



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
October 8, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

Vice President Teresa P. Rios

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Denise Jackman, Three Valleys Municipal Water District  
Kirk Howie, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
David Malkin, Resident  
Teresa Naseery, Resident  
Sam Gosal, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Dusty Moisio, Director of Operations  
Brittnie Van De Car, Public Affairs Representative

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Five Rowland Heights residents were present at the meeting and voiced their concerns regarding the District's monthly service charge. General Manager, Tom Coleman, addressed their concerns and answered questions posed by them to members of the Board and staff.

## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

**The approval of the Consent Calendar included:**

### **1.1**

**Approval of the Minutes of Regular Board Meeting Held on September 10, 2019**

### **1.2**

**Approval of the Minutes of Special Board Meeting Held on September 24, 2019**

### **1.3**

**Demands on General Fund Account for August 2019**

### **1.4**

**Investment Report for August 2019**

### **1.5**

**Water Purchases for August 2019**

Next Special Board Meeting

October 22, 2019

Next Regular Board Meeting

November 12, 2019

## **Tab 2 – ACTION ITEMS**

### **2.1**

**Review and Approve Directors' Meeting Reimbursements for September 2019**

Upon Motion by Director Lima, seconded by Director Lu-Yang, the Directors' Meeting Reimbursement Report was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

### **2.2**

**Review and Approve "Letter Agreement Regarding Schedule for Payment of Cyclic Water Stored in Calendar Year 2019" Between Rowland Water District and Three Valleys Municipal Water District**

After discussion and upon motion by Director Lu-Yang, seconded by Director Lima, the Letter Agreement was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: Director Rios

## 2.3

### **Public Relations (Rose Perea)**

Rose Perea reported that Public Affairs Representative, Brittanie Van De Car, gave a presentation on the Mini Solar Boat Challenge on October 3, 2019 for schools within the District that wish to participate in the event. She provided information on the program at the recent MWD Education Coordinators' Meeting held in Calabasas. Dr. Adrian Hightower, Solar Cup Technical Advisor, was so impressed by the thought of having the solar boat concept introduced to Fifth and Sixth graders, that he offered to help with some of the costs in connection with the program. At this time there are approximately 300 students interested in participating. The boat races will be held in February 2020 at the Nogales High School pool; therefore, space is limited. Customer Service Week as well as Employee Appreciation Week will be celebrated at the District October 7-11, 2019. Refreshments and hand-outs will be available to customers who visit the District during this time. One "Smart Irrigation" Controller will be raffled off to the customer whose name is drawn. The EduBucks applications are due on October 31, 2019. Although no applications have been received to date, three schools have advised Brittanie that they will be submitting an application.

### **Communications Outreach (CV Strategies)**

Erin LaCombe Gilhuly, CV Strategies, presented a Power Point Presentation on the Conservation Campaign—"What's Your Footprint?" She reviewed the tentative timeline through August 2020 for implementation of the various conservation initiatives. She also provided information to the Board on the proposed conservation microsite options and its connection to the District's legislative microsite. Both microsites will present useful information to customers in an interactive, conversational way. She also advised the Board that the slider, press release, shirts and other collateral in connection with the Buckboard Days Parade have been completed. The press release on the Mini Solar Cup Challenge and water quality messaging bill inserts have been completed.

### **Education Update**

Provided for information purposes only.

## 2.4

### **Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- CIE-SOCAL Annual Convention, Saturday, October 12, 2019, 1:00-9:00 p.m., Holiday Inn Diamond Bar, CA  
Directors Lewis and Lima advised that they will be present at the convention to represent the District.
- 2019 FORUS Foundation State of the Schools Breakfast, Friday, October 25, 2019, 7:30-9:00 a.m., Rowland Heights Community Center, Rowland Heights, CA  
Directors Lewis and Lu-Yang advised that they will be attending the breakfast.
- Three Valleys Leadership Breakfast, October 31, 2019, 7:30 a.m., Sheraton Fairplex, Pomona, CA  
Staff was asked to make reservations for the following Directors: Directors Lima and Bellah.

