



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 12, 2017 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Kirk Howie, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on August 8, 2017

1.2

Demands on General Fund Account for July 2017

1.3

Investment Report for July 2017

1.4

Water Purchases for July 2017

Next Special Board Meeting September 19, 2017, 5:00 p.m.
Next Regular Board Meeting October 10, 2017, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors’ Meeting Reimbursements for August 2017

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursements were unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Discuss Region 8 Board Ballot

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Bellah, authorizing the General Manager to vote for the Nominating Committee’s Recommended Slate. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

Review Nelson Diehl Evans LLP Audit Engagement Letter for the Year Ended June 30, 2017

This item presented for information purposes only.

2.4

Review and Adopt Resolution No. 9-2017 Adopting Rules and Regulations for Potable and Recycled Water Service

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 9-2017 Adopting Rules and Regulations for Potable and Recycled Water Service. The motion was approved with the following roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.5

LAFCO Redevelopment Oversight Board Appointments

This item presented for information purposes only. General Manager, Tom Coleman, noted the appointments from the Rowland Board, as follows:

Anthony J. Lima, Alternate, RDA Oversight Board No. 1
Szu Pei Lu-Yang, Alternate, RDA Oversight Board No. 4

2.6

Consider Sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600.00

After Discussion and upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the sponsorship in the amount of \$2,600.00 to the Youth Science Center to continue its *Fifth Grade Water Education Program* for schools in the Rowland Water Service Area this fall.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.7

Friends of Rowland Unified Schools (FORUS) Foundation. Discuss Sponsorship and Attendance at *Second Annual State of the Schools Breakfast, October 20, 2017, 7:30 am-9:30 am, Rowland Heights Community Center*

After discussion and upon motion by Director Lewis, seconded by Director Rios, the Board unanimously approved a sponsorship in the amount of \$2,500.00 and requested staff to make reservations for the following Board members' attendance:
Directors Lu-Yang, Rios and Lima.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.8

Public Relations (Rose Perea)

Mrs. Perea advised that the District has ordered the 5-foot “Indy Wally Water Drop” for the Buckboard Days float to go with this year’s theme “Discover Rowland Water District”. Staff visited Eastern Municipal Water District for a demonstration on the portable water filling station and also to obtain information on the cost and ordering of parts. Most of the parts have been received; still waiting on the sink and faucet. Once everything is received, staff will assemble the portable filling station. Its first use will be at the Festival at the Park following the Buckboard Days Parade. CV Strategies has designed the table cloth that will be used and the tag line that will be used on the collapsible water bottles – “What’s in Your Bottle? – Reliability-Taste-Quality”.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that the Buckboard Days press release, website slider, parade banners and program ad had all been designed and completed by CV Strategies. Additional press releases on the District change of election dates and the recycled water system expansion have been prepared and will be distributed September 2017. Press releases are being developed in connection with the new AMI Metering system and the debut of the portable water filling station. CV Strategies prepared an OPARC submission to ACWA for award consideration in the “Best in Blue” Communications and Outreach category.

Education Update

No comments.

2.9

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **2017 CSDA Annual Conference, September 25-28, 2017, Monterey, CA**

After discussion and upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved Director Bellah’s attendance at the CSDA Annual Conference and authorized the payment of *per diem compensation*. Staff was asked to make reservations for the Director Bellah’s attendance.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios

Noes: None

Abstain: None

Absent: None

- **ACWA Region 9 and 10, “Dam Exciting: Accomplishments at Prado – Up and Downstream”, October 6, 2017, 8:20-2:30, 365 N. Main St., Corona, CA**

After discussion and upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved Directors Lewis’ and Bellah’s attendance at the ACWA Region 9 and 10. Staff was asked to make reservations for the Directors’ attendance. The Directors will not request per diem compensation for their attendance.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios

Noes: None

Abstain: None

Absent: None

- **Three Valleys Leadership Breakfast, October 12, 2017, 7:30-9:30 a.m., Sheraton Fairplex Suites, Pomona, CA**
Staff was asked to make reservations for the following Board members:
Directors Lu-Yang, Lewis, Lima, Bellah and Rios.
- **Inspection trip to State Water Project/Sacramento-San Joaquin Delta, October 20-21, 2017**
The tour is sold out; no additional reservations are being taken

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, provided an update on Senate Bill 623 which proposes assessing a Public Goods Charge on public utilities.

