



## **AGENDA**

Regular Meeting of the Board of Directors  
November 12, 2019  
6:00 PM

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board, at (562) 697-1726, or writing to Rowland Water District at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

## **TAB 1 – CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

**1.1 Approval of the Minutes of Regular Board Meeting Held on October 8, 2019**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.2 Approval of the Minutes of Special Board Meeting Held on October 22, 2019**

*Recommendation: The Board of Directors approve the Minutes as presented.*

**1.3 Demands on General Fund Account for September 2019**

*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*

**1.4 Investment Report for September 2019**

*Recommendation: The Board of Directors approve the Investment Report as presented.*

**1.5 Water Purchases for September 2019**

*For information purposes only.*

Next Special Board Meeting  
Next Regular Board Meeting

November 26, 2019  
December 10, 2019

## **Tab 2 – ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

**2.1 Review and Approve Directors' Meeting Reimbursements for October 2019**

*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*

**2.2 Select Voting Delegate to Vote at the ACWA Conference for ACWA President and Vice President for the 2020-2021 Term**

*No recommendation.*

**2.3 Nomination of Candidate – LAFCO Representative and Alternate**

*No recommendation.*

**2.4 Approve Creation of “Engineering and Compliance Manager” Position**

*Recommendation: The Board of Directors approve the position as presented.*

- 2.5 Approve Surplus of 2005 Ford F-150, Vin. # 1FDAF56P85EC73486, License No. 1183241**  
*Recommendation: The Board of Directors approve the surplus of the 2005 Ford F-150*  
*Intentionally left blank.*
- 2.6 Review and Discuss “Customer Questionnaire Incentive Program”**  
*Recommendation: The Board of Directors approve the Program as presented.*
- 2.7 Review and Approve “Agreement for Consultant Services” between Claris Strategy, Inc. and Public Water Agencies Group**  
*Recommendation: The Board of Directors approve the Agreement as presented.*
- 2.8 Review and Approve Grant of Easement from Rowland Water District to Southern California Edison for 2505 Artigas Drive, Rowland Height, CA Vertical Bridge Cell Tower Lease**  
*Recommendation: The Board of Directors approve the Easement as presented.*
- 2.9 Public Relations (Rose Perea)**
  - Communications Outreach (CV Strategies)
  - Education Update*For information purposes only.*
- 2.10 Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**
  - None*Intentionally left blank.*

### **TAB 3 LEGISLATIVE INFORMATION**

- 3.1 Updates on Legislative Issues**  
*Intentionally left blank.*

### **TAB 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

### **TAB 5 COMMITTEE REPORTS**

- 5.1 Joint Powers Insurance Authority (Directors Lewis/Mr. Coleman)**
  - JPIA correspondence regarding Workers’ Compensation and Property Risk Assessment*For information purposes only.*

*There are no tabs for the remainder of the meeting.*

- 5.2 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 Puente Basin Water Agency (Directors Lima/Lewis)**

- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)
- 5.7 PWR Joint Waterline Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)
- 5.10 Hacienda Heights Improvement Association** (Director Lima)

#### **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

- 6.1 Finance Report** (Mr. Coleman)
- 6.2 Operations Report** (Mr. Moisio)
- 6.3 Personnel Report** (Mr. Coleman)

#### **TAB 7 ATTORNEY'S REPORT** (Mr. Joseph Byrne)

#### **TAB 8 CLOSED SESSION**

- a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

## **General Manager's and Directors' Comments**

## **Future Agenda Items**

## **Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

## **ADJOURNMENT**

President, ROBERT W. LEWIS, Presiding