



Minutes of the Meeting
of the Rowland Water District

February 9, 2010

Location of Meeting: District Office

Pledge of Allegiance.

Roll Call of Directors:

President Anthony J. Lima
Vice President Rene Rios
Director Robert W. Lewis
Director Szu-Pei Lu
Director John Bellah

Others Present:

Dan Horan, Three Valleys Municipal Water District
Janet Morningstar, Legal Counsel
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District

Rowland Water Staff Present:

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Sean Henry, Financial Officer
Rose Perea, Resource Analyst
Nicole P. Silva, Administrative Aide/Secretary to the Board

Adoption of Agenda:

Upon a motion by Director Lu, seconded by President Lima, and approved by unanimous vote, the Agenda was adopted as presented. The motion was unanimously carried.

Consent Calendar:

Upon a motion by Director Lewis, seconded by Vice President Rios, the Consent Calendar was approved as presented. The motion was unanimously carried.

The approval of the Consent Calendar includes the Minutes of the Regular Meeting on January 12, 2010 (Tab 1); Approval of Demands on the General Fund Account for January 2010 (Tab 2); Approval of Investment Report for January 2010 (Tab 3); and Approval of the Board Meeting scheduled for March 9, 2010 (Tab 4).

ACTION ITEMS:

Tab 5 REVIEW AND APPROVE DIRECTORS' MEETING REIMBURSEMENTS –
ADDENDUM TO DECEMBER 2009

A motion was made by Vice President Rios, seconded by Director Lu, to approve the Directors' Meeting Reimbursement report as presented. The motion was unanimously carried.

Tab 6 REVIEW AND APPROVE DIRECTORS' MEETING REIMBURSEMENTS FOR
JANUARY 2010

A motion was made by Vice President Rios, seconded by Director Lu, to approve the Directors' Meeting Reimbursement report as presented. The motion was unanimously carried.

Tab 7 RWD STATEMENT OF OPERATIONS FOR QUARTER ENDING DECEMBER 31,
2009

Mr. Henry explained that water revenue was 4.5% less than anticipated, but indicated that it could be a result of the current rain or the recent rate increases. Mr. Henry clarified several items including how year-to-date revenues reflect seasonal water sales; detail of purchases made by the District; and interest the District earned on investments.

Mr. Deck commented on the Main Basin Project, stating that the engineering expenses reflected are high because the agreement with Three Valleys Municipal Water District provides that RWD would advance the payments for engineering and TVMWD would reimburse the District accordingly.

Information Technology (IT) costs have been higher than budgeted due to a severe server failure in September of 2009. Since the failure, backup servers have been installed and the failed server has been replaced.

Maintenance of water systems is slightly higher than scheduled for the quarter because the District has experienced above normal water main breaks through the first six months of this fiscal year.

Tab 8 RWD INVESTMENT REPORT FOR PERIOD ENDING DECEMBER 31, 2009

Mr. Henry stated that in the 1st Quarter the District currently holds \$19 million in assets. He also reported that interest rates are fairly low and are currently only yielding .60%.

Tab 9 REVIEW AND APPROVE INTERNAL REVENUE SERVICE MILEAGE
REIMBURSEMENT RATE DECREASE FROM \$.55 PER MILE TO \$.50 PER MILE FOR
THE USE OF PERSONAL AUTOMOBILE WHILE ON COMPANY BUSINESS

A motion was made by Director Lewis, seconded by Director Lu, to approve the updated mileage reimbursement rate as indicated, beginning on February 10, 2010. The motion was unanimously carried.

Tab 10 REVIEW AND APPROVE LEASE AGREEMENT WITH T-MOBILE WEST CORPORATION

Mr. Deck reported that Lease Agreement has been reviewed by legal counsel and it is staffs' recommendation to approve the Lease Agreement as presented.

After some discussion of terms negotiated with T-Mobile, a motion was made by Director Lewis, seconded by Vice President Rios, to approve the T-Mobile lease agreement as presented. The motion was unanimously carried.

Tab 11 FORM BUSINESS REVIEW AD-HOC COMMITTEE

President Lima formed a Business Review Ad-Hoc Committee to discuss reorganization of the District and nominated himself and Director Lu to serve as the representatives.

Tab 12 DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

Director Lewis indicated he would like to attend the ACWA Legislative Symposium scheduled for March 17, 2010 in Sacramento.

Tab 13 GENERAL MANAGER'S REPORT

Mr. Deck duly noted that information items "a" and "b" have been provided in board packets.

c. Mr. Carrera displayed pictures of a proposed easement on District property that Southern California Edison is requesting for the purpose of installing overhead transmission lines.

COMMITTEE REPORTS

Puente Basin Water Agency: Nothing to report.

Joint Water Line Commission: Next meeting scheduled for February 18, 2010.

Tab 14 Three Valleys Municipal Water District: Leadership Breakfast scheduled for February 18, 2010.

Association of California Water Agencies: Joint Powers Insurance Authority: Nothing to report.

Local Agency Formation Commission: Next meeting scheduled for February 10, 2010.

Regional Chamber of Commerce: Farmer's Market will be relocated to Mount San Antonio College.

Alternative Water Ad Hoc Committee: Nothing to report.

A motion was made by Director Lewis to disband the Local Agency Formation Commission committee. Mr. Ruzicka will report as needed at monthly RWD board meetings. Director Lu seconded, and the motion was passed unanimously.

ATTORNEY’S REPORT: Ms. Morningstar attended the first meeting for the Association of California Water Agencies Legal Affairs Committee.

PERSONNEL REPORT: Nothing to report.

Tab 15 **PUBLIC RELATIONS:** Ms. Perea reported that the landscaping class has almost 40 confirmed attendees to date.

Per Ms. Lu’s previous suggestion that the District create a basket to be raffled off at the For Us Foundation. Ms. Perea showed pictures of said basket to the Board.

Ms. Perea reported that inserts were developed to place in customer billing statements in the event a billing error occurs, as well as information about how customers can identify a RWD employee and ways they can confirm identity.

Ms. Perea also noted that an article and photo in regard to the EduGrant awarded to Nogales High School is in Board packets.

Tab 16 **REVIEW OF CORRESPONDENCE**

President Lima duly noted the correspondence as having been provided to the Board in their packets.

ENGINEER’S REPORT: Mr. Carrera reported that the Fullerton Road project has been delayed by rain. The pipeline is currently extending south on Colima Road approaching Galatina Street.

Mr. Deck adds that there was some wash-out in the construction zone on Fullerton Road and a pothole was formed due to the rain over the weekend. The contractor responded and made repairs. To date, no claims have been submitted.

GENERAL MANAGER’S/DIRECTORS’ COMMENTS: No comments were made by General Manager or Directors.

FUTURE AGENDA ITEMS: No future agenda items to report.

LATE BUSINESS: No late business items were reported.

A motion was made by Director Bellah, seconded by Director Lu, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:25 p.m.

Anthony J. Lima
Board President

Attest: _____
Ken Deck
Board Secretary