Tab 4 REVIEW OF CORRESPONDENCE

4.1

General Manager, Tom Coleman, discussed correspondence received from La Habra Heights County Water District (LHHCWD), notifying the District’s governing Board that on August 23, 2017, LHHCWD received a confirmed detection that their Well No. 11 test results were above the notification level for 1,4 Dioxane. 1,4 Dioxane is a manufactured chemical that does not occur naturally in the environment.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the September 6, 2017 Board meeting and advised that representatives from Chandler Asset Management provided the Board with an annual update on TVMWD’s investment portfolio. The Board was also provided with a summary of JPIA’s health care premiums for the upcoming year. A presentation was made outlining typical TVMWD’s practices and policies.

5.2

Joint Powers Insurance Authority

- “Risk Assessment Visit” letter from ACWA/JPIA
For information purposes only.

5.3

Association of California Water Agencies

General Manager, Tom Coleman, advised the Board that he had been asked to be a presenter at the ACWA Region 8 meeting held at Metropolitan Water District on August 24, 2017. The program topic was “Water Reliability: The Continued Value of Local Projects”. Mr. Coleman’s presentation was on “Dealing with Aging Infrastructure”. Other presentations were made by LADWP, Main San Gabriel Basin Watermaster, Water Replenishment District, West Basin MWD, Antelope Valley East Kern Water District, DWR, Calleguas MWD and Metropolitan Water District.

5.4

Puente Basin Water Agency

Mr. Lima advised the Board that the next meeting will be held on September 21, 2017.

5.5

Project Ad-Hoc Committee

Mr. Coleman advised the Board that he met with the Ad Hoc Committee to discuss the renewal of his contract.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the Government Affairs Committee meeting held on August 14, 2017. The City of Diamond Bar and the Regional Chamber of Commerce-SGV will present “Diamond Bar Restaurant Week” October 6-October 20, 2017.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next meeting will be held in October.

5.8

Sheriff's Community Advisory Council

President Lu-Yang advised the Board that the next meeting will be held on September 13, 2017.

5.9

Rowland Heights Community Coordinating Council

President Lu-Yang reported on her attendance at the Council meeting held on September 11, 2017. She advised that following the passage of Proposition 6, the Los Angeles County Board of Supervisors directed County departments to develop cannabis regulations for the unincorporated areas of Los Angeles County which include Rowland Heights and Hacienda Heights. The County of Los Angeles has established the Office of Cannabis Management (OCM) to implement the cannabis policies of the County Board of Supervisors and to coordinate with County departments to develop regulations that preserve and protect the public's safety.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, reported that the District audit had been completed and the District is awaiting the final report. The end of the first quarter will be September 30, 2017 and he will be presenting a report at a future meeting.

6.2

Operations Report

Director of Operations, Dave Warren, reported that the District is sporadically flowing water through the Cal Domestic connection – 2-pump flow, approximately 2500 gallons per minute. The bidding process for the recoating of Reservoir 6 has been completed and the contract was awarded to J. Colon Coatings, for \$633,440.00.

6.3

Personnel Report

General Manager, Tom Coleman, advised the Board that the district is currently in the recruiting process for a systems operator on the production side. An employee in that department has announced his retirement and if this position is filled by January 2018, the District will be able to cross-train the new employee for approximately six months.

Tab 7 ATTORNEY’S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 7:28 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
(One Case)**

The closed session was adjourned and the Board resumed the meeting in open session at 7:59 p.m.

Upon returning to open session, legal counsel reported that the Board took no reportable action in connection with this matter.

Directors’ and General Manager’s Comments

Directors Lima and Rios thanked the District for putting together the Great Wolf Lodge event which they felt was a great success.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:06 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary