



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
July 9, 2019 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Teresa P. Rios
Director Anthony J. Lima
Director Szu Pei Lu-Yang
Director John Bellah

ABSENT:

None

OTHERS PRESENT:

Ryan Guiboa, Legal Counsel, Best Best & Krieger
Tara Bravo, CV Strategies
Denise Jackman, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Matt Litchfield, Three Valleys Municipal Water District
David and Teri Malkin, Residents
John Rezko, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Dave Warren, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer
Dusty Moisio, Director of Operations

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, David Malkin, provided information on the “Taste of the Heights” event to be held at the Hacienda Heights Community Center on August 8, 2019, 5:30-8:00 p.m.

Resident, John Rezko, addressed the Board regarding an additional dwelling unit he is building on his property and the District’s policy on the requirement of having a separate service connection for the additional dwelling. After discussion, the Board President requested that this matter be brought back as a future Agenda item.

TAB 1 – CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on June 11, 2019

1.2

Approval of the Minutes of Special Board Meeting Held on June 25, 2019

1.3

Demands on General Fund Account for May 2019

1.4

Investment Report for May 2019

1.5

Water Purchases for May 2019

Next Regular Board Meeting

August 13, 2019

Tab 2 – ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for June 2019

Upon Motion by Director Lima, seconded by Director Lu-Yang, the Directors’ Meeting Reimbursement Report was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.2

Receive and File Pomona-Walnut-Rowland (PWR) Joint Waterline Commission Budget- Fiscal Year 2019-2020

After discussion, a motion was made by Director Lima, and seconded by Director Rios, to receive and file the PWR Budget for Fiscal Year 2019-2020. The motion was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.3

Authorize District Sponsorship of *The Buckboard Days Parade* in the amount of \$500.00

After discussion and upon motion by Director Lima, seconded by Director Rios, the Board unanimously approved the sponsorship in the amount of \$500.00 as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

2.4

Public Relations (Rose Perea)

Rose Perea reported that the District is working with CV Strategies on the Program Ad, T-shirts and Banners for the Buckboard Days Parade. The new District newsletter will be going out soon. The printed CCR's are available for customers. Distribution of the flyer "Understanding Your Water Bill" went out as a bill stuffer commencing July 3, 2019 and will go through August 14, 2019 in order to reach all customers. The District has put together a "Welcome" folder for all new customers which contains information previously handed to the new customers when they signed up for service.

Communications Outreach (CV Strategies)

Tara Bravo, CV Strategies, advised that the "Little Library" options, location and design elements are being finalized. CV Strategies is working with NextDoor on a public agency account which would allow the District to post important information which affects the District's service area as well as address questions and concerns on water-related issues posted on the site. This is a "Pilot Program" and a proposal will be provided at a future meeting. Press releases have been prepared on the CCR availability, the new website, approval of the District's 2019-2020 Fiscal Budget and Job Changes/Succession Planning.

Education Update

Provided for information purposes only.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)

- **CSDA Annual Conference, September 25-28, 2019, Anaheim Marriott, Anaheim, CA**
After discussion and upon motion by Director Lewis, seconded by Director Rios, the Board approved Directors Lewis, Bellah and Rios attendance at the CSDA Annual Conference and authorized the payment of *per diem* compensation. The motion was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah
Noes: None
Abstain: None
Absent: None

Staff was asked to register Directors Lewis, Bellah and Rios for the conference.

TAB 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, provided updates on the Water Tax and proposed legislation which would recommend a fault-based negligence standard for utilities in the event of a natural disaster referred to as “inverse condemnation”.

TAB 4 REVIEW OF CORRESPONDENCE

None.

TAB 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Directors Lima and Lu-Yang reported on their attendance at the June 19, 2019 Board meeting and advised that the Three Valleys Fiscal Year 2019-2020 Water Standby Charge in the about of \$19.23 had been approved. The Three Valleys Board approved an agreement for professional services with Aquilogic, Inc. for implementation of recommendations as a result of the report prepared by the Independent Peer Review Panel for the GMMMP for the Cadiz Project.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima advised that the next meeting will be held on August 8, 2019, at Walnut Valley Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Directors Lewis and Bellah reported on their attendance at the Government Affairs Committee meeting held on July 8, 2019 and advised that a “New Faces of the San Gabriel Valley” luncheon will be held on July 17, 2019, at the Baldwin Park Marriott. A special presentation was made by Richard Hopkins, President, East San Gabriel Valley Coalition for the Homeless, noting that homelessness is up in the San Gabriel Valley.

5.7

PWR Joint Waterline Commission

Director Lima reported on his attendance at the June 13, 2019 meeting and advised that financial statements were discussed and that the 2019-2020 Fiscal Budget was approved.

5.8

Sheriff’s Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the July 8, 2019 meeting and advised that historical information obtained from the Homestead Museum was presented on John Rowland I and the Temple Family who originally settled in this area.

5.10

Hacienda Heights Improvement Association

Nothing to report.

TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, reported that the new budget year commenced on July 1, 2019 and he is working on closing out the fiscal year ending June 30, 2019. The District is looking into options for funding its unfunded CalPERS Pension Liability.

6.2

Operations Report

Assistant General Manager, Dave Warren, introduced the new Director of Operations, Dusty Moisio. Mr. Moisio provided updates on the following projects:

- The AMI Towers-Conduits have been installed, foundations have been poured; awaiting the concrete test to proceed with erecting the towers.
- The Pathfinder Pipeline has been installed. Pressure testing, sampling and final asphalt patch should be completed within the next two weeks.
- Valley Pipeline – construction has been completed, including testing and sampling; awaiting the final job walk and final invoicing to close the project.

6.3

Personnel Report

General Manager, Tom Coleman, advised that a job offer had been made to fill the Maintenance I position, pending the results from the background check and physical.

TAB 7 ATTORNEY’S REPORT

Nothing to report.

TAB 8 CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.

b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: 18938 Granby Place, Rowland Heights, CA 91748
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17
Under Negotiation: Price and Terms

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Property: Portion of Property Located at
804 S. Azusa Ave., City of Industry, CA
District Negotiator: Tom Coleman, General Manager
Negotiating Parties: City of Industry
Under Negotiation: Price and Terms

General Manager, Tom Coleman, advised that closed session was not required.

General Manager’s and Directors’ Comments

None.

Future Agenda Items

- Discuss request by resident, John Rezko, regarding the District’s requirement for a separate meter charge for the second housing unit on his property.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:28 p.m.

ROBERT W. LEWIS
Board President

Attest: _____
TOM COLEMAN
Board Secretary