- Urban Water Institute Spring Conference, February 19-21, 2020, Palm Springs, CA  
Staff was asked to make reservations for Directors Lu-Yang, Lima, Rios and Bellah's attendance at the Conference. Upon motion by Director Lu-Yang, seconded by Director Lima, the Board approved the payment of *per diem* compensation to the Directors for their attendance at the Conference. The motion was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
 Noes: None  
 Abstain: None  
 Absent: Director Rios

- Solar Cup Competition, May 16-17, 2020, Lake Skinner, Temecula, CA  
Staff was asked to make reservations for Directors Lu-Yang and Rios' attendance at the event. Upon motion by Director Lu-Yang, seconded by Director Bellah, the Board approved the payment of *per diem* compensation to the Directors for their attendance at the event. The motion was approved as follows:

Ayes: Directors Lewis, Lima, Lu-Yang and Bellah  
 Noes: None  
 Abstain: None  
 Absent: Director Rios

### **TAB 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman provided an update on SB 1 (Atkins) which would potentially reduce the amount of water Southern California receives from the Delta and advised that Governor Newsome has vetoed SB 1, Atkins.

### **TAB 4 REVIEW OF CORRESPONDENCE**

None.

### **TAB 5 COMMITTEE REPORTS**

#### **5.1**

#### **Three Valleys Municipal Water District**

Director Lima reported on his attendance at the September 18, 2019 Board meeting and advised that the Cadiz Valley Groundwater Conservation, Recovery and Storage Project was discussed. The October 2, 2019, Board meeting had a presentation made by the Pomona Valley America's Job Center regarding training opportunities for students enrolled at Bassett Adult School in La Puente and an update on the 2020 MWD Solar Cup event was provided advising that the Boat Building will be held at Three Valleys MWD on November 2, 2019. PM-27 and PM-29, spreading ground connections, were discussed.

#### **5.2**

#### **Joint Powers Insurance Authority**

General Manager, Tom Coleman, reported on the renewal increase in the insurance rate noting that the premiums were impacted by last year's wildfires.

### **5.3**

#### **Association of California Water Agencies**

Directors Bellah and Lewis reported on their attendance at the ACWA Region 8 Legislative Forum held on September 20, 2019, in Pasadena, CA.

### **5.4**

#### **Puente Basin Water Agency**

Director Lima reported on his attendance at the meeting held on October 3, 2019. He advised that updates were provided on the Cal Domestic Project and the Pathfinder Road 20-inch water main installation as well as the status of the receipt of funds in connection with the Proposition 84 Grant.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

### **5.6**

#### **Regional Chamber of Commerce**

Director Lewis reported that the Government Affairs Committee meeting was rescheduled to October 15, 2019.

### **5.7**

#### **PWR Joint Waterline Commission**

Director Lima advised that the next meeting will be held on October 24, 2019.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.

### **5.9**

#### **Rowland Heights Community Coordinating Council**

Director Bellah advised that the next meeting will be held on October 14, 2019 and there will be no meeting in November.

### **5.10**

#### **Hacienda Heights Improvement Association**

Director Lima reported on his attendance at the September 16, 2019 meeting.

## **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

General Manager, Tom Coleman, presented August financial reports in the new format which will be included in future Board packets. The new Board reports will include Profit and Loss Statements, a Variance Report (Profit and Loss Analysis and Variance Report) and Capital Expenses. A Financial Dashboard will also be provided.

## 6.2

### Operations Report

Director of Operations, Dusty Moisio, provided updates on the following projects:

- **Pathfinder Pipeline:** Los Angeles County Public Works is still evaluating compaction on Pathfinder. They may require that additional sections be replaced.
- **AMI Project:** All three towers are online. Currently, 1939 meters are on AMI, with 95% of those being read every twelve hours. The District's goal is to convert another 3,000 meters to AMI by June 30, 2020.
- **Cal Domestic Water Company Connection:** On October 7, 2019, Cal Domestic advised that RWD can start taking water through the Cal Domestic pipeline. RWD has scheduled chemical deliveries for October 10, 2019, with an anticipated start-up date of October 15, 2019.

## 6.3

### Personnel Report

The District recently promoted two employees – one from Water Systems Operator I to Cross-Connection Control Specialist, and one from Maintenance I to Water Systems Operator I. The District is currently recruiting for the Maintenance I position. One of the District's interns has been hired by La Habra Heights County Water District as a full-time employee and the District is recruiting for his replacement. Long-time employee, Eric Hall (28 years), has provided his retirement letter to the District effective November 20, 2019.

### TAB 7 ATTORNEY'S REPORT

Nothing to report.

### TAB 8 **CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 8:19 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

#### a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**

**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**

#### b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: 18938 Granby Place, Rowland Heights, CA 91748

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17

Under Negotiation: Price and Terms

#### c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: City of Industry

Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 8:24 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

**General Manager's and Directors' Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Lu-Yang, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:42 p.m.

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ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary