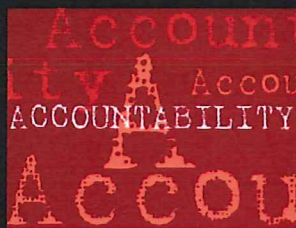


# ROWLAND WATER DISTRICT

3021 Fullerton Road  
Rowland Heights, CA 91748  
(562) 697-1726

## RWD BOARD VISION



### Our Mission:

*"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --*  
**DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"**

**Board of Directors Regular Meeting**  
**September 10, 2019**  
**6:00 p.m.**



## **AGENDA**

Regular Meeting of the Board of Directors  
September 10, 2019  
6:00 PM

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

### **ADDITION(S) TO THE AGENDA**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.*

*Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board, at (562) 697-1726, or writing to Rowland Water District at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.*

*Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.*

*Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.*

## **TAB 1 – CONSENT CALENDAR**

*All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.*

- 1.1 Approval of the Minutes of Regular Board Meeting Held on August 13, 2019**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.2 Approval of the Minutes of Special Board Meeting Held on August 22, 2019**  
*Recommendation: The Board of Directors approve the Minutes as presented.*
- 1.3 Demands on General Fund Account for July 2019**  
*Recommendation: The Board of Directors approve the demands on the general fund account as presented.*
- 1.4 Investment Report for July 2019**  
*Recommendation: The Board of Directors approve the Investment Report as presented.*
- 1.5 Water Purchases for July 2019**  
*For information purposes only.*

Next Special Board Meeting  
Next Regular Board Meeting

September 24, 2019  
October 8, 2019

## **Tab 2 – ACTION ITEMS**

*This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.*

- 2.1 Review and Approve Directors' Meeting Reimbursements for August 2019**  
*Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.*
- 2.2 Approve Tom Coleman, Rosemarie Perea, David Warren, Anthony J. Lima and Robert W. Lewis as Authorized Signatories on Behalf of the Rowland Water District**  
*Recommendation: The Board of Directors authorize the above signatories.*  
*Intentionally left blank.*
- 2.3 Public Relations (Rose Perea)**
  - **Communications Outreach (CV Strategies)**
  - **Education Update***For information purposes only.*



**2.4 Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- None

*Intentionally left blank.*

**TAB 3 LEGISLATIVE INFORMATION**

**3.1 Updates on Legislative Issues**

*Intentionally left blank.*

**TAB 4 REVIEW OF CORRESPONDENCE**

*Intentionally left blank.*

*There are no tabs for the remainder of the meeting.*

**TAB 5 COMMITTEE REPORTS**

**5.1 Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)

**5.2 Joint Powers Insurance Authority** (Directors Lewis/Mr. Coleman)

**5.3 Association of California Water Agencies** (Directors Lewis/Bellah)

**5.4 Puente Basin Water Agency** (Directors Lima/Lewis)

**5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)

**5.6 Regional Chamber of Commerce-Government Affairs Committee**  
(Directors Lewis/Bellah)

**5.7 PWR Joint Waterline Commission** (Directors Lima/Rios)

**5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)

**5.9 Rowland Heights Community Coordinating Council**  
(Directors Lu-Yang/Bellah)

**5.10 Hacienda Heights Improvement Association** (Director Lima)

**TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

**6.1 Finance Report** (Mr. Henry)

**6.2 Operations Report** (Mr. Moisio)

**6.3 Personnel Report** (Mr. Coleman)



**TAB 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)**

**TAB 8 CLOSED SESSION**

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
**Paragraph (1) of subdivision (d) of Government Code Section 54956.9. Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088.**
- b. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: 18938 Granby Place, Rowland Heights, CA 91748  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17  
Under Negotiation: Price and Terms
- c. **Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**  
Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms
- d. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957**  
Performance Review for General Manager. This matter may be discussed in open session.

**General Manager's and Directors' Comments**

**Future Agenda Items**

**Late Business**

*No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.*

**ADJOURNMENT**

President, ROBERT W. LEWIS, Presiding

# Tab

## 1.1



Minutes of the Regular Meeting  
of the Board of Directors of the Rowland Water District  
August 13, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Vice President Teresa P. Rios  
Director Anthony J. Lima  
Director Szu Pei Lu-Yang  
Director John Bellah

**ABSENT:**

None

**OTHERS PRESENT:**

Joseph P. Byrne, Legal Counsel, Best Best & Krieger  
Erin LaCombe Gilhuly, CV Strategies  
Denise Jackman, Three Valleys Municipal Water District  
Joe Ruzicka, Three Valleys Municipal Water District  
Matt Litchfield, Three Valleys Municipal Water District  
John Rezko, Resident  
Vicki Hahn, Resident

**ROWLAND WATER DISTRICT STAFF**

Tom Coleman, General Manager  
Dave Warren, Assistant General Manager  
Rose Perea, Director of Administrative Services  
Sean Henry, Finance Officer  
Dusty Moisio, Director of Operations

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mr. Ruzicka from Three Valleys Municipal Water District advised that he attended Director Dan Horan's "Celebration of Life" which was very well attended with many testimonials given regarding his years of public service. He thanked members of staff for attending.



## **TAB 1 – CONSENT CALENDAR**

Upon motion by Director Lima, seconded by Director Lu-Yang, the Consent Calendar was approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### **The approval of the Consent Calendar included:**

#### **1.1**

**Approval of the Minutes of Regular Board Meeting Held on July 9, 2019**

#### **1.2**

**Approval of the Minutes of Special Board Meeting Held on July 23, 2019**

#### **1.3**

**Demands on General Fund Account for June 2019**

#### **1.4**

**Investment Report for June 2019**

#### **1.5**

**Water Purchases for June 2019**

Next Special Board Meeting  
Next Regular Board Meeting

August 27, 2019  
September 10, 2019

## **Tab 2 – ACTION ITEMS**

### **2.1**

**Review and Approve Directors' Meeting Reimbursements for July 2019**

Upon Motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### **2.2**

**Approve Surplus of CAT PC 404 Cold Planer Attachment**

After discussion and upon Motion by Director Rios, seconded by Director Lima, the Surplus of the CAT PC 404 Cold Planer was unanimously approved as follows:

Ayes: Directors Lewis, Rios, Lima, Lu-Yang and Bellah  
Noes: None  
Abstain: None  
Absent: None

### 2.3

#### **Discuss Waiver Request For 1" Water Service Installation for Accessory Dwelling Unit (ADU)**

Resident, John Rezko, provided information to the Board in connection with his request for a waiver of fees. After discussion, it was the consensus of the Board to have staff work with legal counsel on whether there is any ability to develop a prorated Capacity Connection Fee for ADU's and further review the options to develop a loan policy to assist district customers with the construction costs associated with installing a separate meter for ADU's. The board informed Mr. Rezko that once staff and the attorney have something to share they will contact him to schedule a meeting to discuss these options with him.

### 2.4

#### **Public Relations (Rose Perea)**

Rose Perea reported that the District Quarterly Newsletter will go out as a bill stuffer commencing September 4, 2019. Rowland Unified School District started their school year this week and Brittne Van De Car, Public Relations, has started scheduling classroom visits for this next school year.

#### **Communications Outreach (CV Strategies)**

Erin LaCombe Gilhuly, CV Strategies, advised that the bill stuffer "*Understanding Your Water Bill*" is being distributed to customers and the "*Rowland Quarterly*" newsletter has been finalized and will be distributed as a bill stuffer commencing September 4, 2019. She shared the ACWA coverage on the District's succession planning and advised that CSDA will also include an article on the District's succession planning.

#### **Education Update**

Provided for information purposes only.

### 2.5

#### **Discussion of Upcoming Conferences, Workshops, or Events (including items that may have arisen after the posting of the Agenda)**

- **ACWA 2019 Fall Conference, December 3-6, 2019, Manchester Grand Hyatt, San Diego, CA**  
Staff was asked to register Directors Lewis, Bellah, Lu-Yang and Rios for the conference.
- **ACWA Region 8 Legislative Forum, September 20, 2019, Pasadena, CA**  
Staff was asked to register Directors Lewis and Bellah, for the forum.

### **TAB 3 LEGISLATIVE INFORMATION**

#### **3.1**

#### **Updates on Legislative Issues**

General Manager, Tom Coleman, provided information on AB 756 which authorizes the State Water Resources Control Board to require more public water systems to monitor for Perfluorooctanoic Acid (PFOA) and Perfluorooctane Sulfonate (PFOS) and establishes a separate notification process for any confirmed detection above the response level set by the Division of Drinking Water.

### **TAB 4 REVIEW OF CORRESPONDENCE**

None.

## **TAB 5 COMMITTEE REPORTS**

### **5.1**

#### **Three Valleys Municipal Water District**

Directors Lima advised that Three Valleys MWD is dark during the month of August and no meetings will be held.

### **5.2**

#### **Joint Powers Insurance Authority**

Nothing to report.

### **5.3**

#### **Association of California Water Agencies**

Nothing to report.

### **5.4**

#### **Puente Basin Water Agency**

Director Lewis reported on his attendance at the August 8, 2019 meeting held at Walnut Valley Water District. An Audit Communications Letter was presented and a conference call with the auditors took place. The Pathfinder 20-inch Water Main Installation has been completed and the Commission unanimously approved the work as installed and authorized the filing of a Notice of Completion for the project. Updates were provided on the Six Basins Groundwater Project, Proposition 84, the Central Basin Well site evaluation and the Proposition 1 Integrated Regional Water Management Grant.

### **5.5**

#### **Project Ad-Hoc Committee**

Nothing to report.

### **5.6**

#### **Regional Chamber of Commerce**

Director Bellah reported on his attendance at the Government Affairs Committee meeting held on August 12, 2019 and advised that a presentation was made on the U.S.-Canada-Mexico Trade Agreement.

### **5.7**

#### **PWR Joint Waterline Commission**

Director Lima advised that the next meeting will be held on October 24, 2019.

### **5.8**

#### **Sheriff's Community Advisory Council**

Nothing to report.

### **5.9**

#### **Rowland Heights Community Coordinating Council**

Nothing to report.

### **5.10**

#### **Hacienda Heights Improvement Association**

Nothing to report.



## **TAB 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS**

### **6.1**

#### **Finance Report**

Finance Officer, Sean Henry, reported that field work on the District audit will commence on Monday, August 19, 2019 and that this is the District's last year on the "Letter of Engagement" with White Nelson Diehl Evans LLP, CPA's. A Finance meeting will be held on August 26, 2019 on bond funding. He also advised the Board that the District's Deferred Compensation representative will be at the District on August 15, 2019, and if they are interested in setting up a separate meeting with the representative, they should contact Mr. Henry directly.

### **6.2**

#### **Operations Report**

Director of Operations, Dusty Moisiso, provided updates on the following projects:

- AMI Towers – All three towers have been installed. Power has been installed to the tower at Reservoir No. 14, well power to be installed by August 16, 2019; Reservoir No. 6 to follow. Day Wireless is scheduled to install the antenna and coaxial cable on August 14, 2019 at Reservoir 14.
- RCS Structure – Installed conduits and poured foundation last week. The Booster Station roof has been removed.
- District Building – Office stucco is complete. Working with contractor on a few areas that need to be addressed.
- RWD Fuel Storage Tank – Fuel Pros has been given approval to proceed once the stucco work is finalized; awaiting final permits and drawing approval to start construction.

### **6.3**

#### **Personnel Report**

General Manager, Tom Coleman, advised that the Maintenance I position has been filled and the new employee started with the District on August 5, 2019.

## **TAB 7 ATTORNEY'S REPORT**

Nothing to report.

## **TAB 8 CLOSED SESSION**

Legal Counsel, Joseph Byrne, adjourned the meeting to closed session at 7:15 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

### **a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

**Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.**

**Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088**

### **b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: 18938 Granby Place, Rowland Heights, CA 91748

District Negotiator: Tom Coleman, General Manager

Negotiating Parties: Mark I. Chen Revocable Living Trust dated 9-8-17

Under Negotiation: Price and Terms

**c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8**

Property: Portion of Property Located at  
804 S. Azusa Ave., City of Industry, CA  
District Negotiator: Tom Coleman, General Manager  
Negotiating Parties: City of Industry  
Under Negotiation: Price and Terms

The closed session was adjourned, and the Board resumed the meeting in open session at 7:25 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action on the closed session items.

**General Manager's and Directors' Comments**

None.

**Future Agenda Items**

None.

**Late Business**

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:30 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

# Tab

## 1.2





Minutes of the Special Meeting of  
the Board of Directors of the Rowland Water District

August 22, 2019 – 6:00 p.m.  
Location: District Office

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF DIRECTORS**

President Robert W. Lewis  
Director Szu Pei Lu-Yang  
Director John Bellah  
Director Anthony J. Lima

**ABSENT:**

Vice President Teresa P. Rios

**OTHERS PRESENT:**

Joseph Ortiz, Legal Counsel, Best Best & Krieger - Teleconference

**ROWLAND WATER DISTRICT STAFF:**

Tom Coleman, General Manager

**ADDITION(S) TO THE AGENDA**

None.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COMMENTS:**

None.

## Tab 1 ACTION ITEMS

### 1.1

#### **CLOSED SESSION**

Legal counsel, Joseph Ortiz, adjourned the meeting to closed session at 6:01 p.m. and announced that the purpose of the closed session, and the provision of the Brown Act authorizing the closed session were listed in the agenda.

**a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957**

Performance Review for General Manager. This matter may be discussed in open session.

The closed session was adjourned, and the Board resumed the meeting in open session at 6:48 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action.

#### **General Manager's and Directors' Comments**

None.

#### **Future Agenda Items**

None.

#### **Late Business**

None.

#### ***Next Regular Board Meeting***

***September 10, 2019, 6:00 p.m.***

A motion was made by Director Lima, seconded by Director Bellah, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:49 p.m.

\_\_\_\_\_  
ROBERT W. LEWIS  
Board President

Attest: \_\_\_\_\_  
TOM COLEMAN  
Board Secretary

# Tab

## 1.3



## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26294</b>						
07/19	07/18/2019	26294	1050	ACWA JOINT POWERS INSURANCE A	PROPERTY INSURANCE RENEWAL	40,407.63
07/19	07/18/2019	26294	1050	ACWA JOINT POWERS INSURANCE A	UNDERGROUND STORAGE LIABILITY	1,419.00
Total 26294:						41,826.63
<b>26295</b>						
07/19	07/18/2019	26295	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	35,884.17
07/19	07/18/2019	26295	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	617.55
07/19	07/18/2019	26295	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	54.05
07/19	07/18/2019	26295	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,717.97
07/19	07/18/2019	26295	1000	ACWA JPIA	RETIREES HEALTH BENEFITS	12,356.01
07/19	07/18/2019	26295	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,116.52
Total 26295:						61,746.27
<b>26296</b>						
07/19	07/18/2019	26296	4600	AIRGAS USA LLC	TANK RENTAL	92.05
Total 26296:						92.05
<b>26297</b>						
07/19	07/18/2019	26297	62622	AKM CONSULTING ENGINEERS	TOP OF TANKS TRANSITION	4,540.00
07/19	07/18/2019	26297	62622	AKM CONSULTING ENGINEERS	WELL 1 PUMP REHAB	1,080.00
Total 26297:						5,620.00
<b>26298</b>						
07/19	07/18/2019	26298	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	1,063.90
Total 26298:						1,063.90
<b>26299</b>						
07/19	07/18/2019	26299	400	AT&T MOBILITY	MOBILE PHONES, IPADS & NEW DEVICES	2,165.83
Total 26299:						2,165.83
<b>26300</b>						
07/19	07/18/2019	26300	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	327.66
Total 26300:						327.66
<b>26301</b>						
07/19	07/18/2019	26301	62741	BEE REMOVERS	BEE REMOVAL	116.00
Total 26301:						116.00
<b>26302</b>						
07/19	07/18/2019	26302	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	3,233.61
07/19	07/18/2019	26302	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHWCD	544.00
Total 26302:						3,777.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
26303						
07/19	07/18/2019	26303	62738	BOY SCOUTS OF AMERICA	SPONSORSHIP	1,000.00
Total 26303:						1,000.00
26304						
07/19	07/18/2019	26304	1476	BUSINESS CARD (VISA)	MISC EXPENSES	763.37
07/19	07/18/2019	26304	1476	BUSINESS CARD (VISA)	CONSERVATION EXPENSE	65.00
07/19	07/18/2019	26304	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	763.20
Total 26304:						1,591.57
26305						
07/19	07/18/2019	26305	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 26305:						430.00
26306						
07/19	07/18/2019	26306	1079	CA-NV SECTION AWWA	CROSS CONNECTION RENEWAL-DAVE WARREN	80.00
Total 26306:						80.00
26307						
07/19	07/18/2019	26307	62682	CAPIO	MEMBERSHIP RENEWAL	225.00
Total 26307:						225.00
26308						
07/19	07/18/2019	26308	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 26308:						1,884.00
26309						
07/19	07/18/2019	26309	62723	CAVANAUGH & ASSOCIATES, P.A.	2018 AWWA WATER AUDIT LEVEL 1 VALIDATION	2,500.00
Total 26309:						2,500.00
26310						
07/19	07/18/2019	26310	62737	CIE-USA/SOCAL	SPONSORSHIP-PAINT THE FUTURE	2,000.00
Total 26310:						2,000.00
26311						
07/19	07/18/2019	26311	6966	CINTAS	UNIFORM RENTAL	3,277.73
Total 26311:						3,277.73
26312						
07/19	07/18/2019	26312	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	748.22
Total 26312:						748.22
26313						
07/19	07/18/2019	26313	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	27,454.00
Total 26313:						27,454.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26314</b>						
07/19	07/18/2019	26314	383	CLA-VAL	MATERIAL FOR PUMPS	748.10
Total 26314:						748.10
<b>26315</b>						
07/19	07/18/2019	26315	62645	CORE & MAIN LP	MM ALLEGRO 4G UTG PLS REGISTER 199-070-02-	28,222.50
07/19	07/18/2019	26315	62645	CORE & MAIN LP	TAX	2,681.14
Total 26315:						30,903.64
<b>26316</b>						
07/19	07/18/2019	26316	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 26316:						100.00
<b>26317</b>						
07/19	07/18/2019	26317	62441	CUEMA	REGISTRATION MINI SUMMIT (11)	330.00
Total 26317:						330.00
<b>26318</b>						
07/19	07/18/2019	26318	62439	CVSTRATEGIES	COMMUNICATION SERVICES	15,323.82
Total 26318:						15,323.82
<b>26319</b>						
07/19	07/18/2019	26319	16	DAVE WARREN	TOTAL EXPENSES-GAS	304.76
07/19	07/18/2019	26319	16	DAVE WARREN	TOTAL EXPENSES-CUEMA CONFERENCE	250.40
Total 26319:						555.16
<b>26320</b>						
07/19	07/18/2019	26320	62702	DIRECT CONNECTION MAILING	MAILING SERVICE	540.87
Total 26320:						540.87
<b>26321</b>						
07/19	07/18/2019	26321	22541	DOTY BROS CONSTRUCTION CO	AZUSA INDUSTRIAL PARK PROJECT	129,262.25
07/19	07/18/2019	26321	22541	DOTY BROS CONSTRUCTION CO	AZUSA INDUSTRIAL PARK PROJECT	28,253.23
Total 26321:						157,515.48
<b>26322</b>						
07/19	07/18/2019	26322	33	DUSTIN T MOISIO	MILEAGE REIMBURSEMENT	73.08
07/19	07/18/2019	26322	33	DUSTIN T MOISIO	TOTAL EXPENSES-CSDA WORKSHOP	5.00
Total 26322:						78.08
<b>26323</b>						
07/19	07/18/2019	26323	62351	ELITE EQUIPMENT INC.	REPAIR WACKER DIAPHRAGM PUMP	292.40
07/19	07/18/2019	26323	62351	ELITE EQUIPMENT INC.	REPAIR HONDA GENERATOR	247.05
07/19	07/18/2019	26323	62351	ELITE EQUIPMENT INC.	REPAIR PARTNER SAW	118.13
Total 26323:						657.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26324</b>						
07/19	07/18/2019	26324	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	138.85
Total 26324:						138.85
<b>26325</b>						
07/19	07/18/2019	26325	2300	FEDERAL EXPRESS	POSTAGE	31.67
Total 26325:						31.67
<b>26326</b>						
07/19	07/18/2019	26326	2550	FRONTIER	INTERNET ACCESS	803.00
Total 26326:						803.00
<b>26327</b>						
07/19	07/18/2019	26327	330	FUEL PRO INC	D/O INSPECTION	170.00
07/19	07/18/2019	26327	330	FUEL PRO INC	RWD FUEL STORAGE	39,809.29
07/19	07/18/2019	26327	330	FUEL PRO INC	COMPLIANCE TESTING	1,260.00
Total 26327:						41,239.29
<b>26328</b>						
07/19	07/18/2019	26328	5600	G M SAGER CONSTRUCTION	ASPHALT	2,301.80
Total 26328:						2,301.80
<b>26329</b>						
07/19	07/18/2019	26329	62736	GE DIGITAL LLC	EOC iFix SCADA LICENSE	4,867.80
Total 26329:						4,867.80
<b>26330</b>						
07/19	07/18/2019	26330	62730	GENSLER	FURNITURE COORDINATION	825.00
Total 26330:						825.00
<b>26331</b>						
07/19	07/18/2019	26331	2600	HACH COMPANY	TOOLS & SUPPLIES	224.30
07/19	07/18/2019	26331	2600	HACH COMPANY	FOR RES CHLORINE ANALYZER	4,868.05
07/19	07/18/2019	26331	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	9,669.19
Total 26331:						14,761.54
<b>26332</b>						
07/19	07/18/2019	26332	62671	HALCYON ELECTRIC INC	TROUBLE SHOOT PUMPS 3 & 4 INDICATION TRAN	1,018.02
Total 26332:						1,018.02
<b>26333</b>						
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	227.62
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	156.58
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	115.99
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	214.57
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	260.97
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	217.47
07/19	07/18/2019	26333	62624	HASA INC	CHEMICALS FOR RCS	123.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 26333:						1,316.43
<b>26334</b>						
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	MICROSOFT OFFICE 365	1,050.00
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	CRYSTAL REPORTS (5 LICENSE BUNDLE)	770.00
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	MS MAILBAGGING SERVICE ANNUAL MANUFACTU	205.00
07/19	07/18/2019	26334	379	HIGHROAD INFORMATION TECHNOL	MS ANTI-SPAM FILTERING (1 YR)	1,540.00
Total 26334:						10,538.67
<b>26335</b>						
07/19	07/18/2019	26335	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	475.14
Total 26335:						475.14
<b>26336</b>						
07/19	07/18/2019	26336	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR VALVES	194.63
07/19	07/18/2019	26336	2724	HOME DEPOT CREDIT SERVICES	MISC EXPENSE	65.19
07/19	07/18/2019	26336	2724	HOME DEPOT CREDIT SERVICES	MAINTENANCE & OPERATION	109.48
Total 26336:						369.30
<b>26337</b>						
07/19	07/18/2019	26337	244	INFOSEND INC	BILLING SERVICE	1,528.52
07/19	07/18/2019	26337	244	INFOSEND INC	BILLING SERVICE	2,248.09
Total 26337:						3,776.61
<b>26338</b>						
07/19	07/18/2019	26338	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	350.80
Total 26338:						350.80
<b>26339</b>						
07/19	07/18/2019	26339	2110	INLAND VALLEY DAILY BULLETIN	SUBSCRIPTION (26 WEEKS)	386.45
Total 26339:						386.45
<b>26340</b>						
07/19	07/18/2019	26340	62703	IWATER INC.	VALVE SERVICE	11,172.00
Total 26340:						11,172.00
<b>26341</b>						
07/19	07/18/2019	26341	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	660.00
07/19	07/18/2019	26341	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 26341:						960.00
<b>26342</b>						
07/19	07/18/2019	26342	62608	JOHN ROBINSON CONSULTING, INC	FUTURE 3 SYSTEM ASSESSMENT	1,200.00
Total 26342:						1,200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
<b>26343</b>						
07/19	07/18/2019	26343	62680	JOHNNY NAZAROFF	TOTAL EXPENSES-BOOT ALLOWANCE	400.00
Total 26343:						400.00
<b>26344</b>						
07/19	07/18/2019	26344	62709	KEEN WRAPS	TRUCK NUMBER STICKERS	30.00
Total 26344:						30.00
<b>26345</b>						
07/19	07/18/2019	26345	62691	LYONS CONSTRUCTION	EXTERIOR LED LIGHTING	19,000.00
07/19	07/18/2019	26345	62691	LYONS CONSTRUCTION	TOWER BASE INSTALLED (3)	38,000.00
07/19	07/18/2019	26345	62691	LYONS CONSTRUCTION	EXTERIOR STUCCO	76,000.00
Total 26345:						133,000.00
<b>26346</b>						
07/19	07/18/2019	26346	62573	MANAGED MOBILE INC	MAINTENANCE #20	437.75
07/19	07/18/2019	26346	62573	MANAGED MOBILE INC	MAINTENANCE #28	639.16
07/19	07/18/2019	26346	62573	MANAGED MOBILE INC	MAINTENANCE #31	308.88
07/19	07/18/2019	26346	62573	MANAGED MOBILE INC	SAFETY INSPECTION-ZEIMAN TRAILER	200.58
07/19	07/18/2019	26346	62573	MANAGED MOBILE INC	MAINTENANCE-ZEIMAN 1	196.76
Total 26346:						1,783.13
<b>26347</b>						
07/19	07/18/2019	26347	257	MCMaster-CARR SUPPLY CO	TOOLS & SUPPLIES	262.92
Total 26347:						262.92
<b>26348</b>						
07/19	07/18/2019	26348	62525	MORROW-MEADOWS CORPORATION	REPLACED OLD CHLORINE PUMP	813.98
Total 26348:						813.98
<b>26349</b>						
07/19	07/18/2019	26349	189	NOBEL SYSTEMS	GIS SUBSCRIPTION	5,000.00
Total 26349:						5,000.00
<b>26350</b>						
07/19	07/18/2019	26350	5000	PUENTE BASIN WATER AGENCY	LASER-JUNE 2019	1,619.14
07/19	07/18/2019	26350	5000	PUENTE BASIN WATER AGENCY	PO30	934.90
07/19	07/18/2019	26350	5000	PUENTE BASIN WATER AGENCY	AUDIT FY 6/30/19	1,000.00
07/19	07/18/2019	26350	5000	PUENTE BASIN WATER AGENCY	DOTY LABOR-JUNE 2019	41,320.72
07/19	07/18/2019	26350	5000	PUENTE BASIN WATER AGENCY	W&C PROF-JUNE 2019	239.50
Total 26350:						45,114.26
<b>26351</b>						
07/19	07/18/2019	26351	62660	PUENTE HILLS FORD	MAINTENANCE TRUCK 2, 7, 31, 36	3,391.73
Total 26351:						3,391.73
<b>26352</b>						
07/19	07/18/2019	26352	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE-OFFICE	788.02



