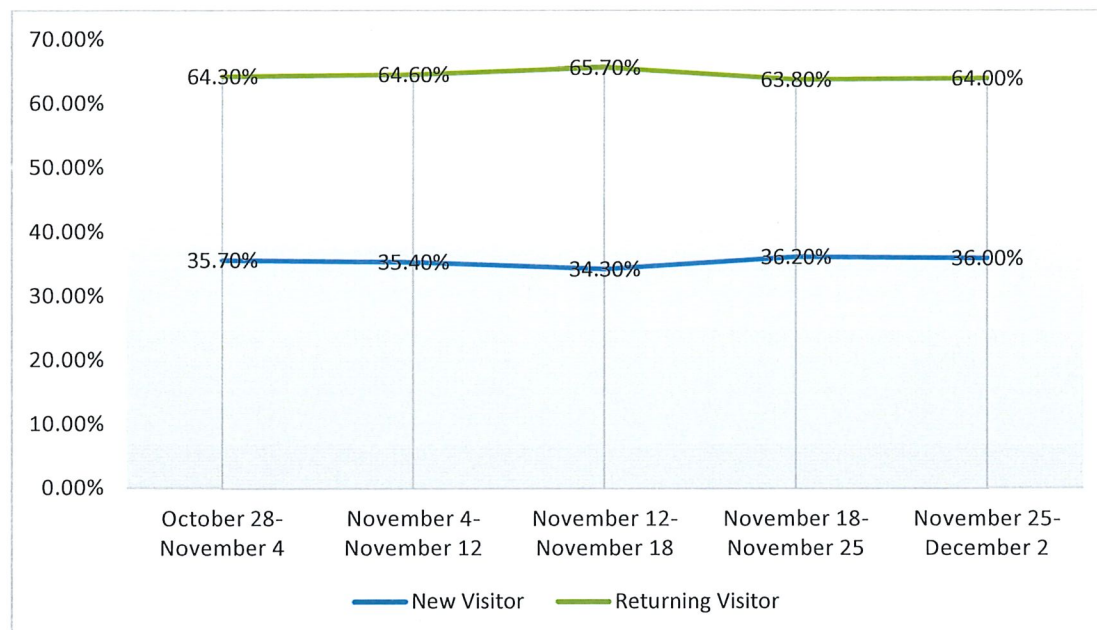
- 8 out of 21 EduBucks Applications were Rowland Water District Schools totaling \$7403.93 out of the \$15,000 budgeted for the program
  - Blandford Elementary School (1 Teacher)
  - Rowland Elementary School (6 Teachers)
  - Jellick Elementary School (1 Teacher)
- Mini Solar Challenge Program
  - All items were delivered to the teachers to start the information reports and boat building
  - MWD purchased all of the books and boat building kits for the teachers/classes
  - Boat racing will be held at Nogales High School in February.
  - Due to the turnout amount, the races will be split into 2 different races. The first part of the morning will be for 5<sup>th</sup> grade and the second half of the morning will be for 6<sup>th</sup> grade.
  - The needed materials for the boats have been purchased and have been delivered to the teachers
- Conservation Campaign went live on November 1<sup>st</sup>
  - Top 100 residential letters went out
- Updating customer accounts with correct and updated information
- Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District's social media pages Daily
  - Use the same hashtag on all our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website on a daily basis
  - Update pages
  - Make relevant changes
  - Updating the Drought Monitor page weekly
  - Upload the Board packet, minutes and agendas when necessary
- Attended the WEWAC monthly meeting November 12<sup>th</sup> and December 4<sup>th</sup>
- Attending the MWD Poster Contest Ceremony on December 11th

## October 2019-December 2019 Website Google Analytics

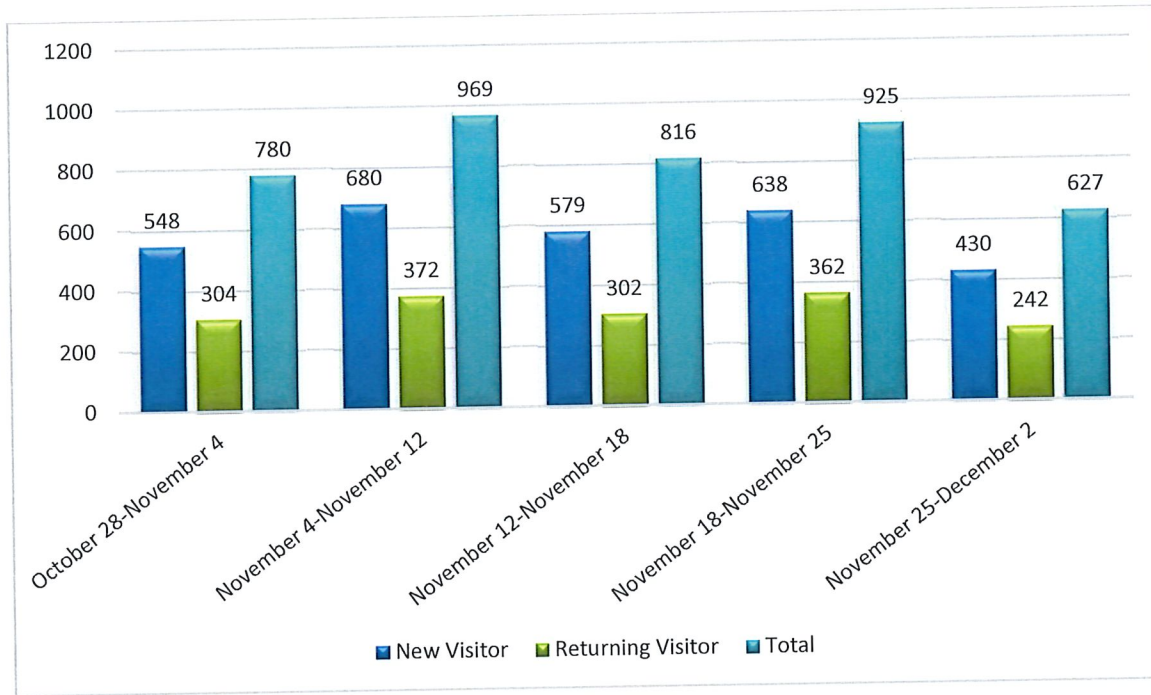
### Website Visits and Pageviews



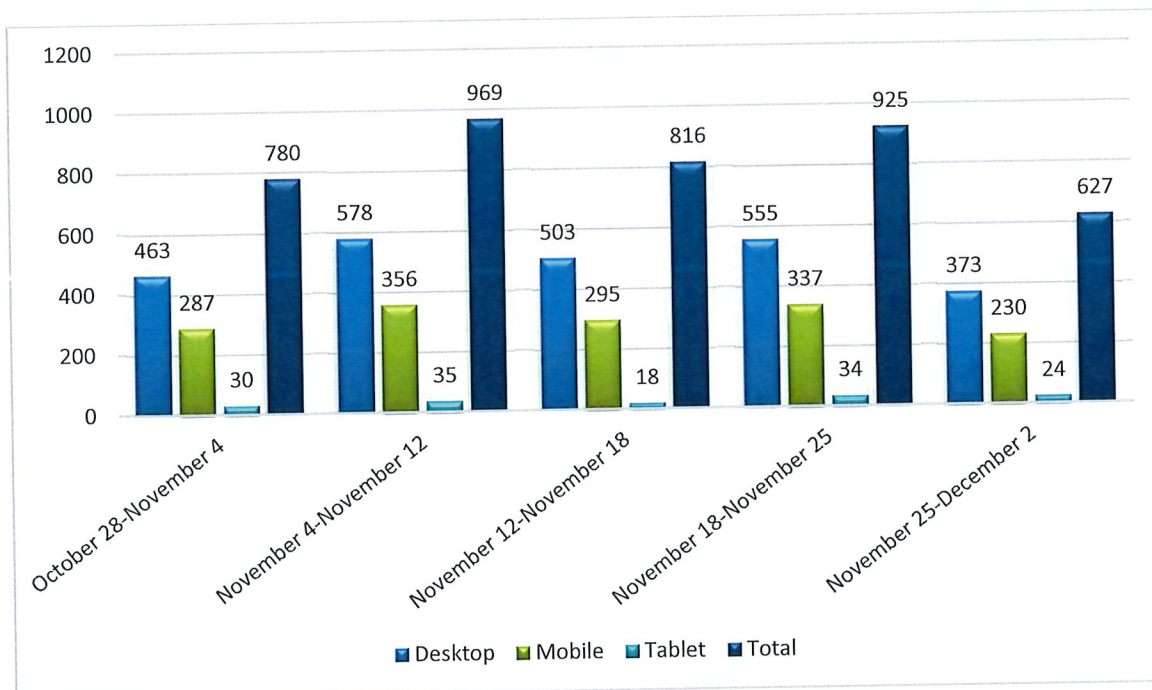
### Percentage of Website Viewers- New vs. Returning



### New vs. Returning Visitors



### Source of Viewing



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## 2.11





HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT INVITES YOU TO:

# **WEDGEWORTH K-8 SCHOOL PROJECT ENVIRONMENTAL IMPACT REPORT (EIR) PUBLIC MEETINGS**

## **DATES**

**TUESDAY, DECEMBER 10, 2019**

**6:30 P.M. – 8:00 P.M.**

**SATURDAY, DECEMBER 14, 2019**

**10:00 A.M. – 11:30 A.M.**

## **LOCATION**

**WEDGEWORTH ELEMENTARY SCHOOL - MULTIPURPOSE ROOM**

**16949 WEDGEWORTH DRIVE,**

**HACIENDA HEIGHTS, CA 91745**

HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

MR. MARTIN G. MEDRANO, PRESIDENT  
MR. ANTHONY DUARTE, VICE PRESIDENT  
DR. JOSEPH K. CHANG, CLERK  
MR. GINO KWOK, ESQ., MEMBER  
MR. JEFFREY DE LA TORRE, MEMBER

TO LEARN MORE ABOUT THE WEDGEWORTH SCHOOL PROJECT, AND TO VIEW THE EIR, VISIT  
[WWW.HLPSCHOOLS.ORG/WSR](http://WWW.HLPSCHOOLS.ORG/WSR). FOR QUESTIONS ABOUT THE UPCOMING EIR MEETINGS, PLEASE  
CONTACT MELANIE WONG AT [MWONG@LEEANDREWSGROUP.COM](mailto:MWONG@LEEANDREWSGROUP.COM) OR (213) 891-2965





2020

## SAN GABRIEL VALLEY WATER FORUM

# SAVE THE DATE

THURSDAY, APRIL 16, 2020

Hilton Los Angeles/San Gabriel  
225 W. Valley Blvd., San Gabriel CA  
8:00 a.m. to 1:30 p.m.

Media Partner **4** You

*Presented by:*



2020

## SAN GABRIEL VALLEY WATER FORUM

# SAVE THE DATE

THURSDAY, APRIL 16, 2020

Hilton Los Angeles/San Gabriel  
225 W. Valley Blvd., San Gabriel CA  
8:00 a.m. to 1:30 p.m.

Media Partner **4** You

*Presented by:*



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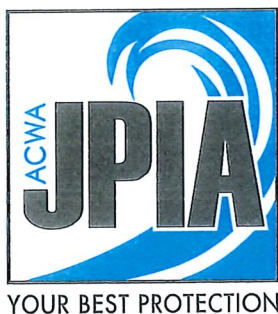
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## **5.1**



October 15, 2019

Rowland Water District (R006)  
3021 S. Fullerton Road  
Rowland Heights, CA 91748

## ACWA JPIA

P. O. Box 619082  
Roseville, CA 95661-9082

phone  
916.786.5742  
800.231.5742

direct line  
916.774.7050  
800.535.7899

fax  
916.774.7040

claims fax  
916.786.0209

[www.acwajpia.com](http://www.acwajpia.com)

**President**  
E.G. "Jerry" Gladbach

**Vice President**  
Tom Cuquet

**Chief Executive Officer**  
Walter "Andy" Sells

**Executive Committee**  
Fred Bockmiller  
Tom Cuquet  
David Drake  
E.G. "Jerry" Gladbach  
Brent Hastey  
Steven LaMar  
Melody A. McDonald  
J. Bruce Rupp  
Kathleen Tiegs

Tom:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Rowland Water District (R006) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2020.

Sincerely,

E.G. "Jerry" Gladbach  
President

Enclosure: President's Special Recognition Award(s)



# *President's Special Recognition Award*

*The President of the  
ACWA JPIA  
hereby gives Special Recognition to*

## *Rowland Water District*

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"  
in the Property Program for the period 04/01/2015 - 03/31/2018  
announced at the Board of Directors' Meeting in San Diego.*



*E. G. "Jerry" Gladbach, President*



*December 02, 2019*



# *President's Special Recognition Award*

*The President of the  
ACWA JPIA  
hereby gives Special Recognition to*

## *Rowland Water District*

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"  
in the Workers' Compensation Program for the period 07/01/2015 - 06/30/2018  
announced at the Board of Directors' Meeting in San Diego.*



*E. G. "Jerry" Gladbach, President*



*December 02, 2019*