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/19	07/18/2019	26352	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE-BOOSTER	919.46
07/19	07/18/2019	26352	5740	QUINN COMPANY	PERFORMED ANNUAL SERVICE-BOOSTER	875.01
Total 26352:						2,582.49
<b>26353</b>						
07/19	07/18/2019	26353	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	116.00
Total 26353:						116.00
<b>26354</b>						
07/19	07/18/2019	26354	62255	RPW SERVICES, INC	JOINT LINE HILL SIDE WEED SPRAY	4,800.00
Total 26354:						4,800.00
<b>26355</b>						
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR AMI CONVERSIONS	32,269.66
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR METERS	311.42
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	TOOLS & SUPPLIES	223.38
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	SUPPLIES FOR SERVICES	87.60
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	SEE ATTACHED	3,866.80
07/19	07/18/2019	26355	62502	S & J SUPPLY COMPANY, INC	CHLOR TABLETS	711.76
Total 26355:						37,470.62
<b>26356</b>						
07/19	07/18/2019	26356	339	S C W U A	RESERVATION (8)	248.00
Total 26356:						248.00
<b>26357</b>						
07/19	07/18/2019	26357	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-APRIL-JUN	1,842.00
Total 26357:						1,842.00
<b>26358</b>						
07/19	07/18/2019	26358	62534	SHRED IT USA	SHREDDING SERVICE	105.66
Total 26358:						105.66
<b>26359</b>						
07/19	07/18/2019	26359	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 26359:						52.25
<b>26360</b>						
07/19	07/18/2019	26360	58002	SO CALIFORNIA EDISON	OUT OF TERRITORY PUMP TEST AT 2A PUMP 4	350.00
07/19	07/18/2019	26360	58002	SO CALIFORNIA EDISON	THREE SERVICE PACKAGE FOR PUMPS	4,850.00
07/19	07/18/2019	26360	58002	SO CALIFORNIA EDISON	VIBRATION, INFRARED, PANEL & EFFICIENCY PUM	2,375.00
Total 26360:						7,575.00
<b>26361</b>						
07/19	07/18/2019	26361	5900	SOCALGAS	GAS UTILITY BILL	30.31
Total 26361:						30.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
26362						
07/19	07/18/2019	26362	62481	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	636.45
Total 26362:						636.45
26363						
07/19	07/18/2019	26363	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	745.81
Total 26363:						745.81
26364						
07/19	07/18/2019	26364	62030	STUMP FENCE CO	REPAIR EXISTING CHAIN LINK FENCE	350.00
Total 26364:						350.00
26365						
07/19	07/18/2019	26365	62395	TRANSWORLD SYSTEMS INC	COLLECTION FEES	563.75
Total 26365:						563.75
26366						
07/19	07/18/2019	26366	62521	TRIEPEI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	375.00
Total 26366:						375.00
26367						
07/19	07/18/2019	26367	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	201.40
Total 26367:						201.40
26368						
07/19	07/18/2019	26368	7075	URBAN WATER INSTITUTE INC	MEMBERSHIP DUES	750.00
Total 26368:						750.00
26369						
07/19	07/18/2019	26369	62353	VERIZON	CONFERENCE CALLS	31.95
Total 26369:						31.95
26370						
07/19	07/18/2019	26370	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 26370:						21.39
26371						
07/19	07/18/2019	26371	62476	VERIZON CONNECT NWF INC	MONTHLY SERVICE	416.90
Total 26371:						416.90
26372						
07/19	07/18/2019	26372	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	883.47
Total 26372:						883.47
26373						
07/19	07/18/2019	26373	205	WARREN GRAPHICS	BUSINESS CARDS FOR 6 PEOPLE	268.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/19	07/18/2019	26373	205	WARREN GRAPHICS	CCR BOOKLETS	1,973.16
07/19	07/18/2019	26373	205	WARREN GRAPHICS	CROSS CONNECTION FORMS	205.20
Total 26373:						2,447.28
<b>26374</b>						
07/19	07/18/2019	26374	62714	WEST COAST PIPE	FULLERTON RD GRADE SEP	98,983.62
Total 26374:						98,983.62
<b>26375</b>						
07/19	07/18/2019	26375	62202	WIN-911 SOFTWARE	ANNUAL RENEWAL OF SOFTWARE MAINT & SUPP	595.00
07/19	07/18/2019	26375	62202	WIN-911 SOFTWARE	COLD BACK UP SYSTEM FOR EOC	795.00
Total 26375:						1,390.00
<b>26376</b>						
07/19	07/22/2019	26376	4750	PWR JT WATER LINE COMMISSION	333.9 AC FT-MAY 2019 WATER	347,256.00
07/19	07/22/2019	26376	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,456.87
07/19	07/22/2019	26376	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,123.92
07/19	07/22/2019	26376	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,756.52
Total 26376:						355,593.31
<b>26377</b>						
07/19	07/23/2019	26377	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	61.48
Total 26377:						61.48
<b>26378</b>						
07/19	07/23/2019	26378	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	26.68
Total 26378:						26.68
<b>71519</b>						
07/19	07/15/2019	71519	62493	CADWAY INC (CAL DOMESTIC WATER	WATER CHARGE	87,365.42
07/19	07/15/2019	71519	62493	CADWAY INC (CAL DOMESTIC WATER	RTC CDWC	1,239.32
07/19	07/15/2019	71519	62493	CADWAY INC (CAL DOMESTIC WATER	PENALTY CHARGE	3,126.86
Total 71519:						91,731.60
<b>7152019</b>						
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	288,288.00
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,393.29
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,893.97
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	2,106.78
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	6,394.97
07/19	07/15/2019	715201	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION	89,315.20
Total 7152019:						389,392.21
Grand Totals:						1,650,432.22

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	512,758.93	.00	512,758.93
222100	.00	1,650,432.22-	1,650,432.22-
51110-0	87,365.42	.00	87,365.42
51310-0	724,859.20	.00	724,859.20
51410-1	3,863.30	.00	3,863.30
51410-2	2,517.21	.00	2,517.21
51410-3	1,893.97	.00	1,893.97
51410-5	11,851.84	.00	11,851.84
51510-0	28,337.47	.00	28,337.47
51610-0	1,239.32	.00	1,239.32
51910-0	3,554.04	.00	3,554.04
52210-0	6,867.56	.00	6,867.56
54211-0	2,389.40	.00	2,389.40
54212-0	4,178.22	.00	4,178.22
54213-0	4,800.00	.00	4,800.00
54214-0	11,172.00	.00	11,172.00
54217-0	1,791.57	.00	1,791.57
54218-0	1,018.02	.00	1,018.02
54219-0	44,749.20	.00	44,749.20
56210-0	6,272.82	.00	6,272.82
56211-0	3,875.08	.00	3,875.08
56212-0	386.45	.00	386.45
56214-0	1,382.26	.00	1,382.26
56215-0	975.00	.00	975.00
56216-0	1,046.66	.00	1,046.66
56217-0	277.24	.00	277.24
56218-0	3,233.61	.00	3,233.61
56218-1	544.00	.00	544.00
56219-0	3,432.39	.00	3,432.39
56220-0	9,863.67	.00	9,863.67
56221-0	20,296.98	.00	20,296.98
56223-0	250.40	.00	250.40
56226-0	7,307.80	.00	7,307.80
56310-0	41,826.63	.00	41,826.63
56312-0	18,461.10	.00	18,461.10
56320-0	583.00	.00	583.00
56411-0	35,884.17	.00	35,884.17
56413-0	2,717.97	.00	2,717.97
56415-0	617.55	.00	617.55
56417-0	13,419.91	.00	13,419.91
56419-0	54.05	.00	54.05
56421-0	10,116.52	.00	10,116.52
56710-0	749.63	.00	749.63
56812-0	2,756.16	.00	2,756.16
57310-0	1,080.00	.00	1,080.00
57312-0	905.23	.00	905.23
57314-0	2,122.51	.00	2,122.51
57319-0	65.00	.00	65.00
57320-0	80.00	.00	80.00
57321-0	4,641.76	.00	4,641.76
Grand Totals:	1,650,432.22	1,650,432.22-	.00

GL Account

Debit

Credit

Proof

Report Criteria:

Report type: GL detail

# Tab

# 1.4





# Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: August 1, 2019

**Subject: Investment Update – July 2019**

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**Economic Review:** The next meeting of the Federal Reserve is scheduled for September 17th. The last meeting was held on July 30th. The Fed Funds rate was lowered from a target range of 2-1/4 to 2 percent. At the meeting, the Federal Reserve stated “the labor market remains strong and economic activity has been rising at a moderate rate. Job gains have been solid, on average, in recent months, and the unemployment rate has remained low. Although growth of household spending appears to have picked up from earlier in the year, growth of business fixed investment has been soft. On a 12-month basis, overall inflation and inflation for items other than food and energy are running below 2 percent. The latest reading of the Consumer Price Index (CPI) for Los Angeles, Long Beach and Anaheim was 3.3 for the month of June. The previous reading was 3.1 for the month of May.

**LAIF Update:** LAIF ended the month of June with a yield of 2.43%. This represents a .02 basis point decrease from the month of May. A comparison with last year shows a 0.58 basis point increase from June 2018 when the yield stood at 1.85%.

**RWD Investments:** Rowland Water District’s bond portfolio carries an average yield of 1.97%. This is a .02 basis point increase from the month of June and a 0.46 basis point discount to LAIF. The District CD Placement program carries an effective yield of 2.50% and an average maturity of 777 days. The District had one bond purchase in the month of July. It was a \$100,000 Federal National Mortgage Association (FNMA) bond with a maturity in four year and an effective yield of 2.75%. The District had no bond maturities in July.

Rowland Water District  
3021 South Fullerton Road  
Rowland Heights, CA 91748  
Tel (562) 697-1726

**ROWLAND WATER DISTRICT**  
**SUMMARY OF CASH AND INVESTMENTS**  
**FOR MONTH ENDED JULY 31, 2019**



**CASH**  
Citizens Business Bank 1,738,302.98  
Comerica Bank MMIA 23,050.95  
**TOTAL CASH 1,761,353.93**

<b>COMERICA SECURITIES CD PLACEMENT</b>	NA	1mth - 2 Years	NA	NA	NA	2.50%	777	<b>1,248,000.00</b>	6.83%
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>	NA	NA	NA	NA	NA	2.57%	NA	<b>5,025,025.64</b>	27.51%

**CITIZENS TRUST INVESTMENTS  
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio
US Treasury Note	5 Year	250,000.00	99.359	99.602	01/31/20	1.38%	NA	249,005.00	1.36%
US Treasury Note	5 Year	250,000.00	99.047	99.348	03/31/20	1.13%	NA	248,370.00	1.36%
US Treasury Note	5 Year	250,000.00	99.016	99.445	04/30/20	1.38%	NA	248,612.50	1.36%
US Treasury Note	5 Year	250,000.00	99.633	98.691	02/28/21	1.14%	NA	246,727.50	1.35%
US Treasury Note	5 Year	250,000.00	100.184	98.469	07/31/21	1.14%	NA	246,172.50	1.35%
US Treasury Note	5 Year	250,000.00	99.059	98.422	08/31/21	1.14%	NA	246,055.00	1.35%
US Treasury Note	5 Year	250,000.00	100.375	100.051	07/31/22	1.87%	NA	250,127.50	1.37%
Fedl Farm Crdt. Bank	1 Year	100,000.00	100.000	99.983	06/19/20	2.30%	NA	99,983.00	0.55%
Fedl Home Loan Bank	2 Year	200,000.00	100.000	100.007	05/14/21	2.60%	NA	200,014.00	1.09%
Fedl Home Loan Mtg. Corp.	2 Year	240,000.00	97.700	99.031	10/27/21	1.62%	NA	237,674.40	1.30%
Fedl Home Loan Bank	4 Year	100,000.00	99.529	101.399	03/11/22	2.47%	NA	101,399.00	0.56%
Fedl Home Loan Mtg. Corp.	3 Year	300,000.00	100.000	100.043	03/25/22	2.60%	NA	300,129.00	1.64%
Fed Natl Mtg Assn	5 Year	250,000.00	100.535	99.928	04/05/22	1.88%	NA	249,820.00	1.37%
Fedl Home Loan Bank	3 Year	200,000.00	100.000	100.003	05/23/22	2.65%	NA	200,006.00	1.09%
Fedl Home Loan Mtg. Corp.	3 Year	300,000.00	100.000	100.056	09/06/22	2.80%	NA	300,168.00	1.64%
Fedl Natl Mtg Assn	4 Year	100,000.00	100.000	100.055	05/25/23	2.75%	NA	100,055.00	0.55%
Danaher Corp.	2 Year	196,000.00	99.481	100.000	09/15/20	2.40%	NA	196,000.00	1.07%
Paccar Financial Corp.	2 Year	200,000.00	98.996	99.752	11/13/20	2.06%	NA	199,504.00	1.09%
United Parcel Service	4 Year	100,000.00	97.077	100.471	05/16/22	2.34%	NA	100,471.00	0.55%
Bank of New York Mellon Corp	5 Year	250,000.00	99.806	101.937	01/29/23	2.89%	NA	254,842.50	1.40%
US Bancorp Mtns.	5 Year	200,000.00	102.137	104.256	02/05/24	3.24%	NA	208,512.00	1.14%
Apple Inc.	5 Year	200,000.00	101.239	103.183	02/09/24	2.91%	NA	206,366.00	1.13%
Cash Reserve Account						2.01%		200,931.54	1.10%
<b>Total Citizens Trust Investments</b>								<b>4,890,945.44</b>	<b>26.77%</b>

**WELLS FARGO ADVISORS  
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	100.00	08/01/19	1.25%	NA	275,000.00	1.51%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	99.842	10/02/19	1.25%	NA	274,565.50	1.50%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	99.769	10/22/19	1.25%	NA	239,445.60	1.31%
Fedl Home Loan Bank	2 Year	250,000.00	98.910	99.784	11/15/19	1.38%	NA	249,460.00	1.37%
Fedl Natl Mtg Assn	2 Year	250,000.00	99.416	99.460	07/30/20	1.51%	NA	248,650.00	1.36%
Fedl Home Loan Mtg Corp	2 Year	250,000.00	99.453	99.790	11/17/20	1.88%	NA	498,950.00	2.73%
Fedl Home Loan Bank	2 Year	250,000.00	99.786	99.904	12/11/20	2.00%	NA	249,760.00	1.37%
Fedl Home Loan Mtg Corp	3 Year	255,000.00	96.077	98.393	08/12/21	1.14%	NA	250,902.15	1.37%
Fedl Natl Mtg Assn	4 Year	250,000.00	100.141	98.821	10/07/21	1.39%	NA	247,052.50	1.35%
Fedl Home Loan Bank	4 Year	750,000.00	99.444	99.833	11/29/21	1.87%	NA	748,747.50	4.10%
Fedl Natl Mtg Assn	5 Year	300,000.00	101.614	100.178	01/05/22	2.00%	NA	300,534.00	1.65%
Fedl Home Loan Bank	5 Year	375,000.00	101.153	99.928	04/05/22	1.88%	NA	374,730.00	2.05%
Fedl Home Loan Bank	5 Year	200,000.00	99.334	98.969	04/13/22	1.50%	NA	197,938.00	1.08%
Fedl Home Loan Bank	5 Year	125,000.00	101.067	100.014	12/09/22	1.87%	NA	125,017.50	0.68%
Fedl Natl Mtg Assn	5 Year	505,000.00	100.242	101.586	01/19/23	2.34%	NA	513,009.30	2.81%
Fedl Home Loan Bank	5 Year	250,000.00	100.823	102.860	03/10/23	2.67%	NA	257,150.00	1.41%
Federal Natl Mtg Assn	5 Year	250,000.00	99.652	103.758	09/12/23	2.77%	NA	259,395.00	1.42%
Cash Reserve Account						2.01%		31,709.30	0.17%
<b>Total Wells Fargo Investments</b>								<b>5,342,016.35</b>	<b>29.24%</b>

**TOTAL INVESTMENTS**

**TOTAL CASH AND INVESTMENTS**

**Weighted Average Yield of Total Investment Portfolio: 1.96%**

Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

**NOTE:** All interest values shown above are based on annual rates of return.

Sean S. Henry, Finance Officer

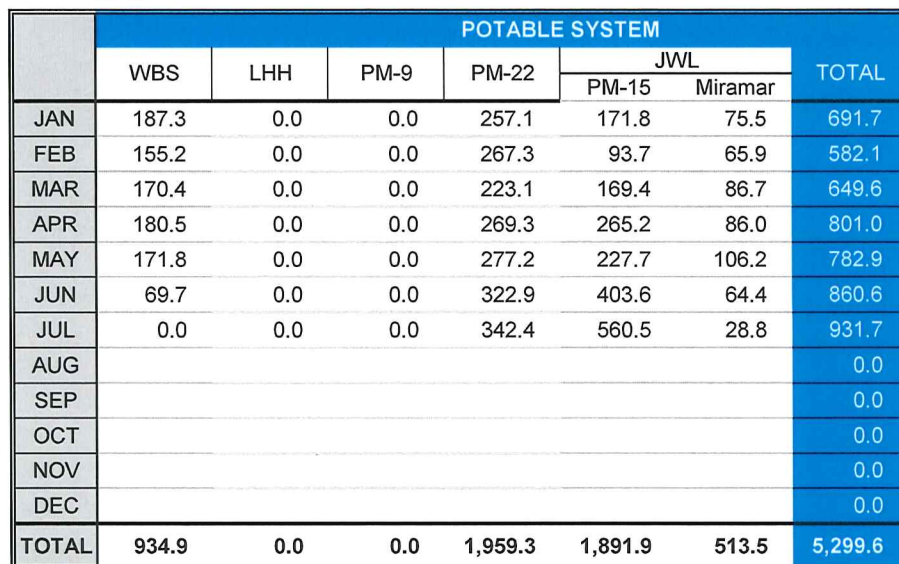


# **COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JUNE 2019**

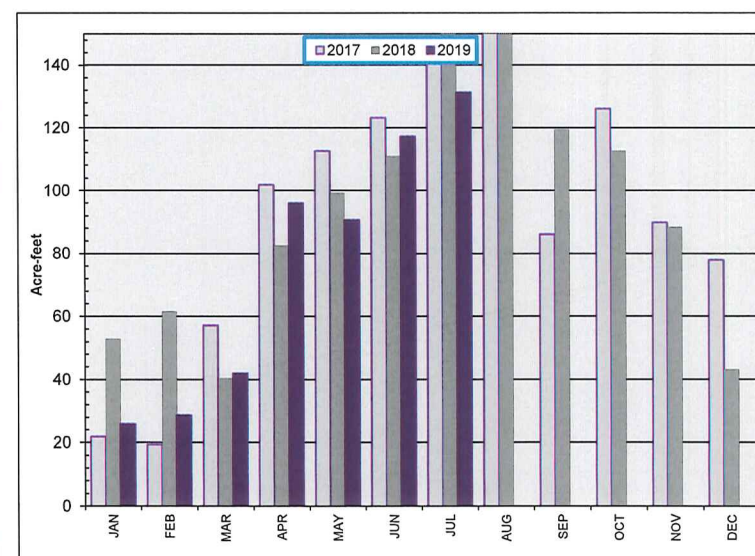
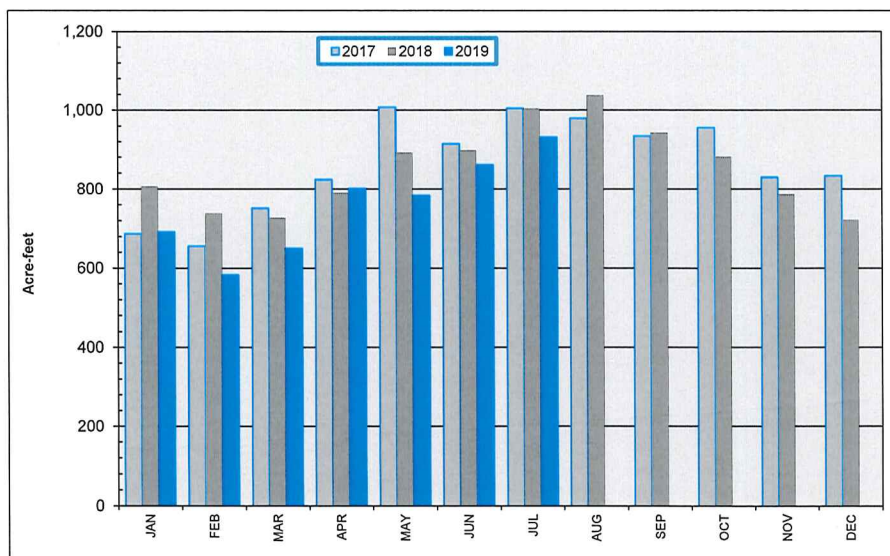
SOURCE / DESCRIPTION	2019			2018		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
<b>WATER CHARGES:</b>						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	322.9	372,039.20	1,152.18	242.2	331,211.55	1,367.51
POMONA-WALNUT-ROWLAND JWLC	468.0	486,720.00	1,040.00	479.2	483,992.00	1,010.00
CAL. DOMESTIC WATER COMPANY (CDWC)	69.7	26,067.62	374.21	176.9	62,120.23	351.14
LA HABRA HEIGHTS	0.0	-	-	0.0	-	-
	860.6	884,826.82		898.3	877,323.8	
RECLAIMED WATER	105.6	28,337.47	268.35	67.8	18,162.93	267.89
<b>TOTAL WATER CHARGES</b>	<b>966.2</b>	<b>913,164.29</b>		<b>966.1</b>	<b>895,486.71</b>	
<b>FIXED CHARGES:</b>						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		6,394.97			8,122.36	
CONNECTED CAPACITY		1,393.29			1,330.23	
WATER USE CHARGE		2,106.78			1,509.14	
EQUIV. SMALL METER		1,893.97			1,794.36	
<b>SUBTOTAL</b>		<b>11,789.01</b>			<b>12,756.09</b>	
PWR JWLC						
CAPACITY RESERVATION		5,456.87			7,356.17	
CONNECTED CAPACITY		1,123.92			1,073.05	
WATER USE CHARGE		1,756.52			1,736.18	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
BUDGET ASSESSMENT		9,224.08			9,224.08	
PROJECT DEVELOPMENT		-			37,500.00	
<b>SUBTOTAL</b>		<b>20,860.39</b>			<b>60,188.48</b>	
CDWC / LHH / ODWD						
FIXED CHARGES		309.78			309.78	
<b>SUBTOTAL</b>						
<b>TOTAL FIXED CHARGES</b>		<b>32,959.18</b>			<b>73,254.35</b>	
<b>TOTAL PURCHASED WATER CHARGES</b>		<b>946,123.47</b>			<b>968,741.06</b>	
<b>AVERAGE WATER CHARGE:</b>		<b>\$ 979.26</b>			<b>\$ 1,002.72</b>	

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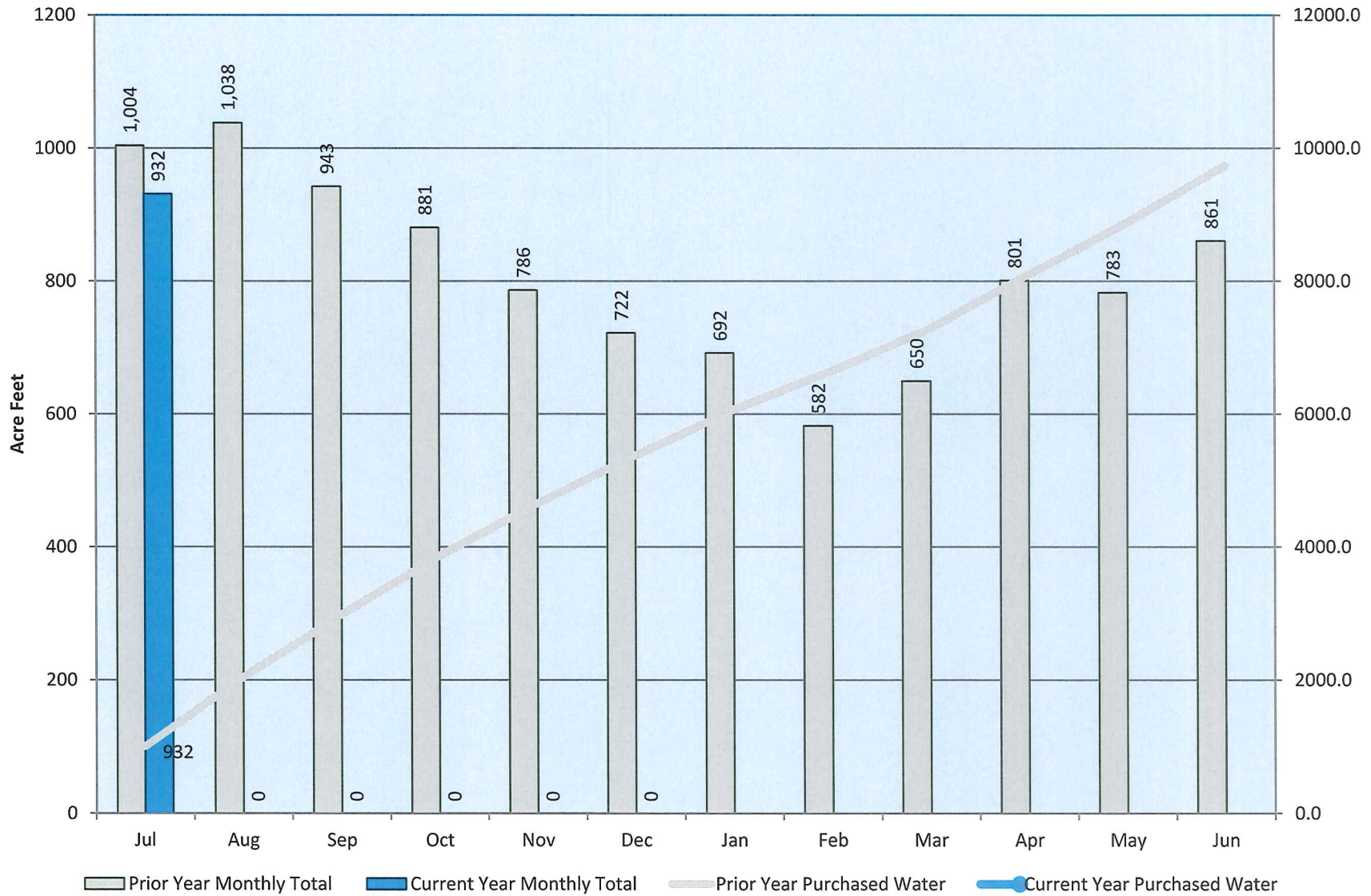
RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WWWD	Industry	Potable Make-up	
0.0	18.5	0.0	7.4	0.0	25.9
0.0	10.2	0.0	18.6	0.0	28.8
0.0	8.9	0.0	33.1	0.0	42.0
0.0	4.8	1.0	90.2	0.0	96.0
0.0	3.8	1.0	85.9	0.0	90.7
0.0	11.7	2.0	103.6	0.0	117.3
0.0	13.3	2.0	116.0	0.0	131.3
					0.0
					0.0
					0.0
					0.0
					0.0
0.0	71.2	6.0	454.8	0.0	532.0





# Potable Water Purchases For FY 2019-2020

(Acre-feet)





# Tab

## 2.1



## AUGUST 2019-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	8/13/2019	RWD Board Meeting	\$185.00		
	8/19/2019	HHIC Meeting	\$185.00		
	8/22/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
John Bellah					
	8/12/2019	SGV Chamber Gov Affairs	\$185.00		
	8/13/2019	RWD Board Meeting	\$185.00		
	8/22/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
Robert W. Lewis					
	8/8/2019	Puente Basin	\$185.00		
	8/12/2019	SGV Chamber Gov Affairs	\$185.00		
	8/13/2019	RWD Board Meeting	\$185.00		
	8/22/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$740.00</b>		
Szu-Pei Lu					
	8/12/2019	RHCCC Meeting	\$185.00		
	8/13/2019	RWD Board Meeting	\$185.00		
	8/22/2019	RWD Special Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$555.00</b>		
Teresa Rios					
	8/13/2019	RWD Board Meeting	\$185.00		
		<b>TOTAL PAYMENT</b>	<b>\$185.00</b>		

APPROVED FOR PAYMENT:



Tom Coleman

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## 2.3

**Rowland Water District  
Communication Strategies Update  
September 10, 2019**

• **Buckboard Days**

- Slider, Release, Shirts and other collateral complete
- Focus on water quality message



• **Conservation Campaign**

- What's Your Water Footprint / "Taking Steps to Save"
- Tactics
  - » Direct Mail Pieces (w/multi-language)
  - » Op/Eds
  - » Press Release
  - » Board of Directors/Customer Service Message Decks
  - » FAQs
  - » Videos
  - » Social Media
  - » Dedicated Web Page



- **Water Quality Messaging**

- Trust Quality of Drinking Water
  - PFAS is secondary message
  - Focus on treatment process and value
  - Incorporate ACWA high-level messaging
  - FAQs, slider, web language, multi-language, bill inserts, etc.

- **Social Media Update**

- NextDoor agreement finalized
- Launch expected September/October

- **Little Library**

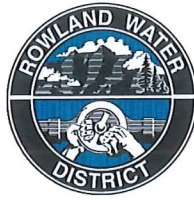
- District considering options, location and design elements

- **Miscellaneous**

- Video
- Website (sliders and text updated as needed)
- On-Hold Messages

## Press Releases

9/24/18	S&P Ratings	*****	*****	*****
9/27/18	Buckboard Days	*****	*****	*****
10/15/18	ForUs Sponsorship	*****	*****	*****
11/1/18	Solar Cup/Other MWD	*****	*****	*****
11/13/18	Strategic Plan	*****	*****	*****
11/15/18	Industry Coverage	*****	*****	*****
12/4/18	Mutual Aid Agreement	*****	*****	*****
12/10/18	Board Appointments	*****	*****	*****
1/19/19	Poster Contest Winner	*****	*****	*****
1/22/19	Survey Results	*****	*****	*****
1/7/19	Water Scholar	*****	*****	*****
1/12/19	EduBucks	*****	*****	*****
2/12/19	Independent Audit	*****	*****	*****
3/8/19	Building Dedication Ceremony	*****	*****	*****
3/29/19	Fix A Leak Week	*****	*****	*****
4/10/19	HHIA Committee Assignment	*****	*****	*****
5/15/19	Mini Solar Cup	*****	*****	*****
5/24/18	Santiago Internship MOU	*****	*****	*****
6/27/19	FY 2019/2020 Budget	*****	*****	*****
6/30/19	CCR Availability	*****	*****	*****
7/1/19	Succession Planning	*****	*****	*****
7/1/19	New Website	*****	*****	*****
8/23/19	Buckboard Days	*****	*****	
8/25/19	Capital Improvement Updates	*****	*****	
9/1/19	Water Quality / PFAS	*****	*****	
9/10/19	Conservation Campaign	*****	*****	



## Memorandum

To: Board of Directors

From: Brittnie Van De Car  
Public Affairs Representative

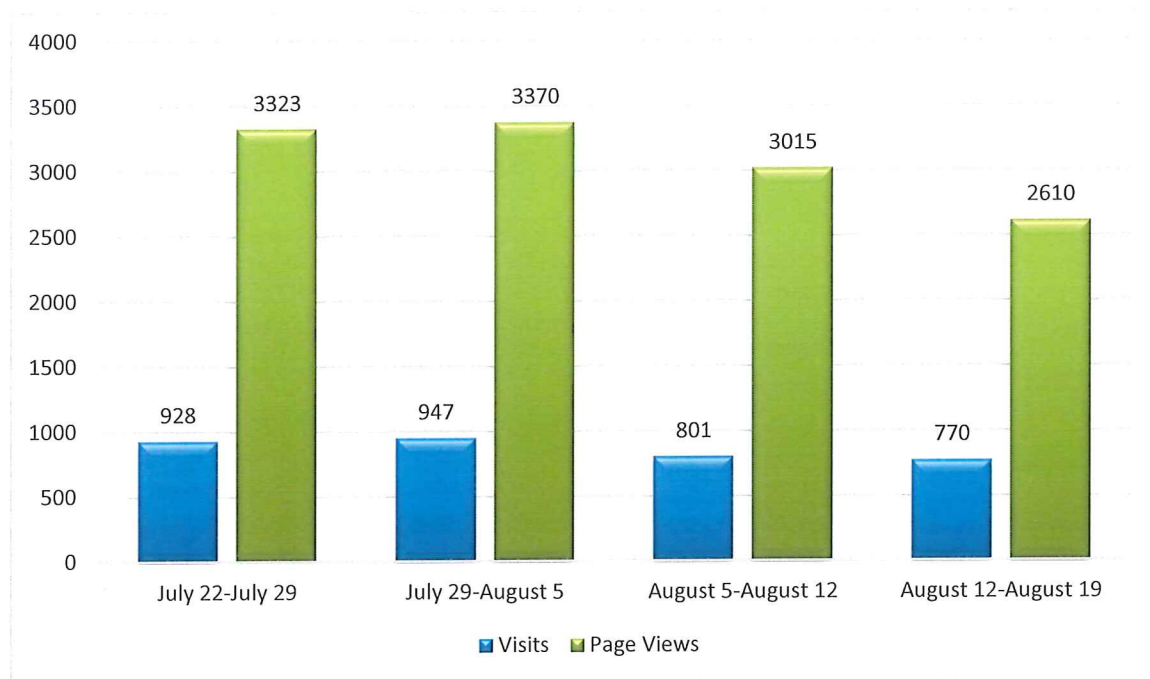
Date: September 10, 2019

Re: Community Affairs & Education Update

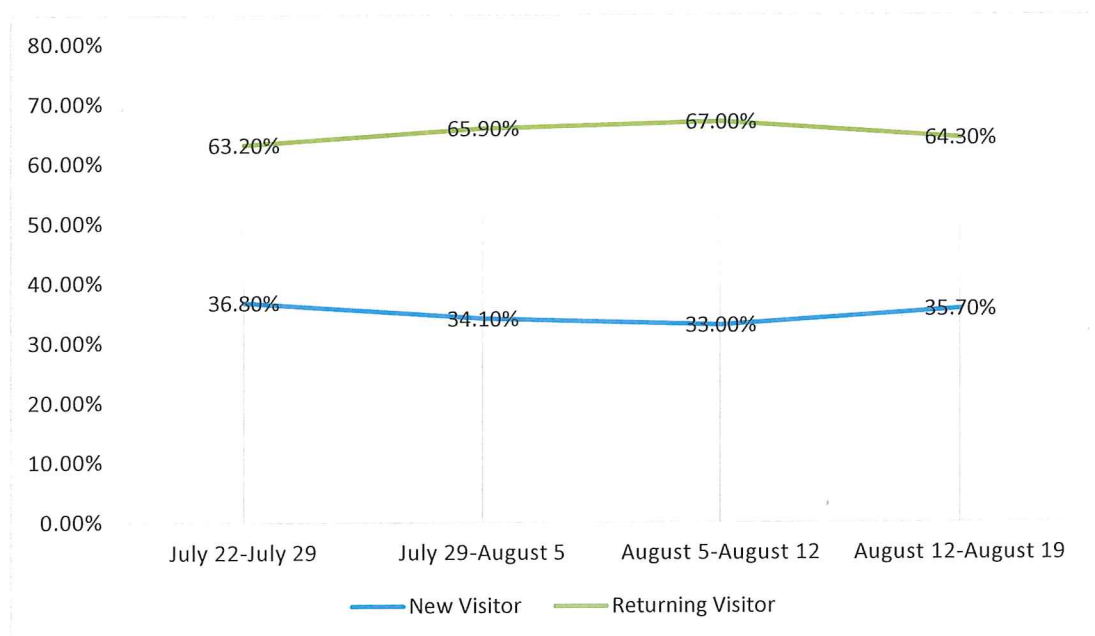
- 
- 
- Reaching out to the schools to promote the programs for this school year and to promote classroom presentations. Will start scheduling presentations with teachers ASAP
  - Updating customer accounts with correct and updated information
  - Newsletter will now be sent out to all customers via mail/hardcopy and will remain to be sent out via Constant Contact
  - New inventory for outreach events and education program is being shipped
  - Will be working with La Donna Guzman (Rowland Elementary School) to finalize the Mini Solar Challenge curriculum and program overview over the summer
    - Program will be offered to more 5<sup>th</sup> grade classes at all schools
    - Working with 5<sup>th</sup> grade lead teachers to work on new STEAM (Science, Technology, Engineering, ART and Math) curriculum
    - The curriculum we are working on is a "Mini Solar Challenge" where 4-6<sup>th</sup> graders will compete in a mini solar boat challenge at a local high school. We are mocking the Solar Cup Event from MWD but making it relevant to the 4-6<sup>th</sup> grade standards.
  - Buckboard Days Parade Theme 2019- "FALL In Love With Rowland Heights"
  - Website re-design in process to make the website more user-friendly and lessen the redundancies
  - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
  - Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
  - Updating the Lobby TV on a daily/weekly/monthly basis
  - Monitoring the District's social media pages Daily
    - Use the same hashtag on all of our posts #DiscoverRWD and #RWDeducation for all educational posts
  - Maintain and view District website on a daily basis
    - Update pages
    - Make relevant changes
    - Updating the Drought Monitor page weekly
    - Upload the Board packet, minutes and agendas when necessary
  - Attended the WEWAC monthly meeting August 28<sup>th</sup>

## July-August 2019 Website Google Analytics

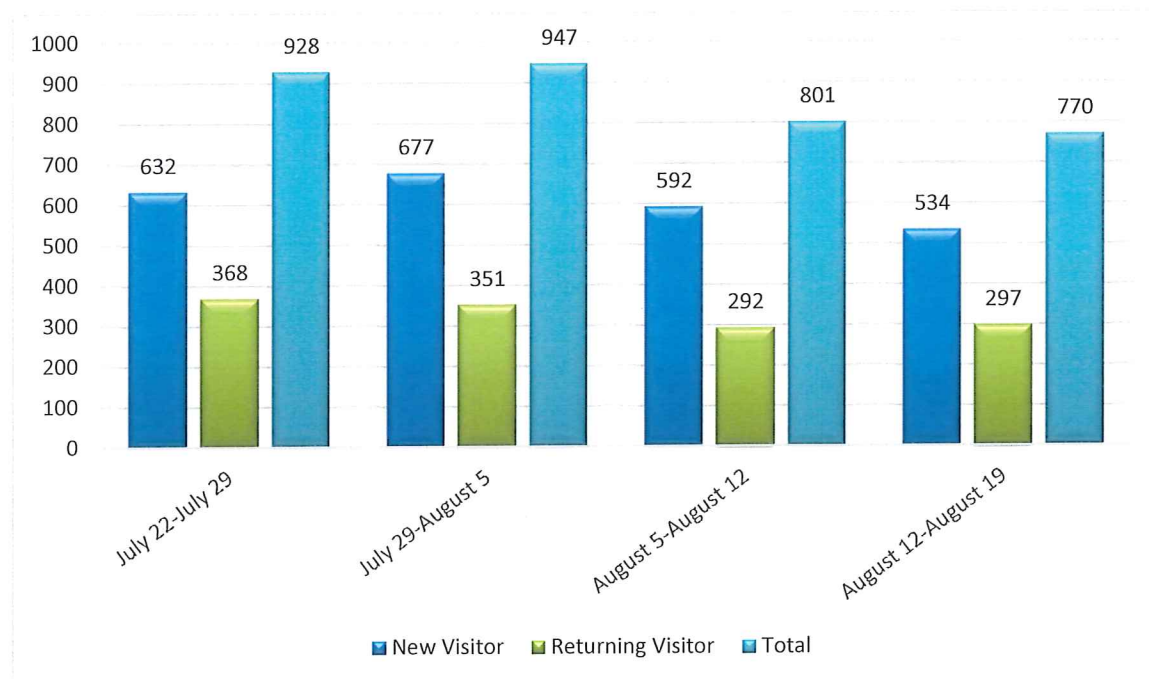
### Website Visits and Pageviews



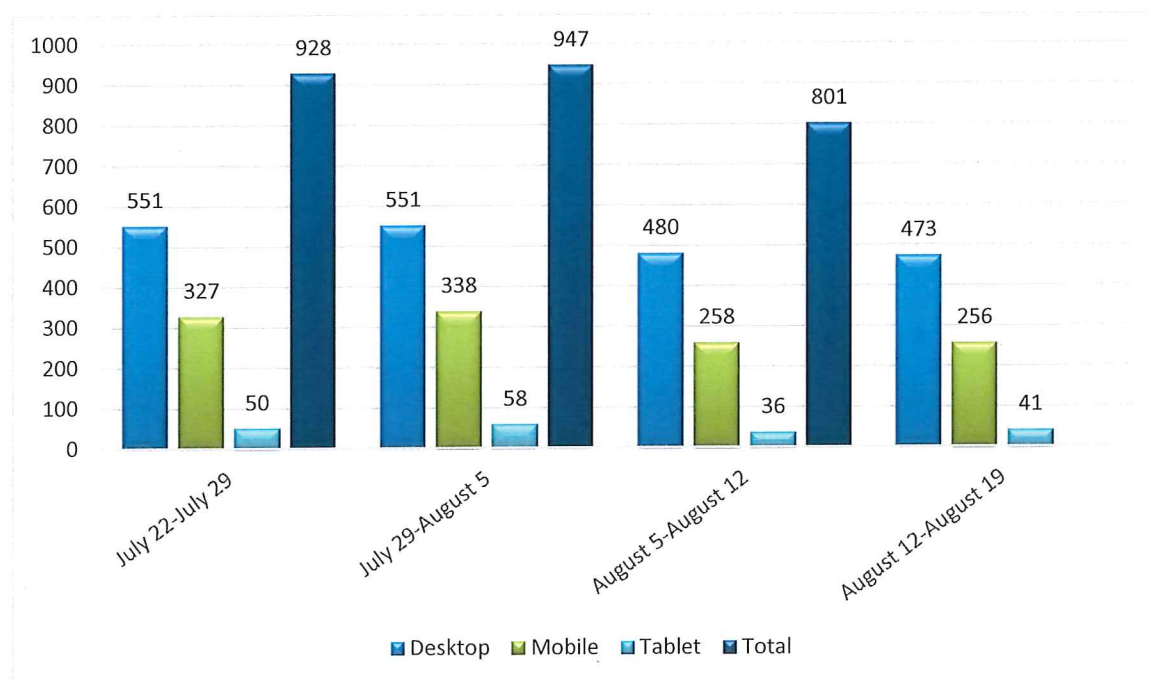
### Percentage of Website Viewers- New vs. Returning



### New vs. Returning Visitors



### Source of Viewing



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